

MINUTES

of the

PRESBYTERY OF WEST VIRGINIA

Presbyterian Church (U.S.A.) -- Synod of the Trinity



STATED MEETING
FAYETTEVILLE PRESBYTERIAN CHURCH
Fayetteville, West Virginia
September 14, 2013

THE PRESBYTERY OF WEST VIRGINIA
Synod of the Trinity – Presbyterian Church (U.S.A.)

Fayetteville Presbyterian Church
Fayetteville, West Virginia
September 14, 2013

ONE HUNDRED TWENTY FIRST STATED MEETING

CALL TO ORDER

The meeting of the Presbytery of West Virginia was called to order at 10:00 AM by Moderator Pam Ferrell.

GREETINGS

The Moderator recognized Teaching Elder, Greg Stone, Pastor of the Fayetteville Church, to bring greetings and offer directions for the day's meeting.

The Moderator recognized Stated Clerk, Maureen Wright who asked Teaching and Ruling Elders attending a meeting of the Presbytery for the first time to stand for recognition.

The Stated Clerk moved that Teaching Elders, Bruce Macbeth and David Bush, be seated as Corresponding Members of the Presbytery. The motion was adopted.

The Stated Clerk moved that Rev. Dr. Neal Presa, Moderator of the General Assembly, be seated as Corresponding Member for the duration of the days' meeting. Moderator Presa is a member of the Presbytery of Elizabeth. Motion adopted.

The Stated Clerk moved that Teaching Elder Cinda Harkless, Pastor, Beverly Hills Church, Huntington, be elected Temporary Recording Clerk. The motion received a second. Motion adopted.

QUORUM

The Stated Clerk declared that quorum was reached with 47 Teaching Elders and 46 Ruling Elders present. (Attendance record in Appendix A, pages 149-155.)

DOCKET

The Stated Clerk moved adoption of the Docket. Motion adopted. (Appendix B, pages 156-157.)

CONSENT AGENDA

The Moderator presented the Consent Agenda that was adopted by the Presbytery as presented.

RECOMMENDATIONS:

1. From the Stated Clerk
 - a. That the requests for Excused Absences be approved.
2. From the Ministry Committee
 - a. The terms of call for Andrew Kent Rice as Teaching Elder at Oak Grove Presbyterian Church (Hillsboro) be approved. Terms: Cash salary: \$31,666; free use of a manse; manse equity annual payment of \$500; utilities: \$3,200; supplement for Social Security: \$3,334.02; vacation: four weeks, including Sundays; study leave: two weeks, planned in consultation with the Session; moving expenses, including moving company costs and WV use tax on one auto used for professional purposes; Board of Pensions payments, estimated: \$14,957.51; auto reimbursement at IRS rate, estimated: \$2,000; continuing education expenses, not to exceed \$1,000 annually, unused funds may be accumulated up to 3 years.
 - b. The terms of call for Patrick Sean Ryan as Teaching Elder at Kuhn Memorial Presbyterian Church be approved. Terms: Cash salary: \$31,666; free use of a manse; manse equity annual payment of \$500; utilities: \$3,200; supplement for Social Security: \$3,384; vacation: four weeks, including Sundays; study leave: two weeks, planned in consultation with the Session; moving expenses, including moving company costs and WV use tax on one auto used for professional purposes; Board of Pensions payments, estimated: \$14,958; auto reimbursement at IRS rate, estimated: \$4,718; continuing education expenses, not to exceed \$1,000 annually, unused funds may be accumulated up to 3 years.
 - c. The covenant agreement as Temporary Supply between Ben Gurley and Edgewood Presbyterian Church through December 31, 2014 be approved. Terms: Salary: \$1,400 per month (19 hours per week); auto mileage reimbursement at IRS rate; reimburse all Social Security; vacation: four weeks, including four Sundays; study leave: two weeks, including two Sundays; in months with a 5th Sunday, the 5th Sunday will be off; conduct worship at 9:30 Sunday mornings and at other times agreed to between Ben and Session; moderate Session, preside at the Sacraments, moderate

congregational meetings; emergency and crisis visitation; prepare bulletins for worship services.

d. The appointment of the following as moderators be approved:

- (a) John McKinnon at Pineville;
- (b) W. D. Hasty at Bramwell;
- (c) Greg Stone at Kesler Memorial.

3. From the Mission Committee

- a. That the September 14th offering go to the Presbyterian Hunger Program which works with congregations and partners around the globe to alleviate hunger and eliminate its causes.

4. From the Nurture Committee

- a. We seek the approval of presbytery for the service of communion at the Older Youth Retreat at Bluestone in November. Rev. Adrian Pratt will preside.

MODATORIAL APPOINTMENTS

Moderator Ferrell appointed the following Temporary Clerks: Ruling Elders Alan Clower and Charles Woolcock, Teaching Elders Charla Waters Koerner and Patterson Lyles.

Moderator Ferrell appointed those Leadership Team members present to serve as the Committee on Bills and Overtures. Moderator Ferrell advised the members of the presbytery that any such items to be considered must be presented to the Stated Clerk by the time of the lunch recess.

MORNING WORSHIP

Worship including the Lord's Supper was led by Joyce Armentrout, liturgist; Edward Bowen, preacher; Jacqueline Campbell and Doug Pendleton, celebrants; and musicians Jason Hypes, Christy Wheeler, Vickie Cook, Lydia Fezell, and the combined choirs of the Colcord, Oak Hill, Richwood, Summersville, and Fayetteville Presbyterian Churches. Amy Parker assisted with designing the service. The offering, totaling \$1,075.00, was designated for the Presbyterian Hunger Program.

Following Morning Worship, the Moderator recognized Rev. Stephen Baldwin, Pastor, Ronceverte Presbyterian Church. Rev. Baldwin moved that the text of the sermon be entered into the Minutes of the meeting. The motion received a second. **Motion adopted.** (The sermon is attached as Appendix C pages, 158-161.)

ANNOUNCEMENTS

The Moderator recognized Ruling Elder Nellie Howard, Chair, Bluestone Committee. Ms. Howard announced the Elementary School Retreat, September 20-22, 2013, and the Fall Getaway, an intergenerational retreat, October 11-13, 2013.

The Moderator recognized Resource Center Director, Karen Robinson, who directed the

Presbytery's attention to new resources available.

The Moderator recognized Rev. Amy Parker, representing the Vocations Committee. Rev. Parker presented information on "Presby Prep," a new opportunity for in-depth Christian education. The courses begin in January 2014 and are required for all new candidates seeking ALP/CRE status. Registration forms and application instructions were distributed to churches.

On behalf of the Nurture Committee, Rev. Parker announced a study, *Discerning the Winds of the Spirit: Negotiating Our Way in a Time of Transition*, on Saturday, November 2, 2013, featuring Frances Taylor Gench, Professor of Biblical Interpretation at Union Presbyterian Seminary in Richmond, Virginia. The event will be held at the Village Chapel Church, Charleston, from 9:30AM- 12:30PM.

Rev. Parker announced the Older Youth Retreat, "Worship Meets Real Life," November 8-10, 2013, with Keynote Leader, Rev. Adrian Pratt, Pastor, First Presbyterian Church, Baldwin, New York. Rev. Pratt formerly served the Fayetteville Church and served on the Presbytery of West Virginia Youth Council.

PROCEDURAL MATTERS

The Stated Clerk directed the presbytery's attention to the information on Procedural Matters. Ms. Wright called attention to item B.2. "...each elder elected an officer, Executive Presbyter, or a member of Council of Presbytery shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session, in accordance with G-3.0306. " (adopted at the June 2013 meeting of the PWV). The Stated Clerk moved Item C.3. "Limitation of Debate- 30 minutes per main motion, with each individual limited to 3 minutes per speech." There was a second to the motion. **Motion adopted.** (Procedural Matters attached as Appendix D, pages 162- 163.)

STATED CLERK'S REPORT

The Moderator recognized Stated Clerk, Maureen Wright, who presented her report.

Correspondence (received 5/23/13 through 8/28/13)

1. 6/3/13 Letter dated 5/31/13 from CRE, Nancy Bulla, serving the Union Presbyterian Church, Union, West Virginia regarding the Ministry Committee's wedding policy.
ACTION: Referred to Ministry Committee for consideration.
2. 6/17/13 Letter dated 6/7/13 from the Board of Pensions outlining effective salary increases for 2014.
ACTION: Referred to Ministry Committee for consideration.
3. 6/18/13 Letter dated 6/10/13 from the Board of Pensions listing congregations in the presbytery that appear on the relief of conscience roll. They are: Presbyterian Church of the Covenant, Hurricane; Ruffner Memorial Presbyterian Church, Charleston;

Ronceverte Presbyterian Church, Ronceverte; McLean Presbyterian Church, Ronceverte. The list omits First Presbyterian Church, Huntington which was approved by Presbytery at the September 13, 2011 Presbytery meeting.

ACTION: Information sent for correction with request for confirmation.

4. 6/25/13 Letter dated 6/21/13 from the Synod of the Trinity regarding the Per Capita apportionment for Synod for 2013 and 2014. The Synod Per Capita has not changed since 2011. ACTION: Referred to the Stewardship Committee for consideration.

5. 6/26/13 Note dated 6/24/13 from Robert Debnam resigning as Moderator of the Bramwell, Pineville and Kesler Memorial Presbyterian Churches effective August 1, 2013.

ACTION: Referred to Ministry Committee for action.

6. 7/19/13 Letter dated 7/18/13 from the Presbyterian Mission Agency expressing appreciation for the gifts received from Presbytery and its congregations that allow the accomplishment of God's call in mission and ministry.

ACTION: Shared with Leadership Team, Missions Committee and Stewardship Committee

7. 7/22/13 Letter dated 7/22/13 from the First Presbyterian Church, Mullens requesting dissolution.

ACTION: Referred to Ministry Committee for consideration.

8. 8/5/13 Letter dated 7/30/13 from the First Presbyterian Church, Kenova sharing the Session's acceptance of the resignation and retirement request of Dr. James Harless, CRE.

ACTION: Referred to Ministry Committee for consideration.

9. 8/12/13 Letter dated 8/9/13 from the Stated Clerk of Muskingum Valley Presbytery, Paula G. Lane, requesting the transfer of Teaching Elder Mary Jane Knapp to membership in Muskingum Valley Presbytery.

ACTION: Referred to Ministry Committee for consideration.

10. 8/26/13 Letter dated 6/23/13 from the Session of Mount Pleasant Presbyterian Church requesting dissolution from the Presbyterian Church (USA) with property.

ACTION: Referred to Ministry Committee for consideration.

RECOMMENDATION:

1. (CA) That the requests for Excused Absences be approved.

INFORMATION:

1. The 2012 Session Records of the First Presbyterian Church, Terra Alta and First Presbyterian Church, Williamstown have been completed. The records were approved without exception.

LEADERSHIP TEAM REPORT

Moderator Ferrell recognized Rev. Stephen Baldwin, Chair of the Leadership Team.

RECOMMENDATIONS: (Record of action taken appears after the report.)

That Presbytery approve the revised Manual of administrative operations for the Presbytery of West Virginia. (Proposed Manual found in Appendix E, pages 164-178.)

Background:

- i. G-3.0106 states: “Each council shall develop a manual of administrative operations that will specify the form and guide the work of mission in that council.”
- ii. When the Presbytery overwhelmingly voted in favor of the Jeremiah 29:11 Mission Study at the December 2011 meeting, a future course in ministry and mission was set for our Presbytery. The revised Manual we propose reflects that direction in our administrative operations.
- iii. A second reading (and vote) on the proposed Manual will occur at the November 2013 meeting of the Presbytery.

INFORMATION:

1. As requested by the Nominating Committee, we approved terms for its members as follows:
 - 2013--Charla Waters Koerner & Richard Thomas
 - 2014--Charlene Boggs & Rick Johnson
 - 2015--Terry Cunningham, W.D. Hasty, & Jim Musgrave
2. We discussed the Relations Committee, which is the final piece of the committee puzzle as outlined by the Jeremiah 29:11 Mission Study and asked the Nominating Committee to begin work on forming the committee. Providentially, they had just begun that work!
3. As the Leadership Team represents a new model which we are living into among ourselves and in relation to other committees, we clarified the role of the Leadership Team by updating the committee description (which you can view in the proposed Manual).
4. Work on a five-year strategic plan for the Presbytery continues in a subgroup of the Leadership Team. This plan is a detailed extension of the Jeremiah 29:11 Mission Study as it relates to particular focus areas. We plan to involve our staff and committees in this work over the next few months and look forward to your participation!
5. Cluster development remains a strategic priority. While some clusters show

tremendous activity, others show none. The Leadership Team sees the development of the clusters as vital to our common future as churches. Towards that end, we invited Craig Butler to share a report on cluster development as he is the staff member charged with overseeing the clusters. Craig reported that five clusters are active. We asked him to finalize a Cluster Shepherd job description, meet with ruling and teaching elders where clusters have not developed, and move intentionally forward. We provided a subgroup of the Leadership Team to support him in that that work consisting of Barbara Accord, Nancy Tissue, and John McKinnon.

6. Forrest Palmer presented us two options for ministry initiatives that could allow pastors and churches to go to the “next level.” In response, we pledged support for sending a few folks to the Macedonia Ministry Program this fall. They will report back to us, aiding us in deciding how to further pursue the initiatives in our Presbytery.
7. With a revision process led by Moderator Pam Ferrell, former Stated Clerk Jim Robinson, and Jeremiah 29:11 Co-Chair Tina Vial, we debated a revised version of the Manual. Multiple subgroups assisted in drafting the document. A proposed Manual is attached for your consideration. We are happy to answer any questions you have or listen to particular areas needing further attention. After a first reading on September 14, which allows time for that conversation, we will vote after a second reading at the November meeting of the Presbytery later this year.
8. On a request for counsel from the Nominating Committee, the Leadership Team advised the committee to move forward in the selection of General Assembly Commissioners using the new process in the revised Manual draft.
9. Dave Lee presented the proposed 2014 budget on behalf of the Stewardship Committee. We discussed the proposal in detail, thanked the committee and Lois Coffey for their hard work, offered our support for the proposal, and asked Stewardship to present the budget at the September 14 meeting of the Presbytery.

Rev. Baldwin invited Moderator Ferrell, who worked extensively on the revision, along with Ruling Elder Tina Vial and Teaching Elder Jim Robinson, to guide the body through the document. Pam Ferrell presented the report of the leadership team after asking Joan Stewart, Moderator-elect, to preside as moderator during this report.

Moderator Ferrell noted particular items of change. These include:

- I. (5)Preamble:
 - (38)A. Ministry; (54)B. Mission; (68)C. Relationship Building.
- III. (173) Corresponding Members
 - (201) Minutes.
- IV. (232) Policies, noting that this change provides for all policies to be

centralized in Manual appendices.

Item 6 is a new policy related to General Assembly Commissioners and Young Adult Delegate Selection Criteria.

V. (246) Officers

(261) Duties of Moderator, particularly related to services of installation and ordination.

(306) Recording Clerk, in particular, (308) Mode of Election.

VI. (347) Leadership Team

VII. (410) Committees and Affinity Groups. Moderator Ferrell noted that committee descriptions will be included in the Appendix. At the present time, descriptions have not been finalized.

(478) Committee member participation by electronic means.

Moderator Ferrell noted this is new to *Roberts Rules of Order*.

(491) Affinity Groups

(523) Limits of Presbytery endorsement (to infinity groups)

VIII. (529- 581) Personnel

This is content related to the employment of Presbytery staff. This language would provide for Administration to hire staff, other than Executive Presbyter, to fulfill the mission of the Presbytery. It provides for the process of election for the General Presbyter.

XI. (606) Amendments

(645) Appendix F of the Manual.

General Assembly Commissioners and Young Adult Advisory Delegate

Presbytery Response

Moderator-Elect Stewart invited response from the body. There followed several questions, comments and observations. The body was advised that these remarks would be taken into consideration prior to the final reading of the revised Manual.

Due to reaching an Order of the Day, the body was advised that discussion on Appendix F, regarding election of Commissioners to General Assembly, would be taken up in the afternoon session.

MINUTE FOR MISSION

The Moderator recognized Rev. Claire Butler, Interim Associate for Ministry with Older Adults and Hunger Action Enabler, to give a Minute for Mission. Rev. Butler called the Presbytery's attention to current crisis in Syria and around the world. This crisis and others threaten the safety, security and peace of our global family. The Presbytery was encouraged to pray for a peaceful solution to the issues that cause violence, instability and unrest in our communities and around the world.

Rev. Butler announced a conference sponsored by the Presbyterian Peacemaking Program, “Mosaic of Peace, Responding to a Call for Peace and Wholeness in a Land Called Holy.” The conference will be held April 28-May 10, 2014, in Israel/Palestine. Interested persons are invited to contact Rev. Butler for more information.

Moderator Ferrell who had returned to the chair called on Rev. Greg Stone to give instructions for lunch and to offer thanksgiving for the meal.

LUNCH RECESS

Moderator Pam Ferrell called the meeting to order at 12:45PM With the singing of a hymn and leading the Presbytery in prayer.

She introduced the Rev. Dr. Neal Presa, Moderator of the 220th General Assembly of the Presbyterian Church (USA) and invited the Presbytery to stand to welcome the Moderator.

PRESENTATION BY MODERATOR OF THE GENERAL ASSEMBLY

Moderator Presa delivered a moving report detailing the scope of the mission and ministry of the PCUSA and the wide range of gifts and skills and outreach of its member congregations. He reported on the work of the presbyteries and synods, staff and volunteers. Moderator Presa spoke of his extensive travel on behalf of the denomination. He addressed the sense of division that had troubled the denomination in recent years and gave testimony to the importance of relationship building in bringing about reconciliation.

Following his presentation, the Moderator invited questions and comments, to which he graciously responded. The Presbytery extended appreciation to the Moderator by a standing ovation upon his departure.

MANUAL REVISIONS (CONTINUED)

Moderator Ferrell appointed Moderator-Elect, Rev. Joan Stewart, to again moderate during this portion of the meeting.

The Presbytery’s attention was directed to Appendix F of the manual. General Assembly Commissioners and Young Adult Advisory Delegate Selection Criteria. (645-717) The Moderator-Elect recognized Rev. Dr. Frank Mansell HR. Rev. Mansell inquired of the Moderator-Elect if an amendment to the language of Appendix F would be in order. The Moderator replied in the affirmative.

Rev. Mansell moved an amendment to lines 678 and 679: That the section titled Procedures, I.B be amended by deleting all words after the word “applying.” The motion received a second. Discussion followed. The motion was defeated with 41 yeas and 44 nays.

The Moderator-Elect recognized Rev. Doug Pendleton, who moved the following amendment to Appendix F, lines 678 and 679: That the words after “service” be deleted, so that the statement

is: “Nominees must have been ordained at least 5 years before applying, and must be in active service.” The motion received a second. Discussion followed. The motion was adopted.

