

**MINUTES**  
**of the**  
**PRESBYTERY OF WEST VIRGINIA**

**Presbyterian Church (U.S.A.) -- Synod of the Trinity**



**PRESBYTERY**  
**of West Virginia**

**STATED MEETING**  
**OLD STONE PRESBYTERIAN CHURCH**  
**Lewisburg, West Virginia**  
**November 16, 2017**



**PRESBYTERY OF WEST VIRGINIA**  
Presbyterian Church (U.S.A.)  
Synod of the Trinity

Old Stone Presbyterian Church  
Lewisburg, WV  
**November 16, 2017**

**ONE HUNDRED THIRTYSEVENTH STATED MEETING**

**CALL TO ORDER**

The meeting was called to order with prayer at 10:00 a.m. by Moderator Susan Perry.

**GREETINGS FROM OLD STONE PRESBYTERIAN CHURCH, LEWISBURG**

Anna Pinckney Straight, Pastor of Old Stone Presbyterian Church, greeted and extended a warm welcome to the Presbytery on behalf of the members and Session.

**CELEBRATING THE 30TH ANNIVERSARY OF THE PRESBYTERY**

General Presbyter Ed Thompson read a letter of greeting from Brad Bradburn, the first Executive Presbyter of the newly formed presbytery, and led the membership in song.

**GREETINGS FROM THE BOARD OF PENSIONS**

Doug Portz, Board of Pensions Senior Church Consultant for the Synod of the Trinity, reported on changes offered by the Board. He encouraged pastoral leaders and churches to check the website for further information.

**EDUCATIONAL FOCUS**

John W. Vest, Visiting Assistant Professor of Evangelism, Union Presbyterian Seminary, presented theological and sociological reasons for the decline in church participation and religiosity in general. He said people still have a desire to hear the 'truth and love of Jesus' but stressed that we need to go into groups where people are to share this. Rather than expect people to come to the church building we need to become 'networking or post-Christendom missionaries.' He provided examples of new 1001 Worshiping Communities and encouraged members to be open to new possibilities.

**ANNOUNCEMENT**

Nellie Howard, Resource Center Director, provided information on new resources available in the Center.

**WORSHIP**

Morning worship was led by liturgist Peggy Ryan, ruling elder, Edgewood Presbyterian Church; preacher John W. Vest, Visiting Assistant Professor of Evangelism, Union Presbyterian Seminary; communion celebrants Larryetta Ellis, minister of Word and Sacrament Edgewood Presbyterian

Church and Lanny Howe, minister of Word and Sacrament Alderson Presbyterian Church; the Old Stone choir under the leadership of Doris Ann Taylor; organist Bridgett Edwards; and trumpet player Verl Hickman.

### **PRAYER**

Following lunch, the body reconvened with prayer. The Moderator announced that \$1958 was collected in the morning offering; this will go to the Presbyterian Disaster Assistance.

### **CELEBRATING THE 30TH ANNIVERSARY OF THE PRESBYTERY**

Anna Pinckney Straight read a letter from Kathryn McCrary, former Associate Presbyter: Director of Christian Education. This was followed by the singing of a hymn.

### **INTRODUCTIONS AND SEATING OF CORRESPONDING MEMBERS**

The Moderator called on the Stated Clerk, Maureen Wright, who introduced Christian Johnson, new Associate Pastor of First Presbyterian Church, Charleston. Rev. Johnson spoke briefly and signed the Book of Obligations. Clerk Wright moved to seat Doug Portz, John Vest and Susan Wonderland as Corresponding Members for the duration of the meeting. The motion was seconded and approved. Ruling Elder Commissioners attending Presbytery for the first time were introduced.

### **STATEMENT OF QUORUM**

Stated Clerk Wright declared an official quorum with ruling elder commissioners from 43 churches and 31 ministers of Word and Sacrament present. (Attendance record in Appendix A, page 220-226.)

### **DOCKET**

The Stated Clerk moved the docket with an amendment that the Nurture Committee and Trustees would not be reporting. The motion was seconded and adopted. (Appendix B, page 227-229.)

### **CONSENT AGENDA**

Stated Clerk Wright presented the Consent Agenda with Ministry Committee item four removed for correction. It was moved and seconded to adopt the revised consent agenda. The motion was adopted.

She moved that the letters used in the Celebration of the 30th Anniversary of the Presbytery of West Virginia be included in the permanent record of the meeting. The motion was seconded and adopted. (Appendix C, page 230-233.)

### **RECOMMENDATIONS:**

1. From the Stated Clerk
  - a. That the requests for Excused Absences be approved.
2. From the Ministry Committee

- a. Approval of Terms of Call (pages 210-211.)
  - b. Approval of Covenants for Ruling Elders Commissioned to a Particular Pastoral Service (page 211.)
  - c. Approval of Stated Supply Covenants (page 211.)
  - d. Approval of Moderators (page 211.)
  - e. Approval of Authorized Lay Preachers to Administer the Lord's Supper for 2018 (pages 211-212.)
  - f. Approval of Requests for Honorable Retirement (page 212.)
  - g. Approval of a Validated Ministry (page 212.)
  - h. Approval to Administer the Lord's Supper by a Campus Pastor (page 212.)
3. From the Mission Committee
- a. The offering of the November 16, 2017 meeting to go to Presbyterian Disaster Assistance.

### **MODERATORIAL APPOINTMENTS**

Moderator Perry appointed as Temporary Clerks: Nellie Howard, ruling elder, First Presbyterian Church, Williamstown; Kevin Geurink, minister of Word and Sacrament, First Presbyterian Church, Logan; Elizabeth Stone, minister of Word and Sacrament, Bradley Presbyterian Church; Rocky Poole, Ruling Elder, First Presbyterian Church, Williamstown.

She appointed the Leadership Team members present as the Committee on Bills and Overtures.

### **STATED CLERK'S REPORT**

The Moderator recognized the Stated Clerk who presented the following report.

Correspondence (received 8/9/17 through 10/26/17)

1. 8/10/17 – The minutes of the Administrative Commission to Install Sharon Gearing as pastor of First Presbyterian Church, South Charleston.  
  
ACTION: Referred to be included in the minutes of this Presbytery Meeting. (Appendix D, page 234.)
2. 8/10/17 – The minutes of the Administrative Commission to Install Claire Butler as pastor of First Presbyterian Church, Ripley and First United Presbyterian Church, Ravenswood.  
  
ACTION: Referred to be included in the minutes of this Presbytery Meeting. (Appendix E, page 235.)
3. 9/17/17 – The minutes of the Administrative Commission to Install Kevin Geurink as pastor of First Presbyterian Church, Logan.  
  
ACTION: Referred to be included in the minutes of this Presbytery Meeting. (Appendix F, page 236.)
4. 9/19/17 – A letter from Rev. Diane Frasher, Stated Clerk of the Presbytery of San Gabriel, notifying Presbytery of the action of the Presbytery of San Gabriel approving the

membership of Dean Thompson upon dismissal by the Presbytery of West Virginia.

ACTION: Referred to the Ministry Committee.

5. 9/26/17 – A letter from the Synod of the Trinity Treasurer, Chantal Atnip, summarizing the Presbytery's Per Capita, Shared and Directed Mission and Peacemaking to the Synod as of September 26, 2017.

ACTION: Shared with appropriate staff and committees.

RECOMMENDATION:

1. (CA) That the requests for Excused Absences be approved.

INFORMATION:

1. The minutes of the August 19, 2017 Presbytery Meeting have been approved in accordance with the Manual of Presbytery.
2. The Roll and Register of the Presbytery of West Virginia accompanies this report. (Appendix G, pages 237-238.)
3. The 2016 Session Records of the Belle Presbyterian Church and the Fleming Memorial Presbyterian Church have been reviewed and passed without exception.

### **PROCEDURAL MATTERS**

The Stated Clerk presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to 3 minutes per speech. After receiving a second, Presbytery adopted the motion by a two-thirds vote. (Appendix H, page 239.)

### **REPORT OF THE GENERAL PRESBYTER**

General Presbyter Ed Thompson greeted the body and reported that the Presbytery directory is now on line. He also reported on the status of the Montgomery church building, lifted up specific individuals for pastoral care concern, and highlighted November 28th as Giving Tuesday. He introduced staff present.

### **GREETINGS FROM THE SYNOD OF THE TRINITY**

The Moderator recognized Susan Fay Wonderland, Transitional Executive, who brought greetings from the Synod. She provided a brief history of the Synod and the formation of the presbyteries. She reported that in cleaning out the Synod offices, she found the original documents for the formation of the Presbytery of West Virginia. She announced that John Bolt, ruling elder at First Presbyterian Church, Morgantown, is the newly elected Moderator of the Synod.

### **LEADERSHIP TEAM**

The Moderator recognized George Lilley, Chair of the Leadership Team. He drew attention to Item 15 of the report to 'set the stage' for the Stewardship Report. He thanked the members of the Leadership Team for their excellent work this past year.

## RECOMMENDATIONS:

1. That Presbytery approve the following to serve on the Nominating Committee, Class of 2020: Pam Johnson (RE, Riverlawn), Sharon Rowe (RE, Old Stone). There were no nominations from the floor. The motion was approved.
2. That Presbytery approve the request from Bridgeport Presbyterian Church to assume original jurisdiction only for a judicial matter. The motion was approved.

## INFORMATION:

1. The Leadership Team met at Riverlawn Presbyterian Church on October 10, 2017.
2. Opening Devotions provided by and with thanks to Steven Hornbeck.
3. Minutes from July 18, 2017 were approved as amended.
4. Heard the need for a comprehensive disaster policy/procedure; assigned this task to a small group of presbytery leaders.
5. As part of ongoing strategic planning:
  - a. Heard a follow-up report on Leadership Team structure and Presbytery Committees
  - b. Bluestone
  - c. Flourishing churches
6. Heard progress on ways to assist small churches to more easily have access to leaders with authority to administer the Lord's Supper.
7. Approved a schedule for ministry partners/external groups to be given docket time when reporting to Presbytery.
8. Answered Synod questions to help inform our Commissioners at their next meeting, October 23-24.
9. Heard a report from the General Presbyter.
10. Considered disposition of General Assembly Overtures received to date.
11. Reviewed feedback from August's Presbytery Meeting.
12. Planned November's Presbytery Meeting, including electronic or paper bulletins.
13. Heard a Bluestone progress report that included a request for a policy on securing loans beyond the presbytery.
14. Authorized General Presbyter and Stated Clerk to handle Presbytery registration procedure.
15. Met by conference call on October 23, 2017 to receive a report of Bluestone Strategic Plan Task Force to create a new Bluestone Program Director position at Bluestone for 2108. The Leadership Team concurred with the report and requested the Stewardship Committee identify funding for the position and recommend to Presbytery a budget amendment. (See the attached rationale. Appendix I, page 240.)
16. Set next retreat meeting for January 12-13 at St. John XIII Pastoral Center.

## **STEWARDSHIP COMMITTEE**

The Moderator recognized Karen Kinney, Chair of the Stewardship Committee, who spoke to the recommendation below and moved its adoption.

## RECOMMENDATION:

1. Approve the amended 2018 Presbytery of West Virginia Budget by up to an additional

\$48,000 for the Administration Committee in the Salary and Personnel Expense lines to be funded in the following way: \$25,000 from the Mission Development Fund; \$15,500 from the Small Church Fund; and \$7,500 from the Funds of PWV. The total budget will now stand at \$833,000 for both expenses and revenue.

Explanation: The Leadership Team has endorsed a proposal by its Bluestone Task Force to create a part-time Bluestone Program Director position. Part of that endorsement was to request that the Stewardship Committee consider how to fund such a position. At its October 25, 2017 meeting, the Stewardship Committee approved sending to the Presbytery for its consideration an amended budget.

The motion was approved. The proposed amended budget follows this report. (Appendix J, pages 241-243.)

#### INFORMATION:

1. At its meeting on October 25, 2017, the committee heard a presentation of the audit for 2016 by auditors Gibbons and Kawash, Certified Public Accountants, Charleston West Virginia. Members of the committee discussed the audit and voted to accept the audit as presented. (Copies of the audit are available by contacting Rocky Poole, Treasurer.)
2. The committee approved sending out a shared mission letter in support of the 2018 budget.

Rocky Poole, Treasurer, presented the Financial Reports for the third quarter of 2017 (Appendix K, pages 244-255.)

#### MINISTRY COMMITTEE

The Moderator recognized Cinda Harkless, Chair of the Ministry Committee. She highlighted item four below which was pulled from the consent agenda. She moved that the call be changed to remove 'will moderate Session' from the description. The motion was seconded and approved. She thanked the committee for their hard work and personal support as she completed her service as Chair.

#### RECOMMENDATIONS:

1. (CA) Approval of the terms of call: Guy Richard Cardot and the Valley Parish (Belington; Beverly; Mill Creek, Beverly; and Tygarts Valley, Huttonsville, churches). Terms: cash salary: \$32,800; housing allowance: \$9,900; utility allowance: \$3,300; SECA \$3,809; auto expense reimbursement at IRS rate up to \$5,000 per year; continuing education: \$1,500 per year; Board of Pensions including optional dental coverage; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave, if applicable.
2. (CA) Approval of the terms of call as Associate Pastor: Christian J. Johnson and the First Presbyterian Church, Charleston. Terms: cash salary: \$45,000; housing allowance: \$15,000; utility allowance: \$5,000; SECA \$5,382; auto expense reimbursement at IRS rate up to \$1,500 per year; continuing education: \$1,800 per year; Board of Pensions; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick



- leave days per year and two months paid parental leave, if applicable.
3. (CA) Approval of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between James Irwin and the Presbytery of West Virginia through December 31, 2017. Terms: travel reimbursement at IRS rate, paid by the church. Responsibilities: moderate Session of Keller Presbyterian Church, Pence Springs; voice and vote at Presbytery.
  4. (CA) Approval of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Nancy Bulla and Centerville Presbyterian Church through December 31, 2018. Terms: Cash salary: \$125 per Sunday; auto expense reimbursement at IRS rate. Responsibilities: to provide for the worship service on the fourth Sunday of each month and other times as negotiated. Perform marriages; administer the Lord's Supper and Baptisms; moderate Session; voice and vote at Presbytery.
  5. (CA) Approval of the Stated Supply Covenant between Ann Fretwell, United Methodist Church, and Valley Bend Presbyterian Church through December 31, 2017. Terms: 25-30 hours per week; cash salary \$125 per Sunday; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship, officiate communion, weddings, funerals, visitation (home, hospital, shut-ins), assist with special services and assist the session with spiritual guidance. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
  6. (CA) Approval of the Stated Supply Covenant between Ryan Snuffer, non-denominational, and Mount Hope Presbyterian Church through December 31, 2017. Terms: 3 hours per week; cash salary \$200 per Sunday; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship and other services as negotiated with the Session. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
  7. (CA) Approval of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Nancy Martin and the Presbytery of West Virginia through December 31, 2018. Terms: travel reimbursement at IRS rate, paid by the church. Responsibilities: moderate Session of Summerlee Presbyterian Church; administer the Lord's Supper and Baptisms at Summerlee Presbyterian Church; voice and vote at Presbytery.
  8. (CA) Approve Kathryn Willoughby Weed as Moderator of the First Presbyterian Church, St. Albans, effective February 1, 2018.
  9. (CA) Approval of Nancy Didway as Moderator of the First Presbyterian Church, Nitro.
  10. (CA) Approval of Jim Robinson as Moderator of the St. Andrew Presbyterian Church, Pinch.
  11. (CA) Approval of the following Authorized Lay Preachers to celebrate the Sacrament of the Lord's Supper (G-3.0301b) in 2018: Rick Accord, John Arbuckle Jr., Laura Boggess,

Sue Hollandsworth, Barbara Hopta, Jim Johnston, Jeffery Lewis, George Lilley, John Nelson, Mary Quick, Michael Stivers, and Rebecca Williams.

