

**MINUTES**  
**of the**  
**PRESBYTERY of WEST VIRGINIA**  
**Presbyterian Church (U.S.A.) -- Synod of the Trinity**



**STATED MEETING**  
**ENSLOW PARK PRESBYTERIAN CHURCH**  
**Huntington, West Virginia**  
**December 3, 2015**



PRESBYTERY OF WEST VIRGINIA  
Presbyterian Church (U.S.A.)  
Synod of the Trinity

Enslow Park Presbyterian Church  
Huntington, WV  
December 3, 2015

ONE HUNDRED THIRTIETH STATED MEETING

CALL TO ORDER

The meeting was called to order at 10 a.m. by Moderator Randy Fife.

GREETINGS

Chris Perkins, pastor at Enslow Park Church, greeted and extended a warm welcome on behalf of the congregation.

INTRODUCTIONS, ETC.

The Moderator welcomed visitors Heath Rada, Moderator of the PC(USA) and Bishop Matthew Riegel, Evangelical Lutheran Church of America, Synod of West Virginia-Western Maryland. Each brought greetings to the Presbytery. Moderator Rada asked everyone to respond to the survey on line regarding the mission of the PC(USA). He also encouraged the Church to pray and to be actively responsive to all refugees. Bishop Riegel expressed gratitude for the complementarity and full communion of the two denominations.

Ruling Elders attending Presbytery for the first time were recognized.

QUORUM

Stated Clerk Wright stated there was a quorum present of 53 teaching elders and 53 commissioners from churches. (Attendance record in Appendix A, pages 212-218)

DOCKET

Stated Clerk Wright presented the docket and moved its adoption. After receiving a second, Presbytery **adopted** the docket. (Appendix B, pages 219-220)

CONSENT AGENDA

Stated Clerk Wright presented the Consent Agenda and moved its adoption. After receiving a second, it was **adopted**.

1. From the Stated Clerk
  - a. That the requests for Excused Absences be approved (page187).

2. From the Ministry Committee
  - a. Approval of Terms of Call (page 191).
  - b. Approval of Temporary Supply Covenant (page 191).
  - c. Renewal of Parish Associate Covenant (page 192).
  - d. Renewal of Interim Pastor Covenant (page 192).
  - e. Renewal of Covenants for Ruling Elders Commissioned to a Particular Pastoral Service (pages 192-197)
  - f. Renewal of Covenants for Temporary Supply Pastors (pages 197-200).
  - g. Renewal of Covenants for Stated Supply Pastors (pages 200-201).
  - h. Renewal of Covenants for Lay Supply Pastors (pages 201-203).
  - i. Approval of ALP's to Serve Communion (page 203).
  - j. Approval of Session Moderators (page 203).
  - k. Approval of requests for Validated Ministry Renewals (page 203).
  - l. Approval of Request for Waiver of Rotation of Officers (page 203).
  - m. Approval of Requests for Honorable Retirement (page 203).
  
3. From the Mission Committee
  - a. The offering of the December 3, 2015 meeting go to the One Great Hour of Sharing Offering for Syrian Refugee Ministry (page 206).
  
4. From the Vocations Committee (pages 207-208)
  - a. The Approval/Installation of Ordination Exam Readers:
    - Frank Mansell (TE)
    - Susan Sharp Campbell (TE)
    - Jim Meads – (Glenville)
    - Tom Reegan – (Davis Memorial, Elkins)
    - Mike Stivers (First, Fairmont)

## APPOINTMENTS

Moderator Fife appointed as Temporary Clerks:

Bruce Macbeth, TE, Church of our Savior, Weston  
 Julie Sterling, TE, First Presbyterian, Buckhannon  
 Debra Burges, RE, Gilbert  
 Tom Hastie, CRE, Milton

He appointed the Leadership Team members present as the Committee on Bills and Overtures.

## ANNOUNCEMENTS

The Moderator recognized Nellie Howard, Director of the Resource Center. She highlighted the booklet, Fruit of the Spirit, which was compiled as a gift by the Presbytery staff to the Presbytery and available to all. She presented all of the Staff present. Kari Preslar, Chr. of Nurture, highlighted events scheduled and encouraged members to take this information back to their churches.

## MORNING WORSHIP

Morning worship was led by Todd Wright, Nancy Didway and Kay Wildman (organist).

### ADMINISTRATION AND MINISTRY COMMITTEES – PART I

The Moderator recognized Sharon Rowe, Chair of Administration and Cinda Harkless, Chair of Ministry. They, with Moderator Fife, led the body in recognition of the honorable retirement of Craig Butler, Transitional Associate for Congregational Support. Following a response by Mr. Butler, the Moderator offered a prayer and presented him with a certificate of recognition for his work.

### ADMINISTRATION AND MINISTRY COMMITTEES – PART II

Sharon Rowe, Cinda Harkless and Moderator Fife then led the body in recognition of the retirement of Forrest Palmer, Interim Executive Presbyter. Moderator of the PC(USA), Heath Rada, provided remarks and thanks for his service to the PC(USA). Sue Wonderland, Transitional Executive of the Synod of the Trinity, was introduced and brought greetings and thanks for his service as leader of the Presbytery. Mr. Palmer responded with gratitude to the Presbytery and introduced special visitors present. The Moderator offered a prayer and presented him with a certificate of recognition for his work.

### STATED CLERK

Stated Clerk Wright presented the Stated Clerk's report.

### CORRESPONDENCE (received 8/12/15 through 11/17/15)

1. 10/19/15 A letter from Kiskiminetas Presbytery seeking concurrence to an overture proposed to the 222<sup>nd</sup> General Assembly regarding marriage.

ACTION: Referred to the Leadership Team's Overture Task Force.

2. 7/10/26/15 A letter from Lauren King of the Kanawha Pastoral Counseling Center, Charleston, thanking the Presbytery of West Virginia for its support and sponsorship of the center through its Annual Jim Dent Dinner Fundraiser.

ACTION: Reported to presbytery.

### RECOMMENDATIONS:

1. (CA) That the requests for Excused Absences be approved.

### INFORMATION:

1. The minutes of the August 29, 2015 Presbytery meeting have been approved in accordance with the Manual of Presbytery.

Stated Clerk Wright seated Corresponding Member Susan Faye Wonderland, Transitional Executive of the Synod of the Trinity.

## PROCEDURAL MATTERS

Stated Clerk Wright presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to 3 minutes per speech. After receiving a second, Presbytery **adopted** the motion. After receiving a second, Presbytery **adopted** the motion by a two-thirds vote. (Appendix C, page 221)

## LEADERSHIP TEAM

Moderator Fife recognized Joan Stewart, Chair, who reported for the Leadership team.

### Items for Presbytery's ACTION

1. Nominations for Nominating Committee

CHAIR Terry Cunningham (First Charleston)

CLASS OF 2018 Terry Cunningham (First, Charleston)

Robin Ray (TE)

Cherrie Sizemore (Village Chapel)

There were no nominations from the floor. The nominations were **approved**.

2. Recommends approval of Communion to be served by a Teaching Elder at the Small Church Conference, April 30, 2016. The recommendation was **approved**.

### Items for Presbytery's INFORMATION

1. The Leadership Team has dismissed with thanks members of the 1001 Worshipping Communities Task Force. Furthermore at the request of the Task Force, the LT endorses the request of the Task force to form a sub-committee of the Relations Committee to be entitled The Prayer Vision Team. This team would work with churches through prayer, training opportunities, triennial visits and listening to the congregations at each congregation.

2. The LT announces the dates and locations for Presbytery of WV 2016 Meetings:

February 20, 2016 Beechwood Presbyterian, Parkersburg

May 19, 2016 Bluestone

August 20, 2016 First Presbyterian, Clarksburg

November 17, 2016 First Presbyterian, St. Albans

3. The LT has approved a request from the Bluestone Committee to increase its committee number by one for a total of nine for 2016.

## NOMINATING COMMITTEE

Moderator Fife recognized Terry Cunningham, Chair of the Nominating Committee.

Items for Presbytery's ACTION:

The Nominating Committee places the following names in nomination (blank lines reflect unfilled positions).

A. For the **Leadership Team**

Class of 2018

Susan Perry (Logan, First)

Barbara Hopta (Charleston, First)

David Lee (TE)

John McKinnon (TE)

There were no nominations from the floor. The nominations were **approved**.

B. For the **Presbytery Committees**

**1. Administration Committee**

Class of 2018

Julie Sterling (TE)

John Yeager (Bates Memorial)

Andrew Rice (TE)

**2. Bluestone Committee**

Class of 2016

Denny Dotson (TE)

Jeff Howard (Williamstown, First)

Class of 2018

Mike Lykens (Whitesville, First)

Sarah Specht (Highlawn, Huntington)

Amy Kesterson (Old Stone)

**3. Ministry Committee**

Class of 2018

John Arbuckle (Edgewood)

David Bower (Honorably Retired TE)

Mike Burton (Fayetteville)

John Holland (TE)

Steve Hornbeck (Buckhannon, First)

John Koerner (TE)

Amy Parker (TE)

Elizabeth Campbell-Maleke (TE)

Bonnie Boyce (TE)

**4. Mission Committee**

Class of 2018

Robin Ray (TE) Barbara Accord (TE)

Joan Stewart (TE)

Melody Simpson (Bream Memorial)

**5. Nurture Committee**

Class of 2018

Elise Neal (TE)  
Pat Collier (Kenova, First)  
Sue Hollandsworth (Oak Grove)  
Bob Bondurant (HR)

**6. Relations Committee**

Class of 2018

Mike Seely (TE)  
Mary Jean Taylor (Mount Hope)  
Bob Browning (Pineville)

**7. Representation Committee**

Class of 2018

Gary McGrew (TE)

**8. Stewardship Committee** David Lee – Chair

Class of 2016

David Lee (TE)  
Sarah Townsend (Parkersburg, First)

Class of 2017

Nancy Kissinger (Beckley)

Class of 2018

Becky Ceperley (First, Charleston)  
Pam Ferrell (St. Albans, First)  
Karen Kinney (TE)  
James Gamble (Upper Glade)

**9. Trustees**

Class of 2016

Peggy Debnam (Beckley)

Class of 2018

Alyson Dotson (Ronceverte)  
William Riley (Morgantown, First)

**10. Vocations Committee**

Class of 2018

Jim Musgrave (Highlawn, Huntington)  
Kay Lamb (Charleston, First)

**11. PJC**

Class of 2021

Rick McGuire (TE)  
Bill Dunfee (Westminster, Vienna)



There were no nominations from the floor. The nominations were **approved**.

C. For the General Assembly Commissioners 222<sup>nd</sup>/2016

Teaching Elder Commissioners

Barbara Accord (Davis Memorial, Gassaway)

Todd Wright (Village Chapel)

Teaching Elder Alternate Commissioner

Robin Blakeman (Beverly Hills)

There were no nominations from the floor. The nominations were **approved**.

Ruling Elder Commissioners Michael Lykens

(Whitesville, First) Chet Parsons (Morgantown,  
First)

Ruling Elder Alternate Commissioner

Tina Vial (Davis Memorial, Elkins)

There were no nominations from the floor. The nominations were **approved**.

Young Adult Advisory Delegate

Madalyn DiGiulian (Beckley)

There were no nominations from the floor. The nomination was **approved**.

Dave Lee was nominated as Chair of the Stewardship Committee. There were no nominations from the floor. The nomination was **approved**.

#### MINISTRY COMMITTEE

The Moderator recognized Cinda Harkless, Chair of the Committee.

#### Items for Presbytery's ACTION:

1. (CA) Recommend approval of the terms of call: Rev. **Patrick S. Ryan** and **Kuhn Memorial Presbyterian Church, Barboursville**. Terms: cash salary: \$32,916.; manse allowance: \$500; manse equity: \$500; utilities: \$3,000; auto allowance \$1,800; Board of Pensions (pension & medical dues): \$15,247; SECA: \$3,464; continuing education/book allowance: \$1,000; vacation: 4 weeks (including Sundays); continuing education: 2 weeks (including Sundays).
2. (CA) Recommend approval of the Temporary Supply covenant between **Rev. Larry Hooper** and the **First United Presbyterian Church, Ravenswood** and **First Presbyterian Church, Ripley** through December 31, 2015. Terms: 10 hours per week; cash salary \$120/week/church; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship and special services, officiate communion, hospital visits, visit the sick; officiate at funerals. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

3. (CA) The renewal of Parish Associate covenant between **Rev. Ed Bowen** as and the **First Presbyterian Church Huntington**, through December 31, 2016 be approved. Terms: 25 hours per week; auto expense reimbursement at IRS rate up to \$2400; professional expenses reimbursement: \$800 per year, vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: monthly worship at Cabwaylingo Presbyterian Chapel and Riverview Manor; liturgy and preaching at First Huntington as requested; assist with pastoral and hospital visitation; participate in LOGOS program; liaison with the Huntington cluster of Presbyterian churches; attend staff and session meetings when available; support youth ministry and outreach ministries of the chapel, assist with weddings and funerals as needed.
4. (CA) The renewal of the Interim Pastor covenant between the **Rev. Cam Harkness** and **Old Stone Presbyterian Church, Lewisburg**, March 1, 2016 – February 28, 2017 be approved. Terms: 40 hours per week; salary: \$5500 per month; auto expense reimbursement at IRS rate; Board of Pensions: post retirement dues paid; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship including special services; administer the sacraments; funerals; home and hospital visitation; assist the session in carrying out the mission of the church.
5. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Jeff Barton and Trinity Presbyterian Church** through December 31, 2016, be approved. Terms: 18 hours/week; 26 Sundays and Christmas Eve; cash salary -\$300 per week; \$7800 year; auto expense reimbursement at IRS rate; out of pocket expense if requested to the Session; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: On 26 Sunday mornings in 2016, generally every other Sunday, conduct worship service. Prepare the bulletin for worship services. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: David Lee.
6. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **William F. Brown and South Park Presbyterian Church** through December 31, 2016, be approved. Terms: As needed; estimated at six hours a month; cash salary - \$125 per month. Responsibilities: Administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity); lead worship the first Sunday of every month and special services as needed. Mentor: David Lee.
7. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Nancy Bulla and Union Presbyterian Church** through December 31, 2016, be approved. Terms: 20 hours/week; cash salary - \$1,817/month; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Lead worship each 4/5 times per month and on Christmas Eve and Maundy Thursday. Visit members, lead Bible study, lead outreach evangelism, and attend presbytery meetings.

Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Doug Heidt.

8. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **William Dunfee and Westminster Presbyterian Church, Vienna** through December 31, 2016, be approved. Terms: 32 hours/week; cash salary - \$30,948/year; housing- \$27,000/year; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$2000/year. Responsibilities: Sunday worship and special services, counseling, visitation including communion, Sunday school teacher, prayer and Bible study leader. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Ken Calebaugh.
9. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Roger Eskins and Comfort Presbyterian Church** through December 31, 2016, be approved. Terms: 30 hours/week; cash salary - \$1,200/month including auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Sunday worship, hospital and community visitation, choir director, funerals as requested, elder training. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Ron Buckalew.
10. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Thomas James Hastie and Milton Presbyterian Church** through December 31, 2016, be approved. Terms: 19 hours/week, including Wednesdays and Sundays; cash salary - \$7,000/year; manse provided; auto expense reimbursement at IRS rate up to \$500/year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$500; professional expenses: \$250 for books. Responsibilities: Worship leadership on Sundays and seasonal services (Sunrise, Christmas Eve, Maundy Thursday, Ash Wednesday, etc.). Provide pastoral care; attend presbytery meetings and council meetings. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Cinda Harkless.
11. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **James Irwin and First Presbyterian Church, Hinton** through December 31, 2016, be approved. Terms: 20 hours/week; cash salary - \$400 per/week, auto expense reimbursement at IRS rate up to \$400/month; other professional expenses as needed; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship and special services, prayer meeting, Bible study

leadership, visitation, pastoral and congregational support. Assist the Session in the search process. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Cam Harkness.

