

MINUTES
of the
PRESBYTERY OF WEST VIRGINIA

Presbyterian Church (U.S.A.) -- Synod of the Trinity



STATED MEETING
FIRST PRESBYTERIAN CHURCH
Huntington, West Virginia
February 24, 2018

PRESBYTERY OF WEST VIRGINIA

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ONE HUNDRED THIRTYEIGHTH STATED MEETING

CALL TO ORDER

The meeting was called to order with prayer at 10:00 a.m. by Moderator Amy Wallace Parker.

GREETINGS FROM FIRST PRESBYTERIAN CHURCH, HUNTINGTON

Skip Seibel, Pastor of First Presbyterian Church, greeted and extended a warm welcome to the Presbytery on behalf of the members and Session.

EDUCATIONAL FOCUS

The Presbytery of West Virginia's Leadership Team presented its *Vision for the Next Five Years* for discussion and comment. George Lilley, 2017 Chair of the Leadership Team shared the past year's process of developing an updated Strategic Plan for the Presbytery. Current Leadership Team Chair, Susan Shelton Perry, provided instruction for the assembled body to divide into small groups to discuss the vision and provide feedback so that the Leadership Team may complete its work on the vision plan. The Presbytery then spent 45 minutes in small groups each led by members of the Leadership Team; a record of each group's conversation will be sent to the Stated Clerk who will compile the feedback for the Leadership Team.

ANNOUNCEMENTS

Nellie Howard, Resource Center Director, provided information on new resources available in the Center.

Amy Robinson, Presbytery Office Administrator, announced a workshop on building and maintaining a web site to be held at the Presbytery Office. Susan Sharp Campbell, Associate for Educational Ministry, highlighted two Ministry Toolbox workshops on evangelism and mental health issues.

WORSHIP

Morning worship was led by liturgist John Yeager, Commissioned Ruling Elder at Eleanor Presbyterian Church; preacher Pat Collier, Commissioned Ruling Elder at First Presbyterian Church, Kenova; communion celebrants Chris Baily, minister of Word and Sacrament Marshall

University UKirk, and Bonnie Boyce, Honorably Retired minister of Word and Sacrament; Dale Capehart provided Special Music; and organist Sandee Folsom.

PRAYER AND HYMN

Following lunch, the Moderator recognized members of the Nurture Committee, Kari Preslar and Derek Hudson, who led the Presbytery in a service of remembrance of elders and ministers deceased between January 1 and December 31, 2017. (Necrology, Appendix A pages 29-31.)

The Moderator announced that \$972.45 was collected during the morning offering; this will go to the Cents-Ability program of the Presbyterian Church (U.S.A.).

INTRODUCTIONS AND SEATING OF CORRESPONDING MEMBERS

The Moderator called on the Stated Clerk, Maureen Wright, who introduced Guy Richard “Rich” Cardot, serving as pastor of the Valley Parish: Belington, Beverly, Mill Creek and Tygarts Valley Presbyterian Churches. Rev. Cardot spoke briefly and signed the Book of Obligations. Clerk Wright moved to seat Noha Khoury Bailey, Lehigh Presbytery, as a Corresponding Member for the duration of the meeting. The motion was seconded and approved. Ruling Elder Commissioners attending Presbytery for the first time were introduced and welcomed.

STATEMENT OF QUORUM

Stated Clerk Wright declared an official quorum with ruling elder commissioners from 40 churches and 44 ministers of Word and Sacrament present. (Attendance record in Appendix B, pages 32-37.)

ELECTION OF RECORDING CLERK PRO TEM

The Stated Clerk moved that George Lilley be elected as the Recording Clerk Pro Tem for this meeting. The motion was seconded and approved.

DOCKET

The Moderator presented the docket with amendments for the Election of the Recording Clerk Pro Tem and the Trustees Report. The motion was seconded. The Presbytery adopted the docket. (Appendix C, pages 38-40.)

CONSENT AGENDA

The Moderator presented the Consent Agenda. The approval of the Consent Agenda was moved and seconded. The motion was **adopted**.