12. (CA) Approval of the Honorable Retirement for Leonard Graham.
13. (CA) Approval of the Honorable Retirement for Donald Spencer.
14. (CA) Approval of the request for Honorable Retirement of Paul Romine, First Presbyterian Church, St. Albans, effective February 1, 2018.
15. (CA) Approval of the Validated Ministry of Laura Brekke, Benfield-Vick Chaplain at Davis and Elkins College.
16. (CA) Approval of Laura Brekke, serving in a Validated Ministry as a campus pastors in the Presbytery of West Virginia, to administer the Lord's Supper (W-3.0401, G-3.0301b).
17. That the Presbytery of West Virginia appoint an Administrative Commission to inquire into the life and ministry of the Richwood Presbyterian Church.
  - a. The purpose of the Administrative Commission shall be to act on behalf of the presbytery on all matters regarding the Richwood Presbyterian Church;
  - b. The Administrative Commission shall be composed of both teaching elders and ruling elders from this Presbytery.
  - c. A quorum of the commission members will be a majority of the membership of the commission;
  - d. The presbytery, by this action, shall delegate to the commission the following powers, to take effect upon the passage of this motion:
  - e. Access to all church records, including but not limited to: membership rolls, minutes of Session and all boards and committees, financial records, membership directories, newsletters, and materials distributed for congregational information for Richwood Presbyterian Church;
  - f. Authority on behalf of the Presbytery to determine if the church has a functioning Session;
  - g. Authority to call congregational meetings (G-1.0502) and to obtain or determine current and accurate membership rolls for this purpose;
  - h. Authority to develop and put into place ways to hear the joys and concerns of the membership of Richwood Presbyterian Church in order to determine the current ministry and mission of the church.
  - i. Authority to consult with the Session regarding ways to strengthen and develop the mission and ministry of the church;
  - j. If the commission determines, after investigation, that there is no functioning Session, the commission shall then have authority to assume the full powers and

original jurisdiction of the Session. In the event such a situation occurs, the commission shall be empowered to deal with any other matters the Session would ordinarily be empowered to address including requesting the church be dissolved;

- k. To report its actions and findings to the Presbytery of West Virginia and the Ministry Committee in addition to reporting to the session, if applicable, and congregation of Richwood Presbyterian Church as their work progresses.

The motion was approved.

18. That the Presbytery of West Virginia appoint an Administrative Commission to inquire into the life and ministry of the Red Sulphur Springs Presbyterian Church, Ballard.

- a. The purpose of the Administrative Commission shall be to act on behalf of the presbytery on all matters regarding the Red Sulphur Springs Presbyterian Church;
- b. The Administrative Commission shall be composed of both teaching elders and ruling elders from this Presbytery.
- c. A quorum of the commission members will be a majority of the membership of the commission;
- d. The presbytery, by this action, shall delegate to the commission the following powers, to take effect upon the passage of this motion:
- e. Access to all church records, including but not limited to: membership rolls, minutes of Session and all boards and committees, financial records, membership directories, newsletters, and materials distributed for congregational information for Red Sulphur Springs Presbyterian Church;
- f. Authority on behalf of the Presbytery to determine if the church has a functioning Session;
- g. Authority to call congregational meetings (G-1.0502) and to obtain or determine current and accurate membership rolls for this purpose;
- h. Authority to develop and put into place ways to hear the joys and concerns of the membership of Red Sulphur Springs Presbyterian Church in order to determine the current ministry and mission of the church.
- i. Authority to consult with the Session regarding ways to strengthen and develop the mission and ministry of the church;
- j. If the commission determines, after investigation, that there is no functioning Session, the commission shall then have authority to assume the full powers and original jurisdiction of the Session. In the event such a situation occurs, the commission shall be empowered to deal with any other matters the Session would ordinarily be empowered to address including requesting the church be dissolved;
- k. To report its actions and findings to the Presbytery of West Virginia and the Ministry Committee in addition to reporting to the Session, if applicable, and congregation of Red Sulphur Springs Presbyterian Church as their work

progresses.

The motion was approved.

19. Approval of the terms of call between: Joan Shirey Stewart and the Summersville Presbyterian Church. Terms: twenty hours per week; cash salary: \$18,750; housing allowance \$3750; utility allowance \$1500; SECA \$198; auto expense reimbursement at IRS rate up to \$1000 per year; continuing education \$1000 per year; Board of Pensions: vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave, if applicable. The motion was seconded and approved.

#### INFORMATION:

1. Approved the Installation Commission for Kevin Guerink as pastor of the First Presbyterian Church, Logan; members were ministers William Hudson, Amy Parker and Ed Thompson and Ruling Elders Debra Burgess, Katrina Newberry and Susan Perry. Guests of the commission were Rev. Josh Musser-Gritter and Rev. Lara Musser-Gritter. The installation date was September 14, 2017.
2. Approved the Installation Commission for Christian Johnson as associate pastor of the First Presbyterian Church, Charleston; members were ministers Nancy Didway, Amy Parker and Todd Wright and Ruling Elders Jeff Brown, Sallie Daugherty, and Jim Sothen. Guests of the commission were Bill McCoy, Bob Newman, Sue Webster and Payne Warner. The installation date was October 29, 2017.
3. Examined and approved Laura Brekke, Benfield-Vick Chaplain, Davis and Elkins College, for presbytery membership. Rev. Brekke's biographical statement and Statement of Faith were included in the Presbytery packet.
4. Examined and approved for match as Associate Pastor Christian J. Johnson and the First Presbyterian Church, Charleston.
5. Examined and approved Christian J. Johnson for presbytery membership. Rev. Johnson's biographical statement and Statement of Faith follow this report were included in the Presbytery packet.
6. Examined and approved for match Guy Richard Cardot and the Valley Parish (Belington; Beverly; Mill Creek, Beverly; and Tygarts Valley, Huttonsville, churches).
7. Examined and approved Guy Richard Cardot for presbytery membership. Rev. Cardot's biographical statement and Statement of Faith were included in the Presbytery packet.
8. Approved request, with regret, for the transfer of Dean Thompson to the Presbytery of San Gabriel.
9. Approved the following pastors for the Pulpit Supply List for occasional service: Cam Harkness, Richard Mobayed (Huntington area only), and Doug Pendleton. The committee

is working to assist churches without established pastoral leadership to more easily be able to celebrate the Lord's Supper.

10. Approved Robert Lee Russell, American Baptist, for the Pulpit Supply List.
11. Provided ongoing assistance to the churches in the presbyter in pastoral transitions.
12. Appointed Doug Minnerly to be the liaison for First Presbyterian Church, St. Albans.
13. Assigned Shelly Barrick Parsons to be mentor to Laura Brekke.
14. Assigned David Lee to be mentor to Rich Cardot.
15. Assigned Skip Siebel to be mentor to Christian Johnson.
16. Reviewed the Triennial Visit report from First Presbyterian Church, Fairmont.
17. Appointed a listening team to inquire into difficulties at Marlinton Presbyterian Church.
18. Approved a listening team to meet with the session and pastor of the First Presbyterian Church, Fairmont.
19. Reviewed the recently held Healthy Boundaries training. The committee will hold another training event in the spring of 2018. Letters are being sent to those who have not attended the training. The committee is evaluating the current requirements.
20. The Congregational Development Team is meeting with Presbytery of West Virginia member and professional coach Bruce Stevens to organize a program to assist churches in their ministry.
21. The committee met with Board of Pensions (BOP) representative Doug Portz about BOP assistance available to churches and pastors.
22. Reviewed the Small Church Conference and are initiating plans for the 2019 conference.
23. The committee is reviewing the Sabbatical Leave Policy.
24. Appointed committee members John Koerner and Steve Hornbeck to attend the Committee on Ministry/Committee on Preparation for Ministry (COM/CPM) Synod of the Trinity Consultation.
25. The Ministry Committee is committed to establishing and maintaining healthy relationships between the presbytery and its member churches, and healthy, fruitful relationships between congregations and their leaders. The committee is regularly in prayer for our congregations and individuals, especially in times of crisis and need. We invite conversation about how we might be of further support.

## MISSION COMMITTEE

The Moderator recognized Larryetta Ellis, Chair of the Mission Committee. She encouraged support of *Giving Tuesday* on November 28th. She also reported that there are funds available for additional granting.

Two members of Edgewood Presbyterian Church were introduced; they presented \$826 from the church to Joan Stewart, Director of West Virginia Ministry of Advocacy and Workcamps (WVMAW) for its work.

The Moderator recognized Elizabeth Stone who presented information on Suicide Prevention and Recovery Training for Church Leaders to be held November 30, 2017.

### RECOMMENDATION:

1. (CA) That the offering of the November 16, 2017 Presbytery meeting go to Presbyterian Disaster Assistance.

### INFORMATION:

1. The Mission Committee met in Summersville on October 18.
2. Proposed Festival of Faith classes:
  - Where do your mission dollars go? Presented by The Shack.
  - Where do your mission dollars go? Presented by Covenant House.
  - How to communicate with international partners and to be good partners across the miles
3. Nyeri Covenant: Bob McCutchen will address George Lilley's questions about the covenant, and the committee will be asking that Bob be invited to the Leadership Team meeting on January 12-13 to speak to the Nyeri Covenant.
4. Mission Trips: Doug Jenkins will contact congregations already planning mission trips including Charleston First and Nitro First about trips to Beaumont, TX and write a newsletter article inviting others to join those congregations on trips and in service, if the way be clear.
5. Mission Grants:
  - a. Covenant House was moved to a Mission Partnerships with \$3,000.
  - b. Because Mission Grants are seed grants and limited to a 3-year span, Davis Memorial, Elkins' grant for their after-school program was reduced to \$1,500 as a way to move them toward self-sustainability.
  - c. The following Hunger Grants were approved:  
To be paid immediately:
    1. Bread of Life, \$2,000 – Sponsoring church: Summersville
    2. LERMA, \$2,000 – Sponsoring church: Elk Hills
    3. Snack Bag Program, \$2,000 – Sponsoring church: Eleanor
    4. Bridgeview Nutrition Bags, \$1,000 – Sponsoring church: Rock Lake
    5. Bream Food Pantry, \$1,000 – Sponsoring church: Bream Memorial

To be paid in December as funds are available:

1. Oakwood Terrace Food Pantry, \$2,000 – Sponsoring church: Charleston First
2. Christmas Food Boxes, \$2,000 – Sponsoring churches: Centerville & Union

To be held to 2018:

1. Covenant House Food Pantry – Sponsoring church: Village Chapel

1. The committee will meet on November 28 in Fayetteville.

### **NOMINATING COMMITTEE**

The Moderator recognized Bob Wood of the Nominating Committee.

#### **RECOMMENDATIONS:**

1. For Presbytery Committee Chairs, 2018:
  - a. Relations Committee – Elizabeth Campbell Maleke (Minster)

There were no nominations from the floor. The motion was approved.

2. For Presbytery Committees:
  - a. Leadership Team – Class of 2020:
    - Steve Hornbeck (RE, Buckhannon First)
    - Karen Kinney (Minister)
    - Parry Johnson (Laity, Riverlawn)
    - Andrew Rice (Minister)
  - b. Administration Committee – Class of 2018:
    - Debbie Schwirian (RE, Elk Hills)
  - c. Administration Committee – Class of 2019:
    - Sharon Gearing (Minister)
    - David Gadkosky (RE, Winfield)
  - d. Administration Committee – Class of 2020:
    - Bob Hansen (RE, Teays Valley)
    - George Lilley (RE, Morgantown First)
    - Brenda Wilson (RE, Spencer)
  - e. Bluestone Committee – Class of 2020:
    - Howard Salisbury (RE, Village Chapel)
  - f. Ministry Committee – Class of 2020:
    - Bill Hudson (Minister)
    - Bill Kimmons (RE, South Charleston First)
    - James Morley (Minister)
    - James Sothen (RE, South Park)
    - Peter Vial (Minister)
  - g. Mission Committee – Class of 2020:

Larryetta Ellis (Minister)  
Sharon Heidt (RE, Charleston First)  
Doug Jenkins (Minister)  
Bob McCutchen (RE, Davis Memorial, Elkins)

There were no nominations from the floor. The motion was adopted.

Patterson Lyles moved that acclimation of Cinda Harkless as Chair of Ministry Committee be entered into the Minutes. The motion was approved.

Bob Wood moved that Leadership Team be given the authority to appoint a Young Adult Advisory Delegate to the upcoming General Assembly. The motion was seconded and adopted.

### **GOOD NEWS FROM THE PEWS**

The Moderator invited Ruling Elder Commissioners to share news of good things happening in local churches.