12. **(CA)** The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Nancy Martin and First Presbyterian Church of Oak Hill** through December 31, 2016, be approved. Terms: 12 hours/week; \$627/month; auto expense reimbursement at IRS rate, up to 2000 miles/year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$800/year. Responsibilities: Worship including Sundays, Maundy Thursday, Ash Wednesday, Christmas Eve. Visit shut-ins, potential members, and members in times of crisis. Provide a monthly report to the session on visits and recommendations. Provide Bible School classes within weekly time expectation and play active role in Vacation Bible School. Take active role in planning and executing congregational developmental activities. Participate in and report on the Fayette County Ministerial meetings. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). CRE will secure appropriate pulpit supply. Mentor: Greg Stone. Ms. Martin will be commissioned at this meeting of presbytery.
13. **(CA)** The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Karen McClanahan and Marsh Fork Presbyterian Church** through December 31, 2016, be approved. Terms: 15 hours per week; \$125 per week; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). No other compensation. Responsibilities: Sunday worship, visit sick, lead funeral services. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Barbara Romfo.
14. **(CA)** The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for Interim Ministry **James Musgrave and First Presbyterian Church of Logan** through December 31, 2016, be approved. Terms: 20 hours/week (usually Sunday-Tuesday); \$1854 per month of which \$1236 is for housing allowance; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$75/month if used. Responsibilities: Sunday worship and other services approved by session. Visit shut-ins, potential members, and members in times of crisis. Lead funeral services; administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Cinda Harkless.

15. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **David Pettry and Clear Creek Presbyterian Church** through December 31, 2016, be approved. Terms: 12 -15 hours/week; \$85 per week; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Sunday and special services. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Greg Stone.
16. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **David Pettry and First Presbyterian Church of Colcord** through December 31, 2016, be approved. Terms: 12 hours per week; two Sundays a month; rotate on 5<sup>th</sup> Sundays; \$100 per week; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Visitation; funerals; administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Greg Stone.
17. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **David Pettry and Marsh Fork Presbyterian Church** through December 31, 2016, be approved. Terms: 15 hours/week; two Sundays a month, rotate fifth Sunday; \$125 per week. Responsibilities: Visit the sick, administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Greg Stone.
18. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Kari Preslar and Falls View Presbyterian Church** through December 31, 2016, be approved. Terms: Time flexible but including Sundays and Bible study when requested; \$565 per month; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$200. Responsibilities: Worship on Sunday and at special seasons (Ash Wednesday, Maundy Thursday, Good Friday, Easter, Pentecost, Advent, and Christmas Eve). Visit sick members in Charleston when possible; administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; and have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Todd Wright.
19. (CA) The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Kari Preslar and Montgomery Presbyterian Church** through December 31, 2016, be approved. Terms: Time flexible but including Sunday; \$432 per month; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$200. Responsibilities: Sunday worship and special

services (Ash Wednesday, Maundy Thursday, Good Friday, Easter, Pentecost, Advent, and Christmas). Visit sick members in the hospital in Charleston and home visitation as requested. Lead Bible study as requested. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Todd Wright.

20. **(CA)** The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Robert Lynn Randolph and Spring Creek Presbyterian Church** through December 31, 2016, be approved. Terms: 20 hours per week; \$1200 per month; auto expense reimbursement at IRS rate; match Social Security withheld and pay half the cost of educational materials; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Sunday worship, plus services at Easter and Christmas; weekly Bible study; home and hospital visits as requested; organize revivals; correspond with missionary including Christmas boxes for children in other countries. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Andrew Rice. Mr. Randolph will be commissioned at this meeting of presbytery.
21. **(CA)** The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Kellan Sarles and First Presbyterian Church, Bluefield** through December 31, 2016, be approved. Terms: 20 hours per week; \$1714/month plus pulpit supply at \$150/service and \$150/funeral when not paid by the family; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$250; sick leave - 6 days/calendar year. Responsibilities: provide staff and administrative support; worship planning, pulpit supply at least twice/month. As part of the covenant, Ms. Sarles may also provide pastoral services to the following churches: Centerville Presbyterian, First Presbyterian, Hinton, Beckley Presbyterian, and Bramwell Presbyterian. Mentor: Elise Neal.
22. **(CA)** The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Cherrie Sizemore and Elk Hills Presbyterian Church** through December 31, 2016, be approved. Terms: 30 hours/week, Sunday-Thursday. \$3814/month; auto expense reimbursement at IRS rate up to \$1000; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$1,000. Responsibilities: Sunday worship, visitation of shut-in, the sick, prospective members, and members. Be available during Sunday school hour; attend LERMA board meetings. Lead Bible studies and maintain regular office hours; keep the membership book current. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Nancy Didway.

23. **(CA)** The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Elizabeth Stone and Bradley Presbyterian Church** through December 31, 2016, be approved. Terms: 14 hours/week; \$533.33/month; housing/utilities \$300.00/month; auto expense at IRS rate up to \$1800/year; \$100 pension/month; SS withheld: \$69/month; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$500. Responsibilities: Worship at 9:30 a.m. each Sunday; visit shut-ins, hospitals, nursing homes and prospective members as needed. Administer the Lord's Supper first Sunday of each quarter and in homes as requested; administer the Sacrament of Baptism; lead funeral services; moderate the Session of the congregation to which she is commissioned every other month; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Joan Stewart.
24. **(CA)** The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **Elizabeth Stone and Mount Hope Presbyterian Church** through December 31, 2016, be approved. Terms: 26 hours/week. \$861.83 salary per month; housing: \$833.32/month; auto expense reimbursement at IRS rate up to \$325/month; retirement compensation \$203.42/month; Social Security: \$140.36/month; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$500. Responsibilities: Lead worship at 11:00 a.m. each Sunday and special services as needed. Assist committees, visit shut-ins, the sick and prospective members. Lead funeral services. Maintain office hours two days a week. Administer the Lord's Supper on first Sunday of every quarter; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Joan Stewart.
25. **(CA)** The renewal of the covenant as Ruling Elder commissioned to a Particular Pastoral Service for **John Yeager and the Eleanor Presbyterian Church** from January 1 to December 31, 2016. Terms: Cash salary: \$300 per month; housing \$700 per month; auto reimbursement at IRS rate; vacation 5 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: preach 45 Sundays per year; teach Sunday school; moderate session; lead Lenten studies as requested; visitation; home and hospital visits as needed; administer the sacraments; officiate at weddings where permitted by state law; lead funeral services; participate in the life of the church and presbytery; have voice and vote in meetings of presbytery (counted as an elder commissioner for purposes of parity). Mentor: John Holland.
26. **(CA)** The renewal of the covenant as Temporary Supply Pastor for **Peter Barclay and Rome Presbyterian Church** through December 31, 2016, be approved. Terms: 15 hours/week; Salary \$182.34/week, of this amount \$119.34/week is designated as housing allowance; auto reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$500 per year. Responsibilities: Conduct weekly worship services and Christmas Eve service. Pastoral duties for small membership church (fewer than 100 members): visitation and keeping the church a vital part of the Lord's work. The Session will maintain its individual and corporate duties in the government and

discipline of the congregation and oversight of the church's spiritual interests.

27. (CA) The renewal of the covenant as Temporary Supply Pastor for **Susan Sharp Campbell and Frankford Presbyterian Church** through December 31, 2016, be approved. Terms: 10-12 hours/week; \$10,294/year, paid in monthly installments; of the salary amount housing \$5147 per year paid in monthly installments; utilities \$800 per year paid in monthly installments; auto expense reimbursement at current IRS rate; pension, medical, death and disability \$4859.65/year paid in monthly installments through presbytery; SECA offset of \$918 per year paid in monthly installments; workers compensation coverage; vacation 5 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$500. In acknowledgement of her work with PWV, Rev. Sharp Campbell may be gone up to 4 additional weeks for retreats and other events. Responsibilities: Worship: Conduct worship Sundays at 11 am, special services including Christmas Eve and Maundy Thursday, weddings and funerals as needed; Pastoral duties: attend fellowship events, visit sick and homebound members. Assist the Session: Moderate Session meetings, provide officer training as needed, moderate congregational meetings. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
28. (CA) The renewal of the covenant as Temporary Supply Pastor for **Chuck Hammond and Anderson Memorial Presbyterian Church** through December 31, 2016, be approved. Terms: 10 hours/week; \$100 per week; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Worship at 9:30 a.m. on Sundays; Communion, funerals, weddings, and other needs; visitation. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
29. (CA) The renewal of the covenant as Temporary Supply Pastor for **Chuck Hammond and First Presbyterian Church Welch** through December 31, 2016, be approved. Terms: 10 hours/week; \$100 per week; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Worship at 11 a.m. each Sunday; administer Lord's Supper, conduct funerals, do home and hospital visitation; assist Session in carrying out the mission of the church. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
30. (CA) The renewal of the covenant as Temporary Supply Pastor for **Patricia A. Jarvis and First Presbyterian Church Dunbar** through December 31, 2016, be approved. Terms: 20 hours/week; \$1100 per month; housing \$10,300 per year; auto expense reimbursement at IRS rate up to \$3800/year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$500; professional expenses \$500. Responsibilities: Worship at 11 a.m. on Sunday and occasional special worship services. Pastoral duties including visits in hospitals, home bound visits; Sunday bulletins and newsletter articles, crisis response; teach Bible studies and other short term studies; participate in church choir; provide weekly children's sermon. Assist the Session by attending monthly meetings, sharing monthly



report to Session; assist with Elder Training and assist the Moderator as requested. Lead congregation in participating in community worship events; participate in Dunbar Ministerial Association; attend meetings of Presbytery. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

31. **(CA)** The renewal of the covenant as Temporary Supply Pastor for **Douglas A. Jenkins and Teays Valley Presbyterian Church** through December 31, 2016, be approved. Terms: 35 hours/week; salary \$3750.03/month of this amount housing allowance of \$1,562.51/month; utilities: \$562.50/quarter; Social Security Supplement (SECA): \$978/quarter; auto expense at IRS rate; 4 weeks (including Sundays); continuing education 2 weeks (including Sundays) per year. Responsibilities: Sunday worship and special services; hospital visitation, funeral and weddings as needed; home visitation; new member training, attend committee meetings; moderator the Session. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
32. **(CA)** The renewal of the covenant as Temporary Supply Pastor for **Bruce A. Macbeth and Presbyterian Church of Our Savior** through December 31, 2016, be approved. Terms: 9 hours/week; \$200/week, of the salary, \$4,000/year is designated as housing allowance; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct worship at 11 a.m. each Sunday and special services such as Ash Wednesday and Maundy Thursday. Conduct weddings, funerals, Baptism, and Communion. Pastoral duties include member, hospital, and prospective member visitation; counseling. Assist the Session by moderating Session meetings and working with Ruling Elders in fulfilling their responsibilities. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
33. **(CA)** The renewal of the covenant as Temporary Supply Pastor for **Bruce A. Macbeth and Weston Presbyterian Church** through December 31, 2016, be approved. Terms: 9 hours/week; \$200/week, of the salary, \$4,000/year is designated as housing allowance; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct worship at 9 a.m. each Sunday and on special occasions, such as Good Friday and Christmas Eve; conduct weddings, funerals, baptisms, Communion. Pastoral duties include home and hospital visitation, counseling. Assist the Session by moderating Session meetings and working with Ruling Elders in fulfilling their responsibilities. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
34. **(CA)** The renewal of the covenant as Stated Supply Pastor for **E. Denison Dodson and Belle Presbyterian Church** through December 31, 2016, be approved. Terms: 15 hours/week; \$1415/month; \$606/month of salary designated as housing allowance; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Worship at 11 a.m. on Sunday, Easter

sunrise, Maundy Thursday, Christmas Eve and Thanksgiving, conduct children's church, Holy Communion at least 5 times a year. Provide pastoral care of congregation including home and hospital visits, visits with potential members, funerals, weddings, baptisms; moderate Session meetings, install Elders, attend Presbytery meetings, participate in Belle Ministerial Association when possible; guide Session through prayer and wisdom, assist with setting goals for church; conduct special studies as needed. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

35. (CA) The renewal of the covenant as Stated Supply Pastor for **Benny Eugene Gurley and Salem Presbyterian Church** through December 31, 2016, be approved. Terms: 9 ½ hours/week; \$937.50 per month; housing: 40% of this monthly salary designated as housing allowance; auto expense reimbursement at IRS rate; Salem to pay ½ Social Security (FICA); vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), Salem to pay ½, \$500. Responsibilities: Conduct worship at 11 a.m. on Sunday, except 5<sup>th</sup> Sundays; moderate Session and congregational meetings, attend Presbytery. Assist the Session with Bible study/prayer meeting; pastoral care by home and hospital visits in local hospitals (critical care visits in regional hospitals at discretion of pastor); funerals, weddings. Special services: Easter at McLean and Salem; Christmas Candlelight service at Salem, Christmas Eve at McLean; VCS at McLean (pastor's discretion); monthly covered dish dinner at McLean (pastor's discretion); homecoming alternating between the two churches; Salem circle picnic and Christmas covered dinner for both churches; "Souper" Bowl offering for Ronceverte Food Pantry; provide Elder training as needed; be involved in communities, visit prospective members after two Elders have visited. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
36. (CA) The renewal of the covenant as Stated Supply Pastor for **Cinda G. Harkless and Beverly Hills Presbyterian Church** through December 31, 2016, be approved. Terms: 30 hours/week; \$3084.59/month; 40% of salary designated as housing allowance; auto expense reimbursement at IRS rate up to \$1112/year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$1112/year; medical/pension/death and disability \$13511/year; SECA offset \$3064.85. Responsibilities: Sunday worship at 10:45 am, special services according to season and need, weddings and funerals on request, and administer sacraments. Visit sick and homebound, counsel as needed. Moderate Session and congregational meetings. Provide officer training; supervise part-time staff; maintain relationship with Child Care Center and employees; and maintain relationship with Presbytery. Represent BHPC on Presbytery and Campus Ministry Committee at Marshall University. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
37. (CA) The renewal of the covenant as Stated Supply Pastor for **Scott Hoppe and Bates Memorial Presbyterian Church** through December 31, 2016, be approved. Terms: 18 hours/week; \$997.64/bi-weekly; auto expense reimbursement at IRS rate up to \$1000/year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$500/year; professional allowance \$550/year. Responsibilities: Conduct Sunday worship

at 11:00, special services according to the season, weddings and funerals on request. Visit hospitalized members and others as needed. Assist the Moderator with Session meetings. Maintain a relationship with Presbytery and the Ministry Committee. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

38. **(CA)** The renewal of the covenant as Stated Supply Pastor for **James R. Riggs and First Presbyterian Church, Kingwood**, through December 31, 2016, be approved. Terms: 10 hours/week; \$1514.68/month; \$538.84 of salary designated as housing allowance; auto expense reimbursement at IRS rate up to \$1000/year; medical deductible \$300/year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$1000/year. Responsibilities: Lead worship at 10 a.m. on Sundays and special services seasonally; work with Session to maintain beloved traditions in worship while envisioning new ways of worshipping; administer sacraments; hospital visits with follow up; connect community to church in partnership with Session; help church develop and implement outreach programs; share ideas/suggestions with Session. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
39. **(CA)** The renewal of the covenant as Lay Supply Pastor for **James M. Dempsey and Kesler Memorial Presbyterian Church** through December 31, 2016, be approved. Terms: 10 hours/week; \$175/week; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct worship at 11:00 a.m. on Sundays; special services (including Good Friday and Joy Gift) and programs. Pastoral duties include visitations, funerals, and communion. Assist Session as guide and mentor; provide spiritual inspiration. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
40. **(CA)** The renewal of the covenant as Lay Supply Pastor for **James M. Dempsey and Smithers Presbyterian Church** through December 31, 2016, be approved. Terms: 15 hours/week; \$150/week; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct worship at 9:30 a.m. on Sundays; special services (Ash Wednesday, Joy Gift, Thanksgiving Sing-A-Long). Pastoral duties include visitations, funerals, and communion. Assist Session by keeping Elders informed of Presbytery and General Assembly activities and events. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
41. **(CA)** The renewal of the covenant as Lay Supply Pastor for **Timothy Glaser and Mill Creek Presbyterian Church** through December 31, 2016, be approved. Terms: 15 hours/week; salary \$1650/month; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct worship at 10 a.m. on Sundays; special holiday services as scheduled. Pastoral duties include respond to emergencies, crisis visitation (home, hospital, and funeral), and pastoral visitation. Assist Session by developing annual, quarterly, and monthly activity schedules.