1. From the Stated Clerk

- a. That the requests for Excused Absences be approved.
2. From the Bluestone Committee
 - a. Approval of the celebration of the Lord's Supper at the Guys Weekend Retreat, April 27-29, 2018.
 - b. Approval of the celebration of the Lord's Supper at the Annual Spring Getaway, May 4-6, 2018.
3. From the Mission Committee
 - a. The Presbytery offering for the February 24, 2018 Presbytery Meeting be used to address hunger through the Presbyterian Church (USA)'s Cents-Ability program and directed to food pantries.
4. From the Vocations Committee
 - a. That the Presbytery approve James (Jay) Nunley's continuing status as an Inquirer in the Presbytery.
5. From the Ministry Committee
 - a. Approval of Stated Supply Covenants (pages 17, 19)
 - b. Approval of renewal of Stated Supply Covenants (pages 17-19, 22, 25)
 - c. Approval of renewal of Covenants for Ruling Elders Commissioned to a Particular Pastoral Service (pages 19-20, 22-25)
 - d. Approval of renewal of Interim Covenant (page 18)
 - e. Approval of renewal of Lay Covenants (pages 20-21, 23, 25)
 - f. Approval of Lay Covenant (page 21)
 - g. Approval of Moderators (page 23)
 - h. Approval of Covenants for Ruling Elders Commissioned to a Particular Pastoral Service (page 24)
 - i. Approval of Moderators (page 23)
 - j. Approval of Authorized Lay Preacher to Administer the Lord's Supper for 2018 (page 26)

MODERATORIAL APPOINTMENTS

Moderator Parker appointed as Temporary Clerks: Claire Butler, minister of Word and Sacrament at First Presbyterian Church, Ripley, and First United Presbyterian Church, Ravenswood; Roberta Fowlkes, ruling elder, Kanawha United Presbyterian Church, Charleston; Parry Johnson, ruling elder, Riverlawn Presbyterian Church, St. Albans; John Koerner, minister of Word and Sacrament, First Presbyterian Church, Clarksburg.

The Leadership Team present will serve as the Standing Committee on Bills and Overtures

STATED CLERK'S REPORT

The Moderator recognized the Stated Clerk who presented the following report.

Correspondence (received 10/27/17 through 1/31/18)

1. 11/5/17: A thank you note from the Summersville Presbyterian Church for the Cents-Ability grant for their weekly back pack feeding program.

ACTION: Reported to Presbytery.

2. 1/8/18: The minutes of the Administrative Commission to Install Joan Shirey Stewart as pastor of the Summersville Presbyterian Church, Summersville, WV. (Appendix D, page 41.)

ACTION: Referred to be included in the minutes of this Presbytery Meeting.

RECOMMENDATIONS:

1. (CA) That the requests for Excused Absences be approved.

INFORMATION:

1. The Moderator Amy Wallace Parker, Chair of Leadership Team Susan Perry, Stated Clerk Maureen Wright, and Chair of Trustees James Rowe met on December 12, 2017 for the purpose of acting on a recommendation by the Trustees to sell the property of the dissolved Montgomery Presbyterian Church to Wesley and Brenda Hill for \$70,000. The recommendation was approved.
2. The Moderator Amy Wallace Parker, Chair of Leadership Team Susan Perry, Stated Clerk Maureen Wright, and Chair of Trustees James Rowe met on December 19, 2017 for the purpose of acting on two recommendations from the Trustees to approve the sale of:
 - a. First Presbyterian Church, Morgantown, property at 324 Forest Avenue, for \$225,000 (\$25,000 above the appraised value). The recommendation was approved.
 - b. Rock Forge Presbyterian Church manse, 5088 Earl L. Core Road, for \$112,400. The recommendation was approved.
3. As required by the Book of Order (D-5.0206), the roster of members of the Permanent Judicial Commission whose terms have expired within the past six years follows.

Class of 2013: John Bolt, K. Paul Davis, Pat Schumann

Class of 2015: Barbara Accord, Pamilla Ferrell, Michael Seely, Jean Sutton

Class of 2017: Dianne Floyd, George Spransy Jr.

4. At the request of the St. Paul's United Methodist Church, Oakland, Maryland, granted a letter of transfer of membership for Luther and Pauline Parrack from the dissolved church, First Presbyterian Church, Terra Alta on December 4, 2017.
5. At the request of the Village Chapel Presbyterian Church, Charleston, granted a letter of transfer of membership for Sandy Singleton and Joan Thompson from the dissolved church, Montgomery Presbyterian Church on December 4, 2017.
6. At the request of the Village Chapel Presbyterian Church, Charleston, granted a letter of transfer of membership for Butch Singleton from the dissolved church, Montgomery Presbyterian Church on January 3, 2018.

PROCEDURAL MATTERS

The Stated Clerk presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to 3 minutes per speech. After receiving a second, Presbytery adopted the motion by a two-thirds vote. (Appendix E, page 42.)

REPORT OF THE NEGOTIATING TEAM FOR DISMISSAL OF A CHURCH

The Moderator called on Jim Robinson of the Negotiating Team for Dismissal of the Presbyterian Church of the Covenant, Hurricane, who presented the report.

