

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL
_____ AS PASTOR OF THE
_____ PRESBYTERIAN CHURCH
OF _____, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to install _____ as the pastor of the _____ Presbyterian Church, _____, West Virginia, met at the church on _____ at _____ p.m. The following members of the commission were present:

Ministers of Word & Sacrament: _____

Ruling Elders: _____

Guests: _____

The commission was called to order by the chairperson, _____, and opened with prayer by _____. The commission was organized, and _____ was elected clerk. The order of service for the installation was approved. The minutes of the commission, as written by the clerk, were approved. The commission then joined the congregation in the sanctuary of the church, where a service of worship was conducted.

The sermon, " _____ " on the text _____ was preached by _____. The constitutional questions were propounded to the minister by _____ and to the congregation by _____. All were answered in the affirmative. The prayer of installation was offered by _____. The chairperson, installed as _____, declared that _____ was duly elected and installed as pastor of the _____ Presbyterian Church, _____, West Virginia. A charge was then delivered to the pastor by _____ and to the congregation by _____. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor _____.

The commission adjourned with the benediction.

Clerk of the Commission