Attend Session meetings and administer Lord's Supper. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

42. **(CA)** The renewal of the covenant as Lay Supply Pastor for **William I. Hairston and Westminster Presbyterian Church** in Charleston through December 31, 2016, be approved. Terms: 10-12 hours/week; \$1113.09/month; auto expense reimbursement at IRS rate; special travel that the Session determines; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct Sunday worship at 11 a.m. and special services as determined. Pastoral care includes home visitations, funerals, hospital visits, family counseling and conflict resolution. Assist the Session by attending meetings, offering advice, and preparing devotions. Represent the church at community meetings and events; attend special meetings as determined. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
43. **(CA)** The renewal of the covenant as Lay Supply Pastor for **Robert Schultz and South Park Presbyterian Church** through December 31, 2016, be approved. Terms: 20 hours/week; No salary or other reimbursement will be provided. Lay pastor is committing all of his time at no cost. The Session will donate \$1,000 to a charitable organization of Mr. Schultz's choosing in lieu of salary. Vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Lead worship at 9 a.m. on Sunday three times/month; special services as needed and agreed upon by Session and pastor. Visitation in hospitals, community and shut-ins as needed. Work with Session in creating the vision for South Park Presbyterian Church. Lead Bible study twice a month. Help with Elder training. Assist with planning men's ecumenical fellowship; assist with planning outreach program with Outreach Minister. Plan and conduct worship service once a quarter at Quarry Manor; assist with baptisms and communion. Assist with Sunday school ministry as needed. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
44. **(CA)** The renewal of the covenant as Lay Supply Pastor for **Jerry M Woodyard and Red Sulphur Springs Presbyterian Church** through December 31, 2016, be approved. Terms: 4 hours/week; No salary; love offering. Responsibilities: Conduct worship on 1<sup>st</sup> and 3<sup>rd</sup> Sundays at 11 a.m. and at other times as needed. Pastoral duties include occasional visitation. Assist Session by attending Session meetings. Other responsibilities as needed and schedule permitting. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
45. **(CA)** Approve the following Ruling Elders who are Authorized Lay Pastors to officiate the Sacrament of Communion from January 1, 2016 to December 31, 2016: John Arbuckle, Jr., Laura Boggess, John Bolt, Jim Johnston, Michael Lykens, Kathryn McCrary, Sylvia Miles, John Nelson, Beverly Sharp, Judy Shavers, Mike Stivers, and Becky Williams.

46. (CA) Approve the following to moderate sessions of churches without pastors: Kevin Starcher and Belington, Beverly, and Tygarts Valley; Andrew Rice and Richwood; David Bower and Mingo; John Arbuckle and the Pocahontas Parish; Robin Debnam and Fayetteville; Kellan Sarles and Bramwell.
47. (CA) Approve the requests for Validated Ministry renewal for the following: Rev. Robin Blakeman; Rev. Charla Waters Koerner; Rev. James Morley, Rev. Doug Pendleton; Rev. Joan Stewart; Rev. Dana Sutton; Rev. Jean Sutton; Rev. Kathryn Willoughby Weed.
48. (CA) Approve the request for Validated Ministry renewal for Claire Butler provisionally with a request for evidence in next year's report that the health ministry has been launched.
49. (CA) Approve request for waiver of rotation of officers for the following churches: Rome, Proctorville, Ohio; Trinity, Shady Springs; First, White Sulphur Springs.
50. (CA) Approve the request for Honorable Retirement for Rev. Craig Butler and to hold an appropriate celebration of his ministry at the December 3 meeting of Presbytery.
51. (CA) Approve the request for Retirement for Interim Executive Presbyter Forrest Palmer, Ruling Elder and Certified Christian Educator, and to hold an appropriate celebration of his ministry at the December 3 meeting of Presbytery.
52. That Presbytery appoint the following administrative commission for the purpose of dissolving the **Brush Creek Presbyterian Church, Ridgeview**: Delores Cook, Ellen Dawson, Jack Dilley, Mike Lykens, Patterson Lyles, Susan Perry and Doug Heidt, who will chair the commission. This commission is empowered pursuant to Presbytery policy, to do the following:
  - a. Assist the Session to wind up the affairs of the church, transfer members and plan worship;
  - b. Receive Session records, retain records to wind up the affairs and deposit the records with the Stated Clerk, who will forward them to the Presbyterian Historical Society;
  - c. Grant letters of dismissal to members of the church within one year of the effective date of dissolution;
  - d. With the aid of the Trustees, take possession of all real and personal property, financial records, inventories of equipment or other property and arrange for transfer of title to the Presbytery of all accounts and property.
  - e. Consult with the Session regarding requests of the congregation with regard to the disposition of the property and arrange for the disposition of the property or arrange for its retention and storage;
  - f. Assert claim of the Presbytery to any property of the church not known at this time or property which may come to the church as the beneficiary of a will or trust.

This church shall be dissolved effective the date on which this commission reports the completion of its work to the Stated Clerk.

The motion **was approved**.

Items for Presbytery's INFORMATION:

1. Approved the match between Rev. Larry Hooper and the First United, Ravenswood and First, Ripley Churches.
2. Approved the match between Rev. Doug Pendleton and the First Church, Williamson.
3. Formed a subcommittee to take appropriate actions concerning churches who are not able to meet the Book of Order requirements for a church including not meeting for worship on a regular basis.
4. Appointed the following liaisons to churches in transition: Ruling Elder Steve Hornbeck and the Belington, Beverly and Tygarts Valley churches; Rev. Peter Vial and the Fayetteville Church.
5. Added Rev. Judson Alford and Dr. Calvin Kent, Ruling Elder, to the Pulpit Supply List.
6. Appointed the following mentor relationships: CRE Kellan Sarles and Rev. Elise Neal; CRE Robert Lynn Randolph and Rev. Andrew Rice
7. Reviewed the completed mission study of the Marshall University Campus Ministry, Marshall Ukirk, in preparation for the upcoming search for an Installed Pastor.
8. Reviewed and approved the mission study of the First United, Ravenswood and First, Ripley Churches.
9. Resolved to offer New Pastor Orientation annually in concurrence with the Presbytery of West Virginia's Festival of Faith.
10. The committee is developing a plan to report continuing education opportunities for church professionals in the Presbytery newsletter.
11. Held the Healthy Boundaries Workshop Sept. 26, 2015, which included Sexual Misconduct Prevention Training and discussion of other healthy boundaries for church leaders and professionals.
12. Reviewed attendance for the Healthy Boundaries Workshop. Letters will be sent to those who did not attend as requested. Letters will also be sent to those clerks of session whose pastoral leaders did not attend the workshop. It is expected that training will be taking at the next available opportunity.
13. The committee heard a presentation by Mr. Jeff Carpenter of the Insurance Board regarding issues of concern to the Ministry Committee.
14. Upon the recommendation of Mr. Carpenter, the committee is in the process of evaluating the appropriateness of on-line healthy boundary education provided by the Insurance Board.

15. Heard a presentation by Rev. Dr. Bruce Stevens about a coaching program that might be of benefit to the congregations of the Presbytery. The committee approved the plan with the recommendation that the information be conveyed to the Leadership Team for wider participation.
16. Appointed a Listening Team to inquire into reported difficulties at First Presbyterian Church, Huntington. Listening Team members are: Rev. Jim Robinson, Chair, Moderator Randy Fife, Rev. Elizabeth Campbell-Maleke, and Ruling Elders Pam Ferrell and Jean Summerfield.
17. Dismissed with thanks the Listening Team, Rev. Patterson Lyles, Chair, appointed to inquire into reported difficulties at the St. Andrew Church.

John Koerner, member of the Ministry Committee, led a recommissioning of Commissioned Ruling Elders: Tom Hasty, Linda Randolph and Nancy Martin.

#### AFTERNOON WORSHIP

Following lunch, afternoon worship and communion was led by Jim Musgrave and Sarah Specht, liturgists; Cinda Harkless and Patrick Ryan, communion celebrants; Kay Wildman, organist, and Enslow Park Chancel Choir. The offering totaled \$1527 and will go to the One Great Hour Sharing Offering for Syrian Refugee Ministry.

#### STEWARDSHIP COMMITTEE

The Moderator recognized Treasurer, Rocky Poole, who reviewed the Presbytery's Financial Reports. (Appendix D, pages 222-233)

David Lee, Chair of the Stewardship Committee, reported for the Committee. He emphasized the need for continued relationships within the Presbytery and the importance of maintaining the Presbytery's level of staffing. He explained the need to 'invest' in the Presbytery and to grow together.

The 2016 Budget was presented and interpreted. David Lee moved to approve the budget. John Bolt moved that the budget be amended to increase the support for Westminster Foundation to \$1500 and the funds be taken from the Endowment Fund as necessary to balance the budget to do so. It was seconded. There was a Division of the House. The amendment was **approved**.

Lynne Proudfoot moved that the budget be amended to include \$1500 for Davis & Elkins College, line 6732. There was a second. The motion was **defeated**.

The budget as amended was **approved**. (Appendix E, pages 234-236)

Moderator Fife directed the Mission Committee to review its procedures for receiving grants and to report back to the body at the next meeting.

## Advent Hymn “My Soul Cries Out With a Joyful Shout”

### “GOOD NEWS FROM THE PEWS”

Moderator Fife led the Presbytery in a sharing of good things happening in the local churches.

### WESTMINSTER FOUNDATION

Moderator Fife recognized John Bolt, Chair of Westminster Foundation, who provided a brief history of the Foundation and also explained that campus ministry doesn’t just happen on college campuses. The Foundation is working to help churches expand their ministries to students.

### PRESBYTERIAN WOMEN

The Moderator recognized Danna Davis, Moderator of Presbyterian Women. She brought greetings from the PW and reported on new developments in the organization. She announced there will be a Spring Gathering April 16, 2016 at Village Chapel, Charleston.

### MISSION COMMITTEE

The Moderator recognized Greg Kubar, Chair of the Committee. He highlighted the date for grant applications for 2017.

#### Items for Presbytery’s ACTION:

1. (CA) The offering of the December 3, 2015 meeting go to the One Great Hour of Sharing Offering for Syrian Refugee Ministry

#### Items for Presbytery’s INFORMATION:

The mission committee met 10/28/15 in the Presbytery office.

1. We set offerings for Presbytery meetings in 2016 with the option to supersede if a special occasion arises. The offerings for the four meetings will be as follows:
  - February 20, 2016 Young Adult Volunteers
  - May 19, 2016 West Virginia Ministry of Advocacy and Workcamps
  - August 20, 2016 The two food banks in West Virginia
  - November 17, 2016 Presbyterian Disaster Assistance/International Need
2. Mission Grants decided for 2016 pending budget approval:

▪ Leaps and Bounds Pre-school	\$2,880.00
▪ DMPC After School Program	\$3,000.00
▪ Westminster Foundation	\$1,500.00



▪ Bradley Backpack Start Up	\$2,794.00
▪ First, St. Albans – Shower Project	\$2,500.00
▪ Gatehouse Recovery Housing	\$3,000.00
▪ WVMAW	\$17,500.00
▪ TYRAND	\$2,500.00
▪ The Shack	\$15,750.00
▪ Davis Stuart	\$1,500.00
▪ Covenant House	\$3,000.00

3. Brick and Mortar Grant requests approved and passed on to the Stewardship Committee: First Presbyterian Church, St. Albans; Davis Memorial Presbyterian Church, Elkins; First Presbyterian Church, Colcord; Trinity Presbyterian Church with further recommendation

4. Grant due dates for 2016 will be as follows:

- May 1 and October 1 for Brick and Mortar Grants
- October 1 for Mission Grants

Next meeting date: January 13, 2016 in the Presbytery office

#### VOCATIONS COMMITTEE

##### Items for Presbytery's ACTION:

1. **(CA)** The Approval/Installation of Ordination Exam Readers:
  - a. Frank Mansell (TE)
  - b. Susan Sharp Campbell (TE)
  - c. Jim Meads – (Glenville)
  - d. Tom Reegan – (Davis Memorial, Elkins)
  - e. Mike Stivers (First, Fairmont)

##### Items for Presbytery's INFORMATION:

1. Approved a one-time loan of \$16,000.00 from the McClintic Funds to Inquirer Jessica Anderson Lopez student at San Francisco Theological Seminary.
2. Approved payment of 1/3 cost of Bible Content Exam for Inquirer Jessica Anderson Lopez.
3. Approved Candidate Beth Stone to take ordination exams with the exception of Polity Exam. Polity Exam will be taken after Beth successfully completes a Masters level Polity Course.
4. Discussed next steps for collecting repayment of McClintic loan debts from previous seminary students. After conversations with both Rocky Poole, Treasurer and Maureen Wright, Stated Clerk it was determined that:
  - a. Maureen Wright would send letters to the debtors informing them that the next

- and imminent step would be that she would send letters to their presbytery's Committee on Ministry and Session Clerk.
  - b. Debtors were asked to contact Rocky Poole, and set up payment schedule by December 1, 2015 in order to avoid the letters being sent out.
5. Shared most recent information on Inquirers and Candidates
  6. ALP/CRE update including
    - a. 2016 Level III classes dates, instructors, locations
    - b. Level II exams are due
    - c. Laura Boggess, Susan Sharp Campbell, and Janice Fraser will read, review, and discuss exams.
  7. Approved and submitted 2016 Budget to Finance Committee.
  8. Announced the Synod gathering for COM/CPM chairs and members at State College, PA on November 19-20.

