

# MINUTES

of the

# PRESBYTERY OF WEST VIRGINIA

Presbyterian Church (U.S.A.) -- Synod of the Trinity



**STATED MEETING**  
**FIRST PRESBYTERIAN CHURCH**  
St. Albans, West Virginia  
August 19, 2014

**PRESBYTERY OF WEST VIRGINIA**  
Presbyterian Church (U.S.A.)  
Synod of the Trinity

First Presbyterian Church  
St. Albans, WV  
**August 19, 2014**

**ONE HUNDRED TWENTY FIFTH STATED MEETING**

**CALL TO ORDER**

The meeting was called to order at 10:00 a.m. by Moderator Joan Stewart.

**GREETINGS**

Pastor Paul Romine of the St. Albans Presbyterian Church greeted and welcomed Presbytery on behalf of the church.

Stated Clerk Maureen Wright recognized Ruling Elders attending Presbytery for the first time and Corresponding Members David Bush, Bruce Macbeth, John McDonald, and Michael Anderson.

**QUORUM**

Stated Clerk Wright stated there was a quorum present of 53 Teaching Elders and Ruling Elder Commissioners from 42 churches. (Attendance record in Appendix A, pages 104-110.)

**DOCKET**

Stated Clerk Wright presented the docket and moved its adoption. After receiving a second, Presbytery **adopted** the docket. (Appendix B, pages 111-112.)

**CONSENT AGENDA**

**RECOMMENDATIONS:**

1. From the Mission Committee
  - a. That the offering go to the Presbyterian Church (U.S.A.) Young Adult Volunteer (YAV) program, a one year service opportunity for young adults from ages 19 to 30 years. YAVs live in Christian community, deepening and developing their faith while serving in communities of need. (The offering totaled \$1254.00.)
2. From the Stated Clerk
  - a. That the requests for Excused Absences be approved (page 93).

- b. That the request from First Presbyterian Church, Morgantown to transfer the membership of Mr. Clyde Richey from dissolved church, The Shack, to First Presbyterian Church, Morgantown be approved (page 93).
3. From the Ministry Committee
- a. Approval of renewal of a Temporary Supply covenants (page 95).
  - b. Approval of Covenant for Lay Supply (page 95).
  - c. Approval of Terms of Call (page 95).
  - d. Approval of an Honorable Retirement Request (page 95).
  - e. Approval of Moderators of Session (page 96).

### **APPOINTMENTS**

Moderator Stewart appointed as Temporary Clerks: Larryetta Ellis, Randy Fife, George Spransy, and Patricia Lester. She appointed the Leadership Team members present as the Committee on Bills and Overtures.

### **WORSHIP**

Morning worship and celebration of the Lord's Supper was led by Mark Swartz, Liturgist; Nancy Didway, Preacher; Pat Collier, Reaffirmation of Baptism Celebrant; Linda McCallister, Organist; Betty King, Flute, Brian Roberts, Guitar and Pam Ferrell, Keyboard.

### **ANNOUNCEMENTS**

Kari Preslar, Chair of Nurture and Learning, called attention to the information in the packet relating to *Come to the Party* for event for children in grades one through five, and to the Playology event. Todd Wright, Mission Committee Chair, called attention to the New Jersey 'Sandy Clean Up Trip'; Jo Ann Glaser called attention to the Elementary Retreat at Bluestone' and Nellie Howard, Director of the Resource Center, provided information on new resources available as well information about the Prayer Center available for the day.

### **PRESENTATION**

Ed Bowen, of the Nurture Committee, led a presentation on Exploring Possibilities for Ministry with Children and Youth: No Matter the Size of Your Congregation. Elise Neal of First Presbyterian Church, Fairmont, and Jo Ann Glaser, Belington, Beverly and Tygart's Valley churches also made presentations related to small churches.

### **STATED CLERK**

Stated Clerk Wright presented the Stated Clerk's report.

### **Correspondence** (received 4/22/14 through 8/5/14)

- 1. 6/6/14 A letter from the Board of Pensions reflecting the relief of conscience roll: McLean Presbyterian Church, Presbyterian Church of the Covenant, Ronceverte

Presbyterian Church and Ruffner Memorial Presbyterian.

ACTION: Sent response to Board of Pensions noting the omission of First Presbyterian Church, Huntington; copies of the letter filed in church files.

2. 6/9/14 A letter from the Board of Pensions regarding median effective salaries for 2015 and changes in dues based on these salaries.

ACTION: Referred to Ministry Committee for information.

3. 6/26/14 A letter from Synod Stated Clerk, Wayne Yost, and Treasurer, Chantal Atnip, regarding Synod Per Capita apportionment for 2015 of \$2.20, unchanged since 2011.

ACTION: Referred to Lois Coffey and Stewardship Committee for information.

4. 7/10/14 A letter from First Presbyterian Church, Morgantown, requesting the transfer of membership of Mr. Clyde Richey from dissolved church, The Shack, to First Presbyterian Church, Morgantown.

ACTION: Recommend to Presbytery for action, see below.

5. 7/28/14 A letter from First Presbyterian Church, Morgantown, Session expressing concerns regarding the process and manner of the dissolution of co-pastors, Rev. Haig and Rev. Sonnenday.

ACTION: Researching and developing a plan to address the concerns expressed. Clerk Wright announced that the Stated Clerk and Leadership Team Chair together will appoint a three person task force to examine the situation and report back in a timely manner.

#### **RECOMMENDATION:**

1. (CA) That the requests for Excused Absences be approved.
2. (CA) That the request from First Presbyterian Church, Morgantown to transfer the membership of Mr. Clyde Richey from dissolved church, The Shack, to First Presbyterian Church, Morgantown be approved.

#### **INFORMATION:**

1. The minutes of the May 3, 2014 Presbytery meeting have been approved in accordance with the Manual of Presbytery.
2. The Presbytery of West Virginia records for 2013 were reviewed by the Synod of the Trinity. There were three exceptions noted: no report of the Committee on Representation, no minimum terms of call for Christian Educators reported and no alphabetical roster of former PJC members included. There was one delinquency: no report of the mentors for CREs serving churches.
3. The results of the Presbytery Session Records Review and Statistical Reporting are

attached to this report. This year ten review sessions were held, one in each cluster and as well as a final review opportunity at the Presbytery office. Churches not in compliance with G- 3.0108a are highlighted in the report and will be shared with the Ministry Committee. (Appendix C, pages, 113-114.)

4. The Presbytery Summary Statistical Report for 2013 is attached. (Appendix D, pages 115-116.)

### **PROCEDURAL MATTERS**

Stated Clerk Wright presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to 3 minutes per speech. After receiving a second, Presbytery **adopted** the motion. After receiving a second, Presbytery **adopted** the motion by a two-thirds vote. (Appendix E, page 117.)

Stated Clerk moved taking up items for action from Vocations Committee and Ministry Committee at this time. This was seconded and **adopted**.

### **VOCATIONS COMMITTEE**

Moderator Stewart recognized Janice Fraser Johnson who reported for the Vocations Committee.

Beth Stone was introduced as an inquirer and recognized by the Presbytery with a prayer by the Moderator.

### **RECOMMENDATIONS:**

1. Committee recommends that Eric Springer be continued as an Inquirer. This was **approved** unanimously by Presbytery.
2. Met with Karen Kinney candidate from National Capital Presbytery and voted unanimously to approve her examination before the committee, and recommend that she be examined for ordination on the floor of presbytery on August 19, 2014. (This is reflected later in minutes.) (*Autobiographical statement and Statement of Faith included in packet*)

### **INFORMATION:**

1. At the request of Robert Peterson, his status as a Candidate has been transferred and Maureen Wright, Stated Clerk has forwarded his file to Shenango Presbytery.
2. At the request of Richard McLaughlin, Inquirer, the covenant relationship between him, the Vocations Committee and the West Virginia Presbytery has been dissolved.
3. Inquirer Eric Springer met with committee for his Annual Consultation. All relevant forms were completed and signed, goals for the coming year discussed and approved. At this time committee voted to recommend that Eric's Inquirer status be continued.

4. Committee continues to pursue the repayment of McClintic loans with some success.

### **MINISTRY COMMITTEE**

The Moderator recognized Chair Cinda Harkless who reported for the Ministry Committee. She announced that a Sexual Misconduct Workshop led by Rick Wilson will be held September 25, 2014 at the presbytery office.

### **RECOMMENDATIONS:**

1. **(CA)** Renewal of the covenant as Temporary Supply Pastor for Rev. Janet Jenkins and the Teays Valley Church, Scott Depot, April 28-June 1, 2014, be approved. Cash salary-\$1,365; housing allowance- \$240; utilities allowance reimbursement- \$265; social security - &110; auto expenses @IRS rate not to exceed \$120; continuing education-\$25; vacation – 1 week.
2. **(CA)** Renewal of the covenant as Temporary Supply Pastor for Rev. Doug Jenkins and the Teays Valley Church, Scott Depot, April 28-October 30, 2014, be approved. Cash salary-\$13,125; housing allowance-\$9,375; utilities reimbursement-\$1,125; Supplemental Social Security-\$1,956; Board of Pensions; auto expenses @IRS rate estimate, not to exceed \$2250; continuing education-\$375; vacation – 4 weeks; study leave – 2 weeks.
3. **(CA)** Approval of the covenant as Lay Supply Pastor for Christina St. Clair and the Bates Memorial Church, Huntington, June 1-December 31, 2014. Cash salary-\$1711.67 per month; travel expenses @IRS rate not to exceed \$1000 per year; continuing education-\$500 per year; professional allowance-\$500 per year, vacation – 4 weeks per year; study leave – 2 weeks per year.
4. **(CA)** The terms of call for Karen R. Kinney as Teaching Elder at Glenville Presbyterian Church be approved. Terms: Cash salary: \$35,000; free use of manse; manse equity annual payment of \$500; utilities: \$6000; supplement for Social Security: \$3941; vacation: four weeks, including Sundays; study leave: two weeks, planned in consultation with the Session; moving expenses and WV use tax on one auto used for professional purposes; Board of Pensions payments, estimated: \$16,835; auto reimbursement at IRS rate, estimated: \$2000; continuing education and book/professional allowance: \$1000 annually. Start date: September 2, 2014.
5. **(CA)** Approval of request for Honorable Retirement from Rev. Janet Jenkins, effective June 1, 2014.
6. **(CA)** Approval of request for Honorable Retirement from Rev. Dr. Bruce Stevens, effective July 31, 2014.