### **CELEBRATING THE 30TH ANNIVERSARY OF THE PRESBYTERY**

The Moderator called on David Gladkosky who read a letter from John Goodman, former Stated Clerk of the Presbytery. This was followed by the singing of a hymn.

### **MINUTE FOR STEWARDSHIP**

The Moderator recognized Karen Kinney, Chair, who called on Elizabeth Campbell Maleke, minister of Word and Sacrament, First Presbyterian Church, Williamstown and Waverly-Bethel Presbyterian Churches. She spoke about the importance of commitment to shared giving.

### **VOCATIONS**

The Moderator called on Jim Musgrave, Chair of the Vocations, who spoke about the *Presby Prep* program which will begin in September. He encouraged folks to identify persons in their congregations who might be interested in attending.

### **EXPRESSIONS OF THANKS TO 2017 PRESBYTERY LEADERSHIP**

The Moderator recognized all persons present who have served on Presbytery committees in the past year and gave special recognition and thanks to outgoing committee chairs.

### **INSTALLATION OF THE 2018 MODERATOR**

Moderator Perry led the Presbytery in the installation of Amy Wallace Parker as 2018 Moderator and Stephen Hornbeck as Moderator-Elect. Moderator Perry was thanked for her service.

### **INSTALLATION OF 2018 COMMITTEE CHAIRS AND PRESBYTERY LEADERS**

Moderator Parker installed the following as Committee Chairs: Susan Perry, Leadership Team; George Lilley, Administration; John Koerner, Ministry; Bob McCutchen, Missions; Terry Cunningham, Nominating; Kari Preslar, Nurture; Elizabeth Campbell Maleke, Relations; Gary McGrew, Representation, Karen Kinney, Stewardship; James Rowe, Trustees; and Jim Musgrave,



Vocations.

### NEW BUSINESS

There was no new business.

Additional printed reports were provided by the Bluestone, Nurture, and Relations Committees and the Trustees. The printed report of the Committee on Representation is included in Appendix L, pages 256-257.

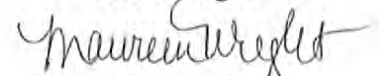
### CELEBRATING THE 30TH ANNIVERSARY OF THE PRESBYTERY

Moderator Parker called on Susan Perry who read a letter from Gay Mothershed, former Executive Presbyter. This was followed by the singing of a hymn.

### ADJOURNMENT

Presbytery was adjourned with a benediction at 3:30 p.m. by the Moderator.

Mavis Grant-Lilley  
Recording Clerk



Maureen Wright  
Stated Clerk

Susan Perry  
Moderator

Synod of the Trinity  
Examined and approved with 0 exceptions  
for the year 2017  
by the Committee on Presbytery Records  
Date 4/26/18  
Chairperson [Signature]  
[Signature]

## APPENDIX A

### ATTENDANCE

**GENERAL PRESBYTER:** Ed Thompson (also listed as minister member below).

**OFFICERS OF PRESBYTERY:** Susan Perry, Moderator; Maureen Wright, Stated Clerk; Rockland Poole, Treasurer; Mavis Grant-Lilley, Recording Clerk; Amy Parker (also listed as minister member below), Moderator Elect.

**MEMBER OF LEADERSHIP TEAM (who is not a Minister or Elder Commissioner):** George Lilley, Parry Johnson, Sharon Rowe.

**COMMISSIONED RULING ELDERS:** Nancy Bulla, Barbara Hopta, Jim Irwin, Nancy Martin, Jim Musgrave, John Yeager.

**CORRESPONDING MEMBERS:** James Burton (New Harmony Presbytery), David Bush (Coastal Carolina Presbytery), Bruce Macbeth (Shenandoah Presbytery), Douglas Portz (Pittsburg Presbytery), John Vest (Presbytery of the James), Susan Faye Wonderland (Philadelphia Presbytery).

**PRESBYTERY COMMITTEE CHAIR (who is not a member of Leadership Team):** Nancy Tissue.

**MEMBER OF PRESBYTERY COMMITTEE:** Sue Hollandsworth

**STAFF:** Susan Sharp Campbell (also listed as minister member below), Nellie Howard, Mark Miller, Amy Robinson.

**CERTIFIED CHRISTIAN EDUCATOR:** Marcia Leitch.

**LAY PASTOR:** Jay Nunley.

**VISITORS (who registered):** Carolyn Arbuckle, Caroline Butler, Matt Evans, Jack Ferrell, Dawn Hammat, Bud Herrold, Frances Irwin, Jenka Lockwood, Carolyn Napier, Kaye Rogers, Olga Schmidt, Ralph Smoot, Tina Vial.

#### ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	3/28/17	5/18/17	8/19/17	11/16/17
Accord, Barbara A.	E	P	P	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	*	*	E	E
Baldwin, Stephen	E	E	P	A
Bell, Sharon	*	*	A	A
Blakeman, Robin	A	P	A	P
Bondurant, Robert K.	P	AE	AE	AE
Bower, David	AE	P	P	P
Boyce, Bonnie	AE	AE	AE	AE
Brekke, Laura	*	*	*	E
Buckalew, Ronald W.	AE	AE	AE	P
Butler, Claire	E	P	P	E
Butler, Craig	AE	AE	AE	P
Calebaugh, Kenneth B.	AE	P	AE	AE

Name of Minister	3/28/17	5/18/17	8/19/17	11/16/17
Campbell-Malake, Elizabeth	P	P	P	P
Campbell, Susan Sharp	P	P	P	P
Carroll, R. Leon, Jr.	AE	AE	AE	AE
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE
Didway, Nancy	P	E	E	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	A	A	E	E
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	P	P	P	P
Gamble, Larry	A	A	A	A
Gearing, Sharon	*	P	P	A
Gentry, Calvin P.	AE	AE	AE	AE
Geurink, Kevin	*	*	P	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harkless, Cinda	P	P	E	P
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hitsman, Julie	A	P	P	P
Holland, John	P	P	P	A
Hollis, Virginia Kay	AE	AE	AE	AE
Hood, Leonard L.	AE	P	AE	AE
Howe, Lanny	P	AE	AE	P
Hudson, William Long	P	P	P	P
Jenkins, Doug	P	P	E	P
Jenkins, Janet	AE	AE	AE	AE
Christian J. Johnson	*	*	*	P
Johnson, Rick	A	E	P	E
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Key, Kyle	P	P	E	P
Kilbert, Chris	A	E	P	P
Kinney, Karen R.	A	P	P	P
Koerner, Charla Waters	P	P	P	E
Koerner, John F.	P	P	P	P
Krum, David P.	AE	AE	AE	AE
Lamb, Richard C.	AE	AE	AE	AE
Laukoter, Rob S.	P	P	A	A
Lee, David A.	P	P	P	A
Leitch, James O.	AE	AE	AE	P
Lieneman, Casey	*	*	P	P
Lyles, W. Patterson	P	P	E	P
Mansell, Wm. Franklin, Jr.	P	AE	P	AE
Maynard, Arvie L.	AE	AE	AE	AE
McChesney, Charles S.	AE	AE	AE	AE

Name of Minister	3/28/17	5/18/17	8/19/17	11/16/17
McCoy, William	P	A	P	A
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	A	A	A	A
McMorran, William G., Jr.	AE	AE	AE	AE
Mihm, Rebecca	P	P	P	P
Minnerly, Douglas A.	P	P	A	E
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	E	P	E	A
Neal, Elise	A	E	P	P
Newman, Robert G.	P	AE	AE	P
Palmer, Harry W.	AE	AE	AE	AE
Parker, Amy S.W.	P	P	P	P
Parsons, Shelly Barrick	A	A	E	E
Pendleton, P. Douglas, Jr.	A	A	A	A
Perkins, Chris	A	A	A	A
Purcell, Boyd C.	P	AE	AE	AE
Ray, Robin	A	P	E	P
Rice, Andrew "Andy"	A	P	E	A
Richards, David P.	P	E	E	E
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Roberts, Jim	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	AE	AE	AE	AE
Romine, Paul D.	P	A	P	E
Ryan, Patrick "Pat"	P	E	A	A
Seely, Mike	A	A	A	P
Seibel, Frank L. "Skip"	P	P	A	A
Shaffer, David	AE	AE	AE	AE
Shepherd, Rachel J.	A	P	P	P
Shogren, Donna Lee	AE	P	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	AE
Spransy, George B. Jr.	P	P	AE	AE
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	AE	P	AE
Stewart, Joan W.	A	P	P	P
Stone, Elizabeth	A	A	E	P
Stone, Greg	A	A	A	A
Straight, Anna Pinckney	P	P	E	P
Styron, Monica	A	P	A	AE
Sutton, Dana W.	A	E	A	E
Sutton, Jean C.	A	A	A	A
Taylor, J. Dexter	AE	AE	AE	AE
Thompson, Edward J.	E	P	P	P
Tutterow, Christina	A	P	A	A
Vial, Peter	A	P	P	E

Name of Minister	3/28/17	5/18/17	8/19/17	11/16/17
Walker, Gary C.	AE	AE	AE	AE
Walther, James A., Jr.	P	P	E	E
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	A	E	A	A
Wilson, Richard B.	A	P	P	P
Wood, Robert M.	P	P	P	P
Woodard, Sara G. (Sally)	AE	AE	P	P
Wright, Todd	P	P	P	E
Youngblood, Lucy	AE	AE	AE	AE

### ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	3/28/17	5/18/17	8/19/17	11/16/17
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	N	E	Agnes Doyle-Kalland	Agnes Doyle-Kalland
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	Wes Walker	Sandra Herrold	E	Sandra Herrold
Baxter, Dunmore	N	E	N	N
Beckley	N	E	N	Bill Hartling
Beechwood, Parkersburg	N	Richard Thomas	Richard Thomas	Richard Thomas
Belington	N	Anita Renee Poe	Anita Renee Poe	E
Belle	Eleanor Stanley	E	E	E
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	N	E
Beverly	N	E	Linda Peterson	E
Beverly Hills, Huntington	N	E	N	N
Bradley	N	E	E	E
Bramwell	N	N	N	N
Bream Memorial, Charleston	Melody Simpson	E	Barbara Chalfant	E
Bridgeport	N	Joe Timms	Joe Timms	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	N
Centerville, Greenville	N	E	Charlotte Wilson	Charlotte Wilson
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	N	N	N	N
Church of the Covenant, Hurricane	N	N	N	N
Clear Creek	N	N	N	N
Clifton, Maxwelton	N	E	N	James Miller
Clothier	N	N	N	N
Comfort	N	N	E	N
Community, Arthurdale	N	N	E	E
Davis Memorial, Elkins	N	Mary Ann McDonald	Mary Ann McDonald	N
Davis Memorial, Gassaway	N	JoAnn McChesney	Beverly Keener	Beverly Keener
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	Carolyn Napier	Peggy Ryan	Peggy Ryan	Peggy Ryan

Name of Church	3/28/17	5/18/17	8/19/17	11/16/17
Eleanor	Judy Jefferies	N	Vanessa Higginbotham	Beverly Luikhart
Elk Hills, Charleston	Sandy Gunter	Debbie Schwirian	E	Carol Buckalew
Enslow Park, Huntington,	N	N	N	N
Falls View, Charlton Heights	N	N	N	N
Fayetteville	N	Betsy Howard	Mike Burton	N
First, Bluefield	N	N	N	N
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck
First, Charleston	Frankie McCain	Frankie McCain	E	Frankie McCain
	N	E	N	N
First, Clarksburg	N	Dick Ogden	Jenna Bennett	David Nuzum
First, Colcord	N	N	N	N
First, Dunbar	N	E	David White	Terri McDougal
First, Fairmont	N	N	E	E
First, Hinton	N	N	N	E
First, Huntington	Todd Green	N	N	N
First, Kenova	N	N	N	N
First, Kingwood	N	N	N	N
First, Logan	Linda Marsh	E	John Kovach	Roger Perry
First, Mannington	N	N	N	N
First, Morgantown	N	Harold Forbes	N	John Bolt
First, Nitro	Peggy Meltch	N	N	N
First, Oak Hill	N	N	E	Kathy Moss
First, Parkersburg	N	David Karr	N	David Kaufman
First, Ravenswood	N	N	N	N
First, Ripley	N	N	N	N
First, St. Albans	Mel Burch	Michael Clark	Michael Clark	N
First, South Charleston	N	Katherine McClure	Bill Kimmons	Bill Kimmons
First, Thomas	N	E	N	E
First, Welch	N	E	E	E
First, Weston	N	N	N	N
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	N	Susan Conn	Susan Conn	Susan Conn
First, Williamstown	Nellie Howard	Patricia Brookover	Patricia Brookover	Jeff Howard
Fleming Memorial, Fairmont	N	Charles Snider	Mike Yost	Sally Yost
Frankford	E	Linda Boone	Linda Boone	Clifford Gillilan
Gilbert	N	E	N	Debra Burgess
Glenville	N	Kathy Gilbert	Susan Lilly	N
Grace Covenant, Charleston	N	N	N	N
Green Bank, Liberty	N	N	N	N
Harman	N	N	N	N
Highlawn, Huntington,	Howard Aulick	Patty Meadows	Gary Prater	Howard Aulick
Highlawn, St. Albans	Ruth Perry	E	N	N
Hughes River, Cairo	N	Anne Banks	E	N
Kanawha United, Charleston	Roberta Fowlkes	Jeff Brown	N	Mark Felton
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N

