

PRESBYTERY OF WEST VIRGINIA

Presbyterian Church (U.S.A.)
Synod of the Trinity

Davis & Elkins College
Elkins, West Virginia
June 11, 2012

ONE HUNDRED SIXTEENTH STATED MEETING

CALL TO ORDER

The Presbytery was called to order at 10:00 a.m. by Moderator Stephen Baldwin.

GREETINGS

Tina Vial welcomed Presbytery on behalf of Davis & Elkins College.

Acting Stated Clerk Jim Robinson recognized and welcomed ministers new to the Presbytery and invited them to sign the Book of Obligations: John Ruehl, Beulah Humble Church, Elizabeth; Rick Johnson, Beechwood Church, Parkersburg; and Patterson Lyles, Kanawha United Church, Charleston.

WORSHIP

The meeting began with worship and celebration of the Lord's Supper led by Sue Chenoweth, Liturgist; Craig Butler, Preacher; John Riley, Celebrant; and Michael Mihalyo, Musician. The offering collected for the Home for the Aged, Nyeri Presbytery was \$930.35.

PROGRAM

Tina Vial, Michael Mihalyo, Kevin Starcher and Chris Randolph presented a program about Davis & Elkins College, giving information about scholarships, the spirit of the student body and new programs.

ANNOUNCEMENTS

The following committees highlighted up-coming events and announcements about Presbytery ministries: Bluestone Camp and Retreat, Christian Worship and Nurture Committee, Bus trip to General Assembly, and Mission Interpretation and Stewardship Committee. The Moderator led Presbytery in a time of Good News from the Pews.

WVMAW

The Moderator recognized Joan Stewart and Beth Stone who gave a presentation on a particular house transformation conducted by the West Virginia Ministry of Advocacy and Workcamps.

AFTERNOON PRAYER

After a lunch recess, Presbytery was led in Afternoon Prayer by Barbara Accord. Worship included an addendum to the 2011 Necrology: Teaching Elders Thomas W. Jackson, Honorably Retired; and Lynn C. Wood, Parish Associate.

STATEMENT OF QUORUM AND ENROLLMENT

The Moderator recognized Acting Stated Clerk Jim Robinson who declared a quorum present. Robinson then gave a brief orientation. (Attendance in Appendix A, pages 58-64.)

RECOGNITIONS

Robinson recognized visiting ministers Bruce Macbeth and Thomas Dummermuth.

Robinson recognized and welcomed Ruling Elders attending their first Presbytery meeting and other visitors.

MODERATORIAL APPOINTMENTS

The Moderator appointed Temporary Clerks Joanne Glaser, John Holland, Mike Lykens and Kay McCoy.

The Moderator appointed the members of Presbytery Worship, Review and Polity Committee present to be the Committee on Bills and Overtures.

PROCEDURAL MATTERS

Robinson called attention to the Procedural Matters (Appendix B, pages 65-66.) written in the docket and moved item C.3 concerning the limitation of debate. After receiving a second, Presbytery **adopted** the motion by a two-thirds majority.

Robinson presented the docket which was **adopted** as presented.

DOCKET

The Acting Stated Clerk presented the docket and moved its adoption. Presbytery **adopted** the motion by voice vote. (Appendix C, pages 67.)

CONSENT AGENDA

The Moderator presented the Consent Agenda and asked if any items should be removed; there was a request remove item 2.a. Presbytery **adopted** the Consent Agenda as amended.

RECOMMENDATIONS:

1. That the requests for excused absences be approved.
2. From the Committee on Ministry:
 - a. Approval of the Renewal of Commissioned Lay Pastor Covenants (page 48)

- b. Approval of Lay Supply Covenant (page 49)
 - c. Approval of Moderators (page 49)
 - d. Approval of the Pastor's Compensation Report Additions (page 49, 85)
 - e. Approval for Honorable Retirement (pages 49-50)
 - f. Approval of Terms of Call (page 49)
 - g. Approval of Renewal of Stated Supply Covenant (page 49)
 - h. Approval of Covenant as Commissioned Lay Pastor (page 49)
 - i. Approval of Temporary Supply Covenant (pages 49-50)
 - j. Approval of Changes in Terms of Call (pages 49-50)
3. From the Mission Interpretation and Stewardship Committee:
- a. That the offering be directed to the Nyeri Presbytery Home for the Aged (page 57).

STATED CLERK

The Moderator recognized Acting Stated Clerk Jim Robinson who presented his report.

Correspondence (received 03/10/2012 through 05/29/12).

1. 03/10/12. Letter dated 03/10/12 from James M. Rice Jr., Honorably Retired member of this Presbytery, requesting to be dismissed to the Second Presbytery of the Associate Reformed Presbyterian Church.
ACTION: Referred to COM for action.
2. 03/09/12. E-mail from Calvin Draffin, Stated Clerk of Second Presbytery of the Associate Reformed Presbyterian Church, stating that James M. Rice, Jr. has been approved for membership pending transfer from the Presbytery of West Virginia.
ACTION: Will notify when COM takes action on request from Rev. Rice.
3. 03/27/12. Letter dated March 21, 2012 from The Board of Pensions of the Presbyterian Church (U.S.A.) notifying the presbytery of the death of Rev. Walter B. Funk (Honorably Retired), who passed away on February 26, 2012.
ACTION: Update official records.
4. 03/27/12. Letter dated March 20, 2012 from the Session of Bridgeport Presbyterian Church informing this office that the Session had concurred, with regret, with the request of Teri Laurent to be released from the exercise of the ordered ministry of ruling elder at its January meeting.
ACTION: Received as information.
5. 05/03/12. Letter dated April 24, 2012 from the Board of Pensions informing the Presbytery of the death of Francis Thomas Washburn on April 11, 2012.
ACTION: Update official records.
6. 05/03/12. Letter dated April 25, 2012 from the Presbytery of Nyeri, Kenya, expressing appreciation for the donation made to their ministries in support of the Riamukurwe

Children's Home, the Huruma Children's Home, and the Women's Guild Guest House and Home for the Aged.

ACTION: Information to Mission Interpretation and Stewardship Committee.

7. 05/14/12. Received by e-mail a signed copy of the renewed Covenant of Understanding between the Presbytery of Nyeri and the Presbytery of West Virginia.

ACTION: Attached to this report for general information. (Appendix D, pages 68-69.)

8. 05/15/12. Received minutes of Commissions to Install: Elizabeth Grace Campbell, October 23, 2011; John Minihan, October 2, 2011; John C. McKinnon, October 16, 2011; Nancy L. Didway, January 15, 2012. (Appendix E, pages 70-73.) Received minutes of Commissions to Ordain and Install: Joshua Charles Sutherlun, June 5, 2011. (Appendix F, page 74.)

ACTION: To be included in the minutes of this meeting. Office files.

9. 05/24/12. Received a request for Honorably Retired status from Kenneth A. Atkins, to be effective 06/01/12.

ACTION: Referred to Committee on Ministry for action.

RECOMMENDATIONS:

1. (Consent Agenda) That the request for excused absences be approved.
2. That Cinda Harkless, Teaching Elder, be elected to serve on the Committee on Ministry, Class of 2014.

Robinson moved the recommendation. The Moderator opened the floor for to further nominations; there were none. Presbytery **adopted** the recommendation. (This affirms action taken at the December 3, 2011 meeting; however, Harkless' name was inadvertently omitted from the record.)

INFORMATION:

- A. Minutes. The minutes of the Presbytery meetings of December 3, 2011 and March 10, 2012 have been approved in accordance with the Manual of Presbytery.
- B. Members of the Permanent Judicial Commission whose terms have expired during the past six years (D-5.0206b): 2011 Neil Bays, Robin Debnam, Carolyn Mankins; 2009 Frank Joliffe, Mary Wagner, Rick Wilson; 2007 Bill Laughlin, Gary McGrew.
- C. The Minutes of the Presbytery were submitted to the Synod of the Trinity for review on May 2, 2012 (G-3.0108). The Minutes were approved with one exception.
 - a. There were no reports from the Trustees. Business had been referred to the Trustees, but no report of action taken had been made. The recommendation is that at least an annual report be made by the Trustees.

There were two delinquencies noted. These are things we need to do and complete the reporting of them.

