

**PRESBYTERY OF WEST VIRGINIA  
COVENANT AGREEMENT**

BETWEEN A SESSION AND A LAY SUPPLY

The Session of the \_\_\_\_\_ Presbyterian Church is fully satisfied with your qualifications to lead and assist us in the fulfillment of our corporate and individual ministries and hereby contracts with you, \_\_\_\_\_, to become the Lay Supply for the period of time from \_\_\_\_\_ to December 31, 2018.

During this time we expect you to perform the following SERVICES:

1. Conduct worship:  
    \_\_\_\_\_ weekly worship  
    \_\_\_\_\_ special services
2. Fulfill the following pastoral duties:
3. Assist the Session in the following ways:
4. Other responsibilities:

The Session estimates that to fulfill these duties will require \_\_\_\_\_ hours per week.

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests. Lay pastors cannot moderate Congregational or Session meetings. The Session will meet at least quarterly with the Presbytery of West Virginia appointed moderator.

The Session promises and obligates itself to provide you with the following:

1. A salary of \$ \_\_\_\_\_ per week \_\_\_ /month \_\_\_ (Check appropriate response)
2. Reimbursement for travel in the performance of your duties at the current IRS rate.
3. Other items of finance or reimbursement: \_\_\_\_\_  
\_\_\_\_\_

4. Four weeks vacation (including 4 Sundays); two weeks study leave (including two Sundays) or other: \_\_\_\_\_.

MODERATOR \_\_\_\_\_ (name)

LAY PASTOR'S MENTOR \_\_\_\_\_ (name)

It is agreed that this covenant may be terminated upon 30 days written notice by either the Lay Supply Pastor or by the session.

**All pastoral leaders in the Presbytery of West Virginia are required to complete Sexual Misconduct Prevention training.**

Required to be completed by the pastoral leader for covenant renewals:

What continuing education events did you attend in 2017? (Please include event/workshop names and the name of the sponsoring institution.) \_\_\_\_\_  
\_\_\_\_\_

How much of your vacation time did you use in 2017? \_\_\_\_\_  
\_\_\_\_\_

This covenant is agreed upon by the church Session, the Lay Supply Pastor, and the Ministry Committee of Presbytery. (Signatures required.)

Clerk of Session \_\_\_\_\_ Date \_\_\_\_\_

Lay Supply \_\_\_\_\_ Date \_\_\_\_\_

Ministry Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

(A single signed copy is to be submitted to the Presbytery Office, attention Stated Clerk.)