Name of Church	3/28/17	5/18/17	8/19/17	11/16/17
Kuhn Memorial, Barboursville	N	E	N	N
Lakeview, Lakebottom	N	N	N	N
Marlinton	N	N	N	N
Marsh Fork, Dry Creek	N	E	N	N
McElhenney, Alderson	N	N	N	N
McKinnon, Charleston	Brooks Martin	N	Bobbie McCauley	N
Mill Creek	N	N	N	N
Milton	N	N	E	E
Mingo	N	E	E	N
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	N	E	N	Nora Workman
Old Stone, Lewisburg	Nancy Smallenberger	Nancy Smallenberger	N	Nancy Smallenberger
Orgas	N	N	N	N
Parsons	N	N	N	N
Philippi	N	N	Suzann Murphy	N
Pickens	N	N	N	N
Pineville	N	E	N	N
Point Pleasant	N	N	Terry Lively	N
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	Pam Johnson	Jane Lothes	Jane Lothes	Jainie Albert
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	Ken Schmidt	E	Ken Schmidt	Ken Schmidt
Rome, Proctorville	N	N	N	N
Ronceverte	N	N	N	Alan Clower
Ruffner Memorial, Charleston	N	N	N	N
St. Andrew, Pinch	Robert Bandy	N	N	N
St. Marys	N	N	N	N
Salem, Ronceverte	N	N	N	N
Second, Huntington	Jenka Lockwood	E	Stacy Wehrle	Jim St. Clair
Slatyfork, Big Spring	N	N	N	N
Smithers	Jim Dempsey	E	E	E
South Park, Charleston	Jim Sothen	Jim Sothen	N	Jim Sothen
Spencer	N	Mary Quick	Brenda Wilson	Mary Quick
Spring Creek, Renick	N	E	N	Jeffrey Lewis
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	N
Summersville	N	Lauren Jarroll	Ralph Smoot	Lauren Jarroll
Teays Valley, Scott Depot	N	Bill Hensley	N	Bonnie Prisk
Trinity, Shady Spring	N	E	E	N
Tygarts Valley, Huttonsville	N	Sandy Bower	Sandy Bower	N
Union	N	E	E	Edith McKinley
Upperglade	N	Jim Gamble	Linda Given	Jim Gamble
Valley Bend, Beverly	N	N	N	E
Village Chapel, Charleston	Ray Boggs	Ray Boggs	James Smith	Patti Salisbury
Waverly -- Bethel, Waverly	Barbara Conlon	Mark Skidmore	Dawn Hammat	Dick Hammat
Westminster, Charleston	N	N	N	N
Westminster, Vienna	N	N	N	N

<b>Name of Church</b>	<b>3/28/17</b>	<b>5/18/17</b>	<b>8/19/17</b>	<b>11/16/17</b>
Whittico Memorial, Keystone	N	N	N	N
Winfield	N	N	David Gladkosky	David Gladkosky
Zion, Helvetia	N	N	N	N



**APPENDIX B  
DOCKET**

\*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and time for fellowship and refreshments

\*10:00 Call to Order Susan Perry, Moderator

Greetings from Old Stone Presbyterian Church Anna Pinckney Straight, Pastor

Celebrating the 30<sup>th</sup> Anniversary of the Presbytery of West Virginia

Greetings from the Board of Pensions Doug Portz

\*10:20 Education Focus *Post-Christendom Missionaries*

John W. Vest, Visiting Assistant Professor of Evangelism  
Union Presbyterian Seminary

11: 25 Announcement: Resource Center

\*11:30 Morning Worship

\*12:30 Recess for Lunch

\*1:30 Prayer & Hymn Moderator

Celebrating the 30<sup>th</sup> Anniversary of the Presbytery of West Virginia

Business of the Presbytery

- Welcome of new Ministers Maureen Wright, Stated Clerk
- Seating of new Corresponding Members
- Introduction Visiting Ministers
- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum
- Approval of Docket
- Consent Agenda Moderator
  - o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
  - o Committee on Bills and Overtures

▪ Leadership Team members present

Report of the Stated Clerk Stated Clerk  
 - Presentation of Procedural Matters

Report of the General Presbyter Ed Thompson

Greetings from the Synod of the Trinity Susan Faye Wonderland

Report of the Leadership Team George Lilley

Report of the Stewardship Committee Karen Kinney  
 - Presentation of an amended 2018 Budget  
 - Financial Reports Rocky Poole

Report of the Ministry Committee Cinda Harkless

Report of the Mission Committee Larryetta Ellis

Report of the Nominating Committee Terry Cunningham

“Good News from the Pews” Moderator  
 This is a time of sharing good news from churches throughout the presbytery  
 by Ruling Elder Commissioners only.

Celebrating the 30<sup>th</sup> Anniversary of the Presbytery of West Virginia

Report of the Nurture Committee Kari Preslar

Minute for Stewardship Karen Kinney

Report of the Trustees Jim Rowe

Report of the Vocations Committee Jim Musgrave

Installation of the 2018 Moderator Moderator

Installation of 2018 Committee Chairs and Presbytery Leaders Amy W. Parker

New Business

Completion of Feedback Forms

Celebrating the 30<sup>th</sup> Anniversary of the Presbytery of West Virginia

4:00 Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Reports for Information Only: Bluestone and Relations Committees,  
Committee on Representation

**NEXT Stated Meeting:**

**February 24, 2018 – First Presbyterian Church, Huntington**

## APPENDIX C

### LETTERS OF GREETING IN HONOR OF THE THIRTIETH ANNIVERSARY OF THE PRESBYTERY

Ed Thompson, General Presbyter  
The Presbytery of West Virginia  
South Charleston, West Virginia

Dear Ed, Members and Friends,

In the summer of 1987 I was invited into a dream. That dream preceded my arrival. It was a dream born out of the reunion of two denominations, in the deliberations of two synods and in the leadership, sessions and congregations of three presbyteries.

It was an ambitious dream. It held that our Presbyterian witness and mission in West Virginia could be more effectively accomplished with an inclusive governing body enriched by the gifts of all its congregations, regardless of size or location. It dared to expect that a presbytery could perform with the personal touch of a smaller church while offering quality ministry resources typical of a larger church.

Of course there were some skeptics as to the viability of this dream. We are, after all, Presbyterians and where there are two Presbyterians there are often three opinions. But my indelible memory is of pastors, elders, committees, volunteer leaders and staff who were committed and open to weaving a dynamic new tapestry for our Christian witness and service in West Virginia. The spirit that prevailed was one of willingness to give up some personal preferences for the good of the dream. A spirit of listening to others and seeking creative solutions to inevitable challenges. A spirit of flexibility that allowed us to rethink or rework plans that needed revision or even abandonment.

I can attest to the fact that the creative enthusiasm of the newly born Presbytery of West Virginia quickly spread to other parts of our denomination. In meetings with colleagues from other presbyteries, synods or General Assembly I was often asked for details and documents outlining our programs and approaches to mission. It was heartening to see the recognition that our efforts received from within West Virginia and across our church.

To have served on the staff of the Presbytery from its birthday through 1996 was a singular privilege of my ministry. It is with affection and joy that I send congratulations as you recognize the 30<sup>th</sup> anniversary of the Presbytery. Marie joins me in wishing you an abundance of God's blessings in the days and years ahead. May the Holy Spirit continue to nourish your rendition of the dream.

Shalom,

*Brad Bradburn*



Susan Perry, Moderator  
Presbytery of West Virginia  
South Charleston, West Virginia

Dear Susan,

It is difficult for me to realize that the Presbytery of West Virginia is really thirty years old! When I went to work at Village Chapel and later Ruffner Memorial, we were in Kanawha Presbytery with Greenbrier and Bluestone (later Guyendott) Presbyteries. We made up the Synod of West Virginia. We were in the PCUS. There also were the Presbyteries of Parkersburg and Grafton and the Synod of West Virginia in the UPCUSA! As both denominations worked toward reunion – which happened in 1983 – the two synods began to do some work together. We had an annual collegiate conference together at Davis and Elkins College. And we welcomed “northern Presbyterian” members to our Bluestone Conference Center conference and camping committee. This led to my meeting Ken Calebaugh, several other ministers, and their DCEs, especially their Presbytery/Synod Christian Educators Margaret McMillan and Rollie Kamm. We had also reorganized Synods: PCUS presbyteries to the Synod of the Virginias and Ups to the Synod of the Trinity. And our PCUS Assembly’s Youth Council helped our northern Assembly establish their youth advisory group.

Then in 1982 came the positive votes in both General Assemblies to become one denomination again. John Goodman, our former Stated Clerk, and I were commissioners to the PCUS assembly that year; what a privilege to be a part of that event! After positive votes in the majority of presbyteries, Reunion came in 1983. What a memorable day it was as we marched from our assembly to meet outside our meeting places and join in a march through Atlanta streets behind bagpipers playing “Amazing Grace”! That was followed in the evening with the Celebration of the Lord’s Supper. What a glorious day that was!

Now would come the difficult work of reuniting our West Virginia Presbyteries. The work began with Al Cowen, our General Presbyter, and a committee composed of the UP executive plus equal numbers of folks from each of the three Presbyteries. It was charged with the many hard decisions: What would we name our new Presbytery, which Synod would we become a part of, how would we divide for our work of ministry, what staff would we have, how would we be organized, and – as the king of Siam would say, “etcetera, etcetera, and so forth.”

Al died before the work was finished as did one member of the committee from Greenbrier, the Rev. Mary Elisabeth Goin. Those were very difficult events for us.

The work was completed and three presbyteries came together at D and E and marched together led by bagpipes and the pastor of First Presbyterian in Parkersburg carrying a Bible to the auditorium where the new presbytery began its work. Brad Bradburn became our first Executive Presbyter. All former staff members were required to apply for positions on the new staff. I circulated my papers and had interviews in other places beyond West Virginia and had other calls, but God led me back to West Virginia much to the joy of my family. It again affirmed that,

just like the Gerasene demoniac, I was called to serve in my own homeland.

How much I miss West Virginia and, especially, the Presbytery and Village Chapel Presbyterian Church. I send love and hugs to you! And remember, I am right off I 40 so you are invited to stop by when you come this way!

May God richly bless you and bring peace and joy to all of you!

*Kathryn McCrary*



Susan Perry, Moderator  
Presbytery of West Virginia  
South Charleston, West Virginia

Dear Susan,

So good to hear from you and to receive your kind invitation to write a few words reflecting a special remembrance from early on in the life of the Presbytery of West Virginia. Hard to imagine that PWV is now fully 30 years old, which only means that I'm *really* getting to be old by now! That perhaps explains, or at least may serve as an excuse, for why my brain is more of a sieve than ever.

But the most special remembrance without question is of the people with whom I had the privilege and indeed the honor of being on the pilgrimage as Church. There were the three persons with whom I had the joy to serve during their tenures as executive presbyter – Brad Bradburn, then Bill McSwegin, then Gay Mothershed, how lucky can a feller be to have served with those special persons. There were the other wonderful colleagues and friends who gave staff support to the Presbytery, in some cases bringing into this then-new presbytery creation the skills they had spent years honing in predecessor presbyteries, in some cases entering a new phase of discipleship and ministry as staff. There of course were the many, many saints who were the Presbytery, as church members and ruling elders and educators and musicians and pastors and.... Yes, indeed, “Precious memories, unseen angels, sent from somewhere to my soul; how they linger ever near me, and the sacred past unfolds.”

And...of course, I still treasure “The West Virginia Hills,” both the unbelievably “majestic and grand” mountain-scape, as well as what I’ve grown in my appreciation for since moving elsewhere as what has to be the champion of all state songs!

Happy Thirtieth Birthday, Presbytery of West Virginia.

Peace,

*John Goodman*



TO: THE PRESBYTERY OF WEST VIRGINIA

What a joy it is to celebrate the Presbytery of West Virginia's 30<sup>th</sup> anniversary. How I wish I could be with you to express my gratitude for your faithful witness and ministry.

I continue to "keep up" with this Presbytery as I remain on your mailing list for Presbytery information sharing. In fact, I was delighted to find and watch the video prepared for this meeting. Well done and very effective!

It was an honor to be called and installed as your Executive Presbyter in 1998. The Presbytery of West Virginia was in its eleventh year as a re-organized presbytery. There was excitement and enthusiasm. In wisdom and divine guidance, the Presbytery had established the Quadrant Ministry partnership and called four gifted presbyters who served both as installed parish pastors and presbytery staff. Ed Thompson was a colleague "Quad Pastor."

In response to the floods that seemed to occur annually the Presbytery was led by Jim and Karen Robinson, Bonnie Mallott and Joan Stewart in establishing the PWV MAW ministry, an incredible witness enabling hundreds of volunteers who were blessed in their service.

A cadre of Christian Educators were also vital leaders both in their congregations and in the Presbytery. I am grateful that this Presbytery continues to value the importance of equipping leaders for service in the local church as well as the larger church. Susan Sharp Campbell became a member of the Presbytery's staff during my tenure and I am delighted that she continues to provide energy, imagination and love not only in WV but across the PCUSA.

You will remain in my prayers as I give thanks for your life together and pray that God will continue to bless and enable you to serve with wisdom and courage in this "grand and awful time".

Grace and peace,

*Gay Mothershed*

**APPENDIX D**  
**MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL**  
**SHARON GEARING**  
**AS PASTOR OF THE FIRST PRESBYTERIAN CHURCH**  
**SOUTH CHARLESTON, WEST VIRGINIA**

The commission, appointed by the Presbytery of West Virginia to install Sharon Gearing, as pastor of the First Presbyterian Church, South Charleston, West Virginia, met at the church on Sunday, August 20, 2017 at 2:30 p.m. The following members of the commission were present:

Ministers: Nancy Didway, Richard McGuire, James Robinson;  
Elders: Bill Kimmons, Frankie S. McCain, Susan Perry.

The commission was called to order by the chair, Susan Perry, who opened with prayer by Richard McGuire. The commission was organized and Frankie McCain was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon "I Am...Will You?" on the text Mark 14: 13-21 was preached by Nancy Didway. The constitutional questions were propounded to the minister by Susan Perry and to the congregation by Bill Kimmons. All were answered in the affirmative. The prayer of installation was offered by Susan Perry. The chairperson, Susan Perry, declared that Sharon Gearing was duly elected and installed as pastor of the First Presbyterian Church, South Charleston, West Virginia. A charge was then delivered to the pastor by James Robinson, and to the congregation by Richard McGuire. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, Sharon Gearing.

The commission adjourned with the benediction.

Frankie S. McCain  
Clerk of the Commission



## APPENDIX E

### MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL CLAIRE LAMONTE BUTLER AS PASTOR OF FIRST PRESBYTERIAN CHURCH, RIPLEY WEST VIRGINIA AND FIRST UNITED PRESBYTERIAN CHURCH, RAVENSWOOD, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to install Claire Lamonte Butler, as pastor of First Presbyterian Church, Ripley, West Virginia, and First United Presbyterian Church, Ravenswood, West Virginia met at First Presbyterian Church on Sunday, July 23, 2017 at 3:00 p.m. The following members of the commission were present:

Ministers: Doug Jenkins, Amy Wallace Parker, Joan Stewart;  
Elders: David Bowyer, Gary Cowell, Susan Perry, Kari Preslar.

