

MINUTES
of the
PRESBYTERY OF WEST VIRGINIA
Presbyterian Church (U.S.A.) -- Synod of the Trinity



STATED MEETING
EDGEWOOD PRESBYTERIAN CHURCH
Lewisburg, West Virginia
August 29, 2015

PRESBYTERY OF WEST VIRGINIA
Presbyterian Church (U.S.A.)
Synod of the Trinity

Edgewood Presbyterian Church
Lewisburg, WV
August 29, 2015

ONE HUNDRED TWENTY NINTH STATED MEETING

CALL TO ORDER

The meeting was called to order at 10 a.m. by Moderator Randy Fife.

GREETINGS

Larryetta Elllis, pastor at Edgewood Church, greeted and extended a warm welcome on behalf of the congregation.

INTRODUCTIONS, ETC.

Ruling Elders attending Presbytery for the first time were recognized. There were no visiting Teaching Elders. Ruling Elders attending for the first time were introduced.

QUORUM

Stated Clerk Wright stated there was a quorum present of 40 teaching elders and 53 commissioners from churches. (Attendance record in Appendix A, pages 137-143.)

DOCKET

Stated Clerk Wright presented the docket and moved its adoption. After receiving a second, Presbytery **adopted** the docket. (Appendix B, pages 144-145.)

CONSENT AGENDA

Stated Clerk Wright presented the Consent Agenda and moved its adoption. After receiving a second, it was **adopted**.

1. From the Stated Clerk
 - a. That the requests for Excused Absences be approved (page 126).
2. From Leadership Team
 - a. That presbytery approve the request of the Bluestone Committee to serve communion at its *Fall Getaway Retreat* on Sunday, October 11 at Bluestone Camp and Conference Center. The celebrant will be a Teaching Elder member of presbytery to be recorded in its report for the December 3, 2015 Stated

Meeting (page 127).

3. From Vocations

- a. Following an Annual Consultation with Eric Springer, the committee recommends that he continue as an Inquirer (page 129).
- b. After reviewing all required forms and meeting with Jessica Anderson Lopez via Skype, the committee recommends that she be granted inquirer status. Ms. Lopez is a member of First Presbyterian Church, Buckhannon and comes to presbytery with the full support of the session of the church (page 129).
- c. Recommend that the relationship with Inquirer Robert Peterson be dissolved at his request (page 129).

4. From the Mission Committee

- a. The offering of the August 29, 2015 meeting go to Presbyterian Disaster Assistance designated for the congregations in South Carolina that have been destroyed by fire in recent months (129).

5. From the Ministry Committee

- a. Approval of a Temporary Supply covenant (page 130).
- b. Approval of an updated Commissioned Ruling Elder Covenant (page 130).
- c. Approval of a Moderator of Session (page 131).
- d. Approval of Pastor's Compensation Report (page 131).
- e. Recommendation on minimum compensation requirements for Terms of Call (page 131).

6. From the Nurture Committee

- a. Approve the celebrant for communion for the Older Youth Retreat on November 15, 2015. Committee recommends Kathryn Blankenship, Director of Raleigh Youth Mission in Raleigh, NC, and a Teaching Elder member of the Presbytery of Western North Carolina, PC(USA) (page 134).

APPOINTMENTS

Moderator Fife appointed as Temporary Clerks:

Agnes Doyle-Kalland, Ruling Elder, Alexander Memorial
John Koerner, Teaching Elder, First, Clarksburg
Joe McMillion, Ruling Elder, Presbyterian Church of the Covenant
Barbara Romfo, Teaching Elder Member-At-Large

He appointed the Leadership Team members present as the Committee on Bills and Overtures.

ANNOUNCEMENTS

The Moderator recognized Nellie Howard, Director of the Resource Center, who provided information on new resources available in the Resource Center.

MINISTRY COMMITTEE – PART 1

The Moderator recognized Cinda Harkless, Chair. She led the body in recognition of the honorable retirement of W D Hasty, Jr.

EDUCATION COMPONENT

Let Us Pray

WORSHIP

Morning worship and celebration of the Lord's Supper was led by

PRAYER AND HYMN

Following lunch, Moderator Fife reconvened Presbytery with a prayer.

Moderator Fife announced that \$1,212.00 was collected in the morning offering.

STATED CLERK

Stated Clerk Wright presented the Stated Clerk's report.

CORRESPONDENCE (received 5/29/15 through 8/12/15)

1. June 2015 A letter from the Board of Pensions reporting information regarding median full-time effective salaries for 2016.

ACTION: Referred to the Ministry Committee for information.

2. 6/30/15 A letter from the Board of Pensions stating that there will be no increases in medical dues for 2016.

ACTION: Referred to the Ministry Committee for information.

3. 7/7/15 Received one bound copy and one paperback copy of the Minutes 221th General Assembly 2014 Part II-A Statistics from the Office of the General Assembly.

ACTION: Placed both copies in the conference room of the Presbytery of West Virginia office.

4. 7/8/15 A letter from Wayne A. Yost, Stated Clerk, and Chantal D. Atnip, Treasurer, Synod of the Trinity reporting that the 2016 Per Capita apportionment increase of \$.10; the first since 2010. The Synod of the Trinity portion of the Per Capita apportionment will be \$2.30.

ACTION: Reported to presbytery; Presbytery Treasurer, Rockland Poole was notified directly.

RECOMMENDATIONS:

1. (CA) That the requests for Excused Absences be approved.

INFORMATION:

1. The minutes of the June 11, 2015 Presbytery meeting have been approved in accordance with the Manual of Presbytery.
2. Directory Correction: Rev. Dewitt Furrow is an Honorably Retired Corresponding Member from Transylvania Presbytery in Kentucky.

PROCEDURAL MATTERS

Stated Clerk Wright presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to 3 minutes per speech. After receiving a second, Presbytery **adopted** the motion. After receiving a second, Presbytery **adopted** the motion by a two-thirds vote. (Appendix C, page 146.)

STEWARDSHIP COMMITTEE

The Moderator recognized Dave Lee, Chair of the Stewardship Committee. Treasurer, Rocky Poole, reviewed the Presbytery's Financial Reports. (Appendix D, pages 147-160.)

SYNOD COMMISSIONERS

Moderator Fife recognized Synod Commissioners John Bolt and Dave Lee.

GENERAL PRESBYTER NOMINATING COMMITTEE

The Moderator recognized George Lilley, Jr., Chair who reported

LEADERSHIP TEAM

Moderator Fife recognized Joan Stewart, Chair, who reported for the Leadership team.

Items for the Presbytery's **ACTION**:

1. The second reading of a proposed Manual revision

That Presbytery approve the revised Manual of Administrative Operations for the Presbytery of West Virginia which follows this report. (Appendix E, pages 161-171.)

Rationale:

- G-3.0106 stated, "Each council shall develop a manual of administrative operations that will specify the form and guide the work of mission in that council."
- In November 2013 a revised manual was approved by presbytery that reflected the changes in the ministry and mission of the Presbytery of West Virginia based on the Jeremiah 29:11 Mission Study and the new Form of Government of the PC (USA).

- The proposed changes reflect a refinement of the 2013 manual.
 - The first reading on the proposed manual revision occurred at the June 11, 2015 meeting of presbytery.
2. **(CA)** That presbytery approve the request of the Bluestone Committee to serve communion at its *Fall Getaway Retreat* on Sunday, October 11 at Bluestone Camp and Conference Center. The celebrant will be a Teaching Elder member of presbytery to be recorded in its report for the December 3, 2015 Stated Meeting.
 3. Report of the Overture Task Force. (Appendix F, pages 172-179.)

Moderator Fife recognized Jim Walther, representing the Session of St. Andrew Church, Pinch, who made the following motion:

"I move that the Presbytery of West Virginia overture the General Assembly to Amend the Book of Order: *Foundations of Presbyterian Polity* to include the following new Chapter Two: "The Church and Scripture" and that the existing Chapters Two and Three be renumbered accordingly."

I move that the Presbytery of West Virginia overture the General Assembly to rescind the action of the 221st General Assembly regarding Divestment from companies supporting Israel's defense.

Items for the Presbytery's **INFORMATION:**

1. Regarding the resignation of a member of the General Presbyter Nominating Committee: In consultation with Synod Stated Clerk, Wayne Yost, Leadership Team affirmed the recommendation by the Moderator, Stated Clerk, Leadership Team Chair, General Pastor Nominating Committee Chair and Nominating Committee Chair that the vacancy on the GPNC not be filled.
2. The education focus of the December meeting of Presbytery will be on addiction.
3. The 2016 Presbytery Meeting Location Task Force's preliminary report identifies three regions for the meetings: Teays Valley Cluster, Clarksburg Cluster, and Parkersburg. Bluestone has also issued an invitation to the presbytery. Specific recommendations are forthcoming.
4. The Institute for Leaders in Ministry (ILM) is complete. Todd Wright will celebrate the accomplishment of its participants by leading presbytery in the recognition of Barbara Hopta, Pat Collier, James Riggs and Sarah Specht.

NOMINATING COMMITTEE

Moderator Fife recognized Terry Cunningham, Chair of the Nominating Committee.

Items for Presbytery's **ACTION:**

1. We place in nomination for **Moderator Elect for 2016** the following:
Susan Perry – (Ruling Elder, First Presbyterian, Logan)
2. We place in nomination as Chairs of the listed committees for 2016 the following:
 - a. Bluestone – John McKinnon
 - b. Ministry – Cinda Harkless
 - c. Mission – Greg Kupar
 - d. Nurture – Kari Preslar
 - e. Relations – Nancy Tissue
 - f. Representation – Gary McGrew
 - g. Vocations – Janice Fraser

BLUESTONE COMMITTEE

Moderator Fife recognized John McKinnon, Chair of the Committee.

Items for the Presbytery's **INFORMATION**:

1. Bluestone had a very strong summer camping program serving 240 campers. Check out Bluestone's Facebook page for lots of pictures! Of those campers, 11 benefitted from the Molly Gant Scholarship fund. Numerous campers were able to attend a result of the Send-A-Kid to camp campaign. The camp is so grateful to all of the churches who supported us this summer! We are also very grateful to the 56 volunteers and staff who made their way to the mountain. Your selflessness and dedication is a crucial part of Bluestone's summer ministry.
2. Bluestone is also benefiting from a strong retreat season adding additional groups compared to previous seasons. This summer, in addition to summer camp, Bluestone welcomed Capital High School's band camp, a Bible conference, a family reunion, congregational retreat, and a Christian organization from Virginia Tech. The fall calendar is full with only one available weekend. We are particularly looking forward to hosting the Elementary School Retreat, September 18-20, the Fall Getaway, October 9-11, and the Older Youth Retreat, November 13-15.
3. The Friends of Bluestone Board of Directors met on Saturday, June 20th at Bluestone. Friends of Bluestone, is a West Virginia Non Profit Corporation organized solely to support the ministries of Bluestone Camp & Retreat. It is in a covenant relationship with the Presbytery of West Virginia. To date, \$23,571 has been received towards a 2015 goal of \$45,000.

“GOOD NEWS FROM THE PEWS”

Moderator Fife led the Presbytery in a sharing of good things happening in the local churches.

VOCATIONS COMMITTEE

Moderator Fife recognized Janice Frazer, Chair of the Committee.

Items for the Presbytery's ACTION:

1. **(CA)** Following an Annual Consultation with Eric Springer, the committee recommends that he continue as an Inquirer.
2. **(CA)** After reviewing all required forms and meeting with Jessica Anderson Lopez via Skype, the committee recommends that she be granted inquirer status. Ms. Lopez is a member of First Presbyterian Church, Buckhannon and comes to presbytery with the full support of the session of the church.
3. **(CA)** Recommend that the relationship with Inquirer Robert Peterson be dissolved at his request.

Items for the Presbytery's INFORMATION:

1. Received an update on the ALP/CRE Level 2 preparation program.
2. Received an update on current Presbytery of West Virginia Candidate, Elizabeth Stone.
3. Letters have been sent out to those who are still delinquent in repayment of McClintic loans. The committee continues to look at next steps and/or other options for collection.
4. Discussed readers for ordination exams.

MISSION COMMITTEE

The Moderator recognized Greg Kupar, Chair of the Committee.

Items for the Presbytery's ACTION:

1. **(CA)** The offering of the August 29, 2015 meeting go to Presbyterian Disaster Assistance designated for the congregations in South Carolina that have been destroyed by fire in recent months.

Items for the Presbytery's INFORMATION:

1. The committee heard a report about the June work camp to Point Pleasant, NJ for disaster recovery. The report was sufficiently positive to seriously consider going back next year.
2. Members talked about mission trips--locally, nationally and internationally--deciding that mission trips should occur when there is a felt need and commitment. Formative plans are underway for trips to Nicaragua and Kenya in the future. In-country mission trips, especially those related to disaster relief, will be assembled as the need arises.
3. The committee heard a report of the visit of two Presbyterian Disaster Assistance teams in response to the flooding in early July. Teams were on the ground in Lincoln County and visited with groups in Huntington and Parkersburg concerning Long Term

Recovery. They also were present and spoke in worship at the First, South Charleston, Bream Memorial, Falls View and Montgomery churches.

4. Members heard a report of the upcoming workshops concerning Disaster Preparation for congregations and non-profits to be held at First Presbyterian, South Charleston. Three Presbyterian Church (USA) Disaster Services staff are leading this event on our behalf. All congregations are encouraged to send at least one person to this event. (See the flyer in the handout packet for details.)
5. The committee discussed three Brick and Mortar grant applications. Recommendations were forwarded to the Stewardship Committee for the next step in the process.
6. The committee discussed the need to advertise our Grant application process.
7. A report was presented on “Healthy Bodies/Healthy Spirits WV” an ecumenical group gathering to address the need for better health for congregations in WV. Barbara Chalfant is chairing this committee and Claire Butler is on the committee as a representative from the American Heart Association.
8. Members discussed the Preserve and Conserve program headed by Robin Blakeman and its need for more exposure in the Presbytery.

MINISTRY COMMITTEE – PART II

The Moderator recognized Cinda Harkless, Chair of the Committee.