Rev. Stephen Baldwin, Leadership Team Chair, announced that the next meeting of Presbytery, November 16, 2013, in Huntington, would have a missional focus. Rev. Baldwin encouraged each congregation to send a Young Adult Advisory Delegate to the November 16th meeting. Those persons must be 16-22 years of age.

Moderator Ferrell, returned to the chair for the duration of the meeting.

REPORT OF THE VOCATIONS COMMITTEE

The Moderator called on Rev. Janice Johnson, Acting Chair of the Vocations Committee, to present the report of the Vocations Committee.

RECOMMENDATIONS:

1. Committee recommends that Mary Stephan be given Inquirer status.

The motion was approved.

2. That the Presbytery proceed to examine **Patrick Sean Ryan** a candidate from Presbytery of the James seeking Ordination to serve the **Kuhn Memorial Presbyterian Church**, Barboursville as part of the *For Such a Time as This* program.

The Committee met via Skype with Pat Ryan and voted unanimously to approve his examination before the committee. His autobiographical statement and Statement of Faith are included in the packet. (Appendix F, pages 179-180.)

Rev. Johnson called on Mr. Patrick Sean Ryan, Candidate for Ordination and participant in PCUSA program “For Such a Time as This,” to stand before the Presbytery for examination. Mr. Ryan has been called to serve the Kuhn Memorial Church in Barboursville. Mr. Ryan introduced himself and gave a statement of faith and described his sense of call to the ministry. Rev. Johnson then asked Mr. Ryan questions addressing Polity, Worship and Sacraments, Theology and Christian Faith, to which he responded. Rev. Johnson invited the body to ask questions of the candidate. Mr. Ryan responded to questions regarding his hope for the future of the congregation to which he is called and the nature of his personal relationship with Jesus Christ.

The Moderator recognized Randy Fife, Ministry Committee Chair, who moved that the examination be sustained. Mr. Ryan was excused while the motion was considered. The motion was adopted unanimously. Mr. Ryan returned to the room whereupon he was welcomed by the Presbytery.

3. That the Presbytery proceed to examine **Andrew Kent Rice** a candidate from Western North Carolina Presbytery seeking Ordination to serve the **Oak Grove Presbyterian Church**, Hillsboro as part of the *For Such a Time as This* program.

The Committee met via Skype with Andy Rice and voted unanimously to approve his examination before the committee. His autobiographical statement and Statement of Faith are included in the packet.

Rev. Johnson then called on Mr. Andrew Kent Rice, Candidate for Ordination and participant in the PCUSA program, “For Such a Time as This,” to stand before the Presbytery for examination. Mr. Rice introduced himself and gave his statement of faith and sense of call to ministry. (Appendix G, pages 181-182.) Mr. Rice was then asked and gave responses to questions regarding Polity, Worship and Sacraments, Theology and Christian faith. Rev. Johnson invited the body to ask questions of the candidate. Mr. Rice responded to questions regarding how his service on the Youth Council of his Presbytery shaped his faith; what attracted him to the “For Such a Time as This” program; and how his training in military chaplaincy might inform his pastoral leadership.

The Moderator recognized Randy Fife, Ministry Committee Chair, who moved that the examination be sustained. Mr. Rice was excused while the motion was considered. The motion was adopted unanimously. Mr. Rice returned to the room whereupon he was welcomed by the Presbytery.

The Moderator called on the Stated Clerk, who announced that Pat Ryan will be ordained by the Presbytery of the James on September 21st and installed at Kuhn Memorial, Barboursville on September 29th.

Andy Rice will be ordained and installed by the Presbytery of West Virginia on September 22nd at the Oak Grove Church, Hillsboro.

The Moderator then called for Rev. Johnson to lead the Presbytery in prayer for Mr. Ryan, Mr. Rice and their congregations. The Moderator invited family, friends and church members to stand.

4. Approve Vocations Committee Policies and Procedures documents (*based on policy from 1996 and a current PCUSA Advisory Handbook for Preparation for Ministry.*)

The motion was approved.

INFORMATION:

1. Resignation of Betsy Crockett as Chairperson.
2. Committee representatives met with Pineville session to discuss session responsibilities and expectations for Inquirer Mary Stephan.
3. Met with Mary Stephan to discuss her becoming an inquirer.
4. Met with Inquirer Rick McLaughlin to review and confirm information on Forms 2A and 2B.
5. Made revisions to committee's Policies and Procedures document.
6. Discussed and finalized revisions to Overview ALP/CLP program (see attached).
7. Update on status of McClintic loans.
8. Reviewed site options for required Career Evaluation testing.
9. The Vocations Committee conducted annual consultations with Inquirers Robbie Peterson and Eric Springer who continue in their preparation for ministry process.

MINISTRY COMMITTEE REPORT

The Moderator recognized Randy Fife who presented the report of the Ministry Committee. Mr. Fife directed attention to Item 17, under items for information. This item provides explanation for the committee's recommendation against an increase in minimum salaries for Teaching Elders for 2014, in recognition that there will be an increase in required Board of Pension dues. Mr. Fife requested that Presbytery Treasurer, Lois Coffey, provide some guidance to the body concerning the expected changes in Board of Pensions requirements. Ms. Coffey directed the body to access the PWV website for information and offered to make herself available for assistance in this matter.

Mr. Fife then called on RE Cyndi Taylor, Certified Church Educator and her husband, Rev. Dr. Dexter Taylor, to stand before the body. Ms. Taylor is retiring from active service as Church Educator, Old Stone, Lewisburg.

Moderator Ferrell joined Mr. Fife in a litany in celebration of Ms. Taylor's life of faith and service.

The Moderator invited Ms. Taylor to address the body whereupon she expressed her appreciation for her call to ministry and announced her intentions for the immediate future. She then pronounced a benediction and was presented with a certificate in recognition of her service

and designation as Honorably Retired.

RECOMMENDATIONS:

1. That in light of the previous dismissal of the churches to the Evangelical Presbyterian Church, the subsequent rejection by the E.P.C. of the churches and the desire of the churches to become community churches, the Presbytery's dissolution policy in pertinent part be suspended, and the Melrose, Mullins and Grace (Lashmeet) churches be allowed to dissolve.

The motion was approved.

2. (CA) The terms of call for Andrew Kent Rice as Teaching Elder at Oak Grove Presbyterian Church (Hillsboro) be approved. Terms: Cash salary: \$31,666; free use of a manse; manse equity annual payment of \$500; utilities: \$3,200; supplement for Social Security: \$3,334.02; vacation: four weeks, including Sundays; study leave: two weeks, planned in consultation with the Session; moving expenses, including moving company costs and WV use tax on one auto used for professional purposes; Board of Pensions payments, estimated: \$14,957.51; auto reimbursement at IRS rate, estimated: \$2,000; continuing education expenses, not to exceed \$1,000 annually, unused funds may be accumulated up to 3 years.
3. (CA) The terms of call for Patrick Sean Ryan as Teaching Elder at Kuhn Memorial Presbyterian Church be approved. Terms: Cash salary: \$31,666; free use of a manse; manse equity annual payment of \$500; utilities: \$3,200; supplement for Social Security: \$3,384; vacation: four weeks, including Sundays; study leave: two weeks, planned in consultation with the Session; moving expenses, including moving company costs and WV use tax on one auto used for professional purposes; Board of Pensions payments, estimated: \$14,958; auto reimbursement at IRS rate, estimated: \$4,718; continuing education expenses, not to exceed \$1,000 annually, unused funds may be accumulated up to 3 years.
4. (CA) The covenant agreement as Temporary Supply between Ben Gurley and Edgewood Presbyterian Church through December 31, 2014 be approved. Terms: Salary: \$1,400 per month (19 hours per week); auto mileage reimbursement at IRS rate; reimburse all Social Security; vacation: four weeks, including four Sundays; study leave: two weeks, including two Sundays; in months with a 5th Sunday, the 5th Sunday will be off; conduct worship at 9:30 Sunday mornings and at other times agreed to between Ben and Session; moderate Session, preside at the Sacraments,

moderate congregational meetings; emergency and crisis visitation; prepare bulletins for worship services.

5. (CA) The appointment of the following as moderators be approved:
 - (a) John McKinnon at Pineville;
 - (b) W. D. Hasty at Bramwell;
 - (c) Greg Stone at Kesler Memorial.

INFORMATION:

1. Accepted the recommendation of the Vocations Committee that the Ministry Committee take over obtaining and reviewing year-end reports from Sessions, Mentors and Commissioned Ruling Elders prior to reviewing covenant renewals. Correspondence to be sent with forms indicating that ordinarily covenants will not be considered until all reports are received.
2. Reviewed and revised covenant form for Commissioned Ruling Elders.
3. Planned for services of celebration for Nancy Didway (St. Albans, Highlawn) and Elizabeth Campbell-Maleke (First Williamstown and Waverly-Bethel).
4. Conducted a triennial visit at Richwood, reviewed a report on the visit and considered recommendations made.
5. Approved the terms of dissolution of the pastoral relationship between Joshua Sutherlun and First Huntington.
6. Approved the transfer of membership of Joshua Sutherlun to Mission Presbytery, pending receipt of appropriate information from that body.
7. Approved the transfer of membership of Amy Sutherlun to Mission Presbytery, pending receipt of appropriate information from that body.
8. Appointed David Bower as liaison to Kingwood and Lanny Howe liaison to Centerville. Appointed James Wilson as liaison to Glenville.
9. Conducted first year interviews of Patterson Lyles (Kanawha United), Elise Neal (First Fairmont) and Julie Sterling (First Buckhannon), and met with the Sessions of all three churches.

10. Reviewed information from the Church Leadership Connection noting that new forms would need to be completed by Pastor Nominating Committees and Pastors to replace the old forms (CIFs, now called MIFs, and PIFs) which had previously been submitted.
11. Approved the match between Andrew Kent Rice and Oak Grove.
12. Examined Andrew Kent Rice for membership in the Presbytery of West Virginia.
13. Approved the match between Patrick Sean Ryan and Kuhn Memorial.
14. Examined Patrick Sean Ryan for membership in the Presbytery of West Virginia.
15. Reviewed and approved a recommended budget for 2014.
16. Reviewed the need to recommend changes to the Presbytery's dismissal policy.
17. Reviewed whether to recommend an increase in minimum salaries for Teaching Elders, and decided against such a recommendation in light of the expected increase in required Board of Pension dues.
18. Appointed Rob Laukoter as mentor to Pat Ryan, Joanne Glaser as mentor to Andy Rice and Doug Pendleton as mentor to Betsy Rae Ross, active ALP.
19. Approved the addition of Mathew Seed, United Church of Christ Chaplain at St. Francis Hospital, to the pulpit supply list.
20. Appointed Commission to install Andrew Kent Rice on September 22, 2013 at 4:30 p.m. as Pastor of Oak Grove Presbyterian Church, Hillsboro. Moderating the Commission will be James Rowe. Teaching Elder members are Joanne Glaser, Janice Fraser Johnson and Cameron Harkness. Ruling Elder members are Tommy Vanreenen and James Rowe. Invited to sit with the Commission as a guest, and to preach the sermon, is Rev. Susan Rice, Faith Presbyterian Church, Cape Coral, FL (Peace River Presbytery).
21. Appointed Commission to install Patrick Sean Ryan on September 29, 2013 at 3:00 p.m. as Pastor of Kuhn Memorial Presbyterian Church, Barboursville. Moderating the Commission will be Maureen Wright. Teaching Elder members are Nancy Didway, John McKinnon and Rob Laukoter (who is preaching). Ruling Elder members are Steve Gold, Brenda Baumgartner and Maureen Wright. Invited to sit

with the Commission as a guest is Bill Brownfield, Three Chopt Presbyterian Church, Richmond, VA.

22. Approved the transfer of membership of Mary Jane Knapp to Muskingum Valley Presbytery.

GOOD NEWS FROM THE PEWS

Ruling Elders shared good news of ministries in congregations around the presbytery.

MISSIONS COMMITTEE REPORT

The Moderator recognized Rev. Todd Wright, Committee Chair, who presented the report of the Missions Committee.

RECOMMENDATION:

1. (CA) That the September 14 offering go to the Presbyterian Hunger Program which works with congregations and partners around the globe to alleviate hunger and eliminate its causes.

INFORMATION:

1. The Missions Committee met at the Davis Stuart August 21st to tour one of the ministries that is receiving a grant from the Presbytery and to hold our quarterly meeting.
2. We heard a report about the Big Tent Conference from several folks who attended it.
3. We heard about a trio of Presbyterian missionaries to the Congo who will be in WV this fall: Bob and Kristi Rice will be at First Charleston on Monday, September 16th, at 7 PM for dessert and coffee and Ruth Brown is available in October and November and would like to visit churches. If you would like to host her, please contact Claire Butler at cbutler@wvpresbytery.org
4. We discussed moving toward organizing a domestic mission trip every year (alternating between WV and elsewhere) and an international mission trip each year (alternating between Nyeri and Nicaragua).
5. We heard that grant applications are now updated and available online and assigned members to review those applications for our next meeting.

6. We decided that the September 14 presbytery offering would go to the Presbyterian Hunger Program and that the November 16th offering would go to WVMAW.
7. Community Conversations about Mental Health will be taking place around the state in coming months using a discussion guide developed by the Substance Abuse and Mental Health Services Administration of the Department of Health and Human Services. Your local United Way may be hosting a gathering for this purpose. The Accessibility and Inclusion Ministry (AIM) encourages you to attend one of these discussions in your area to learn more about increasing education and awareness surrounding mental health issues. If your church is interested in learning more about this important project please contact: Barbara Romfo at romfob@aol.com.
8. Our next meeting will be in November at PROWL and the Girls' Place.

NOMINATING COMMITTEE REPORT

The Moderator recognized Rev. Dr. W.D. Hasty, Committee Chair, who presented the report of the Nominating Committee.

RECOMMENDATION:

1. We place in nomination for recording clerk the following:
 - a. 2013 – Cinda Harkless
 - b. 2014 – Mavis Grant Lilly

Hasty moved recommendation 1. The Moderator asked for nominations from the floor. There were none. Presbytery approved the recommendation.

2. We place in nomination to fill new or unexpired terms the following:
 - a. Mission – Class of 2014 -Todd Wright
 - b. Trustees – Class of 2016 - John Nesius
 - c. Nurture – Class of 2016 - Kari Preslar
 - d. Permanent Judicial Commission - Class of 2015- Jean Sutton

Hasty moved recommendation 2. The Moderator asked for nominations from the floor. There were none. Presbytery approved the recommendation.

3. We place in nomination as Chairs of the listed committees for 2014 the following:
 - a. Administration – Sharon Rowe
 - b. Bluestone – Nellie Howard
 - c. Ministry – Cinda Harkless
 - d. Mission – Todd Wright

- e. Nurture – Kari Preslar
- f. Relations – Nancy Tissue
- g. Representation – Margaret Bolt
- h. Stewardship – David Lee
- i. Trustees – John Nesius
- j. Vocations – Janice Johnson (including remainder of 2013)

The recommendation was approved.

4. That Presbytery approve the Nominating Committee’s use of the policy contained in the proposed manual revisions for the nomination of General Assembly Commissioners and YAAD for 2014.

Rationale- The policy presented today in the Manual revision for first reading may go into effect with its approval at the November Presbytery meeting. The Nominating Committee needs to make recommendations to that meeting for the election of commissioners and YAAD. The timing thus makes it necessary for the Presbytery to provide explicit direction as to which policy Nominating should use for this process.

Hasty moved recommendation 2. The Moderator asked for nominations from the floor. There were none. Presbytery approved the recommendation.

5. That the proposed numbers in the Jeremiah 29:11 Plan for committee structure be changed in conjunction with requests from those committees to the following:
- a. Nurture – 12
 - b. Mission – 12

The recommendation was approved.

INFORMATION:

Your Nominating Committee will be busy over the next few months seeking to fill vacancies to Presbytery Committees and boards. Your help and suggestions are essential for our success. Please feel free to contact any member or visit the Nominating Committee page on the Presbytery website to make recommendations for committee consideration. We will be glad to contact those whom you suggest. Our intent is to allow a broad and representative group to serve our Presbytery. We hope not to overburden anyone while including all who are willing. You can make a positive difference in the work of your presbytery. Please help us.

NURTURE COMMITTEE REPORT

The Moderator recognized Rev. Amy Parker, Committee Chair, who presented the report of the Nurture Committee.

RECOMMENDATION:

1. (CA) We seek the approval of presbytery for the service of communion at the Older Youth Retreat at Bluestone in November. Rev. Adrian Pratt will preside.

INFORMATION:

1. Three youth and three adults have been elected to **Youth Council**. **There are still spaces available for youth and adults** who would like to serve on Youth Council.
2. 29 youth and 5 adults, representing 12 PWV congregations, attended **Triennium** in July.
3. The committee awarded five **Riner Loans** of \$1000 each and two \$250 scholarships.
4. Anyone interested in being a **worship leader** at a presbytery meeting should contact Amy Parker at aparker@vcpresby.org.
5. **Frances Taylor Gench** will be leading a study on November 2, 2013 at Village Chapel from 9:30 a.m. to 12:30 p.m. There is a flyer in the packet with more details.
6. Nurture Committee is planning a brand new event for youth in 2014: **“Youth in Service: Mission Possible!”** The event will happen simultaneously in three different locations around the presbytery on Saturday, January 25, 10 a.m. to 4 p.m.
7. **Dates for Nurture Events, September 2013-May 2014 – Mark your calendars!**
 - **Fall Retreat!** Theme: “Children of God at Play: re-creation through art, games, and worship.” October 11-13, 2013. (co-sponsoring with the Bluestone Committee)
 - **Frances Taylor Gench** event, Nov 2, 9 a.m. – 12:30 p.m. at Village Chapel.
 - **Older Youth Retreat:** Bluestone Camp and Retreat Center, Speaker, Rev. Adrian Pratt, Nov. 8-10, 2013.
 - **Youth in Service: Mission Possible!** Saturday, January 25, 10 a.m. to 4 p.m. Locations and other details TBA.
 - **Educator, Clergy, CLP Retreat**, Hawks Nest State Park, February 24-25, 2014: Leader: Patricia Tull, Old Testament Professor Emerita from Louisville Presbyterian Theological Seminary.
 - **Younger Youth Retreat**, Cedar Lakes, March 7-9, 2014.
 - **Festival of Faith**, First Presbyterian Church, Charleston, April 5, 2014, keynote presenter will be Rev. Neal Presa, moderator of the General Assembly.

STEWARDSHIP COMMITTEE REPORT

The Moderator recognized Rev. David Lee, Committee Chair, who presented the report of the Stewardship Committee. Rev. Lee presented the 2014 Budget and recommended its approval. The 2014 Budget was approved. The Chair called on Lois Coffey, Presbytery Treasurer, to present the Financial Report. (Appendix H, pages 183-205.)