- a. No report of insurance review (G-3.0112). This is a Trustee action.
- b. No report of Commissioned Lay Preacher annual reviews, or listing of mentors for CLP's. This is an action for COM.

Questions were raised for consideration. One question was about the approval process of presbytery minutes. The current Presbytery Manual lists the Stated Clerk and Recording Clerk among those who can approve the minutes. This is probably not appropriate. This issue will be addressed in the update of the Presbytery Manual.

Another question raised was in regards to the dismissal of congregations which had been reported as a request, but there was no report of action taken in 2011. The action had not been completed so a report of any action taken would have been premature.

D. Ministry Rolls as of December 31, 2011

The 2009-11 Book of Order, G-11.0407, required that “on or before Dec. 31 of each year, the Presbytery shall determine the category of membership of each continuing member.” (This requirement is not in the new Form of Government, but the new FOG, G-3.0305 and G-3.0306 suggests continuing this practice.) As of December 31, 2011, that roll is as follows. This listing does not include ministers who have begun their present ministry since January 1, 2012. If anyone is listed incorrectly, please contact the Stated Clerk.

Teaching Elders *Asterisk denotes Honorably Retired.

Continuing Members, Active:

William A. dePrater, Barbara A. Accord, Stephen R. Allman, Kenneth A. Atkins, Stephen Baldwin, Bonnie Boyce, Ronald W. Buckalew, Claire Butler, Craig Butler, Elizabeth Campbell, Jacqueline Campbell, Susan Sharp Campbell, Leslie S. Clay, Douglas Craven, Nancy Didway, E. Denison Dodson, Devon B. Ducheneau, Lawrence J. Gamble, Joanne Glaser, Ben E. Gurley, Kristine Haig, Cinda Harkless, W. D. Hasty, Jr., John S. Holland, R. Lanphier Howe, Douglas Jenkins, Janet Jenkins, Janice L. Johnson, Christopher M. Kilbert, John F. Koerner, David P. Krum, Gregory A. Kubar, Rob S. Laukoter, David A. Lee, Joseph Marchio, William G. McCoy, Gary S. McGrew, Richard W. McGuire, John McKinnon, Douglas A. Minnerly, John Minihan, James E. Morley, Amy Wallace. Parker, Shelly Barrick Parsons, Carl F. Pattison, P. Douglas Pendleton Jr., Christopher Perkins, Edwin H. Pettus, Robin L. Ray, David P. Richards, John A. Riley, Charles L. Ringe, James W. Roberts, James E. Robinson, Barbara Romfo, Paul D. Romine, William Sadler, Michael Seely, Frank L. Seibel, Vaughan Smith, John W. Sonnenday, Kevin Starcher, Joan S. Stewart, Greg Stone, Joshua Sutherland, Dana W. Sutton, Jean C. Sutton, J. Dexter Taylor, Janice Tiedeck, Chris Turner, Peter A. Vial, James A. Walther Jr., Kathryn A. Willoughby Weed, Richard B. Wilson, Robert M. Wood, Todd R. Wright, Helen Young, Sharon K. Youngs.

Continuing Members, At-Large

Robin Blakeman, Devon B. Ducheneau, Charla W. Koerner, Donald L. Spencer, Amy Poling Sutherlun, Charles C. Vorderberg, Lucy K. Youngblood.

Continuing Members, Inactive

Paul E. Goehner (2009)

Continuing Members, Under Censure

Michael Ducheneau (Excluded from exercise of office until June 2013)

Corresponding Members (Members of other Presbyteries Living/Laboring in Our Bounds)

Michael Anderson, David Bush*, C. William Cox*, Thomas Dummermuth, Dewitt Furrow*, Tyson Hope*, Bruce Macbeth*

Honorably Retired Members

Ralph Judson Alford II*, Robert K. Bondurant*, Kenneth B. Calebaugh*, R. Leon Carroll Jr.*, Walter A. Case*; Thomas F. Clark*, David S. Deaderick*, Robert W. Debnam*, Charles B. Dreyer*, Walter B. Funk*, Calvin P. Gentry*, Robert H. Glaser*, Leonard E. Graham*, Cameron Harkness*, Jerry D. Harrah*, P. Douglas Heidt*, Virginia Kay Hollis*, Leonard L. Hood*, Francis E. Ihrman*, Thomas M. Johnston Jr.*, Mary Jane Knapp*, Richard C. Lamb*, James O. Leitch*, W. F. Mansell Jr.*, Arvie L. Maynard*, William G. McMorrان Jr.*, Stewart M. McMurray*, Richard S. Mobayed*, Arnold Mollette*, Alice Monschke*, John V. Moore*, Norman K. Morgan*, Robert G. Newman*, Lawton W. Posey*, Boyd C. Purcell*, James M. Rice Jr.*, M. Bruce Robertson*, Harry W. Palmer*, David K. Shaffer*, Donna Lee Shogren*, Richard J. Snyder*, Dean K. Thompson*, George B. Spransy Jr.*, Charles M. Spring*, Gary C. Walker*, Francis T. Washburn*, Sara G. Woodard*, Samuel T. Young*

Died in 2011

Thomas W. Jackson* (July 14, 2011), Lynn C. Wood (December 19, 2011)

Certified Christian Educators with privilege of floor. In accordance with the Book of Order G-2.1103 and the Manual of the Presbytery of WV (lines 198-99) these are entitled to the privilege of the floor with voice at all presbytery meetings:

Certified Christian Educators: Susan Sharp Campbell, Susan C. Eason, Kay Lamb, Marcia Leitch, Dana Marzolf, Kathryn H. McCrary, Gay D. Mothershed, Forrest Palmer, Kari Preslar, Karen B. Robinson, Barbara Romfo, Cyndi C. Taylor, Maureen Wright.

Certified Associate Christian Educators: Kim Trisel, Martha O'Dell.

Certified Christian Educators who are ruling elders serving in educational ministries: Forrest Palmer, Karen B. Robinson, Cyndi C. Taylor.

- E. 2011 Statistics for the Presbytery of West Virginia are included in Appendix G. (Appendix G, pages 75-76.)
- F. Session Records Review and Statistical Reports for 2011. (Appendix H, pages 77-78.)

- G. Robinson presented an interim report of the Administrative Commission at the Glenville Church. The pastor David Krum has departed and an interim pastor is in place. The Commission has met several times and continues to work.

PRESBYTERY WORSHIP, REVIEW AND POLITY

The Moderator recognized Kathryn McCrary who presented the report of the Presbytery Worship, Review and Polity Committee.

RECOMMENDATIONS:

1. That the following invitations from Sessions to host Presbytery meetings in 2013 be accepted:

Saturday, March 9	Bream Memorial, Charleston
Tuesday, June 11	First, Charleston
Saturday, September 14	Fayetteville
Saturday, November 16	Second, Huntington

Note: All congregations were asked to consider hosting the meetings of Presbytery in 2013. The above Sessions responded with invitations. Two other invitations were received, and one was withdrawn; the other was from Kanawha United in Charleston.

McCrary moved recommendation 1. Presbytery **adopted** the recommendation.

2. That, at the request of Council, the date for the December, 2012 meeting be changed to Saturday, December 8th, because of a scheduling conflict.

McCrary moved recommendation 2. Presbytery **adopted** the recommendation.

3. First reading of a Manual change:

That Certified Christian Educators serving in educational ministries under Presbytery's jurisdiction, who are ordained Ruling Elders, be given voice and vote at all presbytery meetings.

The Committee further recommends that this change be included in the Manual re-write that will be presented as a whole for approval once the reorganization under Jer. 29:11 is complete.

Justification:
Approved by amendment to Book of Order (G-2.1103b), that was supported by this Presbytery.

Effect:
According to a review of our records, the following would be affected by approving this recommendation: Forrest Palmer*, Cindy Taylor, and Karen Robinson. Other positions would be covered, but the persons in that office have voice and vote through other provisions, such as Susan Sharp Campbell as Associate Presbyter for Christian Education is a Teaching Elder. (*Already has vote by virtue of his position in the Presbytery.)

McCrary presented item 3 as information. It did not require action at this time.

FINANCE AND DEVELOPMENT

The Moderator recognized Dave Lee who presented the report of the Finance and Development Committee and the Treasurer's report. (Appendix I, pages 79-84.)