BACKGROUND:

1. At the February 25, 2017 Stated Meeting of the Presbytery of West Virginia, the Ministry Committee reported it had received a request from Presbyterian Church of the Covenant, Hurricane to be dismissed to the Covenant Order of Evangelical Presbyterians (ECO). In accordance with the Presbytery's Policy for Dismissal of Congregations Seeking Dismissal to Another Reformed Body, the committee appointed members Cinda Harkless, Patterson Lyles and Frankie McCain as a special committee to meet with the congregation. The Presbytery also approved a motion by the Stated Clerk to allow Moderator Susan Perry, General Presbyter Ed Thompson, Ministry Committee Chair Cinda Harkless, and the Stated Clerk to appoint three persons to negotiate the property issues of the church on behalf of the presbytery. This allowed the process of dismissal to continue following the work of the Ministry Committee's special committee.
2. On April 29, 2017, the Stated Clerk received a letter from ECO: A Covenant Order of Evangelical Presbyterians Clerk of the East Central Presbytery reporting its agreement to "assume ecclesiastical authority over the Presbyterian Church of the Covenant and its pastor, Rev. Rob Laukoter."

3. At the May 18, 2017 Stated Meeting of the Presbytery of West Virginia, the Ministry Committee reported that the special committee, with the assistance of Kyle Key, had completed its work, which culminated in a Congregational Meeting of Presbyterian Church of the Covenant, Hurricane, where the congregation voted unanimously to be dismissed. It was reported that the negotiating team: John Anderson, Ruling Elder, Presbyterian Church of the Covenant (PCC); Betsy Crockett, Ruling Elder, First Presbyterian Church, Charleston; Jack Dilley, Ruling Elder, Kuhn Memorial Presbyterian Church, Barboursville; Rob Laukoter, Minister of Word and Sacrament, PCC; Megan McDermott, Laity, PCC; and Jim Robinson, Honorably Retired, chair; were awaiting an appraisal of the property.
4. The group worked diligently, striving to discern the will of God's Spirit for the best course of action to take regarding pertinent property issues. This work continued throughout 2017 and early 2018. The appraisal for the property was \$1.8M. An agreement could not be reached on an appropriate settlement, and after a period of discernment by PCC over the Christmas holidays, their representatives on the negotiating team proposed vacating the property. A subsequent agreement of terms was reached and the details of that agreement follow.

RECOMMENDATION:

In accordance with the Presbytery's Policy for Dismissal of Congregations Seeking Dismissal to Another Reformed Body, the negotiating team recommends the dismissal of the Presbyterian Church of the Covenant, Hurricane, to ECO: A Covenant Order of Evangelical Presbyterians under the following terms:

- a. Dismissal is effective March 16, 2018.
- b. Presbyterian Church of the Covenant will execute the documents necessary to transfer all right, title, and interest in all real property to the Presbytery of West Virginia, honoring the Constitution of the Presbyterian Church (USA) G-4.0203, Church Property Held in Trust and G-4.0204 Property Used Contrary to the Constitution. The cost of the transfer will be assumed by the Presbytery of West Virginia. The transfer will be completed no later than March 16, 2018.
- c. Presbyterian Church of the Covenant agrees to sign a document releasing the Presbytery of West Virginia, its officers and staff; the Synod of the Trinity, its officers and staff; and the Presbyterian Church (USA) and its officers and staff of all liability. This will be completed no later than March 16, 2018.
- d. The Presbyterian Church of the Covenant will keep its name but will update the information on its Employer Identification Number (EIN).

- e. The Presbyterian Church of the Covenant will keep its cash assets in its checking and savings accounts.
- f. All minutes and original copies of the Rolls of the Church will be transferred to the Stated Clerk to be archived with the Presbyterian Historical Society.
- g. The Presbyterian Church of the Covenant will notify all utility providers that the billing of the utilities will be assumed by the Presbytery of West Virginia, effective on the date of dismissal. These utilities include water, power, and gas.
- h. The Presbytery of West Virginia will transfer insurance for the property, effective on the date of dismissal.
- i. The negotiating team agreed upon a gracious division of furnishings and resources. There may be additional items donated to the church by its members and miscellaneous supplies not specifically listed. The Presbyterian Church of the Covenant agrees not to take any items of significant value other than those listed: occasional table(s) from the narthex; side chairs from the narthex; area rugs from the narthex; shelving units used by the pastor; 4 filing cabinets; miscellaneous curriculum, books, and supplies; 1 small lectern; drums; microphone and guitar stands from the sanctuary; soundboard from the sanctuary; 1 projector; Bibles; the office copier; 1 computer; all lawn mowers; and all lawn tools.
- j. Boy Scouts of America Pioneer Council/Buckskin Council Troop 36 is given permission to remove its storage shed and the contents of the shed from the Presbyterian Church of the Covenant property. The concrete pad of the shed will be left in place.

The motion to dismiss was seconded and approved.

Jim Robinson make the following motion regarding the Per Capita and Mission Pledge of the Church of the Covenant.