7. (CA) Appointment of Rev. Jim Robinson as Moderator for the First Spencer Church, Spencer.
8. (CA) Appointment of Rev. Elise Neal as Moderator of the Canyon Community and Rock Forge Churches, Morgantown.
9. (CA) Appointment of Rev. Rick Johnson as Moderator for the Beulah Humble Church, Elizabeth.
10. (CA) Appointment of Rev. Jim Roberts as moderator for Grace Covenant Church, Charleston.
11. (CA) Appointment of Rev. Doug Minnerly as moderator for Westminster Church, Charleston.
12. (CA) Appointment of Rev. Vaughan Smith as moderator for Gilbert Presbyterian Church, Gilbert.
13. Recommend that there be no increase in the salary of Presbytery of West Virginia Minimum Terms of Call for Installed Pastors and Certified Church Educators for 2015. This is in recognition of the impending increase in the Board of Pensions dues rate for 2015. [See Leadership Team Report pages 38-39.]

Cinda Harkless moved Item 13 and it was **approved** by Presbytery.

#### **INFORMATION:**

1. Examined and approved Karen R. Kinney for membership in the Presbytery of West Virginia.
2. Granted Member at Large status to Rev. John Sonnenday.
3. Granted Member at Large status to Rev. Kristine Haig.
4. Received the resignation of Lewis Gravely (RE) from the Ministry Committee. Mr. Gravely has moved out of state. This resignation has been shared with the Nominating Committee.
5. Approved a covenant relationship between Holy Trinity Lutheran Church (ELCA) and Davis Memorial Presbyterian Church, Elkins.
6. Appointed the following members to review and update the current PWV policy related to negotiated dissolution between pastors and congregations: John Arbuckle (RE), Rev. Peter Vial, and Rev. George Spransy.
7. Appointed Jim Wilson (RE) and Susan Perry (RE) to review the General Assembly Permanent Judicial Commission ruling on dismissal policies for churches desiring to

- sever relationships with the PCUSA.
8. Approved request for dissolution between Rev. Doug Pendleton and the Gilbert Church effective September 1, 2014.
  9. Invite presbytery to recognize and celebrate the Christian Education Certification of Kevin Starcher.
  10. Invited presbytery to recognize and celebrate the retirements of Rev. Ron Buckalew and Rev. Janet Jenkins.

Chair Harkless lead the Presbytery in celebrating the Christian Education Certification of Rev. Kevin Starcher, and in the retirements of Rev. Ron Buckalew and Rev. Janet Jenkins.

### **MINUTE FOR MISSION**

Nancy Tissue, Chair of Relations Committee, identified all the Cluster Shepherds and led the Presbytery in a blessing of the Cluster Shepherds.

### **PRAYER AND HYMN**

After a break for lunch, Moderator Stewart reconvened Presbytery with a hymn sing and prayers.

### **VOCATIONS COMMITTEE**

Chair Janice Johnson introduced Candidate Karen R. Kinney who was examined by the Presbytery. Cinda Harkless moved that Ms. Kinney be enrolled as a Teaching Elder in the Presbytery, serving Glenville Presbyterian Church. After discussion, the Presbytery **adopted** the motion.

The Moderator recognized Rev. Charles Ringe, Interim Pastor for Glenville Church, and thanked him for his service to the Church and to the Presbytery, and prayed for him in retirement.

### **STEWARDSHIP COMMITTEE**

The Moderator recognized Lois Coffey, Treasurer, who presented the report of the Stewardship Committee. The Financial Report was highlighted. (Appendix F, pages 118-123.)

Chair David Lee interpreted the 2015 Budget. (Appendix G, pages 124-128.) He highlighted the Authorized Lay Preacher/Commissioned Ruling Elder (ALP/CRE) training program and the Institute for Leaders in the Leadership Team line as receiving increased funding. Also highlighted was the total ILosses of active membership which affects income to the Presbytery. Rev. Lee interpreted Option 1 of the Budget Proposal which will begin to increase revenue.

### **RECOMMENDATIONS:**

1. The Stewardship Committee recommends adoption of the 2015 PWV Budget, proposed



expenses, totaling \$799,350. The motion was **adopted**.

2. The Committee presents three options for support of the 2015 PWV Budget. The committee proposes Option 1 of the Budget Proposal and recommends adoption by the Presbytery. The motion was **adopted**.

### **GOOD NEWS FROM THE PEWS**

Moderator Stewart led the Presbytery in a sharing of good things happening in the local churches.

### **REPORT OF THE GENERAL ASSEMBLY COMMISSIONERS**

The Moderator recognized Young Adult Advisory Delegate, Elly Maddy, and Jim Musgrave Amy Wallace Parker, Robin Ray and Jim Rowe, Commissioners to the 221<sup>st</sup> General Assembly. They reported on their experiences, actions taken by the Assembly and recommendations which will be forthcoming.

### **ADMINISTRATION COMMITTEE**

The Moderator recognized Sharon Rowe who reported for the Administration Committee. She recognized Lois Coffey, Treasurer, and expressed thanksgiving for her service. A gift was presented to her church in her honor. Pam Ferrell led the Presbytery in a special musical tribute to Ms. Coffey, who then led current and former staff members in a chime accompaniment to *Blessed Be the Tie that Binds*.

### **RECOMMENDATIONS:**

That Presbytery approve the call of Rockland L. Poole to the position of Financial Administrator/Treasurer beginning September 1, 2014 and that Mr. Poole join the staff of the Presbytery effective August 20, 2014. Job description and resume follow. (Appendix H, pages 129-130 and Appendix I, pages 131-132.)

### **Compensation Package**

Salary	\$ 43,333
FICA	\$ 3,315
Board of Pensions	\$ 15,167
Continuing Ed	\$ 1,500

Sharon Rowe moved the recommendation and the Presbytery **adopted** the motion.

### **NOMINATING COMMITTEE**

The Moderator recognized Terry Cunningham of the Committee.

### **RECOMMENDATIONS:**

1. The Nominating Committee nominates for **Moderator Elect for 2015** the following:  
Peter Vial – (TE)
2. The Nominating Committee nominates the following persons to serve new or unexpired terms on Presbytery Committees:
  - a. Administration – Class of 2017 – Sharon Rowe (Old Stone, Lewisburg)
  - b. Administration – Class of 2015 – Andy Rice (TE)
  - c. Bluestone – Class of 2017 – John McKinnon (TE)
  - d. Ministry – Class of 2017 – Cinda Harkless (TE)
  - e. Ministry – Class of 2016 – Kellan Sarles (Bluefield, First)
3. The Nominating Committee nominates the following persons to serve as Chairs of the listed committees for 2015:
  - a. Administration – Sharon Rowe
  - b. Bluestone – John McKinnon
  - c. Ministry – Cinda Harkless
  - d. Mission – Greg Kupar
  - e. Nurture – Kari Preslar
  - f. Relations – Nancy Tissue
  - g. Representation – Gary McGrew
  - h. Stewardship – David Lee
  - i. Trustees – John Nesius
  - j. Vocations – Janice Fraser Johnson
4. The Nominating Committee nominates the following person to serve on the Synod Committee – Self Development of People
  - a. Class of 2015 – Jim McCain (Charleston, First)
5. The Nominating Committee nominates the following persons to serve on West Virginia Home Board
  - a. Judy Forbush (Kenova)

There were no nominations from the floor. All nominees were **elected** by the Presbytery.

A concern expressed about the makeup of the Leadership Committee as it relates to the “Jeremiah” recommendations adopted earlier by the Presbytery was referred back to the Committee.

### **REPORT OF THE LEADERSHIP TEAM**

The Moderator recognized Chair Pamilla Ferrell who presented the committee’s report.

**RECOMMENDATIONS:**

1. Approve 2015 Presbytery meeting dates and places:  
Saturday, February 28 – First Presbyterian Church, Charleston  
Thursday, June 11 – Davis & Elkins College, Elkins  
Saturday, August 29 – Edgewood Church, Lewisburg  
Thursday, December 3 – Enslow Park, Huntington

Presbytery **approved** the recommendation.

2. Adopt the following policy regarding changes to Board of Pensions medical coverage beginning in 2015:

*The Presbytery of West Virginia requires all employing organizations to pay the full healthcare and pension dues for participating members and their dependents, giving the Ministry Committee the authority to grant exceptions in extenuating circumstances.*

*Any congregations pleading hardship are to be directed to the Ministry Committee for possible assistance from the Emergency Church Assistance Fund; and*

*Any funds received from the Synod of the Trinity in support of churches experiencing hardships with these costs be directed to and through that Fund of the Ministry Committee.*

Presbytery **approved** the recommendation.

The Chair recognized Stephen Baldwin who interpreted the logo which was used on the day's Worship bulletin.

3. Adopt a new Presbytery logo and mission statement

*The Presbytery of West Virginia is a baptized, covenant people called by God to reflect Christ's love through mission, ministry, and relationships.*

The motion was **adopted** by vote of 56 to 23.

**INFORMATION:**

- A. The following are proposed changes to the Presbytery Manual, presented here as a "first reading" and to be put to vote at the December 13, 2014 Presbytery meeting. Changes are shown in italics.

- 1) In section III Responsibilities, powers and meetings of Presbytery, Membership, paragraph 3:

*"The privilege of the floor without vote shall be granted to certified church educators and other certified church workers serving churches of Presbytery, if*

not enrolled as members of the Presbytery...” (G-2.1102)

Explanation: Church business administrators and church musicians may be certified through their respective Presbyterian professional organizations. The *Book of Order* allows them privilege of the floor if approved by Presbytery.