SOCIAL AND ECUMENICAL MINISTRIES

The Moderator recognized Joyce Armentrout and Barbara Romfo who presented the report of the Social and Ecumenical Ministries Committee.

INFORMATION

- A. RHINO: Following the cancellation of the 2012 Gulf Mission Trip, the SEMC approved sending a portion of the money received from the offering at the December Presbytery Meeting, which was designated to support the RHINO trip, to the RHINO organization to cover costs related to the pull out. The rest of the money will be held in a designated account and will be applied to an anticipated 2013 Gulf Coast Mission Trip.

Romfo presented a Guardians of Creation certificate to the Belington Church.

COMMITTEE ON MINISTRY

The Moderator recognized Randy Fife who presented the report of the Committee on Ministry.

RECOMMENDATIONS:

1. The renewal of the covenant as Commissioned Lay Pastor for Nancy Bulla and Union church be approved. Terms: Salary \$14,500/year (20 hours/week); auto reimbursement; housing \$4,000; vacation 4 weeks; authority to administer Lord's Supper, Baptism, moderate Session, perform marriages, voice and vote at Presbytery.

Fife moved recommendation 1. Presbytery **adopted** the recommendation.

2. The renewal of the covenant as Commissioned Lay Pastor for David Allen and First Kingwood be approved. Terms: Salary \$923.17/month (2 days a week); auto reimbursement; 5 weeks vacation; 2 weeks continuing education leave (up to \$1,200 per year); medical reimbursement (up to \$3,400 per year); authority to administer Lord's Supper, Baptism, moderate Session, perform marriages, voice and vote at Presbytery.

Fife moved recommendation 2. Presbytery **adopted** the recommendation.

3. The renewal of the covenant as Commissioned Lay Pastor for David Pettry and Clear Creek be approved. Terms: Salary \$345/week (12-15 hours/week); vacation as requested, continuing education leave as requested; authority to administer Lord's Supper, Baptism, moderate Session, perform marriages, voice and vote at Presbytery.

Fife moved recommendation 3. Presbytery **adopted** the recommendation.

4. (Consent Agenda) The match and the covenant for Lay Supply for Nancy Martin and First Oak Hill be approved. Terms: Salary \$6,960/year (Sundays 12 hours/week); auto reimbursement/housing \$3,480.00; continuing education up to \$600/year; vacation 3 weeks.
5. (Consent Agenda) Appointment of the following as moderators be approved:
 - a. Ron Buckalew – Grace, Lashmeet;
 - b. Ron Buckalew - Elk Hills.
6. (Consent Agenda) The approval of the additions to the pastors compensation report: Seeley, Johnson, Gamble, Holland, Pattison. (Appendix J, page 85.)
7. (Consent Agenda) The retirement pension application, to Honorably retire, James Robinson, effective July 1, 2012, be approved.

Fife and Moderator Baldwin led Presbytery in a service recognizing the retirement of James Robinson. Presbytery showed its respect and appreciation with applause and a standing ovation.

8. (Consent Agenda) The match and terms of call for Rick Johnson and Beechwood be approved. Terms: Total Compensation: (1/2 time) \$22,531 (\$4,456 housing); Board of Pension payments \$9,598/year; continuing education \$1,000/year; auto reimbursement \$2,125/year.
9. (Consent Agenda) The renewal of the Stated Supply covenant between Michael Anderson and St. Mary's be approved. Terms: 26 hours/week; salary \$1,477/month; use of manse, utilities paid by church; additional housing allowance \$193/month; manse equity \$500/year; travel mileage reimbursement up to \$1,000/year; continuing education up to \$2,000/year; Board of Pensions payments \$12,151/year; vacation 4 weeks/year; study leave 2 weeks/year.
10. (Consent Agenda) The match and covenant as Commissioned Lay Pastor for Jeff Barton and Trinity (Shady Springs) be approved. Terms: 15 hours/week; Salary \$1,350/month; auto mileage reimbursement; 1 week vacation/quarter; authority to perform marriages, baptisms, administer Lord's Supper, moderate session, voice and vote at Presbytery.
11. (Consent Agenda) The terms of call for Sharon Youngs, as Communications Coordinator in the Office of Communication, Development & Technology of the Office of the General Assembly be approved. Terms: Salary \$50,376; manse allowance \$20,000; eligibility for 27 days of vacation and 10 days of study leave; full Board of Pension benefits.
12. (Consent Agenda) The terms of call for Temporary Supply for Peter Barclay and Rome be approved. Terms: (15 hours per week): \$185.35 (including \$74.14 housing) per week; travel reimbursement at IRS rate; continuing education \$500.00 per year; 4 weeks

vacation; authority to administer sacraments, perform funerals and weddings; moderate session upon satisfactory completion of instruction in PC (USA) polity.

13. (Consent Agenda) The application to honorably retire Ken Atkins, effective June 1, 2012, be approved.
14. (Consent Agenda) The terms of call for Mike Seely and Parkersburg, First be approved. Terms: Salary \$38,342.00; manse allowance \$17,000.00; Auto \$1,750.00; Board of Pension dues \$17,590.00; SS offset \$4,658.00; Continuing Education \$1,500.00, 2 weeks study leave and 4 weeks vacation.
15. The request for dismissal to the Evangelical Presbyterian Church of Melrose Presbyterian Church be approved upon the following terms:
 - a. deeding of right, title and interest of the Presbytery of West Virginia of the church property (buildings and real property) to the trustees of Melrose church;
 - b. payment by the church of the costs for publishing notice of the transfer of property and of deed preparation and filing/recording;
 - c. payment by the church of the equivalent of its per capita obligations of 2012 and 2013 (\$2,688); and
 - d. payment by the church of the equivalent of its shared mission obligation through June 30, 2012 (\$788).

Fife reviewed the procedures the negotiating teams took in working with the three churches in the dismissal process. Fife moved recommendation 15. Presbytery **adopted** the recommendation.

16. The request for dismissal to the Evangelical Presbyterian Church of Grace, Lashmeet be approved upon the following terms:
 - a. deeding of right, title and interest of the Presbytery of West Virginia of the church property (buildings and real property) to the trustees of Grace church; and
 - b. payment by the church of the costs for publishing notice of the transfer of property and of deed preparation and filing/recording;
 - c. payment by the church of the equivalent of its per capita obligations of 2012 and 2013 (\$1,904); and
 - d. payment by the church of the equivalent of its shared mission obligation through June 30, 2012 (\$1,096).

Fife moved recommendation 16. Presbytery **adopted** the recommendation.

17. The request for dismissal to the Evangelical Presbyterian Church of Mullens, First be approved upon the following terms:
- a. deeding of right, title and interest of the Presbytery of West Virginia of the church property (buildings and real property) to the trustees of Mullens church;
 - b. payment by the church of the costs for publishing notice of the transfer of property and of deed preparation and filing/recording;
 - c. payment by the church of the equivalent of its per capita obligations of 2012 and 2013 (\$1,736);
 - d. payment by the church of the equivalent of its shared mission obligations through June 30, 2012 (\$1,300); and
 - e. payment by the church of an amount for the dissenting voter's continued care (\$111.87).

Fife moved recommendation 17. Presbytery **adopted** the recommendation.

Moderator Baldwin led Presbytery in a time of worship recognizing the ministries of Melrose, Grace and Mullins Churches.

18. The Presbytery of West Virginia create a category of temporary relationship called "Parish Associate," in accordance with the language of G-2.0504b, "Titles and terms of temporary relationships shall be determined by the presbytery." The Parish Associate shall work under the direction of the pastor. The term shall not exceed 12 months in length, which is renewable with the approval of the presbytery through COM. The relationship may be with or without remuneration.

Fife moved recommendation 18. Presbytery **adopted** the recommendation.

19. The Reverend Thomas Dummermuth, a minister in good standing with the Federation of Swiss Protestant Churches currently serving as Temporary Supply Pastor of First United Presbyterian Church of Ravenswood and First Presbyterian Church of Ripley be received into membership of the Presbytery of West Virginia, Presbyterian Church (U.S.A.) according to G-2.0505a(2).

Fife moved recommendation 19. Presbytery **adopted** the recommendation by a two-thirds vote. Acting Stated Clerk, Jim Robinson invited Dummermuth forward to sign the Book of Obligations.