The Negotiating Team moves that the outstanding amount of Per Capita and Mission Pledge billed to the Presbyterian Church of the Covenant be forgiven. Per Capita for 2016, 2017 and 2018 totaling \$8900, and for the mission pledge of \$500 per each of the three years for a total of \$1500.

Rationale:

- a. Presbyterian Church of the Covenant is vacating the property leaving nearly everything in place. The building is literally fully equipped for immediate occupancy.
- b. A project to add full restrooms in an addition is nearly finished with construction materials on site. This is a substantial improvement to the property for which the congregation is not being reimbursed.

The motion to forgive the outstanding Per Capita and Mission Pledge was seconded and approved. After a prayer, thanks were extended to the members of the church and the members of the negotiating team.

REPORT OF THE GENERAL PRESBYTER

General Presbyter, Ed Thompson, greeted the body and thanked First Presbyterian Church, Huntington for its ministry and hospitality. He encouraged the body to be aware of changing demographics and the need for adult baptisms. Dr. Thompson shared that he has visited 66 of the Presbytery's churches. He reported that the Presbytery wants to know what it can be doing to support its churches. Listening sessions are being scheduled and all are invited to participate. For those who want to learn more about being Presbyterian or have considered becoming a lay pastor, consider participating in *Presby Prep*. Dr. Thompson introduced the new Program Director for Bluestone Camp and Conference Center, Sara Specht. Prayer concerns were shared and thanks given to George Spransy as he moves to North Carolina. Finally, he recognized the Presbytery Staff.

GREETINGS FROM LOUISVILLE PRESBYTERIAN SEMINARY

The Moderator recognized Susan Sharp Campbell who introduced Tyler Mayfield, of Louisville Presbyterian Seminary. He brought greetings and shared the new program, Building Bridges, a training across the differences we face in society. He reported that there is total financial assistance available for several Master's level degree tracks and that the Doctorate in Ministry program allows practitioners to remain in their context through a three-year intensive educational format.

REPORT OF THE LEADERSHIP TEAM

The Moderator recognized Susan Shelton Perry, Chair of the Leadership Team to present the following recommendation.

That Presbytery approve the creation of and empower the Moderator to appoint an administrative commission for the purpose of exploring and discerning the best use of the property vacated by the Presbyterian Church of the Covenant upon its dismissal. This commission is empowered pursuant to Presbytery policy, to do any of the following:

1. Determine the feasibility of establishing a new worshipping community or new church development, and if appropriate develop a plan, timeline, and proposed budget for a possible new worshipping community or new church development.
2. Bring to Presbytery a request for funding to support a new worshipping community or new church development, and if approved seek and hire an evangelist to establish a new

worshipping community or new church development.

3. Explore the possible need for a short-term lease of the building should the timeline for a new worshipping community or new church development leave the building vacant for an unreasonable length of time.
4. Enter into a short-term lease of the building in consultation with the Trustees of the Presbytery.
5. Should the commission deem that establishing a new worshipping community or new church development on this property is not feasible, direct the Trustees to sell the property.

The Administrative Commission will report to the Leadership Team and the Presbytery of West Virginia its work through written and verbal reports at each of their Stated Meetings for the duration of the commission.

The recommendation was approved. The Moderator appointed the following to the Commission: Laura Brekke, minister of Word and Sacrament, Chaplain Davis and Elkins College; Laura Boggess, ruling elder, Teays Valley Presbyterian Church; Nancy Didway, minister of Word and Sacrament, Highlawn Presbyterian Church, St. Albans; Nate Garver-Daniels, ruling elder, Davis Memorial Presbyterian Church, Elkins; Kevin Geurink, minister of Word and Sacrament, First Presbyterian Church, Logan.

INFORMATION:

1. The Leadership Team met for its annual retreat at the Saint John XXIII Pastoral Center in Charleston, West Virginia, on January 12 and 13.
2. Approved the motion for approval of the celebration of the Lord's Supper at the Leadership Team Retreat; the officiant was Andy Rice.
3. Reviewed the roll of the Leadership Team through the lens of its conception in the Jeremiah 29:11 Report, the current manual, conversation with the Rev. Dr. Craig Howard (Giddings Lovejoy's Transitional Presbytery Leader), and current practice.
4. At the request of the Teays Valley Cluster, the cluster was dissolved; particular congregations are invited to join either the Huntington or the Charleston cluster.
5. Set the meeting dates for the Leadership Team in 2018 – April 12 at Bridgeport; July 12 at Oak Grove; October 16 at Logan First.

6. Continues work on a new Strategic Plan and manual re-write to reflect that plan, the team's vision and the reality of presbytery.
7. Reviewed the docket of February 24 Stated Presbytery Meeting at First Presbyterian Church, Huntington.