The commission was called to order by the chair, Susan Perry, who opened with prayer by Kari Preslar. The commission was organized and Amy Parker was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon "More than Meets the Eye" on the texts Philippians 3: 7-21 and Matthew 21: 28-32 was preached by Joan Stewart. The constitutional questions were propounded to the minister by Susan Perry and to the congregation by David Bowyer and Gary Cowell. All were answered in the affirmative. The prayer of installation was offered by Gary Cowell. The chairperson, Susan Perry, declared that Claire Lamonte Butler was duly elected and installed as pastor of First Presbyterian Church, Ripley, West Virginia and First United Presbyterian Church, Ravenswood, West Virginia. A charge was then delivered to the pastor by Amy Parker, and to the congregation by Doug Jenkins. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, Claire Lamonte Butler.

The commission adjourned with the benediction.

Amy Wallace Parker  
Clerk of the Commission

## APPENDIX F

### MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL KEVIN GEURINK AS PASTOR OF THE FIRST PRESBYTERIAN CHURCH LOGAN, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to install Kevin Geurink as pastor of the First Presbyterian Church, Logan, West Virginia, met at the church on Thursday, September 14, 2017 at 6:00 p.m. The following members of the commission were present:

Ministers: William L. Hudson, Amy Wallace Parker, Ed Thompson;  
Elders: Debra Burgess, Katrina Newberry, Susan Perry;  
Guests: Rev. Josh Musser-Gritter and Lara Musser-Gritter.

The commission was called to order by the chair, Susan Perry, who opened with prayer by Kevin Geurink. The commission was organized and William L. Hudson was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon "Called at the Tax Booth" on the text Mark 2: 13-22 was preached by Josh Musser-Gritter. The constitutional questions were propounded to the minister by Susan Perry and to the congregation by Katrina Newberry. All were answered in the affirmative. The prayer of installation was offered by William Hudson. The chairperson, Susan Perry, declared that Kevin Geurink was duly elected and installed as pastor of the First Presbyterian Church, Logan, West Virginia. A charge was then delivered to the pastor by Josh Musser-Gritter, and to the congregation by Ed Thompson. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, Kevin Geurink.

The commission adjourned with the benediction.

William L. Hudson  
Clerk of the Commission

## APPENDIX G

### ROLLS AND REGISTER OF PRESBYTERY OF WEST VIRGINIA

The 2015-2017 Book of Order in G-3.0104 and G-3.0305 states that the Stated Clerk shall keep the rolls of presbytery's membership and registers of all Certified Christian Educators, Certified Associate Christian Educators and ruling elders commissioned to particular pastoral service. According to the Presbytery Manual, presbytery's membership includes ruling elder officers, General Presbyter, and Leadership Team members. Please contact the Stated Clerk with corrections or updates.

#### Presbytery Rolls as of October 26, 2017

##### Officers

**Moderator:** Susan Perry; **Moderator Elect:** Amy Wallace Parker; **Stated Clerk:** Maureen Wright; **Recording Clerk:** Mavis Grant Lilley; **Financial Administrator/Treasurer:** Rockland Poole.

##### General Presbyter

Edward J. Thompson

##### Leadership Team

Barbara Hopta, Steve Hornbeck, George Lilley, Jim Musgrave, Kari Preslar, Sharon Rowe.

##### Ministers of Word and Sacrament

###### **Engaged in Validated Ministry:**

Barbara A. Accord, Christopher M. Bailey, Stephen Baldwin, Robin Blakeman, Laura Brekke, Claire Butler, Elizabeth Campbell-Maleke, Susan Sharp Campbell, Nancy Didway, E. Denison Dodson, Larryetta Ellis, Janice Fraser, Sharon Gearing, Kevin Geurink, Cinda Harkless, Julie Hitsman, John S. Holland, William Long Hudson, Christian J. Johnson, Forest R. Johnson, Kyle W. Key, Christopher M. Kilbert, Karen R. Kinney, Charla Waters Koerner, John F. Koerner, Rob S. Laukoter, David A. Lee, W. Patterson Lyles, William G. McCoy, Richard W. McGuire, Rebecca Mihm, Douglas A. Minnerly, James E. Morley, Elise Renee Neal, Amy Wallace Parker, Shelly Barrick Parsons, P. Douglas Pendleton Jr., Christopher Perkins, Robin L. Ray, Andrew K. Rice, David P. Richards, Paul D. Romine, Patrick Ryan, Michael Seely, Frank L. Seibel, Rachel Jenkins Shepherd, Kevin Starcher, Joan S. Stewart, Elizabeth Stone, Anna Pinckney Straight, Monica Styron, Dana W. Sutton, Jean C. Sutton, Christina Tutterow, Peter A. Vial, Kathryn A. Willoughby Weed, Richard B. Wilson, Robert M. Wood, Todd R. Wright.

###### **Members-At-Large:**

Leslie S. Clay, Lawrence J. Gamble, Douglas Jenkins, Joseph Marchio, Greg Stone, James A. Walther Jr., Lucy K. Youngblood.

**Honorably Retired:**

Ralph Judson Alford II\*, Kenneth A. Atkins\*, Robert K. Bondurant\*, David Bower\*, Bonnie Boyce\*, Ronald W. Buckalew\*, J. Craig Butler\*, Kenneth B. Calebaugh\*, R. Leon Carroll Jr.\*, Walter A. Case\*; Thomas F. Clark\*, David S. Deaderick\*, Robert W. Debnam\*, Charles B. Dreyer\*, Calvin P. Gentry\*, Robert H. Glaser\*, Leonard E. Graham\*, Ben E. Gurley\*, Kristine Haig\*, Cameron Harkness\*, P. Douglas Heidt\*, Virginia Kay Hollis\*, Leonard L. Hood\*, R. Lanphier Howe\*, Janet Jenkins\*, Thomas M. Johnston Jr.\*, David P. Krum\*, Richard C. Lamb\*, James O. Leitch\*, W. F. Mansell Jr.\*, Arvie L. Maynard\*, Gary S. McGrew\*, Richard S. Mobayed\*, Alice Monschke\*, Robert G. Newman\*, Boyd C. Purcell\*, John A. Riley\*, Charles L. Ringe\*, James W. Roberts\*, M. Bruce Robertson\*, James E. Robinson\*, David K. Shaffer\*, Donna Lee Shogren\*, Richard J. Snyder\*, John W. Sonnenday\*, Donald L. Spencer\*, George B. Spransy Jr.\*, Charles M. Spring\*, Bruce Stevens\*, J. Dexter Taylor\*, Gary C. Walker\*, Sara G. Woodard\*.

**Under Censure:**

Michael Ducheneau (Excluded from exercise of office until June 2013; he may now initiate the process required to be included.)

**Corresponding Members** (Members of other Presbyteries Laboring in Our Bounds):

Michael Anderson (Upper Ohio Valley Presbytery), David Bush\* (Shenandoah Presbytery), Bruce Macbeth\* (Shenandoah Presbytery) and Casey Lieneman (Evangelical Lutheran Church in America).

**Registers of Presbytery as of January 1, 2017****Certified Christian Educators**

**Certified Christian Educators:** Susan Sharp Campbell, Susan C. Eason+, Kay Lamb\*, Marcia Leitch\*, Dana Marzolf\*, Barbara Palmer\*, Forrest Palmer\*, Kari Preslar, Karen B. Robinson\*, Cyndi C. Taylor\*, Maureen Wright.

**Certified Associate Christian Educators:** Kim Trisel+, Martha O'Dell+.

**Ruling Elders Commissioned to Particular Pastoral Service**

Jeff Barton, William Brown, Nancy Bulla, Pat Collier, William Dunfee, Roger Eskins, Tom Hastie, James Irwin, Nancy Martin, Karen McClanahan, Jim Musgrave, Kari Preslar, Robert Lynn Randolph, Cherrie Sizemore, John Yeager.

\*All retired persons are noted with an asterisk.

+These persons are not currently involved in active service as Christian Educators.

## APPENDIX H – PROCEDURAL MATTERS

### Principles of Parliamentary Law

- Courtesy to all
  - Majority rule
  - Justice for all
  - One Item at a time
  - Respect the rights of the minority
  - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
  - No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

### B. Relevant Provisions of Presbytery’s Manual (Section III of Manual)

1. “No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form.”
2. “...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session.”
3. “The privilege of the floor without vote shall be granted to lay members of Presbytery’s committees and to laypersons serving on Presbytery’s staff, if not enrolled as members of the Presbytery.”
4. “The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)”

NOTE: The phrase, “privilege of the floor without vote,” means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have “privilege of the floor without vote” are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with “voice and vote” privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators\*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

### C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery’s debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

## APPENDIX I

### BLUESTONE PROGRAM DIRECTOR RATIONALE

#### **Background**

In the spring of 2017, the Leadership Team chartered a Task Force to define the strategic direction of Bluestone. While the development of a strategic plan is multi-faceted, the Task Force prioritized the camp management staffing model as the greatest potential for improvement as early as 2018. This proposal is focused on increasing the usage of Bluestone, with emphasis on churches within the Presbytery of West Virginia.

The Bluestone camp management staffing model currently uses a single person to manage the physical facilities/operations, Presbytery-related programming, and communications/multi-media/promotion. The camp has reached the age where repairs and replacements are now more extensive and require greater attention from the Camp Director. This often requires a compromise of other management duties. The Task Force also identified programming and communications initiatives that require a different and more focused skill base than exists with the current, single focal point model.

The Task Force proposes the addition of a part-time Program Director to work as a peer with the Facilities Director (former Camp Director role). Both roles would be employees of the Presbytery and report to the General Presbyter. Job descriptions have been written for both roles. The new role of Program Director will assume the responsibilities for program development and implementation of all Presbytery events at Bluestone, including summer camp. This person will secure and supervise summer counselor staff and manage all camping events, to include summer key leaders. The role will also have responsibility for camp program communications, multi-media development and maintenance, marketing, and promotional activities. The Facilities Manager will ensure safe, secure and timely operations; supervise all other Bluestone employees, and oversee the maintenance and replacement of camp assets and grounds.

#### **Proposal to the Leadership Team**

The Task Force is recommending that a Program Director be hired, as a part-time position, for the compensation of \$20,000 annually, plus benefits. It is further recommended that the Presbytery maintain support of this position for a period of five years, while monitoring the camp census and financial data for improvement against the base year of 2017. This position would start as early as December 2017, in preparation for the 2018 camping season, which begins in the late spring.

#### **Leadership Team Response**

The Leadership Team endorsed the proposal for hiring a Bluestone Program Director in time for the 2018 camping season. The Leadership Team requests the Stewardship Committee to identify funding for this position and to present an amended budget to Presbytery. Should the presbytery approve this budget, the Leadership Team requests that the Administration Committee take the appropriate actions to implement the new camp leadership model.

**Presbytery of West Virginia  
2018 Budget**

**APPENDIX J  
AMENDED BUDGET 2018**

	Budget	R/F Amount	Budget	R/F Amount	Restricted Funds
<b>MISSIONS COMMITTEE</b>					
<b>INSTITUTIONAL PARTNERSHIPS</b>					
Davis & Elkins	1,250		1,250		
Davis-Stuart	1,250		1,250		
Westminster Foundation	1,250		1,250		
CEPAD	2,500		2,000		
<b>MISSIONS PARTNERSHIPS</b>					
Kenya Partnership	1,500	1,500	2,000	1,500	Kenya Partnership Fund
The Shack NH Support	15,000	15,000	15,000	15,000	Mission Development Fund
Tyrand Coop. Ministry Support	2,500	2,500	2,500	2,500	Midland Memorial Fund
WV Min. of Advocacy & Workcamps	15,000	15,000	15,000	15,000	Mission Development Fund
<b>MISSIONS GRANTS</b>					
Committee Meetings	1,000		1,000		
	<b>\$ 56,250</b>		<b>\$ 56,250</b>		
<b>NOMINATING COMMITTEE</b>					
Nominating Committee	\$ 200		\$ 300		
<b>NURTURE COMMITTEE</b>					
Resource Center Acquisitions	1,800		1,800		
Resource Ctr. - Supplies/Equip.	400		400		
Resource Ctr. - Subscriptions	0		0		
Resource Ctr. - Catalog Program	800		800		
Video license	225		250		
Festival of Faith	1,000		700		
Church Educators Support	400		400		
Educator/Clergy/CLP Retreat	1,200		1,000		
Younger Youth Retreat	1,000	1,000	1,000	1,000	Rachel McClintic Fund
Older Elementary Event	200	200	0	0	Rachel McClintic Fund
Older Youth Retreat	1,600	1,600	1,600	1,600	Rachel McClintic Fund
HS Youth Conference/Mission Trip	8,000	8,000	6,000	6,000	Rachel McClintic Fund
Youth Council	400	400	400	400	Rachel McClintic Fund
Adult Spiritual Development	1,000		1,500		
Scholarships	2,000	2,000	2,000	2,000	PEPS
Presbytery Worship	300		300		
Miscellaneous	200		200		
APCE Membership	0		200		
Committee Meetings	600		600		
	<b>\$ 21,125</b>		<b>\$ 19,150</b>		
<b>PJC</b>					
Permanent Judicial Commission	\$ 300		\$ 300		
<b>PRESBYTERIAN WOMEN</b>					
Presbyterian Women Support	\$ 6,000		\$ 6,000		
<b>RELATIONS COMMITTEE</b>					
Cluster Shepherds	2,000		2,000		
Relations Committee Expenses	1,000		1,000		
	<b>\$ 3,000</b>		<b>\$ 3,000</b>		