#### GENERAL PRESBYTER NOMINATING COMMITTEE

The Moderator recognized George Lilley, Jr., Chair who reported:

After diligent work, prayer, and listening to the Spirit over the past year, the committee is pleased to nominate the Rev. Dr. Edward J. Thompson to become General Presbyter (GP) of the Presbytery of West Virginia. Taking into consideration his Personal Information Form, answers to our supplemental questions, SKYPE interview, references, and face-to-face interview, the committee unanimously concluded Ed's knowledge, skills and abilities were an excellent fit for leading this Presbytery forward.

Ed has been serving as General Presbyter/Stated Clerk for the Presbytery of Northern Kansas since 2007. Prior to taking that call, he served this presbytery as Special Presbyter for Quadrant 4 for twelve years. He is excited to return to the Mountain State. Ed expects the work of the Presbytery to be challenging, and hopes his efforts will be met with patience, support, encouragement, and our prayers.

Regarding the Presbytery's core values, Ed understands *ministry* to be what happens within the congregation. He will visit, support pastors, and be available to preach. *Mission* happens outside the congregation, and he supports lifting up what others have done, publicizing opportunities for service and cooperation, and connecting with the Synod and GA. For Ed, *relationships* are the ties the GP has with individual churches and pastors. He intends to be visible by worshiping with many different congregations, and by being open, honest, and transparent with everyone in PWV.

Ed has extensive experience working with small congregations. In Kansas, half of the Presbytery's 63 churches have fewer than 60 members. While in WV, he served as pastor to the 60 member McKinnon Presbyterian Church in Charleston. Earlier, he pastored a 60 member congregation in New Bern, NC. His answers to our questions about small church ministry demonstrated the following values: appreciating each congregation's unique gifts

and challenges; understanding their context; listening to their stories; approaching them with humility; and listening particularly for their answers about energy, health, and stewardship.

References consistently said Ed is strong on relationships, writes well, and is an excellent communicator. He has handled conflict well, demonstrating strong listening skills and being a non-anxious presence. He has participated in the closing and dismissal of churches with grace and gratitude. “He is a people person, non-dictatorial, laid back, and loves baseball.”

Ed told us he looks forward to getting to know the staff. He sees the head-of-staff role as clarifying and building consensus on priorities and helping staff members do their job, but not micro-managing. His current Presbytery employs four other staff members.

Ed’s Statement of Faith and biographical information follow. The GPNC hopes you will join us in welcoming Ed Thompson home to PWV, and is grateful for your prayers throughout this process.

He explained the process that was used in the search and identified the individuals involved.

#### Items for Presbytery’s ACTION:

That Presbytery approve the call of the Rev. Dr. Edward J. Thompson to the position of General Presbyter of the Presbytery of West Virginia under the terms of the compensation package proposed. The motion was **approved**.

The new General Presbyter was warmly welcomed; he addressed the Presbytery and vowed to work together to do God’s work.

Moderator Fife discharged the Search Committee with thanks.

#### General Presbyter Compensation Package for Edward J. Thompson

Cash salary	\$ 46,000
Housing	\$ 24,000
SECA	\$ 5,796*
*may change based on voluntary salary reduction options chosen	
Board of Pension dues	\$ 25,550
Continuing education:	\$ 1,500
Professional expenses:	\$ 1,500
Paid vacation	4 weeks
Continuing education	2 weeks

Travel expense will be reimbursed at the IRS allowable rate.

Moving expenses from Salina, KS, to Charleston, WV, will be paid in consultation with the Presbytery.

Dr. Thompson’s Statement of Faith, Biographical Statement, words of greeting are included

in Appendix F, pages 237-239. The previously approved General Presbyter Job Description can be found in Appendix G, pages 240-242.

## NEW BUSINESS

### OTHER PRINTED REPORTS: APPENDIX H, pages 243-245

1. Administration Committee
2. Nurture Committee
3. Relations Committee
4. Representation Committee
5. Trustees

### FINAL REPORT OF INTERIM EXECUTIVE PRESBYTER: APPENDIX I, page 246

### EXPRESSIONS OF GRATITUDE FOR THOSE WHO HAVE SERVED IN 2015

Moderator Fife recognized Joan Stewart who has completed her term as Chair of Council and John Nesius who has completed as term as Chair of Trustees.

### INSTALLATION OF THE 2016 MODERATOR and MODERATOR-ELECT

Moderator Fife installed Peter Vial as 2016 Moderator and Susan Perry as 2016 Moderator-elect. Moderator Vial recognized and thanked retiring moderator, Randy Fife, for his service.

### INSTALLATION OF THE 2016 COMMITTEE CHAIRS AND PRESBYTERY LEADERS

Moderator Vial installed the following:

Randy Fife, Chair of Leadership  
Sharon Rowe, Chair of Administration  
John McKinnon, Chair of Bluestone  
Cinda Harkless, Chair of Ministry  
Greg Kubar, Chair of Mission  
Kari Preslar, Chair of Nurture  
Nancy Tissue, Chair of Relations  
Dave Lee, Chair of Stewardship  
Janice Fraser, Chair of Vocations

## ADJOURNMENT

Presbytery was adjourned at 3:40 p.m. with a charge and benediction by the Moderator.

Next Stated Meeting: February 20, 2016, at Beechwood Presbyterian Church, Parkersburg.

Synod of the Third  
Examined and approved with 0 exceptions  
for the year 2015  
by the Committee on Presbytery Records  
P. Vial Chairman  
Date 4/27/16

Mavis Grant-Lilley, Recording Clerk

*Maureen Wright*

Maureen Wright, Stated Clerk

Peter Vial, Moderator

## APPENDIX A: ATTENDANCE

**INTERIM EXECUTIVE PRESBYTER:** Forrest Palmer.

**OFFICERS OF PRESBYTERY:** Randy Fife, Moderator; Maureen Wright, Stated Clerk; Rockland Poole, Treasurer; Mavis Grant Lilley, Recording Clerk; Peter Vial, Moderator Elect (also listed as minister member below).

**MEMBERS OF LEADERSHIP TEAM (who are not Ministers or Elder Commissioners):** George Lilley, Sharon Rowe, Cyndi Taylor, Nancy Tissue.

**COMMISSIONED RULING ELDERS:** Bill Brown, Nancy Bulla, Roger Eskins, Tom Hastie, Jim Irwin, Jim Musgrave, Kari Preslar, Robert Lynn Randolph, Cherrie Sizemore, Elizabeth Stone, John Yeager.

**CERTIFIED CHRISTIAN EDUCATORS:** Kay Lamb, Barbara Palmer, Karen Robinson.

**CHRISTIAN EDUCATORS:** Sara Specht.

**CORRESPONDING MEMBERS:** David Bush (Shenandoah Presbytery), Bruce Macbeth (Shenandoah Presbytery), Susan Faye Wonderland (Philadelphia Presbytery).

**MEMBERS OF PRESBYTERY COMMITTEES:** Terry Cunningham, Susan Perry, Charlie Woolcock.

**LAY PASTOR:** Bob Schultz.

**STAFF:** Craig Butler (also listed as minister member below), Susan Sharp Campbell (also listed as minister member below), Barbara Chalfant, Leslie Curtis, Nellie Howard, Mark Miller.

**VISITORS (who registered):** Kay Albright, Jeff Allen, Joyce Armentrout, Howard Aulick, Peter Barclay, Bruce Burgess, Caroline Butler, Von Clemans, Lois Coffey, Barbara Conlon, Pam Curtis, Danna Davis, Billy Fields, Helen Gibbins, Ashlyn Hoak, Scott Hoppe, Patricia Jarvis, Zeta Lamberson, Roy Martin, Kathryn McCrary, Connie Morgan, John Morgan, Dennis Nesser, Valdere Nesser, Roger Perry, Presbyterian Church (USA) Moderator, Heath Rada, Evangelical Lutheran Church America Bishop Matthew Riegel, Glen Small, Jim Sothen, Margaret Spransy, Edward J. Thompson, Tina Vial, Debbie Yeager.

### ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	2/28/15	6/11/15	8/29/15	12/3/15
Accord, Barbara A.	P	P	P	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Baldwin, Stephen	P	E	E	P
Blakeman, Robin	P	A	P	P
Bondurant, Robert K.	AE	AE	AE	P
Bowen, Ed	P	P	E	P
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	P	A	A	P
Buckalew, Ronald W.	AE	AE	AE	P
Butler, Claire	E	P	E	P
Butler, Craig	P	P	P	P
Calebaugh, Kenneth B.	P	AE	AE	AE
Campbell-Maleke, Elizabeth	P	P	E	P
Campbell, Jacqueline	E	P	E	P
Campbell, Susan Sharp	P	P	P	P

<b>Name of Minister</b>	<b>2/28/15</b>	<b>6/11/15</b>	<b>8/29/15</b>	<b>12/3/15</b>
Carroll, R. Leon, Jr.	AE	AE	AE	AE
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE
Craven, Doug	AE	AE	AE	AE
Cunningham, Frank	P	A	A	A
Dawson, Ellen	P	E	P	P
Didway, Nancy	P	P	P	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	P	E	A	E
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	P	P	P	P
Fraser, Janice	P	P	P	P
Gamble, Larry	A	A	A	A
Gentry, Calvin P.	AE	AE	AE	AE
Glaser, Joanne	P	E	P	A
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	P	P	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harkless, Cinda	E	P	P	P
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Hasty, W. D., Jr.	P	P	P	AE
Heidt, Paul Douglas	AE	AE	AE	P
Holland, John	P	E	P	E
Hollis, Virginia Kay	AE	AE	AE	AE
Hood, Leonard L.	AE	AE	AE	AE
Howe, Lanny	E	AE	AE	AE
Ihrman, Francis E.	AE	AE	AE	P
Jenkins, Doug	P	P	P	P
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	P	P	E	P
Johnston, Thomas M., Jr.	P	P	P	AE
Kilbert, Chris	P	P	P	P
Karen R. Kinney	P	P	P	P
Koerner, Charla Waters	P	E	P	P
Koerner, John F.	P	P	P	P
Krum, David P.	AE	AE	AE	AE
Kupar, Greg	P	P	P	P
Lamb, Richard C.	P	AE	P	P
Laukoter, Rob S.	P	P	P	P
Lee, David A.	P	P	P	P
Leitch, James O.	AE	P	P	AE
Locke, Kenneth	P	P	E	P
Lyles, W. Patterson	P	P	E	P
Mansell, Wm. Franklin, Jr.	P	P	AE	P
Maynard, Arvie L.	AE	AE	P	AE
McChesney, Charles S.	AE	AE	AE	AE

Name of Minister	2/28/15	6/11/15	8/29/15	12/3/15
McCoy, William	P	P	A	P
McGrew, Gary S.	AE	P	AE	AE
McGuire, Richard W.	E	A	A	A
McKinnon, John	P	E	P	P
McMorran, William G., Jr.	AE	AE	AE	AE
McMurray, Stewart M.	AE	AE	AE	AE
Minihan, John	P	A	E	A
Minnerly, Douglas A.	E	E	E	P
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	A	E	A	E
Neal, Elise	P	P	P	P
Newman, Robert G.	P	P	P	P
Palmer, Harry W.	AE	AE	AE	AE
Parker, Amy S.W.	P	E	E	P
Parsons, Shelly Barrick	E	E	P	E
Pendleton, P. Douglas, Jr.	P	A	A	P
Perkins, Chris	P	E	P	P
Posey, Lawton W.	AE	AE	AE	AE
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	P	P	E	P
Rice, Andrew "Andy"	A	P	A	P
Richards, David P.	P	P	E	P
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Roberts, Jim	P	A	P	P
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	AE	P
Romfo, Barbara	E	E	E	A
Romine, Paul D.	P	P	P	P
Ryan, Patrick "Pat"	P	A	P	A
Seely, Mike	P	A	A	P
Seibel, Frank L. "Skip"	P	A	A	P
Shaffer, David	AE	AE	AE	AE
Shogren, Donna Lee	AE	P	AE	AE
Smith, Vaughan M.	P	A	*	*
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	AE
Spransy, George B. Jr.	AE	P	AE	P
Spring, Charles M.	AE	AE	AE	AE
Starcher, Kevin	P	P	P	A
Sterling, Julie	P	P	A	P
Stevens, Bruce	P	P	AE	AE
Stewart, Joan W.	P	P	P	P
Stone, Greg	A	A	A	A
Styron, Monica	*	P	P	E
Sutton, Dana W.	A	A	A	A
Sutton, Jean C.	A	A	A	A



<b>Name of Minister</b>	<b>2/28/15</b>	<b>6/11/15</b>	<b>8/29/15</b>	<b>12/3/15</b>
Taylor, J. Dexter	AE	P	AE	AE
Thompson, Dean K.	AE	AE	AE	AE
Vial, Peter	P	P	P	P
Walker, Gary C.	AE	AE	AE	AE
Walther, James A., Jr.	P	E	P	A
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	P	A	E	A
Wilson, Richard B.	P	P	E	P
Wood, Robert M.	P	E	P	P
Woodard, Sara G. (Sally)	AE	P	AE	AE
Wright, Todd	P	P	P	P
Young, Samuel T.	AE	AE	AE	AE
Youngblood, Lucy	AE	AE	AE	AE

#### ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

<b>Name of Church</b>	<b>2/28/15</b>	<b>6/11/15</b>	<b>8/29/15</b>	<b>12/3/15</b>
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	N	N	Agnes Doyle-Kalland	Agnes Doyle-Kalland
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	June Merlino	Sandra Thomas	Sandra Thomas	Jennifer Barton
Baxter, Dunmore	N	N	N	N
Beckley	Scott Worley	Helen Trader	Bill Hartling	Peggy Debnam
Beechwood, Parkersburg	N	N	N	Cragin Blevins
Belington	N	E	E	N
Belle	Sarah Dye	E	N	E
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	N	N
Beverly	N	E	E	N
Beverly Hills, Huntington	Nancy McIntosh	N	N	Peg Somerville
Bradley	Isaac Ward	Sandra McIntire	E	Sandra McIntire
Bramwell	N	N	N	N
Bream Memorial, Charleston	Derrick Hudson	Karen Robinson	Derrick Hudson	Derrick Hudson
Bridgeport	Dave Davis	Ruth Allen	N	N
Brush Creek, Ridgeview	N	N	N	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	E	N	N	N
Centerville, Greenville	Steve Ellison	E	Bruce Dunlop	E
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	E	Sandy Kennedy	N	N
Church of the Covenant, Hurricane	Diane Gibson	N	Joe McMillion	N
Clear Creek	N	N	N	N
Clifton, Maxwelton	Teresa Bostic	Davis Arbuckle	Teresa Bostic	Ryan Blake
Clothier	N	N	N	N
Comfort	N	N	N	N
Community, Arthurdale	E	Lorraine Weaver	N	E