Ms. Coffey reported that a financial review for 2012 was conducted by the firm of Gibbons and Kawash. No major deficiencies were found, and the final report is available for review.

INTERIM EXECUTIVE PRESBYTER REPORT

The Moderator recognized Interim Executive Presbyter, Forrest Palmer, to report.

“We are here to serve” is the new motto the Presbytery staff is using. As we feature each staff person in the Presbytery newsletter, we reflect on this there, as we are here to serve the congregations, committees and people of this presbytery! If you have not subscribed to the newsletter, please do! Each issue (twice a month) features congregational news and ideas, as well as pastoral concerns and ministry which bring us together as a presbytery. Newsletter sign up website page = <http://wvpresbytery.org/Newsletter/tabid/461/Default.aspx>

The full staff meets monthly, with weekly check-ins for the office staff as needed. The staff has committed itself to experience “The Path,” a Bible reflection and mission exploration that the Ministry Team recommends to congregations. This Path emphasis with the staff began July 26 and will be the focus for our staff meeting on August 13.

Each staff person provides an activity report to me, as suggested by the Administration Committee, as a way of making me more greatly aware of how we are serving our congregations in this presbytery.

“We are here to serve!”

Special functions since the last Presbytery meeting

--Unexpectedly, I had to make major surgery on June 5, which required me to take medical leave. I worked via email and iPhone while recovering from surgery, and I returned to WV on June 23. I greatly appreciated the many pastoral expressions I received while on medical leave and am even more grateful for this presbytery.

--on June 11, while I was on medical leave, this presbytery voted to extend my time with you to the end of 2015. I am grateful for extending this call, as I serve you all in this time of

transition.

--I preached at First, South Charleston (June 30), Davis Memorial, Elkins (July 7) and Bridgeport (July 21), having wonderful experiences within those congregations.

--July 31–August 4 - I attended the PC(USA) Big Tent Event, meeting with other EP's and with people, regarding ministry possibilities within this presbytery. It was the largest Big Tent Event ever held.

Those from the Presbytery of West Virginia attending included Claire Butler, Jim and Karen Robinson, Joyce Armentrout, Bob McCutcheon, Mary Kay Boyle and me.

--August 17-29 are vacation dates, celebrating my wife's retirement as a public school teacher and our 35th wedding anniversary!

As we continue to transition into the Jeremiah 29:11 plan, adopted by Presbytery, we move forward, trusting in God's love and guidance and with a sense of mission as the people called to serve within this presbytery.

May God bless us as we respond to God's call to serve...

ADMINISTRATION COMMITTEE REPORT

The printed report of the Administration Committee is shared as information.

INFORMATION:

1. The Administration Committee has extended Claire Butler's position as Interim Associate Presbyter for Older Adult Ministry and Hunger Action Enabler for six months, ending June 30, 2014, as the Presbytery continues work on the Manual.
2. The Administration Committee has approved a bid to commence work on a new roof for the Presbytery Office.

BLUESTONE COMMITTEE REPORT

The printed report of the Bluestone Committee is shared as information.

INFORMATION:

1. The Bluestone full committee last met on August 5, 2013.

2. Director Mark Miller reported that summer camp program ran smoothly and was well received by all who participated. An article about Summer Camp ministry has been published in the Presbytery newsletter.
The summer camp ministry included:
 - a. 24 volunteers; and
 - b. 18 program staff members who served 219 campers
3. Upcoming events at Bluestone Camp & Retreat:
 - a. 9/20/13 - 9/22/13 - Elementary Retreat
 - b. 10/11/13-10/13/13 Fall Getaway Retreat
 - c. 11/8/13-11/10/13 - Older Youth Retreat

NEW BUSINESS

There was no new business.

ADJOURNMENT

The meeting of Presbytery was adjourned with a charge and benediction by Moderator Ferrell.

Next Stated Meeting: November 17, 2013, at Second Presbyterian Church, Huntington WV

Cinda Harkess
Recording Clerk

Maureen Wright
Stated Clerk

Pamilla Ferrell
Moderator

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APPENDIX A

ATTENDANCE

INTERIM EXECUTIVE PRESBYTER: Forrest Palmer.

OFFICERS OF PRESBYTERY: Pam Ferrell, Moderator; Maureen Wright, Stated Clerk; Lois Coffey, Treasurer; Cinda Harkless., Recording Clerk (also listed as minister member below).

MEMBERS OF LEADERSHIP TEAM (who are not Ministers or Elder Commissioners): Randy Fife, Nancy Tissue.

COMMISSIONED LAY PASTORS: Jeff Barton, Bill Brown, Roger Eskins, Nancy Martin, Jim Musgrave, Kari Preslar, Cherrie Sizemore, Jean Summerfield.

EDUCATORS: Barbara Palmer, Chris Rogillio.

CORRESPONDING MEMBERS: David Bush (Shenandoah Presbytery), Bruce Macbeth (Shenandoah Presbytery).

MINISTER FROM ANOTHER DENOMINATION: Patricia Jarvis (UM), Dunbar First.

MEMBERS OF PRESBYTERY COMMITTEES: Joyce Armentrout, Jackie Blankinship, Sam Burford, Cyndi Taylor.

STAFF: Claire Butler (also listed as minister member below), Craig Butler (also listed as minister member below), Susan Sharp Campbell (also listed as minister member below), Leslie Curtis, Mark Miller, Karen Robinson, Maureen Wright.

VISITORS (who registered): Wendy Brewster, Mary Anne Collins-Stauffer, Patty Dempsey, Carroll Dunlap, Ann Elliott, Linda Elliott, Gary Epling Dick Hammat, Mike Jarrett, Amy Kesterson, Cindi Kubar, Elaine Matheny, , June Pettit, Mary Pryor, Edna Reed, Garnes Reed, Thomas Van Reenen, Bob Schultz, Melissa Simmons, Ralph Smoot, Jim Sothen, Ann Thayer, Peter Thayer, Mertie Woolcock, Karon Workman, Joanne Yingling.

ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	12/8/12	3/9/13	6/11/13	9/13/13
Accord, Barbara A.	P	P	P	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Allman, Steven	E	P	E	P
Atkins, Ken	AE	AE	AE	AE
Baldwin, Stephen	P	P	P	P
Blakeman, Robin	A	A	P	E
Bondurant, Robert K.	P	AE	AE	AE
Bowen, Ed	P	P	E	P
Bower, David	P	AE	AE	AE
Boyce, Bonnie	A	P	P	P
Buckalew, Ronald W.	P	P	P	P
Butler, Claire	P	P	P	P
Butler, Craig	P	P	P	P
Calebaugh, Kenneth B.	AE	AE	AE	AE
Campbell-Malake, Elizabeth	P	P	P	E

Name of Minister	12/8/12	3/9/13	6/11/13	9/13/13
Campbell, Jacqueline	P	A	P	P
Campbell, Susan Sharp	P	P	P	P
Carroll, R. Leon, Jr.	P	AE	AE	AE
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE
Craven, Doug	A	A	P	P
Didway, Nancy	P	P	P	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	E	A	E	P
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Devon	A	A	A	A
Ducheneau, Mike	A	A	A	A
Dummermuth, Thomas	P	A	A	A
Gamble, Larry	A	P	A	E
Gentry, Calvin P.	AE	AE	AE	AE
Glaser, Joanne	E	P	P	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	A	P	A	E
Haig, Kristine	E	A	A	E
Harkless, Cinda	P	P	P	P
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Hasty, W. D., Jr.	P	P	P	P
Heidt, Paul Douglas	AE	P	AE	AE
Holland, John	A	A	P	E
Hollis, Virginia Kay	AE	AE	AE	AE
Hood, Leonard L.	AE	AE	AE	AE
Howe, Lanny	A	A	A	A
Ihrman, Francis E.	AE	AE	AE	AE
Jenkins, Doug	P	P	P	P
Jenkins, Janet	A	A	A	A
Johnson, Janice	P	P	P	P
Johnson, Rick	E	P	P	E
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Kilbert, Chris	P	A	P	E
Koerner, Charla Waters	E	P	P	P
Koerner, John F.	P	P	P	E
Krum, David P.	A	A	E	A
Kupar, Greg	P	P	P	P
Lamb, Richard C.	AE	AE	P	P
Laukoter, Rob S.	A	P	P	P
Lee, David A.	P	P	P	P
Leitch, James O.	P	AE	AE	AE
Lyles, W. Patterson	P	P	P	P
Mansell, Wm. Franklin, Jr.	P	P	P	P
Maynard, Arvie L.	P	P	AE	P
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	P	A	P	A

Name of Minister	12/8/12	3/9/13	6/11/13	9/13/13
McGrew, Gary S.	E	P	P	E
McGuire, Richard W.	A	A	A	A
McKinnon, John	P	A	P	P
McMorran, William G., Jr.	AE	AE	AE	AE
McMurray, Stewart M.	AE	AE	AE	AE
Minihan, John	E	P	P	E
Minnerly, Douglas A.	A	A	E	E
Mobayed, Richard S.	AE	P	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Moore, John V.	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	A	P	A	A
Neal, Elise	E	P	P	E
Newman, Robert G.	P	P	P	P
Palmer, Harry W.	AE	AE	AE	AE
Parker, Amy S.W.	E	P	P	P
Parsons, Shelly Barrick	E	A	P	E
Pattison, Carl	A	A	A	A
Pendleton, P. Douglas, Jr.	A	P	P	P
Perkins, Chris	P	P	A	P
Posey, Lawton W.	P	AE	AE	AE
Purcell, Boyd C.	AE	P	AE	AE
Ray, Robin	P	P	P	P
Rice, Andrew "Andy"	*	*	*	P
Richards, David P.	P	P	P	P
Riley, John A.	P	P	P	P
Ringe, Charles	P	P	P	P
Roberts, Jim	P	A	E	P
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	AE	P
Romfo, Barbara	P	P	P	P
Romine, Paul D.	P	P	P	P
Ruehl, John	P	P	P	A
Ryan, Patrick "Pat"	*	*	*	P
Seely, Mike	A	P	P	A
Seibel, Frank L. "Skip"	A	P	A	A
Shaffer, David	AE	AE	AE	AE
Shogren, Donna Lee	AE	AE	AE	AE
Smith, Vaughan M.	A	A	P	A
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	E	P	P	A
Spencer, Donald L.	AE	AE	AE	AE
Spransy, George B. Jr.	AE	AE	AE	AE
Spring, Charles M.	AE	AE	AE	AE
Starcher, Kevin	A	P	P	P
Sterling, Julie	A	P	P	E
Stewart, Joan W.	A	P	P	P
Stone, Greg	P	A	A	P
Sutton, Dana W.	A	P	A	A
Sutton, Jean C.	A	A	A	A

Name of Minister	12/8/12	3/9/13	6/11/13	9/13/13
Taylor, J. Dexter	A	P	P	P
Thompson, Dean K.	AE	AE	AE	AE
Vial, Peter	P	P	A	A
Vorderberg, Charles C.	E	A	A	A
Walker, Gary C.	AE	AE	AE	AE
Walther, James A., Jr.	E	P	A	A
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	E	P	A	P
Wilson, Richard B.	P	A	P	A
Wood, Robert M.	E	P	A	E
Woodard, Sara G. (Sally)	P	P	P	P
Wright, Todd	P	P	P	P
Young, Samuel T.	AE	AE	AE	AE
Youngblood, Lucy	E	A	P	A

ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	12/8/12	3/9/13	6/11/13	9/13/13
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	N	Agnes Doyle-Kalland	E	Agnes Doyle-Kalland
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	June Merlino	Mary Beckelhimer	N	June Merlino
Baxter, Dunmore	N	N	N	N
Beckley	Cam Lewis	N	Ann Harkins	Patricia Lester
Beechwood, Parkersburg	E	Cragin Blevins	Ken Bibbee	N
Belington	E	Ed Roberts	E	Ed Roberts
Belle	E	Sara Dye	Sara Dye	E
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	William Nutter	N
Beverly	E	Linda Peterson	E	E
Beverly Hills, Huntington	Terri Effingham	Elinore Taylor	N	Nancy McIntosh
Bradley	N	Lisa Wilson	E	E
Bramwell	N	N	N	N
Bream Memorial, Charleston	Earl Billingsly	Earl Billingsly	N	Earl Billingsly
Bridgeport	N	Joyce Hartzell	N	N
Brush Creek, Ridgeview	N	N	N	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	N
Carmel, Gap Mills	John Furrow	N	N	N
Centerville, Greenville	Petrie Brown	N	N	N
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	N	N	N	N
Church of the Covenant, Hurricane	N	Joe McMillion	Linda Moran	N
Clear Creek	N	N	N	N
Clifton, Maxwellton	Jim Miller	Jim Miller	E	N
Clothier	N	N	N	N

Name of Church	12/8/12	3/9/13	6/11/13	9/13/13
Comfort	N	N	E	Lolita Coon
Community, Arthurdale	E	N	N	N
Davis Memorial, Elkins	Tina Vial	Lynn Proudfoot	Lynn Proudfoot	N
Davis Memorial, Gassaway	Richard Accord	Connie Duffey	Merleen Campbell	Rob Robinson
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	Carolyn Napier	N	John Arbuckle	Carolyn Napier
Eleanor	Ann Elliott	Ann Elliott	Judy Jeffries	N
Elk Hills, Charleston	N	Nancy Vilain	Genene Gourley	Nancy Vilain
Enslow Park, Huntington,	N	Sharon Frazier	Harlan Smith	David Fabry
Falls View, Charlton Heights	N	N	N	N
Fayetteville	Phil Tissue	Jackie Blankinship	Mike Burton	Phil Tissue
First, Bluefield	Melinda Testerman	Jim Godwin	Alan Light	Melinda Testerman
First, Buckhannon	N	N	Steve Hornbeck	Joe Reed
First, Charleston	Joann Daley	Joann Daley	Steve Hopta	Kay Lamb
	Barbara Hopta	Sharon Heidt	Jim McCain	Steve Hopta
	Steve Hopta	Steve Hopta	N	N
First, Clarksburg	Connie Leuliette	Beckie Alvaro	Denver Atkinson	Mary Beth Paletta
First, Colcord	N	N	N	N
First, Dunbar	N	Helen King	David Cisco	Gail Huggins
First, Fairmont	N	Sue Bell	Jim Delong	N
First, Hinton	Hope Larsen	Betty Giles	N	N
First, Huntington	N	Bruce Churton	Becky Elliott	N
	N	Monty Fulton	Jessie McClain	N
First, Kenova	N	N	Judy Forbush	N
First, Kingwood	N	N	N	N
First, Logan	N	Kenneth Nunley	N	N
First, Mannington	N	N	N	N
First, Morgantown	E	Margaret Bolt	Margaret Bolt	E
First, Nitro	N	Dane Ryan	Jack Van Dyke	Larry Harris
First, Oak Hill	Danna Davis	Betty Davis	N	Danna Davis
First, Parkersburg	N	N	Wayne Sanders	N
First, Ravenswood	N	N	N	N
First, Ripley	Carlene Rose	Gary Epling	N	Carlene Rose
First, St. Albans	Jack Rogers	Linda McCallister	Buck Ivey	Adam Greathouse
First, South Charleston	N	N	N	N
First, Terra Alta	N	N	E	N
First, Thomas	N	N	E	N
First, Welch	Wendy Brewster	Vesta Larkin	E	Vesta Larkin
First, Weston	N	N	N	N
First, White Sulphur Springs	Peggy Clements	N	E	Eric Crane
First, Whitesville	N	Mike Lykens	Mike Lykens	N
First, Williamson	N	Susan Conn	Susan Conn	Susan Conn
First, Williamstown	N	Nellie Howard	N	Nellie Howard
Fleming Memorial, Fairmont	Judy Roylance	Mike Yost	Jim Shriver	Rebecca Stivers
Frankford	Linda Boone	E	E	E
Gilbert	N	Jessica Houck	Mandy Lester	Jessica Houck

Name of Church	12/8/12	3/9/13	6/11/13	9/13/13
Glenville	Jim Meads	N	N	Jim Meads
Grace Covenant, Charleston	N	N	N	N
Green Bank, Liberty	N	N	N	N
Harman	N	N	N	N
Highlawn, Huntington,	Larry Lapelle	Charles Woolcock	Larry Lapelle	Charles Woolcock
Highlawn, St. Albans	N	John Poulson	N	Bob Hutton
Hughes River, Cairo	N	N	E	N
Kanawha United, Charleston	Jim Smith	Lisa Smith	Nancy Woodall	N
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	Becky Haddox	N	N	Jack Dilley
Lakeview, Lakebottom	N	N	N	N
Marlinton	N	N	Rick McLaughlin	N
Marsh Fork, Dry Creek	N	N	N	E
McElhenney, Alderson	N	N	N	N
McKinnon, Charleston	N	N	N	N
McLean, Ronceverte	Patty Masters	N	N	N
Mill Creek	E	N	E	E
Milton	N	N	N	N
Mingo	N	N	N	N
Montgomery	N	N	N	N
Mount Hope	Michael Martin	N	N	Mary Alice Casebolt
Mount Pleasant, Sinks Grove	Edna Burwell	N	N	
Oak Grove, Hillsboro	N	Sandra Simmons	Sue Hollandsworth	Sam McNeel
Old Stone, Lewisburg	Jackie Bennett	Carol Bland	Nancy Smallenberger	Criss Haynes
Orgas	N	N	N	N
Parsons	N	N	N	N
Philippi	N	Suzann Murphy	N	N
Pickens	N	N	E	N
Pineville	Betsy Rae Ross	N	Betsy Rae Ross	Betsy Rae Ross
Point Pleasant	N	N	Mary Getty	Carl Matheny
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	N	Patrick Croghan	Patrick Croghan	Patrick Croghan
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	E	N	N	Ken Schmidt
Rome, Proctorville	N	N	N	N
Ronceverte	Kay Smith	Kim Thomas	N	Alan Clower
Ruffner Memorial, Charleston	N	N	Marshall Carper	Pat Posey-Maine
St. Andrew, Pinch	Sam Burford	Greg Pendergrass	Greg Pendergrass	Sandra Burford
St. Marys	N	N	N	N
Salem, Ronceverte	Paige Dickson	N	N	E
Scott Memorial, Bowden	N	N	N	N
Second, Huntington	Jim Johnston	Jenka Lockwood	Stacy Wehrle	Stacy Wehrle