PRESENTATION OF AN OVERTURE

Moderator Parker called on the Moderator Elect, Steve Hornbeck, who presented information related to an overture from the Palo Duro Presbytery.

INFORMATION:

1. On January 24, 2018, the Presbytery of West Virginia received a request to concur with an overture from the Palo Duro Presbytery. Presbytery of West Virginia policy assigns responsibility for evaluation of overtures and requests for concurrence of overtures to the Moderator-Elect, who will then evaluate the overtures to determine whether any "involve issues that he or she believes are important to the life and ministry of this presbytery." When an overture meets this criteria, each standing committee of the Presbytery shall be invited to nominate a representative to an Ad Hoc Committee for evaluation of the overtures.
2. On February 5, 2018, the Ad Hoc Committee for evaluation of Palo Duro Presbytery's Small Church Overture met by conference call. The committee determined that the overture involved issues that are important to the ministry and mission of the Presbytery of West Virginia and requested that the Moderator-Elect prepare a summary for presentation at the February Presbytery Meeting. Presbytery policies state, "The summary shall not take a position for or against the proposed concurrence, but shall include information regarding the reasoning behind the proposed overture, any arguments opposing the overture, any financial ramifications, Biblical support, or any other information that would be helpful to commissioners to the presbytery in determining how to vote on whether to concur with the overture."
3. The complete overture from Palo Duro Presbytery follows this report. (Appendix F, pages 43-44.)
4. Considerations indicating a potentially favorable influence on the Presbytery of West Virginia:
 - a. The demographics of West Virginia make this an important priority.
 - b. This overture would elevate this issue at the national level of the Presbyterian

Church (U.S.A.).

- c. Passage of the overture would refocus General Assembly's emphasis on small churches.
 - d. This overture compliments initiatives currently underway in the presbytery.
5. Considerations indicating a potentially unfavorable influence on the Presbytery of West Virginia:
- a. This overture may require cuts in other General Assembly programs.
 - b. This overture would most likely require new fundraising initiatives; including an increase in General Assembly Per Capita costs.
 - c. Other offices of General Assembly may already be doing this work.
 - d. The result may or may not impact small churches that are not closely connected with their Presbytery.

A motion was made to concur. After being seconded, speakers for and against were heard. The motion was approved. The Moderator proposed options to communicate the Presbytery's concurrence. It was moved that, if the way be clear, Larryetta Ellis be an advocate for this overture at General Assembly. Motion was seconded and approved. A motion was made that a written rationale be prepared by the Leadership Team to accompany the concurrence. Motion was seconded and approved.

REPORT OF THE BLUESTONE COMMITTEE

The Moderator called on Sarah Specht, new Program Director for Bluestone. She explained why she is excited about this job, future plans and what Presbytery members can do for Bluestone.

RECOMMENDATIONS:

1. (CA) Approval of the celebration of the Lord's Supper at the Guys Weekend Retreat, April 27-29, 2018, at Bluestone Camp & Conference Center, with a Minister of Word and Sacrament member of presbytery as officiant.
2. (CA) Approval of the celebration of the Lord's Supper at the Annual Spring Getaway, May 4-6, 2018, at Bluestone Camp & Conference Center, with a Minister of Word and Sacrament member of presbytery as officiant.

INFORMATION:

The Bluestone Committee conducted its quarterly meeting on January 9, 2018, at the Presbytery Office in South Charleston. A brief look at the upcoming spring camping and retreat activities at Bluestone follows:

1. Upcoming Activities at Bluestone:

- a. Guys Weekend – April 27-29. This event will certainly miss the leadership and vision of Rob Laukoter. A search for a new leadership team is underway and members of the Presbytery are encouraged to get involved with this ministry opportunity.
- b. Spring Getaway Retreat – May 4-6. This event is being redesigned as a homecoming retreat, encouraging the return of Bluestone alumni, together with their families and friends.
- c. Summer Camps begin the week of June 10. Registration is now open at www.bluestonecamp.com and by mail. Registration fees have increased by \$25 per summer camper, across the board. Applications for summer staff and Counselors in Training (CITs) are available online at the website above. Camping brochures are available at the Bluestone display at this Presbytery meeting. Please take a bundle back to your church for distribution.

2. New Director Role:

- a. Bluestone now has a new Program Director on board to manage summer camp staffing, programs for camp and retreats, marketing and communications with the goal of enhancing and expanding the ministry of Bluestone. Sarah Specht, part time Director of Christian Education at Highlawn in Huntington, will team up with Mark Miller. Sarah, now an employee of the Presbytery, started her new part time role in January and has begun to plan for spring retreats, camp staffing and curriculum.