<b>Name of Church</b>	<b>2/28/15</b>	<b>6/11/15</b>	<b>8/29/15</b>	<b>12/3/15</b>
Davis Memorial, Elkins	Lynn Proudfoot	Donnie Corbin	Lynn Proudfoot	Lynn Proudfoot
Davis Memorial, Gassaway	Connie Duffey	Steve Beane	JoAnn McChesney	Rob Robinson
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	Carolyn Napier	Larry Napier	Julian Arbuckle	Carolyn Napier
Eleanor	Judy Jeffries	Ann Elliott	Ann Elliott	Jeff Jefferies
Elk Hills, Charleston	Nancy Vilain	E	Jean Naylor	N
Enslow Park, Huntington,	Linda Brewster	N	N	Golden Adkins
Falls View, Charlton Heights	N	N	N	N
Fayetteville	Mike Burton	N	Phil Tissue	Mike Burton
First, Bluefield	Kellan Sarles	Kellan Sarles	Robert Park	Rick Lowry
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	N	Steve Hornbeck
First, Charleston	Sallie Daugherty	Steve Hopta	Sallie Daugherty	Jim McCain
	Kay Lamb	N	Jim McCain	Frankie McCain
	Payne Warner	N	N	Karen Scherr
First, Clarksburg	Jenna Bennett	Beckie Alvaro	Jenna Bennett	Connie Leulitte
First, Colcord	N	N	N	N
First, Dunbar	Gail Huggins	Barbara Palmer	Barbara Palmer	N
First, Fairmont	Carolyn Crislip-Tacy	Jim DeLong	N	N
First, Hinton	E	N	Marion Harris	N
First, Huntington	Greg Fisher	N	N	N
First, Kenova	N	N	N	N
First, Kingwood	N	N	E	N
First, Logan	Blaine Duncan	Susan Perry	Robert L. Baldwin	Linda Marsh
First, Mannington	N	N	N	N
First, Morgantown	Mavis Grant-Lilley	Margaret Bolt	Margaret Bolt	John Bolt
First, Nitro	Dane Ryan	N	Jim Westlund	Larry Harris
First, Oak Hill	N	Kathy Moss	Kathy Moss	Betty Davis
First, Parkersburg	John White	N	N	Wayne Sanders
First, Ravenswood	N	N	N	N
First, Ripley	Gary Epling	N	N	N
First, St. Albans	Adam Greathouse	Mel Burch	Jack Rogers	Mel Burch
First, South Charleston	N	Tom Titus	E	Bill Kimmons
First, Terra Alta	E	E	E	E
First, Thomas	N	N	N	N
First, Welch	Wendy Brewster	E	Wendy Brewster	E
First, Weston	N	N	N	N
First, White Sulphur Springs	Eric Crane	E	Peggy Clements	N
First, Whitesville	Mike Lykens	N	Mike Lykens	Mike Lykens
First, Williamson	Susan Conn	N	Susan Conn	Susan Conn
First, Williamstown	Peter Thayer	Ann Thayer	Medina Poole	Jeff Howard
Fleming Memorial, Fairmont	E	Shannon Yost	Judy Roylance	E
Frankford	Linda Boone	E	Jeanie Boone	Linda Boone
Gilbert	N	E	N	Debra Burgess
Glenville	Kathy Gilbert	Jim Meads	Susan Lilly	E
Grace Covenant, Charleston	N	N	E	E

Name of Church	2/28/15	6/11/15	8/29/15	12/3/15
Green Bank, Liberty	N	N	N	N
Harman	N	N	N	N
Highlawn, Huntington,	Connie Musgrave	Connie Musgrave	Rochelle Bragan	N
Highlawn, St. Albans	John Nelson	E	N	E
Hughes River, Cairo	Anne Banks	Anne Banks	E	E
Kanawha United, Charleston	Gara Lacy	Kathie Giltinan	N	Robert Passmore
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	E	N	N	N
Kuhn Memorial, Barboursville	Karen Gold	E	N	N
Lakeview, Lakebottom	N	N	N	N
Marlinton	Jaynell Graham	Jaynell Graham	N	E
Marsh Fork, Dry Creek	N	N	N	E
McElhenney, Alderson	N	N	N	N
McKinnon, Charleston	E	N	E	N
McLean, Ronceverte	E	E	E	N
Mill Creek	Tim Glaser	Barbara McCauley	N	N
Milton	N	N	N	N
Mingo	N	N	N	N
Montgomery	N	N	N	N
Mount Hope	Linda Brown	Mary Jean Taylor	N	N
Mount Pleasant, Sinks Grove	N	N	*	*
Oak Grove, Hillsboro	Sue Hollandsworth	Nora Workman	N	N
Old Stone, Lewisburg	Criss Haynes	E	Jacqueline Bennett	N
Orgas	N	N	N	N
Parsons	N	N	N	N
Philippi	N	Suzann Murphy	N	N
Pickens	E	N	E	N
Pineville	N	Betsy Rae Ross	N	E
Point Pleasant	Mary Jane Getty	N	N	N
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	Patrick Croghan	Jamie Albert	Pam Johnson	N
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	Kay Rotz	James Straight	N	John Solberg
Rome, Proctorville	N	N	N	N
Ronceverte	Alan Clower	Alan Clower	Alyson Dotson	Alan Clower
Ruffner Memorial, Charleston	Marshall Carper	N	N	N
St. Andrew, Pinch	Mark Allen	E	Steve Winkel	N
St. Marys	N	N	N	N
Salem, Ronceverte	E	E	Page Dickson	N
Second, Huntington	Jim St. Clair	Jenka Lockwood	Stacy Wehrle	Donna Cowley
Slatyfork, Big Spring	N	N	N	
Smithers	E	N	E	
South Park, Charleston	Jim Sothen	Larry Sites	E	Debra Schultz

<b>Name of Church</b>	<b>2/28/15</b>	<b>6/11/15</b>	<b>8/29/15</b>	<b>12/3/15</b>
Spencer	Norma Randall-Myers	Mary Quick	N	Brenda Wilson
Spring Creek, Renick	Paul Flippin	N	N	N
Spring Valley, Huntington	Beverly Sharp	N	N	N
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	N
Summersville	Ted Sentz	N	N	N
Teays Valley, Scott Depot	Bob Eddins	Bill Hensley	Bill Hensley	Cathy Conaway
Trinity, Shady Spring	Diane Thacker	N	Leah Stalnaker	E
Tygarts Valley, Huttonsville	N	Sandy Bower	E	N
Union	E	N	Edith McKinley	E
Upperglade	James Gamble	James Gamble	James Gamble	James Gamble
Valley Bend, Beverly	E	N	N	N
Village Chapel, Charleston	Patti Salisbury	Sarah Gottlieb	Sheila Danzer	Martha Foster
Waverly – Bethel, Waverly	Dawn Hammat	Martha Howard	Dawn Hammat	N
Westminster, Charleston	Sandra Keener	N	N	N
Westminster, Vienna	Dave Downing	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	Sue Littlejohn	N	John Hannan	Nancy Baldwin
Zion, Helvetia	N	N	N	

## APPENDIX B: DOCKET

\*Indicates "Order of the Day" (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and Reception

9:15 First Time Commissioner Orientation

\*10:00 Call to Order Randy Fife, Moderator

Greetings from Enslow Park Presbyterian Church Chris Perkins, Pastor

- Introduction of Visitors
  - Greetings from Heath Rada, Moderator, Presbyterian Church (USA)
  - Greetings from Bishop Matthew Riegel, Evangelical Lutheran Church America, Synod of West Virginia – Western Maryland
- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum Maureen Wright, Stated Clerk
- Approval of Docket
- Consent Agenda Moderator
  - A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
  - Appointment of Temporary Clerks
  - Appointment of Standing Committees
    - Committee on Bills and Overtures
      - Leadership Team members present

Announcements: Resource Center, Nurture Committee

Morning Worship

Report of the Administration & Ministry Committees Part I Sharon Rowe

- Recognition of Retirement, Craig Butler Cinda Harkless

Advent Hymn # 90 'Wait for the Lord'

Report of the Administration & Ministry Committees Part II Sharon Rowe

- Recognition of Retirement, Forrest Palmer Cinda Harkless

Wishing You Godspeed

\*12:30      Recess for Lunch

\*1:30      Afternoon Worship and Communion

Report of the Stated Clerk      Stated Clerk

- Seating of new Corresponding Members
- Presentation of Procedural Matters

Report of the Stewardship Committee      David Lee

- Financial Reports      Rocky Poole
- Presentation of the 2016 Budget

Advent Hymn #100 'My Soul Cries Out With A Joyful Shout'

"Good News from the Pews"      Moderator

This is a time of sharing good news from churches throughout the presbytery  
by Ruling Elder Commissioners only.

Report of the Ministry Committee      Cinda Harkless

- Recommissioning of Commissioned Ruling Elders

Report of the Leadership Team      Joan Stewart

Report of the Nominating Committee      Terry Cunningham

Report of Westminster Foundation      John Bolt

Report of the Presbyterian Women      Danna Davis

Report of the Mission Committee      Greg Kubar

Advent Hymn #104 'O Lord How Shall I Meet You'

Report of the General Presbyter Nominating Committee      George Lilley

- Presentation of General Presbyter Candidate
- Recommendation of the Committee

New Business

Expressions of Gratitude for those who have served in 2015      Moderator

Installation of the 2016 Moderator      Moderator

Installation of 2016 Committee Chairs and Presbytery Leaders      Peter Vial

Completion of Feedback Forms

4:00      Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Reports for Information Only: Administration Committee, Interim  
Executive Presbyter, Relations Committee, Representation Committee, Trustees  
& Vocations Committee

**NEXT Stated Meeting: February 20, 2016**

## APPENDIX C: PROCEDURAL MATTERS

### A. Principles of Parliamentary Law

- Courtesy to all
  - Majority rule
  - Justice for all
  - One Item at a time
  - Respect the rights of the minority
  - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

### B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators\*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

### C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

## APPENDIX D: FINANCIAL REPORTS

Presbytery of West Virginia  
Budget vs. Actual  
January through September 2015

COMPOSITE BY COMMITTEE

	YTD (09/30/15)	Budget	% of Budget	Restricted Fund Support
ADMINISTRATION	472,479.97	614,530.00	76.9%	55,500.00
BLUESTONE	300.00	3,500.00	8.6%	2,500.00
LEADERSHIP	3,251.52	14,000.00	23.2%	
MINISTRY	12,748.59	21,400.00	59.6%	7,000.00
MISSIONS	25,050.00	54,500.00	46.0%	35,500.00
NOMINATING	326.20	200.00	163.1%	
NURTURE	6,063.74	22,000.00	27.6%	8,000.00
PERMANENT JUDICIAL COMMISSION	0.00	300.00	0.0%	
PRESBYTERIAN WOMEN	3,280.00	4,920.00	66.7%	
RELATIONS	3,728.51	13,000.00	28.7%	
REPRESENTATIONS	0.00	100.00	0.0%	
STEWARDSHIP	18,957.00	26,500.00	71.5%	15,000.00
TRUSTEES	0.00	2,000.00	0.0%	
VOCATIONS	11,643.86	22,400.00	52.0%	18,000.00
<b>TOTALS</b>	<b>\$ 557,829.39</b>	<b>\$ 799,350.00</b>	<b>69.8%</b>	<b>\$ 141,500.00</b>
SHARED MISSION (net)	224,717.71			
PER CAPITA (net)	111,957.79			
OUTSIDE FUNDING	46,300.00			
-INTEREST & GIFTS	3,450.00			
RESTRICTED FUND SUPPORT	90,031.06			
<b>TOTALS</b>	<b>\$ 476,456.56</b>			



Presbytery of West Virginia  
Budget vs. Actual  
YTD September 2015

	As of 09/30/15	Budget	% of Budget	Restricted Fund Support
<b>OFFICE EXPENSES</b>				
5105 • Postage	1,956.87			
5110 • Supplies	6,221.76			
5115 • Publications & Subscriptions	150.00			
5117 • Presbytery Directory	1,850.50			
5120 • Telephone	3,526.84			
5125 • Utilities	4,502.81			
5130 • Cleaning/Bldg Maintenance	3,781.37			
5135 • Equipment	199.28			
5140 • Equipment Maintenance	4,832.46			
5150 • Staff Expenses	5,895.30			
5155 • Insurance - Property	11,463.00			
5160 • Bad Debt Expense	140.88			
5165 • Web Site Maintenance	549.95			
5168 • Internet Service	1,181.25			
5180 • Bank service fees	752.84			
5185 • Miscellaneous	100.00			
<b>TOTAL OFFICE EXPENSE</b>	<b>47,216.42</b>	<b>65,000</b>	<b>72.6%</b>	<b>55,500</b>
<b>SALARY &amp; PERSONNEL EXPENSE</b>				
All Salaries (including housing & utilities)				
Pension Expense	254,801.00	342,745	77.3%	
Medical Insurance Expense	31,511.18	41,130	76.6%	
Payroll Taxes	75,712.26	99,487	76.1%	
Workers' Compensation	15,233.20	26,668	57.1%	
Continuing Education & Professional Expense	1,160.00	1,800	72.5%	
Travel & Program Expense	11,196.50	12,400	90.3%	
Moving Expense	22,740.06	23,000	98.9%	
<b>TOTAL SALARY &amp; PERSONNEL EXPENSE</b>	<b>275,79</b>			
<b>COMMITTEE EXPENSE</b>	<b>422,634.00</b>			
5370 • GNP search	1,453.77			
7030 • Consultant Fees	0.00	1,000	0.0%	
7050 • Staff Development	827.86	1,000	82.8%	
7090 • Committee Meetings	342.92	500	68.6%	
<b>TOTAL COMMITTEE EXPENSE</b>	<b>2,525.55</b>			
<b>BLUESTONE</b>	<b>\$ 472,479.97</b>	<b>\$ 614,530</b>	<b>76.9%</b>	
CAMP, CONFERENCE, RETREAT MINST				
7240 • CIT Support	0.00	2,500	0.0%	
7290 • Committee Meetings	300.00	1,000	30.0%	
	<b>\$ 300.00</b>	<b>\$ 3,500</b>	<b>8.6%</b>	<b>2,500 Rachel McClintic Fund</b>

Presbytery of West Virginia  
Budget vs. Actual  
YTD September 2015

	As of 09/30/15	Budget	% of Budget	Restricted Fund Support
<b>LEADERSHIP TEAM</b>				
5310 • Leadership Team/Council	3,251.52	14,000	23.2%	
<b>MINISTRY</b>				
<b>CONGREGATIONAL DEVELOPMENT</b>				
6008 • Mission Instite	5,400.00	5,000	108.0%	5,000 Mission Development Fund
<b>COMMITTEE ON MINISTRY</b>				
6130 • CLP Training (cont. ed.)	0.00	500	0.0%	
6140 • Ministry Training	0.00	500	0.0%	
6145 • Kanawha Pastoral Care Center	1,500.00	1,500	100.0%	
6160 • Professional Development	397.79	3,500	11.4%	
6165 • Church Professional Orientation	0.00	1,000	0.0%	
6170 • COM Resources	182.88	500	36.6%	
6175 • Congregational Care Travel	173.82	500	34.8%	
6185 • Miscellaneous	0.00	400	0.0%	
6188 • Emergency Church Assistance	1,000.00	2,000	50.0%	2,000 Small Church Fund
6190 • Committee Meetings	4,094.10	6,000	68.2%	
	<b>\$ 12,748.59</b>	<b>\$ 21,400</b>	<b>59.6%</b>	
<b>MISSIONS</b>				
<b>CONGREGATIONAL DEVELOPMENT</b>				
6076 • Missional Church Resources	0.00	0	0.0%	
6077 • Missional Church Development	0.00	0	0.0%	
6080 • New Transformation Initiatives	0.00	0	0.0%	
<b>SOCIAL &amp; ECUMENICAL MINISTRIES</b>				
<b>Local/Regional Mission Support TBD</b>				
6710 • Davis-Stuart	750.00	1,500	50.0%	
6732 • Davis & Elkins College	750.00	1,500	50.0%	
6740 • PHEWA Life Membership	0.00	250	0.0%	
6760 • The Shack NH Support	7,875.00	15,750	50.0%	
6762 • United Christian Food Pantry	1,200.00	2,400	50.0%	15,750 Mission Development Fund
6763 • Gatehouse	1,500.00	3,000	50.0%	
• Covenant House	1,500.00	1,500	100.0%	
6765 • Tyrand Coop. Ministry Support	1,250.00	2,500	50.0%	2,500 Midland Memorial
6770 • Westminster Foundation	750.00	1,500	50.0%	
6774 • Bread of Life	1,500.00	2,100	71.4%	
6780 • WV Min. of Advocacy & Workcamps	7,875.00	15,750	50.0%	15,750 Mission Development Fund
6790 • Committee Meetings	100.00	1,000	10.0%	
<b>MISSION INTERPRETATION &amp; STWDH</b>				
7110 • Mission Iteration	0.00	250	0.0%	
7130 • Kenya Partnership	0.00	1,500	0.0%	1,500 Kenya Partnership
7150 • Stewardship Education	0.00			
7165 • CEPAD	0.00	3,000	0.0%	