**Presbytery of West Virginia  
2018 Budget**

	2017 Budget		2018 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<b><u>ADMINISTRATION COMMITTEE</u></b>					
OFFICE EXPENSES	71,000	59,000	68,550	59,000	Mission Development Fund
		12,000		12,000	Funds of PWV
SALARY & PERSONNEL EXPENSE					
Staff comp. detail: see Table A					
All Salaries (including housing & utilities)	353,575	30,800	355,600		Small Church
Pension Expense	39,000		41,900		
Medical Insurance Expense	102,500		145,800		
Payroll Taxes	17,900		19,600		
Workers' Compensation	1,425		1,450		
Continuing Education & Professional Expense	11,600		12,600		
Travel & Program Expense	25,000		25,000		
<b>TOTAL SALARY &amp; PERSONNEL EXPENSE</b>	<b>551,000</b>		<b>601,950</b>	<b>78,800</b>	<b>\$46.3K Small Church, \$25K MDF</b>
COMMITTEE EXPENSES					<b>\$7.5K Funds of PWV</b>
Consultant Fees	1,000		500		
Staff Development	1,000		1,000		
Committee Meetings	1,000		1,000		
	<b>\$ 625,000</b>		<b>\$ 673,000</b>		
<b><u>BLUESTONE COMMITTEE</u></b>					
CIT Support	4,500	4,500	4,500	4,500	Rachel McClintic Fund
Committee Meetings	1,500		1,500		
	<b>\$ 6,000</b>		<b>\$ 6,000</b>		
<b><u>LEADERSHIP TEAM</u></b>					
GOVERNING BODY EXPENSE					
Presbytery Meetings	2,000		2,000		
Moderator Expenses	1,000		1,000		
General Assembly	0		4,000	4,000	Mission Development Fund
Leadership Development Program	6,000	6,000	4,000	4,000	Small Church Fund
Legal Consultation	0		8,000		
Leadership Team	5,000		3,500		
	<b>\$ 14,000</b>		<b>\$ 22,500</b>		
<b><u>MINISTRY COMMITTEE</u></b>					
1,001 New Worshipping Comm.	2,500	2,500	2,500	2,500	Small Church Fund
Small Church Conf.	5,000	5,000	2,000	2,000	Small Church Fund
	<b>7,500</b>		<b>4,500</b>		
CRE Training (Con. Ed.)	500	500	500	500	Small Church Fund
Ministry Training	500	500	500	500	PEPS
Kanawha Pastoral Counseling Center	1,500		1,500		
Professional Development	3,500	3,500	3,500	3,500	Small Church Fund
Church Professional Orientation	1,000		1,000		
COM Resources	500		500		
Congregational Care Travel	500		500		
Memorials	500	500	500	500	Funds of PWV-COM Discretionary
Miscellaneous	500		500		
Emergency Church Assistance	2,000	2,000	2,000	2,000	Small Church Fund
Committee Meetings	6,000		6,000		
	<b>\$ 24,500</b>		<b>\$ 21,500</b>		



**Presbytery of West Virginia  
2018 Budget**

	Budget	R/F Amount	Budget	R/F Amount	Restricted Funds
<b>REPRESENTATION COMMITTEE</b>					
Committee on Representation	\$ 200		\$ 100		
<b>STEWARDSHIP COMMITTEE</b>					
Outside CPA Costs	15,000		11,000		
Committee Meetings	1,000		1,000		
	\$ 16,000		\$ 12,000		
<b>TRUSTEES</b>					
Trustees	2,000		\$ 2,000		
<b>VOCATIONS COMMITTEE</b>					
PREPARATION FOR MINISTRY					
Care of Candidates	1,200		500		
Career Counseling	1,000		500		
Scholarships	5,000		5,000	5,000	Bush Fund
Conferences	900		900		
ALP/CRE Preparation Program	0	0	3,000	3,000	Small Church Fund
Committee Meetings	1,000		1,000		
	\$ 9,100		\$ 10,900		
<b>TOTAL</b>	<b>\$ 783,675</b>		<b>\$ 833,000</b>		
<b>REVENUE IN SUPPORT of BUDGET</b>					
	2017 Budget		2018 Budget		
Shared Mission (net of GA & Synod support)	360,000		360,000		PWV/GA/Synod = 80/15/5
Per Capita (net of GA & Synod portions)	173,323		172,679		Per capita rate \$29.50
Previous Year Shared Mission & Per Capita	10,052		12,221		
Outside Funding (Presb. Housing & PHP)	46,300		46,300		
Interest & Gifts	15,000		15,000		
Restricted Fund Support (see below)	179,000		226,800		
	\$ 783,675		\$ 833,000		
Midland Memorial	2,500		2,500		
Rachel McClintic Fund	15,700		13,500		
MDF	89,000		118,000		
Small Church Fund	48,300		63,800		
Funds of PWV	14,500		20,000		
Bush Fund	5,000		5,000		
PEPS	2,500		2,500		
Kenya Partnership	1,500		1,500		
	\$ 179,000		\$ 226,800		

Presbytery of West Virginia

Budget vs. Actual

January through September 2017

APPENDIX K – FINANCIAL REPORTS

COMPOSITE BY COMMITTEE

	YTD (09/30/17)	Budget	% of Budget	Restricted Fund Support
ADMINISTRATION	435,729.58	625,000.00	69.7%	101,800.00
BLUESTONE	4,525.50	6,000.00	75.4%	4,500.00
LEADERSHIP	3,247.36	11,000.00	24.1%	6,000.00
MINISTRY	5,716.87	24,500.00	23.3%	14,500.00
MISSIONS	35,856.01	56,250.00	63.7%	34,000.00
NOMINATING	58.65	200.00	29.3%	
NURTURE	5,374.67	21,125.00	25.4%	13,200.00
PERMANENT JUDICIAL COMMISSION	118.41	300.00	39.5%	
PRESBYTERIAN WOMEN	4,000.00	6,000.00	66.7%	
RELATIONS	1,411.98	6,000.00	23.5%	
REPRESENTATIONS	0.00	200.00	0.0%	
STEWARDSHIP	4,039.80	16,000.00	25.2%	
TRUSTEES	2,265.79	2,000.00	113.3%	
VOCATIONS	578.44	9,100.00	6.4%	5,000.00
<b>TOTALS</b>	<b>\$ 502,923.06</b>	<b>\$ 783,675.00</b>	<b>64.2%</b>	<b>\$ 179,000.00</b>
SHARED MISSION (net)	205,806.61	360,000	57.2%	
PER CAPITA (net)	104,424.80	173,323	60.2%	
PRIOR YEAR BENEV./PER CAPITA	15,294.03	10,052	152.1%	
OUTSIDE FUNDING	46,300.00	46,300	100.0%	
INTEREST & GIFTS	26,981.21	15,000	179.9%	
RESTRICTED FUND SUPPORT	111,104.93	179,000	62.1%	
<b>TOTALS</b>	<b>\$ 509,911.58</b>	<b>\$ 783,675.00</b>	<b>65.1%</b>	

Presbytery of West Virginia  
**Budget vs. Actual**  
 YTD September 2017

	As of 09/30/17	Budget	% of Budget	Restricted Fund Support
<b>ADMINISTRATION</b>				
<b>OFFICE EXPENSES</b>				
5105 · Postage	308.35			
5110 · Supplies	4,805.37			
5115 · Publications & Subscriptions	288.90			
5117 · Presbytery Directory	0.00			
5120 · Telephone	3,102.78			
5125 · Utilities	5,252.37			
5130 · Cleaning/Bldg Maintenance	2,910.06			
5135 · Equipment	358.27			
5140 · Equipment Maintenance	4,720.95			
5150 · Staff Expenses	3,661.98			
5155 · Insurance - Property	19,358.50			
5160 · Bad Debt Expense	0.00			
5165 · Web Site Maintenance	549.95			
5168 · Internet Service	1,181.25			
5180 · Bank service fees	684.33			
5185 · Miscellaneous	45.06			
<b>TOTAL OFFICE EXPENSE</b>	<b>47,228.12</b>	<b>71,000</b>	<b>66.5%</b>	<b>71,000</b>
<b>SALARY &amp; PERSONNEL EXPENSE</b>				
All Salaries (including housing & utilities)				
Pension Expense	248,405.92	353,575	70.3%	
Medical Insurance Expense	29,195.99	39,000	74.9%	
Payroll Taxes	76,790.99	102,500	74.9%	
Workers' Compensation	12,943.47	17,900	72.3%	
Continuing Education & Professional Expense	1,443.50	1,425	101.3%	
Travel & Program Expense	6,435.92	11,600	55.5%	
Moving Expense	12,455.37	25,000	49.8%	
	0.00			
<b>TOTAL SALARY &amp; PERSONNEL EXPENSE</b>	<b>387,671.16</b>	<b>551,000.00</b>	<b>70.4%</b>	<b>30,800 Small Church Fund</b>
<b>COMMITTEE EXPENSE</b>				
7030 · Consultant Fees	0.00	1,000	0.0%	
7050 · Staff Development	0.00	1,000	0.0%	
7090 · Committee Meetings	830.30	1,000	83.0%	
<b>TOTAL COMMITTEE EXPENSE</b>	<b>830.30</b>	<b>3,000</b>	<b>27.7%</b>	
	<b>\$ 435,729.58</b>	<b>\$ 625,000</b>	<b>69.7%</b>	
<b>BLUESTONE</b>				
CAMP, CONFERENCE, RETREAT MINST				
7240 · CIT Support	4,500.00	4,500	100.0%	
7290 · Committee Meetings	25.50	1,500	1.7%	
	<b>\$ 4,525.50</b>	<b>\$ 6,000</b>	<b>75.4%</b>	<b>4,500 Rachel McClintic Fund</b>

Presbytery of West Virginia  
**Budget vs. Actual**  
 YTD September 2017

	As of 09/30/17	Budget	% of Budget	Restricted Fund Support
<b>LEADERSHIP TEAM</b>				
6030 · Leadership Development Program	2,040.86	6,000	34.0%	6,000 Small Church Fund
5310 · Leadership Team/Council	1,206.50	5,000	24.1%	
	<b>\$ 3,247.36</b>	<b>\$ 11,000</b>	<b>29.5%</b>	
<b>MINISTRY</b>				
<b>CONGREGATIONAL DEVELOPMENT</b>				
1,001 New Worshipping Comm.	0.00	2,500	0.0%	2,500 Small Church Fund
Small Church Cont.	0.00	5,000	0.0%	5,000 Small Church Fund - \$3K, Funds of PWV - \$2K
<b>COMMITTEE ON MINISTRY</b>				
6130 · CRE Training (cont. ed.)	0.00	500	0.0%	500 Small Church Fund
6140 · Ministry Training	0.00	500	0.0%	500 PEPS
6145 · Kanawha Pastoral Care Center	0.00	1,500	0.0%	
6160 · Professional Development	1,065.72	3,500	30.4%	3,500 Small Church Fund
6165 · Church Professional Orientation	0.00	1,000	0.0%	
6170 · COM Resources	0.00	500	0.0%	
6175 · Congregational Care Travel	476.15	500	95.2%	
6181 · Memorials	200.00	500	40.0%	
6185 · Miscellaneous	35.15	500	7.0%	
6189 · Emergency Church Assistance	0.00	2,000	0.0%	500 Funds of PWV - COM Discretionary
6190 · Committee Meetings	3,939.85	6,000	65.7%	2,000 Small Church Fund
	<b>\$ 5,716.87</b>	<b>\$ 24,500</b>	<b>23.3%</b>	
<b>MISSIONS</b>				
<b>SOCIAL &amp; ECUMENICAL MINISTRIES</b>				
<b>INSTITUTIONAL PARTNERSHIPS</b>				
6732 · Davis & Elkins College	937.50	1,250	75.0%	
6710 · Davis-Stuart	937.50	1,250	75.0%	
6770 · Westminster Foundation	937.50	1,250	75.0%	
7165 · CEPAD	0.00	2,500	0.0%	
<b>MISSIONS PARTNERSHIPS</b>				
7130 · Kenya Partnership	0.00	1,500	0.0%	1,500 Kenya Partnership
6760 · The Shack NH Support	11,250.00	15,000	75.0%	15,000 Mission Development Fund
6765 · Tyrand Coop. Ministry Support	1,875.00	2,500	75.0%	2,500 Midland Memorial
6780 · WV Min. of Advocacy & Workcamps	11,250.00	15,000	75.0%	15,000 Mission Development Fund
<b>MISSIONS GRANTS</b>				
6767 · Covenant House, Inc.	2,250.00	3,000	75.0%	
6772 · Davis Mem. Elkins Afterschool	1,500.00	2,000	75.0%	
6776 · Council on Homelessness	1,500.00	2,000	75.0%	
6777 · FPC Buckhannon-Healthy Lunch	562.50	750	75.0%	
6778 · Healthy Bodies/Healthy Spirits	1,125.00	1,500	75.0%	
6779 · Rock Lake PC-Community Life Ctr	1,500.00	2,000	75.0%	

Presbytery of West Virginia  
**Budget vs. Actual**  
 YTD September 2017

As of 09/30/17	Budget	% of Budget
----------------	--------	-------------

6790 · Missions Committee Meetings

231.01	1,000	23.1%
<b>\$ 35,856.01</b>	<b>\$ 56,250</b>	<b>63.7%</b>

Restricted Fund Support

**NOMINATING**

5320 · Nominating Committee

58.65 200 29.3%

**NURTURE**

**CHRISTIAN NURTURE & WORSHIP**

6320 · Resource Center Acquisitions

1,302.90 1,800 72.4%

6321 · Resource Ctr. - Supplies/Equip.