Name of Church	12/8/12	3/9/13	6/11/13	9/13/13
Slatyfork, Big Spring	N	N	N	N
Smithers	N	James Dempsey	E	James Dempsey
South Park, Charleston	Jim Sothen	Larry Sites	Jim Sothen	Larry Sites
Spencer	N	John Norman	Paul Hughes	N
Spring Creek, Renick	Genelle Flippin	N	N	N
Spring Valley, Huntington	N	Beverly Sharp	N	N
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	Jole Davis
Summersville	Elaine Smoot	N	N	Elaine Smoot
Teays Valley, Scott Depot	Elizabeth Thompson	Tony Harrah	David Brown	Elizabeth Thompson
Trinity, Shady Spring	Betty Watson	Betty Watson	N	N
Tygarts Valley, Huttonsville	E	Paul Brady	E	E
Union	Ana Furrow	N	N	N
Upperglade	N	N	N	Joice McMurray
Valley Bend, Beverly	N	Bill Dempsey	N	N
Village Chapel, Charleston	Kathy Kruk	Tish Hodovan	Tish Hodovan	Tish Hodovan
Waverly – Bethel, Waverly	Barb Conlon	Joseph Hammet	Dawn Hammat	Dawn Hammat
Westminster, Charleston	N	N	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	N	Nancy Baldwin	E	E
Zion, Helvetia	N	N	N	N

APPENDIX B

DOCKET

*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and time for fellowship and refreshments
First Time Commissioner Orientation

*10:00 Call to Order

Pam Ferrell, Moderator

Greetings from Fayetteville Presbyterian Church

- Welcome of Teaching Elders Clerk
Maureen Wright, Stated
- Introduction and seating of Visiting Teaching Elders
- Recognition of Ruling Elders attending Presbytery for the first time
- Seating of Corresponding Members
- Statement of Quorum
- Elect Temporary Recording Clerk
- Approval of Docket
- Consent Agenda
Moderator
 - o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
 - o Committee on Bills and Overtures
 - Leadership Team members present

Morning Worship

Announcements: Bluestone Committee, Resource Center, Vocations Committee

Report of the Stated Clerk

Stated Clerk

- Presentation of Procedural Matters

*11:55 Minute for Mission

Claire Butler

*12:00 Recess for Lunch

*12:45 Prayer & Hymn

Moderator

Town Hall Meeting with the Rev. Dr. Neal Presa, Moderator of the 220th General Assembly of the Presbyterian Church (USA)

Report of the Leadership Team

Stephen Baldwin

	- Revised Presbytery Manual Ferrell	Pam
Johnson	Report of the Vocations Committee	Janice Fraser
Randy Fife	Report of the Ministry Committee	
	“Good News from the Pews”	Moderator
Wright	Report of the Mission Committee	Todd
Hasty	Report of the Nominating Committee	W.D.
Parker	Report of the Nurture Committee	Amy Wallace
	Report of Stewardship Committee	
	- 2014 Budget Presentation David Lee	Lois
	- Treasurer’s Report Coffey	Lois Coffey
	- 2012 Financial Review Report	
Palmer	Report of the Interim Executive Presbyter	Forrest
	New Business	
	Completion of Evaluation Forms	
4:00	Anticipated Time of Adjournment with Charge and Benediction by the Moderator	

NEXT Stated Meeting: November 16, 2013 at Second Presbyterian Church, Huntington

- 2014 Presbytery Meetings:
February 18, 2014 at First Presbyterian Church, Parkersburg
May 3, 2014 at the Harless Community Center, Gilbert
August 19, 2014 at First Presbyterian Church, St. Albans
December 13, 2014 at First Presbyterian Church, Fairmont

APPENDIX C

Connecting With the Vision That God Has For Us

Text: Hebrews 10:23-26

© September 14, 2013 by C. Edward Bowen at Fayetteville Presbyterian Church (Meeting of the Pre

When the renowned professor of preaching, Fred Craddock, first graduated from seminary, his initial call was to be the pastor of a small church in eastern Tennessee. The church was in a tiny little village not too far from the town of Oak Ridge. And he was there just at the time when Oak Ridge was turning into a booming city because of the atomic energy work that was being done there. Everywhere you looked, people were moving into town in cars and trucks and RVs. Everywhere you looked, people were setting up housekeeping as best they could, with some people even pitching tents or sleeping in wagons.

Not too far away from all that construction work was the church where Fred Craddock had been called as pastor. It was a picturesque little church – a white frame building, one hundred and twelve years old. The church had a beautiful-sounding organ up in the corner, and every pew had been hand-carved from a giant poplar tree.

After worship one Sunday morning, Rev. Craddock asked the church's leaders to stay after the service for a meeting. He said to them, "We need to launch a real effort to reach out to and connect with all these people who are moving into our area and invite them to our church." One of the leaders responded, "Oh, I don't know. I don't think they'd fit in here. They're just here temporarily, just construction people. They'll end up leaving pretty soon."

"Well," Rev. Craddock said, "We ought to invite them and make them feel at home while they're here." The minister and the church leaders then got into an argument that went on for some time, until eventually they decided that they would meet again following worship on the next Sunday and have a vote. Well, the next Sunday came, and one of the church leaders said, "I move that in order for someone to be a member of this church, you have to own property in the county." Obviously the intent of his motion was to exclude the nearby construction workers, who almost all were renters, not property owners. Another leader said, "I second that." And it passed, with the minister being the only one to vote against it.

Many years later Rev. Craddock and his wife were passing through that part of Tennessee on a trip and decided to get off the highway and see if they could find that church that he had been at. And after a little searching, there it was. The building was still shining white, and the parking lot was full – with cars and trucks and motorcycles. And out front was a great big sign: "Barbecue – all you can eat." The church had ceased to exist, and that building was now a restaurant. When Rev. Craddock and his wife walked inside and saw all the diverse kinds of people who were sitting there at tables, eating barbecue and coleslaw, his wife said, "It's a good thing this isn't still a church; otherwise most of these people wouldn't be welcome here."

Usually in Presbyterian gatherings, when we talk about the importance of making connections, we mean that we want to improve the connections that we have with one another. And how do we bring about those connections? We have meetings. We have session meetings and committee meetings and presbytery meetings and synod meetings and general assembly meetings. We have conferences and convocations and colloquiums. In the name of making

connections, we meet and meet and meet.

But amid all those meetings we have with one another, are we perhaps overlooking the real connections we should be making? Like that little church in Oak Ridge, Tennessee, are we overlooking the connection that God wants us to make with the vision that God has for us, a vision that in turn calls us to connect with the people around us?

In so many of our churches, the most pressing issue seems to be: how can we survive? We look at the diminishing number of people in the pews, and we wonder: how can we survive another decade, another year, another month?

But you want to know the truth? God doesn't give a rat's hind end if your church survives. God doesn't give a rat's hind end if my church survives. God doesn't want us to survive. God wants us to thrive.

Rev. Will Willimon, the retired Methodist bishop and prolific writer, suggests that if a church isn't thriving, if a church isn't growing, the problem isn't that the church is being ineffective; the problem is that the church is being unfaithful. Well, probably most of us hear that and we take offense. And we say, "Well, at our church we don't focus on quantity, we focus on quality."

But read the Bible! On the day of Pentecost, after Peter preached his sermon, some 3,000 people became believers. That's quantity! On one occasion Jesus took fish and bread and fed 4,000 men, in addition to women and children. That's quantity! And on another occasion Jesus took fish and bread and fed 5,000 men, in addition to women and children. That's quantity! If our version of quality isn't leading to quantity, maybe we need to re-evaluate if our definition of quality is what it should be.

It makes me wonder if a committee of Presbyterians were at Jesus' side, instead of feeding 4,000 or 5,000, we would have settled for the feeding of the six, and then given each other high fives and walked away feeling that we had really accomplished something.

I believe that our problem as Presbyterians is that we set our goals far too low. And could it be that that happens because we're not connecting ourselves with the vision that God has for us, a vision in turn that leads us to build connections with the people around us.

The reading from the Bible this morning was from the Letter to the Hebrews, probably not the most popular or beloved book in the Bible. But I believe it speaks words that we need to hear. Professor Tom Long at the Candler School of Theology suggests that the Letter to the Hebrews was originally written for a congregation of Christians who were beginning to lose heart. It was a congregation that was losing members and where those who were hanging on were growing increasingly tired – tired of serving, tired of teaching Sunday school, tired of the spiritual struggles, tired of trying to keep their prayer life going. Do you know any congregations like that?

But in response to that low morale and the discouragement that they were feeling, the author of Hebrews says, "Let us hold fast to the confession of our hope without wavering. And let us consider how to provoke one another to love and good deeds, not neglecting to meet together, as is the habit of some, but encouraging one another, and all the more as you see the Day approaching." In other words, the author of Hebrews is encouraging us to not let go of that connection that we have with God through Jesus, that connection that enables us to keep ourselves focused on the vision that God has for us.

Shortly after I started at the Bates church, I suggested to the session that on a quarterly basis – about four times a year – we would include an invitation to discipleship as part of the Sunday morning worship service, an opportunity for people to come forward and receive a blessing as they decided to commit or re-commit themselves to following in the way of Jesus. Well, when I made that recommendation, of the seven elders there, two went into seizures and a third nearly passed out. That’s what the Baptists do, I was told. You see, when I served in Pittsburgh, to be Presbyterian means to be not Catholic. But here in West Virginia, I’ve learned that to be Presbyterian means to be not Baptist. Another elder said: “What are you going to do when no one comes forward?” Finally, by a 4-3 vote, the session reluctantly approved the recommendation, on the condition that we not sing “Just As I Am” when we did it.

Well, the first time we offered that invitation to discipleship, over $\frac{3}{4}$ of the congregation opted to come forward to commit or re-commit themselves to being Jesus’ followers. It took a lot of self-control afterwards for me not to go up to the dissenting elders and say: “Nyah, nyah, nyah, nyah, nyah!” But I think what that response from the congregation showed is that people have a desire to be connected with Jesus. Yes, they want to be connected with their fellow Christians, but they also have a desire to grow in their connection with God through Jesus, so that might have a bigger and broader understanding of the vision that God has for them as individuals and a bigger and broader understanding of the vision that God has for us as a church.

Back some years ago there was a time when some West Virginia counties were “dry” and others were “wet.” If a county was wet, of course, it meant that it was legal to buy, sell, and drink alcohol there, whereas in the dry counties the buying, selling, and drinking of alcohol was illegal.

Well, it seems that one year there was a vote, a referendum, in one of the counties, and the voters decided to change their country from being dry to being wet. And so right away there was this man who got to work building a bar there in that county so that it would be ready to open on the very first day it was legal to do so. Well, the construction of that bar shocked and alarmed many of the Christians in that area, and so they got together and held an all-night prayer meeting, asking that God would do something to stop that bar from being built. But that night, nothing seemed to happen. And week after week went by, and the Christians in that county became increasingly on edge, because that bar kept getting closer to being ready to open.

One night, though, a powerful thunderstorm rolled through that county. The thunder shook the ground, the rain flooded the creeks and streams, and a bolt of lightning came down and struck that bar, causing it to burn to the ground. The next day the bar owner was so angry, he got a lawyer and sued the Christians. The Christians, not quite sure what to do, also got a lawyer to defend themselves.

When the day came for the trial to begin, the judge sat down on the bench and said, “Well, we don’t know for sure how this case will turn out. But one thing we do right now is that we have a bar owner who believes in the power of prayer and a bunch of Christians who don’t.

What about us? Do we believe in the power of prayer? Are we willing to connect ourselves with God on a deeper level so that we might more fully grasp the vision that God has for us, a vision that beckons us forward as church, a vision that summons us not merely to survive, but to thrive as God’s people?

Fred B. Craddock, *Craddock Stories*, edited by Mike Graves and Richard F. Ward [St. Louis: Chalice, 2001], pp. 28-29.

Thomas G. Long, *Hebrews* (Interpretation: A Bible Commentary for Teaching and Preaching) [Louisville: John Knox, 1997], p. 3.

Based on a story told by Leonard Sweet at the 1998 Festival of Homiletics in Orlando, Florida.

APPENDIX D

PROCEDURAL MATTERS

A. Principles of Parliamentary Law

- | | |
|-------------------|--------------------------------------|
| - Courtesy to all | - One Item at a time |
| - Majority rule | - Respect the rights of the minority |
| - Justice for all | - Partiality for none |

- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the Docket shall be presented in written form."
2. "...each elder elected an officer, Executive Presbyter, or a member of Council of Presbytery shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session, in accordance with G-3.0306."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to professional church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery."

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member ministers, elder commissioners, Commissioned Lay Pastors, Executive Presbyter, Stated Clerk, Recording Clerk, Treasurer, Vice-Moderators, Moderator, and Council Members.

C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery - giving a report, debating a motion, raising questions - will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate - 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

MOTION BASICS

Steps of the Motion

1. *Commissioner* rises and addresses the Moderator.
2. *Moderator* recognizes commissioner and grants the floor.
3. *Commissioner* makes motion. (Commissioner may not debate before the motion is seconded.)
4. *Another commissioner* seconds the motion without recognition from the moderator.
5. *Moderator* states the motion.
6. *Moderator* calls for debate. (Maker of the motion has the privilege of first debate.) All speakers must address the moderator and be recognized by the moderator.
7. *Moderator* states the motion.
8. *Moderator* takes the vote and announces the vote and the results of the vote.
9. *Moderator* states the next order of business.

Seven Useful Motions

1. **Amend.** There are *only* three forms of simple amendment.
 - a. To delete or strike out
 - b. To add or insert
 - c. To strike out and insert

The words proposed for deletion or addition *must be consecutive words*. When the amendment does not involve consecutive words or is longer than a paragraph, the motions “to substitute” (a form of amendment) is used. This is a difficult motion and should *never* be used when the simple form of amendment can be used.

2. **Commit or Refer.** To commit or refer back to committee for further study and amendment allows the consultative process to be used in greater depth. When this motion is made, it needs to state clearly what committee; appointment of the committee, if necessary; the task of the committee; and report time.
3. **Postpone to a Particular Time.** This motion takes precedence over the preceding two and has the power to grant additional time to a particular member or committee or do further study or consultation. It should always be used in preference to “table” because it permits debate on the propriety of postponement.
4. **Limits on Debate.** The assembly always has the power and the moderator the right of suggestion, to limit debate to a particular hour, or extend or shorten speeches according to the necessity of the moment. Limits on the length of speeches are advisable in instances where the issue before the assembly is highly divisive and many members wish to speak.
5. **Previous Question.** The maker of the motion “to move the previous question” (close debate and immediately take the vote) must be recognized by the moderator and the motion must receive a second. *It is never in order when called from the floor*. This motion should never be considered when it is used to prevent legitimate debate.
6. **Lay on the Table.** This motion is seldom necessary. The motion “to postpone” is always preferable because of its lower rank and its “debatability”. Misuse of the subsidiary motion can be a strategy that seriously abridges the rights of the assembly because of its high rank and its adoption by majority vote without debate. The moderator is obliged to explain carefully to the assembly the implications of this motion should it be made.
7. **Consideration by Paragraph or Seriatim.** Consideration by paragraph or seriatim is an incidental motion that may be suggested by the moderator or any two members of the assembly, allowing for orderly consideration of a complex proposal with several different parts, clarifying for the assembly the controversial aspects of the proposal. Each paragraph of the proposal can be amended without finally adopting the new wording until final action on the main motion is amended.

(Adapted from *Parliamentary Procedures in the Presbyterian Church (U.S.A.)* by Marianne L. Wolfe, P.R.P.)

APPENDIX E

MANUAL OF THE PRESBYTERY OF WEST VIRGINIA

SYNOD OF THE TRINITY
PRESBYTERIAN CHURCH (U.S.A.)

I. PREAMBLE

This Presbytery is the corporate expression of the church consisting of all Presbyterian Church (U.S.A.) congregations and teaching elders.

The cooperative mission of congregations and ministers of the Presbytery is given form by God's activity in the world as told in the Bible and understood by faith. We depend upon the Holy Spirit to guide and direct our response to God in all areas of mission and ministry. Above all else, we are bound to God's authority and thus free to live in the lively, joyous reality of God's grace. (F-1.01) We recognize the inconsistencies between the affirmations of our faith and the reality of our contribution to the sinfulness of the world. We confess our complicity in this sinfulness and yearn for the healing and wholeness offered us through our Savior, Jesus Christ. He is Lord of our life and calls us to be God's servants in the world, working to reconcile and heal divisions both within and beyond the church, and thereby to be the provisional demonstration of what God intends for all humanity.

Our mission as a Presbytery is defined in *Book of Order* G-3.03 which challenges our response. Thus, the Presbytery is called:

1. to be a sign in and for the world of the new reality which God has made available to people in Jesus Christ;
2. to tell the good news of salvation by the grace of God through faith in Jesus Christ as the only Savior and Lord; and
3. to undertake this mission even at the risk of losing its life, trusting in God alone as author and giver of life, sharing the gospel, and doing those deeds in the world that point beyond itself to the new reality in Christ.

The following areas of mission seek to provide a vision and firm foundation for the work of the Presbytery in partnership with other governing bodies of the Presbyterian Church (U.S.A.) and in cooperation with other communions of faith.

A. MINISTRY

The Presbytery is called to serve those inside the church—members, congregations, leaders—so that they may grow in faith.

THEREFORE, the Presbytery will develop strategies to

- develop effective preaching and teaching ministry;
- offer nurturing educational programs and events;
- implement an on-going program for congregational participation in church development and church revitalization;
- support special ministries in the area of camping, conferences, youth and young adults, and college students;
- provide for new church development and support;
- encourage celebration of the Reformed tradition and the distinctive nature of Presbyterian interpretation of faith and discipleship.

B. MISSION

The Presbytery is called to serve those in the community—local neighbors and national/international mission partners—to point towards a new reality in Christ.

THEREFORE, the Presbytery will develop ways to

- provide food to the hungry;
- lend support to the aging;
- foster the realization of ownership and participation in local and global mission;

- respond to the needs of victims of disaster, discrimination, hunger, ignorance, and poverty;
- be an advocate for peace and justice;
- provide opportunities for ecumenical dialogue and mission.

C. RELATIONSHIP BUILDING

The Presbytery is called to build relationships with God and one another.

THEREFORE, the Presbytery will develop systems of support through

- closer fellowship and greater participation in mission within clusters of the Presbytery;
- appropriate concern for and oversight of congregations, giving particular attention to smaller congregations;
- training and support for volunteers, especially in education and leadership development;
- pastoral care for church professionals;
- resources for development and personal growth;
- encouragement of individuals to study for ministry.

D. EVALUATION AND REVIEW

As we seek to accomplish our goals, we recognize that risk is involved and it is essential for the Presbytery to provide for evaluation and review of all programs and ministries.

THEREFORE, the Leadership Team will develop a system which ensures assessment of corporate programs and structure (G-3.0108).

Our unity in Christ enables and requires the Presbytery to be open to all persons and to the varieties of talents and gifts of God's people.

The Presbytery will give full expression to the rich diversity within its membership and shall provide for full participation and access to representation in decision-making and employment practices, which will assure a greater inclusiveness leading to wholeness in its emerging life. (*Book of Order* G.3.0103)

II. THE PRESBYTERY

Name

The name of this Presbytery shall be Presbytery of West Virginia.