## 7193 • Conferences Support

As of 09/30/15	Budget	% of Budget
	0.00	0.0%
	1,000	0.0%
	54,500	48.0%

## 5320 • Nominating Committee

## CHRISTIAN NURTURE &amp; WORSHIP

6320 • Resource Center Acquisitions	1,077.12	1,350	79.8%
6321 • Resource Ctr. - Supplies/Equip.	577.22	400	144.3%
6322 • Resource Ctr. - Subscriptions	211.62	700	30.2%
6323 • Resource Ctr. - Catalog Program	0.00	550	0.0%
6330 • Festival of Faith	(95.66)	500	-19.1%
6332 • Church Educators Support	362.63	400	90.7%
6335 • Educator/Clergy/CLP Retreat	1,412.04	1,000	141.2%
6345 • Younger Youth Retreat	(584.41)	1,600	-35.3%
6348 • Older Elementary Event	0.00	500	0.0%
6350 • Older Youth Retreat	(45.00)	1,600	-2.8%
6355 • HS Youth Conf. Mission Trip	1,370.30	8,000	17.1%
6358 • Middle School Conf & Work Camp	0.00	500	0.0%
6360 • Youth Council	202.35	500	40.5%
6370 • Adult Spiritual Development	972.54	1,000	97.3%
6380 • Scholarships	0.00	2,000	0.0%
6382 • Presbytery Worship	0.00	500	0.0%
6385 • Miscellaneous	210.01	200	105.0%
6390 • Committee Meetings	372.98	500	62.2%

8,000 Rachel McClintic Fund

## 5305 • Permanent Judicial Commission

## 7310 • Presbyterian Women Support

## GOVERNING BODY EXPENSE

5410 • Presbytery Meetings	1,209.11	1,000	120.9%
5415 • Moderator Expenses	974.20	1,000	97.4%
5420 • General Assembly	0.00	0	0.0%
5430 • Synod	0.00		
5450 • Denomination Resources	1,126.80		
5460 • Cluster Shepherds	0.00	10,000	0.0%
5490 • Relations Committee Expenses	418.40	1,000	41.8%

Presbytery of West Virginia  
Budget vs. Actual  
YTD September 2015

	As of 09/30/15	Budget	% of Budget	Restricted Fund Support
<b>REPRESENTATION</b>	\$ 3,728.51	\$ 13,000	28.7%	
5315 • Committee on Representation	0.00	100.00	0.0%	
<b>STEWARDSHIP</b>				
FINANCE & DEVELOPMENT				
5355 • Transition Expenses	0.00	0	0.0%	
5545 • Outside CPA Costs	11,325.00	11,000	103.0%	
5550 • Brick & Mortar Grants	7,500.00	15,000	50.0%	15,000 Small Church Fund - \$5K, Funds of PWV - \$10K
5590 • Committee Meetings	132.00	500	26.4%	
<b>TRUSTEES</b>	\$ 18,957.00	\$ 26,500	71.5%	
5325 • Trustees	0.00	2,000	0.0%	
<b>VOCATIONS</b>				
PREPARATION FOR MINISTRY				
6210 • Care of Candidates	168.54	1,000	16.9%	
6220 • Annual Consultation	0.00			
6230 • Career Counseling	0.00	1,000	0.0%	
6240 • Scholarships	4,000.00	5,000	80.0%	
6250 • Conferences	0.00	900	0.0%	5,000 Bush Fund
6260 • ALP/CLP Preparation Program	6,944.34	13,000	53.4%	13,000 Small Church Fund - \$10K, Funds of PWV - \$3K
6290 • Committee Meetings	530.98	1,500	35.4%	
<b>TOTAL</b>	\$ 11,643.86	\$ 22,400	52.0%	
	\$ 557,829.39	\$ 799,350	69.8%	\$141,500

	As of 09/30/15	Budget
<b>REVENUE IN SUPPORT OF BUDGET</b>		
Shared Mission (net of GA & Synod support)	224,718	403,000
Per Capita (net of GA & Synod support)	111,958	189,550
Outside Funding (Presby. Housing & PHP)	46,300	46,300
Small Business Healthcare Tax Credit	0	0
Interest & Gifts	3,450	15,000
Restricted Fund Support	90,031	141,500
<b>TOTAL</b>	\$ 476,457	\$ 799,350

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of September 30, 2015

	<u>09/30/15</u>	<u>09/30/14</u>
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
1005 • Petty Cash	250.00	250.00
1012 • Payroll - WesBanco Bank	131.52	282.98
1020 • Cash - United Bank Checking	65,146.27	13,103.62
1022 • Cash - United Bank Sweep Acct	102,093.32	138,078.00
1023 • WV Federal Credit Union	226,728.79	226,049.71
1029 • First Community Bank - Fr. Crk.	15,736.13	15,700.36
1030 • Wells Fargo - MDF		
1032 • Equities -- Index Fund	935,833.64	959,216.50
1035 • Fixed Income	583,850.67	615,532.25
Total 1030 • Wells Fargo - MDF	<u>1,519,684.31</u>	<u>1,574,748.75</u>
1050 • Wells Fargo Money Market		
1051 • Wells Fargo MM - PWV	31,362.70	44,948.20
1052 • Kay Long Memorial Fund	8,440.10	8,402.07
1053 • Molly Gant Scholarship Fund	13,116.21	10,892.53
1054 • Kenya Partnership	12,185.48	9,738.00
1055 • Presbyterian Hunger Program	21,091.31	13,321.80
1056 • Pack Endowment Fund	<u>206,701.80</u>	<u>203,594.02</u>
Total 1050 • Wells Fargo Money Market	292,897.60	290,896.62
<b>INVESTMENTS</b>		
1070 • New Covenant Funds of PWV	247,787.22	250,854.73
1072 • New Covenant New Ch. Devel	115,410.21	116,838.93
1074 • New Covenant PEPS	2,806.49	3,199.50
1075 • New Covenant Slaughter	751.75	749.90
1076 • New Covenant Riner	50,542.31	51,168.15
1077 • New Covenant Scholarship	11,465.80	11,437.47
1078 • New Covenant Seminary Student	22,702.07	22,983.14
1079 • New Covenant Dickinson	37,898.18	38,367.37
1080 • New Covenant Bush Fund	160,785.54	164,686.41
1081 • New Covenant Goin Estate	53.87	54.60
1084 • New Covenant Midland Mem.	68,517.72	71,753.84
1086 • New Covenant Lee Beard	661.30	659.67
1087 • New Covenant Small Church	938,339.27	919,780.77
1090 • T Rowe Price - Rachel McClintic	<u>812,970.34</u>	<u>824,968.12</u>
Total INVESTMENTS	<u>2,470,692.07</u>	<u>2,477,502.60</u>
Total Checking/Savings	4,693,360.01	4,736,612.64

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of September 30, 2015

	<u>09/30/15</u>	<u>09/30/14</u>
Accounts Receivable		
1210 · Accounts Receivable	125.60	125.60
Total Accounts Receivable	125.60	125.60
Other Current Assets		
1220 · Notes Receivable MDF	18,793.45	22,113.87
1240 · Notes Receivable Riner	30,000.00	29,000.00
1309 · Notes Receivable R. McClintic	148,396.01	142,857.01
1450 · Workers Comp Deposit	247.09	247.09
Total Other Current Assets	197,436.55	194,217.97
Total Current Assets	4,890,922.16	4,930,956.21
Fixed Assets		
1510 · Land	58,000.00	58,000.00
1520 · Building & Grounds	299,782.00	299,782.00
1530 · Furniture & Fixtures	12,624.20	12,624.20
1540 · Capital Equipment	27,226.11	27,226.11
1550 · Software	10,022.51	10,022.51
1590 · Accumulated Depreciation	-240,126.73	-229,126.73
Total Fixed Assets	167,528.09	178,528.09
TOTAL ASSETS	<u>5,058,450.25</u>	<u>5,109,484.30</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2010 · Benevolence Receipts Payable	129,977.00	648.13
Payroll Liabilities	3,549.90	799.28
Total Other Current Liabilities	133,526.90	1,447.41
2200 · Deferred Revenue	0.00	0.00
Total Liabilities	133,526.90	1,447.41
Equity		
3010 · Fund Balance Funds of PWV	889,395.19	889,395.19
3011 · Fund Balance - MDF	1,523,254.89	1,523,254.89 <sup>f</sup>
3012 · Fund Balance New Ch. Devel	111,325.16	111,325.16

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of September 30, 2015

	<u>09/30/15</u>	<u>09/30/14</u>
3013 • Fund Balance Hunger Prog	15,231.56	15,231.56
3014 • Fund Balance PEPS	3,048.49	3,048.49
3015 • Fund Balance Slaughter	721.80	721.80
3016 • Fund Balance Riner	72,774.37	72,774.37
3017 • Fund Balance Scholarship	11,008.80	11,008.80
3018 • Fund Balance Seminary Student	21,898.49	21,898.49
3019 • Fund Balance Dickinson	36,556.74	36,556.74
3020 • Fund Balance Bush Fund	156,940.69	156,940.69
3021 • Fund Balance Goin Estate	52.04	52.04
3024 • Fund Balance Midland Mem.	68,380.75	68,380.75
3026 • Fund Balance Lee Beard	634.96	634.96
3027 • Fund Balance Small Church	876,375.00	876,375.00
3028 • Fund Balance Kenya Partnership	9,306.11	9,306.11
3029 • Fund Balance Rachel McClintic	941,522.55	941,522.55
3030 • Fund Balance Kay Long Memorial	8,375.33	8,375.33
3031 • Fund Balance Molly Gant Fund	12,786.90	12,786.90
3032 • Fund Balance Pack Endowment	203,751.47	203,751.47
Net Income	-38,417.94	144,695.60
Total Equity	<u>4,924,923.35</u>	<u>5,108,036.89</u>
 TOTAL LIABILITIES & EQUITY	 <u>5,058,450.25</u>	 <u>5,109,484.30</u>



2015 Benevolence Pledging & Per Capita Assessment -- alpha by Church					
Church	2015 PLEDGE	2015 Giving at 9/30/15	12/31/13 Mbrship.	2015 Per Capita (\$28.50/mbr)	Per Capita Rec'd at 9/30/15
Alderson		540	12	342	342
Alexander Memorial		240	8	228	228
Anderson Memorial	1,000	500	35	998	300
Arthurdale	2,400		53	1,511	
Bates Memorial		600	155	4,418	3,313
Baxter	500		13	371	
Beckley		10,197	265	7,553	5,665
Beechwood			87	2,480	
Belington		488	26	741	534
Belle	1,100	825	10	285	214
Bethlehem	110	110	18	513	
Beulah Humble			17	485	371
Beverly			27	770	
Beverly Hills		1,000	52	1,482	1,482
Big Spring			10	285	
Bluefield First		5,000	193	5,501	
Bradley			19	542	542
Bramwell			19	542	
Bream Memorial	3,000	1,500	194	5,529	3,062
Bridgeport (all PWV in 2015)		3,446	128	3,648	2,595
Brush Creek			5	143	143
Buckhannon First	1,800	1,350	30	855	648
Buffalo			4	114	
Canyon Community	1,000		6	171	
Centerville		1,875	39	1,112	848
Ch. of the Covenant - Grafton	2,050	1,538	25	713	531
Charleston First	63,200	47,400	1,120	31,920	23,940
Church of Our Saviour	1,850		16	456	
Clarksburg First	4,500	2,250	224	6,384	3,192
Clear Creek			18	513	
Clifton	1,200	900	124	3,534	2,651
Clothier			10	285	257
Colcord First	0		31	884	600
Comfort			15	428	
Davis Mem. - Elkins	12,271	13,329	193	5,501	4,122
Davis Mem. - Gassaway	680	350	30	855	641
Dunbar First	1,000	750	78	2,223	1,731
DuPont City			10	285	
Edgewood	5,000	2,500	106	3,021	1,511
Eleanor			22	627	308
Elk Hills	6,516	4,887	68	1,938	1,454
Enslow Park			169	4,817	2,810
Fairmont First		2,475	153	4,361	3,270
Falls View	1,600	1,260	12	342	300
Fayetteville	6,200	5,849	99	2,822	2,467
Fleming Memorial	3,700	1,850	43	1,226	613
Frankford	1,500	1,125	25	713	534
Gilbert			51	1,454	



Church	2015 PLEDGE	2015 Giving at 9/30/15	12/31/13 Mbrship.	2015 Per Capita (\$28.50/mbr)	2015 Per Capita Rec'd at 9/30/15
Glenville		3,500	18	513	513
Grace Covenant		1,929	22	627	470
Harman			27	770	
Highlawn Huntington	18,500	12,334	178	5,073	3,382
Highlawn St. Albans	6,400	4,797	77	2,195	1,647
Hinton First	2,100	1,050	26	741	371
Hughes River/Cairo		500	19	542	542
Huntington First			457	13,025	
Huntington Second		1,200	27	770	670
Kanawha United	11,500		171	4,874	
Keller			7	200	200
Kenova			31	884	
Kesler Memorial			38	1,083	
Kingwood First		3,975	55	1,568	1,176
Kuhn Memorial	1,000	760	122	3,477	2,608
Lakeview			6	171	
Liberty	1,000	1,000	17	485	485
Logan First	7,242	5,432	98	2,793	2,793
Mannington First			20	570	878
Marlinton			126	3,591	2,736
Marsh Fork	1,000	1,000	11	314	285
McElhenney			12	342	342
McKinnon	800	600	39	1,112	1,200
McLean			30	855	855
Mill Creek		2,200	18	513	513
Milton	1,000	750	31	884	663
Mingo	100	75	16	456	342
Montgomery	1,700		11	314	
Morgantown First		10,494	246	7,011	5,070
Mount Hope			25	713	713
Mount Pleasant			31	884	
Nitro First	0		88	2,508	
Oak Grove			72	2,052	
Oak Hill First			30	855	
Old Stone	44,500	16,688	396	11,286	7,188
Parkersburg First	0		224	6,384	4,296
Parsons		200	29	827	413
Philippi		128	12	342	314
Pickens	250	250	6	171	171
Pineville		4,050	35	998	749
Pres. Ch of the Cov		1,850	95	2,708	456
Pt. Pleasant		4,042	118	3,363	1,739
Ravenswood First	2,750	2,750	31	884	1,145
Red Sulphur Springs	200	200	8	228	228
Richwood	1,850	1,000	31	884	285
Ripley First	4,800	3,600	51	1,454	1,090
Riverlawn		1,800	100	2,850	1,900
Rock Forge			31	884	
Rock Lake	11,250	7,500	141	4,019	2,679