774.82 400 193.7%

6322 · Resource Ctr. - Subscriptions

30.00 0 100.0%

6323 · Resource Ctr. - Catalog Program

795.00 800 99.4%

6325 · Video License

0.00 225 0.0%

6330 · Festival of Faith

853.42 1,000 85.3%

6332 · Church Educators Support

101.71 400 25.4%

6335 · Educator/Clergy/CRE Retreat

569.66 1,200 47.5%

6345 · Younger Youth Retreat

(1,060.64) 1,000 -106.1%

6348 · Older Elementary Event

0.00 200 0.0%

6350 · Older Youth Retreat

0.00 1,600 0.0%

6355 · HS Youth Conf. Mission Trip

863.64 8,000 8.3%

6358 · Summer Youth Conferences

0.00 0 0.0%

6360 · Youth Council

231.59 400 57.9%

6370 · Adult Spiritual Development

623.85 1,000 62.4%

6380 · Scholarships

0.00 2,000 0.0%

6382 · Presbytery Worship

0.00 300 0.0%

6385 · Miscellaneous

200.00 200 100.0%

6390 · Committee Meetings

288.72 600 48.1%

<b>\$ 5,374.67</b>	<b>\$ 21,125</b>	<b>25.4%</b>
--------------------	------------------	--------------

1,000 Rachel McClintic Fund  
 200 Rachel McClintic Fund  
 1,600 Rachel McClintic Fund  
 8,000 Rachel McClintic Fund  
 400 Rachel McClintic Fund  
 2,000 PEPS

**PJC**

5305 · Permanent Judicial Commission

118.41 300 39.5%

**PRESBYTERIAN WOMEN**

7310 · Presbyterian Women Support

4,000.00 6,000 66.7%

**RELATIONS**

**GOVERNING BODY EXPENSE**

5410 · Presbytery Meetings

467.06 2,000 23.4%

5415 · Moderator Expenses

225.00 1,000 22.5%

5420 · General Assembly

0.00 0 0.0%

5430 · Synod

0.00 0 0.0%

5450 · Denomination Resources

719.92

Presbytery of West Virginia  
**Budget vs. Actual**  
 YTD September 2017

As of 09/30/17	Budget	% of Budget	Restricted Fund Support
----------------	--------	-------------	-------------------------

5460 · Cluster Shepherds	0.00	2,000	0.0%
5490 · Relations Committee Expenses	0.00	1,000	0.0%

<b>\$ 1,411.98</b>	<b>\$ 6,000</b>	<b>23.5%</b>
--------------------	-----------------	--------------

**REPRESENTATION**

5315 · Committee on Representation	0.00	200.00	0.0%
------------------------------------	------	--------	------

**STEWARDSHIP**

**FINANCE & DEVELOPMENT**

5355 · Transition Expenses	0.00	0	0.0%
6545 · Outside CPA Costs	4,000.00	15,000	26.7%
6590 · Committee Meetings	39.80	1,000	4.0%

<b>\$ 4,039.80</b>	<b>\$ 16,000</b>	<b>25.2%</b>
--------------------	------------------	--------------

**TRUSTEES**

5325 · Trustees	2,265.79	2,000	113.3%
-----------------	----------	-------	--------

**VOCATIONS**

**PREPARATION FOR MINISTRY**

6210 · Care of Candidates	0.00	1,200	0.0%
6220 · Annual Consultation	0.00		
6230 · Career Counseling	0.00	1,000	0.0%
6240 · Scholarships	0.00	5,000	0.0%
6250 · Conferences	0.00	900	0.0%
6260 · ALP/CLP Preparation Program	0.00	0	0.0%
6290 · Committee Meetings	578.44	1,000	57.8%

5,000 Bush Fund

<b>\$ 578.44</b>	<b>\$ 9,100</b>	<b>6.4%</b>
------------------	-----------------	-------------

<b>\$ 502,923.06</b>	<b>\$ 783,675</b>	<b>64.2%</b>
----------------------	-------------------	--------------

**TOTAL**

**\$ 179,000**

**REVENUE IN SUPPORT OF BUDGET**

	As of 09/30/17	Budget
Shared Mission (net of GA & Synod support)	205,807	360,000
Per Capita (net of GA & Synod support)	104,425	173,323
Previous Year Shared Mission & Per Capita	15,294	10,052
Outside Funding (Presby. Housing & PHP)	46,300	46,300
Interest & Gifts	26,981	15,000
Restricted Fund Support	111,105	179,000
<b>TOTAL</b>	<b>\$ 509,912</b>	<b>\$ 783,675</b>

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of September 30, 2017

	09/30/17	09/30/16
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
1005 · Petty Cash	250.00	250.00
1012 · Payroll - WesBanco Bank	108.71	2,544.18
1020 · Cash - United Bank Checking	222,848.14	149,113.40
1022 · Cash - United Bank Sweep Acct	0.00	0.00
1023 · WV Federal Credit Union	227,893.90	227,325.31
1029 · First Community Bank - Fr. Crk.	4,283.39	8,270.82
 <b>1030 · Wells Fargo - MDF</b>		
1032 · Equities -- Index Fund	1,095,610.00	964,798.37
1035 · Fixed Income	530,107.44	634,705.60
<b>Total 1030 · Wells Fargo - MDF</b>	1,625,717.44	1,599,503.97
 <b>1050 · Wells Fargo Money Market</b>		
1051 · Wells Fargo MM - PWV	28,271.34	27,197.08
1052 · Kay Long Memorial Fund	8,515.69	8,490.04
1053 · Molly Gant Scholarship Fund	9,770.80	10,985.14
1054 · Kenya Partnership	5,167.97	9,693.25
1055 · Presbyterian Hunger Program	32,233.13	28,836.09
1056 · Pack Endowment Fund	210,073.24	208,110.65
<b>Total 1050 · Wells Fargo Money Market</b>	294,032.17	293,312.25
 <b>INVESTMENTS</b>		
1070 · New Covenant Funds of PWV	260,767.75	247,619.93
1072 · New Covenant New Ch. Devel	137,636.02	125,192.01
1074 · New Covenant PEPS	3,347.00	3,044.33
1075 · New Covenant Slaughter	1,593.29	1,505.28
1076 · New Covenant Riner	55,818.24	49,470.10
1077 · New Covenant Scholarship	11,070.14	10,458.78
1078 · New Covenant Seminary Student	29,896.16	27,193.10
1079 · New Covenant Dickinson	45,196.71	41,110.29
1080 · New Covenant Bush Fund	182,586.69	170,232.70
1084 · New Covenant Midland Mem.	76,291.88	71,712.40
1087 · New Covenant Small Church	1,048,983.97	1,001,207.03
1090 · T Rowe Price - Rachel McClintic	991,767.30	877,665.67
<b>Total INVESTMENTS</b>	2,844,955.15	2,626,411.62
 <b>Total Checking/Savings</b>		
	5,220,088.90	4,906,731.55
 <b>Accounts Receivable</b>		
1210 · Accounts Receivable	0.00	125.60

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of September 30, 2017

	09/30/17	09/30/16
Total Accounts Receivable	0.00	125.60
<b>Other Current Assets</b>		
1220 · Notes Receivable MDF	56,418.59	15,268.22
1240 · Notes Receivable Riner	26,700.00	30,800.00
1309 · Notes Receivable R. McClintic	129,990.01	139,616.01
1450 · Workers Comp Deposit	247.09	247.09
Total Other Current Assets	213,355.69	185,931.32
<b>Total Current Assets</b>	<b>5,433,444.59</b>	<b>5,092,788.47</b>
<b>Fixed Assets</b>		
1510 · Land	58,000.00	58,000.00
1520 · Building & Grounds	299,782.00	299,782.00
1530 · Furniture & Fixtures	18,024.20	18,024.20
1540 · Capital Equipment	27,635.11	27,635.11
1550 · Software	10,022.51	10,022.51
1590 · Accumulated Depreciation	-265,104.73	-253,104.73
Total Fixed Assets	148,359.09	160,359.09
<b>TOTAL ASSETS</b>	<b>5,581,803.68</b>	<b>5,253,147.56</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Other Current Liabilities</b>		
2010 · Benevolence Receipts Payable	648.13	648.13
Payroll Liabilities	5,618.64	5,541.06
Total Other Current Liabilities	6,266.77	6,189.19
2200 · Deferred Revenue	0.00	0.00
Total Liabilities	6,266.77	6,189.19
<b>Equity</b>		
3010 · Fund Balance Funds of PWV	881,382.78	732,367.14
3011 · Fund Balance - MDF	1,544,449.65	1,521,190.82
3012 · Fund Balance New Ch. Devel	125,967.90	118,978.94
3013 · Fund Balance Hunger Prog	24,525.94	9,812.18
3014 · Fund Balance PEPS	3,063.25	2,893.28
3015 · Fund Balance Slaughter	1,497.64	1,435.62



**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of September 30, 2017

	<u>09/30/17</u>	<u>09/30/16</u>
3016 · Fund Balance Riner	78,823.70	76,062.05
3017 · Fund Balance Scholarship	10,405.61	9,948.99
3018 · Fund Balance Seminary Student	27,361.67	25,904.07
3019 · Fund Balance Dickinson	41,365.13	39,070.03
3020 · Fund Balance Bush Fund	166,807.82	161,757.32
3021 · Fund Balance Goin Estate	0.00	0.00
3024 · Fund Balance Midland Mem.	69,656.79	68,136.51
3026 · Fund Balance Lee Beard	0.00	0.00
3027 · Fund Balance Small Church	908,346.54	903,100.43
3028 · Fund Balance Kenya Partnership	4,957.80	10,955.59
3029 · Fund Balance Rachel McClintic	1,008,193.66	975,809.55
3030 · Fund Balance Kay Long Memorial	8,502.59	8,452.40
3031 · Fund Balance Molly Gant Fund	11,001.37	13,991.60
3032 · Fund Balance Pack Endowment	208,404.00	206,756.14
Net Income	<u>450,823.07</u>	<u>360,335.71</u>
Total Equity	<u>5,575,536.91</u>	<u>5,246,958.37</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>5,581,803.68</u></u>	<u><u>5,253,147.56</u></u>

**2017 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT**

Church	2017	2017	12/31/15 Membership	2017	Per Capita Rec'd by 9/30/17
	PLEDGE	Giving by 9/30/17		Per Capita (\$29/member)	
Alderson	100	100	9	261	261
Alexander Memorial	240	240	8	232	232
Anderson Memorial	0		22	638	479
Arthurdale - Community	1,000	500	41	1,189	595
Bates Memorial	1,000	1,000	130	3,770	3,770
Baxter			12	348	348
Beckley		11,333	254	7,366	5,285
Beechwood			84	2,436	6,047
Belington	600	400	28	812	541
Belle	1,155	866	7	203	152
Bethlehem	110		18	522	
Beulah Humble			13	377	
Beverly			26	754	754
Beverly Hills			52	1,508	1,450
Big Spring			10	290	580
Bluefield-First	8,400	6,267	114	3,306	2,664
Bradley	0		19	551	551
Bramwell			16	464	
Bream Memorial	3,000	2,250	183	5,307	3,980
Bridgeport (all PWV)	2,000	2,485	115	3,335	2,301
Buckhannon-First	600	450	29	841	639
Buffalo			4	116	
Canyon Community		1,000	10	290	290
Centerville	3,500	3,500	35	1,015	1,015
Ch. of the Covenant-Grafton	2,304	1,713	25	725	537
Charleston-First (all PWV)	45,000	30,000	1,087	31,523	21,015
Church of Our Saviour	1,700	1,700	15	435	435
Clarksburg-First	2,000	1,000	220	6,380	3,190
Clear Creek			18	522	
Clifton	1,200	900	89	2,581	1,936
Clothier			9	261	
Colcord-First	0		37	1,073	715
Comfort	565		15	435	435
Davis Mem. - Elkins		13,210	203	5,887	4,215
Davis Mem. - Gassaway	700	550	28	812	754
Dunbar-First	900	675	74	2,146	1,609
DuPont City			10	290	
Edgewood	5,250	2,625	106	3,074	1,537
Eleanor	522	600	18	522	522
Elk Hills	6,600	4,950	66	1,914	1,436
Enslow Park	0		165	4,785	2,436
Fairmont-First	4,700	2,708	153	4,437	2,658
Falls View	1,680	840	12	348	200
Fayetteville	6,200	4,160	94	2,726	1,840
Fleming Memorial	2,500	1,250	41	1,189	595
Frankford	2,100	1,500	28	812	609

**2017 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT**

Church	2017	2017	12/31/15 Membership	2017	Per Capita Rec'd by 9/30/17
	PLEDGE	Giving by 9/30/17		Per Capita (\$29/member)	
Gilbert			50	1,450	
Glennville	3,675	<b>3,675</b>	12	348	<b>348</b>
Grace Covenant		<b>1,418</b>	15	435	<b>870</b>
Harman			27	783	<b>783</b>
Highlawn Huntington	19,425	<b>12,950</b>	167	4,843	<b>3,229</b>
Highlawn St. Albans		<b>4,050</b>	77	2,233	<b>1,671</b>
Hinton-First	2,100	<b>1,050</b>	28	812	<b>448</b>
Hughes River - Cairo		<b>2,000</b>	18	522	<b>542</b>
Huntington-First			439	12,731	<b>4,350</b>
Huntington Second		<b>238</b>	22	638	<b>638</b>
Kanawha United	12,000	<b>6,000</b>	162	4,698	<b>4,698</b>
Keller			7	203	<b>203</b>
Kenova-First	928		32	928	<b>500</b>
Kesler Memorial			38	1,102	
Kingwood-First	5,200	<b>3,900</b>	53	1,537	<b>1,153</b>
Kuhn Memorial	2,500	<b>1,905</b>	96	2,784	<b>2,088</b>
Lakeview			5	145	
Liberty	1,500		17	493	
Logan-First	7,665	<b>5,749</b>	85	2,465	<b>2,465</b>
Mannington-First			20	580	
Marlinton			86	2,494	<b>1,871</b>
Marsh Fork	500	<b>500</b>	11	319	<b>319</b>
McElhenney			12	348	<b>348</b>
McKinnon	1,104	<b>828</b>	24	696	<b>522</b>
McLean			22	638	
Mill Creek	4,400	<b>3,300</b>	19	551	<b>551</b>
Milton	1,000	<b>500</b>	22	638	<b>300</b>
Mingo	100	<b>100</b>	16	464	<b>464</b>
Morgantown-First	14,219	<b>10,665</b>	212	6,148	<b>4,610</b>
Mount Hope			25	725	<b>725</b>
Nitro-First	1,200	<b>500</b>	85	2,465	<b>1,233</b>
Oak Grove			70	2,030	
Oak Hill-First			27	783	<b>392</b>
Old Stone	24,000	<b>18,000</b>	280	8,120	<b>6,090</b>
Parkersburg-First			172	4,988	<b>3,325</b>
Parsons		<b>200</b>	27	783	<b>392</b>
Philippi		<b>1,280</b>	11	319	<b>280</b>
Pickens			6	174	
Pineville			35	1,015	<b>1,692</b>
Pres. Ch of the Covenant			97	2,813	
Pt. Pleasant	7,350	<b>4,900</b>	116	3,364	<b>2,243</b>
Ravenswood-First	2,887	<b>2,887</b>	31	899	<b>899</b>
Red Sulphur Springs	150	<b>150</b>	6	174	<b>174</b>
Richwood	1,850	<b>900</b>	31	899	<b>288</b>
Ripley-First	5,040	<b>3,360</b>	51	1,479	<b>986</b>