Items for the Presbytery’s ACTION:

1. **(CA)** Recommend approval of the Temporary Supply covenant between **Rev. Dr. Boyd Purcell** and the **Grace Covenant Church, Charleston** through December 31, 2015. Terms: salary: \$125 per week; \$50 travel allowance per month; vacation and continuing education: as many Sundays as requested. Responsibilities: Sunday worship; three special services – Christmas Eve, Ash Wednesday, Maundy Thursday; provide emergency pastoral care and visitation.
2. **(CA)** Recommend approval of the updated Commissioned Ruling Elder covenant between **Bill Dunfee** and the **Westminster Church, Vienna** through December 31, 2015. Terms: 34 hours/week; cash salary: \$4,829 per month; social security withheld; auto reimbursement at IRS rate; vacation 2 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: same as previously approved. Administer the Lord’s Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Ken Calebaugh.
3. **(CA)** Recommend approval of Rev. Dr. David Bower as Moderator of the Marlinton Church.
4. **(CA)** Recommend approval of the Pastor’s Compensation Report 2015 for the following:

- a. Rev. **Julie Sterling** and **First, Buckhannon**. Terms: cash salary: \$32,141.20; manse equity: \$500; utilities: \$3,200; auto allowance \$1,000; Board of Pensions (pension & medical dues): \$16,080; SECA: \$3,605.19; continuing education/book allowance: \$1,000; vacation: 4 weeks (including Sundays); continuing education: 2 weeks (including Sundays).
 - b. Rev. **Elise Neal** and **First, Fairmont**. Terms: cash salary: \$20,635; housing allowance: \$27,600; Board of Pensions (pension & medical dues): \$17,606; SECA: \$3,690; continuing education/book allowance: \$2,500; professional expenses/dental/student loan re-payment: \$5132; vacation: 4 weeks (including Sundays); continuing education: 2 weeks (including Sundays).
 - c. Rev. **Elizabeth Campbell-Maleke** and **First, Williamstown**. Terms: cash salary: \$25,333; housing allowance: \$7,600; utilities: \$2,560; auto allowance \$800; Board of Pensions (pension & medical dues): \$12,954.40; SECA: \$2,938.80; continuing education/book allowance: \$800; vacation: 4 weeks (including Sundays); continuing education: 2 weeks (including Sundays).
5. **(CA)** Recommend there be no change in the **minimum compensation requirements** for **Terms of Call** in 2016 for both Installed Teaching Elders and Certified Christian Educators.
 6. Recommend approval of the proposed **Leave Policy**. (Appendix G, pages 180-181.)

Items for the Presbytery's **INFORMATION**:

1. Appointed Rev. Dr. Cameron Harkness as mentor for CRE James Irwin, CRE at Hinton First.
2. Adopted a plan to contact and visit with the pastoral leaders and sessions of the 134 churches of the Presbytery. The process will be similar to the former Triennial Visits.
3. Assigned a listening team to assist the session and congregation of the St. Andrew Church, Pinch.
4. Conducted a meeting with members of four churches in the southern part of the Presbytery to explore opportunities for shared ministry.
5. Received the resignation of Rev. Dr. John McDonald from the Marlinton Church.
6. Transferred Rev. Frank Cunningham to the Charleston-Atlantic Presbytery.
7. Transferred Rev. Vaughan Smith to the Foothills Presbytery.
8. An educational event addressing "Healthy Boundaries" will be held Sept. 2, 2015 from 1:00 to 4:00 pm. at the presbytery office in South Charleston. Attendance is required

of all pastoral leaders who have not received training in sexual misconduct prevention while in service in the presbytery. The event will be led by Rev. Dr. Bruce Stevens.

9. The committee received copies of the newly published *Book of Order* along with a reading assignment for the next meeting.
10. The committee continues reading *Antagonists in the Church*, a Stephen Ministry resource.
11. The committee is regularly blessed by the faith, gifts and skills of its members as they lead the body in prayer and devotion at the beginning of each meeting. Of special concern have been churches in transition, churches experiencing difficulties, and all those in need of healing and wholeness.
12. Requests that the Presbytery recognize and celebrate the ministry of Rev. Dr. W.D. Hasty, Jr., upon the occasion of his Honorable Retirement.

PRESBYTERIAN WOMEN

The Moderator recognized Danna Davis, Moderator of Presbyterian Women who shared the upcoming plans of the Presbyterian Women.

INTERIM EXECUTIVE PRESBYTER

The Presbytery of West Virginia is moving forward! Since I arrived in March of 2011, we have completed and approved a mission study (Jeremiah 29:11); we have followed that plan in changing our staffing rationale to reflect what the Presbytery said we wanted; we have re-aligned our committee structure and introduced a new committee (the Relations Committee); we have developed clusters, encouraging our churches to support each other within those geographic clusters; we have re-engaged with Synod and General Assembly, giving thanks for the partnership we share as well as providing feedback; we have a Leadership Team focused on strategic visioning, prayer and “sailing”; we have assisted our congregations in transition; we have encouraged each other in mission.....so did you note the word, “we” in all of those statements?

Yes, together – we – join together to honor and serve our Lord as disciples of Jesus Christ, called to be a witness, seeking out God’s will for each one of us, our churches and this presbytery. Who is “presbytery?” We are!

SPECIAL COMMUNICATIONS TO NOTE FROM SYNOD AND GENERAL ASSEMBLY

** At the June 22-23, 2015 meeting of the Synod of the Trinity, Dave Lee was elected to be on the first Governing Commission of Synod, as a result of adopting the new policy governance model.

** On July 14, 2015, we received notice from the Synod of the Trinity that the Grants and Scholarship Committee granted a Network Grant of \$7,000 for the Morgantown Coordinating Council on Homelessness.

** In April 2015, First Presbyterian, Morgantown received a \$4,000 grant to assist the church in a Nicaragua mission trip.

** In response to the storms affecting portions of the state, Presbyterian Disaster Assistance did the following:

- On May 22, a grant of \$7,500 was given to assist the area around the Cabway Lingo Chapel, Wayne County (with assistance from First, Huntington) with supplies for recovery.
- On July 17, in response from a request from WV VOAD, PDA sent two teams from the National Response Team to assist in the assessment of flooding damage in Lincoln County, also meeting with churches in the Huntington and Parkersburg areas. The National Response Team members led worship or gave Minutes for Mission in some of our churches on Sunday, July 19.
- A grant of \$7,500 was given to assist in the areas of Lincoln County and Mineral Wells. The Presbytery Mission Committee, following PDA guidelines, will be responsible for selecting how these funds will be used to help people there recover.

** On August 12, 2015, we received the good news that a \$7,500 grant has been given to Amplify, Davis & Elkins Chapel Service – a 1001 Worshipping Communities grant.

SPECIAL HIGHLIGHTS AND FUNCTIONS SINCE THE LAST PRESBYTERY MEETING

** On July 29-30, I attended the Association of Mid Council Leaders, prior to the Big Tent Event in Knoxville, TN.

** Worship and preaching:

- June 7 – led worship at Gilbert Presbyterian Church
- July 5 – Led worship and served communion at Rock Lake Presbyterian Church.
- July 26 – Gave a Minute for Mission at First, Morgantown
- August 2 – led worship at two services at First, Parkersburg

On a personal note, I am grateful for the many expressions I have received in response to announcing that I will dip my toe into the retirement waters, beginning January 1, 2016, at the conclusion of my contract with this presbytery. I also greatly appreciate the prayers and support of persons and congregations who have been praying for our son and daughter-in-law in Roswell, GA who have been nurturing twins in a “high risk pregnancy.” Barb and I will keep you apprised of the situation, as we pray for two healthy fraternal grandsons – our first grandchildren!

It is indeed a joy to serve along with you in serving the congregations of this presbytery!

NURTURE COMMITTEE

The Moderator recognized Susan Sharp-Campbell on behalf of the Nurture Committee

Items for the Presbytery's ACTION:

1. (CA) Approve the celebrant for communion for the Older Youth Retreat on November 15, 2015. Committee recommends Kathryn Blankenship, Director of Raleigh Youth Mission in Raleigh, NC, and a Teaching Elder member of the Presbytery of Western North Carolina, PCUSA.

Items for the Presbytery's INFORMATION:

1. The Nurture Committee met on August 5, 2015.
 - a. "Telling Our God Stories" will be held on October 3, 9:30-12:30 at Westminster Presbyterian Church, Charleston, with John Vest from Union Presbyterian Seminary. Cost is \$10 per person.
 - b. UP: "Hearts to Love, Hands to Serve: Exploring Hunger Issues" will take place on October 18 for children in grades 3rd-5th. It will be at five locations throughout the Presbytery, including Old Stone, Lewisburg; First, Williamstown; Bridgeport; Highlawn, Huntington; and in the Charleston/St. Albans area.
 - c. Costs for Triennium were discussed. Committee approved cost for youth will be \$425. The committee will pay for adult chaperones. Triennium will take place July 19-23, 2016 at Purdue University. Adults interested in going as an advisor talk to Susan Sharp Campbell. Full information will be sent to churches in late fall.
 - d. Presbytery sent a group of 11 youth and 4 adults to the Montreat Youth Conference. It was a very successful week.
 - e. John Bell from the Iona Community in Scotland was with the Presbytery June 19-20. His workshops were very well received by those in attendance.
2. Please make note of the following events that have already been scheduled:
 - October 3, 2015 – John Vest
 - October 18, 2015 – UP: "Hearts to Love, Hands to Serve: Exploring Hunger Issues" for 3rd-5th grade.
 - November 13-15, 2015 – Older Youth Retreat
 - Feb. 22-23, 2016 – Educator, Clergy, CRE Retreat
 - April 2, 2016 – Festival of Faith

RELATIONS COMMITTEE

The Moderator recognized

Items for the Presbytery's INFORMATION:

1. The Relations Committee is currently meeting bimonthly.

2. The committee is inviting cluster shepherds to our meetings, and the committee members find that their input greatly enhances our discussions and our understanding of cluster development.
3. We have decided not to take any action as a committee on cluster reconfiguration, but to allow clusters to develop and evolve in ways they feel comfortable and able to work together.
4. We have identified the Newsletter as a vital, important and effective relationship building tool for the presbytery. The committee is ideas that increase the reading of the newsletter; these will be shared with the Leadership Team.
5. The committee has been asked to coordinate a media presentation to promote and explain the work of the Presbytery to our congregations. Following a demonstration by staff member Barbara Chalfant of the *Prezi* format, the committee members chose this format. *Prezi* is software/technology tool that allows interactive presentations.
6. The committee approved a motion to purchase a *Prezi* license using funds from the Relations Committee budget.

TRUSTEES

Items for the Presbytery's INFORMATION:

1. On July 28, 2015 the Presbytery completed the sale of the Mount Pleasant church to the new congregation. The Presbytery received \$49,650.00.

NEW BUSINESS

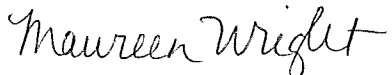
There was no New Business.

ADJOURNMENT

Presbytery was adjourned at 3:30 p.m. with a charge and benediction by the Moderator.

Next Stated Meeting: December 3, 2015 at Enslow Park Presbyterian Church, Huntington, WV

Mavis Grant-Lilley, Recording Clerk


Maureen Wright, Stated Clerk

Randy Fife, Moderator

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APPENDIX A: ATTENDANCE

INTERIM EXECUTIVE PRESBYTER: Forrest Palmer.

OFFICERS OF PRESBYTERY: Randy Fife, Moderator; Maureen Wright, Stated Clerk; Rockland Poole, Treasurer; Mavis Grant Lilley, Recording Clerk; Peter Vial, Moderator Elect (also listed as minister member below).

MEMBERS OF LEADERSHIP TEAM (who are not Ministers or Elder Commissioners): George Lilley, Sharon Rowe, Nancy Tissue.

COMMISSIONED RULING ELDERS: Nancy Bulla, Roger Eskins, Barbara Hopta, Nancy Martin, Jim Musgrave, Kari Preslar, Robert Lynn Randolph, Kellan Sarles, Cherrie Sizemore, John Yeager.

CERTIFIED CHRISTIAN EDUCATORS: Kay Lamb, Marcia Leitch.

CHRISTIAN EDUCATORS: Sarah Specht.

CORRESPONDING MEMBERS: David Bush (Shenandoah Presbytery), Dewitt Furrow.

MEMBERS OF PRESBYTERY COMMITTEES: Terry Cunningham, Steve Hopta, Susan Perry.

STAFF: Craig Butler (also listed as minister member below), Susan Sharp Campbell (also listed as minister member below), Barbara Chalfant, Leslie Curtis, Nellie Howard, Mark Miller.

VISITORS (who registered): Patricia Betler, John Bolt, Peggy Buckland, Scott Hoppe, Pamela Ellison, Pamilla Ferrell, Anna Furrow, Dick Hammat, Phyllis Hasty, Jeff Howard, Janet Johnson, Patricia Jarvis, Vesta Larkin, Linda Marsh, Frankie McCain, Kathryn McCrary, John Nelson, Jim St. Clair, Elizabeth Thompson, Betty Thornton, Tina Vial, Nancy Westlund, Charlotte Wilson.

ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	12/13/14	2/28/15	6/11/15	8/29/15
Accord, Barbara A.	P	P	P	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Baldwin, Stephen	E	P	E	E
Blakeman, Robin	E	P	A	P
Bondurant, Robert K.	AE	AE	AE	AE
Bowen, Ed	E	P	P	E
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	A	P	A	A
Buckalew, Ronald W.	AE	AE	AE	AE
Butler, Claire	E	E	P	E
Butler, Craig	P	P	P	P
Calebaugh, Kenneth B.	AE	P	AE	AE
Campbell-Malake, Elizabeth	P	P	P	E
Campbell, Jacqueline	P	E	P	E
Campbell, Susan Sharp	P	P	P	P
Carroll, R. Leon, Jr.	AE	AE	AE	AE
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE

Name of Minister	12/13/14	2/28/15	6/11/15	8/29/15
Craven, Doug	AE	AE	AE	AE
Cunningham, Frank	P	P	A	A
Dawson, Ellen	*	P	E	P
Didway, Nancy	P	P	P	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	E	P	E	A
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	P	P	P	P
Fraser, Janice	E	P	P	P
Gamble, Larry	A	A	A	A
Gentry, Calvin P.	AE	AE	AE	AE
Glaser, Joanne	P	P	E	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	A	P	P	AE
Haig, Kristine	A	AE	AE	AE
Harkless, Cinda	E	E	P	P
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Hasty, W. D., Jr.	P	P	P	P
Heidt, Paul Douglas	AE	AE	AE	AE
Holland, John	P	P	E	P
Hollis, Virginia Kay	AE	AE	AE	AE
Hood, Leonard L.	P	AE	AE	AE
Howe, Lanny	A	E	AE	AE
Ihrman, Francis E.	AE	AE	AE	AE
Jenkins, Doug	E	P	P	P
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	A	P	P	E
Johnston, Thomas M., Jr.	P	P	P	P
Kilbert, Chris	P	P	P	P
Karen R. Kinney	P	P	P	P
Koerner, Charla Waters	P	P	E	P
Koerner, John F.	P	P	P	P
Krum, David P.	A	AE	AE	AE
Kupar, Greg	P	P	P	P
Lamb, Richard C.	P	P	AE	P
Laukoter, Rob S.	A	P	P	P
Lee, David A.	P	P	P	P
Leitch, James O.	AE	AE	P	P
Locke, Kenneth	*	P	P	E
Lyles, W. Patterson	P	P	P	E
Mansell, Wm. Franklin, Jr.	AE	P	P	AE
Maynard, Arvie L.	AE	AE	AE	P
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	P	P	P	A
McGrew, Gary S.	P	AE	P	AE
McGuire, Richard W.	E	E	A	A

Name of Minister	12/13/14	2/28/15	6/11/15	8/29/15
McKinnon, John	E	P	E	P
McMorran, William G., Jr.	AE	AE	AE	AE
McMurray, Stewart M.	AE	AE	AE	AE
Minihan, John	E	P	A	E
Minnerly, Douglas A.	E	E	E	E
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	P	A	E	A
Neal, Elise	P	P	P	P
Newman, Robert G.	P	P	P	P
Palmer, Harry W.	AE	AE	AE	AE
Parker, Amy S.W.	E	P	E	E
Parsons, Shelly Barrick	A	E	E	P
Pendleton, P. Douglas, Jr.	A	P	A	A
Perkins, Chris	E	P	E	P
Posey, Lawton W.	AE	AE	AE	AE
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	P	P	P	E
Rice, Andrew "Andy"	A	A	P	A
Richards, David P.	P	P	P	E
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Roberts, Jim	P	P	A	P
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	AE	P	P	AE
Romfo, Barbara	A	E	E	E
Romine, Paul D.	A	P	P	P
Ryan, Patrick "Pat"	A	P	A	P
Seely, Mike	P	P	A	A
Seibel, Frank L. "Skip"	E	P	A	A
Shaffer, David	AE	AE	AE	AE
Shogren, Donna Lee	P	AE	P	AE
Smith, Vaughan M.	E	P	A	*
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	A	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	AE
Spransy, George B. Jr.	E	AE	P	AE
Spring, Charles M.	AE	AE	AE	AE
Starcher, Kevin	E	P	P	P
Sterling, Julie	P	P	P	A
Stevens, Bruce	P	P	P	AE
Stewart, Joan W.	P	P	P	P
Stone, Greg	E	A	A	A
Styron, Monica	*	*	P	P
Sutton, Dana W.	E	A	A	A
Sutton, Jean C.	A	A	A	A
Taylor, J. Dexter	P	AE	P	AE
Thompson, Dean K.	AE	AE	AE	AE
Vial, Peter	P	P	P	P

Name of Minister	12/13/14	2/28/15	6/11/15	8/29/15
Walker, Gary C.	AE	AE	AE	AE
Walther, James A., Jr.	E	P	E	P
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	E	P	A	E
Wilson, Richard B.	E	P	P	E
Wood, Robert M.	P	P	E	P
Woodard, Sara G. (Sally)	P	AE	P	AE
Wright, Todd	P	P	P	P
Young, Samuel T.	AE	AE	AE	AE
Youngblood, Lucy	A	AE	AE	AE

ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	12/13/14	2/28/15	6/11/15	8/29/15
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	E	N	N	Agnes Doyle-Kalland
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	N	June Merlino	Sandra Thomas	Sandra Thomas
Baxter, Dunmore	E	N	N	N
Beckley	N	Scott Worley	Helen Trader	Bill Hartling
Beechwood, Parkersburg	N	N	N	N
Belington	E	N	E	E
Belle	E	Sarah Dye	E	N
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	N	N
Beverly	Linda Peterson	N	E	E
Beverly Hills, Huntington	E	Nancy McIntosh	N	N
Bradley	E	Isaac Ward	Sandra McIntyer	E
Bramwell	N	N	N	N
Bream Memorial, Charleston	Earl Billingsly	Derrick Hudson	Karen Robinson	Derrick Hudson
Bridgeport	N	Dave Davis	Ruth Allen	N
Brush Creek, Ridgeview	N	N	N	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	E	N	N
Centerville, Greenville	E	Steve Ellison	E	Bruce Dunlop
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	N	E	Sandy Kennedy	N
Church of the Covenant, Hurricane	N	Diane Gibson	N	Joe McMillion
Clear Creek	N	N	N	N
Clifton, Maxwelton	E	Teresa Bostic	Davis Arbuckle	Teresa Bostic
Clothier	N	N	N	N
Comfort	E	N	N	N
Community, Arthurdale	Lorraine Weaver	E	Lorraine Weaver	N
Davis Memorial, Elkins	Lynn Proudfoot	Lynn Proudfoot	Donnie Corbin	Lynn Proudfoot
Davis Memorial, Gassaway	Rick Accord	Connie Duffey	Steve Beane	JoAnn McChesney

Name of Church	12/13/14	2/28/15	6/11/15	8/29/15
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	Rebecca Williams	Carolyn Napier	Larry Napier	Julian Arbuckle
Eleanor	N	Judy Jeffries	Ann Elliott	Ann Elliott
Elk Hills, Charleston	Jean Naylor	Nancy Vilain	E	Jean Naylor
Enslow Park, Huntington,	N	Linda Brewster	N	N
Falls View, Charlton Heights	N	N	N	N
Fayetteville	N	Mike Burton	N	Phil Tissue
First, Bluefield	E	Kellan Sarles	Kellan Sarles	Robert Park
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck	N
First, Charleston	Nancy Douglas	Sallie Daugherty	Steve Hopta	Sallie Daugherty
	Steve Hopta	Kay Lamb	N	Jim McCain
	Frankie McCain	Payne Warner	N	N
First, Clarksburg	Mary Virginia Paletta	Jenna Bennett	Beckie Alvaro	Jenna Bennett
First, Colcord	N	N	N	N
First, Dunbar	E	Gail Huggins	Barbara Palmer	Barbara Palmer
First, Fairmont	Bill Laughlin	Carolyn Crislip-Tacy	Jim DeLong	N
First, Hinton	E	E	N	Marion Harris
First, Huntington	N	Greg Fisher	N	N
First, Kenova	N	N	N	N
First, Kingwood	E	N	N	E
First, Logan	N	Blaine Duncan	Susan Perry	Robert L. Baldwin
First, Mannington	N	N	N	N
First, Morgantown	Mavis Grant-Lilley	Mavis Grant-Lilley	Margaret Bolt	Margaret Bolt
First, Nitro	N	Dane Ryan	N	Jim Westlund
First, Oak Hill	N	N	Kathy Moss	Kathy Moss
First, Parkersburg	Sarah Townsend	John White	N	N
First, Ravenswood	N	N	N	N
First, Ripley	Carlene Rose	Gary Epling	N	N
First, St. Albans	N	Adam Greathouse	Mel Burch	Jack Rogers
First, South Charleston	N	N	Tom Titus	E
First, Terra Alta	N	E	E	E
First, Thomas	E	N	N	N
First, Welch	N	Wendy Brewster	E	Wendy Brewster
First, Weston	N	N	N	N
First, White Sulphur Springs	N	Eric Crane	E	Peggy Clements
First, Whitesville	E	Mike Lykens	N	Mike Lykens
First, Williamson	N	Susan Conn	N	Susan Conn
First, Williamstown	Jeff Howard	Peter Thayer	Ann Thayer	Medina Poole
Fleming Memorial, Fairmont	Mike Yost	E	Shannon Yost	Judy Roylance
Frankford	Linda Boone	Linda Boone	E	Jeanie Boone
Gilbert	E	N	E	N
Glenville	Jim Meads	Kathy Gilbert	Jim Meads	Susan Lilly
Grace Covenant, Charleston	E	N	N	E

Name of Church	12/13/14	2/28/15	6/11/15	8/29/15
Green Bank, Liberty	E	N	N	N
Harman	N	N	N	N
Highlawn, Huntington,	E	Connie Musgrave	Connie Musgrave	Rochelle Bragan
Highlawn, St. Albans	John Nelson	John Nelson	E	N
Hughes River, Cairo	E	Anne Banks	Anne Banks	E
Kanawha United, Charleston	Kathie Giltinan	Gara Lacy	Kathie Giltinan	N
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	E	N	N
Kuhn Memorial, Barboursville	E	Karen Gold	E	N
Lakeview, Lakebottom	N	N	N	N
Marlinton	N	Jaynell Graham	Jaynell Graham	N
Marsh Fork, Dry Creek	E	N	N	N
McElhenney, Alderson	N	N	N	N
McKinnon, Charleston	N	E	N	E
McLean, Ronceverte	N	E	E	E
Mill Creek	Tim Glaser	Tim Glaser	Barbara McCauley	N
Milton	N	N	N	N
Mingo	N	N	N	N
Montgomery	N	N	N	N
Mount Hope	N	Linda Brown	Mary Jean Taylor	N
Mount Pleasant, Sinks Grove	N	N	N	N
Oak Grove, Hillsboro	N	Sue Hollandsworth	Nora Workman	N
Old Stone, Lewisburg	Nancy Smallenberger	Criss Haynes	E	Jacqueline Bennett
Orgas	N	N	N	N
Parsons	N	N	N	N
Philippi	Suzann Murphy	N	Suzann Murphy	N
Pickens	E	E	N	E
Pineville	E	N	Betsy Rae Ross	N
Point Pleasant	N	Mary Jane Getty	N	N
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	N	Patrick Croghan	Jamie Albert	Pam Johnson
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	E	Kay Rotz	James Straight	N
Rome, Proctorville	N	N	N	N
Ronceverte	N	Alan Clower	Alan Clower	Alyson Dotson
Ruffner Memorial, Charleston	Kathy Brown	Marshall Carper	N	N
St. Andrew, Pinch	E	Mark Allen	E	Steve Winkel
St. Marys	N	N	N	N
Salem, Ronceverte	N	E	E	Page Dickson
Second, Huntington	Jenka Lockwood	Jim St. Clair	Jenka Lockwood	Stacy Wehrle
Slatyfork, Big Spring	N	N	N	N
Smithers	E	E	N	E
South Park, Charleston	Larry Sites	Jim Sothen	Larry Sites	E

Name of Church	12/13/14	2/28/15	6/11/15	8/29/15
Spencer	Norma Randall-Myers	Norma Randall-Myers	Mary Quick	N
Spring Creek, Renick	N	Paul Flippin	N	N
Spring Valley, Huntington	N	Beverly Sharp	N	N
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	N
Summersville	Lauren Jarroll	Ted Sentz	N	N
Teays Valley, Scott Depot	E	Bob Eddins	Bill Hensley	Bill Hensley
Trinity, Shady Spring	N	Diane Thacker	N	Leah Stalnaker
Tygarts Valley, Huttonsville	E	N	Sandy Bower	E
Union	E	E	N	Edith McKinley
Upperglade	N	James Gamble	James Gamble	James Gamble
Valley Bend, Beverly	N	E	N	N
Village Chapel, Charleston	Heather Barry	Patti Salisbury	Sarah Gottlieb	Sheila Danzer
Waverly – Bethel, Waverly	Dick Hammat	Dawn Hammat	Martha Howard	Dawn Hammat
Westminster, Charleston	N	Sandra Keener	N	N
Westminster, Vienna	N	Dave Downing	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	Nancy Baldwin	Sue Littlejohn	N	John Hannan
Zion, Helvetia	N	N	N	N

APPENDIX B: DOCKET

*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

9:00 – 10:00	Registration and time for fellowship and refreshments	
9:15	First Time Commissioner Orientation	
*10:00	Call to Order	Randy Fife, Moderator
	Greetings from Edgewood Presbyterian Church	Larryetta Ellis, Pastor
	<ul style="list-style-type: none"> - Welcome of new Teaching Elders - Clerk - Seating of new Corresponding Members - Introduction Visiting Teaching Elders - Recognition of Ruling Elders attending Presbytery for the first time - Statement of Quorum - Approval of Docket - Consent Agenda 	Maureen Wright, Stated
	Moderator	
	<ul style="list-style-type: none"> o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion. 	
	<ul style="list-style-type: none"> - Appointment of Temporary Clerks - Appointment of Standing Committees 	
	<ul style="list-style-type: none"> o Committee on Bills and Overtures <ul style="list-style-type: none"> ▪ Leadership Team members present 	
	Announcements: Nurture Committee, Resource Center	
	Report of the Ministry Committee Part I	Cinda Harkless
	<ul style="list-style-type: none"> - Recognition of Retirement, W.D. Hasty, Jr. 	
	Education Focus <i>“Let Us Pray”</i>	Members of the Leadership Team
*11:40	Morning Worship	
*12:45	Recess for Lunch	
*1:30	Prayer & Hymn	Moderator
	Report of the Stated Clerk	Stated Clerk
	<ul style="list-style-type: none"> - Presentation of Procedural Matters 	

APPENDIX C: PROCEDURAL MATTERS

A. Principles of Parliamentary Law

- Courtesy to all
 - Majority rule
 - Justice for all
 - One Item at a time
 - Respect the rights of the minority
 - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery - giving a report, debating a motion, raising questions - will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate - 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

APPENDIX D: FINANCIAL REPORTS

Presbytery of West Virginia
Budget vs. Actual
January through June 2015

COMPOSITE BY COMMITTEE

	YTD (06/30/15)	Budget	% of Budget	Restricted Fund Support
ADMINISTRATION	316,474.79	614,530.00	51.5%	55,500.00
BLUESTONE	200.00	3,500.00	5.7%	2,500.00
LEADERSHIP	2,647.26	14,000.00	18.9%	
MINISTRY	5,091.70	21,400.00	23.8%	7,000.00
MISSIONS	24,950.00	68,900.00	36.2%	35,500.00
NOMINATING	190.93	200.00	95.5%	
NURTURE	3,381.85	22,000.00	15.4%	8,000.00
PERMANENT JUDICIAL COMMISSION	0.00	300.00	0.0%	
PRESBYTERIAN WOMEN	2,460.00	4,920.00	50.0%	
RELATIONS	1,368.50	13,000.00	10.5%	
REPRESENTATIONS	0.00	100.00	0.0%	
STEWARDSHIP	6,096.14	26,500.00	23.0%	15,000.00
TRUSTEES	0.00	2,000.00	0.0%	
VOCATIONS	5,909.67	22,400.00	26.4%	18,000.00
TOTALS	\$ 368,770.84	\$ 813,750.00	45.3%	\$ 141,500.00
SHARED MISSION (net)	148,246.65			
PER CAPITA (net)	71,904.75			
OUTSIDE FUNDING	6,300.00			
INTEREST & GIFTS	4,619.84			
RESTRICTED FUND SUPPORT	57,424.37			
TOTALS	\$ 288,495.61			