2) Insert a new paragraph 2 in the same section:

*Churches with memberships of 1 to 500 may send one ruling elder commissioner to meetings of Presbytery. Churches with memberships of 501 to 1,000 may send two ruling elder commissioners. Churches with memberships of 1,001 to 1,500 may send three ruling elder commissioners.*

Explanation: The current *Book of Order* no longer states the number of ruling elder commissioners churches are to send to meetings of Presbytery, leaving that decision to each Presbytery.

- B. The Leadership Team directed the Nominating Committee to bring a slate of nominees to the December Presbytery meeting for a General Presbyter Search Committee.
- C. In preparation for the GP Search Committee to do its work, the Leadership Team will meet September 16th to evaluate where we are as a presbytery, how it's going, and what we need to tweak. Anyone who has a particular concern or comment may send it to Pam Ferrell at [huntgen@aol.com](mailto:huntgen@aol.com).
- D. Presbytery will vote on the proposed amendments to the *Book of Order* at the February 28, 2015 Presbytery meeting. We intend to provide some opportunities in advance of the meeting to discuss the amendments and gain a better understanding. Those opportunities will be announced later.

## **REPORT OF THE TRUSTEES**

The Moderator recognized Chair John Nesius who explained the Presbytery's liability for the action requested below.

### **RECOMMENDATION:**

#### **Rationale:**

The Trustees will be recommending that the Presbytery approve the granting of a Guaranty by the Presbytery to the Presbyterian Church (U.S.A.) for the payment by the First Presbyterian Church of Williamstown of a PILP (Presbyterian Investment and Loan Program) loan in the amount of \$48,000.00 and by such approval authorize the Presbytery's Trustees to execute such documents as the Presbyterian Church (U.S.A.) may require in connection with said Guaranty.

The First Presbyterian Church of Williamstown will restrict certain of its funds and convey a deed of trust on the real estate being acquired with funds from the PILP loan for the benefit of the Presbytery of West Virginia in the event the Presbytery is called

upon to perform under its Guaranty to the Presbyterian Church (U.S.A.) The deed of trust will be released when the First Presbyterian Church of Williamstown has repaid in full its loan from the Presbyterian Church (U.S.A.)

1. Therefore, be it Resolved that:

The Presbytery of West Virginia (“Presbytery Organization”) of the Presbyterian Church (U.S.A.) having received and reviewed the loan application of the First Presbyterian Church of Williamstown, a member in good standing of the Presbytery Organization, approved the loan application and guarantees the repayment of principal and interest on the loan from the Presbyterian Church (U.S.A.), a Corporation (“CLP”), in the amount of \$48,000.00. The officers of the Presbytery Organization as listed on the attached Affidavit/Certificate of Incumbency marked Exhibit A are authorized to sign a Guaranty Agreement for this loan as agents of the Presbytery Organization.

Presbytery **approved** the recommendation.

### **REPORT OF THE BLUESTONE COMMITTEE**

The Moderator recognized Bluestone Committee Chair, John McKinnon. He thanked Mark Miller for his leadership as Director and spoke to the relationships formed and faith developed at camp.

#### **INFORMATION:**

1. Bluestone had a very strong summer camping program serving 255 campers, 36 more than last season. Of those campers, 18 came to camp as a result of the Send-A-Kid to camp campaign. The camp is so grateful to all of the churches who supported us this summer! We are also very grateful to the 36 volunteers who gave us a week and the four others who worked a half week. Your selflessness and dedication is a crucial part of Bluestone’s summer ministry.
2. The Bluestone Camp Committee held a retreat at camp July 7-8. While there the committee got to experience the summer camp program firsthand. We shared meals with the campers and observed some of the program activities. It was wonderful to sit at table with an excited child as they recounted the day’s adventures. The committee also played a round of disk golf on the new Wood Memorial Disk Golf Course. It was a humbling and immensely fun experience. We also spent a lot of time sharing and in discernment about how we felt God was shaping future ministry at Bluestone.
3. This July we ushered in a new use of the camp facility by hosting a week long band camp for Capital High School of Charleston. This camp brought in 130 guests who inaugurated the camp’s new recreation field.
4. Please join us for the Fall Getaway, October 10-12. The Faith Song – Experience God in Heart, Art & Nature promises to refresh and renew you spirit! This retreat is for all ages; for anyone and everyone. Those under 18 must be accompanied by a parent or

guardian.

**NEW BUSINESS**

There was no New Business.

**ADJOURNMENT**

Presbytery was adjourned at 4:20 p.m. with a charge and benediction by the Moderator.

*Next Stated Meeting: December 13, 2014 at First Presbyterian Church, Fairmont.*

Mavis Grant-Lilley  
Recording Clerk

Maureen Wright  
Stated Clerk

Joan Stewart  
Moderator

## APPENDIX A ATTENDANCE

**INTERIM EXECUTIVE PRESBYTER:** Forrest Palmer.

**OFFICERS OF PRESBYTERY:** Joan Stewart, Moderator (also listed as minister member below); Maureen Wright, Stated Clerk; Lois Coffey, Treasurer; Mavis Grant Lilley, Recording Clerk, Randy Fife, Moderator Elect.

**MEMBERS OF LEADERSHIP TEAM (who are not Ministers or Elder Commissioners):** Pam Ferrell, George Lilley, Sharon Rowe, Nancy Tissue.

**COMMISSIONED RULING ELDERS:** Jeff Barton, Pat Collier, Roger Eskins, Tom Hastie, , Kari Preslar, Cherrie Sizemore, Elizabeth Stone, Jean Summerfield.

**CERTIFIED CHRISTIAN EDUCATORS:** Kathryn McCrary, Barbara Palmer.

**EDUCATOR:** Kathryn Maddy.

**CORRESPONDING MEMBERS:** David Bush (Shenandoah Presbytery), Bruce Macbeth (Shenandoah Presbytery), John McDonald (Shenandoah Presbytery)

**LAY MINISTERS:** Jim Dempsey, Bob Schultz.

**PRESBYTERY COMMITTEE CHAIRS (who are not members of Leadership Team):** John Nesius.

**MEMBERS OF PRESBYTERY COMMITTEES:** Joyce Armentrout, Jackie Blankinship, Mike Burton, Terry Cunningham, Frankie McCain.

**STAFF:** Claire Butler (also listed as minister member below), Craig Butler (also listed as minister member below), Susan Sharp Campbell (also listed as minister member below), Leslie Curtis, Nellie Howard, Mark Miller.

**VISITORS (who registered):** Bob Anderson, Patty Dempsey, Linda Elliott, Debbie Gaff, Linda Hagerty, Charlie Howell, Patricia Jarvis, Helen King, Karen Kinney, Elly Maddy, Judy Meads, Kay Mobayed, Bonnie Morrison, Jim Musgrave, Carlene Rose, Chris Sanders, Beverly Sharp, Elizabeth Thompson, Jack VanDyke, Tina Vial.

### ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	11/16/13	2/18/14	5/3/14	8/19/14
Accord, Barbara A.	P	P	E	E
Alford, Ralph Judson, II	AE	AE	AE	AE
Allman, Steven	P	A	P	A
Atkins, Ken	AE	AE	AE	AE
Baldwin, Stephen	P	E	E	P
Blakeman, Robin	P	A	A	P
Bondurant, Robert K.	AE	AE	AE	AE
Bowen, Ed	P	P	P	P
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	P	P	P	E
Buckalew, Ronald W.	P	P	A	P
Butler, Claire	P	P	P	P
Butler, Craig	P	P	P	P
Calebaugh, Kenneth B.	AE	P	AE	AE
Campbell-Malake, Elizabeth	A	P	E	P

<b>Name of Minister</b>	<b>11/16/13</b>	<b>2/18/14</b>	<b>5/3/14</b>	<b>8/19/14</b>
Campbell, Jacqueline	E	P	E	P
Campbell, Susan Sharp	E	P	P	P
Carroll, R. Leon, Jr.	AE	AE	AE	AE
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE
Craven, Doug	E	E	A	AE
Cunningham, Frank	*	E	P	P
Didway, Nancy	P	P	P	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	E	A	E	E
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Devon	A	A	A	A
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	*	P	P	P
Gamble, Larry	E	E	A	A
Gentry, Calvin P.	AE	AE	AE	AE
Glaser, Joanne	P	P	E	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	A	P	P	P
Haig, Kristine	E	A	A	A
Harkless, Cinda	P	P	P	P
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Hasty, W. D., Jr.	P	P	P	E
Heidt, Paul Douglas	AE	AE	AE	AE
Holland, John	P	P	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Hood, Leonard L.	AE	AE	AE	AE
Howe, Lanny	A	A	P	A
Ihrman, Francis E.	AE	AE	AE	AE
Jenkins, Doug	P	P	P	P
Jenkins, Janet	A	A	A	P
Johnson, Janice Fraser	P	E	P	P
Johnson, Rick	P	P	E	P
Johnston, Thomas M., Jr.	AE	AE	P	AE
Kilbert, Chris	P	P	A	E
Koerner, Charla Waters	P	P	A	E
Koerner, John F.	P	P	E	P
Krum, David P.	E	A	A	A
Kupar, Greg	P	P	P	P
Lamb, Richard C.	P	AE	AE	AE
Laukoter, Rob S.	E	A	P	E
Lee, David A.	E	P	E	P
Leitch, James O.	AE	AE	AE	AE
Lyles, W. Patterson	E	P	P	P
Mansell, Wm. Franklin, Jr.	P	P	P	P
Maynard, Arvie L.	P	AE	AE	P
McChesney, Charles S.	AE	AE	AE	AE