20. That the Moderator of Presbytery appoint a task force to study the Fellowship of Presbyterians and the Evangelical Covenant Order of Presbyterians with a view towards

educating the Presbytery concerning the policies and teachings of these two organizations.

Fife moved recommendation 20. Presbytery **adopted** the recommendation.

21. That, in light of the size of the church (6 members), the extensive and lengthy requirements of the Presbytery's dissolution policy, and the intention of the congregation to continue as a community church, the Presbytery suspend the application of its dissolution policy for the purpose of dissolving the Carmel Church, and that instead the Trustees be empowered to review all aspects of the relationship between the Presbytery of WV and the church (including but not limited to loans, endowments, grants and real property) and negotiate terms to be approved by the Presbytery by a majority vote.

Fife moved recommendation 21. Presbytery **adopted** the recommendation.

22. That Presbytery approve the commissioning of Jeff Barton as Commissioned Lay Pastor to Trinity Church, Shady Spring.

Fife moved recommendation 22. Presbytery **adopted** the recommendation. Fife and the Moderator led Presbytery in a service of commissioning for Barton. The Moderator asked the appropriate questions of Barton, who answered successfully. The Moderator led Presbytery in prayer and declared Barton duly commissioned.

INFORMATION:

- A. Approved transfer of membership of Mickey Rice to the Associated Reformed Presbyterian Church.
- B. Appointed James Wilson as liaison to First Fairmont.
- C. Approved calling a congregational meeting of Carmel, Gap Mills to determine whether to request dissolution.
- D. Pursuant to the dismissal policy, conducted a meeting to determine "the will of the body" at Mullens.
- E. Pursuant to the dismissal policy, conducted a meeting to determine "the will of the body" at Princeton Presbyterian Church.
- F. Pursuant to the dismissal policy, conducted a congregational meeting at Melrose Presbyterian Church for the purpose of a vote on dismissal to the E.P.C. The congregation voted unanimously to request dismissal.
- G. Pursuant to the dismissal policy, conducted a congregational meeting at Grace, Lashmeet for the purpose of a vote on dismissal to the E.P.C. The congregation voted unanimously to request dismissal.

- H. Pursuant to the dismissal policy, approved calling a congregational meeting at Mullens for the purpose of a vote on dismissal to the E.P.C.
- I. Pursuant to the dismissal policy, conducted a congregational meeting at Mullens for the purpose of a vote on dismissal to the E.P.C. The congregation voted to request dismissal (13 in favor, 3 abstentions, 1 against).
- J. Pursuant to the dismissal policy, undertook negotiations with representatives of Melrose and Grace (Lashmeet) churches.
- K. Approved transfer of membership of William Sadler to Pittsburgh Presbytery.
- L. Pursuant to the dismissal policy, approved calling a congregational meeting at Princeton Presbyterian Church for the purpose of a vote on dismissal to the E.P.C.
- M. Approved the scheduling of additional sexual misconduct preparation training for May 5th, 2012.
- N. Appointed Commission to install Patterson Lyles on June 10, 2012 as Pastor of Kanawha United Church, Charleston. Moderating the Commission will be Bill McCoy. Teaching Elder members are Amy Parker and Bob Wood. Ruling Elder members are Randy Fife, Gina Rugeley. Others invited to sit with the commission as guests are the Rev. Dr. John S. Lyles (preaching), and J. Steadman Lyles (ruling elder).
- O. Appointed Ron Buckalew to serve as a member of the ALP-CLP Coordinating Team.
- P. Appointed a task force to study the need for changes in the policies for guest preachers.
- Q. Reviewed and approved Seminary Debt Relief application for Nancy Didway.
- R. Approved the interim covenant and match between Charles Ringe and Glenville effective May 1, 2012 to April 30, 2013. Terms: Salary \$3,000/month; housing \$1,000/month; Board of Pension payments \$5,760; travel mileage reimbursement at IRS rate; continuing education \$500/year plus 1 week/6 months; moving allowance \$1,500; vacation 1 week/quarter.
- S. Placed Ken Atkins on the Member at Large roll of Presbytery.
- T. Approved the Interim covenant and match between Cameron Harkness and Oak Grove (Hillsboro) effective January 1, 2012 to December 31, 2012. Terms: 20 hours/week; Salary \$1,281/month; use of manse, utilities paid by church; travel mileage reimbursement; cell phone \$30/month; vacation/study leave: off every fifth Sunday.

- U. Pursuant to the dismissal policy, conducted a congregational meeting at Princeton for the purpose of a vote on dismissal to the E.P.C. The congregation voted to request dismissal (78 in favor, 19 against, 2 abstentions, 3 did not vote).
- V. Placed Chris Turner on the Member At Large roll of Presbytery.
- W. Began planning Sexual Misconduct Prevention training for the fall of 2012.
- X. Appointed Ron Buckalew liaison to Elk Hills.
- Y. Approved the report of the ALP-CLP Coordinating Team for 2011. (Appendix K, CLP Year-End report and Mentor list, pages 86-87.)

TRUSTEES

The Moderator recognized John Nesius who presented the report of the Trustees.

RECOMMENDATION:

1. The trustees recommend that Presbytery authorize the trustees to convey to the trustees of the Clear Creek Presbyterian Church for nominal consideration a 1.47 acre parcel of land where a former community center, now in disrepair, is located.

Nesius moved recommendation 1. Presbytery **adopted** the recommendation.

INFORMATION

- A Deeds for the real estate at Forest Memorial Chapel, Scott Memorial Church and Cemetery and Trinity Presbyterian Church have been prepared and delivered.
- B. The trustees have recommended and the Moderator, Chair of Council and Acting Stated Clerk agreed to sell the property of the former Kopperston Presbyterian Church for \$65,000. The notice of intent to sell has been published in a local newspaper and the deed is being prepared.
- C. The trustees have recommended approval and the Moderator, Chair of Council and Acting Stated Clerk have agreed to approve the sale of a small strip of land by the Bridgeport Presbyterian Church.
- D. The trustees have recommended that the property of the Melrose, Grace and Mullens churches be deeded to the respective trustees of those churches for nominal considerations. Approval of the motion from the Committee on Ministry based on the recommendation of the negotiating team will constitute Presbytery's authority for the trustees to convey those properties as recommended.
- E. The trustees rejected one request for a loan from the John Calvin and Mildred Broome Pack Endowment Fund which is a loan fund administered by the trustees to assist Presbyterian churches in the Presbytery.

- F.. As an oversight item which should have been covered in 2011, the trustees performed an insurance review in September, 2011 and concluded it was prudent to continue the coverage under the Insurance Board policy.

NOMINATING COMMITTEE

The Moderator recognized Tina Vial who presented the report of the Nominating Committee.

RECOMMENDATION:

1. The Nominating Committee nominates the following persons to serve in the positions and classes as indicated:

Committee on Ministry

Class of 2013

M Lanny Howe Quad. 3 Alderson Church

Social and Ecumenical Ministries

Class of 2015

M Steve Allman Quad. 3 Community Church, Arthurdale

Vial moved recommendation 1. The Moderator asked for further nominations from the floor; there were none. Presbytery **adopted** the recommendation.

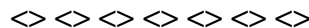
NEW BUSINESS

There was no new business.

ADJOURNMENT

The meeting was adjourned at 3:15 p.m. with a charge and benediction by the Moderator.

Next Stated Meeting: September 11, 2012 at Village Chapel PC, Charleston



The following committees presented written reports but did not give an oral report.

COUNCIL

INFORMATION:

- A. Council approved, by electronic poll, permission to celebrate the Sacrament of the Lord's Supper at the ALP/CLP April Level 3 course on the Sacraments and Marriage on April 27-28 at Bridgeport. Eric Myers, Pastor of Frederick Presbyterian Church in Frederick, Maryland was to preside at the table, and Susan Sharp Campbell would provide the Word proclaimed.
- B. Council received the following report from Interim Executive Presbyter, Forrest Palmer. (Appendix L, pages 88-89.)

PERSONNEL AND ADMINISTRATION

INFORMATION

- A. Forrest Palmer's annual evaluation has been completed.
- B. The personnel handbook has been finalized, reviewed by counsel and will be distributed to staff.

SYNOD COMMISSIONERS

INFORMATION:

The Synod met in its second Virtual Meeting on March 6, 2012, with some 50 or more persons joining the meeting by computer or telephone or a combination of both. The moderator was actually physically located in Tarpon Springs, Florida.