**2017 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT**

Church	2017	2017	12/31/15 Membership	2017	Per Capita Rec'd by 9/30/17
	PLEDGE	Giving by 9/30/17		Per Capita (\$29/member)	
Riverlawn	2,500	1,500	120	3,480	1,900
Rock Forge	100	100	19	551	884
Rock Lake	11,812	7,594	140	4,060	2,686
Rome	120	90	6	174	131
Ronceverte	2,625	1,313	75	2,175	1,088
Ruffner Memorial			47	1,363	
Salem	3,150	2,363	14	406	305
Smithers	1,000	1,000	16	464	464
South Charleston-First			172	4,988	3,277
South Park	1,890	1,418	31	899	674
Spencer		420	9	261	131
Spring Creek	783	783	27	783	783
Spring Valley	560		54	1,566	
St. Albans-First	6,235	2,598	215	6,235	2,598
St. Andrew			146	4,234	930
St. Marys		100	12	348	696
Sugar Grove	1,680	1,680	29	841	841
Summerlee		50	12	348	174
Summersville	1,827	1,218	51	1,479	986
Teays Valley		7,200	228	6,612	4,408
Terra Alta-First			24	696	
Thomas-First		1,500	30	870	563
Trinity	400	400	21	609	457
Tygarts Valley	3,300	2,575	29	841	841
Union	2,100	1,050	35	1,015	508
Upper Glade	2,520	1,260	66	1,914	956
Valley Bend	1,785	1,785	27	783	783
Village Chapel	17,850	15,087	233	6,757	5,164
Waverly-Bethel	1,155	866	16	464	464
Welch-First	2,205	2,100	22	638	638
Westminster-Chas.	7,560		26	754	
Westminster-Vienna	4,200	3,000	83	2,407	1,931
Weston-First	1,050	1,050	10	290	290
White Sulphur Springs-First	1,000	825	33	957	825
Whitesville-First	0		12	348	348
Whittico Memorial			7	203	
Williamson-First			62	1,798	
Williamstown-First	4,725	4,625	87	2,523	2,537
Winfield			20	580	
Zion			33	957	
<b>TOTALS</b>	<b>308,551</b>	<b>255,326</b>	<b>8,915</b>	<b>258,535</b>	<b>169,553</b>

## BLUESTONE CONFERENCE CENTER

INCOME	09/30/17	Budget	% of Budget
Presbytery support*	-	-	-
Grant Subsidy - Rachel McClintic Fund	4,500.00	4,500	100.0%
Retreats - Bluestone Events	6,207.00	7,000	88.7%
Retreats - Presbyterian	6,425.50	15,000	42.8%
Retreats - Presbyterian Affiliate	0.00	0	0.0%
Retreats - Non - Presbyterian	48,950.35	64,000	76.5%
Summer Camp Registrations	71,187.50	74,000	96.2%
Donations	8,695.92	18,500	47.0%
Friends of Bluestone	41,354.00	48,000	86.2%
MDF-Line of credit	56,417.59	45,000	125.4%
Interest	0.84	-	-
Miscellaneous	0.00	-	-
<b>TOTAL INCOME</b>	<b>\$ 243,738.70</b>	<b>\$ 276,000</b>	<b>88.3%</b>

EXPENSES	09/30/17	Budget	% of Budget
Salaries & Personnel	50,081.33	66,600	75.2%
Office & Administration	9,674.58	10,166	95.2%
Bluestone Committee expense	331.61	1,400	23.7%
Plant & Operation	78,568.09	92,134	85.3%
Electric project	73,576.79	70,000	105.1%
Summer Staff & Salary	23,855.47	27,000	88.4%
Summer Program	1,854.21	2,000	92.7%
Summer Camp Trips	5,294.98	6,700	79.0%
<b>TOTAL EXPENSE</b>	<b>\$ 243,237.06</b>	<b>\$ 276,000</b>	<b>88.1%</b>
<b>NET GAIN/(LOSS)</b>	<b>\$ 501.64</b>	(excluding store acct. & depreciation expense)	

\* Presbytery support

Camp director comp	\$ 64,324.00
Property Insurance	12,043.50
CIT Support	4,500.00
Committee expense	1,500.00
Banking fees	160.00
Misc. office expense	50.00
<b>TOTAL</b>	<b>\$ 82,577.50</b>

BALANCE SHEET		
	09/30/17	09/30/16
<b>ASSETS</b>		
Current Assets	21,445.50	11,693
Property & Equip. (net of depr.)	139,508.65	136,776
<b>TOTAL ASSETS</b>	<b>\$ 160,954.15</b>	<b>\$ 148,469</b>
<b>LIABILITIES</b>		
Current Liabilities	13,964.25	653
Long Term Debt	74,417.59	15,267
<b>TOTAL LIABILITIES</b>	<b>\$ 88,381.84</b>	<b>\$ 15,921</b>
<b>EQUITY</b>		
	72,572.31	132,549
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 160,954.15</b>	<b>\$ 148,469</b>

## APPENDIX L

### REPORT OF THE COMMITTEE ON REPRESENTATION

Gary McGrew, Committee on Representation Chair  
November 16, 2017

#### MEMBERS:

Gary McGrew, Minister, Chair  
Mavis Grant-Lilley, RE  
Howard Salisbury, RE  
Maureen Wright, Stated Clerk, ex officio

The Committee on Representation makes an annual report to the Presbytery. The purpose of the committee is to advise Presbytery regarding the implementation of principles of unity and diversity. The Committee meets annually, normally by conference call. The Stated Clerk shall attend meetings of the Nominating Committee and report to Committee on Representation.

#### SNAPSHOT OF COMMITTEE'S MAKEUP BALANCE:

Ethnic	Poor, but indicative of Presbytery
Gender	Excellent
Clergy and Lay	Challenging under current rules
Younger (under 50 years)	Poor
Disability	Poor
Geographic	Good
Economic	Fair
Theological	Good

#### COMMENT:

Committee on Representation is most appreciative of everything the Nominating Committee is doing to identify people to serve. We recognize the great challenges that face them when striving for representation, especially geographic balance. They are to be commended for their work.

#### GUIDANCE:

1. For a variety of reasons, there are less available clergy to maintain the balance of clergy to lay on the number of committees in the Presbytery. Leadership Team is encouraged to change the ratio of clergy to lay on committees, except on those where there is a denomination mandate for balance.
2. Leadership Team is encouraged to remind all committees to use the Presbytery newsletter to report periodically on their successful events or business, not just promos for upcoming events, as part of the big picture for recruiting members.
3. Leadership Team is encouraged to share on YouTube Presbytery Worship, some Presbytery business (presentations on special topics) and some special conference

workshops (such as those of the 2017 Small Church Conference), as well as archive or at least link these via the Presbytery's website. (When recruiting an elder to attend Presbytery or to participate on a committee, the recruiter could then show non-print examples.)

4. Leadership Team is encouraged to remind all committees to continue to look at modifications in meeting frequency and conditions (phone, Zoom, Skype) as part of the big picture for recruiting members.
5. Leadership Team is encouraged to remind all committees to practice meeting occasionally at sites other than Charleston as part of the big picture for recruiting members.
6. Leadership Team is encouraged to suggest to committees to invite Presbyterian college students as guests to sit in on business and/or events. Also, occasionally, it would be appropriate to invite Presbyterian high school students to sit in on a committee and share their perspective on their community and church.
7. Nominating Committee is encouraged to cultivate at least one knowledgeable contact person in each Cluster to assist with the pool of names.

**THIS PAGE INTENTIONALLY LEFT BLANK**



## INDEX

	<u>Page No.</u>
Administrative Commission of Inquiry for Red Sulphur Springs Presbyterian Church Creation of	212-213
Administrative Commission of Inquiry for Richwood Presbyterian Church, Creation of	212-213
Anniversary Celebration Letters	230-233
Attendance	220-226
Commission to Install, Creation of	
- Kevin Geurink, Pastor of First Presbyterian Church, Logan	214
- Christian J. Johnson, Associate Pastor of First Presbyterian Church, Charleston	214
Commission to Install, Minutes of	
- Sharon Gearing, Pastor of First Presbyterian Church, South Charleston	234
- Claire Butler, Pastor of the First Presbyterian Church, Ripley & First United Presbyterian Church, Ravenswood	235
- Kevin Geurink, Pastor of First Presbyterian Church, Logan	236
Committee on Representation, Report of the	256-257
Consent Agenda	206-207
Docket, Approval of and Actual	206, 227-229
General Presbyter, Report of the	208
Installation of Standing Committee Chairs	218-219
Installation of Moderator	218
Leadership Team, Report of the	208-209
- Nominating Committee, Election of Class of 2020 Members	209
- Request regarding Original Jurisdiction, Bridgeport Presbyterian Church	209
Ministry Committee, Report of the	210-215
- Approval of Ruling Elders [ALPs] to administer the Lord's Supper	211-212
- Approval of Honorable Retirement, Leonard Graham	212
- Approval of Honorable Retirement, Donald Spencer	212
- Approval of Honorable Retirement, Paul Romine	212
- Approval of a Validated Ministry	212
- Approval of a campus minister to administer the Lord's Supper	212
Mission Committee, Report of the	23, 87-88, 135, 216-217

Moderatorial Appointments	3, 61, 74, 124-125, 207
Nominating Committee, Report of the	217-218
Procedural Matters and Standing Rules	208, 239
Stated Clerk, Report of the	207-208
- Rolls and Register of the Presbytery	237-238
Stewardship Committee, Report of the	209-210
- Amended Budget 2018, approval of and Actual	209-210, 241-243
- Treasurer's Reports	244-255
Vocations Committee, Report of the	218

## YEAR END INDEX 2017

	<u>Page No.</u>
Amendments to the Constitution, Vote on and Report of the Vote	5, 23-24
Administration Committee, Report of the	22
-Amy Robinson, Director of Communications/Office Administrator	22
Administrative Commission to Dissolve McElhenney Presbyterian Church, Creation of	125-126
Administrative Commission to Dissolve First Presbyterian Church, Terra Alta, Report of the	79-81
Administrative Commission to Dissolve McLean Presbyterian Church, Report of the	77-78
Administrative Commission to Dissolve the Montgomery Church, Report of the	78-79, 100
Administrative Commission of Inquiry for Red Sulphur Springs Presbyterian Church, Creation of	212-213
Administrative Commission of Inquiry for Richwood Presbyterian Church, Creation of	212-213
Anniversary Celebration Letters	230-233
Attendance	25-31, 64-69, 89-94, 139-145, 220-226
Bluestone Committee, Report of the	19-20, 82, 136-137
Commission to Install, Creation of	
-Claire Butler, Pastor of First Presbyterian Church, Ripley & First United Presbyterian Church, Ravenswood	134
-Sharon Gearing, Pastor of First Presbyterian Church, South Charleston	134
-Kevin Geurink, Pastor of First Presbyterian Church, Logan	214
-Christian J. Johnson, Associate Pastor of First Presbyterian Church, Charleston	214
-William Long Hudson, First Presbyterian Church, Williamson	6
Commission to Install, Minutes of the	
-Claire Butler, Pastor of First Presbyterian Church, Ripley & First United Presbyterian Church, Ravenswood	235
-Sharon Gearing, Pastor of First Presbyterian Church, South Charleston	234
-Kevin Geurink, Pastor of First Presbyterian Church, Logan	236
-William Long Hudson, First Presbyterian Church, Williamson	38
Commission to Ordain and Install, Minutes of	
-Christopher M. Bailey, Campus Pastor at Marshall University	148
Committee on Representation, Report of the	256-257
Consent Agenda	2, 73-74, 124, 206-207
Docket, Approval of and Actual	2, 32-33, 73, 95-96, 123, 146-147, 206, 227-229
General Presbyter, Report of the	5, 76-77, 127, 208
Installation of Standing Committee Chairs	218-219
Installation of Moderator	218

Leadership Team, Report of the	21-22, 118, 130-132, 208-209
-Nominating Committee Chair 2018, Election of	131
-Nominating Committee, Election of Class of 2020 Members	209
-Nominating Committee, Election of Member	131
-Request regarding Original Jurisdiction, Bridgeport Presbyterian Church	209
Ministry Committee, Report of the	6-18, 62-63, 82-87, 132-134, 210-215
-Approval of a campus minister to administer the Lord's Supper	212
-Approval of, Honorable Retirement, Leonard Graham	212
-Approval of, Honorable Retirement, Donald Spencer	212
-Approval of, Honorable Retirement, Paul Romine	212
-Approval of the restoration of Sharon Bell as Minister of Word and Sacrament	85-86
-Approval of Ruling Elders [ALPs] to administer the Lord's Supper	211-212
-Approval of a Validated Ministry	212
-Presbyterian Church of the Covenant, request for dismissal	17
Missions Committee, Report of the	23, 87-88, 135, 216-217
Moderatorial Appointments	3, 61, 74, 124-125, 207
Necrology	3, 34-37
Nominating Committee, Report of the	22, 128, 217-218
Nurture Committee, Report of the	20-21, 119, 129
-Child and Youth Protection Policy, Approval of and Actual	129, 170-202
Presbyterian Women, Report of the	21
Procedural Matters and Standing Rules	4, 39, 61, 76, 99, 127, 151, 208, 239
Relations Committee, Report of the	119
Stated Clerk, Report of the	3-4, 75-76, 125-126, 207-208
-Approval of Minutes	4
-2016 Session Record Review and Statistical Reporting, churches	97-98
-Report of the Review of Presbytery Records	76
-Roster of Permanent Judicial Commission members (G-5.0206)	76
-Presbytery Summary Statistical Report 2016	149-150
-Rolls and Register of the Presbytery	237-238
Stewardship Committee, Report of the	18-19, 87, 127, 209-210
-Bluestone Camp and Retreat, Line of Credit	19
-Bluestone Camp and Retreat, Loan Forgiven	18
-Treasurer's Reports	42-58, 101-117, 155-169
-2018 Budget, Approval of and actual	129, 152-154
-Amended 2018 Budget, Approval of and actual	209-210, 241-243
Trustees, Report of the	120, 134
Vocations Committee, Report of the	5-6, 62, 120, 137-138, 218
-Elizabeth Stone, Examination and Approval for Ordination	5-6
-Elizabeth Stone, Statement of Faith and Biographical Statement	40-41
-Christopher M. Bailey, Examination and Approval for Ordination	62
-Christopher M. Bailey, Statement of Faith and Biographical Statement	70-71
-Report of Withdrawal of Inquirer Jessica Lopez	120