<b>Name of Minister</b>	<b>11/16/13</b>	<b>2/18/14</b>	<b>5/3/14</b>	<b>8/19/14</b>
McCoy, William	E	P	A	P
McGrew, Gary S.	A	P	A	AE
McGuire, Richard W.	A	A	A	P
McKinnon, John	E	P	E	P
McMorran, William G., Jr.	AE	AE	AE	AE
McMurray, Stewart M.	AE	AE	AE	AE
Minihan, John	P	A	A	P
Minnerly, Douglas A.	E	E	E	P
Mobayed, Richard S.	P	AE	AE	P
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	A	A	A	A
Neal, Elise	P	P	P	P
Newman, Robert G.	P	P	AE	P
Palmer, Harry W.	AE	AE	AE	AE
Parker, Amy S.W.	P	P	E	P
Parsons, Shelly Barrick	E	P	P	A
Pendleton, P. Douglas, Jr.	P	P	P	P
Perkins, Chris	P	P	A	P
Posey, Lawton W.	AE	AE	AE	AE
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	P	P	E	P
Rice, Andrew "Andy"	P	A	A	E
Richards, David P.	P	P	P	P
Riley, John A.	P	P	P	AE
Ringe, Charles	P	P	E	P
Roberts, Jim	E	A	A	P
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	P	P
Romfo, Barbara	P	A	P	P
Romine, Paul D.	P	P	P	P
Ryan, Patrick "Pat"	P	P	E	P
Seely, Mike	A	P	E	P
Seibel, Frank L. "Skip"	P	E	E	P
Shaffer, David	AE	AE	AE	AE
Shogren, Donna Lee	AE	AE	AE	AE
Smith, Vaughan M.	E	E	A	A
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	E	A	A	A
Spencer, Donald L.	AE	AE	AE	AE
Spransy, George B. Jr.	AE	P	AE	P
Spring, Charles M.	AE	AE	AE	AE
Starcher, Kevin	E	P	A	P
Sterling, Julie	P	P	A	E
Bruce Stevens	*	*	P	AE
Stewart, Joan W.	P	P	P	P
Stone, Greg	A	A	A	A
Sutton, Dana W.	A	P	E	E
Sutton, Jean C.	A	A	A	E
Taylor, J. Dexter	E	P	P	P

<b>Name of Minister</b>	<b>11/16/13</b>	<b>2/18/14</b>	<b>5/3/14</b>	<b>8/19/14</b>
Thompson, Dean K.	AE	AE	P	AE
Vial, Peter	P	P	P	P
Walker, Gary C.	P	AE	AE	AE
Walther, James A., Jr.	P	P	E	P
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	P	E	A	P
Wilson, Richard B.	P	P	A	P
Wood, Robert M.	P	P	E	P
Woodard, Sara G. (Sally)	P	P	P	P
Wright, Todd	P	P	P	P
Young, Samuel T.	AE	AE	AE	AE
Youngblood, Lucy	A	A	A	A

### ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

<b>Name of Church</b>	<b>11/16/13</b>	<b>2/18/14</b>	<b>5/3/14</b>	<b>8/19/14</b>
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	E	E	Agnes Doyle-Kalland	Agnes Doyle-Kalland
Anderson Memorial, Welch	N	N	Emily Yeager	N
Bates Memorial, Huntington	E	N	Wes Walker	Wes Walker
Baxter, Dunmore	E	George Pritchard	N	N
Beckley	Helen Trader	N	Charles McNeel	Patricia Lester
Beechwood, Parkersburg	Jim Carrano	Cragin Blevins	N	N
Belington	Ed Roberts	Rene Poe	E	N
Belle	N	N	E	Eleanor Stanley
Bethlehem, Shinnston,	E	N	N	N
Beulah Humble, Elizabeth	N	Chip Matheny	N	N
Beverly	N	Linda Peterson	E	E
Beverly Hills, Huntington	Carter Seaton	N	N	Terri Effingham
Bradley	Sandy McIntire	E	E	Sandy McIntire
Bramwell	N	N	N	E
Bream Memorial, Charleston	N	Melanie Simpson	Karen Robinson	Karen Robinson
Bridgeport	E	N	N	N
Brush Creek, Ridgeview	N	N	N	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	N
Centerville, Greenville	N	E	Petrie Brown	E
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	N	N	E	N
Church of the Covenant, Hurricane	N	N	N	N
Clear Creek	N	N	N	N
Clifton, Maxwelton	N	E	Barbara McMillion	Barbara McMillion
Clothier	N	N	N	N
Comfort	Marshall Bowne	N	E	Marshall Bowne
Community, Arthurdale	E	E	E	E
Davis Memorial, Elkins	Tina Vial	Lynn Proudfoot	Tina Vial	N

<b>Name of Church</b>	<b>11/16/13</b>	<b>2/18/14</b>	<b>5/3/14</b>	<b>8/19/14</b>
Davis Memorial, Gassaway	Richard Accord	Rob Robinson	Rogers Cunningham	N
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	John Arbuckle	N	E	John Arbuckle
Eleanor	E	Judy Jeffries	N	Judy Jeffries
Elk Hills, Charleston	N	Jean Naylor	N	Frank Gourley
Enslow Park, Huntington,	Marcia Daoust	Linda Brewster	N	N
Falls View, Charlton Heights	E	N	N	N
Fayetteville	Chris Selvey	Mike Burton	N	Betsy Howard
First, Bluefield	Robert Park	N	Bob Perkinson	Kellan Sarles
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	N	N
First, Charleston	Steve Hopta	Joann Daley	Steve Hopta	N
	Andy Ceperley	Nancy Douglas	N	N
	N	N	N	N
First, Clarksburg	Beckie Alvaro	Jack Anderson	E	Wayne Northey
First, Colcord	N	N	N	N
First, Dunbar	David Cisco	Helen King	Helen King	Jim Hill
First, Fairmont	Janet Chittun	Charlene Walker	N	Charlene Walker
First, Hinton	N	N	N	N
First, Huntington	David Smith	N	N	N
First, Kenova	N	N	N	N
First, Kingwood	E	N	N	N
First, Logan	Martha Thornhill	N	Mary Randan	E
First, Mannington	N	N	N	N
First, Morgantown	Margaret Bolt	Linda Hagerty	Margaret Bolt	E
First, Nitro	Dane Ryan	Randy Humphreys	N	N
First, Oak Hill	Margaret Bickford	E	N	N
First, Parkersburg	N	Jean Percy	N	Wayne Sanders
First, Ravenswood	N	N	N	N
First, Ripley	Carlene Rose	N	Carlene Rose	Patti Davis
First, St. Albans	Jack Rogers	Linda Slappe	E	Jim Williams
First, South Charleston	N	N	N	N
First, Terra Alta	E	E	E	E
First, Thomas	E	E	N	E
First, Welch	Wendy Brewster	E	Vesta Larkin	E
First, Weston	N	N	N	N
First, White Sulphur Springs	N	N	E	E
First, Whitesville	Mike Lykens	E	Mike Lykens	E
First, Williamson	Susan Conn	Susan Conn	Susan Conn	Susan Conn
First, Williamstown	E	Jeff Howard	Jeff Howard	Rocky Poole
Fleming Memorial, Fairmont	Paula Akers	Donna Anderson	Charles "Rab" Snider	Judy Roylance
Frankford	Linda Boone	E	Clifford Gillilan	Linda Boone
Gilbert	Brenda Davis	N	Tim Rutledge	Debra Burgess
Glenville	E	E	N	Jim Meads

Name of Church	11/16/13	2/18/14	5/3/14	8/19/14
Grace Covenant, Charleston	N	E	E	Elaine Anderson
Green Bank, Liberty	N	N	N	N
Harman	N	N	N	N
Highlawn, Huntington,	Pam Curtis	Pam Curtis	Pam Curtis	Oliver Fehering
Highlawn, St. Albans	Pat Kapp	Gerald Perry	N	N
Hughes River, Cairo	N	Anne Banks	N	N
Kanawha United, Charleston	N	Lisa Smith	N	Steve Payne
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	E	E	E	E
Kuhn Memorial, Barboursville	N	Steve Gold	E	N
Lakeview, Lakebottom	N	N	N	N
Marlinton	N	N	N	N
Marsh Fork, Dry Creek	E	E	E	E
McElhenney, Alderson	N	N	N	N
McKinnon, Charleston	N	N	E	Sally Snyder
McLean, Ronceverte	N	Carl Bostic	Carl Bostic	Carl Bostic
Mill Creek	E	N	E	E
Milton	N	N	Jim May	N
Mingo	N	N	N	N
Montgomery	E	N	N	N
Mount Hope	Mary Alice Casebolt	E	N	N
Mount Pleasant, Sinks Grove	N	N	N	N
Oak Grove, Hillsboro	Sue Hollandsworth	Bob Quinn	E	Sue Hollandsworth
Old Stone, Lewisburg	Jim Rowe	Jim Coleman	Sharon Rowe	Jim Rowe
Orgas	N	N	N	N
Parsons	N	N	N	N
Philippi	N	E	E	E
Pickens	N	E	E	E
Pineville	N	E	N	N
Point Pleasant	Mary Getty	Terry Liveley	N	Donna Lambert
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	Patrick Croghan	N	N	Patrick Croghan
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	John Soleberg	Kay Rotz	N	Bill Wagner
Rome, Proctorville	Laura Booth	N	N	N
Ronceverte	Kay McCoy	E	N	Alan Clower
Ruffner Memorial, Charleston	N	N	Marshall Carper	N
St. Andrew, Pinch	E	N	E	Robert Bandy
St. Marys	N	N	N	N
Salem, Ronceverte	N	E	E	N
Second, Huntington	Jim Johnston	Esther Cotton	Jenka Lockwood	Stacy Wehrle
Slatyfork, Big Spring	N	N	N	N
Smithers	E	E	N	N
South Park, Charleston	Jim Sothen	Larry Sites	Jim Sothen	Jim Sothen
Spencer	Mary Quick	E	N	Paul Hughes
Spring Creek, Renick	N	N	N	Jeffrey Lewis
Spring Valley, Huntington	Karen Duncan	N	N	N