The commissioners heard reports from various aspects of the mission and ministry of the Synod, and voted to give \$5,000 for disaster relief to presbyteries affected by recent tornadoes. Information about grants available for small churches has been sent to the presbyteries.

There is much interest in the report of the Middle Governing Bodies Commission to the General Assembly being made this July and how that affects Synods in particular. There are a number of overtures concerning Synods coming before the GA, as well.

The next regular stated business meeting of the Synod of the Trinity will be held on Tuesday, July 17, 2012. This will also be a Virtual Meeting using the Web Ex program. Decisions from the General Assembly will be discussed.

TRANSITION TEAM

INFORMATION:

- 1. Transition Team Sub Committee Updates:
 - a. Presbytery Structure – Craig Butler is helping staff this Sub Committee. A listing of churches by cluster has been developed, will be posted on the web site and sent to churches. Quadrant Resource Pastors have been asked to begin to identify Cluster Shepherds.
 - b. Relations (Communication) – This Subcommittee will gather information from churches on their communication needs that will, in turn, facilitate their mission and ministry.
 - c. Committees/Affinity Groups – This Sub Committee has written to Presbytery Committees and offered to meet to discuss the changes in committees for 2013.
- 2. Report from Liaisons to:

- a. Nominating – A liaison from Nominating has been assigned to each Presbytery Committee and will be contacting the Chairs to ascertain the accuracy of current membership and poll interest for future membership to thus insure continuity.
- b. Bluestone –CCRM Committee is meeting and may bring forward the need for a capital campaign. Finally, CCRM will coordinate with P&A regarding the Director’s position.
- c. Personnel and Administration finalized the personnel manual and is working on the Office Administrator/Communications position.

MISSION INTERPRETATION AND STEWARDSHIP

RECOMMENDATION:

1. (Consent Agenda) We recommend that the offering for the June 11, 2012 meeting of Presbytery be designated as for the Nyeri Presbytery Home for the Aged.

CHRISTIAN NURTURE AND WORSHIP

The committee reported on the successful Festival of Faith event, held on March 31, 2012 and the Prepare-Enrich Certification Workshop held on April 30, 2012. The committee shared plans for a Family Camp Weekend being jointly planned with the Camps, Conferences, and Retreats Committee. Jack Haberer, editor of *Outlook* magazine was announced as the Festival of Faith of speaker for 2013.

Youth Council members for 2012-2013: Jacob Buckland (2013, Q3), Joshua Buckland (2013, Q3), Julia Cowley (2015, Q4), Tyler LaCount (2013, Q4), Elly Maddy (2013, Q4), Alex Miller (2013, Q3), Kendra Monroe (2014, Q1), Tori Poole (2013, Q1), Lachelle Wise (2015, Q3), Emily Wright (2012, Q4), Shannon Yost (2013, Q2). Adults: Bonnie Allen (2014, Q3), Darlene McNeel (2012, Q3), Kari Preslar (2013, Q4), Chris Rogillio (2015, Q4), John Solberg (2013, Q4), Sally Yost (2013, Q2).

CAMP, CONFERENCE AND RETREAT MINISTRIES

There will be twenty-three separate camps held over four weeks, between June 17 and July 14, 2012, for grades three and up, including the new High School focus Camp.

The Friends of Bluestone golf tournament raised close to \$5,000. Upgrades to cabins and pool continue.

Pamilla Ferrell, Recording Clerk

James Robinson, Acting Stated Clerk

Stephen Baldwin, Moderator

APPENDIX A ATTENDANCE

INTERIM EXECUTIVE PRESBYTER: Forrest Palmer.

OFFICERS OF PRESBYTERY: Stephen Baldwin, Moderator (also listed as minister member below); Jim Robinson, Acting Stated Clerk (also listed as minister member below); Pam Ferrell, Recording Clerk.

MEMBERS OF COUNCIL (who are not Ministers or Elder Commissioners): Joyce Armentrout, Randy Fife, Linda Hagerty, Nellie Howard, George Lilley, Kathryn McCrary, John Nesius, Tina Vial.

COMMISSIONED LAY PASTORS: Jeff Barton, Bill Brown, Jim Harless, Elizabeth Stone, Jean Summerfield.

LAY SUPPLY: Tim Glaser.

EDUCATORS: Barbara Hopta, Chris Rogillio.

CORRESPONDING MEMBERS: Thomas Dummermuth (Evangelical Reformed Church of Canton Fribourg), Bruce Macbeth (Shenandoah Presbytery), John Mathison (National Capitol).

MEMBERS OF PRESBYTERY COMMITTEES: Sue Chenoweth, Joe Reed, Mike Stivers.

STAFF: Barbara Accord (also listed as minister member below), Claire Butler (also listed as minister member below), Craig Butler (also listed as minister member below), Susan Sharp Campbell (also listed as minister member below), Cinda Harkless (also listed as minister member below), Bob Newman (also listed as minister member below), Erica Panaro, Karen Robinson.

VISITORS (who registered): Peter Barclay, Lois Carper, Matt Fair, Judy Guye, Jeff Howard, Jeff Kanode, Dana Marzolf, Mary Ann McDonald, Betty Melton, Barb Palmer, Charlene Romans, Alma Shaffer, Jonathan Shaffer, Dawn Swecker, Lois Vanscoy.

ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	9/13/11	12/3/11	3/10/12	6/11/12
Accord, Barbara A.	P	P	P	P
Alford, Ralph Judson, II	AE	P	AE	AE
Allman, Steven	*	*	P	P
Atkins, Ken	E	P	E	E
Baldwin, Stephen	P	P	P	P
Blakeman, Robin	P	P	P	A
Bondurant, Robert K.	P	AE	AE	AE
Boyce, Bonnie	A	E	P	P
Buckalew, Ronald W.	A	E	E	P
Butler, Claire	P	P	P	P
Butler, Craig	P	P	P	P
Calebaugh, Kenneth B.	P	A	P	E
Campbell, Elizabeth	P	P	P	P
Campbell, Jacqueline	E	P	E	P
Campbell, Susan Sharp	P	P	P	P
Carroll, R. Leon, Jr.	AE	AE	AE	AE
Case, Walter A.	P	AE	AE	P
Clark, Thomas F.	AE	AE	AE	AE
Craven, Doug	E	P	P	A

Name of Minister	9/13/11	12/3/11	3/10/12	6/11/12
Didway, Nancy	P	P	P	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	A	E	A	A
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Devon	A	A	A	A
Ducheneau, Mike	A	A	A	A
Gamble, Larry	P	P	A	A
Gentry, Calvin P.	AE	AE	AE	AE
Glaser, Joanne	P	A	E	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	P	P	A	A
Haig, Kristine	E	P	A	A
Harkless, Cinda	P	P	P	P
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Hasty, W. D., Jr.	P	P	P	P
Heidt, Paul Douglas	AE	AE	AE	AE
Holland, John	E	A	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Hood, Leonard L.	AE	AE	AE	AE
Howe, Lanny	A	A	A	P
Ihrman, Francis E.	AE	AE	AE	AE
Jenkins, Doug	P	P	P	P
Jenkins, Janet	E	A	P	A
Johnson, Janice	P	P	P	P
Johnson, Rick	*	*	*	P
Johnston, Thomas M., Jr.	AE	P	P	P
Kilbert, Chris	P	P	P	A
Knapp, Mary Jane	P	AE	P	AE
Koerner, Charla Waters	A	P	P	A
Koerner, John F.	P	P	P	P
Krum, David P.	A	A	A	A
Kupar, Greg	P	P	P	P
Lamb, Richard C.	AE	P	P	AE
Laukoter, Rob S.	P	P	P	A
Lee, David A.	P	P	P	P
Leitch, James O.	P	AE	AE	AE
Lyles, W. Patterson	*	*	*	P
Mansell, Wm. Franklin, Jr.	AE	P	P	AE
Maynard, Arvie L.	AE	P	AE	AE
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	A	A	P	P
McGrew, Gary S.	P	P	P	A
McGuire, Richard W.	A	A	E	A
McKinnon, John	P	E	A	E
McMorran, William G., Jr.	AE	AE	AE	AE
McMurray, Stewart M.	AE	AE	AE	AE
Minihan, John	P	A	P	A