Presbytery of West Virginia
Budget vs. Actual
YTD June 2015

	As of 6/30/15	Budget	% of Budget	
OFFICE EXPENSES				
5105 • Postage	1,921.55			
5110 • Supplies	4,400.94			
5115 • Publications & Subscriptions	0.00			
5117 • Presbytery Directory	1,860.90			
5120 • Telephone	2,557.57			
5125 • Utilities	3,250.12			
5130 • Cleaning/Bldg Maintenance	2,323.00			
5135 • Equipment	0.00			
5140 • Equipment Maintenance	2,828.69			
5150 • Staff Expenses	5,158.78			
5155 • Insurance - Property	7,542.00			
5160 • Bad Debt Expense	140.69			
5165 • Web Site Maintenance	0.00			
5168 • Internet Service	787.50			
5180 • Bank service fees	534.55			
5185 • Miscellaneous	100.00			
TOTAL OFFICE EXPENSE	33,526.39	65,000	51.6%	55,500
SALARY & PERSONNEL EXPENSE				
All Salaries (including housing & utilities)	176,534.00	342,745	51.5%	
Pension Expense	21,073.04	41,130	51.2%	
Medical Insurance Expense	50,575.47	99,487	50.9%	
Payroll Taxes	10,155.28	26,868	38.1%	
Workers' Compensation	800.50	1,800	50.0%	
Continuing Education & Professional Expense	9,376.04	12,400	75.6%	
Travel & Program Expense	11,758.59	23,000	51.1%	
Moving Expense	276.79			
TOTAL SALARY & PERSONNEL EXPENSE	280,649.71			
COMMITTEE EXPENSE				
5370 • GNP search	1,182.32			
7030 • Consultant Fees	0.00	1,000	0.0%	
7050 • Staff Development	827.86	1,000	82.8%	
7090 • Committee Meetings	288.51	500	57.7%	
TOTAL COMMITTEE EXPENSE	2,298.69			
BLUESTONE	\$ 315,474.79	\$ 514,530	51.5%	
CAMP, CONFERENCE, RETREAT MINST				
7240 • CIT Support	0.00	2,500	0.0%	
7290 • Committee Meetings	200.00	1,000	20.0%	
	\$ 200.00	\$ 3,500	5.7%	

43,500 Mission Development Fund
12,000 Funds of PWV

2,500 Rachel McClintic Fund

Presbytery of West Virginia
Budget vs. Actual
YTD June 2015

	As of 06/30/15	Budget	% of Budget	Restricted Fund Support
LEADERSHIP TEAM				
5310 - Leadership Team/Council	2,647.26	14,000	18.9%	
MINISTRY				
CONGREGATIONAL DEVELOPMENT				
6008 - Mission Inside				
COMMITTEE ON MINISTRY				
6130 - CLP Training (cont. ed.)	0.00	5,000	0.0%	5,000 Mission Development Fund
6140 - Ministry Training	0.00	500	0.0%	
6145 - Kanawha Pastoral Care Center	0.00	500	0.0%	
6160 - Professional Development	0.00	1,500	0.0%	
6165 - Church Professional Orientation	0.00	3,600	0.0%	
6170 - COM Resources	0.00	1,000	0.0%	
6175 - Congregational Care Travel	182.88	500	36.6%	
6180 - Consultation & Mediation	26.60	500	5.7%	
6185 - Miscellaneous	114.92			
6189 - Emergency Church Assistance	0.00	400	0.0%	
6190 - Committee Meetings	1,000.00	2,000	50.0%	
	3,765.40	5,000	62.8%	2,000 Small Church Fund
MISSIONS	\$ 5,091.70	\$ 21,400	23.8%	
CONGREGATIONAL DEVELOPMENT				
6076 - Missional Church Resources				
6077 - Missional Church Development	0.00	250	0.0%	
6080 - New Transformation Initiatives	0.00	10,000	0.0%	
SOCIAL & ECUMENICAL MINISTRIES				
Local/Regional Mission Support TBD				
6710 - Davis-Stuart				
6732 - Davis & Elkins College	750.00	1,500	50.0%	
6740 - PHEWA Life Membership	750.00	1,500	50.0%	
6760 - The Shack NH Support	0.00	250	0.0%	
• Bread of Life	7,875.00	15,750	50.0%	
6762 - United Christian Food Pantry	1,500.00	3,000	50.0%	
6763 - Gatahouse	1,200.00	2,400	50.0%	
• Covenant House	1,500.00	3,000	50.0%	
6765 - Tyrand Coop. Ministry Support	1,500.00	3,000	50.0%	
6770 - Westminster Foundation	1,250.00	2,500	50.0%	
6780 - WV Min. of Advocacy & Workcamps	750.00	1,500	50.0%	
6780 - Committee Meetings	7,875.00	15,750	50.0%	
MISSION INTERPRETATION & STWDSH				
7110 - Mission Interpretation	0.00	1,000	0.0%	
7130 - Kenya Partnership	0.00	250	0.0%	
7150 - Stewardship Education	0.00	1,500	0.0%	
				1,500 Kenya Partnership
				15,750 Mission Development Fund
				2,500 Midland Memorial
				15,750 Mission Development Fund
				15,750 Mission Development Fund

Presbytery of West Virginia
Budget vs. Actual
YTD June 2015

7165 - CEPAD

7193 - Conferences Support

As of 06/30/15	Budget	% of Budget
0.00	3,000	0.0%
0.00	1,000	0.0%

Restricted Fund Support

\$	24,950.00	\$	68,900	36.2%
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NOMINATING

5320 - Nominating Committee

NURTURE

CHRISTIAN NURTURE & WORSHIP

6320 - Resource Center Acquisitions
6321 - Resource Ctr. - Supplies/Equip.
6322 - Resource Ctr. - Subscriptions
6323 - Resource Ctr. - Catalog Program
6330 - Festival of Faith
6332 - Church Educators Support
6335 - Educator/Clergy/CLP Retreat
6345 - Younger Youth Retreat
6348 - Older Elementary Event
6350 - Older Youth Retreat
6355 - HS Youth Conf. Mission Trip
6358 - Middle School Conf & Work Camp
6360 - Youth Council
6370 - Adult Spiritual Development
6380 - Scholarships
6392 - Presbytery Worship
6395 - Miscellaneous
6399 - Committee Meetings

190.93	200	95.5%
889.51	1,350	49.5%
168.16	400	42.0%
111.62	700	15.9%
0.00	550	0.0%
(95.66)	500	-19.1%
362.63	400	90.7%
1,412.04	1,000	141.2%
(284.41)	1,500	-17.8%
0.00	500	0.0%
(70.00)	1,800	-4.4%
(37.02)	8,000	-0.5%
0.00	500	0.0%
78.47	500	15.7%
735.11	1,000	73.5%
0.00	2,000	0.0%
0.00	600	0.0%
10.01	200	5.0%
322.39	600	53.7%

8,000 Rachel McClintic Fund

\$	3,381.86	\$	22,000	15.4%
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PJC

5305 - Permanent Judicial Commission

PRESBYTERIAN WOMEN

7310 - Presbyterian Women Support

RELATIONS

GOVERNING BODY EXPENSE

5410 - Presbytery Meetings
5415 - Moderator Expenses
5420 - General Assembly
5430 - Synod
5450 - Denomination Resources
5460 - Cluster Shepherds

0.00	300	0.0%
2,480.00	4,920	50.0%
979.11	1,000	97.9%
0.00	1,000	0.0%
0.00	0	0.0%
0.00	0.00	0.0%
231.15	10,000	0.0%
0.00		

Presbytery of West Virginia
Budget vs. Actual
YTD June 2015

	As of 06/30/15		Budget	% of Budget	
	158.24	\$	1,000	15.8%	
5490 • Relations Committee Expenses					
REPRESENTATION					
5315 • Committee on Representation			13,000	10.5%	
STEWARDSHIP					
FINANCE & DEVELOPMENT					
5355 • Transition Expenses			100.00	0.0%	
5546 • Outside CPA Costs					
5550 • Brick & Mortar Grants					
5590 • Committee Meetings					
TRUSTEES					
5325 • Trustees			26,500	23.0%	
VOCATIONS					
PREPARATION FOR MINISTRY					
6210 • Care of Candidates					
6220 • Annual Consultation			1,000	13.5%	
6230 • Career Counseling					
6240 • Scholarships			1,000	0.0%	
6250 • Conferences			5,000	0.0%	
6260 • ALP/CLP Preparation Program			900	0.0%	
6290 • Committee Meetings			13,000	41.8%	
TOTAL			813,750	45.3%	
					\$141,500

15,000 Small Church Fund - \$6K, Funds of PWV - \$10K

5,000 Bush Fund

13,000 Small Church Fund - \$10K, Funds of PWV - \$3K

As of 06/30/15		Budget
Shared Mission (net of GA & Synod support)	149,247	412,700
Per Capita (net of GA & Synod support)	71,905	188,850
Outside Funding (Presby, Housing & P&P)	6,300	46,300
Interest & Gifts	4,520	10,000
Restricted Fund Support	57,424	141,500
TOTAL	\$ 288,496	\$ 799,350

REVENUE IN SUPPORT OF BUDGET

Presbytery of West Virginia
Statement of Financial Position
As of June 30, 2015

	<u>06/30/15</u>	<u>06/30/14</u>
ASSETS		
Current Assets		
Checking/Savings		
1005 • Petty Cash	250.00	250.00
1012 • Payroll - WesBanco Bank	544.87	131.46
1020 • Cash - United Bank Checking	26,727.27	31,816.43
1022 • Cash - United Bank Sweep Acct	128,089.33	202,073.53
1023 • WV Federal Credit Union	226,557.43	225,878.87
1029 • First Community Bank - Fr. Crk.	15,700.36	15,700.36
1030 • Wells Fargo - MDF		
1032 • Equities -- Index Fund	1,013,647.83	976,373.29
1035 • Fixed Income	631,300.42	616,807.04
Total 1030 • Wells Fargo - MDF	<u>1,644,948.25</u>	<u>1,593,180.33</u>
1050 • Wells Fargo Money Market		
1051 • Wells Fargo MM - PWV	34,797.84	28,926.91
1052 • Kay Long Memorial Fund	8,427.66	8,388.64
1053 • Molly Gant Scholarship Fund	11,541.87	10,231.72
1054 • Kenya Partnership	11,371.91	9,922.43
1055 • Presbyterian Hunger Program	21,429.36	29,693.27
1056 • Pack Endowment Fund	<u>205,987.28</u>	<u>203,722.78</u>
Total 1050 • Wells Fargo Money Market	293,555.92	290,885.75
INVESTMENTS		
1070 • New Covenant Funds of PWV	260,849.03	249,526.66
1072 • New Covenant New Ch. Devel	121,493.92	116,220.40
1074 • New Covenant PEPS	3,326.93	3,182.55
1075 • New Covenant Slaughter	772.02	747.96
1076 • New Covenant Riner	53,206.64	50,897.22
1077 • New Covenant Scholarship	11,774.84	11,407.82
1078 • New Covenant Seminary Student	23,898.80	22,861.47
1079 • New Covenant Dickinson	39,895.95	38,164.25
1080 • New Covenant Bush Fund	171,247.50	163,814.49
1081 • New Covenant Goin Estate	56.75	54.32
1084 • New Covenant Midland Mem.	74,612.52	71,373.96
1086 • New Covenant Lee Beard	679.12	657.96
1087 • New Covenant Small Church	956,425.51	914,911.28
1090 • T Rowe Price - Rachel McClintic	863,140.15	833,960.87
Total INVESTMENTS	<u>2,581,379.68</u>	<u>2,477,781.21</u>
Total Checking/Savings	4,917,753.11	4,837,697.94

Presbytery of West Virginia
Statement of Financial Position
As of June 30, 2015

	<u>06/30/15</u>	<u>06/30/14</u>
Accounts Receivable		
1210 • Accounts Receivable	125.60	445.08
Total Accounts Receivable	<u>125.60</u>	<u>445.08</u>
Other Current Assets		
1220 • Notes Receivable MDF	19,922.41	23,177.25
1240 • Notes Receivable Riner	28,552.94	24,000.00
1309 • Notes Receivable R. McClintic	135,476.01	143,557.01
1450 • Workers Comp Deposit	247.09	247.09
Total Other Current Assets	<u>184,198.45</u>	<u>190,981.35</u>
Total Current Assets	5,102,077.16	5,029,124.37
Fixed Assets		
1510 • Land	58,000.00	58,000.00
1520 • Building & Grounds	299,782.00	299,782.00
1530 • Furniture & Fixtures	12,624.20	12,624.20
1540 • Capital Equipment	27,226.11	27,226.11
1550 • Software	10,022.51	10,022.51
1590 • Accumulated Depreciation	-237,126.73	-226,126.73
Total Fixed Assets	<u>170,528.09</u>	<u>181,528.09</u>
TOTAL ASSETS	<u>5,272,605.25</u>	<u>5,210,652.46</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2010 • Benevolence Receipts Payable	129,977.00	648.13
Payroll Liabilities	944.23	948.38
Total Other Current Liabilities	<u>130,921.23</u>	<u>1,596.51</u>
2200 • Deferred Revenue	0.00	0.00
Total Liabilities	<u>130,921.23</u>	<u>1,596.51</u>
Equity		
3010 • Fund Balance Funds of PWV	889,395.19	889,395.19
3011 • Fund Balance - MDF	1,523,254.89	1,523,254.89
3012 • Fund Balance New Ch. Devel	111,325.16	111,325.16

Presbytery of West Virginia
Statement of Financial Position
As of June 30, 2015

	<u>06/30/15</u>	<u>06/30/14</u>
3013 • Fund Balance Hunger Prog	15,231.56	15,231.56
3014 • Fund Balance PEPS	3,048.49	3,048.49
3015 • Fund Balance Slaughter	721.80	721.80
3016 • Fund Balance Riner	72,774.37	72,774.37
3017 • Fund Balance Scholarship	11,008.80	11,008.80
3018 • Fund Balance Seminary Student	21,898.49	21,898.49
3019 • Fund Balance Dickinson	36,556.74	36,556.74
3020 • Fund Balance Bush Fund	156,940.69	156,940.69
3021 • Fund Balance Goin Estate	52.04	52.04
3024 • Fund Balance Midland Mem.	68,380.75	68,380.75
3026 • Fund Balance Lee Beard	634.96	634.96
3027 • Fund Balance Small Church	876,375.00	876,375.00
3028 • Fund Balance Kenya Partnership	9,306.11	9,306.11
3029 • Fund Balance Rachel McClintic	941,522.55	941,522.55
3030 • Fund Balance Kay Long Memorial	8,375.33	8,375.33
3031 • Fund Balance Molly Gant Fund	12,786.90	12,786.90
3032 • Fund Balance Pack Endowment	203,751.47	203,751.47
Net Income	178,342.73	245,714.66
Total Equity	<u>5,141,684.02</u>	<u>5,209,055.95</u>
 TOTAL LIABILITIES & EQUITY	 <u>5,272,605.25</u>	 <u>5,210,652.46</u>