<b>Name of Church</b>	<b>11/16/13</b>	<b>2/18/14</b>	<b>5/3/14</b>	<b>8/19/14</b>
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	N
Summersville	Ralph Smoot	N	N	N
Teays Valley, Scott Depot	Bob Hansen	Mike Jarrett	N	Bill Hensley
Trinity, Shady Spring	N	N	N	N
Tygarts Valley, Huttonsville	Tammy Swecker	N	E	E
Union	N	N	E	E
Upperglade	N	N	N	N
Valley Bend, Beverly	N	E	N	N
Village Chapel, Charleston	Tish Hodovan	Heather Barry	Tish Hodovan	Lynn Gunnoe
Waverly – Bethel, Waverly	Dawn Hammat	Dick Hammat	E	Barb Conlon
Westminster, Charleston	E	N	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	N	E	John Hannan	N
Zion, Helvetia	N	N	N	N



- Examination of Candidate, Karen R. Kinney

Report of the Ministry Committee (pg. 15-16)

Cinda Harkless

- Recognition of Certified Christian Educator
- Recognition of Retirement, Ron Buckalew & Janet Jenkins

Report of the Stewardship Committee

- Financial Reports (pg. 17-30)  
Lois Coffey
- 2015 Budget Presentation (pg. 27)  
David Lee

“Good News from the Pews”

Moderator

Report of the General Assembly Commissioners

Report of the Administration Committee (pg. 31-35)

Sharon Rowe

- Recognition of Lois Coffey’s service to Presbytery
- Election of Financial Administrator/Treasurer

Report of the Nominating Committee (pg. 36)  
Cunningham

Terry

Report of the Leadership Team (pg. 37-38)  
Pamilla Ferrell

Report of the Trustees (pg. 39)

John Nesius

Report of the Bluestone Committee (pg. 40)  
McKinnon

John

Report of the Relations Committee (pg. 41-42)

Nancy Tissue

New Business

Completion of Feedback Forms

4:30

Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Reports for Information Only:

- Interim Executive Presbyter (pg. 46-47)
- Committee on Representation (pg. 48)

**APPENDIX C - SUMMARY STATISTICAL REPORTS**

City	Church Name	2013 Session Records Review			2013 Statistical Report	
		W/out Exception	W/ Exception	Not Submitted	Completed	Not Completed
Alderson	Alderson		X		X	
Arthurdale	Community	X			X	
Ballard	Red Sulphur			X	X	
Barboursville	Kuhn Memorial	X			X	
Beckley	Beckley	X			X	
Belington	Belington	X			X	
Belle	Belle Presbyterian	X			X	
Belle	DuPont City			X		X
Beverly	Beverly	X			X	
Beverly	Valley Bend	X			X	
Bluefield	First Presbyterian	X			X	
Bradley	Bradley	X			X	
Bramwell	Bramwell	X			X	
Bridgeport	Bridgeport	X			X	
Buckhannon	First Presbyterian	X			X	
Buffalo	Buffalo			X		X
Cairo	Hughes River	X			X	
Charleston	Bream Memorial	X			X	
Charleston	Elk Hills	X			X	
Charleston	First Presbyterian	X			X	
Charleston	Grace Covenant			X		X
Charleston	Kanawha United	X			X	
Charleston	McKinnon		X		X	
Charleston	Ruffner Memorial		X			X
Charleston	South Park	X			X	
Charleston	Village Chapel	X			X	
Charleston	Westminster	X			X	
Charlton Heights	Falls View			X		X
Clarksburg	Church of Our	X			X	
Clarksburg	First Presbyterian	X			X	
Clear Creek	Clear Creek			X		X
Clothier	Clothier			X	X	
Colcord	First Presbyterian			X	X	
Comfort	Comfort		X			X
Dry Creek	Marsh Fork United	X			X	
Dunbar	First Presbyterian	X			X	
Dunmore	Baxter	X			X	
Eleanor	Eleanor	X			X	
Elizabeth	Beulah Humble	X				X
Elkins	Davis Memorial	X			X	
Fairmont	First Presbyterian	X				X
Fairmont	Fleming Memorial	X			X	
Fayetteville	Fayetteville	X			X	
Frankford	Frankford		X		X	
Gassaway	Davis Memorial	X			X	
Gilbert	Gilbert	X			X	
Glenville	Glenville	X			X	
Grafton	Church of the	X			X	
Grassy Meadows	McElhenney			X		X
Green Bank	Liberty			X		X
Greenville	Centerville	X			X	
Harman	Harman			X		X
Helvetia	Zion Presbyterian			X	X	
Hico	Kesler Memorial	X				X
Hillsboro	Oak Grove	X			X	
Hinton	First Presbyterian	X			X	
Huntington	Bates Memorial		X		X	
Huntington	Beverly Hills	X			X	
Huntington	Enslow Park	X			X	
Huntington	First Presbyterian	X			X	
Huntington	Highlawn	X				X
Huntington	Second	X			X	
Huntington	Spring Valley	X				X
Hurricane	Presbyterian	X			X	
Huttonsville	Tygarts Valley	X			X	
Kenova	First Presbyterian		X		X	
Keystone	Whittico Mem.			X		X
Kingwood	First Presbyterian	X			X	



City	Church Name	2013 Session Records Review			2013 Statistical Report	
		W/out Exception	W/ Exception	Not Submitted	Completed	Not Completed
Lakebottom	Lakeview			X	X	
Lewisburg	Edgewood	X			X	
Lewisburg	Old Stone			X	X	
Logan	First Presbyterian	X			X	
Mannington	First Presbyterian			X		X
Marlinton	Marlinton	X			X	
Maxwelton	Clifton Presbyterian			X	X	
Mill Creek	Mill Creek	X			X	
Milton	Milton Presbyterian	X			X	
Mingo	Mingo Presbyterian	X			X	
Montgomery	Montgomery	X			X	
Morgantown	Canyon Community			X		X
Morgantown	First Presbyterian	X			X	
Morgantown	Rock Forge			X		X
Morgantown	Sugar Grove	X			X	
Mount Hope	Mount Hope	X			X	
Nitro	First Presbyterian	X			X	
Oak Hill	First Presbyterian	X				X
Oak Hill	Summerlee	X			X	
Orgas	Orgas Presbyterian			X		X
Parkersburg	Beechwood	X			X	
Parkersburg	First Presbyterian					X
Parsons	Parsons			X	X	
Pence Springs	Keller Presbyterian			X		X
Philippi	Philippi	X				X
Pickens	Pickens	X			X	
Pinch	Saint Andrew	X			X	
Pineville	Pineville			X		X
Point Pleasant	Point Pleasant	X			X	
Proctorville	Rome Presbyterian			X		X
Ravenswood	First United	X			X	
Renick	Spring Creek	X			X	
Richwood	Richwood			X		X
Ridgeview	Brush Creek	X				X
Ripley	First Presbyterian	X			X	
Ronceverte	McLean			X		X
Ronceverte	Ronceverte	X			X	
Ronceverte	Salem Presbyterian	X				X
St. Albans	First Presbyterian	X			X	
St. Albans	Highlawn	X			X	
St. Albans	Riverlawn	X			X	
St. Marys	St. Marys			X		X
Scott Depot	Teays Valley	X			X	
Shady Spring	Trinity Presbyterian	X			X	
Shinnston	Bethlehem			X		X
Sinks Grove	Mount Pleasant			X		X
Slatyfork	Big Spring			X		X
Smithers	Smithers	X			X	
South Charleston	First Presbyterian	X			X	
South Charleston	Rock Lake	X			X	
Spencer	Spencer	X			X	
Stony Bottom	Alexander			X	X	
Summersville	Summersville		X		X	
Terra Alta	First Presbyterian	X			X	
Thomas	First Presbyterian		X			X
Union	Union Presbyterian	X			X	
Upperglade	Upperglade	X			X	
Vienna	Westminster			X		X
Waverly	Waverly Bethel	X			X	
Welch	Anderson Memorial			X		X
Welch	First Presbyterian	X			X	
Weston	First Presbyterian	X			X	
White Sulphur	First Presbyterian	X			X	
Whitesville	First Presbyterian	X				X
Williamson	First Presbyterian	X			X	
Williamstown	First Presbyterian	X			X	
Winfield	Winfield	X			X	



# Presbytery Report 2013

**Presbytery Number**      420751  
**Name**                      West Virginia

**Address**                    520 2nd Ave  
**City/State**                S Charleston, WV 25303-1311  
**Phone**                     304-744-7634  
**Email**                      [office@wvpresbytery.org](mailto:office@wvpresbytery.org)  
**Web Site**                 [www.wvpresbytery.org](http://www.wvpresbytery.org)  
**Fax**                         [304-744-7649](tel:304-744-7649)

**Membership**

Prior Active Members      **10628**

**Gains**

17 & Under                    **54**  
 18 & Over                     **101**  
 Certified                      **72**  
 Other                          **52**

**Total Gains**                **279**

**Losses**

Certified                      **272**  
 Deaths                       **206**  
 Other                          **624**

**Total Losses**              **1102**

**Total Active Members**    **9805**

Baptized                      **507**  
 Other Participants            **367**  
 Total Adherents              **10679**  
 Female Members              **5820**

**Average Attendance**      **4186**

**Affiliate Members**        **141**

**Baptisms**

Child Baptisms              **68**  
 Adult Baptisms              **21**

**Officers**

Male Session                **338**  
 Female Session              **380**  
 Male Deacons               **54**  
 Female Deacons              **112**

**Age Distribution of Active Members**

	<b>Male</b>	<b>Female</b>
25 & Under	<b>380</b>	<b>363</b>
26 - 45	<b>510</b>	<b>670</b>
46 - 55	<b>423</b>	<b>579</b>
56 - 65	<b>602</b>	<b>847</b>
Over 65	<b>1083</b>	<b>1619</b>
<b>Total Distribution</b>	<b>2998</b>	<b>4078</b>

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**People with Disabilities**

Hearing	402
Sight	147
Mobility	367
Other	172

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**Christian Education**

Birth 3	159	Grade 7	74
Age 4	82	Grade 8	80
Kindergarten	96	Grade 9	80
Grade 1	85	Grade 10	62
Grade 2	95	Grade 11	80
Grade 3	97	Grade 12	65
Grade 4	90	Young Adults	175
Grade 5	112	Over 25	1398
Grade 6	89	Teachers/Officers	367
<b>Total</b>	<b>3286</b>		