Church	2015 PLEDGE	2015 Giving at 9/30/15	12/31/13 Mbrship.	2015 Per Capita (\$28.50/mbr)	2015 Per Capita Rec'd at 9/30/15
Rome	130	90	15	428	285
Ronceverte	1,800	1,350	79	2,252	1,753
Ruffner Memorial			47	1,340	
Salem	3,000	2,250	20	570	428
Smithers	1,200	1,000	16	456	456
South Charleston			201	5,729	4,839
South Park	1,800	1,800	18	513	513
Spencer		400	14	399	200
Spring Creek	500	500	27	770	770
Spring Valley		420	60	1,710	1,283
St. Albans First	4,300	2,151	233	6,641	3,320
St. Andrew			161	4,589	3,202
St. Marys			17	485	
Sugar Grove	1,600	1,600	29	827	827
Summerlee		50	12	342	171
Summersville	1,600	1,067	62	1,767	1,178
Teays Valley		8,100	236	6,726	5,670
Terra Alta First		1,900	25	713	713
Thomas First	2,400	1,200	30	855	428
Trinity	0		26	741	556
Tygarts Valley		2,079	29	827	827
Union	2,100	1,050	57	1,625	812
Upper Glade	2,100	2,100	65	1,853	1,853
Valley Bend		1,700	30	855	855
Village Chapel	17,000	15,216	254	7,239	4,798
Waverly-Bethel	1,100	550	21	599	599
Welch First	2,100	2,100	22	627	627
Westminster Chas.	7,200		25	713	
Westminster Vienna		3,000	83	2,366	1,781
Weston First	1,000	1,000	12	342	342
White Sulphur Springs	2,000	1,503	45	1,283	990
Whitesville First	0		21	599	599
Whittico Memorial			7	200	
Williamson First			70	1,995	
Williamstown First	4,100	2,050	88	2,508	1,254
Winfield	750	375	20	570	285
Zion			34	969	
TOTALS	297,899	266,386	9,788	278,958	164,527
Presbytery portion 80%	238,319	213,109		188,855	111,055
GA portion 15%	44,685	39,958		68,624	40,803
Synod portion 5%	14,895	13,319		21,480	12,669
66 churches pledged					
% of budgeted \$\$\$	59.6%				

# **BLUESTONE CONFERENCE CENTER, INC**

## **Budget to Actual as of September 30, 2015**

<b>INCOME</b>	<b>09/30/15</b>	<b>Budget</b>	<b>% of Budget</b>	<b>09/30/14</b>
Presbytery support	-	-	-	10,651
Grant Subsidy - Rachel McClintic Fund	0.00	2,500	0.0%	0
Retreats - Bluestone Events	6,190.00	10,000	61.9%	5,828
Retreats - Presbyterian	5,710.00	12,000	47.6%	5,848
Retreats - Presbyterian Affiliate	-	-	-	0.00
Retreats - Non - Presbyterian	38,850.85	44,000	88.3%	39,385
Summer Camp Registrations	65,265.00	77,000	84.8%	73,658
Donations	27,072.20	34,500	78.5%	15,176
Friends of Bluestone	35,766.15	46,150	77.5%	39,000
Interest	1.57	-	-	2
Miscellaneous	1,471.58	-	-	1,291
<b>TOTAL INCOME</b>	<b>\$ 180,327.35</b>	<b>\$ 226,150</b>	<b>79.7%</b>	<b>\$ 190,839</b>

<b>EXPENSES</b>				
Salaries & Personnel	49,521.14	62,149	79.7%	58,160
Office & Administration	9,651.88	10,739	89.9%	8,001
Bluestone Committee expense	771.35	800	96.4%	361
Plant & Operation	79,699.57	113,512	70.2%	91,933
Summer Staff & Salary	22,755.66	25,250	90.1%	18,676
Summer Program	6,103.23	3,700	165.0%	6,534
Summer Camp Trips	6,570.33	10,000	65.7%	4,472
<b>TOTAL EXPENSE</b>	<b>\$ 175,073.16</b>	<b>\$ 226,150</b>	<b>77.4%</b>	<b>\$ 188,137</b>

NET LOSS (excluding store acct. & depreciation expense) = \$5,254.19

## **BALANCE SHEET**

	<b>09/30/15</b>	<b>09/30/14</b>
<b>ASSETS</b>		
Current Assets	19,958.05	15,703
Property & Equipment (net of depreciation)	128,855.87	126,856
<b>TOTAL ASSETS</b>	<b>\$ 148,813.92</b>	<b>\$ 142,559</b>
<b>LIABILITIES</b>		
Current Liabilities	863.16	1,414
Long Term Debt	18,792.45	22,113
<b>TOTAL LIABILITIES</b>	<b>\$ 19,655.61</b>	<b>\$ 23,527</b>
<b>EQUITY</b>	<b>129,158.31</b>	<b>119,032</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 148,813.92</b>	<b>\$ 142,559</b>



# APPENDIX E: 2016 BUDGET

## Presbytery of West Virginia

### 2016 Budget

	Budget 2015	Budget 2016	Restricted Fund Support	Restricted Fund Support
<b>ADMINISTRATION</b>				
OFFICE EXPENSES	65,000		53,000	Mission Development Fund
5105 - Postage			12,000	Funds of PWV
5110 - Supplies				
5115 - Publications & Subscriptions				
5117 - Presbytery Directory				
5120 - Telephone				
5125 - Utilities				
5130 - Cleaning/Bldg Maintenance				
5135 - Equipment				
5140 - Equipment Maintenance				
5150 - Staff Expenses				
5155 - Insurance - Property				
5160 - Bad Debt Expense				
5165 - Web Site Maintenance				
5168 - Internet Service				
5180 - Bank service fees				
5185 - Miscellaneous				
SALARY & PERSONNEL EXPENSE				
All Salaries (including housing & utilities)	342,745		29,550	Small Church Fund
Pension Expense	41,130			
Medical Insurance Expense	99,487			
Payroll Taxes	26,668			
Workers' Compensation	1,600			
Continuing Education & Professional Expense	12,400			
Travel & Program Expense	23,000			
COMMITTEE EXPENSES				
7030 Consultant Fees	1,000			
7050 Staff Development	1,000			
7090 Committee Meetings	500			
	614,530	625,000		
<b>BLUESTONE</b>				
CAMP, CONFERENCE, RETREAT MINST				
7240 CIT Support	2,500	4,500	4,500	Rachel McClintic Fund
7290 Committee Meetings	1,000	1,500		
	3,500	6,000		
<b>LEADERSHIP TEAM</b>				
5310 Leadership Team/Council	14,000	5,000		
<b>MINISTRY</b>				
CONGREGATIONAL DEVELOPMENT				
6008 - Mission Insite	5,000	5,500	5,500	Mission Development Fund
1,001 New Worshiping Comm.		2,500	2,500	Small Church Fund
Small Church Residency Program		4,000	4,000	Small Church Fund
Small Church Conf.		5,000	3,000	Small Church Fund
			2,000	Funds of PWV
Cong. Develop Comm. travel		1,500		
Cong. Develop Comm. meetings		1,500		
		20,000		
COMMITTEE ON MINISTRY				
6130 - CRE Training (cont. ed.)	500	500	500	Small Church Fund
6140 - Ministry Training	500	500	500	PEPS
6145 - Kanawha Pastoral Counseling Center	1,500	1,500		
6160 - Professional Development	3,500	3,500	3,500	Small Church Fund
6165 - Church Professional Orientation	1,000	1,000		
6170 - COM Resources	500	500		
6175 - Congregational Care Travel	500	500		
6185 - Miscellaneous	400	500		
6189 - Emergency Church Assistance	2,000	2,000	2,000	Small Church Fund
6190 - Committee Meetings	6,000	6,000		
	21,400	36,500		

Presbytery of West Virginia  
2016 Budget

<b>MISSIONS</b>				
<b>CONGREGATIONAL DEVELOPMENT</b>				
6076	Missional Church Resources			
6077	Missional Church Development			
6080	New Transformation Initiatives			
<b>SOCIAL &amp; ECUMENICAL MINISTRIES</b>				
<b>Local/Regional Mission Support TBD</b>				
	- Bradley Backpack	12,000	2,794	
	- Covenant House		4,200	
6710	Davis-Stuart		1,500	
6732	Davis & Elkins			
6740	PHEWA Dues	250		
6760	The Shack NH Support	15,750	15,750	15,750 Mission Development Fund
	Leaps & Bounds		2,880	
6781	Livingstone			
6782	United Christian Food Pantry			
6783	Galehouse		3,000	
	St. Albans		2,500	
6784	Youth Opportunities			
6785	Tyrand Coop. Ministry Support	2,500	2,500	2,500 Midland Memorial Fund
6770	Westminster Foundation	1,500	750	
6772	Davis Mem. Elkins Afterschool		3,000	
6780	WV Min. of Advocacy & Workcamps	15,750	17,500	17,500 Mission Development Fund
6780	Committee Meetings	1,000	1,000	
<b>MISSION INTERPRETATION &amp; STWDSH</b>				
7110	Mission Itineration	250		
7130	Kenya Partnership	1,500	1,500	1,500 Kenya Partnership Fund
7165	CEPAD	3,000	3,000	
7193	Conference Support	1,000		
		54,500	61,874	
<b>NOMINATING</b>				
5320	Nominating Committee	200	200	
<b>NURTURE</b>				
<b>CHRISTIAN NURTURE &amp; WORSHIP</b>				
6320	Resource Center Acquisitions	1,350	1,350	
6321	Resource Ctr. - Supplies/Equip.	400	400	
6322	Resource Ctr. - Subscriptions	700	450	
6323	Resource Ctr. - Catalog Program	550	800	
6330	Festival of Faith	500	500	
6332	Church Educators Support	400	400	
6335	Educator/Clergy/CLP Retreat	1,000	1,000	
6345	Younger Youth Retreat	1,600	1,200	1,200 Rachel McClintic Fund
6348	Older Elementary Event	500	500	500 Rachel McClintic Fund
6350	Older Youth Retreat	1,600	1,600	1,600 Rachel McClintic Fund
6359	HS Youth Conference/Mission Trip	3,000	10,000	10,000 Rachel McClintic Fund
6358	Summer Youth Conferences	500	500	500 Rachel McClintic Fund
6360	Youth Council	500	400	400 Rachel McClintic Fund
6370	Adult Spiritual Development	1,000	1,000	
6380	Scholarships	2,000	2,000	2,000 PEPS
6382	Presbytery Worship	600	390	
	Video license		210	
6385	Miscellaneous	200	200	
6390	Committee Meetings	600	600	
		22,000	23,500	
<b>PJC</b>				
5305	Permanent Judicial Commission	300	300	
<b>PRESBYTERIAN WOMEN</b>				
7310	Presbyterian Women Support	4,920	6,000	

**Presbytery of West Virginia  
2016 Budget**

<b>RELATIONS</b>			
<b>GOVERNING BODY EXPENSE</b>			
5410 Presbytery Meetings	1,000	2,000	
5415 Moderator Expenses	1,000	1,000	
5420 General Assembly	0	4,000	4,000 Mission Development Fund
5430 Synod			
5450 Denomination Resources			
5460 Cluster Shepherds	10,000	2,000	
5490 Relations Committee Expenses	1,000	1,000	
	13,000	10,000	
<b>REPRESENTATION</b>			
5315 Committee on Representation	100	200	
<b>STEWARDSHIP</b>			
<b>FINANCE &amp; DEVELOPMENT</b>			
6555 Transition Expenses	0	10,000	10,000 Mission Development Fund
6545 Outside CPA Costs	11,000	15,000	
6550 Brick & Mortar Grants	15,000	15,000	5,000 Funds of PWV 10,000 Small Church Fund
6590 Committee Meetings	500	1,000	
	26,500	41,000	
<b>TRUSTEES</b>			
5325 Trustees	2,000	2,000	
<b>VOCATIONS</b>			
<b>PREPARATION FOR MINISTRY</b>			
6210 Care of Candidates	1,000	1,200	
6220 Annual Consultation	0		
6230 Career Counseling	1,000	1,000	
6240 Scholarships	5,000	5,000	5,000 Bush Fund
6250 Conferences	900	900	
6260 ALP/CRE Preparation Program	13,000	10,000	10,000 Small Church Fund
6290 Committee Meetings	1,500	1,000	
	22,400	19,100	
<b>TOTAL</b>	<b>799,350</b>	<b>836,674</b>	
<b>REVENUE IN SUPPORT OF BUDGET</b>			
	<b>Budget 2015</b>		
Shared Mission (net of GA & Synod support)	400,000	360,000	PWV/GA/Synod = 80/15/5
Per Capita (net of GA & Synod portions)	188,550	184,745	Per capita rate \$29.00
Previous Year Shared Mission & Per Capita		10,629	
Outside Funding (Presb. Housing & PHP)	46,300	46,300	
Small Business Healthcare Tax Credit	8,000	0	
Interest & Gifts	15,000	15,000	
Restricted Fund Support (2015 allocation of funds used below)	141,500	220,000	
	799,350	836,674	
	2,500	2,500	Midland Memorial
	10,500	18,700	Rachel McClintic Fund
	80,000	105,750	MDF
	17,000	65,050	Small Church Fund
	25,000	19,000	Funds of PWV
	5,000	5,000	Bush Fund
	0	2,500	PEPS
	1,500	1,500	Kenya Partnership
	141,500	220,000	

APPENDIX F: ED THOMPSON STATEMENT OF FAITH,  
AUTOBIOGRAPHICAL STATEMENT, WORDS OF GREETING

STATEMENT OF FAITH

I was raised by loving parents and nurtured by the church. I would not be who I am today without their guidance and help. Through them I have come to believe in God, who has created the world and called it good. God made us in God's image and entrusted the world into our care. Sin disrupts our relationship with God, with one another, and with creation. It also distorts our understanding of God. God did not and does not give up on us though. Because God loves us, God calls us into a continuing, covenant relationship with God. Even when we break the covenant and disobey God's will for our lives, turning away from God and rejecting God's love, God still reaches out to us. We see that again and again in the history of the people of Israel.

At the right time, God came to be with us in Jesus Christ. The incarnation demonstrates who God is and what we can be. Scripture uses a variety of titles for Jesus: Lamb of God, Light of the world, Good Shepherd. None of them completely captures who Jesus is or what he does. We see Jesus reaching out to people who do not understand him. He consistently welcomes sinners and challenges those who would use God for their own ends. Not limited by the lack of faith of his disciples or the hatred of his enemies, Jesus models love for us. By going to the cross, Jesus demonstrates the depth of God's love. By raising him from the dead, God demonstrates the power of God's love. In the resurrection God shows us a way beyond what we can imagine. The resurrection still surprises us and reminds us that, in spite of what we might think, there is hope.