Name of Minister	9/13/11	12/3/11	3/10/12	6/11/12
Minnerly, Douglas A.	A	A	A	E
Mobayed, Richard S.	AE	AE	P	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Moore, John V.	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	A	P	A	A
Newman, Robert G.	P	P	P	P
Palmer, Harry W.	AE	AE	AE	AE
Parker, Amy S.W.	P	P	P	P
Parsons, Shelly Barrick	E	P	P	E
Pattison, Carl	P	P	E	P
Pendleton, P. Douglas, Jr.	A	A	A	A
Perkins, Chris	A	P	A	P
Pettus, Edwin H.	P	E	A	P
Posey, Lawton W.	AE	AE	AE	AE
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	P	P	P	P
Richards, David P.	P	P	P	P
Riley, John A.	P	P	P	P
Ringe, Charles	P	P	P	P
Roberts, Jim	A	P	P	A
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	P	P
Romfo, Barbara	A	P	E	P
Romine, Paul D.	P	P	P	P
Ruehl, John	*	*	A	P
Seely, Mike	A	A	A	E
Seibel, Frank L. "Skip"	A	A	A	A
Shaffer, David	AE	AE	AE	P
Shogren, Donna Lee	AE	AE	AE	AE
Smith, Vaughan M.	A	E	A	E
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	E	P	A	A
Spencer, Donald L.	AE	AE	AE	AE
Spransy, George B. Jr.	AE	AE	P	E
Spring, Charles M.	AE	AE	AE	AE
Starcher, Kevin	P	P	P	P
Stewart, Joan W.	A	P	E	P
Stone, Greg	A	A	E	A
Sutherlun, Amy	A	E	P	A
Sutherlun, Joshua	P	E	P	A
Sutton, Dana W.	A	A	P	A
Sutton, Jean C.	A	A	P	A
Taylor, J. Dexter	P	P	P	P
Thompson, Dean K.	AE	AE	AE	AE
Tiedeck, Janice	P	A	P	P
Turner, Chris	P	E	A	A
Vial, Peter	P	P	P	P
Vorderberg, Charles C.	A	E	A	A
Walker, Gary C.	AE	AE	AE	AE

Name of Minister	9/13/11	12/3/11	3/10/12	6/11/12
Walther, James A., Jr.	A	P	P	A
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	E	P	A	P
Wilson, Richard B.	P	P	P	P
Wood, Robert M.	P	E	P	A
Woodard, Sara G. (Sally)	P	P	A	P
Wright, Todd	P	P	P	P
Young, Samuel T.	AE	AE	P	AE
Youngblood, Lucy	E	A	A	A
Youngs, Sharon K.	E	E	E	E

ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	9/13/11	12/3/11	3/10/12	6/11/12
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	Agnes Doyle-Kalland	Agnes Doyle-Kalland	N	Agnes Doyle-Kalland
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	N	N	Erik Merlino	N
Baxter, Dunmore	N	N	N	N
Beckley	N	Cam Lewis	Donna Spencer	Helen Trader
Beechwood, Parkersburg	N	Cragin Blevins	Cragin Blevins	Ken Bibbee
Belington	N	N	N	Esther Rhodes
Belle	N	N	N	N
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	N	N
Beverly	N	N	N	Pat Thompson
Beverly Hills, Huntington	N	N	Nancy McIntosh	N
Bradley	N	N	N	N
Bramwell	N	N	N	N
Bream Memorial, Charleston	N	N	N	N
Bridgeport	N	N	Drew Tate	Naomi Burkhammer
Brush Creek, Ridgeview	N	Delores Cook	N	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	N
Carmel, Gap Mills	John Furrow	N	N	N
Centerville, Greenville	Dorothy Larew	N	Petrie Brown	N
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	N	Cheryl Snyder	N	Sharon Moats
Church of the Covenant, Hurricane	Mark Landin	Beth Jordan	Richard Fellure	N
Clear Creek	N	N	N	N
Clifton, Maxwelton	Jim Miller	N	Jim Miller	Carol Hoover
Clothier	N	N	N	N
Comfort	N	N	N	N
Community, Arthurdale	N	Thomas Radabaugh	N	Lorraine Weaver
Davis Memorial, Elkins	Brenda Hermanson	Bob Hermanson	N	Pat Schumann

Name of Church	9/13/11	12/3/11	3/10/12	6/11/12
Davis Memorial, Gassaway	Steve Beane	Rick Accord	Steve Beane	Rogers Cunningham
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	Carolyn Napier	Larry Napier	Larry Napier	John Arbuckle
Eleanor	N	Judy Jeffries	Ann Elliott	Ann Elliott
Elk Hills, Charleston	Frank Gourley	N	Nancy Vilain	N
Enslow Park, Huntington,	N	N	Marcia Daoust	N
Falls View, Charlton Heights	N	N	N	N
Fayetteville	Charlene Romans	Phil Tissue	Jackie Blankinship	Mike Burton
First, Bluefield	Terry Dodson	Alan Light	Mike Muskera	Jack Brown
First, Buckhannon	Joe Reed	Joe Reed	Joe Reed	Geraldine Howard
First, Charleston	N	Kay Lamb	Doug Chambers	Joann Daley
	N	N	Joann Daley	Steve Hopta
	N	N	Steve Hopta	N
First, Clarksburg	Michael Lonsinger	James Wilson	Harriett Northey	Dan Pollack
First, Colcord	N	N	N	N
First, Dunbar	David Cisco	Helen King	N	N
First, Fairmont	N	James Delong	N	N
First, Hinton	N	N	N	Betty Giles
First, Huntington	N	N	Allen Gibbs	N
	N	N	N	N
First , Kenova	N	N	Jerry Stevenson	N
First, Kingwood	N	N	N	N
First, Logan	Earl Jarvis	N	N	N
First, Mannington	N	N	N	N
First, Morgantown	Mavis Grant-Lilley	Margaret Bolt	Margaret Bolt	N
First, Mullens	Kelly Witt	N	Michael Witt	N
First, Nitro	Jim Westlund	Larry Harris	Betty Melton	Peggy Melton
First, Oak Hill	Danna Davis	N	Danna Davis	N
First, Parkersburg	N	N	N	N
First, Ravenswood	N	N	Fred Shipley	Fred Shipley
First, Ripley	N	Gary Epling	Gary Epling	Gary Epling
First, St. Albans	Pam Ferrell	N	Charlie Shafer	Bill Childress
First, South Charleston	N	N	N	N
First, Terra Alta	N	Jeff Coberly	N	Jessie Uphold
First, Thomas	N	N	N	Ann Felty
First, Welch	Priscilla Valko	N	Priscilla Valko	E
First, Weston	N	April Bennett	N	N
First, White Sulphur Springs	James Hylton	N	James Hylton	N
First, Whitesville	Mike Lykens	N	Mike Lykens	Mike Lykens
First, Williamson	Susan Conn	N	Susan Conn	Susan Conn
First, Williamstown	N	N	J. Peter Thayer	Sylvia Myles
Fleming Memorial, Fairmont	N	Susan Riffle	Matthew Yost	N
Forrest Memorial, Covington	N	N	N	N
Frankford	N	N	N	N
Gilbert	Andy Dillon	Andy Dillon	N	N
Glenville	N	Mavis Grant-Lilley	Mavis Grant-Lilley	Mavis Grant-Lilley