2015 Benevolence Pledging & Per Capita Assessment -- alpha by Church					
Church	2015 PLEDGE	2015 Giving at 6/30/15	12/31/13 Mbrship.	2015 Per Capita (\$28.50/mbr)	Per Capita Rec'd at 6/30/15
Alderson			12	342	
Alexander Memorial		240	8	228	228
Anderson Memorial	1,000	500	35	998	300
Arthurdale	2,400		53	1,511	
Bates Memorial		200	155	4,418	1,104
Baxter	500		13	371	
Beckley		7,931	265	7,553	3,777
Beechwood			87	2,480	
Belington		271	26	741	297
Belle	1,100	550	10	285	143
Bethlehem	110	110	18	513	20
Beulah Humble			17	485	371
Beverly			27	770	
Beverly Hills			52	1,482	
Big Spring			10	285	
Bluefield First		3,333	193	5,501	
Bradley			19	542	542
Bramwell			19	542	
Bream Memorial	3,000	1,200	194	5,529	1,262
Bridgeport (all PWV in 2014)		2,790	128	3,648	1,683
Brush Creek			5	143	
Buckhannon First	1,800	900	30	855	432
Buffalo			4	114	
Canyon Community	1,000		6	171	
Centerville		1,250	39	1,112	570
Ch. of the Covenant - Grafton	2,050	1,084	25	713	295
Charleston First	63,200	31,600	1,120	31,920	15,960
Church of Our Saviour	1,850		16	456	
Clarksburg First	4,500	2,250	224	6,384	3,192
Clear Creek			18	513	
Clifton	1,200	600	124	3,534	1,767
Clothier			10	285	
Coldcord First	0		31	884	375
Comfort			15	428	
Davis Mem. - Elkins	12,271	8,886	193	5,501	2,748
Davis Mem. - Gassaway	680	180	30	855	428
Dunbar First	1,000	500	78	2,223	1,154
DuPont City			10	285	
Edgewood	5,000	1,250	106	3,021	755
Eleanor			22	627	308
Elk Hills	6,516	2,715	68	1,938	808
Enslow Park			169	4,817	2,409
Fairmont First		1,650	153	4,361	2,180
Falls View	1,600	840	12	342	200
Fayetteville	6,200	5,349	99	2,822	1,967
Fleming Memorial	3,700	925	43	1,226	306
Frankford	1,500	750	25	713	356
Gilbert			51	1,454	

Church	2015 PLEDGE	2015 Giving at 6/30/15	12/31/13 Mbrship.	2015 Per Capita (\$28.50/mbr)	Per Capita Rec'd at 6/30/15
Glenville			18	513	
Grace Covenant		1,254	22	627	314
Harman			27	770	
Highlawn Huntington	18,500	9,250	178	5,073	2,537
Highlawn St. Albans	6,400	3,198	77	2,195	1,098
Hinton First	2,100	525	26	741	185
Hughes River/Cairo			19	542	
Huntington First			457	13,025	
Huntington Second			27	770	
Kanawha United	11,500		171	4,874	
Keller			7	200	200
Kenova			31	884	
Kesler Memorial			38	1,083	
Kingwood First		2,208	55	1,568	653
Kuhn Memorial	1,000	500	122	3,477	1,739
Lakeview			6	171	
Liberty	1,000	1,000	17	485	485
Logan First	7,242	3,621	98	2,793	2,737
Mannington First			20	570	878
Marlinton			126	3,591	1,824
Marsh Fork	1,000		11	314	
McElhenney			12	342	342
McKinnon	800		39	1,112	1,000
McLean			30	855	855
Mill Creek		2,200	18	513	513
Milton	1,000	250	31	884	221
Mingo	100	50	16	456	228
Montgomery	1,700		11	314	
Morgantown First		5,740	246	7,011	2,770
Mount Hope			25	713	713
Mount Pleasant			31	884	
Nitro First	0		88	2,508	
Oak Grove			72	2,052	
Oak Hill First			30	855	
Old Stone	44,500	11,125	396	11,286	2,875
Parkersburg First	0		224	6,384	2,864
Parsons		100	29	827	207
Philippi			12	342	
Pickens	250	250	6	171	171
Pineville		2,250	35	998	416
Pres. Ch of the Cov		1,850	95	2,708	456
Pt. Pleasant		2,887	118	3,363	1,449
Ravenswood First	2,750	2,750	31	884	1,145
Red Sulphur Springs	200	200	8	228	228
Richwood	1,850	500	31	884	143
Ripley First	4,800	2,400	51	1,454	727
Riverlawn		800	100	2,850	950
Rock Forge			31	884	
Rock Lake	11,250	5,625	141	4,019	2,009

Church	2015 PLEDGE	2015 Giving at 6/30/15	12/31/13 Mbrship.	2015 Per Capita (\$28.50/mbr)	Per Capita Rec'd at 6/30/15
Rome	130	40	15	428	107
Ronceverte	1,800	900	79	2,252	1,169
Ruffner Memorial			47	1,340	
Salem	3,000	1,500	20	570	285
Smithers	1,200	600	16	456	456
South Charleston			201	5,729	1,974
South Park	1,800	450	18	513	128
Spencer		400	14	399	200
Spring Creek	500		27	770	
Spring Valley		280	60	1,710	855
St. Albans First	4,300		233	6,641	
St. Andrew			161	4,589	3,202
St. Marys			17	485	
Sugar Grove	1,600	1,600	29	827	827
Summerlee		25	12	342	86
Summersville	1,600	667	62	1,767	736
Teays Valley		4,500	236	6,726	3,150
Terra Alta First		1,900	25	713	713
Thomas First	2,400	1,200	30	855	428
Trinity	0		26	741	185
Tygarts Valley		1,386	29	827	827
Union	2,100	1,050	57	1,625	812
Upper Glade	2,100	2,100	65	1,853	1,853
Valley Bend		1,700	30	855	855
Village Chapel	17,000	10,299	254	7,239	2,993
Waverly-Bethel	1,100	275	21	599	599
Welch First	2,100		22	627	
Westminster Chas.	7,200		25	713	
Westminster Vienna		2,000	83	2,366	1,188
Weston First	1,000	1,000	12	342	342
White Sulphur Springs	2,000	1,002	45	1,283	660
Whitesville First	0		21	599	599
Whittico Memorial			7	200	
Williamson First			70	1,995	
Williamstown First	4,100	2,050	88	2,508	1,254
Winfield	750		20	570	
Zion			34	969	
TOTALS	297,899	175,311	9,788	278,958	105,341
Presbytery portion 80%	238,319	140,249		188,855	71,316
GA portion 15%	44,685	26,297		68,624	25,914
Synod portion 5%	14,895	8,766		21,480	8,111
91 churches pledged					
% of budgeted \$\$\$	57.7%				

BLUESTONE CONFERENCE CENTER, INC

Budget to Actual as of June 30, 2015

INCOME	06/30/15	Budget	% of Budget	06/30/14
Presbytery support	-	-	-	10,651
Grant Subsidy - Rachel McClintic Fund	0.00	2,500	0.0%	0
Retreats - Bluestone Events	4,222.00	10,000	42.2%	3,638
Retreats - Presbyterian	5,460.00	12,000	45.5%	4,900
Retreats - Presbyterian Affiliate	-	-	-	0.00
Retreats - Non - Presbyterian	1,750.00	44,000	4.0%	7,848
Summer Camp Registrations	41,290.47	77,000	53.6%	47,903
Donations	14,780.34	34,500	42.8%	8,403
Friends of Bluestone	10,000.00	46,150	21.7%	19,000
Interest	1.15	-	-	1
Miscellaneous	1,471.58	-	-	1,291
TOTAL INCOME	\$ 78,975.54	\$ 226,150	34.9%	\$ 103,635

EXPENSES				
Salaries & Personnel	24,874.07	62,149	40.0%	34,316
Office & Administration	6,597.76	10,739	61.4%	6,122
Bluestone Committee expense	771.35	800	96.4%	361
Plant & Operation	47,212.10	113,512	41.6%	44,969
Summer Staff & Salary	1,959.34	25,250	7.8%	2,608
Summer Program	109.32	3,700	3.0%	74
Summer Camp Trips	1,060.00	10,000	10.6%	221
TOTAL EXPENSE	\$ 82,583.94	\$ 226,150	36.5%	\$ 88,671

NET LOSS (excluding store acct. & depreciation expense) = (\$3,608.40)

BALANCE SHEET

	06/30/15	06/30/14
ASSETS		
Current Assets	12,650.08	28,339
Property & Equipment (net of depreciation)	128,855.87	126,856
TOTAL ASSETS	\$ 141,505.95	\$ 155,195
LIABILITIES		
Current Liabilities	1,944.30	1,742
Long Term Debt	19,921.41	23,176
TOTAL LIABILITIES	\$ 21,865.71	\$ 24,918
EQUITY	119,640.24	130,277
TOTAL LIABILITIES & EQUITY	\$ 141,505.95	\$ 155,195

Friends of Bluestone, Inc.
INCOME STATEMENT

	1 Month Ended June 30, 2015	1 Month Ended June 30, 2014	6 Months Ended June 30, 2015	6 Months Ended June 30, 2014
Income				
Donations - Churches	\$ 0.00	\$ 1,775.00	\$ 4,730.00	\$ 5,281.00
Donations - Individuals	2,025.00	1,145.00	6,657.00	3,908.40
Donations - Foundations	0.00	0.00	18.78	25.00
Donations - Restricted	0.00	0.00	5,000.00	13,000.00
Fundraiser - Other	0.00	0.00	0.00	1,467.00
Golf Tournament Sponsors	0.00	200.00	4,011.00	3,305.00
Golf Registrations	0.00	0.00	2,300.00	3,735.00
Shirt Sales	0.00	0.00	0.00	30.00
Donations In Kind	0.00	0.00	0.00	2,081.36
Interest Earned	0.21	0.14	0.99	0.84
Total Income	<u>2,025.21</u>	<u>3,120.14</u>	<u>22,717.77</u>	<u>32,833.60</u>
Operating Expenses				
Distributions to Presbytery				
Camp - Major Repairs	0.00	0.00	0.00	4,000.00
Camp - Major Improvements	0.00	0.00	0.00	13,000.00
Camp - General Operating Expenses	0.00	0.00	10,000.00	2,000.00
Total Distributions to Presbytery	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>19,000.00</u>
Direct Expenses				
FOB - Major Improvements	5,899.15	0.00	5,899.15	2,040.07
Admin Supplies	0.00	0.00	32.45	0.00
Thrive/PayPal Discount Fee	2.75	6.93	96.62	90.06
Postage	0.00	0.00	123.20	72.68
P O Box Rental	0.00	0.00	0.00	92.00
Fundraising Expenses	0.00	0.00	1,395.14	5,142.56
Licenses & Fees	25.00	0.00	25.00	25.00
Total Direct Expenses	<u>5,926.90</u>	<u>6.93</u>	<u>7,571.46</u>	<u>7,462.37</u>
Total Operating Expenses	<u>5,926.90</u>	<u>6.93</u>	<u>17,571.46</u>	<u>26,462.37</u>
Net Income (Loss)	<u>\$ (3,901.69)</u>	<u>\$ 3,113.21</u>	<u>\$ 5,146.31</u>	<u>\$ 6,371.23</u>

Friends of Bluestone, Inc.
BALANCE SHEET
As of June 30, 2015 and 2014
ASSETS

	<u>2015</u>	<u>2014</u>
CURRENT ASSETS		
Cash - BB&T	\$ 19,868.23	\$ 16,564.18
Restricted Funds	5,000.00	4,930.00
Total Current Assets	<u>24,868.23</u>	<u>21,494.18</u>
PROPERTY AND EQUIPMENT		
Equipment	2,200.00	2,200.00
Net Property and Equipment	<u>2,200.00</u>	<u>2,200.00</u>
TOTAL ASSETS	<u>\$ 27,068.23</u>	<u>\$ 23,694.18</u>

Friends of Bluestone, Inc.
BALANCE SHEET
As of June 30, 2015 and 2014
LIABILITIES AND STOCKHOLDERS' EQUITY

	<u>2015</u>	<u>2014</u>
CURRENT LIABILITIES		
LONG-TERM LIABILITIES		
FUND BALANCE		
Fund Asset Balance	27,068.23	23,694.18
Total Fund Balance	<u>27,068.23</u>	<u>23,694.18</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 27,068.23</u>	<u>\$ 23,694.18</u>

APPENDIX E

MANUAL OF THE PRESBYTERY OF WEST VIRGINIA

SYNOD OF THE TRINITY
PRESBYTERIAN CHURCH (U.S.A.)

I. PREAMBLE

This Presbytery is the corporate expression of the church consisting of all Presbyterian Church (U.S.A.) congregations and teaching elders.

The cooperative mission of congregations and ministers of the Presbytery is given form by God's activity in the world as told in the Bible and understood by faith. We depend upon the Holy Spirit to guide and direct our response to God in all areas of mission and ministry. Above all else, we are bound to God's authority and thus free to live in the lively, joyous reality of God's grace. (F-1.01) We recognize the inconsistencies between the affirmations of our faith and the reality of our contribution to the sinfulness of the world. We confess our complicity in this sinfulness and yearn for the healing and wholeness offered us through our Savior, Jesus Christ. He is Lord of our life and calls us to be God's servants in the world, working to reconcile and heal divisions both within and beyond the church, and thereby to be the provisional demonstration of what God intends for all humanity.

Our mission as a Presbytery is defined in *Book of Order* G-3.03 which challenges our response. Thus, the Presbytery is called:

1. to be a sign in and for the world of the new reality which God has made available to people in Jesus Christ;
2. to tell the good news of salvation by the grace of God through faith in Jesus Christ as the only Savior and Lord; and
3. to undertake this mission even at the risk of losing its life, trusting in God alone as author and giver of life, sharing the gospel, and doing those deeds in the world that point beyond itself to the new reality in Christ.

The following areas of mission seek to provide a vision and firm foundation for the work of the Presbytery in partnership with other governing bodies of the Presbyterian Church (U.S.A.) and in cooperation with other communions of faith.

A. MINISTRY

The Presbytery is called to serve those inside the church—members, congregations, leaders—so that they may grow in faith.