Boundaries

The Presbytery of West Virginia shall include the Presbyterian Churches (U.S.A.) in all the counties within the boundaries of the state of West Virginia, except those currently within the bounds of the presbyteries of Upper Ohio Valley, in the Northern Panhandle, and Shenandoah, in the Eastern Panhandle. It shall also include the Rome Church in Ohio

Membership

The Teaching Elder membership of the Presbytery shall be as prescribed in the *Book of Order*, G-3.0306.

Clusters

A cluster is a group of churches in relatively close proximity to each other that join together for the purposes of mission, ministry, and relationship building. Clusters may facilitate and encourage multi-church training, committee work, fellowship, education, mission projects, affinity groups, and other decentralized needs as they evolve.

Clusters will be led by Cluster Shepherds chosen from their own cluster. The Administration Committee is responsible for confirming shepherds as recommended to them by the clusters.

123 **III. RESPONSIBILITIES, POWERS AND MEETINGS OF PRESBYTERY**

124
125 Responsibilities and Powers

126 The Presbytery of West Virginia is responsible for the mission and government of the church
127 throughout its geographical district. It therefore has those powers as prescribed in the *Book of Order*.

128
129 Membership

130 Teaching elders and ruling elders shall be enrolled as members of Presbytery as described in the *Book*
131 *of Order*, G-3.0306. Further, each ruling elder elected as an officer of the Presbytery, General
132 Presbyter, or a member of the Leadership Team shall be enrolled as a member of the Presbytery for the
133 term of office, whether or not commissioned by his or her session. Each ruling elder commissioned as
134 a lay pastor shall be granted the privilege of voice and vote at meetings of Presbytery, in accordance
135 with Section G-3.-303. Ruling elders who are moderators of Presbytery committees and ruling elder
136 members of the Leadership Team will have privilege of voice and vote at meetings of Presbytery.

137
138 The privilege of the floor without vote shall be granted to elected lay members of Presbytery's
139 committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the
140 Presbytery.

141
142 The privilege of the floor without vote shall be granted to certified church educators serving the
143 churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who
144 are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b).

145
146 The Leadership Team shall designate at least one meeting annually to which each Session is
147 encouraged to appoint and send a youth advisory delegate. The youth advisory delegate should be a
148 member of the congregation below the age of 22 years, and preferably 16 years or more. Such youth
149 advisory delegates shall be granted the privilege of the floor without vote.

150
151 Member ministers who are honorably retired shall not be listed as "absent without excuse" when they
152 do not attend meetings of the Presbytery.

153
154 Meetings

155 The Presbytery shall hold at least four (4) stated meetings each year, and special meetings if necessary,
156 according to the provision of the *Book of Order* G-3.0304. A called meeting may be held at the request
157 of a committee or the Leadership Team when the business is of an urgent nature that cannot wait until
158 the next stated meeting.

159
160 In the event of catastrophic weather conditions, the Moderator, Chair of the Leadership Team, Stated
161 Clerk, and General Presbyter are authorized to postpone and reschedule meetings of Presbytery,
162 communicating such decisions to all churches as quickly as possible.

163
164 In matters of property, which cannot wait until the next scheduled meeting of Presbytery, decisions
165 may be made by a committee consisting of the Moderator of Presbytery and the Chair of the
166 Leadership Team with the advice of the Trustees and the concurrence of the Stated Clerk, with all such
167 decisions to be reported to the next stated meeting of Presbytery.

168
169 Time and Place of Meetings

170 Meetings shall rotate among the Clusters and be meetings of the whole. Presbytery shall establish the
171 dates and places for its meetings with recommendation from the Leadership Team.

172
173 Corresponding Members

174 Teaching elders who are members of other presbyteries and are serving within the bounds of the
175 Presbytery of West Virginia may be enrolled as corresponding members for the duration of their
176 service in the Presbytery of West Virginia. They shall have the privilege of voice on the floor of
177 Presbytery, but not vote.

178
179 Quorum

180 A quorum for a meeting of Presbytery shall be at least 20% of the teaching elder members, and ruling
181 elder commissioners representing at least 20% of the churches. The only exception to this is a meeting
182 called for the sole purpose of conducting the examination of a candidate or candidates for ordination
183 as teaching elders, together with any business incident to that examination. In this case the quorum
184 shall be 15% of the resident teaching elders and ruling elder commissioners representing 15% of the
185 churches.

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Business and Reports

Each committee shall report regularly to meetings of Presbytery, as necessary.

Each committee reporting to Presbytery shall provide a written copy of its report no later than ten days in advance of the Presbytery meeting.

The General Presbyter, Stated Clerk and Moderator shall allocate times and placements of reports on the docket. In preparation of the docket, chairs of committees shall request time on the docket, and indicate who will give the report. The Leadership Team shall determine any special emphases for the meetings of Presbytery.

No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form

Minutes

In lieu of having the minutes read and approved at the end of a stated or special meeting of Presbytery, any four of the following persons are authorized to review and correct the minutes and report their review to a later meeting of Presbytery: Moderator, Chair of the Leadership Team, Stated Clerk, and Temporary Clerks.

Open Meeting Policy

1. Meetings of the Presbytery are open to any visitors who may wish to attend. Presbytery may choose to go into executive session with a majority vote of the member teaching elders and ruling elder commissioners present, in accordance with *Robert's Rules of Order Newly Revised*.
2. The Presbytery of West Virginia is committed to the principle of openness in regard to the rights of individuals having access to the committees of the Presbytery. Each committee shall make every effort to give public notice of meeting times and places.
3. Meetings of the Presbytery's committees are open to any visitors who may wish to attend. The committee may extend to such persons the privilege of the floor in order that they may take part in the committee's discussion of the business for which they are present. Ordinarily, persons making such presentations are excused from the meeting while the committee deliberates and takes its action. After being informed of the committee's action, such persons are then ordinarily excused so that the committee may resume its business.
4. Each committee has the privilege to go into executive session with a majority vote of the members present, in accordance with *Robert's Rules of Order Newly Revised*.
5. The minutes and records of each committee are the property of that committee and the Presbytery of West Virginia. Consent of the current chairperson of the particular committee and the General Presbyter, or consent of the committee itself, must be given before material from a committee's records is allowed to be released for quotation or publication.

IV. POLICIES

The Presbytery has established a number of policies which can be found as appendices.

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| 1. Sexual Misconduct Prevention Policy | Appendix A |
| 2. Purpose and Policy for Presbytery of West Virginia
Events Involving Children, Youth and Persons
with Disabilities | Appendix B |
| 3. Dissolution of a Church | Appendix C |
| 4. Dismissal of a Church | Appendix D |
| 5. Sabbatical Leave | Appendix E |
| 6. General Assembly Commissioners and Young Adult
Delegate Selection Criteria | Appendix F |

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V. OFFICERS

The Officers of the Presbytery shall be the Moderator, Moderator-Elect, Stated Clerk, Financial Administrator/Treasurer, and Recording Clerk.

Moderator

Mode of Election

Ordinarily the Moderator-elect who was elected at a previous Stated Meeting will become the Moderator for the next year. If the candidate is a teaching elder, the following year the candidate shall be a ruling elder. If the candidate is a ruling elder, the following year the candidate shall be a teaching elder. The Moderator shall serve a term of one (1) year as Moderator followed by one (1) year as Chair of the Leadership Team and is not eligible for reelection. The Moderator shall be installed at the last Stated Meeting of the year, and will take office immediately.

Duties:

The Moderator shall perform the duties as prescribed in the *Book of Order*, G-3.0104. The Moderator will ordinarily preside at services of installation and ordination.

A sum for the Moderator's expenses shall be allotted in the budget of Presbytery.

Moderator-elect

Mode of Election

Upon nomination by the Presbytery's Nominating Committee and election by the Presbytery, this individual shall ordinarily be elected to serve for three years in the following roles: Moderator-Elect, Moderator, and Chair of the Leadership Team. The formula for electing the Moderator shall govern the selection of the moderator-elect candidate. The Moderator-Elect shall be installed at the last Stated Meeting of the year, and will take office immediately.

Duties:

The Moderator-Elect shall prepare for and develop the skills for assuming the role of Moderator and perform any duties as may be determined by the Presbytery. The Moderator-Elect will preside at services of installation and ordination in the absence of the Moderator.

A sum for the Moderator-Elect's expenses shall be allotted in the budget of Presbytery.

Stated Clerk

Mode of Election

See section VIII Personnel. This office may be filled by either a teaching elder or a ruling elder.

At the time of election, the Administration Committee shall present a position description of this office to the Presbytery for approval, which shall include the duties of the Stated Clerk as set forth in this *Manual*, the work time expected (including any vacation and holidays to which the Stated Clerk may be entitled) and a contract which shall contain the terms of employment. (See Appendix H)

The Stated Clerk shall be:

- A. the continuing ecclesiastical officer of Presbytery;
- B. the custodian of all ecclesiastical records;
- C. the custodian of the roll of ministers of Presbytery; and
- D. the parliamentarian for Presbytery.

Duties:

The Stated Clerk shall perform the duties of office as specified in the *Book of Order*, G-3.0104 and G-3.0305 and those other obligatory duties contained in the *Book of Order*. The Stated Clerk will be responsible for the preservation of the history of the Presbytery.

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Recording Clerk

Mode of Election

The Presbytery shall elect, on nomination by the Nominating Committee of Presbytery, a Recording Clerk for a term of five (5) years and who shall be eligible for reelection.

Duties:

The Recording Clerk shall be responsible to and shall assist the Stated Clerk in the performance of the Clerk's duties, and shall, in the absence of the Stated Clerk at Presbytery meetings, serve in that place.

The Recording Clerk shall record the proceedings of Presbytery and submit the minutes promptly with supportive documents to the Stated Clerk.

Honorarium and allowances shall be fixed by the Presbytery upon recommendation of the Administration Committee.

Financial Administrator/Treasurer

Mode of Election

See section VIII Personnel. This office may be filled by either a teaching elder, a ruling elder, or a layperson.

At the time of election, the Administration Committee shall present a position description of this office to the Presbytery for approval, which shall include the duties of the Financial Administrator/Treasurer and a contract, which shall contain the terms of employment. (Appendix I)

The Financial Administrator/Treasurer shall be:

- A. the continuing financial officer of the Presbytery; and
- B. the custodian of all financial records.

Duties:

The Financial Administrator/Treasurer shall fulfill those duties and responsibilities assigned to this office by the Presbytery, and shall, at least annually, submit all records for financial review. The Stewardship Committee shall report the findings of the financial review to the Presbytery.

The Financial Administrator/Treasurer shall be bonded.

VI. LEADERSHIP TEAM

Charge

The Leadership Team is charged to lead the Presbytery by discerning a vision based on our core values, actualizing that vision through our committees and staff, and revising the vision regularly in light of change.

Authority

As the elected leaders of the Presbytery, the Leadership Team holds the authority to act in the best interest of the Presbytery on matters not specifically reserved for the full body, committees, or staff. They are the presiding council of the Presbytery to which others are accountable.

Responsibilities

1. Promote the core values of ministry (service to those inside the church), mission (service to those in the community), and relationship-building (building connections with God and one another).
2. Maintain, revise, and communicate a strategic plan in order that the churches, committees, and staff of the Presbytery may work together towards the same goals.

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3. Provide necessary direction to and/or oversight of committees and staff in order that they may engage the Presbytery on a daily basis in their area of ministry and mission.
4. Ensure PCUSA polity is followed decently and in order (this includes receiving, studying, processing, referring if appropriate, and making recommendations concerning overtures addressed to Presbytery).
5. Plan Presbytery meetings in cooperation with the Stated Clerk (this includes setting the theme, facilitating the logistics, & securing locations, rotating throughout the clusters).

Members

1. The Presbytery shall elect three classes of four members each, totaling 12 members of the Leadership Team. These members should be persons of wisdom, humility, and vision who have earned the trust of the PWV.
2. The Nominating Committee makes nominations, supplemented by those from the floor of the appropriate Presbytery meeting. Vital committees (as defined by the current vision and strategic direction of Presbytery) should be represented, not necessarily by their chairs, but by strong leaders.
3. Each term is three years and may be renewed once. At least one year must pass after serving two consecutive terms before serving again.
4. The immediate past Moderator of the PWV chairs the Leadership Team. She/he votes only in the case of a tie.
5. Two staff members attend the meetings of the Leadership Team--the General Presbyter, acting as Head of Staff, and the Stated Clerk, acting as Recorder. Both have the power of voice but not vote.

Meetings

1. The Leadership Team meets at least quarterly in person approximately one month in advance of four regular meetings of the PWV, preferably in rotating clusters.
2. The first meeting of the year is a 24-hour retreat to plan the year ahead.
3. Regular meetings should be supplemented by affinity groups as needed on particular issues facing the Leadership Team. Such meetings should make use of in-person, phone, and videoconference meetings.
4. Staff members are invited to attend particular meetings and conversations, based on their area of expertise and service and the agenda before the Leadership Team.

VII. COMMITTEES AND AFFINITY GROUPS

The **standing committees** of the Presbytery are (committee descriptions are in Appendix J on the pages indicated):

Administration	Page ____
Bluestone	Page ____
Ministry	Page ____
Mission	Page ____
Nominating	Page ____
Nurture	Page ____
Permanent Judicial Commission	Page ____
Relations	Page ____
Representation	Page ____
Stewardship	Page ____
Trustees	Page ____
Vocation	Page ____

Committee descriptions may be amended by two-thirds vote of the Leadership Team and reported to the Presbytery at its next stated meeting.

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Membership:

All provisions of the *Book of Order* and of this *Manual* pertaining to membership on specific committees shall apply. The size of committees shall be determined by the Leadership Team. When there are not constitutional or *Manual* provisions which require otherwise, ordinarily Presbytery shall seek to elect persons to committees to provide for equal numbers of teaching elders, ruling elders, and laypersons (i.e., one third each) (G-3.0103). Not more than one-half of the membership of any committee shall be teaching elders. Membership on committees shall be on a proportional basis among the Clusters to the degree practical, except where otherwise specified in this *Manual*.

Committees may co-opt people to serve in their assigned area of responsibility. These people will have no vote on the committees asking them to serve. They will not be part of a quorum of the appointing committees. Committees may establish sub-groups, but the committee is ultimately responsible for the sub-group's work. There shall be an annual review by the committee regarding continuation of sub-groups or co-opted members.

Terms:

Except for the Permanent Judicial Commission, committee members ordinarily shall serve a term of three years and are eligible for reelection; however, no person may serve more than six consecutive years on the same committee.

Mode of Election

The Leadership Team shall nominate persons for service on the Nominating Committee and a person to serve as Chair of the Nominating Committee.

The Nominating Committee shall nominate persons for service on all other committees. Members shall be elected in three classes, as nearly equal as possible. Terms of service shall run concurrently with the calendar year, with service to begin January 1.

Nominations for General Assembly commissioners shall be in accordance with the Presbytery policy governing selection of commissioners. (See Appendix F)

The Permanent Judicial Commission shall elect its own Moderator from its membership (D-5.0201).

The Nominating Committee shall nominate a person to serve as Chair of each other committee. Committee Chairs are elected annually, with eligibility for re-election. Each committee shall elect its own secretary, vice chair, or any other officers it deems necessary for doing its work.

In the event a committee's Chair becomes unable to serve, the Moderator of Presbytery is empowered to appoint an Acting Chair to serve until Presbytery can elect a new Chair.

The Nominating Committee shall nominate people to boards such as Kanawha Valley Homes and West Virginia Homes, as needed, adhering to the membership and class requirements of the boards. These boards may recommend names to the Nominating Committee.

The quorum of a committee shall be one-third of its members, except where otherwise specified in the *Book of Order* (including the Permanent Judicial Commission and the Ministry Committee). When a committee is acting as a commission of Presbytery, the quorum shall be a majority of its members. The quorum of the Leadership Team shall be a majority of its members.

Members participating by an electronic means that provides simultaneous aural communication (e.g. Skype, speaker phone, teleconference) shall be considered part of the quorum and shall have privilege of voice and vote. Communications by written means (e.g. fax, e-mail, "chat rooms") are not appropriate for a deliberative process.

Committees are responsible for conducting orientation of their own members. Ordinarily, a person will not be elected to serve on more than one committee at a time.

After a committee member has had two (2) consecutive, unexplained or unexcused absences, the Committee Chair may contact the member and then request the Nominating Committee to nominate a replacement.

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Affinity Groups:

While it can be a challenge to find folks to serve on standing committees, people are more than willing to serve God with one another on issues about which they are passionate. Affinity groups arise in two scenarios:

1. Small, local groups of people who get together for time-limited projects now and then (to work on clean water projects or to arrange a CROP walk, for example), and
2. Standing groups that work under the direction of a committee for a long-term project (the partnership with Nyeri Presbytery in Kenya or the Stewardship of Creation Ministry Team, for example).

Formation

The first type can form wherever and whenever there are sufficient people with passion about an issue or project. The group that forms will seek approval and endorsement of their Session (or Sessions if more than one church's members are involved – as part of a cluster project, for example); but they do not need approval from the Presbytery.

The second type forms by providing the appropriate committee under which their work falls with sufficient information (name of the group, mission statement, project descriptions, and contact information for members) so that the committee can make a recommendation at a Presbytery meeting as to approval and endorsement. The form for providing such information is posted on the Presbytery's web site.

Benefits & Responsibilities

Affinity groups further the core values of the Presbytery in specific and widespread ways. They benefit by being allowed to use Presbytery communications (as space allows) and to request table display space at events or time on the Presbytery agenda. This allows the group to expand their impact and access to carry out mission and ministry.

In return, Affinity groups would be expected to sign a memorandum of understanding acknowledging that they may not act counter to the policies of the Presbytery or misuse the endorsement to claim greater authority than appropriate.

The limits of the Presbytery's endorsement

The Presbytery's endorsement does not mean that Affinity groups have access to Presbytery funds or a claim on the staff's time. It does not permit the group to claim to speak on behalf of the whole presbytery.

VIII. PERSONNEL

As outlined in G-3.0110, the Presbytery may employ staff members to meet the ministry and mission needs of the church. Executive staff members--General Presbyter, Stated Clerk, & Treasurer--are elected by the Presbytery, while other staff members are appointed by the Administration Committee (see the Presbytery's Personnel Manual for further details). Those employed by the Presbytery as interim executive staff may, in extraordinary circumstances, be considered for permanent positions when to do so is in keeping with mission strategy and is approved by a three-quarter vote of the Presbytery.