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<b>Racial Ethnic Breakdown</b>	<b>Membership</b>	<b>Elders</b>	<b>Deacons</b>	<b>Male</b>	<b>Female</b>
Asian	25	1	0	6	14
Black	12	1	0	8	3
African American	17	2	0	5	10
African	1	0	0	1	0
Middle Eastern	10	0	0	4	4
Hispanic	9	0	1	5	4
Native American	6	1	0	2	3
White	8113	586	139	2713	3923
Other	5	1	0	1	3
<b>Totals</b>	<b>8198</b>	<b>592</b>	<b>140</b>	<b>2745</b>	<b>3964</b>

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<b>Potential Giving Units</b>	<b>4,615</b>
<b>Budgeted Income</b>	<b>10,351,454</b>
<b>Budgeted Expense</b>	<b>11,355,813</b>

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**Receipts**

Regular Contributions	9,802,103	Bequests	433,690
Capital Building Fund	673,655	Other Income	1,307,182
Investment Income	1,170,473	Subsidy or Aid	8,607

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**Expenditures**

Local Program	9,047,920	Per Capital Apprt	248,067
Local Mission	923,903	Validated Mission	566,936
Capital Expenditures	1,463,989	Theological Fund	8,235
Investment Expenditures	60,585	Other Mission	96,472

## APPENDIX E PROCEDURAL MATTERS

### A. Principles of Parliamentary Law

- Courtesy to all
- Majority rule
- Justice for all
- One Item at a time
- Respect the rights of the minority
- Partiality for none

- Usually pro and con speakers will alternate and individual speaking will identify his or her position.

- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

### B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators\*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

### C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery - giving a report, debating a motion, raising questions - will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate - 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

**APPENDIX F**  
**Statement of Financial Position**  
As of July 31, 2014 & 2013

		07/31/14	07/31/13
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
	1005 · Petty Cash	250.00	250.00
	1012 · Payroll - WesBanco Bank	109.48	966.92
	1020 · Cash - United Bank Checking	17,789.39	21,194.09
	1022 · Cash - United Bank Sweep Acct	202,073.53	281,052.15
	1023 · WV Federal Credit Union	225,823.19	225,259.73
	1029 · First Community Bank - Fr. Crk.	15,700.36	15,701.52
	1030 · Wells Fargo - MDF		
	1032 · Equities -- Index Fund	976,373.29	825,183.17
	1035 · Fixed Income	616,807.04	501,534.32
	<b>Total 1030 · Wells Fargo - MDF</b>	<b>1,593,180.33</b>	<b>1,326,717.49</b>
	1050 · Wells Fargo Money Market		
	1051 · Wells Fargo MM - PWV	28,926.91	17,469.77
	1052 · Kay Long Memorial Fund	8,388.64	8,361.80
	1053 · Molly Gant Scholarship Fund	10,231.72	12,426.54
	1054 · Kenya Partnership	9,922.43	12,505.22
	1055 · Presbyterian Hunger Program	29,693.27	36,120.60
	1056 · Pack Endowment Fund	203,722.78	202,862.98
	<b>Total 1050 · Wells Fargo Money Market</b>	<b>290,885.75</b>	<b>289,746.91</b>
<b>INVESTMENTS</b>			
	1070 · New Covenant Funds of PWV	249,526.66	208,593.25
	1072 · New Covenant New Ch. Devel	116,220.40	97,155.14
	1074 · New Covenant PEPS	3,182.55	2,649.61
	1075 · New Covenant Slaughter	747.96	673.16
	1076 · New Covenant Riner	50,897.22	45,959.94
	1077 · New Covenant Scholarship	11,407.82	10,259.93
	1078 · New Covenant Seminary Student	22,861.47	19,111.11
	1079 · New Covenant Dickinson	38,164.25	31,903.65
	1080 · New Covenant Bush Fund	163,814.49	141,267.44
	1081 · New Covenant Goin Estate	54.32	36.89
	1084 · New Covenant Midland Mem.	71,373.96	61,797.95
	1086 · New Covenant Lee Beard	657.96	592.18
	1087 · New Covenant Small Church	914,911.28	764,825.69
	1090 · T Rowe Price - Rachel McClintic	833,960.87	701,923.56
	<b>Total INVESTMENTS</b>	<b>2,477,781.21</b>	<b>2,086,749.50</b>
	<b>Total Checking/Savings</b>	<b>4,823,593.24</b>	<b>4,247,638.31</b>
	<b>Accounts Receivable</b>	<b>108.00</b>	<b>295.90</b>

				07/31/14	07/31/13
<b>Other Current Assets</b>					
	1220	Notes Receivable MDF		23,177.25	25,744.72
	1240	Notes Receivable Riner		24,000.00	27,000.00
	1309	Notes Receivable R. McClintic		143,557.01	153,751.01
	1450	Workers Comp Deposit		247.09	247.09
<b>Total Other Current Assets</b>				<b>190,981.35</b>	<b>206,742.82</b>
<b>Total Current Assets</b>				<b>5,014,682.59</b>	<b>4,454,677.03</b>
<b>Fixed Assets</b>					
	1510	Land		58,000.00	58,000.00
	1520	Building & Grounds		299,782.00	266,777.00
	1530	Furniture & Fixtures		12,624.20	12,624.20
	1540	Capital Equipment		27,226.11	31,111.53
	1550	Software		10,022.51	11,727.46
	1590	Accumulated Depreciation		-227,126.73	-220,266.41
<b>Total Fixed Assets</b>				<b>180,528.09</b>	<b>159,973.78</b>
<b>Other Assets</b>					
	1820	Cash Surrender Value Life Ins.		0.00	108,694.35
<b>Total Other Assets</b>				<b>0.00</b>	<b>108,694.35</b>
<b>TOTAL ASSETS</b>				<b>5,195,210.68</b>	<b>4,723,345.16</b>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
	2010	Benevolence Receipts Payable		648.13	648.13
<b>Payroll Liabilities</b>				<b>597.08</b>	<b>961.35</b>
<b>Total Liabilities</b>				<b>1,245.21</b>	<b>1,609.48</b>
<b>Equity</b>					
	3010	Fund Balance Funds of PWV		889,395.19	824,267.11
	3011	Fund Balance - MDF		1,523,254.89	1,368,599.31
	3012	Fund Balance New Ch. Devel		111,325.16	96,803.12
	3013	Fund Balance Hunger Prog		15,231.56	21,087.89
	3014	Fund Balance PEPS		3,048.49	2,639.97
	3015	Fund Balance Slaughter		721.80	669.94
	3016	Fund Balance Riner		72,774.37	69,793.07
	3017	Fund Balance Scholarship		11,008.80	10,210.78
	3018	Fund Balance Seminary Student		21,898.49	19,041.87
	3019	Fund Balance Dickinson		36,556.74	31,788.05

						<b>07/31/14</b>	<b>07/31/13</b>
						156,940.69	140,755.37
						52.04	36.73
						68,380.75	61,573.82
						634.96	589.34
						876,375.00	762,054.52
						9,306.11	9,271.64
						941,522.55	822,263.50
						8,375.33	8,350.80
						12,786.90	13,487.58
						203,751.47	202,482.35
						230,624.18	↔ 255,968.92
						5,193,965.47	4,721,735.68
						<b>5,195,210.68</b>	<b>4,723,345.16</b>

2014 Benevolence Pledging & Per Capita Assessment -- alpha by Church					
				2014	
Church	2014 PLEDGE	2014 Giving at 7/31/14	12/31/12 Mbrship.	Per Capita (\$28.50/mbr)	Per Capita Rec'd at 7/31/14
Alderson			19	542	542
Alexander Memorial	240	240	8	228	228
Anderson Memorial	1,000	500	35	998	500
Arthurdale	0		57	1,625	812
Bates Memorial	1,000	501	155	4,418	2,211
Baxter	500	500	13	371	371
Beckley	13,600	6,802	285	8,123	6,092
Beechwood			96	2,736	
Belington	650	379	25	713	416
Belle	1,050	525	12	342	171
Bethlehem		100	18	513	
Beulah Humble			17	485	364
Beverly			27	770	770
Beverly Hills			58	1,653	
Big Spring			10	285	
Bluefield First	10,000	5,000	189	5,387	2,694
Bradley	0		21	599	599
Bramwell			24	684	
Bream Memorial	2,400		203	5,786	
Bridgeport (all PWV in 2014)	4,000	2,061	136	3,876	2,000
Brush Creek	244	244	5	143	143
Buckhannon First	4,500	2,625	29	827	490
Buffalo			4	114	
Canyon Community	1,050	1,050	6	171	171
Centerville	2,500	1,250	41	1,169	584
Ch. of the Covenant - Grafton	2,064	1,204	24	684	406
Charleston First	109,000	63,583	1186	33,801	19,717
Church of Our Saviour	1,850	1,850	17	485	485
Clarksburg First	4,500	2,250	242	6,897	3,549
Clear Creek			18	513	
Clifton	14,000	1,166	167	4,760	397
Clothier			11	314	
Colcord First	1,550	778	32	912	456
Comfort			15	428	
Davis Mem. - Elkins	13,700	7,992	201	5,729	3,342
Davis Mem. - Gassaway	680	503	51	1,454	848
Dunbar First	1,000	583	81	2,309	1,347
DuPont City			10	285	
Edgewood	4,600	2,300	125	3,563	1,764
Eleanor	1,200	1,121	28	798	308
Elk Hills	6,516	2,715	88	2,508	1,254
Enslow Park			179	5,102	2,976
Fairmont First	3,300	1,650	153	4,361	1,090
Falls View	1,600	840	12	342	200
Fayetteville	6,200	1,400	92	2,622	1,622
Fleming Memorial	3,772	1,886	52	1,482	741