The Holy Spirit is and always has been God. Present in creation, inspiring the prophets, we see the Holy Spirit at work in the Old Testament. The same Spirit was present in the life and ministry of Jesus. On Pentecost the Holy Spirit was revealed in a powerful way bringing the church into being, transforming frightened disciples and giving them the courage to go out into the world. The Holy Spirit continues to work in our lives and in the church, speaking through the scriptures, helping us to pray, nurturing us in our faith, and using the sacraments of baptism and the Lord's Supper to strengthen the ties that bind us to God and to one another. Through the Holy Spirit God gives each of us gifts. As we use our gifts we are blessed and we become a blessing to those around us. As we face the future, the Spirit inspires us, overcoming our apathy as well as our fear.

God has been good to me. I have been blessed with a wonderful family and good health. I have many friends. I enjoy my life and my work. I look forward to the future and I believe God's love will sustain me not only in this life but also in the life to come.



## AUTOBIOGRAPHICAL STATEMENT

I was born and raised in New Castle, Pennsylvania, the only child of Archie and Phyllis Thompson. We attended the Clen-Moore United Presbyterian Church, an 1800 member congregation that was my mother's home church. When I was in seventh grade, I went through Communicant's Class and "joined" the church. That was an important step for me because I began attending worship on a regular basis at that point instead of just going to Sunday School.

After graduating from high school, I attended the College of William and Mary in Williamsburg, Virginia. During the second semester of my sophomore year, there was a notice in the worship bulletin of the Williamsburg Presbyterian Church that Dr. James Smiley of Union Theological Seminary in Virginia would be on campus that week to talk to students interested in entering the ministry. I had never considered that possibility before, but since I had the time and figured I had nothing to lose, I made an appointment to see him. We had a good conversation and he invited me to visit campus the next year.

That was certainly a turning point in my life. My faith was important to me and I had been forced to think seriously about what I believed when I was required to register for the draft during the Vietnam War. I applied for and received Conscientious Objector status because I came to the conclusion that I could not kill anyone because of my faith in Jesus Christ.

After visiting Union Seminary, talking to other faculty members and students, and after much prayer, I felt that God was calling me into the ministry. A year after graduating from college I entered Union Seminary after having spent a year working at the college library and studying Greek. While in seminary I was able to do a summer internship at the Winter Park Presbyterian Church in Winter Park, Florida as well as a ten week unit of Clinical Pastoral Education at St. Mary's Hospital in Green Bay, Wisconsin.

The best thing that happened to me in seminary though was meeting Jacquelyn Seibert, who was a student at the Presbyterian School of Christian Education. We were married after she graduated and while I was finishing up my Student-in-Ministry year at the Croatan Presbyterian Church outside of New Bern, North Carolina. This was a supervised ministry experience arranged by the seminary that allowed students to receive an in sequence Doctor of Ministry degree after four years.

After graduating from seminary I was called to serve as the pastor of the Mahoning Presbyterian Church, a 180 member congregation near Pulaski, Pennsylvania. We were there for fourteen and a half years, which at the time I left was the longest pastorate in the church's history. The highlight of our time in Pennsylvania was the birth of our daughter, Katie. She is a graduate of Kenyon College in Gambier, Ohio and received a Master's degree in occupational therapy from the University of Southern California. Married in 2014 she and her husband live in Medford, Massachusetts.

In 1995 I began serving as the pastor of the McKinnon Presbyterian Church, a 60 member congregation in Charleston, West Virginia as well as the Special Presbyter for Quadrant Ministry in Quadrant 4 of the Presbytery of West Virginia. Twelve years later I took the position of General Presbyter/Stated Clerk in the Presbytery of Northern Kansas. Those two presbyteries are similar in many ways: they are both composed of mostly small churches; both have a good spirit and a lack of divisiveness; and both are located in states that are losing population.



My hobbies include reading, running, and sports in general. Primarily I am a baseball fan. My XM radio allows me to keep up with the Cleveland Indians, Pittsburgh Penguins, and the Penn State Nittany Lions. I look forward to being back in West Virginia.

## GREETINGS

“I’m looking forward to being back in West Virginia. Although I enjoy Kansas and my work here, the notice that the Presbytery of West Virginia was searching for a General Presbyter caught my eye. When I read the Ministry Information Form for the position, it touched my heart. I felt like you were searching for someone with my skills and experience.

Apparently the General Presbyter Nominating Committee felt the same way. I cannot promise you that I will solve all your problems. I can promise you that I will work hard and do the best that I can. I’m excited about the possibilities that God has in store for us in the next few years.”

## APPENDIX G: GENERAL PRESBYTER POSITION DESCRIPTION

TITLE: GENERAL PRESBYTER

Full Time

PURPOSE: The General Presbyter shall facilitate ministry, mission, and relationship, as these are the core values of the Presbytery of West Virginia. The General Presbyter shall be the facilitator of the Presbytery and fulfill the responsibilities outlined in the *Book of Order* G-9.0701.

ACCOUNTABILITY: He/She shall be accountable to the Presbytery through its Administration Committee and Leadership Team.

TERM OF SERVICE: Indefinite

### RESPONSIBILITIES:

1. To help the Presbytery relate, listen to, and understand each other, and to help foster experiences of unity in Christ which make our diversity creative.
2. To work with the Leadership Team in developing a vision and strategic direction and then develop commitment to that vision.
3. To affirm and support the creative ministry of pastors and sessions and promote the ministry of the people of God in the world.
4. To be the administrator of the Presbytery. To be head of staff; to develop, supervise, motivate, and coordinate the staff team to provide the needed ministries to carry out the mission of the Presbytery.
5. To be a resource and to provide for the effective functioning of the Administration Committee, Leadership Team, Nominating Committee, Trustees, and other committees of Presbytery as appropriate.
6. To communicate to pastors and sessions, as well as to committees, elected leadership and staff, the validity and value of their ministry, and to express the caring of the Presbytery for its servants.
7. To interpret the needs of the Presbytery to the Synod and General Assembly and the needs of the Synod and the General Assembly to the Presbytery.
8. To participate in the life and/or worship of congregations throughout the Presbytery on a regular basis. (A suggested goal is no more than 35 and no less than 30 visits per year.)

COMPENSATION: Defined in terms of call, reviewed annually by the Administration Committee and approved by the Leadership Team and Presbytery.

EVALUATION: An annual performance interview by the Administration Committee in concert with the Leadership Team. At the end of the five-year term a comprehensive review and evaluation in the same manner.

TERMINATION: By mutual consent of General Presbyter and Presbytery or by action of Presbytery, upon the written recommendation of the Administration Committee. Fair and adequate notification shall be given the General Presbyter.

PERSON DESCRIPTION  
GENERAL PRESBYTER -- PRESBYTERY OF WEST VIRGINIA

The General Presbyter, insofar as is possible, should have these qualifications, characteristics, and abilities:

GENERAL AND PERSONAL:

1. A personal commitment to and relationship with God.
2. An ordained elder or minister of the Presbyterian Church (U.S.A.).
3. Approximately fifteen years of experience in the Presbyterian Church (U.S.A.).
4. A leadership style characterized by servanthood, yet dynamic and creative.
5. A demonstrated ability to organize his/her time and to exercise discipline in personal life style to the end that time for family and for personal Christian growth is protected.

PROFESSIONAL AND PASTORAL SKILLS:

1. Skills in church development and redevelopment, including a special awareness of the opportunities for ministry existing in the small church.
2. To advocate, interpret, and help implement best practices from across the Presbyterian Church (U.S.A.)
3. An articulate, theologically informed leader who can communicate a vision to others.
4. A pastoral, sensitive nature, with ability to affirm, appreciate, mediate and reconcile. Conflict management skills and maintaining appropriate confidentiality are essential.
5. A skillful administrator who can plan and organize, who can direct and motivate staff, and who can recognize and utilize talents of volunteers, both lay and clergy.

6. The ability to understand and appreciate the way theological, sociological, economic and psychological factors affect the life of the Church.
7. An ability to relate to persons of diverse points of view, of different ages, genders and backgrounds.

APPENDIX H: ADDITIONAL COMMITTEE REPORTS  
Administration, Nurture, Relations, Representation, Trustees

**REPORT OF THE ADMINISTRATION COMMITTEE**

Item for the Presbytery's INFORMATION:

1. Maureen Wright, Stated Clerk of the Presbytery, will serve as temporary Head of Staff beginning Friday, January 1, 2016 until the new General Presbyter begins his service.

**REPORT OF THE NURTURE COMMITTEE**

Items for the Presbytery's INFORMATION:

1. The Nurture Committee met on November 11, 2015.
  - The Committee reviewed the last several events that have been held in the Presbytery. Discussion included future education events.
  - Initial plans are underway for a Leadership Development program.
  - Committee members will work on creating Nurturing Faith ideas.
  - Committee is working on plans to sponsor a workshop for churches to develop or update their Child Protection Policy.
  - Four outstanding Riner Loans have been paid off. Committee is working on getting more of them paid.
  - Workshop ideas for Festival of Faith were discussed.
2. Please make note of the following events that have already been scheduled:
  - Feb. 22-23, 2016 – Educator, Clergy, CRE Retreat
  - April 2, 2016 – Festival of Faith

**REPORT OF THE RELATIONS COMMITTEE**

Items for the Presbytery's INFORMATION:

1. The Relations Committee met at the PWV office in South Charleston on both September 15<sup>th</sup> and on October 13<sup>th</sup> for a work session on the PWV promotional media presentation we are putting together for the presbytery. We have agreed to begin the presentation concentrating on how our congregations live out the PWV mission statement. We will add the work of staff, committees, affinity groups, etc. As this presentation can be updated and changed as we “live into” the future, we are excited to get started on this at our January meeting.
2. The committee voted at the October 15<sup>th</sup> meeting to approve the 1001 Worshiping Communities Task Force request that they become an affinity group entitled “The Prayer Vision Task Force” under the Relations Committee. The purpose of this affinity

group would be to nurture congregational engagement through prayer, training opportunities, triennial visits, and lots and lots of listening TO the congregations AT each congregation. We would hope to have representatives from each cluster in this affinity group to ensure that all opportunities reach all congregations. As Relations Committee has previously agreed to help the Ministry Committee with Triennial visits, I have spoken with Ministry's chair, Cinda Harkless, and she has agreed that her committee can work with this approach.

3. The Relations Committee continues to receive Cluster reports and include Cluster Shepherds in our meetings.

## **REPORT OF THE REPRESENTATION COMMITTEE**

### **Representation Committee Members**

Gary McGrew, TE, Chair  
 Kim Trisel, RE  
 Howard Salisbury, RE  
 Maureen Wright, Stated Clerk

The Committee on Representation makes an annual report to the Presbytery. The purpose of the committee is to advise Presbytery regarding the implementation of principles of unity and diversity. The Committee meets annually, normally by conference call. The Stated Clerk shall attend meetings of the Nominating Committee and report to Committee on Representation.

### **Snapshot of Committees' Makeup Balance**

Ethnic	Poor, but indicative of the state of Presbytery
Gender	Excellent
Clergy and Lay	Good
Younger (under 50 years)	Poor, but indicative of the state of Presbytery
Disability	Poor, but indicative of the state of Presbytery
Geographic	Good
Economic	Fair
Theological	Good

### **Snapshot of Personnel's Makeup Balance**

Ethnic	Poor, but indicative of the state of Presbytery
Gender	Excellent
Clergy and Lay	Good
Younger (under 50 years)	Poor, but indicative of the state of Presbytery
Disability	Poor, but indicative of the state of Presbytery
Geographic	Good
Economic	Fair
Theological	Good

### Comments

Committee on Representation is most appreciative of everything the Nominating Committee is doing to identify people to serve. We recognize the great challenges that face them when striving for representation, including geographic balance. They are to be commended for their labor. They have worked hard to insure as much balance as possible. They have seen fewer committee vacancies the past two years. Overall, they are doing an excellent job.

### Recommendations

- Nominating Committee is encouraged to remind all committees to continue to look at modifications in the frequency of meetings and meeting conditions (phone conferences and Skype) as part of the big-picture for recruiting members.
- Nominating Committee is encouraged to include conversations with Cluster Meetings to increase the pool of names.
- Nominating Committee is encouraged to cultivate at least one knowledgeable contact person in each Cluster to assist with the pool of names.
- Nominating Committee is encouraged to prioritize the reaching out to young adults and younger adults (under 50).

## **REPORT OF TRUSTEES**

### Items for the Presbytery's INFORMATION

1. At their meeting on November 16, 2015, the Trustees approved the insurance policy for the Presbytery for 2016.
2. At their meeting on November 16, 2015, the Trustees also authorized a release of the Pledge Agreement from First Presbyterian Church of Williamstown which related to the church's loan from the Presbyterian Investment and Loan Program.
3. By electronic vote the Trustees unanimously voted to recommend Presbytery's approval of the request from McKinnon Presbyterian Church to sell its manse. Upon the recommendation by the Chairman of the Trustees and in accordance with the Presbytery Manual, the Chair of the Leadership Team, the Moderator and the Stated Clerk approved the sale for the Presbytery on September 24, 2015.

## APPENDIX I: REPORT OF THE INTERIM EXECUTIVE PRESBYTER

This is my final report to Presbytery, having served as your Interim Executive Presbyter since March of 2011. Not only am I concluding a time of service with you, but I am also retiring as of January 1, 2016. I have served the Presbyterian Church in professional positions for 41 years now. I have been blessed to have so many wonderful experiences in this Church, and this presbytery has been a blessing to me, as we have served together, lifting up our core values:

### *MINISTRY -- MISSION -- RELATIONSHIPS*

Transitions are never easy. There are so many details and factors to consider in making a transition. What has been the key for this presbytery is that we value our relationships – not only in the sense of the persons and the presbytery community but especially in seeking out God’s will for us together, through the leading of the Holy Spirit.

Many of you know I co-authored the book, Career and Calling. The concept of being called has been near and dear to my heart. If it were not for a calling, I would not have been serving the Church for 41 years in the way I have been called to serve. I can trace this sense of being called back to my teen years, while being in a “house church,” new church development. In college, I was preparing for a career in meteorology, oceanography or geo-science. It was God’s call that urged me to explore theological education. God has called me to grow in so many ways, which has allowed me to serve as a Christian Educator; a camp director; in a position similar to an associate pastor; in a large church; as adjunct faculty in an undergraduate Catholic college; as adjunct faculty in a Presbyterian seminary; in being an elected member serving presbyteries, synods and General Assembly; in authoring articles and two books...and serving in two presbyteries. While my roots in the church were in educational ministry, I have grown in so many ways, through homiletics seminars and workshops, through Interim Pastor and Interim Exec certification, through pastoral crises education...clearly, I have been called to engage in life-long learning!

This presbytery is also called – called to serve its congregations – called to grow into the future in new directions. Together, we have adopted and lived into the Jeremiah 29:11 plan. Together, we continue to keep our sails up and seek out the Spirit’s calling to what is possible for this presbytery in the future. It is time for me to retire, and it is time for you to embrace new leadership, through the election of a General Presbyter. I pray that we might be supportive of this person and seek to move into the future together as a presbytery! I pray that this presbytery might live into a new future with the joy and confidence that we are about the Good News.

Blessings to all of you!



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