General Presbyter

1. The General Presbyter shall coordinate ministry, mission, and relationship-building, as these are the core values of the Presbytery of West Virginia. The General Presbyter shall be the facilitator of the Presbytery and fulfill the responsibilities outlined in the *Book of Order* G-9.0701.
2. The General Presbyter shall be elected using an open search process. The Nominating Committee is responsible for nominating the search committee in consultation with the Leadership Team and the Administration Committee, which the Presbytery then elects to service.
3. The Administration Committee will conduct an annual performance review of the General Presbyter. Two members of the Leadership Team (appointed by its Chair) shall actively participate in the review. Additional hiring, performance review, and termination information may be found in the Presbytery's Personnel Manual.

Stated Clerk

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1. As detailed in Section V of this Manual, the Stated Clerk is ecclesiastical officer, custodian of rolls and records, and parliamentarian of the Presbytery.
 2. The Stated Clerk shall be elected by the Presbytery on the recommendation of a Search Committee appointed by and working under the Administration Committee. This Search Committee will include voices from Administration as well as other committees and members of the Presbytery to ensure diversity and representation in decision-making.
 3. Hiring, performance review, and termination information may be found in the Presbytery's Personnel Manual.

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Treasurer

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1. As detailed in Section V of this Manual, the Treasurer is the financial officer and custodian of financial records of the Presbytery.
 2. The Treasurer shall be elected by the Presbytery on the recommendation of a Search Committee appointed by and working under the Administration Committee. This Search Committee will include voices from Administration as well as other committees and members of the Presbytery to ensure diversity and representation in decision-making.
 3. Hiring, performance review, and termination information may be found in the Presbytery's Personnel Manual.

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Participation and Representation

573 All administrative staff in the Presbytery shall be filled in accordance with the principles of participation
574 and representation found in the *Book of Order*, G-3.0110.
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Other Staff

577 The Administration Committee may hire additional, non-executive staff to positions which fulfill the
578 ministry and mission needs of the churches as outlined by the Leadership Team. These staff persons
579 shall function in accord with this Manual, the Personnel Manual, and an approved position description,
580 which shall include duties and responsibilities, accountability, the process of calling, terms of service,
581 method of annual review of work, and the manner of reelection or termination of employment.
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584 **IX. INITIATION OF PRELIMINARY PROCEDURES IN JUDICIAL PROCESS**
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586 When the Stated Clerk receives notification that the Presbytery is a respondent in a remedial case, as soon
587 as possible the Stated Clerk shall notify the Moderator of Presbytery, who promptly shall appoint a
588 Committee of Counsel of three persons as provided for in Section D-6.0300 of the *Book of Order*. These
589 actions shall be reported to Presbytery at its next meeting.
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591 When the Stated Clerk receives an accusation filed in accordance with Section D-10.0100 of the *Book of*
592 *Order*, as soon as possible the Stated Clerk shall notify the Moderator of Presbytery, who promptly shall
593 appoint an Investigating Committee of three to five persons as provided for in Section D-10.0201 of the
594 *Book of Order*. These actions shall be reported to Presbytery at its next meeting.
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596 When the Stated Clerk receives a request for an Inquiry for Vindication under Section D-9.0000 of the
597 *Book of Order*, the Ministry Committee shall function as Presbytery's "appropriate committee" to ascertain
598 whether it is proper to grant the request (D-9.0101a).
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601 **X. SUSPENSION OF MANUAL**
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603 Presbytery may suspend this *Manual* for a specific purpose at a meeting by a two-thirds majority vote.
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607 **XI. AMENDMENTS**
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609 A majority vote will be necessary to amend this *Manual*, provided the proposed amendment was submitted
610 to the Presbytery, in writing, at the previous stated meeting as information.
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APPENDIX A

SEXUAL MISCONDUCT PREVENTION POLICY

[Policy has already been approved by Presbytery and will be inserted here.]

APPENDIX B

**STATEMENT OF PURPOSE AND POLICY
FOR PRESBYTERY OF WEST VIRGINIA EVENTS
INVOLVING CHILDREN, YOUTH AND PERSONS WITH DISABILITIES**

[Policy has already been approved by Presbytery and will be inserted here]

APPENDIX C

DISSOLUTION OF A CHURCH

[Policy has already been approved by Presbytery and will be inserted here]

APPENDIX D

DISMISSAL OF A CHURCH

[Policy has already been approved by Presbytery and will be inserted here.]

APPENDIX E

SABBATICAL LEAVE

[Policy has already been approved by Presbytery and will be inserted here]

APPENDIX F

**General Assembly Commissioners and
Young Adult Advisory Delegate Selection Criteria**

PREAMBLE

Every two years the General Assembly meets, and the Presbytery of West Virginia elects commissioners and Young Adult Advisory Delegates (YAADs) to attend. The Presbytery’s Nominating Committee prayerfully selects nominees for commissioners, delegates and alternates for every position by following the procedures given below. The Nominating Committee will be guided in its work by the leading of the Holy Spirit, and the appropriate provisions of the Book of Order, particularly F-1.03, F-1.04, and G-3.0302a., keeping in mind the rich diversity found in the membership of our churches. Full consideration shall be given to all persons regardless of racial or ethnic background, age, sex, marital condition, disability, geographical area, or different theological positions.

PRINCIPLES

1. Nominees for GA Commissioners and Young Adult Advisory Delegates (YAAD’s) and alternates shall be selected by the Nominating Committee.
2. Only those who are active in the life of the Presbytery of West Virginia and its member churches will be nominated.
3. Commissioners selected will be expected to be good commissioners, fully engaged in the difficult process of learning how the GA process works; reading advance materials; and attending assigned committee meetings and actively participating in the committee discernment process.
4. Qualifications shall include ability and activity in the life of the Church.
5. Commissioners/ Delegates must have the ability to Interpret and communicate the actions of the GA back to the Presbytery.
6. Teaching Elders must be serving within the bounds of the Presbytery; serving on staff of a congregation, or in a Validated Ministry.
7. Alternates will not be guaranteed to be the primary commissioner to the next GA, but will be eligible to re-apply to be considered in the next nominating process.

674 **PROCEDURES (Criteria)**

- 675 1. Selection of Teaching Elder Commissioners:
- 676 A. Applications are made to the Nominating Committee, by those interested in serving as GA
- 677 Commissioners.
- 678 B. Nominees must have been ordained at least 5 years before applying, and must be in active
- 679 service. Honorably Retired members will not be considered.
- 680 C. The Nominating Committee can apply a Point System to further determine eligibility: one
- 681 point for every year of ordained service as a PC(USA) minister, or one point for every year
- 682 since last attended GA as a commissioner, plus one point for every year served in the
- 683 Presbytery of West Virginia.
- 684 D. Candidates should have a record of regular participation in meetings of Presbytery, a history
- 685 of having worked on Presbytery committees, and have demonstrated a basic knowledge of the
- 686 functioning of higher governing bodies.
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- 688 2. Selection of Ruling Elder Commissioners:
- 689 A. Application by those interested in serving as GA Commissioner, with an endorsement from
- 690 the member's church session; including the date of the session meeting when endorsement
- 691 given.
- 692 B. A history of having worked in ministry of the church, whether as an active member of the
- 693 church session or not.
- 694 C. A record of serving in higher councils, on presbytery committees, and/or as a commissioner
- 695 to presbytery meetings.
- 696 D. d When considering the qualifications of the Ruling Elder nominees, the Nominating
- 697 Committee will:
- 698 1. attempt to balance representation between large/small churches
- 699 2. consider elapsed time since an elder from that church was selected
- 700 3. consider geographic location of that church
- 701
- 702 3. Selection of Young Adult Advisory Delegates:
- 703 A. Application by those interested in serving as YAAD with an endorsement from the member's
- 704 church session, including the date of the session meeting when endorsement given.
- 705 B. Candidate must meet the age guidelines (18-22 years of age).
- 706 C. The YAAD must be one who:
- 707 D. would view the nomination as an honor and an opportunity.
- 708 E. would be willing to do a lot of reading.
- 709 F. has an insight and understanding of complex issues.
- 710 G. has an ability to communicate verbally.
- 711 H. is involved in the local church activities.
- 712 I. The Nominating Committee will attempt to balance representation between large/small
- 713 churches when considering the selection of the Young Adult Advisory Delegate (YAAD).
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715 The above procedures apply to the selection of commissioners, young adult advisory delegates and alternates.

716 Endorsing teaching elders or ruling elders for the position of moderator of the General Assembly follows other

717 procedures that are published by that body.

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APPENDIX G

POSITION DESCRIPTION

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TITLE: General Presbyter Full Time

PURPOSE: The General Presbyter shall facilitate ministry, mission, and relationship, as these are the core values of the Presbytery of West Virginia. The General Presbyter shall be the facilitator of the Presbytery and fulfill the responsibilities outlined in the *Book of Order* G-9.0701.

ACCOUNTABILITY: He/She shall be accountable to the Presbytery through its Administration Committee and Leadership Team.

TERM OF SERVICE: Indefinite

RESPONSIBILITIES:

1. To help the Presbytery relate, listen to, and understand each other, and to help foster experiences of unity in Christ which make our diversity creative.
2. To work with the Leadership Team in developing a vision and strategic direction and then develop commitment to that vision.
3. To affirm and support the creative ministry of pastors and sessions and promote the ministry of the people of God in the world.
4. To be the administrator of the Presbytery. To be head of staff; to develop, supervise, motivate, and coordinate the staff team to provide the needed ministries to carry out the mission of the Presbytery.
5. To be a resource and to provide for the effective functioning of the Administration Committee, Leadership Team, Nominating Committee, Trustees, and other committees of Presbytery as appropriate.
6. To communicate to pastors and sessions, as well as to committees, elected leadership and staff, the validity and value of their ministry, and to express the caring of the Presbytery for its servants.
7. To interpret the needs of the Presbytery to the Synod and General Assembly and the needs of the Synod and the General Assembly to the Presbytery.
8. To participate in the life and/or worship of congregations throughout the Presbytery on a regular basis. (A suggested goal is no more than 35 and no less than 30 visits per year.)

COMPENSATION: Defined in terms of call, reviewed annually by the Administration Committee and approved by the Leadership Team and Presbytery.

EVALUATION: An annual performance interview by the Administration Committee in concert with the Leadership Team. At the end of the five-year term a comprehensive review and evaluation in the same manner.

TERMINATION: By mutual consent of General Presbyter and Presbytery or by action of Presbytery, upon the written recommendation of the Administration Committee. Fair and adequate notification shall be given the General Presbyter.

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PERSON DESCRIPTION

GENERAL PRESBYTER -- PRESBYTERY OF WEST VIRGINIA

The General Presbyter, insofar as is possible, should have these qualifications, characteristics, and abilities:

GENERAL AND PERSONAL:

- 1. A personal commitment to and relationship with God.
- 2. An ordained elder or minister of the Presbyterian Church (U.S.A.).
- 3. Approximately fifteen years of experience in the Presbyterian Church (U.S.A.).
- 4. A leadership style characterized by servanthood, yet dynamic and creative.
- 5. A demonstrated ability to organize his/her time and to exercise discipline in personal life style to the end that time for family and for personal Christian growth is protected.

PROFESSIONAL AND PASTORAL SKILLS:

- 1. Skills in church development and redevelopment, including a special awareness of the opportunities for ministry existing in the small church.
- 2. To advocate, interpret, and help implement best practices from across the Presbyterian Church (U.S.A.)
- 3. An articulate, theologically informed leader who can communicate a vision to others.
- 4. A pastoral, sensitive nature, with ability to affirm, appreciate, mediate and reconcile. Conflict management skills and maintaining appropriate confidentiality are essential.
- 5. A skillful administrator who can plan and organize, who can direct and motivate staff, and who can recognize and utilize talents of volunteers, both lay and clergy.
- 6. The ability to understand and appreciate the way theological, sociological, economic and psychological factors affect the life of the Church.
- 7. An ability to relate to persons of diverse points of view, of different ages, genders and backgrounds.

August 2013

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APPENDIX H

POSITION DESCRIPTION

STATED CLERK

TITLE: Stated Clerk.
[Position description has already been approved by Presbytery and will be inserted here.]

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APPENDIX I

POSITION DESCRIPTION

FINANCIAL ADMINISTRATOR/TREASURER Full Time
[Position description has already been approved by Presbytery and will be inserted here.]

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APPENDIX J

839
840
841
842

COMMITTEE DESCRIPTIONS

[Descriptions to be inserted here]

APPENDIX F

Patrick Ryan

Pat comes to us from Richmond, Virginia where we grew up and earned his Masters of Divinity at Union Presbyterian Seminary after attending Old Dominion University, earning his Bachelors in Human Services Counseling.

Pat is 35 years old. He is the proud uncle of two nephews, Gray and Tate, who wake him up way too early when they visit, but otherwise bring him a great amount of laughter and joy. Pat has served as a Resident Chaplain at Virginia Commonwealth University Medical Center (MCV) where for a year he was immersed in learning and doing pastoral care with all sorts of patients, families, and staff.

Pat comes to us with experience in youth ministry in churches in Norfolk, Virginia and Allentown, Pennsylvania. He also has Junior High youth ministry at his home church, Three Chopt Presbyterian, in Richmond. There, Pat has also taught Senior High and adult Sunday School classes, served as a Ruling Elder, taught 5th grade LOGOS, preached and led many Sunday morning worship services, and chaired the Creative Worship Team—a team that pulls together art, film, literature, and song around Sunday morning scripture passages.

Pat comes to us via the For Such A Time As This program. He's excited to have Kuhn Memorial be his first ordained call to the ministry and is excited to call Barbourville his new home. Pat is a creative writer, a techie, a very bad but still facinated historian of 19th Century America, a film and music fan, and a lover of dark chocolate. He also spends his time off working out at the gym and practicing yoga.

Statement of Faith | Patrick Ryan

I put my trust in God, the Creator who is still creating. God is the One in whom we live and move and have our being. It is only by God's initiative that God is known to us. From the beginning, God has sought to be in covenant relationship with all of us. And in fulfillment of this covenant, God came to live among us in the person of Jesus the Christ.

I put my trust in Jesus Christ, the visible image of the invisible God, the eternal Word made flesh who came to live among us. Through parable and story, through living his life with radical love for all, Jesus teaches us to follow in a new Way, the way of the Kingdom of God. Jesus lived a sinless life of indiscriminate service and compassion to all people. Compassionate to the very end, he lovingly and willingly offered up his life in service to God and for the sake of the world. The cross of Christ is the definitive proclamation that we have a God who was willing to go all the way to death to show us how much we are loved. Dead and buried, on the third day Jesus was resurrected—breaking the powers of sin and death and restoring us to new life. Through his life, death, and resurrection, we are brought into wholeness and into oneness with God.

I put my trust in the Holy Spirit, everywhere in us, among us, and beyond us. The Holy Spirit guides the Church to be the faithful people of God. The Holy Spirit calls us out in mission to share the healing message of Jesus Christ. The Holy Spirit guides us to discern scripture together, helps us in prayer, brings us to faith in Jesus Christ for eternal salvation, and calls the Church together as the people of God.

Our triune God is calling us away from sin and into a deeper and more meaningful relationship with God and with each other, and to be the community of wholeness and compassion to a broken and hurting world.

Through Father, Son, and Holy Spirit, we affirm our unity to one another. We celebrate and are nurtured by God's claim upon our lives through the waters of baptism, and we are sustained by the presence and promises of Christ in the bread and cup of communion.

APPENDIX G

Andrew Rice

I was born in North Carolina, and grew up primarily in the mountains of Western North Carolina. My family initially moved to the mountains because my mother had recently graduated from seminary and taken her first ordained call there. It was a great place to be, and I couldn't help but to develop a fondness for outdoor activities and nature when surrounded by such beauty. I was also quite active in the church growing up, participating in mission trips and youth ministry.

I ended up going to college at Florida Gulf Coast University, where I studied history. I had always had an interest in history, and I think that my interests there have contributed to both my readiness for and sense of the call to ministry. I was actually considering pursuing an advanced degree in medieval history when I felt the call to ministry.

I initially felt called primarily to military chaplaincy, and began studying at Princeton Theological Seminary to follow that. While I maintain that interest and am in the process to become a chaplain in the Army Reserves, my seminary experiences made me realize that God was also calling me to parish ministry. While in seminary, I worked as a student minister at Brick Presbyterian Church in New York City, and also as CPE Chaplain at JFK Medical center in Edison, NJ. These experiences and others made me realize that I had to be open to where God was leading me.

I believe that God has indeed led me to Hillsboro, WV, to serve the wonderful congregation of Oak Grove Presbyterian. When I initially applied to the For Such a Time as This residency program, I had no idea where I would end up. Faith in God's work through that process allowed me to be open to God's call to a place I might never have known about, and I am thankful for the chance to serve.

Andrew Rice

I believe in one almighty and triune God, who created the universe and all that is in it. I believe that God remains active in the universe, and that God directs and guides all Creation to bring about the full realization of the kingdom of heaven with providential care. I believe that the God of Abraham, Isaac, and Jacob is the God whom Jesus called Father.

I believe in Jesus Christ as the only begotten son of the Father. Jesus, who is fully God and fully human, and who is of one being with the Father, has proclaimed the ever-present reign of God. Jesus is the greatest and final revelation of God's love for humanity, a love that humanity has done nothing to deserve and everything to reject. The greatest rejection of God's love was the crucifixion of Jesus. For though Jesus came to heal the sick, refresh the weary, and bind up the brokenhearted, he was reviled and betrayed. And though Jesus suffered under Pontius Pilate, all of humanity is complicit in his rejection. Thankfully, God's love is irrepressible, and God comes to us in spite of ourselves. And Christ's bodily resurrection assures us that not even death may separate us from that love.

I believe in the transformative power of God's love which, borne to us by the Holy Spirit, justifies us and instills within us the desire and ability to be sanctified. I believe that this love reaches out to all people in all places, and is not impeded in any way by whatever false boundaries may imprison human minds. I believe that all humans are created in the image of God, and that all will benefit from the realization of God's truth and guidance revealed to us in the Holy Scriptures.

I believe that the Holy Scripture is the inspired word of God. And, though the Scripture was mediated through the prophets to a particular people in a specific time and place, it presents the eternal truth of God's care for humanity and is relevant to all things. I believe that the Scripture is best honored when, under the guidance of the Holy Spirit, it is reverently and faithfully interpreted by the community of faith in a spirit of compassion and a quest for truth.

I believe that the universal Church, with Christ as head, is to be an instrument of God's redemptive work in the world. I believe that it is the duty of the Church to faithfully proclaim the Gospel to all the ends of the Earth, and to care for all of God's Creation. One component of this care is the regular administration of the sacraments which initiate us and sustain us in the community of faith, and give us the strength to go beyond ourselves. For the Church's interests are not to be confined within the walls of any building or sanctuary. A universal Church must have universal compassion which does not shy away from challenges which seem both unfamiliar and insurmountable. To God nothing is unfamiliar nor insurmountable, and the Church as God's instrument is not only equipped to meet these challenges, but designed to do so.