Church	2014	2014	12/31/12	2014	Per Capita Rec'd at 7/31/14
	PLEDGE	Giving at 7/31/14	Mbrship.	Per Capita (\$28.50/mbr)	
Frankford	1,500	875	25	713	416
Gilbert			62	1,767	
Glenville	3,500	3,205	19	542	756
Grace Covenant	2,700	1,254	22	627	314
Harman			27	770	770
Highlawn Huntington	18,500	10,792	178	5,073	2,959
Highlawn St. Albans	6,400	3,731	83	2,366	1,379
Hinton First	2,100	1,050	25	713	356
Hughes River/Cairo	500	500	20	570	570
Huntington First	22,605	5,651	552	15,732	3,185
Huntington Second			24	684	
Kanawha United	11,500		167	4,760	
Keller			7	200	200
Kenova			29	827	
Kesler Memorial	600	300	38	1,083	542
Kingwood First	5,300	3,092	57	1,625	948
Kuhn Memorial	4,881	2,847	125	3,563	2,078
Lakeview	825	825	8	228	228
Liberty			17	485	
Logan First	7,242	4,225	102	2,907	2,907
Mannington First			20	570	
Marlinton			128	3,648	2,128
Marsh Fork	1,000	1,000	14	399	399
McElhenney			12	342	342
McKinnon			43	1,226	800
McLean			30	855	855
Mill Creek	4,400	1,100	28	798	798
Milton	1,575	788	30	855	550
Mingo	100		16	456	456
Montgomery	1,678	420	13	371	93
Morgantown First			266	7,581	
Mount Hope			32	912	912
Mount Pleasant			31	884	
Nitro First			102	2,907	1,457
Oak Grove	2,500	1,250	72	2,052	1,026
Oak Hill First			30	855	428
Old Stone	44,415	25,909	399	11,372	6,634
Parkersburg First	0		224	6,384	3,724
Parsons		200	29	827	413
Philippi	275	138	12	342	171
Pickens	250	250	6	171	171
Pineville	5,400	3,150	35	998	582
Pres. Ch of the Cov	500		98	2,793	
Pt. Pleasant	6,930	3,465	122	3,477	1,738
Ravenswood First	2,646	1,323	37	1,055	530
Red Sulphur Springs	275	275	9	257	257
Richwood	1,800	900	31	884	442
Ripley First	4,800	2,061	51	1,454	485

Church	2014	2014	12/31/12	2014	Per Capita Rec'd
	PLEDGE	Giving at 7/31/14	Mbrship.	Per Capita (\$28.50/mbr)	at 7/31/14
Riverlawn	5,000	3,000	103	2,936	1,470
Rock Forge		150	31	884	884
Rock Lake	11,250	6,527	135	3,848	2,286
Rome	130	70	15	428	214
Ronceverte	1,700	850	82	2,337	1,169
Ruffner Memorial			47	1,340	
Salem	3,000	1,500	20	570	285
Smithers	1,200	700	14	399	399
South Charleston			208	5,928	3,577
South Park	1,800	900	19	542	271
Spencer	800	400	14	399	200
Spring Creek	500	500	30	855	855
Spring Valley	550	420	60	1,710	1,283
St. Albans First	4,300	1,075	231	6,584	1,646
St. Andrew	5,192		163	4,646	1,200
St. Marys	170		17	485	
Sugar Grove	1,600	1,600	30	855	855
Summerlee	100	50	14	399	200
Summersville	1,600	800	61	1,739	869
Teays Valley	10,800	5,400	268	7,638	3,780
Terra Alta First	1,900	1,900	28	798	798
Thomas First	4,000	2,800	30	855	545
Trinity	0	827	29	827	413
Tygarts Valley	4,620	2,695	29	827	827
Union	2,100	1,050	55	1,568	784
Upper Glade	2,000	1,500	63	1,796	1,347
Valley Bend	1,700	1,700	34	969	969
Village Chapel	23,600	9,830	252	7,182	2,993
Waverly-Bethel	1,100	550	21	599	299
Welch First	2,000	1,000	23	656	328
Westminster Chas.	7,200		27	770	
Westminster Vienna	4,000	1,864	83	2,366	1,183
Weston First	1,000	1,000	26	741	741
White Sulphur Springs	2,000	1,169	52	1,482	875
Whitesville First	1,433	360	21	599	599
Whittico Memorial			7	200	
Williamson First	0		72	2,052	
Williamstown First	4,000	2,000	84	2,394	1,197
Winfield	750		20	570	
Zion	730		32	912	
<b>TOTALS</b>	<b>498,788</b>	<b>248,358</b>	<b>10,334</b>	<b>294,519</b>	<b>137,988</b>
<i>Presbytery portion 80%</i>	<b>399,030</b>	<b>198,687</b>		<b>199,095</b>	
<i>GA portion 15%</i>	<b>74,818</b>	<b>37,254</b>		<b>70,390</b>	
<i>Synod portion 5%</i>	<b>24,939</b>	<b>12,418</b>		<b>22,678</b>	
<b>90 churches pledged</b>					
<b>% of budgeted \$\$\$</b>	<b>96.6%</b>				

2014 Budget vs Actual; 2015 Budget Proposals

	Actual at 7/31	Budget 2014	Budget 2015	Restricted Fund Support	\$
<b>ADMINISTRATION</b>					
OFFICE EXPENSES		70,000	65,000	Mission Development Fund & Funds of PWV	43,500
5105 . Postage	2,340				12,000
5110 . Supplies	4,808				
5115 . Publications & Subscriptions	210				
5117 . Presbytery Directory	1,496				
5120 . Telephone	2,414				
5125 . Utilities	4,204				
5130 . Cleaning/Blod Maintenance	3,907				
5135 . Equipment	1,136				
5140 . Equipment Maintenance	4,140				
5150 . Staff Expenses	1,483				
5155 . Insurance - Property	7,278				
5160 . Bad Debt Expense	30				
5165 . Web Site Maintenance	-				
5168 . Internet Service	910				
5180 . Bank service fees	492				
5185 . Miscellaneous	1,020				
<b>SALARY &amp; PERSONNEL EXPENSE</b>					
All Salaries (including housing & utilities)	204,750	342,745	342,745		
Pension Expense	24,081	41,130	41,130		
Medical Insurance Expense	54,324	92,604	99,487		
Payroll Taxes	11,835	26,668	26,668		
Workers' Compensation	805	1,600	1,600		
Continuing Education & Professional Expense	7,248	12,400	12,400		
Travel & Program Expense	13,625	23,000	23,000		
<b>COMMITTEE EXPENSES</b>					
7030 Consultant Fees	-	1,000	1,000		
7050 Staff Development	-	1,540	1,000		
7090 Committee Meetings	276	1,500	500		
	352,813	614,187	614,530		
<b>BLUESTONE</b>					
CAMP, CONFERENCE, RETREAT MINST					
7240 CIT Support	-	2,500	2,500	Rachel McClintic Fund	2,500
7290 . Committee Meetings	500	1,000	1,000		
	500	3,500	3,500		
<b>LEADERSHIP TEAM</b>					
5310 . Leadership Team/Council	2,184	4,000	14,000		

<b>MINISTRY</b>					
CONGREGATIONAL DEVELOPMENT					
6008 · Mission Insite	5,000		5,000	Mission Development Fund	5,000
COMMITTEE ON MINISTRY					
6130 · CLP Training (cont. ed.)	-		500		500
6140 · Ministry Training	-		500		500
6145 · Kanawha Pastoral Counseling Center	-		1,500		1,500
6160 · Professional Development	-		3,500		3,500
6165 · Church Professional Orientation	-		1,000		1,000
6170 · COM Resources	15		500		500
6175 · Congregational Care Travel	315		500		500
6185 · Miscellaneous	-		200		400
6189 · Emergency Church Assistance	-		2,000	Small Church Fund	2,000
6190 · Committee Meetings	4,346		6,000		6,000
	<b>9,676</b>		<b>21,200</b>		<b>21,400</b>
<b>MISSIONS</b>					
CONGREGATIONAL DEVELOPMENT					
6076 · Missional Church Resources	-		250		
6077 · Missional Church Development	-		10,000		
6080 · New Transformation Initiatives	2,109		8,500		
SOCIAL & ECUMENICAL MINISTRIES					
Local/Regional Mission Support TBD					
6710 · Davis-Stuart	750		1,500		
6732 · Davis & Elkins	750		1,500		
6740 · PHEWA Dues	-		250		250
6760 · The Shack NH Support	7,875		15,750	Mission Development Fund	15,750
6761 · Livingstone	1,250		2,500		
6762 · United Christian Food Pantry	750		1,500		
6763 · Gatehouse	1,500		3,000		
6764 · Youth Opportunities!	7,875		15,750		
6765 · Tyrand Coop. Ministry Support	1,500		3,000	Midland Memorial Fund	2,500
6770 · Westminster Foundation	1,200		2,400		1,500
6772 · Davis Mem. Elkins Afterschool	1,500		3,000		
6780 · WV Min. of Advocacy & Workcamps	1,000		2,000	Mission Development Fund	15,750
6790 · Committee Meetings	156		2,000		1,000
MISSION INTERPRETATION & STWDSH					
7110 · Mission Itineration	-		250		250
7130 · Kenya Partnership	-		1,500	Kenya Partnership Fund	1,500
7165 · CEPAD	-		3,000		3,000
7193 · Conference Support	50		1,000		1,000
	<b>28,266</b>		<b>78,650</b>		<b>54,500</b>