THEREFORE, the Presbytery will develop strategies to

- develop effective preaching and teaching ministry;
- offer nurturing educational programs and events;
- implement an on-going program for congregational participation in church development and church revitalization;
- support special ministries in the area of camping, conferences, youth and young adults, and college students;
- provide for new church development and support;
- encourage celebration of the Reformed tradition and the distinctive nature of Presbyterian interpretation of faith and discipleship.

B. MISSION

The Presbytery is called to serve those in the community—local neighbors and national/international mission partners—to point towards a new reality in Christ.

THEREFORE, the Presbytery will develop ways to

- provide food to the hungry;
- lend support to the aging;
- foster the realization of ownership and participation in local and global mission;
- respond to the needs of victims of disaster, discrimination, hunger, ignorance, and poverty;
- be an advocate for peace and justice;
- provide opportunities for ecumenical dialogue and mission.

C. RELATIONSHIP BUILDING

The Presbytery is called to build relationships with God and one another.

THEREFORE, the Presbytery will develop systems of support through

- closer fellowship and greater participation in mission within clusters of the Presbytery;
- appropriate concern for and oversight of congregations, giving particular attention to smaller congregations;
- training and support for volunteers, especially in education and leadership development;
- pastoral care for church professionals;
- resources for development and personal growth;
- encouragement of individuals to study for ministry.

D. EVALUATION AND REVIEW

As we seek to accomplish our goals, we recognize that risk is involved and it is essential for the Presbytery to provide for evaluation and review of all programs and ministries.

THEREFORE, the Leadership Team will develop a system which ensures assessment of corporate programs and structure (G-3.0108).

Our unity in Christ enables and requires the Presbytery to be open to all persons and to the varieties of talents and gifts of God's people.

The Presbytery will give full expression to the rich diversity within its membership and shall provide for full participation and access to representation in decision-making and employment practices, which will assure a greater inclusiveness leading to wholeness in its emerging life. (*Book of Order* G.3.0103)

II. THE PRESBYTERY

Name

The name of this Presbytery shall be Presbytery of West Virginia.

Boundaries

The Presbytery of West Virginia shall include the Presbyterian Churches (U.S.A.) in all the counties within the boundaries of the state of West Virginia, except those currently within the bounds of the presbyteries of Upper Ohio Valley, in the Northern Panhandle, and Shenandoah, in the Eastern Panhandle. It shall also include the Rome Church in Ohio

Membership

The Teaching Elder membership of the Presbytery shall be as prescribed in the *Book of Order*, G-3.0306.

Clusters

A cluster is a group of churches in relatively close proximity to each other that join together for the purposes of mission, ministry, and relationship building. Clusters may facilitate and encourage multi-

church training, committee work, fellowship, education, mission projects, affinity groups, and other decentralized needs as they evolve.

Clusters will be led by Cluster Shepherds chosen from their own cluster. The Relations Committee is responsible for confirming shepherds as recommended to them by the clusters.

III. RESPONSIBILITIES, POWERS AND MEETINGS OF PRESBYTERY

Responsibilities and Powers

The Presbytery of West Virginia is responsible for the mission and government of the church throughout its geographical district. It therefore has those powers as prescribed in the *Book of Order*.

Membership

Teaching elders and ruling elders shall be enrolled as members of Presbytery as described in the *Book of Order*, **G-3.0301**. Further, each ruling elder elected as an officer of the Presbytery, General Presbyter, or a member of the Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session. Each ruling elder commissioned to particular pastoral service shall be granted the privilege of voice and vote at meetings of Presbytery. Ruling elders who are moderators of Presbytery committees and ruling elder members of the Leadership Team will have privilege of voice and vote at meetings of Presbytery.

The privilege of the floor without vote shall be granted to elected lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery.

The privilege of the floor without vote shall be granted to Certified Christian Educators and other certified church workers serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified Christian Educators who are ruling elders and serving churches of Presbytery shall have privilege of voice and vote. (G-2.1103b).

The Leadership Team shall designate at least one meeting annually to which each Session is encouraged to appoint and send a youth advisory delegate. The youth advisory delegate should be a member of the congregation below the age of 22 years, and preferably 16 years or more. Such youth advisory delegates shall be granted the privilege of the floor without vote.

Member ministers who are honorably retired shall not be listed as "absent without excuse" when they do not attend meetings of the Presbytery.

Churches with memberships of 1 to 500 may send one ruling elder commissioner to meetings of Presbytery. Churches with memberships of 501 to 1,000 may send two ruling elder commissioners. Churches with memberships of 1,001 to 1,500 may send three ruling elder commissioners.

Meetings

The Presbytery shall hold at least four (4) stated meetings each year, and special meetings if necessary, according to the provision of the *Book of Order* G-3.0304. A called meeting may be held at the request of a committee or the Leadership Team when the business is of an urgent nature that cannot wait until the next stated meeting.

Meetings of Presbytery and its committees shall be conducted in accordance with the most recent edition of *Robert's Rules of Order Newly Revised*, except when it is in contradiction to the Constitution of the Presbyterian Church (USA). (G-3.0105)

In the event of catastrophic weather conditions, any three of the following leaders: the Moderator, Chair of the Leadership Team, Stated Clerk, and General Presbyter are authorized to postpone and reschedule meetings of Presbytery, communicating such decisions to all churches as quickly as possible.

In matters of property, which cannot wait until the next scheduled meeting of Presbytery, decisions may be made by a committee consisting of the Moderator of Presbytery and the Chair of the Leadership Team with the advice of the Trustees and the concurrence of the Stated Clerk, with all such decisions to be

reported to the next stated meeting of Presbytery.

In matters of communion approval, which cannot wait until the next scheduled meeting of Presbytery or Leadership Team, any three of the following leaders: the Moderator, Chair of Leadership Team, Stated Clerk, and General Presbyter are authorized to approve the celebration of the Lord's Supper for gatherings under its jurisdiction. (W-2.4012)

Time and Place of Meetings

Meetings shall rotate among the Clusters. Presbytery shall establish the dates and places for its meetings with recommendation from the Leadership Team.

Corresponding Members

Teaching elders who are members of other presbyteries and are serving within the bounds of the Presbytery of West Virginia may be enrolled as corresponding members for the duration of their service in the Presbytery of West Virginia. They shall have the privilege of voice on the floor of Presbytery, but not vote.

Quorum

A quorum for a meeting of Presbytery shall be at least 20% of the teaching elder members, and ruling elder commissioners representing at least 20% of the churches. The only exception to this is a meeting called for the sole purpose of conducting the examination of a candidate or candidates for ordination as teaching elders, together with any business incident to that examination. In this case the quorum shall be 15% of the teaching elders and ruling elder commissioners representing 15% of the churches.

Business and Reports

Each committee shall report regularly to meetings of Presbytery, as necessary.

Each committee reporting to Presbytery shall provide a written copy of its report no later than ten days in advance of the Presbytery meeting.

The General Presbyter, Stated Clerk and Moderator shall allocate times and placements of reports on the docket. In preparation of the docket, chairs of committees shall request time on the docket, and indicate who will give the report. The Leadership Team shall determine any special emphases for the meetings of Presbytery.

No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form

Minutes

In lieu of having the minutes read and approved at the end of a stated or special meeting of Presbytery, any four of the following persons are authorized to review and correct the minutes and report their review to a later meeting of Presbytery: Moderator, Chair of the Leadership Team, Stated Clerk, and Temporary Clerks.

Open Meeting Policy

1. Meetings of the Presbytery are open to any visitors who may wish to attend. Presbytery may choose to go into executive session with a majority vote of the member teaching elders and ruling elder commissioners present, in accordance with *Robert's Rules of Order Newly Revised*.
2. The Presbytery of West Virginia is committed to the principle of openness in regard to the rights of individuals having access to the committees of the Presbytery. Each committee shall make every effort to give public notice of meeting times and places.
3. Meetings of the Presbytery's committees are open to any visitors who may wish to attend. The committee may extend to such persons the privilege of the floor in order that they may take part in the committee's discussion of the business for which they are present. Ordinarily, persons making such presentations are excused from the meeting while the committee deliberates and takes its

action. After being informed of the committee's action, such persons are then ordinarily excused so that the committee may resume its business.

4. Each committee has the privilege to go into executive session with a majority vote of the members present, in accordance with *Robert's Rules of Order Newly Revised*.
5. The minutes and records of each committee are the property of that committee and the Presbytery of West Virginia. Consent of the current chairperson of the particular committee and the General Presbyter, or consent of the committee itself, must be given before material from a committee's records is allowed to be released for quotation or publication.

IV. POLICIES

The Presbytery has established a number of policies which can be found as appendices.

- | | |
|--|------------|
| 1. Sexual Misconduct Prevention Policy | Appendix A |
| 2. Purpose and Policy for Presbytery of West Virginia
Events Involving Children, Youth and Persons
with Disabilities | Appendix B |
| 3. Dissolution of a Church | Appendix C |
| 4. Dismissal of a Church | Appendix D |
| 5. Sabbatical Leave | Appendix E |
| 6. General Assembly Commissioners and Young Adult
Delegate Selection Criteria | Appendix F |

V. OFFICERS

The Officers of the Presbytery shall be the Moderator, Moderator-Elect, Stated Clerk, Financial Administrator/Treasurer, and Recording Clerk.

Moderator

Mode of Election

Ordinarily the Moderator-elect who was elected at a previous Stated Meeting will become the Moderator for the next year. If the candidate is a teaching elder, the following year the candidate shall be a ruling elder. If the candidate is a ruling elder, the following year the candidate shall be a teaching elder. The Moderator shall serve a term of one (1) year as Moderator followed by one (1) year as Chair of the Leadership Team and is not eligible for reelection. The Moderator shall be installed at the last Stated Meeting of the year, and will take office immediately.

Duties:

The Moderator shall perform the duties as prescribed in the *Book of Order*, G-3.0104. The Moderator will ordinarily preside at services of installation and ordination.

A sum for the Moderator's expenses shall be allotted in the budget of Presbytery.

Moderator-elect

Mode of Election

Upon nomination by the Presbytery's Nominating Committee and election by the Presbytery, this individual shall ordinarily be elected to serve for three years in the following roles: Moderator-Elect, Moderator, and Chair of the Leadership Team. The formula for electing the Moderator shall govern the selection of the moderator-elect candidate. The Moderator-Elect shall be installed at the last Stated Meeting of the year, and will take office immediately.

Duties:

The Moderator-Elect shall prepare for and develop the skills for assuming the role of Moderator and perform any duties as may be determined by the Presbytery. The Moderator-Elect will preside

at services of installation and ordination in the absence of the Moderator.

A sum for the Moderator-Elect's expenses shall be allotted in the budget of Presbytery.

Stated Clerk

Mode of Election

See section VIII Personnel. This office may be filled by either a teaching elder or a ruling elder.

At the time of election, the Administration Committee shall present a position description of this office to the Presbytery for approval, which shall include the duties of the Stated Clerk as set forth in this *Manual*, the work time expected (including any vacation and holidays to which the Stated Clerk may be entitled) and the terms of employment. (See Appendix H)

The Stated Clerk shall be:

- A. the continuing ecclesiastical officer of Presbytery;
- B. the custodian of all ecclesiastical records;
- C. the custodian of the roll of ministers of Presbytery; and
- D. the parliamentarian for Presbytery.

Duties:

The Stated Clerk shall perform the duties of office as specified in the *Book of Order*, G-3.0104 and G-3.0305 and those other obligatory duties contained in the *Book of Order*. The Stated Clerk will be responsible for the preservation of the history of the Presbytery.

Recording Clerk

Mode of Election

The Presbytery shall elect, on nomination by the Nominating Committee of Presbytery, a Recording Clerk for a term of three (3) years and who shall be eligible for reelection.

Duties:

The Recording Clerk shall be responsible to and shall assist the Stated Clerk in the performance of the Clerk's duties, and shall, in the absence of the Stated Clerk at Presbytery meetings, serve in that place.

The Recording Clerk shall record the proceedings of Presbytery and submit the minutes promptly with supportive documents to the Stated Clerk.

Honorarium and allowances shall be fixed by the Presbytery upon recommendation of the Administration Committee.

Financial Administrator/Treasurer

Mode of Election

See section VIII Personnel. This office may be filled by either a teaching elder, a ruling elder, or a layperson.

At the time of election, the Administration Committee shall present a position description of this office to the Presbytery for approval, which shall include the duties of the Financial Administrator/Treasurer and the terms of employment. (Appendix I)

The Financial Administrator/Treasurer shall be:

- A. the continuing financial officer of the Presbytery; and
- B. the custodian of all financial records.

Duties:

The Financial Administrator/Treasurer shall fulfill those duties and responsibilities assigned to this office by the Presbytery, and shall, at least annually, submit all records for financial review. The Stewardship Committee shall report the findings of the financial review to the Presbytery.

The Financial Administrator/Treasurer shall be bonded.

VI. LEADERSHIP TEAM

Charge

The Leadership Team is charged to lead the Presbytery by discerning a vision based on our core values, actualizing that vision through our committees and staff, and revising the vision regularly in light of change.

Authority

As the elected leaders of the Presbytery, the Leadership Team holds the authority to act in the best interest of the Presbytery on matters not specifically reserved for the full body, committees, or staff. They are the presiding council of the Presbytery to which others are accountable.

Responsibilities

1. Promote the core values of ministry (service to those inside the church), mission (service to those in the community), and relationship-building (building connections with God and one another).
2. Maintain, revise, and communicate a strategic plan in order that the churches, committees, and staff of the Presbytery may work together towards the same goals.
3. Provide necessary direction to and/or oversight of committees and staff in order that they may engage the Presbytery on a daily basis in their area of ministry and mission.
4. Ensure PCUSA polity is followed decently and in order (this includes receiving, studying, processing, referring if appropriate, and making recommendations concerning overtures addressed to Presbytery).
5. Plan Presbytery meetings in cooperation with the Stated Clerk (this includes setting the theme, facilitating the logistics, & securing locations, rotating throughout the clusters).
6. In fulfillment of General Principles of Councils, the Leadership Team will develop a system which ensures assessment of corporate programs and structures (G-3.0108).
7. In matters of communion approval, which cannot wait until the next scheduled meeting of Presbytery, the Leadership Team is authorized to approve the celebration of the Lord's Supper for gatherings under its jurisdiction. (W-2.4012)

Members

1. The Presbytery shall elect three classes of four members each, totaling 12 members of the Leadership Team. These members should be persons of wisdom, humility, and vision who have earned the trust of the PWV.
2. The Nominating Committee makes nominations, supplemented by those from the floor of the appropriate Presbytery meeting. Vital committees (as defined by the current vision and strategic direction of Presbytery) should be represented, not necessarily by their chairs, but by strong leaders.
3. Each term is three years and may be renewed once. At least one year must pass after serving two consecutive terms before serving again.
4. The immediate past Moderator of the PWV chairs the Leadership Team. She/he votes only in the case of a tie.
5. Two staff members attend the meetings of the Leadership Team--the General Presbyter, acting as Head of Staff, and the Stated Clerk, acting as Recorder. Both have the power of voice but not vote.