**Presbytery of West Virginia
2014 Budget Proposals**

ADMINISTRATION	Budget 2013	Proposed Budget 2014	Restricted Fund Support	\$
OFFICE EXPENSES	55,000	60,000		
5105 . Postage				
5110 . Supplies				
5115 . Publications & Subscriptions				
5117 . Presbytery Directory				
5120 . Telephone				
5125 . Utilities				
5130 . Cleaning/Bldg Maintenance				
5135 . Equipment				
5140 . Equipment Maintenance				
5150 . Staff Expenses				
* 5152 Interim Clerical Assistance				
5155 . Insurance - Property				
5160 . Bad Debt Expense				
5165 . Web Site Maintenance				
5168 . Internet Service				
5170 . Loss on Disposal of Asset				
5180 . Bank service fees				
5185 . Miscellaneous				
SALARY & PERSONNEL EXPENSE		305,499		
All Salaries (including housing & utilities)	297,988			
* Interim Clerical Assistance	15,000	-		
Cluster Shepherds	15,000	10,000		
Pension Expense	32,850	35,805		
Medical Insurance Expense	64,595	82,942		
Payroll Taxes	22,528	23,818		
Workers' Compensation	1,100	1,600		
Continuing Education & Professional Expense	12,200	11,200		
Travel & Program Expense	27,500	23,000		
COMMITTEE EXPENSES				
7030 Consultant Fees	1,000	1,000		
7050 Staff Development	1,540	1,540		
7090 Committee Meetings	1,500	1,500		
	547,801	557,904		

**Presbytery of West Virginia
2014 Budget Proposals**

BLUESTONE						
CHRISTIAN NURTURE & WORSHIP						
6376 · Bluestone CIT Program	2,500	2,500	Rachel McC		2,500	
CAMP, CONFERENCE, RETREAT MINST						
7210 · Bluestone Support	40,000	40,000	Rachel McC		10,000	
7290 · Committee Meetings	1,000	1,000				
	43,500	43,500				
MINISTRY						
CONGREGATIONAL DEVELOPMENT						
6008 · Mission Insite	5,000	5,000	MDF		5,000	
COMMITTEE ON MINISTRY						
6130 · CLP Training (cont. ed.)	-	500	Small Church		500	
6140 · Ministry Training	500	500	PEPS		500	
6145 · Kanawha Pastoral Counseling Center	1,000	1,500				
6160 · Professional Development	3,500	3,500				
6165 · Church Professional Orientation	1,000	1,000				
6170 · COM Resources	500	500				
6175 · Congregational Care Travel	500	500				
6185 · Miscellaneous	200	200				
6189 · Emergency Church Assistance	2,000	2,000	Small Church		2,000	
6190 · Committee Meetings	6,000	6,000				
	20,200	21,200				
MISSIONS						
CONGREGATIONAL DEVELOPMENT						
6076 · Missional Church Resources	250					
6077 · Missional Church Development	10,000		Small Church		10,000	
6080 · New Transformation Initiatives	10,000		MDF		10,000	
6081 · NTI-Beckley Project	4,000	-				
SOCIAL & ECUMENICAL MINISTRIES						
6710 · Davis-Stuart	1,500					
6732 · Davis & Elkins	1,500					
6740 · PHEWA Dues	250					
6760 · The Shack NH Support	17,500					
6765 · Tyrand Coop. Ministry Support	2,500		Midland		2,500	
6770 · Westminster Foundation	1,500					
6772 · Davis Mem. Elkins Afterschool	2,000					
6773 · Peer Support	-					
6774 · Bread of Life	-					

**Presbytery of West Virginia
2014 Budget Proposals**

RELATIONS			
GOVERNING BODY EXPENSE			
5310 · Leadership Team/Council	4,000		4,000
5410 · Presbytery Meetings	800		1,366
5415 · Moderator Expenses	1,000		1,000
5420 · General Assembly			4,000 MDF
5430 · Synod	100		
5450 · Denomination Resources	100		
5490 · Committee Expenses			1,000
7010 · Online Newsletter	100		
PRESBYTERIAN WOMEN			
7310 · Presbyterian Women Support	6,030		5,880
	12,130		17,246
REPRESENTATION			
5315 · Committee on Representation	100		100
STEWARDSHIP			
FINANCE & DEVELOPMENT			
5355 · Transition Expenses	12,087		5,000 MDF
Brick & Mortar Grants			15,000 Small Church
6545 · Outside CPA Costs	10,500		15,000
6590 · Committee Meetings	1,000		1,000
	23,587		36,000
TRUSTEES			
5325 · Trustees	1,000		1,000
VOCATIONS			
PREPARATION FOR MINISTRY			
6210 · Care of Candidates	500		1,500
6220 · Annual Consultation	500		-
6230 · Career Counseling	1,000		1,500
6240 · Scholarships	5,000		5,000 Bush
6250 · Conferences	900		900
6260 ALP/CLP Preparation Program			2,000 Small Church
6290 · Committee Meetings	1,500		1,500
	9,400		12,400
TOTAL	770,733		791,865
			102,738

**Presbytery of West Virginia
2014 Budget Proposals**

REVENUE IN SUPPORT OF 2014 BUDGET		
Shared Mission (net of GA & Synod support)	412,919	
Per Capita (net of GA & Synod portions)	204,908	Per capita rate \$28.50
Outside Funding (Presb. Housing & PHP)	46,300	
Small Business Healthcare Tax Credit	15,000	
Interest & Gifts	10,000	
Restricted Fund Support (see allocation of funds used below)	102,738	
	791,865	
		Midland Memorial
		Rachel McClintic Fund
		MDF
		PEPS
		Small Church Fund
		Bush Fund
		Kenya Partnership
	102,738	

**Presbytery of West Virginia
Budget to Actual at Aug 31 to 2013 Budget**

	Actual at 8/31/13	Budget 2013	%	Restricted Fund Support	\$
ADMINISTRATION					
OFFICE EXPENSES					
5105 · Postage	(425.72)	55,000	68%		
5110 · Supplies	4,134.10				
5115 · Publications & Subscriptions	1,579.80				
5117 · Presbytery Directory	1,476.00				
5120 · Telephone	3,536.14				
5125 · Utilities	4,639.79				
5130 · Cleaning/Bldg Maintenance	5,491.71				
5135 · Equipment	2,863.32				
5140 · Equipment Maintenance	4,933.50				
5150 · Staff Expenses	3,398.23				
5155 · Insurance - Property	1,686.85				
5160 · Bad Debt Expense	48.58				
5165 · Web Site Maintenance	1,733.90				
5168 · Internet Service	711.68				
5170 · Loss on Disposal of Asset	-				
5180 · Bank service fees	529.97				
5185 · Miscellaneous	1,000.00				
SALARY & PERSONNEL EXPENSE					
All Salaries (including housing & utilities)	209,793.74	297,988	70%		
Interim Clerical Assistance	-	15,000	0%		
Cluster Shepherds	-	15,000	0%		
Pension Expense	23,447.52	32,850	71%		
Medical Insurance Expense	46,814.03	64,595	72%		
Payroll Taxes	11,885.12	22,528	53%		
Workers' Compensation	784.50	1,100	71%		
Continuing Education & Professional Expense	8,228.46	12,200	67%	Funds of PWV	9,558
Travel & Program Expense	11,474.88	27,500	42%		
Moving Expenses	8,016.00				
COMMITTEE EXPENSES					
7030 Consultant Fees	-	1,000	0%		
7050 Staff Development	1,238.50	1,540	80%	Funds of PWV	1,500
7090 Committee Meetings	715.16	1,500	48%		
	359,735.76	547,801	66%		
BLUESTONE					
CHRISTIAN NURTURE & WORSHIP					

**Presbytery of West Virginia
Budget to Actual at Aug 31 to 2013 Budget**

	Actual at 8/31/13	Budget 2013	%	Restricted Fund Support	\$
6376 · Bluestone CIT Program	2,500.00	2,500	100%	Rachel McClintic Fund	2,500
CAMP, CONFERENCE, RETREAT MINST					
7210 · Bluestone Support	33,333.33	40,000	83%		
7290 · Committee Meetings	456.64	1,000	46%		
	36,289.97	43,500	83%		
MINISTRY					
CONGREGATIONAL DEVELOPMENT					
6008 · Mission Insite	5,000.00	5,000	100%	MDF	5,000
COMMITTEE ON MINISTRY					
6140 · Ministry Training	-	500	0%	PEPS	500
6145 · Kanawha Pastoral Care Center	-	1,000	0%		
6160 · Professional Development	-	3,500	0%		
6165 · Church Professional Orientation	-	1,000	0%		
6170 · COM Resources	-	500	0%		
6175 · Congregational Care Travel	154.00	500	31%		
6185 · Miscellaneous	40.00	200	20%		
6189 · Emergency Church Assistance	-	2,000	0%	Small Church Fund	2,000
6190 · Committee Meetings	4,214.87	6,000	70%		
	9,408.87	20,200	47%		
MISSIONS					
CONGREGATIONAL DEVELOPMENT					
6076 · Missional Church Resources	-	250	0%		
6077 · Missional Church Development	-	10,000	0%	Small Church Fund	10,000
6080 · New Transformation Initiatives	-	10,000	0%	MDF	10,000
6081 · NTI-Beckley Project	-	4,000	0%	MDF	4,000
SOCIAL & ECUMENICAL MINISTRIES					
6710 · Davis-Stuart	750.00	1,500	50%		
6732 · Davis & Elkins College	1,500.00	1,500	100%		
6740 · PHEWA Dues	250.00	250	100%		
6760 · The Shack NH Support	8,750.00	17,500	50%		
6765 · Tyrand Coop. Ministry Support	1,250.00	2,500	50%	Midland Memorial	2,500
6770 · Westminster Foundation	750.00	1,500	50%		
6772 · Davis Mem. Elkins Afterschool	1,000.00	2,000	50%		
6780 · WV Min. of Advocacy & Workcamps	9,700.00	19,400	50%	MDF	15,000
6782 · Deuteronomy Fund - Girl's Place	1,500.00	3,000	50%		
6785 · Child Health Pantry	750.00	1,500	50%		
6787 · REACHH Family Resource Center	750.00	1,500	50%		

**Presbytery of West Virginia
Budget to Actual at Aug 31 to 2013 Budget**

	Actual at 8/31/13	Budget 2013	%	Restricted Fund Support	\$
6790 · Committee Meetings	185.80	2,000	9%		
MISSION INTERPRETATION & STWDSH					
7110 · Mission Itineration	-	250	0%		
7130 · Kenya Partnership	-	1,500	0%	Kenya Partnership Fund	1,500
7165 · Agsten & Clay Missionaries	3,171.90	3,000	106%		
7193 · Conference Support	533.54	1,000	0%		
	30,841.24	84,150	37%		
NOMINATING					
5320 · Nominating Committee	142.85	200	71%		
NURTURE					
CHRISTIAN NURTURE & WORSHIP					
6320 · Resource Center Acquisitions	762.60	1,350	56%		
6321 · Resource Ctr. - Supplies/Equip.	510.42	400	128%		
6322 · Resource Ctr. - Subscriptions	400.00	700	57%		
6323 · Resource Ctr. - Catalog Program	-	415	0%		
6330 · Festival of Faith	(115.05)	500	-23%		
6332 · Church Educators Support	262.95	400	66%		
6335 · Educator/Clergy/CLP Retreat	207.79	1,000	21%		
6345 · Younger Youth Retreat	1,406.49	1,500	94%		
6350 · Older Youth Retreat	-	1,600	0%		
6355 · National Youth Conferences	8,322.35	17,000	49%	Rachel McClintic Fund	7,000
6360 · Youth Council	75.99	500	15%		
6370 · Adult Spiritual Development	-	400	0%		
6380 · Scholarships	-	2,000	0%	1000 MDF; 1000 PEPS	2,000
6385 · Miscellaneous	199.13	200	100%		
6390 · Committee Meetings	288.37	400	72%		
	12,321.04	28,365	43%		
PJC					
5305 · Permanent Judicial Commission	-	300	0%		
RELATIONS					
GOVERNING BODY EXPENSE					
5310 · Council/Leadership Team	3,507.72	4,000	88%		
5355 · Transition Expenses	1,621.03	12,087	0%	MDF	12,087
5410 · Presbytery Meetings	534.14	800	67%		
5415 · Moderator Expenses	59.62	1,000	6%		
5430 · Synod	-	100	0%		

**Presbytery of West Virginia
Budget to Actual at Aug 31 to 2013 Budget**

	Actual at 8/31/13	Budget 2013	%	Restricted Fund Support	\$
5450 · Denomination Resources	359.41	100	359%		
COMMITTEE EXPENSES					
7010 · Online Newsletter	-	100	0%		
PRESBYTERIAN WOMEN					
7310 · Presbyterian Women Support	4,074.78	6,030	68%		
	10,156.70	24,217	42%		
REPRESENTATION					
5315 · Committee on Representation	-	100	0%		
STEWARDSHIP					
FINANCE & DEVELOPMENT					
6545 · Outside CPA Costs	9,079.52	10,500	86%		
6590 · Committee Meetings	211.96	1,000	21%		
	9,291.48	11,500	81%		
TRUSTEES					
5325 · Trustees	16.38	1,000	2%		
VOCATIONS					
PREPARATION FOR MINISTRY					
6210 · Care of Candidates	100.00	500	20%		
6220 · Annual Consultation	-	500	0%		
6230 · Career Counseling	-	1,000	0%		
6240 · Scholarships	1,000.00	5,000	20%	Bush Fund	5,000
6250 · Conferences	-	900	0%		
6290 Committee Meetings	896.90	1,500	60%		
	1,996.90	9,400	21%		
TOTAL	470,201.19	770,733	61%		90,145

**Presbytery of West Virginia
Budget to Actual at Aug 31 to 2013 Budget**

COMPOSITE by COMMITTEE				
	8 months 2013	Budget 2013	%	Restricted Fund & Other Support
ADMINISTRATION	359,736	547,801	66%	11,058
BLUESTONE	36,290	43,500	83%	2,500
MINISTRY	9,409	20,200	47%	7,500
MISSIONS	30,841	84,150	37%	43,000
NOMINATING	143	200	71%	
NURTURE	12,321	28,365	43%	9,000
PERMANENT JUDICIAL COMMISSION	-	300	0%	
RELATIONS	10,157	24,217	42%	12,087
REPRESENTATION	-	100	0%	
STEWARDSHIP	9,291	11,500	81%	
TRUSTEES	16	1,000	2%	
VOCATIONS	1,997	9,400	21%	5,000
TOTALS	470,201	770,733	61%	90,145
SOURCES of SUPPORT				
	8 months 2013	Budget 2013	%	
Shared Mission Support (net of Synod & GA portion)	244,768	417,096	59%	
Per Capita Apportionment (net of Synod & GA portion)	119,395	207,492	58%	
Previous Year Shared Mission & Per Capita	14,292			
Restricted Funds Support	37,538	90,145	42%	
Outside Funding, Investment Earnings & Gifts	42,224	56,000	75%	
	458,218	770,733	59%	

**Presbytery of West Virginia
Statement of Financial Position**

As of Aug. 31, 2013

		08/31/13	08/31/12
ASSETS			
Current Assets			
Checking/Savings			
	1005 · Petty Cash	250.00	250.00
	1012 · Payroll - WesBanco Bank	266.16	2,707.45
	1020 · Cash - United Bank Checking	-13,972.39	14,684.60
	1022 · Cash - United Bank Sweep Acct	281,052.15	447,016.52
	1023 · WV Federal Credit Union	225,259.73	0.00
	1029 · First Community Bank - Fr. Crk.	15,701.52	15,670.34
	1030 · Wells Fargo - MDF		
	1032 · Equities -- Index Fund	825,183.17	721,652.16
	1035 · Fixed Income	501,534.32	510,041.06
	Total 1030 · Wells Fargo - MDF	1,326,717.49	1,231,693.22
	1050 · Wells Fargo Money Market		
	1051 · Wells Fargo MM - PWV	17,469.77	19,540.83
	1052 · Kay Long Memorial Fund	8,361.80	8,350.50
	1053 · Molly Gant Scholarship Fund	12,426.54	11,759.09
	1054 · Kenya Partnership	12,505.22	11,946.22
	1055 · Presbyterian Hunger Program	36,120.60	35,169.86
	1056 · Pack Endowment Fund	202,862.98	202,208.65
	Total 1050 · Wells Fargo Money Market	289,746.91	288,975.15
INVESTMENTS			
	1070 · New Covenant Funds of PWV	208,593.25	187,949.98
	1072 · New Covenant New Ch. Devel	97,155.14	87,540.24
	1074 · New Covenant PEPS	2,649.61	2,730.99
	1075 · New Covenant Slaughter	673.16	613.33
	1076 · New Covenant Riner	45,959.94	44,958.86
	1077 · New Covenant Scholarship	10,259.93	9,938.95
	1078 · New Covenant Seminary Student	19,111.11	17,226.87
	1079 · New Covenant Dickinson	31,903.65	28,746.33
	1080 · New Covenant Bush Fund	141,267.44	129,547.65
	1081 · New Covenant Goin Estate	36.89	349.72
	1084 · New Covenant Midland Mem.	61,797.95	57,853.78
	1086 · New Covenant Lee Beard	592.18	547.54
	1087 · New Covenant Small Church	764,825.69	690,245.54
	1090 · T Rowe Price - Rachel McClintic	701,923.56	615,489.54
	Total INVESTMENTS	2,086,749.50	1,873,739.32
	Total Checking/Savings	4,211,771.07	3,874,736.60
	Accounts Receivable	216.00	448.57

**Presbytery of West Virginia
Statement of Financial Position**

As of Aug. 31, 2013

				08/31/13	08/31/12
Other Current Assets					
	1220	Notes Receivable MDF		25,744.72	28,661.31
	1240	Notes Receivable Riner		27,000.00	25,000.00
	1309	Notes Receivable R. McClintic		153,551.01	158,432.01
	1450	Workers Comp Deposit		247.09	247.09
Total Other Current Assets				206,542.82	212,340.41
Total Current Assets				4,418,529.89	4,087,525.58
Fixed Assets					
	1510	Land		58,000.00	58,000.00
	1520	Building & Grounds		266,777.00	266,777.00
	1530	Furniture & Fixtures		12,624.20	12,624.20
	1540	Capital Equipment		31,111.53	33,490.58
	1550	Software		11,727.46	12,185.46
	1590	Accumulated Depreciation		-220,266.41	-218,331.75
Total Fixed Assets				159,973.78	164,745.49
Other Assets					
	1820	Cash Surrender Value Life Ins.		108,694.35	103,739.99
Total Other Assets				108,694.35	103,739.99
TOTAL ASSETS				4,687,198.02	4,356,011.06
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Other Current Liabilities					
	2010	Benevolence Receipts Payable		648.13	648.13
PAYROLL LIABILITIES					
	2060	State Tax Withheld/Payable		0.00	986.00
	2085	Medical Reimb. Plan Payable		411.35	-2,274.19
Total PAYROLL LIABILITIES				411.35	-1,288.19
Total Other Current Liabilities				1,059.48	-640.06
Total Current Liabilities				1,059.48	-640.06
Total Liabilities				1,059.48	-640.06
Equity					
	3010	Fund Balance Funds of PWV		824,267.11	721,804.81
	3011	Fund Balance - MDF		1,368,599.31	1,283,594.70