<b>NOMINATING</b>									
	5320 · Nominating Committee	98	200					200	
<b>NURTURE</b>									
CHRISTIAN NURTURE & WORSHIP									
	6320 · Resource Center Acquisitions	712	1,350					1,350	
	6321 · Resource Ctr. - Supplies/Equip.	-	400					400	
	6322 · Resource Ctr. - Subscriptions	300	700					700	
	6323 · Resource Ctr. - Catalog Program	-	415					550	
	6330 · Festival of Faith	214	500					500	
	6332 · Church Educators Support	369	400					400	
	6335 · Educator/Clergy/CLP Retreat	350	1,000					1,000	
	6345 · Younger Youth Retreat	(303)	1,600					1,600	
	6348 · Older Elementary Event	152	500					500	
	6350 · Older Youth Retreat	(120)	1,600					1,600	
	6355 · HS Youth Conference/Mission Trip	(2,349)	8,000					8,000	Rachel McClintic Fund
	6358 · Summer Youth Conferences	-	500					500	
	6360 · Youth Council	18	500					500	
	6370 · Adult Spiritual Development	(75)	1,000					1,000	
	6380 · Scholarships	-	2,000					2,000	
	6382 · Presbyterian Worship	41	600					600	
	6385 · Miscellaneous	80	200					200	
	6390 · Committee Meetings	234	600					600	
		(377)	21,865					22,000	
<b>PJC</b>									
	5305 · Permanent Judicial Commission	233	300					300	
<b>PRESBYTERIAN WOMEN</b>									
	7310 · Presbyterian Women Support	2,940	5,880					4,920	
<b>RELATIONS</b>									
GOVERNING BODY EXPENSE									
	5410 · Presbytery Meetings	505	1,366					1,000	
	5415 · Moderator Expenses	367	1,000					1,000	
	5420 · General Assembly	5,071	4,000					-	
	5430 · Synod	(127)							
	5450 · Denomination Resources	116							
	5460 · Cluster Shepherds	88	10,000					10,000	
	5490 · Relations Committee Expenses	267	1,000					1,000	
		6,286	17,366					13,000	
<b>REPRESENTATION</b>									
	5315 · Committee on Representation	-	100					100	

<b>STEWARDSHIP</b>					
FINANCE & DEVELOPMENT					
5355	Transition Expenses	-	5,000		
6545	Outside CPA Costs	14,600	15,000		
6550	Brick & Mortar Grants	15,000	15,000		Small Church Fund & Funds of PWV 5,000 & 10,000
6590	Committee Meetings	273	1,000		
		<b>29,873</b>	<b>36,000</b>		
<b>TRUSTEES</b>					
5325	Trustees	-	1,000		
<b>VOCATIONS</b>					
PREPARATION FOR MINISTRY					
6210	Care of Candidates	269	1,500		
6220	Annual Consultation	-	-		
6230	Career Counseling	-	1,500		
6240	Scholarships	-	5,000		Bush Fund
6250	Conferences	-	900		
6260	ALP/CLP Preparation Program	650	2,000		
6290	Committee Meetings	571	1,500		
		<b>1,490</b>	<b>12,400</b>		
<b>TOTAL</b>		<b>433,981</b>	<b>816,648</b>	<b>799,350</b>	<b>141,500</b>

	Actual at 7/31	Budget 2014
<b>REVENUE IN SUPPORT OF BUDGET</b>		
Shared Mission (net of GA & Synod support)	189,939	412,919
Per Capita (net of GA & Synod portions)	93,619	204,908
Previous Year Shared Mission & Per Capita	7,038	
Outside Funding (Presb. Housing & PHP)	26,300	46,300
Small Business Healthcare Tax Credit	8,443	15,000
Interest & Gifts	13,570	10,000
Restricted Fund Support (2015 allocation of funds used below)	<u>58,350</u>	<u>127,521</u>
	<b>397,258</b>	<b>816,648</b>



**APPENDIX H  
POSITION DESCRIPTION**

**FINANCIAL ADMINISTRATOR/TREASURER  
TIME**

**FULL**

**Purpose:** The Financial Administrator/Treasurer shall serve as the financial officer of the Presbytery and custodian of all financial records.

**Accountability:** Shall be accountable to the Presbytery through the Administration Committee and supervised by the General Presbyter.

**Term of Service:** Indefinite

**Responsibilities:**

- A. To maintain the general ledger for Presbytery and Bluestone Conference Center, utilizing Presbytery's computer system.
- B. To oversee the receipt and disbursement of all funds of the Presbytery and Bluestone Conference Center.
- C. To support the Stewardship Committee in its work of developing, implementing and reviewing annual Presbytery budget.
- D. To prepare timely financial reports and budgets as needed, or requested, by the Presbytery and its committees.
- E. To notify congregations and individuals of the status of their financial commitments to Presbytery and other mission beyond the congregation and to respond to related questions and concerns from church officers and ministers.
- F. To administer the Presbytery's investments under the direction and oversight of the Investment sub-committee of the Stewardship Committee.
- G. To oversee the preparation and filing of church-wide reporting forms required of the Presbytery and its churches.
- H. To provide all financial statements and records to the Stewardship Committee to facilitate its function as the audit committee of Presbytery, and to submit all requested schedules and other documents to the independent auditing firm hired by the Presbytery.
- I. To act as the Presbytery's financial liaison with the Synod and the General Assembly, Board of Pensions, Trustees, and the property insurance provider.
- J. To administer payroll for the Presbytery and Bluestone Conference Center staff, and submit all payroll tax deposits and reports as required by the IRS.



K. Other duties as assigned from time to time by the General Presbyter.

**Evaluation:** An annual performance review and comprehensive reviews as determined by the Administration Committee.

**Compensation:** Defined in terms of appointment and reviewed annually by the Administration Committee.

**Termination:** By mutual consent of the Financial Administrator/Treasurer and the Presbytery, or by action of the Presbytery, upon recommendation of the Administration Committee. Fair and adequate notification shall be given by one party to the other.

## REQUIREMENTS

The Financial Administrator/Treasurer, insofar as possible, should have these qualifications, characteristics and abilities:

- A. Personal gifts
  1. A Christian commitment and spiritual maturity
  2. A commitment to stewardship as a matter of faith and spiritual discipline in which money is a means to do mission and ministry
  3. A servant-leader of the Presbytery in a style that is both collegial and consultative
  4. Bondable
- B. Education and experience
  1. Bachelor's degree preferred
  2. Demonstrated success in managing standard accounting functions
  3. Finance and investment management experience
  4. Demonstrated ability to prepare, read and understand financial statements
- C. Skills:
  1. Computer applications: Quick Books Pro (or equivalent accounting software); Excel (or equivalent); Microsoft Word (or equivalent)
  2. Competence in total financial management, fund accounting and bookkeeping
  3. Organizational skills, problem-solving skills and ability to take initiative
  4. Excellent written and oral communication skills
  5. The ability to delegate and supervise staff as needed
- D. Physical Demands
  1. 10 hour work days
  2. Stressful situations and the ability to think on your feet
  3. Some travel

**APPENDIX I  
RESUME**

**Rockland L. Poole**

WORK EXPERIENCE

Poole Enterprises LLC  
dba Revolutions Men's Total Fitness  
1509 Grand Central Ave, Suite 8  
Vienna, WV 26105

Title: Managing Member

Dates: April 2004 to Present

Responsibilities:

- Owner/manager of a men's only fitness facility
- Managed all aspects of daily operations, sales, marketing, accounting, reporting, government reporting and filings, and supervise temporary of part-time staff

Peoples Bancorp Inc  
138 Putnam Street  
Marietta, OH 45750

Title: Asset Liability Manager

Dates: September 1998 to April 2004

Responsibilities:

- Managed bank's and bank holding company's interest rate risk position, investment portfolios, liquidity and funding sources
- Member and secretary of bank's Asset Liability Mgmt. Committee
- Member and secretary of bank holding company's Investment Mgmt. Committee
- Member of bank holding company's merger and acquisitions due diligence team
- Member of bank holding company's merger integration team with responsibilities for deposit products, interest rate risk management, funding sources, investments, and some areas of accounting.
- Advised trust dept on investment strategies and operations
- Advised marketing dept on deposit product development and marketing strategies
- Made regular reports and presentations to board of directors of both bank and bank holding company
- Developed and maintained relationships with investment security broker/dealers, correspondent banks and funding sources
- Reviewed and, as necessary, adjusted rates offered on deposit products
- Supervised wire transfer dept.

United Bankshares Inc  
514 Market Street  
Parkersburg, WV 26101

Title: Assistant Treasurer, Investment Officer, President of United Brokerage Services

Dates: September, 1995 to September, 1998

Responsibilities:

- Managed bank's and bank holding company's interest rate risk position, investment portfolios, liquidity and funding sources
- Member and secretary of bank's Asset Liability Mgmt Committee
- Member of bank holding company's merger and acquisitions due diligence team
- Member of bank holding company's merger integration team with responsibilities for deposit products, interest rate risk management, funding sources, investments, and some areas of accounting.
- Advised trust dept on investment strategies and operations
- Advised marketing dept on deposit product development and marketing strategies
- Made regular reports and presentations to board of directors of both bank and bank holding company
- Developed and maintained relationships with investment security broker/dealers, correspondent banks and funding sources
- Reviewed and, as necessary, adjusted rates offered on deposit products
- Supervised wire transfer dept
- Member of the brokerage subsidiary development team which was responsible for completing all regulatory filings, developing and documenting operating processes and procedures, hiring staff, product selection, developing marketing strategies, developing plan to integrate new brokerage services into existing banking culture including referral program.
- Member of the brokerage subsidiary management team which required obtaining several security dealer/principal licenses and ultimately being promoted to President.

West Virginia State Treasurer's Office  
 Capitol Complex Building 1, Room E-145,  
 1900 Kanawha Blvd E, Charleston, WV 25305

Title: Supervisor of Portfolio Management

Dates: January, 1985 to September, 1995

Responsibilities:

- Supervised investment dept staff and daily operations
- Managed relationships with outside investment advisors
- Managed relationships with staff of other state agencies and departments
- Managed relationships with staff of custodian banks
- Managed relationships with staff of correspondent banks
- Managed relationships with external auditors
- Supervised the preparation of monthly portfolio activity reports
- Reviewed advisory recommendations for investment transactions for appropriateness and compliance with state law and investment policies
- Executed recommended security transactions

EDUCATION

Marshall University Graduate College, South Charleston, WV 25303  
 Master of Business Administration, January 1986 to December 1989

West Virginia University, Morgantown, WV 26505  
 Bachelor of Science in Finance, August 1981 to December 1984

Frostburg State University, Frostburg, MD 21532  
 Reclamation Engineering major, August 1980 to May 1981