Meetings

1. The Leadership Team meets at least quarterly in person approximately one month in advance

of four regular meetings of the PWV, preferably in rotating clusters.

2. Ordinarily one meeting per year will be designated by the Team to plan for the coming year and may, at the discretion of the Team, consist of an overnight retreat.
3. Regular meetings should be supplemented by affinity groups as needed on particular issues facing the Leadership Team. The Leadership Team should meet in ways that best meet the needs of the team: fact-to-face, conference call, and video conference. Meetings should always allow for simultaneous aural communication and follow the latest edition of *Robert's Rules of Order*. Email votes may only be used for action that is able to be rescinded at the next meeting; all votes are to be recorded in the minutes of the next meeting.
4. Staff members are invited to attend particular meetings and conversations, based on their area of expertise and service and the agenda before the Leadership Team.

Quorum

1. The quorum of the Leadership Team shall be a majority of its members.

VII. COMMITTEES AND AFFINITY GROUPS

The standing committees of the Presbytery are (committee descriptions are in Appendix J on the pages indicated):

Administration	Page 84
Bluestone	Page 85
Ministry	Page 87
Mission	Page 90
Nominating	Page 91
Nurture	Page 93
Permanent Judicial Commission	Page 94
Relations	Page 95
Representation	Page 96
Stewardship	Page 97
Trustees	Page 98
Vocation	Page 99

Committee descriptions may be amended by two-thirds vote of the Leadership Team and reported to the Presbytery at its next stated meeting.

Membership:

All provisions of the *Book of Order* and of this *Manual* pertaining to membership on specific committees shall apply. The size of committees shall be determined by the Leadership Team. When there are not constitutional or *Manual* provisions which require otherwise, ordinarily Presbytery shall seek to elect persons to committees to provide for equal parity of teaching elders and ruling elders/laypersons (G-3.0103). Ordinarily no more than one-half of the membership of any committee should be teaching elders. The Ministry Committee and the Vocations Committee shall be composed of only ruling elders and teaching elders (G-3.0307). Membership on committees shall be on a proportional basis among the Clusters to the degree practical, except where otherwise specified in this *Manual*.

Committees may co-opt people to serve in their assigned area of responsibility. These people will have no vote on the committees asking them to serve. They will not be part of a quorum of the appointing committees. Committees may establish sub-groups, but the committee is ultimately responsible for the sub-group's work. There shall be an annual review by the committee regarding continuation of sub-groups or co-opted members.

Terms:

Except for the Permanent Judicial Commission, committee members ordinarily shall serve a term of three years and are eligible for reelection once; however, no person may serve more than six consecutive years on the same committee. At least one year must pass after serving two consecutive terms before

serving again.

Mode of Election

The Leadership Team shall nominate persons for service on the Nominating Committee and a person to serve as Chair of the Nominating Committee.

The Nominating Committee shall nominate persons for service on all other committees. Members shall be elected in three classes, as nearly equal as possible. Terms of service shall run concurrently with the calendar year, with service to begin January 1.

Nominations for General Assembly commissioners shall be in accordance with the Presbytery policy governing selection of commissioners. (See Appendix F)

The Permanent Judicial Commission shall elect its own Moderator from its membership (D-5.0201).

The Nominating Committee shall nominate a person to serve as Chair of each other committee. Committee Chairs are elected annually, with eligibility for re-election. Each committee shall elect its own secretary, vice chair, or any other officers it deems necessary for doing its work.

In the event a committee's Chair becomes unable to serve, the Moderator of Presbytery is empowered to appoint an Acting Chair to serve until Presbytery can elect a new Chair.

The Nominating Committee shall nominate people to boards such as Kanawha Valley Homes and West Virginia Homes, as needed, adhering to the membership and class requirements of the boards. These boards may recommend names to the Nominating Committee.

The quorum of a committee shall be one-third of its members, except where otherwise specified in the *Book of Order* (including the Permanent Judicial Commission and the Ministry Committee). When a committee is acting as a commission of Presbytery, the quorum shall be a majority of its members.

Members participating by an electronic means that provides simultaneous aural communication (e.g. video conference, teleconference, including conference call) shall be considered part of the quorum and shall have privilege of voice and vote. Communications by written means (e.g. fax, e-mail, "chat rooms") are not appropriate for a deliberative process. Email votes may only be used for action that is able to be rescinded at the next meeting; all votes are to be recorded in the minutes of the next meeting.

Committees are responsible for conducting orientation of their own members. Ordinarily, a person will not be elected to serve on more than one committee at a time.

After a committee member has had two (2) consecutive, unexplained or unexcused absences, the Committee Chair may contact the member and then request the Nominating Committee to nominate a replacement.

Affinity Groups:

While it can be a challenge to find folks to serve on standing committees, people are more than willing to serve God with one another on issues about which they are passionate. Affinity groups arise in two scenarios:

1. Small, local groups of people who get together for time-limited projects now and then (to work on clean water projects or to arrange a CROP walk, for example), and
2. Standing groups that work under the direction of a committee for a long-term project (the partnership with Nyeri Presbytery in Kenya or the Stewardship of Creation Ministry Team, for example).

Formation

The first type can form wherever and whenever there are sufficient people with passion about an issue or project. The group that forms will seek approval and endorsement of their Session (or Sessions if more than one church's members are involved – as part of a cluster project, for example); but they do not need approval from the Presbytery.

The second type forms by providing the appropriate committee under which their work falls with sufficient information (name of the group, mission statement, project descriptions, and contact information for members) so that the committee can make a recommendation at a Presbytery meeting as to approval and endorsement. The form for providing such information is posted on the Presbytery's web site.

Benefits & Responsibilities

Affinity groups further the core values of the Presbytery in specific and widespread ways. They benefit by being allowed to use Presbytery communications (as space allows) and to request table display space at events or time on the Presbytery agenda. This allows the group to expand their impact and access to carry out mission and ministry.

In return, Affinity groups would be expected to sign a memorandum of understanding acknowledging that they may not act counter to the policies of the Presbytery or misuse the endorsement to claim greater authority than appropriate.

The limits of the Presbytery's endorsement

The Presbytery's endorsement does not mean that Affinity groups have access to Presbytery funds or a claim on the staff's time. It does not permit the group to claim to speak on behalf of the whole Presbytery.

VIII. PERSONNEL

As outlined in G-3.0110, the Presbytery may employ staff members to meet the ministry and mission needs of the church. Executive staff members--General Presbyter, Stated Clerk, & Treasurer--are elected by the Presbytery, while other staff members are appointed by the Administration Committee (see the Presbytery's Personnel Manual for further details). Those employed by the Presbytery as interim executive staff may, in extraordinary circumstances, be considered for permanent positions when to do so is in keeping with mission strategy and is approved by a three-quarter vote of the Presbytery. In every case, an open search shall be conducted.

General Presbyter

1. The General Presbyter shall coordinate ministry, mission, and relationship-building, as these are the core values of the Presbytery of West Virginia. The General Presbyter shall be the administrator of the Presbytery, accountable to Presbytery through the Leadership Team for the implementation of decisions and matters of strategy, program and resources.
2. The General Presbyter shall be elected using an open search process. The Nominating Committee is responsible for nominating the search committee in consultation with the Leadership Team and the Administration Committee, which the Presbytery then elects to service.
3. The Administration Committee will conduct an annual performance review of the General Presbyter. Two members of the Leadership Team (appointed by its Chair) shall actively participate in the review. Additional hiring, performance review, and termination information may be found in the Presbytery's Personnel Manual.

Stated Clerk

1. As detailed in Section V of this Manual, the Stated Clerk is ecclesiastical officer, custodian of rolls and records, and parliamentarian of the Presbytery.
2. The Stated Clerk shall be elected by the Presbytery on the recommendation of a Search Committee appointed by and working under the Administration Committee. This Search Committee will include voices from Administration as well as other committees and members of the Presbytery to ensure diversity and representation in decision-making.
3. Hiring, performance review, and termination information may be found in the Presbytery's Personnel Manual.

Treasurer

1. As detailed in Section V of this Manual, the Treasurer is the financial officer and custodian of financial records of the Presbytery.
2. The Treasurer shall be elected by the Presbytery on the recommendation of a Search Committee appointed by and working under the Administration Committee. This Search Committee will include voices from Administration as well as other committees and members of the Presbytery to ensure diversity and representation in decision-making.
3. Hiring, performance review, and termination information may be found in the Presbytery's Personnel Manual.

Participation and Representation

All administrative staff in the Presbytery shall be filled in accordance with the principles of participation and representation found in the *Book of Order*, G3.0103.

Other Staff

The Administration Committee may hire additional, non-executive staff to positions which fulfill the ministry and mission needs of the churches as outlined by the Leadership Team. These staff persons shall function in accord with this Manual, the Personnel Manual, and an approved position description, which shall include duties and responsibilities, accountability, the process of calling, terms of service, method of annual review of work, and the manner of reelection or termination of employment.

IX. INITIATION OF PRELIMINARY PROCEDURES IN JUDICIAL PROCESS

When the Stated Clerk receives notification that the Presbytery is a respondent in a remedial case, as soon as possible the Stated Clerk shall notify the Moderator of Presbytery, who promptly shall appoint a Committee of Counsel of three persons as provided for in Section D-6.0300 of the *Book of Order*. These actions shall be reported to Presbytery at its next meeting.

When the Stated Clerk receives an accusation filed in accordance with Section D-10.0100 of the *Book of Order*, as soon as possible the Stated Clerk shall notify the Moderator of Presbytery, who promptly shall appoint an Investigating Committee of three to five persons as provided for in Section D-10.0201 of the *Book of Order*. These actions shall be reported to Presbytery at its next meeting.

When the Stated Clerk receives a request for an Inquiry for Vindication under Section D-9.0000 of the *Book of Order*, the Ministry Committee shall function as Presbytery's "appropriate committee" to ascertain whether it is proper to grant the request (D-9.0101a).

X. SUSPENSION OF MANUAL

Presbytery may suspend this *Manual* for a specific purpose at a meeting by a two-thirds majority vote.

XI. AMENDMENTS

A majority vote will be necessary to amend this *Manual*, provided the proposed amendment was submitted to the Presbytery, in writing, at the previous stated meeting as information.

APPENDIX F: OVERTURE TASK FORCE REPORT

Proposed Overture to the 222nd General Assembly to Amend the Book of Order

The Presbytery of West Virginia overtures the 222nd General Assembly (2016) to direct the Stated Clerk to send the following proposed amendment to the presbyteries for their affirmative or negative votes:

Shall The Book of Order: Foundations of Presbyterian Polity be amended to include the following new Chapter Two: “The Church and Scripture” and the existing Chapters Two and Three be renumbered accordingly?

Chapter Two The Church and Scripture

(References to *Foundations of Presbyterian Polity* hereafter assume the renumbering of existing Chapters Two and Three. All biblical references are from the NRSV.)

F-2.01 Scripture as the Unique Witness to Jesus Christ

The Presbyterian Church (USA) affirms that the Hebrew Bible and the New Testament are, by the Holy Spirit, the primary sources for the Church’s knowledge of God and are “...the unique and authoritative witness to Jesus Christ in the Church...” and God’s Word to us. (W-4.003b)

F-2.02 Translation as Interpretation

The Scriptures have been and continue to be translated from their original languages. We affirm that these translations were and continue to be guided by the Holy Spirit, but are the work of human beings in specific places at particular times in history. (BOC 9.29) We thus humbly acknowledge that the act of translation itself represents some degree of interpretation.

F-2.03 Interpretation in the Biblical Tradition

The Scriptures themselves bear witness to the on-going process of interpretation. Examples include but are not limited to:

- a. When the Hebrews returned from exile, the Law of Moses was read publicly to the people, “...with interpretation. They gave the sense, so that the people understood the reading.” (Nehemiah 8:8)
- b. Jesus reinterpreted Jewish tradition in the Sermon on the Mount: “You have heard that it was said to those of ancient times... But I say to you...” (Matthew 5:21ff)
- c. After the Resurrection Jesus appeared to two disciples and, “...beginning with Moses and all the prophets, he interpreted to them the things about himself in all the scriptures.” (Luke 24:27)
- d. After the Ascension the Apostles continued to interpret the Hebrew Scriptures in light of Jesus’ death and resurrection as with Philip in Acts 8:21-35

F-2.04 Methods of Interpretation

There exist now in the Church two main methods of interpreting the Scriptures, historically known as Fundamentalist and Modernist. The choice of interpretive methods influences the conclusions drawn from the texts on which they are used.

F-2.05 Interpretation in the Reformed Tradition

Fundamentalist interpretation was the norm throughout the Church until late in the 19th Century. The 16th and 17th Century confessions of the Reformed tradition contained in *The Constitution of the Presbyterian Church (USA), Part I, The Book of Confessions* were written in response to crises in particular communities of faith. These confessions reflect the specific times and circumstances of those communities. (F-3.01)

- a. Fundamentalist interpretation underlies the statement of the Scottish Parliament, quoted in the introduction to *The Scots Confession* in *The Book of Confessions*, ratifying the Confession, “*as doctrine grounded upon the infallible Word of God.*” (BOC page 10)
- b. Modernist interpretation may be seen emerging as early as *The Second Helvetic Confession*. Chapter II states, “...we hold that interpretation of the Scripture to be orthodox and genuine which is gleaned from the Scriptures themselves (from the nature of the language in which they were written, likewise according to the circumstances in which they were set down, and expounded in the light of like and unlike passages and of many and clearer passages)...” (BOC 5.010, emphasis added)
- c. At the same time *The Heidelberg Catechism* clearly reflects a Fundamentalist interpretation.
- d. *The Westminster Confession, The Shorter Catechism and The Greater Catechism* show the continued dominance of Fundamentalist interpretation into the mid-17th Century. However the commentary included with the end notes and the Declaratory Statement added in 1903 indicate the emergence of and a gradual shift towards Modernist Interpretation. (BOC 6.191-6.193 and pages 165-172, especially see the “General Note” page 165.)
- e. The *Theological Declaration of Barmen* is an ecumenical document and reflects both Fundamentalist and Modernist interpretation.
- f. In adopting *The Confession of 1967* the United Presbyterian Church in the United States of America fully and publicly embraced Modernist interpretation: “*The Bible is to be interpreted in the light of its witness to God’s work of reconciliation in Christ. The Scriptures, given under the guidance of the Holy Spirit, are nevertheless the words of men, conditioned by the language, thought forms, and literary fashions of the places and times at which they were written. They reflect views of life, history, and the cosmos which were then current. The church, therefore, has an obligation to approach the Scriptures with literary and historical understanding.*” (BOC 9.29, emphasis added)
- g. *The Brief Statement of Faith* is liturgical in nature, and reflects the further integration of Modernist interpretation into the life of the Church.
- h. *The Confession of Belhar* bears witness to the Dutch Reformed Mission Church in South Africa having moved from using a largely Fundamentalist interpretation to justify Apartheid to the use of Modernist interpretation to reject it.