Presbytery of West Virginia
Statement of Financial Position
As of Aug. 31, 2013

					08/31/13	08/31/12
				3012 · Fund Balance New Ch. Devel	96,803.12	86,587.26
				3013 · Fund Balance Hunger Prog	21,087.89	27,501.00
				3014 · Fund Balance PEPS	2,639.97	2,700.57
				3015 · Fund Balance Slaughter	669.94	607.23
				3016 · Fund Balance Riner	69,793.07	64,468.67
				3017 · Fund Balance Scholarship	10,210.78	9,841.33
				3018 · Fund Balance Seminary Student	19,041.87	17,039.41
				3019 · Fund Balance Dickinson	31,788.05	28,438.39
				3020 · Fund Balance Bush Fund	140,755.37	128,137.37
				3021 · Fund Balance Goin Estate	36.73	345.92
				3024 · Fund Balance Midland Mem.	61,573.82	57,228.00
				3026 · Fund Balance Lee Beard	589.34	542.17
				3027 · Fund Balance Small Church	762,054.52	682,748.49
				3028 · Fund Balance Kenya Partnership	9,271.64	10,967.98
				3029 · Fund Balance Rachel McClintic	822,263.50	732,844.13
				3030 · Fund Balance Kay Long Memorial	8,350.80	8,372.04
				3031 · Fund Balance Molly Gant Fund	13,487.58	10,979.64
				3032 · Fund Balance Pack Endowment	202,482.35	201,134.40
				Net Income	220,371.78	280,782.61
		Total Equity			4,686,138.54	4,356,651.12
TOTAL LIABILITIES & EQUITY					4,687,198.02	4,356,011.06

2013 Benevolence Pledging & Per Capita Assessment -- alpha by Church					
Church	2013 PLEDGE	2013 Shared Mission Giving at 8/31/13	12/31/11 Mbrship.	2013	2013
				Per Capita (\$28.00/mbr)	Per Capita Rec'd 8/31/13
Alderson	532	532	19	532	532
Alexander Memorial	165	165	9	252	252
Anderson Memorial	1,500	750	35	980	300
Arthurdale	3,234	1,617	59	1,652	826
Bates Memorial	2,520	1,680	155	4,340	2,893
Baxter	500	500	10	280	280
Beckley	18,000	10,500	312	8,736	6,552
Beechwood			98	2,744	1,372
Belington	1,260	840	23	644	429
Belle	1,050	88	13	364	175
Bethlehem		100	18	504	
Beulah Humble	825	825	17	476	476
Beverly			27	756	756
Beverly Hills	1,800		60	1,680	
Big Spring			10	280	
Bluefield First	10,000	5,833	205	5,740	2,870
Bradley	-		21	588	588
Bramwell			24	672	672
Bream Memorial	4,800	2,400	208	5,824	3,493
Bridgeport	8,553	4,989	133	3,724	2,109
Brush Creek	244	244	8	224	224
Buckhannon First	4,500	3,000	34	952	640
Buffalo			4	112	
Canyon Community	1,000	1,000	6	168	168
Centerville	2,468	1,234	41	1,148	574
Ch. of the Covenant - Grafton	1,800	1,200	25	700	467
Charleston First	102,000	58,150	1200	33,600	19,600
Church of Our Saviour	1,850	1,850	18	504	504
Clarksburg First	4,500	2,250	249	6,972	3,486
Clear Creek			18	504	
Clifton	16,800	9,400	181	5,068	3,379
Clothier	50	50	11	308	308
Colcord First	1,500	875	32	896	525
Comfort	1,100	1,100	16	448	448
Davis Mem. - Elkins	13,570	9,047	216	6,048	4,032
Davis Mem. - Gassaway	670	503	54	1,512	972
Dunbar First	1,000	667	77	2,156	1,437
DuPont City			10	280	
Edgewood	4,600	2,300	126	3,528	1,764
Eleanor	1,155	578	26	728	364
Elk Hills	6,516	3,258	87	2,436	1,218
Enslow Park			178	4,984	2,907
Fairmont First	9,282	1,342	171	4,788	4,788
Falls View		840	12	336	200
Fayetteville	6,084	6,084	90	2,520	2,520
Fleming Memorial	3,662	1,831	52	1,456	728
Frankford	1,418	945	25	700	467
Gilbert	0		62	1,736	
Glenville	3,205	3,205	27	756	756
Grace		1,096	34	952	952
Grace Covenant	2,646	1,323	22	616	308
Harman			27	756	756
Highlawn Huntington	18,191	12,127	178	4,984	3,323
Highlawn St. Albans	6,326	4,217	97	2,716	1,811

Church	2013	2013	12/31/11 Mbrship.	2013	2013
	PLEDGE	Shared Mission Giving at 8/31/13		Per Capita (\$28.00/mbr)	Per Capita Rec'd 8/31/13
Hinton First	2,000	1,000	26	728	364
Hughes River/Cairo	500	500	20	560	560
Huntington First	27,127	13,564	546	15,288	7,630
Huntington Second	1,200	1,200	25	700	700
Kanawha United	11,500		156	4,368	
Keller			7	196	196
Kenova			31	868	434
Kesler Memorial	630	315	39	1,092	546
Kingwood First	5,000	3,333	57	1,596	1,064
Kuhn Memorial	4,881	3,254	121	3,388	2,259
Lakeview	829	829	8	224	224
Liberty	1,996	998	17	476	238
Logan First	7,242	4,225	104	2,912	2,912
Mannington First			20	560	
Marlinton			130	3,640	2,427
Marsh Fork	1,000	1,000	15	420	420
McElhenney			12	336	336
McKinnon			49	1,372	
McLean			30	840	
Melrose		768	35	980	980
Mill Creek	4,400	2,200	40	1,120	1,120
Milton	1,575	787	34	952	450
Mingo	86	86	16	448	448
Montgomery	1,678		18	504	
Morgantown First	19,000	11,080	259	7,252	4,226
Mount Hope			32	896	896
Mount Pleasant	-		31	868	868
Mullens First		1,300	31	868	868
Nitro First			104	2,912	1,458
Oak Grove			74	2,072	
Oak Hill First			39	1,092	546
Old Stone	44,415	29,610	399	11,172	7,448
Parkersburg First	-		242	6,776	4,517
Parsons	1,200	600	29	812	406
Philippi	275	138	21	588	294
Pickens	212	212	5	140	140
Pineville	5,298	3,091	38	1,064	621
Pres. Ch of the Cov	1,456	750	98	2,744	1,350
Pt. Pleasant	6,930	3,465	124	3,472	1,734
Ravenswood First	2,646	1,764	38	1,064	709
Red Sulphur Springs	275	275	9	252	252
Richwood	1,800	900	31	868	434
Ripley First	4,742	3,161	52	1,456	971
Riverlawn	5,000	3,500	106	2,968	1,488
Rock Forge			31	868	
Rock Lake	11,165	7,443	141	3,948	2,569
Rome	126	86	15	420	280
Ronceverte	1,617	809	98	2,744	1,372
Ruffner Memorial			47	1,316	
Salem	4,180	2,090	20	560	280
Smithers	1,155	755	15	420	420
South Charleston			214	5,992	4,000
South Park	1,764	1,323	25	700	525
Spencer	500	250	13	364	182
Spring Creek	500		32	896	

Church	2013	2013	12/31/11 Mbrship.	2013	2013
	PLEDGE	Shared Mission Giving at 8/31/13		Per Capita (\$28.00/mbr)	Per Capita Rec'd 8/31/13
Spring Valley	525	394	60	1,680	1,260
St. Albans First	4,274	1,069	258	7,224	1,806
St. Andrew			149	4,172	1,035
St. Marys	220	55	22	616	154
Sugar Grove	1,590	1,590	29	812	812
Summerlee		50	20	560	280
Summersville	1,560	910	75	2,100	1,225
Teays Valley	10,800	6,300	275	7,700	4,410
Terra Alta First	1,850	1,850	27	756	756
Thomas First	4,800	2,800	33	924	544
Trinity	-		29	812	406
Tygart's Valley	4,500	3,000	31	868	868
Union	2,000	1,000	63	1,764	882
Upper Glade	1,980	1,485	63	1,764	1,323
Valley Bend	1,675	1,675	34	952	952
Village Chapel	23,600	9,830	250	7,000	2,917
Waverly-Bethel	1,050	525	23	644	322
Welch First	2,000	1,000	28	784	392
Westminster Chas.	7,182	3,591	27	756	378
Westminster Vienna	3,969	2,646	83	2,324	1,549
Weston First	2,000	2,000	26	728	728
White Sulphur Springs	2,000	1,336	61	1,708	1,144
Whitesville First	1,433	1,433	22	616	616
Whittico Memorial			7	196	
Williamson First			71	1,988	
Williamstown First	4,000	2,004	88	2,464	1,230
Winfield	712	356	46	1,288	644
Zion	730	730	28	784	784
TOTALS	541,226	314,822	10,767	301,476	173,779
<i>Presbytery portion 80%</i>	432,981	251,857		203,819	117,487
<i>GA portion 15%</i>	81,184	47,223		73,969	42,638
<i>Synod portion 5%</i>	270,613	15,741		23,687	13,654
<i>PWV Budget = 417,096</i>					
105 churches pledged	78.4%				
% of budgeted \$\$\$	103.8%				

Bluestone Conference Center, Inc.

Budget to Actual at August 31, 2013

<u>INCOME</u>	<u>Actual</u>	<u>Budget</u>	%	<u>Actual at 8/31/2012</u>
Presbytery support	\$ 33,333	\$ 40,000	83%	\$ 36,667
Grant Subsidy - Rachel McClintic Fund	2,500	2,500	100%	-
Retreats - Bluestone Events	5,023	13,000	39%	2,569
Retreats - Presbyterian	5,299	12,500	42%	5,990
Retreats - Presbytery Affiliate	-	-	0%	-
Retreats - Non-Presbyterian	18,635	25,000	75%	19,358
Summer Camp Registrations	65,395	79,400	82%	69,120
Donations	8,122	5,750	141%	8,084
Friends of Bluestone	31,500	59,900	53%	26,000
Interest	1	-	0%	1
Miscellaneous	1,265	-	0%	1,798
TOTAL INCOME	\$ 171,073	\$ 238,050	72%	\$ 169,586
<u>EXPENSES</u>				
Salaries & Personnel	\$ 74,806	\$ 103,904	72%	\$ 69,566
Office & Administration	14,571	21,780	67%	10,137
Bluestone Committee Expense	498	1,000	50%	460
Plant Operation & Upkeep	49,344	68,900	72%	52,736
Summer Salary & Staff	21,266	25,888	82%	24,075
Summer Program	1,242	1,200	104%	1,718
Summer Trip Camps	5,860	9,750	60%	10,220
TOTAL EXPENSES	\$ 167,588	\$ 232,422	72%	\$ 168,911
NET INCOME (excluding Store a/c & depreciation expense) = \$3,485				\$ 675
Balance Sheet				
	<u>2013</u>	<u>2012</u>		
<u>ASSETS</u>				
Current Assets	\$ 11,267	\$ 8,166		
Property & Equipment (net of depreciation)	141,588	148,496		
TOTAL ASSETS	\$ 152,855	\$ 156,662		
<u>LIABILITIES</u>				
Payroll Liabilities	\$ 910	\$ 2,026		
Long Term Debt	25,744	28,660		
TOTAL LIABILITIES	\$ 26,653	\$ 30,686		
EQUITY	126,201	125,976		
TOTAL LIABILITIES & EQUITY	\$ 152,855	\$ 156,662		

Friends of Bluestone, Inc.
BALANCE SHEET
As of June 30, 2013 and 2012

ASSETS

	<u>2013</u>	<u>2012</u>
CURRENT ASSETS		
Cash - BB&T	\$ 34,540.95	\$ 43,473.98
Cash in Transit - Thriva/PayPal	<u>400.00</u>	<u>0.00</u>
Total Current Assets	<u>34,940.95</u>	<u>43,473.98</u>
PROPERTY AND EQUIPMENT		
Equipment	<u>2,200.00</u>	<u>2,200.00</u>
Net Property and Equipment	<u>2,200.00</u>	<u>2,200.00</u>
TOTAL ASSETS	<u><u>\$ 37,140.95</u></u>	<u><u>\$ 45,673.98</u></u>

Friends of Bluestone, Inc.
BALANCE SHEET
As of June 30, 2013 and 2012

LIABILITIES AND STOCKHOLDERS' EQUITY

	<u>2013</u>	<u>2012</u>
CURRENT LIABILITIES		
LONG-TERM LIABILITIES		
FUND BALANCE		
Fund Asset Balance	37,140.95	45,673.98
Total Fund Balance	<u>37,140.95</u>	<u>45,673.98</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 37,140.95</u>	<u>\$ 45,673.98</u>

Friends of Bluestone, Inc. INCOME STATEMENT

	1 Month Ended June 30, 2013	1 Month Ended June 30, 2012	6 Months Ended June 30, 2013	6 Months Ended June 30, 2012
Income				
Donations - Churches	\$ 1,237.00	\$ 731.00	\$ 6,906.62	\$ 2,564.33
Donations - Individuals	875.00	400.00	6,871.00	5,985.00
Donations - Restricted	0.00	0.00	0.00	4,184.00
Fundraiser - Kroger Cards	0.00	0.00	285.94	0.00
Golf Tournament Sponsors	0.00	0.00	4,050.00	2,800.00
Golf Registrations	0.00	0.00	3,196.00	5,165.00
Shirt Sales	0.00	0.00	40.00	0.00
Donations In Kind	414.53	0.00	761.99	0.00
Interest Earned	0.25	0.31	1.32	1.59
	<hr/>	<hr/>	<hr/>	<hr/>
Total Income	2,526.78	1,131.31	22,112.87	20,699.92
Operating Expenses				
Distributions to Presbytery				
Camp - Maintenance	414.53	0.00	414.53	0.00
Camp - General Operating Expenses	0.00	0.00	11,500.00	5,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Distributions to Presbytery	414.53	0.00	11,914.53	5,000.00
Direct Expenses				
FOB Major Repairs	0.00	0.00	347.46	0.00
Thrive/PayPal Discount Fee	0.00	0.00	81.65	33.25
Bank Service Charge	0.00	0.00	12.00	0.00
Postage	(5.80)	0.00	47.00	173.68
P O Box Rental	0.00	0.00	88.00	0.00
Fundraising Expenses	0.00	0.00	2,302.85	2,997.50
Licenses & Fees	25.00	0.00	25.00	25.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Direct Expenses	19.20	0.00	2,903.96	3,229.43
	<hr/>	<hr/>	<hr/>	<hr/>
Total Operating Expenses	433.73	0.00	14,818.49	8,229.43
	<hr/>	<hr/>	<hr/>	<hr/>
Net Income (Loss)	\$ 2,093.05	\$ 1,131.31	\$ 7,294.38	\$ 12,470.49
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Friends of Bluestone, Inc.
BALANCE SHEET
As of July 31, 2013 and 2012

ASSETS

	<u>2013</u>	<u>2012</u>
CURRENT ASSETS		
Cash - BB&T	\$ 31,769.95	\$ 26,608.50
Total Current Assets	<u>31,769.95</u>	<u>26,608.50</u>
PROPERTY AND EQUIPMENT		
Equipment	<u>2,200.00</u>	<u>2,200.00</u>
Net Property and Equipment	<u>2,200.00</u>	<u>2,200.00</u>
TOTAL ASSETS	<u>\$ 33,969.95</u>	<u>\$ 28,808.50</u>

Friends of Bluestone, Inc.
BALANCE SHEET
As of July 31, 2013 and 2012

LIABILITIES AND STOCKHOLDERS' EQUITY

	<u>2013</u>	<u>2012</u>
CURRENT LIABILITIES		
LONG-TERM LIABILITIES		
FUND BALANCE		
Fund Asset Balance	<u>33,969.95</u>	<u>28,808.50</u>
Total Fund Balance	<u>33,969.95</u>	<u>28,808.50</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 33,969.95</u>	<u>\$ 28,808.50</u>

Friends of Bluestone, Inc. INCOME STATEMENT

	1 Month Ended July 31, 2013	1 Month Ended July 31, 2012	7 Months Ended July 31, 2013	7 Months Ended July 31, 2012
Income				
Donations - Churches	\$ 6,175.00	\$ 945.00	\$ 13,081.62	\$ 3,509.33
Donations - Individuals	400.00	1,275.00	7,271.00	7,260.00
Donations - Foundations	0.00	2,000.00	0.00	2,000.00
Donations - Restricted	0.00	0.00	0.00	4,184.00
Fundraiser - Kroger Cards	377.50	0.00	663.44	0.00
Golf Tournament Sponsors	0.00	0.00	4,050.00	2,800.00
Golf Registrations	0.00	0.00	3,196.00	5,165.00
Shirt Sales	0.00	0.00	40.00	0.00
Donations In Kind	237.74	0.00	999.73	0.00
Interest Earned	0.21	0.29	1.53	1.88
	<hr/>	<hr/>	<hr/>	<hr/>
Total Income	7,190.45	4,220.29	29,303.32	24,920.21
Operating Expenses				
Distributions to Presbytery				
Camp - Maintenance	0.00	0.00	414.53	0.00
Camp - General Operating Expenses	10,000.00	21,000.00	21,500.00	26,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Distributions to Presbytery	10,000.00	21,000.00	21,914.53	26,000.00
Direct Expenses				
FOB Major Repairs	0.00	0.00	347.46	0.00
Thrive/PayPal Discount Fee	13.91	2.07	95.56	35.32
Bank Service Charge	0.00	0.00	12.00	0.00
Postage	19.80	83.70	66.80	257.38
P O Box Rental	0.00	0.00	88.00	0.00
Marketing	200.00	0.00	200.00	0.00
Fundraising Expenses	127.74	0.00	2,430.59	2,997.50
Licenses & Fees	0.00	0.00	25.00	25.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Direct Expenses	361.45	85.77	3,265.41	3,315.20
	<hr/>	<hr/>	<hr/>	<hr/>
Total Operating Expenses	10,361.45	21,085.77	25,179.94	29,315.20
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Net Income (Loss)	\$ (3,171.00)	\$ (16,865.48)	\$ 4,123.38	\$ (4,394.99)

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