Name of Church	9/13/11	12/3/11	3/10/12	6/11/12
Grace Covenant, Charleston	N	N	N	N
Grace, Lashmeet	N	N	Rick Atwood	N
Green Bank, Liberty	N	N	N	N
Harman	N	N	N	N
Highlawn, Huntington,	Larry Lapelle	Patrick King	Larry Lapelle	N
Highlawn, St. Albans	Pat Kapp	Paulla Smith	Gerald Perry	N
Hughes River, Cairo	N	N	N	N
Kanawha United, Charleston	Ed Rugeley	N	Chuck Stump	Ed Rugeley
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	N	N	Ron Bates	E
Lakeview, Lakebottom	N	N	N	N
Marlinton	N	N	N	N
Marsh Fork, Dry Creek	N	N	N	N
McElhenney, Alderson	N	N	N	N
McKinnon, Charleston	N	N	N	E
McLean, Ronceverte	E	N	E	Sam Masters
Melrose, Princeton	Carl Hypes	N	N	N
Mill Creek	N	Lawrence Betler	N	Lawrence Betler
Milton	N	N	N	N
Mingo	N	N	N	N
Montgomery	N	N	N	N
Mount Hope	N	N	N	N
Mount Pleasant, Sinks Grove	Jim VanDyke	N	Jim VanDyke	N
Oak Grove, Hillsboro	N	N	N	E
Old Stone, Lewisburg	Jackie Bennett	Sandra Desbrow	Jerri Gillespie	Sandra Desbrow
Orgas	N	N	N	N
Parsons	N	N	N	N
Philippi	N	Suzann Murphy	N	Suzann Murphy
Pickens	N	N	N	N
Pineville	N	N	N	N
Point Pleasant	N	N	N	Carl Matheney
Princeton	N	N	Joyce Timson	N
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	Randy Dodrill	Pat Croghan	Pat Croghan	N
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	N	N	N	N
Rome, Proctorville	N	N	N	N
Ronceverte	Kay McCoy	Kay McCoy	N	Kay McCoy
Ruffner Memorial, Charleston	N	N	N	Marshall Carper
St. Andrew, Pinch	Valerie Cowley	Mark Allen	Sandy Burford	N
St. Marys	N	N	N	N
Salem, Ronceverte	E	N	N	Brad Stuart
Scott Memorial, Bowden	N	N	N	N
Second, Huntington	Jack Ferrell	Jenka Lockwood	Jim Johnston	Jim Johnston
Slatyfork, Big Spring	N	N	N	N
Smithers	N	N	N	N
South Park, Charleston	N	Jim Sothen	Lorna Johnson	N
Spencer	N	N	John Norman	N
Spring Creek, Renick	N	N	N	N

Name of Church	9/13/11	12/3/11	3/10/12	6/11/12
Spring Valley, Huntington	N	N	Nellie Ettling	N
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	N
Summersville	N	Elaine Smoot	Hal Erwin	N
Teays Valley, Scott Depot	Elizabeth Thompson	Steve Allison	Donald Farmer	Tony Harrah
Trinity, Shady Spring	Betty Watson	N	N	N
Tygarts Valley, Huttonsville	N	N	N	Tammy Swecker
Union	Robert Miller	N	N	E
Upperglade	N	N	N	N
Valley Bend, Beverly	N	Rhonda Chewing	N	Rhonda Chewing
Village Chapel, Charleston	Tish Hodovan	Kathy Kruk	Tish Hodovan	Tish Hodovan
Waverly – Bethel, Waverly	N	N	Mary Jean Stockwell	Mark Skidmore
Westminster, Charleston	N	N	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	Sue Chandler	Ben Wilson	Betty Hamilton	N
Zion, Helvetia	N	N	N	N

APPENDIX B PROCEDURAL MATTERS

A. Principles of Parliamentary Law

- Courtesy to all
 - Majority rule
 - Justice for all
 - One Item at a time
 - Respect the rights of the minority
 - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the Docket shall be presented in written form."
2. "...each elder elected an officer, Executive Presbyter, or a member of Council of Presbytery shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session, in accordance with G-3.0306."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to professional church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery."

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member ministers, elder commissioners, Commissioned Lay Pastors, Executive Presbyter, Stated Clerk, Recording Clerk, Treasurer, Vice-Moderators, Moderator, and Council Members.

C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery - giving a report, debating a motion, raising questions - will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate - 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

MOTION BASICS

Steps of the Motion

1. *Commissioner* rises and addresses the Moderator.
2. *Moderator* recognizes commissioner and grants the floor.
3. *Commissioner* makes motion. (Commissioner may not debate before the motion is seconded.)
4. *Another commissioner* seconds the motion without recognition from the moderator.
5. *Moderator* states the motion.
6. *Moderator* calls for debate. (Maker of the motion has the privilege of first debate.) All speakers must address the moderator and be recognized by the moderator.
7. *Moderator* states the motion.
8. *Moderator* takes the vote and announces the vote and the results of the vote.
9. *Moderator* states the next order of business.

Seven Useful Motions

1. **Amend.** There are *only* three forms of simple amendment.
 - a. To delete or strike out
 - b. To add or insert
 - c. To strike out and insert

The words proposed for deletion or addition *must be consecutive words*. When the amendment does not involve consecutive words or is longer than a paragraph, the motions “to substitute” (a form of amendment) is used. This is a difficult motion and should *never* be used when the simple form of amendment can be used.

2. **Commit or Refer.** To commit or refer back to committee for further study and amendment allows the consultative process to be used in greater depth. When this motion is made, it needs to state clearly what committee; appointment of the committee, if necessary; the task of the committee; and report time.
3. **Postpone to a Particular Time.** This motion takes precedence over the preceding two and has the power to grant additional time to a particular member or committee or do further study or consultation. It should always be used in preference to “table” because it permits debate on the propriety of postponement.
4. **Limits on Debate.** The assembly always has the power and the moderator the right of suggestion, to limit debate to a particular hour, or extend or shorten speeches according to the necessity of the moment. Limits on the length of speeches are advisable in instances where the issue before the assembly is highly divisive and many members wish to speak.
5. **Previous Question.** The maker of the motion “to move the previous question” (close debate and immediately take the vote) must be recognized by the moderator and the motion must receive a second. *It is never in order when called from the floor.* This motion should never be considered when it is used to prevent legitimate debate.
6. **Lay on the Table.** This motion is seldom necessary. The motion “to postpone” is always preferable because of its lower rank and its “debatability”. Misuse of the subsidiary motion can be a strategy that seriously abridges the rights of the assembly because of its high rank and its adoption by majority vote without debate. The moderator is obliged to explain carefully to the assembly the implications of this motion should it be made.
7. **Consideration by Paragraph or Seriatim.** Consideration by paragraph or seriatim is an incidental motion that may be suggested by the moderator or any two members of the assembly, allowing for orderly consideration of a complex proposal with several different parts, clarifying for the assembly the controversial aspects of the proposal. Each paragraph of the proposal can be amended without finally adopting the new wording until final action on the main motion is amended.

(Adapted from *Parliamentary Procedures in the Presbyterian Church (U.S.A.)* by Marianne L. Wolfe, P.R.P.)

APPENDIX C DOCKET

*Indicates “Order of the Day” (to be taken up precisely at the time indicated)

9:00 – 10:00 a.m. Registration, Time for Fellowship and Refreshments

- | | | |
|--------|--|-----------------------------------|
| *10:00 | Call to Order | Stephen Baldwin, Moderator |
| 10:00 | Greetings from Davis & Elkins
Morning Worship | |
| 11:15 | Program about D&E | |
| 11:45 | Announcements – Bluestone; Christian Nurture and Worship (Youth Events/Resource Center);
Bus Trip to GA; Good News from the Pews; Mission Interpretation and Stewardship | |
| *12:10 | WVMAW Presentation | |
| *12:30 | Recess for Lunch | |
| *1:30 | Afternoon Prayer – Necrology Addendum | |
| 1:45 | - Statement of Presence of Quorum | Jim Robinson, Acting Stated Clerk |
| | - Brief Orientation | |
| | - Welcome of New Ministers | |
| | - Introduction, seating of visiting minister | |
| | - Recognition of Elders attending Presbytery for the first time | |
| | - Seating of corresponding members | |
| | - Appointment of Temporary Clerks | Moderator |
| | - Appointment of Standing Committees | |
| | - Committee on Bills and Overtures | |
| | Presbytery Worship, Review and Polity Committee members present | |
| | - Presentation of Procedural Matters | Stated Clerk |
| | Presentation of Docket | Stated Clerk |
| | Consent Agenda | Moderator |
| | <i>A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.</i> | |
| | Report of the Stated Clerk | Jim Robinson |
| | Report of the Presbytery Worship, Review and Polity Committee | Kathryn McCrary |
| | Report of the Camp, Conference and Retreat Ministries Committee | Nellie Howard |
| | Report of the Finance and Development Committee | Dave Lee |
| | Treasurer’s Reports | Lois Coffey |
| | Report of the Social and Ecumenical Ministries Committee | Joyce Armentrout |
| | Green News from the Pews | |
| | Report of the Committee on Ministry | Randy Fife |
| | Report of the Trustees | John Nesius |
| | Report of the Nominating Committee | Tina Vial |
| | New Business | |
| | Completion of evaluation forms | |
| 3:30 | Anticipated Time of Adjournment with Charge and Benediction by Moderator | |

Next stated meeting: September 11, 2012 at Village Chapel Presbyterian Church, Charleston

APPENDIX D
COVENANT OF UNDERSTANDING BETWEEN
PRESBYTERY OF WEST VIRGINIA AND
PRESBYTERY OF NYERI, EAST AFRICA

APPENDIX E

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL ELIZABETH GRACE CAMPBELL AS PASTOR OF THE WAVERLY-BETHEL AND FIRST PRESBYTERIAN CHURCHES OF WAVERLY AND WILLIAMSTOWN, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to install Elizabeth Grace Campbell as pastor of the Waverly-Bethel and First Presbyterian Church, Waverly and Williamstown, West Virginia, met at the church on October 23, 2011, at 2:30 p.m. The following members of the commission were present:

Ministers: Ken Calebaugh, Claire Butler, Craig Butler, Mary Jane Knapp;
Elders: Ruby Hope, Marijean Stockwell, Jean Summerfield, Peter Thayer;
Guests: Diane Campbell.