F-2.06 Interpretation and Conscience

We affirm the right of conscience (F-4.0101, F-4.0107) and humbly acknowledge that there are people of faith within the Presbyterian Church (USA) who do not accept Modernist interpretation.

F-2.07 Interpretation, Scripture and Speaking to the Church

Nonetheless, the Presbyterian Church (USA) encourages the continuing development and use of Modernist interpretation. Critically informed biblical study is the foundation of Presbyterian seminary education; and, guided by the Holy Spirit, obedient to Jesus Christ, we strive faithfully to interpret Scripture in the programs and policies through which we speak to the Church, seeking always to fulfill the Great Ends of the Church. (F-1.0304, G-2.0607c)

Rationale

This overture reflects the belief that the controversies over policies and positions relating to social issues that have caused pain and division in the Presbyterian Church (USA) and its antecedents across decades and continue to threaten further to divide the Church are due in large part to differing and often incompatible interpretations of Scripture.

Foundations of Presbyterian Polity sought for the first time to gather all the historical and theological bases for our polity, previously interspersed throughout the *Book of Order*, and fashion them into a coherent statement of who we are. It rightly begins with the Mission of the Church under the Lordship of Jesus Christ, stating: “*Scripture teaches us of Christ’s will for the church...*” (F-1.0203) and affirms “*that the presbyterian form of government set forth in the Constitution of the Presbyterian Church (U.S.A.) is grounded in Scripture...*” (F-1.0401) It then moves directly to the Confessions, and states that the Confessions, “*...guide the church in its study and interpretation of the Scriptures...*” (F-2.01)

For at least the last 30 years the Presbyterian Church (USA) and many of its antecedents before based policies and positions on a specific method of interpreting Scripture, known commonly as Historical/Critical or Modernist. It is taught in our seminaries; we remain the only Mainline Protestant denomination still to require the study of Greek and Hebrew. (G-6.0207c)

The Confession of 1967 affirms this: “*The Bible is to be interpreted in the light of its witness to God’s work of reconciliation in Christ. The Scriptures, given under the guidance of the Holy Spirit, are nevertheless the words of men, conditioned by the language, thought forms, and literary fashions of the places and times at which they were written. They reflect views of life, history, and the cosmos which were then current. The church, therefore, has an obligation to approach the Scriptures with literary and historical understanding.*” (BOC 9.29, emphasis added)

Explicitly affirming that the Presbyterian Church (USA) continues to base its positions and policies on a Modernist interpretation of Scripture, and placing that affirmation in the broader context of the Reformed tradition, will provide a firm constitutional foundation from which ongoing conversations concerning the Church’s response to changing social issues may move forward.

Overture from St. Andrew Presbyterian Church, Pinch, West Virginia, on adding a second chapter to The Foundations of Presbyterian Polity in the Book of Order called "The Church and Scripture"

The Overture Task Force recommends that Presbytery decline to send this overture to the General Assembly.

Rationale:

By asking the denomination to elevate or authorize one form of scripture interpretation (described as modernism in the overture), the proposed second chapter of The Foundations of Presbyterian Polity presented in this overture is not consistent

1. With existing language in the foundations of polity
2. With scripture interpretation within the Reformed tradition

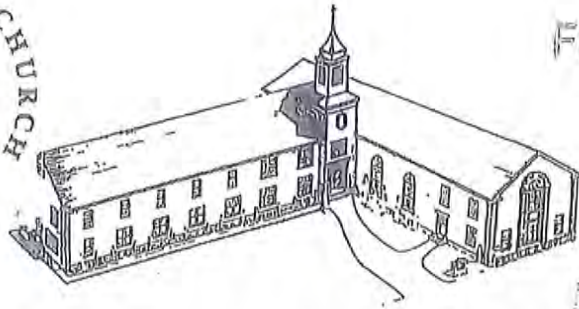
First, this proposed overture is not consistent with the language already found in The Foundations of Presbyterian Polity specifically the language that calls our denomination to be open to the work of the Spirit, to seek diversity in witness, and seek out ecumenical relationships.

Specifically, favoring the described modernist approach is not consistent with the variety of methods of interpretation of the Reformed tradition as witnessed to in our confessions and as encouraged in chapter two of the foundations (2.01): *The Presbyterian Church (U.S.A.) states its faith and bears witness to God's grace in Jesus Christ in the creeds and confessions in The Book of Confessions. In these statements the church declares to its members and to the world who and what it is, what it believes, and what it resolves to do. These statements identify the church as a community of people known by its convictions as well as by its actions. **They guide the church in its study and interpretation of the Scriptures;** they summarize the essence of Reformed Christian tradition; they direct the church in maintaining sound doctrines; they equip the church for its work of proclamation. They serve to strengthen personal commitment and the life and witness of the community of believers.*

Second, our confessional tradition encourages diverse ways to engage the scripture and within the scripture diverse ways of interpreting scripture can be found. This diversity of points of views and methods of interpretation are also found throughout the denomination and in the individual practices of church leaders as they prepare for preaching and teaching. These diverse forms of interpretation and view of the scripture can be found in documents written before re-unification

(http://cayugasyracuse.org/files/2913/2805/0667/Presbyterian_Use_Understanding_of_Holy_Scripture.pdf) and already offer a guide for the church.

Leadership Team: The Leadership Team concurs with the report of the Task Force.



First Presbyterian Church

622 Stratton Street
Logan, WV 25601
304-752-6232
Fax: 304-752-6252

info@firstpresby.org

James C. Musgrave, Interim Pastor

May 20, 2015

Maureen Wright, Stated Clerk
Presbytery of West Virginia
520 Second Ave
Charleston, WV 25303

Dear Maureen,

In keeping with the Book of Order G3.0202e, the Session of the First Presbyterian Church of Logan would like to propose two measures which we feel is of common concern to this Presbytery and to the General Assembly.

Attached are two recommendations which were unanimously passed by our Session. The first recommendation was passed on March 8, 2015 and is concerning the future activities concerning the Israeli - Palestinian situation. The second was passed on May 17, 2015 and concerns the potential action by the 222nd General Assembly in 2016 insofar as it relates to the divestment from companies involved in supply of fossil fuels.

We submit these recommendations with the hope that they will be approved and submitted to the General Assembly.

Yours in Christ,

Mary Randan

Mary Randan
Clerk of Session

/r

**The Session of the First Presbyterian Church
of Logan, West Virginia
Position on the General Assembly's Resolution
for Divestment from Companies Supporting Israel's Defense**

Whereas in Hebrews 8:8-12 it is written: For he finds fault with them when he says: "The days will come says the Lord, when I will establish a new covenant with the house of Israel and with the house of Judah; not like the covenant that I made with their fathers on the day when I took them by the hand to lead them out of the land of Egypt; for they did not continue in my covenant, and so I paid no heed to them, says the Lord. This is the covenant I will make with the house of Israel, after those days says the Lord: I will put my laws in their minds, and write them on their hearts, and I will be their God and they will be my people. And they shall not teach everyone his fellow or everyone his brother, saying 'Know the Lord,' for all shall know me, from the least to the greatest. For I will be merciful toward their iniquities, and I will remember their sins no more."

Whereas the Session of the First Presbyterian Church of Logan, West Virginia recognizes that diversity within the Church exists and often creates an atmosphere where an open exchange of ideas, philosophies, and beliefs strengthens a congregation through a thorough understanding of one another. In spite of our diversity, we are all brothers and sisters in Christ Jesus with a common purpose of worshiping God and doing His will. This common purpose goes far beyond our differences and bonds us as one chosen people.

Whereas the Session of the First Presbyterian Church of Logan, West Virginia believes that it is inappropriate for the General Assembly to take a position of support or opposition for any idea, philosophy, or belief that is not clearly defined in Scripture or Church doctrine. We the Session believe that taking such positions alienates members of the Church who do not accept those views. Furthermore, the Session believes that the Church should not be a forum for political debate or an expression of a one-sided view as representing the entire Presbyterian Church USA.

Whereas in light of the previous statements, the Session of the First Presbyterian Church of Logan, West Virginia disagrees with the General Assembly's Resolution for Divestment from Companies Supporting Israel's Defense and do not accept the resolution as a position that represents the congregation of our Church.

Therefore, the Session of the First Presbyterian Church of Logan, West Virginia requests that the General Assembly repeal the Resolution for Divestment from Companies Supporting Israel's Defense.

The Session:

Alice Akers
Alice Akers

Martha Daniel
Martha Daniel

John Kovach
John Kovach

Ken Nunley
Ken Nunley

Vernon Buddy Ferrell
Vernon Buddy Ferrell

Mary E. Borst
Mary Borst

Sydney Brown
Sydney Brown

Blaine Duncan
Blaine Duncan

Annetta Frotune
Annetta Frotune

Mary Randan
Mary Randan

Robert L. Baldwin
Robert L. Baldwin

Linda Marsh
Linda Marsh

Sheila Maynard
Sheila Maynard

Kellie Wooten-Willis
Kellie Wooten-Willis

Overture from First Presbyterian Church, Logan, West Virginia to repeal the action of the 221st
General Assembly action regarding Israel-Palestine divestment policy

The Overture Task Force recommends that Presbytery decline to send this overture to the General Assembly.

Rationale:

The task force recognized that the vote regarding divestment at the last two General Assemblies has been narrow for both approval and disapproval. In addition, the task force raised concerns about the resources used by different parties in the discussion regarding divestment in order to garner support for their side and the atmosphere that the lobbying for/against divestment creates at the General Assembly and leading up to the assembly. There were also concerns regarding the divisive tone that this particular debate creates and wondering if there did not need to be a 'break' from this discussion for at least one assembly.

Leadership Team: The Leadership Team concurs with the report of the Task Force.

Overture from First Presbyterian Church, Logan, West Virginia regarding Fossil Fuel divestment of Presbyterian Church (USA) investments. The Task Force has requested further information from the Session of the church and details from the *Mission Responsibility Through Investment* committee of the Presbyterian Church (USA) before making recommendation to the Presbytery.

Leadership Team: The Leadership Team concurs with the report of the Task Force.

APPENDIX G: LEAVE POLICY PRESBYTERY OF WEST VIRGINIA

To be as faithful to its personnel as they are to the congregation, the Presbytery encourages each Session to develop leave policies that are fair to both the individual and to the church. This policy sets forth the **minimum** amount of leave that each congregation shall provide to its personnel; an individual congregation may choose, through the actions of its Session, to provide more generous leave benefits.

This policy applies to all Teaching Elders, Commissioned Ruling Elders (CRE), Certified Christian Educators and ordained ministers from other denominations who are serving a PC(USA) congregation by virtue of a covenant agreement within the bounds of the Presbytery of West Virginia. This policy applies to those individuals whether they are serving in a part-time or full-time capacity.

DEFINITIONS

“**Sick Leave**” is defined as time off work due to an individual’s illness or injury **or** due to the illness or injury of a dependent or spouse of the covenanted individual. Sick leave is not a substitute or an addition to vacation time.

Included within the definition of the term “**illness or injury**” is physical illness or injury, dental issues, optical issues, psychiatric or psychological issues.

PAID SICK LEAVE

At the beginning of each calendar year of service, a congregation shall credit twelve (12) days of Sick Leave to each Teaching Elder, CRE, Certified Christian Educator or ordained minister from another denomination who is in covenant to serve their congregation.

Persons who enter into a covenant for service after the beginning of a calendar year shall be credited at the time of the commencement of their covenant with a proportionate amount of sick leave.

At the time of the termination of a covenant the Teaching Elder, CRE, Certified Christian Educator or minister from another denomination shall have no claim for pay in lieu of unused Sick Leave.

ACCRUAL OF SICK LEAVE

Unused Sick Leave may be accrued up to a maximum of thirty (30) days.

EXTENDED LEAVE POLICY

If an eligible individual’s situation requires the use of more than thirty days of sick leave or whatever balance of sick leave the individual had accrued, the individual shall attempt to negotiate the situation with the Session of the congregation. There is nothing in this policy that would require or prohibit a Session from making arrangements that are more generous than the minimums stated in this policy.

The purpose of this policy is to provide for the needs of the congregation, as well as the pastor, during times when he or she is not able to carry out normal responsibilities. These should be considered minimum requirements. This policy shall be a part of the terms of call in all pastoral relationships within the Presbytery.

When requested by the individual and after appropriate certification of special need by the individual's treating physician, a Session shall grant a Family/Extended Leave, either part-time or full-time up to six months.

If the Family/Extended Leave is needed because the pastor is injured or ill and the leave extends beyond thirty (30) days, the pastor may begin the process of claiming any applicable disability benefits.

The first three months of leave time shall be paid at 75% of monthly salary and 25% of monthly travel allowance. Pension, Major Medical payments, and housing allowance shall continue at 100% of the annual terms of call.

The second three months shall be unpaid leave time with no salary or travel allowance paid. However, Pension, Major Medical payments, and housing allowance shall continue at 100% of the annual terms of call.

For a three-month period of leave time taken, the minister shall give up one week of paid vacation. For a six-month leave, the minister shall give up two weeks of paid vacation and one week of paid study or continuing education leave.

Upon completion of leave time, the minister shall return to his or her position. The position shall not be filled during the leave, except on a temporary basis.

In the event that the individual's treating physician determines that the individual is unable to resume his or her normal duties and work schedule, consideration should be given to whether the duties can be performed through an accommodation. However, if the individual's treating physician determines that the person is unable to substantially perform the duties of this position, with or without appropriate accommodation, the Session will provide salary and benefits in full or until the Board of Pensions extended medical coverage begins on the ninety-first day of illness or disability. Any remaining personal days/sick days are lost.

PARENTAL LEAVE POLICY

Two (2) months of parental leave with full pay and benefits, excluding travel expenses or allowance, shall be provided to each eligible Teaching Elder, Commissioned Ruling Elder, or Certified Christian Educator in covenant with a congregation.

If possible, thirty days advance notice of the use of parental leave shall be given to the Session. Parental leave shall be available to eligible individuals who become parents by adoption or permanent guardianship.

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