3. Financial and Administrative:

- a. Bluestone ended the year on budget, despite some unplanned maintenance items. The 2018 budget is reduced by \$70,000 compared to 2017, to match a decrease in revenues from non-Presbyterian user groups. The Bluestone budget is \$206,000 and is a “zero-based budget” meaning that planned expenditures must match planned receipts.
- b. Bluestone has two open loans to support capital and infrastructure replacement. One is an external installment loan for the new tractor, and the second is a line of credit from Mission Development Funds to enable the replacement of some portions of the electrical infrastructure, completed in 2017. Both loans are current.

4. The Friends of Bluestone (FOB) hosted the 3rd Annual Valentines Dinner on February 10, 2018, at the First Presbyterian Church in South Charleston. The FOB has enabled the

contribution of close to \$500,000 to Bluestone over the last 10 years. These funds are used to supplement the operating funds and support capital improvements to the camp. The work of the FOB is a critical component of Bluestone operations. Please continue to support their fundraising efforts throughout the year.

5. The Bluestone Committee will begin a review of the committee responsibilities, as noted in the Manual, during its March meeting, and suggest edits/updates as necessary.

REPORT OF THE NURTURE COMMITTEE

Moderator Parker called on Kari Preslar, Chair of the Nurture Committee. She directed Presbytery's attention to the following written report.

INFORMATION:

1. The Nurture Committee met on January 25, 2018.
2. The information for Festival of Faith 2018 has been emailed to all churches. If you did not receive the information, please contact the Presbytery office. Festival of Faith 2018 will be held on April 7 at First Presbyterian Church, Charleston. The keynote will be presented by Jan Edmiston, a co-moderator of the 222nd General Assembly. A wide variety of workshops are planned. Make plans to attend this very informative day.
3. There are a group of people who have been trained to assist churches in creating their own Child Protection Policies. Churches are encouraged to contact Susan Sharp Campbell if they would be interested in having someone assist them with their policy.
4. Information has been emailed to all churches on the Younger Youth Retreat to be held March 2-4 at Cedar Lakes. The theme is Lego Your Doubt: Building Blocks of Faith. If you did not receive the information, please contact the Presbytery office.
5. The Presbytery will be taking a group of high school students to the Montreat Youth Conference June 9-16. Information has been emailed to churches. Registration deadline is April 1. If you did not receive the information, please contact the Presbytery office.
6. The committee is sponsoring Playology, to be held on August 25 at Summersville Presbyterian Church. Workshop options will include CreArt, Intergenerational Activities and Pew Play Shh. This day-long workshop is appropriate for all who are involved in building community at their church: Sunday school teachers, education and fellowship committee members, pastors, educators and youth leaders. Youth who are in leadership positions at their church are welcome.
7. Applications for Youth Council will be emailed in March.

8. Applications for college loans and grants through the Riner Fund will be emailed in March. The committee continues to review and contact past participants for repayment.
9. Upcoming Events
 - a. March 2-4: Younger Youth Retreat
 - b. April 7: Festival of Faith
 - c. April 30: Youth Council applications and Riner Loan college applications deadline
 - d. June 9-16: Montreat Youth Conference
 - e. August 25: Playology

REPORT OF THE TRUSTEES

The Moderator recognized Jim Robinson of the Trustees who gave the following report.

RECOMMENDATION:

1. Approve the request of the Spencer Presbyterian Church to act as guarantor of an Energy Efficiency Loan of \$43,500 for 10 years at 2½% from the Presbyterian Investment and Loan Program, Inc. to install solar panels on the church roof to meet nearly all of the church's energy needs.

RATIONALE:

The Presbyterian Church (U.S.A.)'s Presbyterian Investment and Loan Program, Inc. requires all of its loans to churches be guaranteed by Presbytery.

The Trustees met with representatives of the church. The church's research shows that the reduction in energy bill will nearly offset the cost of the loan and that any excess cost can be covered by the church's budget and use of facility fees paid by the child development center that uses much of church's facility during the week.

The motion was approved.

A MINUTE FOR STEWARDSHIP

The Moderator called on Karen Kinney, Chair of the Stewardship Committee, who provided a Minute for Stewardship by giving thanks for all the time, talents and treasures that churches and members give to the Presbytery.

REPORT OF THE MISSION COMMITTEE

The Moderator recognized Barbara Chalfant of the Mission Committee. A survey was distributed concerning the Older Adult Ministry Newsletter. The newsletter is published through e-mail

twice a month and is available to copy for church use. Ms. Chalfant reviewed the current flooding situation.

RECOMMENDATION:

1. (CA) The Presbytery offering for the February 24, 2018 Presbytery Meeting be used to address hunger through the Presbyterian Church (USA)'s Cents-Ability program and directed to food pantries.

INFORMATION:

At the Mission Committee meeting on November 28, 2017, the following were discussed and approved.