The commission was called to order by the chairperson, Ken Calebaugh and opened with prayer by Ken Calebaugh. The commission was organized and Mary Jane Knapp was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon, "As One Who Serves" on the text Luke 22: 24-27, was preached by Craig Butler. The constitutional questions were propounded to the minister by Ken Calebaugh and to the congregation by Peter Thayer and Marijean Stockwell. All were answered in the affirmative. The prayer of installation was offered by Jean Summerfield. The chairperson, Ken Calebaugh, declared that Elizabeth Grace Campbell was duly elected and installed as pastor of the Waverly-Bethel and First Presbyterian Churches, Waverly and Williamstown, West Virginia. A charge was then delivered to the pastor by Mary Jane Knapp, and to the congregation by Ken Calebaugh. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, Elizabeth Grace Campbell.

The commission adjourned with the benediction.

Mary Jane Knapp
Clerk of the Commission

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL
JOHN MINIHAN AS PASTOR OF THE
FIRST PRESBYTERIAN CHURCH
OF HUNTINGTON, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to install John Minihan as pastor of the First Presbyterian Church, Huntington, West Virginia, met at the church on October 2, 2011, at 5:00 p.m. The following members of the commission were present:

Ministers: Cinda Harkless, Doug Jenkins, Jan Jenkins, Rob Laukoter;
Elders: Tom Hastie, Jessie McClain;
Guests: John P. Hartman.

The commission was called to order by the chairperson, Cinda Harkless and opened with prayer by Doug Jenkins. The commission was organized and Cinda Harkless was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon, "So You Want to be Great?" on the text Mark 10: 35-45, was preached by John P. Hartman. The constitutional questions were propounded to the minister by Cinda Harkless and to the congregation by Jessie McClain. All were answered in the affirmative. The prayer of installation was offered by Cinda Harkless. The chairperson, Cinda Harkless, declared that John Minihan was duly elected and installed as pastor of the First, Presbyterian Church, Huntington, West Virginia. A charge was then delivered to the pastor by Rob Laukoter, and to the congregation by Tom Hastie. The Sacrament of Holy Communion was served. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, John Minihan.

The commission adjourned with the benediction.

Cinda Harkless
Clerk of the Commission

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL
JOHN C. MCKINNON AS PASTOR OF THE
BECKLEY PRESBYTERIAN CHURCH
OF BECKLEY, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to install John C. McKinnon as pastor of the Beckley Presbyterian Church, Beckley, West Virginia, met at the church on October 16, at 3:00 p.m. The following members of the commission were present:

Ministers: Craig Butler, W.D. Hasty, Jr., Janice Tiedeck;
Elders: Marie Newcomb-Lewis, Jorn E. Otte, Christine K. Rogillio;
Guests: William L. Hawkins, Louise C. McKinnon, James H. McKinnon, Jr.,
James H. McKinnon, III.

The commission was called to order by the chairperson, Marie Lewis-Newcomb and opened with prayer by James H. McKinnon, Jr. The commission was organized and Cam Lewis was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon, "Pulpit and Pew: What Each Has a Right to Expect From the Other" on the text Romans 10: 12-17, was preached by William Hawkins. The constitutional questions were propounded to the minister by Marie Newcomb-Lewis and to the congregation by Jorn E. Otte. All were answered in the affirmative. The prayer of installation was offered by Louise C. McKinnon. The chairperson, Marie Lewis-Newcomb, declared that John C. McKinnon was duly elected and installed as pastor of the Beckley, Presbyterian Church, Beckley, West Virginia. A charge was then delivered to the pastor by James H. McKinnon, Jr., and to the congregation by James H. McKinnon, III. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, John C. McKinnon.

The commission adjourned with the benediction.

Cam Lewis
Clerk of the Commission

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL
NANCY L. DIDWAY AS PASTOR OF THE
HIGHLAWN PRESBYTERIAN CHURCH
OF SAINT ALBANS, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to install Nancy L. Didway as pastor of the Highlawn Presbyterian Church, Saint Albans, West Virginia, met at the church on January 15, 2012, at 2:30 p.m. The following members of the commission were present:

Ministers: David Lee, Bill McCoy, Paul Romine;

Elders: Ruth Hutton, Jean Summerfield, Mark Rader.

The commission was called to order by the chairperson, Bill McCoy and opened with prayer by Bill McCoy. The commission was organized and David Lee was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon, "More Than Bread" on the text John 6: 22-40, was preached by David Lee. The constitutional questions were propounded to the minister by Bill McCoy and to the congregation by Ruth Hutton. All were answered in the affirmative. The prayer of installation was offered by Bill McCoy. The chairperson, Bill McCoy, declared that Nancy L. Didway was duly elected and installed as pastor of the Highlawn, Presbyterian Church, Saint Albans, West Virginia. A charge was then delivered to the pastor by Jean Summerfield, and to the congregation by Paul Romine. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, Nancy L. Didway.

The commission adjourned with the benediction.

David Lee
Clerk of the Commission

APPENDIX F

MINUTES OF COMMISSION TO ORDAIN AND INSTALL JOSHUA CHARLES SUTHERLUN AS ASSOCIATE PASTOR OF THE FIRST PRESBYTERIAN CHURCH OF HUNTINGTON, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia, to ordain and install Joshua Charles Sutherlun as Associate Pastor of the First Presbyterian Church, Huntington, West Virginia, met at the church on Sunday, June 5 at 5:10 p.m. The following members of the commission were present:

Ministers: Ken Calebaugh, Jan Jenkins, Amy Sutherlun;
Elders: Betsy Crockett, Don O'Dell;
Guests: Joshua Hubert, John Poling.

The commission was called to order by the chair, Ken Calebaugh, who opened with prayer. The commission was organized and Betsy Crockett was elected clerk. The order of service for the ordination and installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon, "Ministry of Reconciliation" on the texts Matthew 5: 1-10 and 2 Corinthians 5:11 - 6:2, was preached by Joshua Hubert. The constitutional questions were propounded to the minister by Ken Calebaugh and to the congregation by Betsy Crockett. All were answered in the affirmative. The prayer of ordination and installation was offered by John Poling. The chairperson, Ken Calebaugh, declared that Joshua Charles Sutherlun was duly elected, ordained and installed as Associate Pastor of the First Presbyterian Church, Huntington, West Virginia. A charge was then delivered to the pastor by Don O'Dell, and to the congregation by Amy Sutherlun. The Sacrament of Holy Communion was served. The service was closed with a brief statement and the benediction being pronounced by the newly ordained and installed pastor, Joshua Charles Sutherlun.

The commission adjourned with the benediction.

Betsy Crockett
Clerk of the Commission

APPENDIX G
PRESBYTERY OF WEST VIRGINIA STATISTICS 2011

APPENDIX H
SESSION RECORD REVIEWS AND STATISTICAL REPORTS FOR 2011

APPENDIX I
FINANCIAL REPORTS

APPENDIX J
PASTOR COMPENSATION REPORT ADDENDUM

APPENDIX K
CLP YEAR END REPORT AND MENTOR LIST

APPENDIX L
REPORT OF THE INTERIM EXECUTIVE PRESBYTER

