

Recommended Commission To (Ordain and) Install
(Please read Book of Order G.-3.0109b and W-4.4000 before completing)

PRESBYTERY OF WEST VIRGINIA

520 Second Avenue, South Charleston, WV 25303

Tel. 304-744-7634

Church(es): _____

Minister of Word & Sacrament to be Ordained/Installed: _____

Date of Service: _____

Time: _____ Place: _____

Sacrament of the Lord's Supper (check as appropriate) *will* ___ / *will not* ___ be observed.

Suggested Members of the Commission (Ministers of Word & Sacrament and Ruling Elders from the Presbytery of West Virginia; at least 5 persons):

Commission Chair (Moderator or his/her designee): _____

Ministers: (1) _____

[Must be members of WV Presbytery] (2) _____

(3) _____

Ruling Elders: (1) _____ Church: _____

[No more than one of the elders from any one church] (2) _____ Church: _____

(3) _____ Church: _____

Others to be invited to sit with the commission as guests (indicate name, address, and presbytery if a Minister or church if a Ruling Elder):

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Tentative Assignments in the Service of Installation:

Chair (the Moderator) to preside and propound constitutional questions to minister:

Ruling Elder(s) to propound constitutional questions to the congregation(s):

To preach the sermon: _____

To charge the minister: _____

To charge the congregation(s): _____

Other Information for Stated Clerk to include in letter which they will send to persons listed above (coordinate with Chair of Commission):

Time & place for Commission to meet: _____

Are ministers to robe? _____ Suggested color for stoles, if any: _____

Other: _____

Please complete in duplicate and return one copy by _____ to:

Presbytery of West Virginia
520 Second Avenue
South Charleston, WV 25303
FAX: 304-744-7649
E-Mail: statedclerk@wvpresbytery.org

Also, a mentor will be appointed for you by the Ministry Committee following your ordination/installation. Do you have any requests or recommendations for your mentor?

For Office Use Only:

Mentor _____

Date Appointed _____