1. Concerning our Partnership with the Presbytery of Nyeri
 - a. Improving contact and messaging.
 - b. The status of our covenant.
 - c. Projected expenses.
 - d. Trip plans.
2. Concerning Mission support within the Presbytery
 - a. Communication between congregations about mission trip opportunities.
 - b. Newsletter: bulletin inserts and video resource development.
3. Concerning Themes and offerings for 2018
 - a. Quarterly themes and offerings.
 - b. Hunger: food pantries.
 - c. Mission: nation and international.
 - d. Hunger: child centered, backpack programs.
 - e. Disaster recovery.

GOOD NEWS FROM THE PEWS

The Moderator invited Ruling Elder Commissioners to share news of good things happening in local churches.

Following *Good News from the Pews* the Moderator invited Rev. George Spransy to give a few comments and expression of thanks to the Presbytery for his West Virginia ministry as he departs for New Hope Presbytery in North Carolina.

REPORT OF THE VOCATIONS COMMITTEE

The Moderator recognized Jim Musgrave, Chair of the Vocations Committee, who announced the training opportunity for members to become Authorized Lay Preachers and Commissioned Pastors.

RECOMMENDATION:

1. (CA) The Vocations Committee conducted its annual consultation with Inquirer James (Jay) Nunley and affirms that he is continuing to be led into the ministry. The committee recommends the Presbytery approve his continuing status as an Inquirer in the Presbytery.

INFORMATION:

1. The committee reviewed and amended the Rachel Bell McClintic Loan Fund Guidelines. The success of the Loan Fund investments and the lower number of loan participants have allowed the committee to restate the guidelines as follows:
 - a. For loan recipients serving the Presbyterian Church (U.S.A.), the Vocations Committee will ordinarily credit their loan balance with an equal amount as their payment.
 - b. For loan recipients serving the Presbyterian Church (U.S.A.) in the Presbytery of West Virginia, the Vocations Committee will ordinarily credit their loan balance with twice the amount of their payment.
2. The Committee is honored to offer the Presby Prep program, which begins in September 2018. This program would benefit any person in the Presbytery who wants to learn about particular workings of the church. It will be offered in three different locations throughout the Presbytery, taught by different instructors, and provide instruction in seven different courses. While this is a prerequisite to the Authorized Lay Pastor (ALP)/Commissioned Ruling Elder (CRE) program, it is offered to all. A brochure describing the details of the program is in the flyer section at the end of the presbytery packet and will be available through the website and newsletter.

REPORT OF THE STEWARDSHIP COMMITTEE

The Moderator recognized Rocky Poole, Treasurer, who presented the Financial Reports for the fourth quarter of 2017. (Appendix G, pages 45-59.)

REPORT OF THE MINISTRY COMMITTEE

The Moderator recognized John Koerner, Chair of the Ministry Committee. He presented motions numbered 36 regarding background checks for pastoral leaders and 37 regarding requiring boundary training for pastoral leaders every five years. Rev. Koerner led the Presbytery in the celebration of the Honorable Retirements of David Richards and Paul Romine.

RECOMMENDATIONS:

1. (CA) Approve the Stated Supply Covenant between First Presbyterian Church, Colcord and Gerald Pauley through December 31, 2018. Terms: cash salary: \$100/ week; vacation: 4 weeks (including Sundays); study leave: 2 weeks (including Sundays). Responsibilities: preach and lead week worship, conduct special worship services, conduct weddings and funerals, visitation as time permits. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
2. (CA) Approve the Stated Supply Covenant renewal between Rome Presbyterian Church, Proctorville, OH and Peter Barclay through December 31, 2018. Terms: 15 hours/week; Salary \$180/week, of this amount \$120/week is designated as housing allowance; auto reimbursement at IRS rate \$20/week; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$500 per year. Responsibilities: preach and lead weekly worship, conduct special worship services including Christmas Eve, conduct weddings and funerals, moderate the session; share duties of visitation; keep the church a vital part of the Lord's work. The Session will maintain its individual and corporate duties in the government and discipline of congregation and oversight of church's spiritual interests.
3. (CA) Approve the Stated Supply Covenant renewal between Winfield Presbyterian Church and David A. Bush through December 31, 2018. Terms: 10 hours/week; Salary \$600/month; auto reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), other items of finance or reimbursement as needed approved by Session. Responsibilities: conduct weekly worship services and special services as needed. Pastoral duties: visit the sick in hospitals, occasionally visit members and conduct funerals as needed. Assist the Session by moderating meetings, officer training and providing guidance on the Book of Order as needed. Other responsibilities as negotiated by the Session. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
4. (CA) Approve the Stated Supply Covenant renewal between Beverly Hills Presbyterian Church, Huntington, and Cinda Harkless through December 31, 2018. Terms: Time: 30 hours per week; salary: \$3,084.59/month, of which \$1,233.60 is designated as housing allowance. Reimbursement for travel at current IRS mileage rate/ not to exceed \$1,112/year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); \$1,112 continuing education allowance; Medical/Pensions/Death & Disability; SECA offset \$2,857. Responsibilities: weekly worship and special worship services according to season and need; administer sacraments; visit sick and homebound

members; counsel with members as needed; moderate session and congregational meetings; provide officer training; supervision of part-time staff; maintain relationship with the Child Care Center and employees; represent BHPC on Presbytery & Campus Ministry Committee at Marshall University; maintain relationship with the Presbytery. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

5. (CA) Approve the Interim Pastor Covenant renewal between Church of the Covenant, Grafton, and Casey Lienemen through December 31, 2018. Terms: Time: 40 hours per week; salary: \$3,833.33/month of which \$9,900/year is designated as housing allowance. Reimbursement for travel at current IRS mileage rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); continuing education allowance; Medical/Pensions/Death & Disability; SECA; utilities. Responsibilities: weekly worship and special worship services; sermon preparation and lead worship; provide counseling and care to members; provide oversight and Bible Study; deliver communion to shut-ins once a month; work with the congregation to review traditions of each denomination. Prepare the congregation for the new pastoral leadership. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
6. (CA) Approve the Stated Supply Covenant renewal between Community Presbyterian Church, Arthurdale, and Steven E. Lightner through December 31, 2018. Terms: \$1,000/month; reimbursement for travel at current IRS mileage rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: conduct worship – sermon preparation and leadership of weekly worship and special services, including weddings and funerals, hospital and nursing home visitation; attend session meetings; administer the Lord's Supper. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
7. (CA) Approve the Stated Supply Covenant renewal between Church of Our Saviour Presbyterian Church, Clarksburg, and Bruce A. Macbeth through December 31, 2018. Terms: 9 hours/week; \$200/week, of which \$4,000/year, is designated as housing allowance; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct worship at 11 AM each Sunday and special services, such as Ash Wednesday, Maundy Thursday and the Community Lenten Service. Conduct weddings, funerals, Baptism, and Communion. Pastoral duties include member, hospital, and prospective member visitation; counseling. Receive new members and provide instruction. Assist the Session by moderating Session meetings and working with Ruling Elders in fulfilling their

responsibilities. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

8. (CA) Approve the Stated Supply Covenant renewal between First Presbyterian Church, Weston, and Bruce A. Macbeth through December 31, 2018. Terms: \$200 per week, of which \$4,000 per year is designated as housing allowance. Reimbursement for travel at current IRS mileage rate; four weeks vacation; two weeks study leave. Responsibilities: weekly 9 AM worship and special worship services, including Good Friday, Christmas Eve, & Community Lenten service; visitation of members, hospital, & prospective members; moderate the session and congregational meetings and assist elders with their responsibilities; conduct weddings, funerals, baptisms, communion; instruct and receive new members. Time: 9 hours per week.
9. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Trinity Presbyterian Church, Shady Springs, and Jeff Barton through December 31, 2018. Terms: 18 hours/bi-weekly; 26 Sundays and up to six special services; cash salary \$300 per week; \$7,800 year; auto expense reimbursement at IRS rate; out-of-pocket expense if requested to the Session; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: On 26 Sunday mornings, coordinate with the worship committee chair and conduct worship service. Prepare the bulletin for worship services. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery, (counted as an elder commissioner for purposes of parity). Mentor: David Lee.
10. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between South Park Presbyterian Church, Charleston and William F. Brown through December 31, 2018. Terms: s needed; estimated at three hours a month; cash salary \$125 per month. Responsibilities: Conduct worship service on the first Sunday of each month to administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; provide pastoral care only when lay supply pastor and ruling elders are not available; pray for the church; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: David Lee.
11. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Union Presbyterian Church and Nancy Bulla through December 31, 2018. Terms: 20 hours/week; cash salary \$1,817/month; vacation 4 weeks (including

Sundays); continuing education 2 weeks (including Sundays). Responsibilities: lead worship and preach 4/5 times per month and on Christmas Eve and Maundy Thursday; officiate at funerals. Visit members, lead Bible study, lead outreach evangelism, and attend presbytery meetings. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Doug Heidt.

12. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Falls View Presbyterian Church, Charlton Heights and Kari Preslar through December 31, 2018. Terms: Time flexible; \$765 per month; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$200. Responsibilities: Worship on Sunday and at special seasons. Visit sick members in Charleston when possible; Bible study upon request; administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; and have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Todd Wright.
13. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Eleanor Presbyterian Church and John Yeager through December 31, 2018. Terms: 10 hours/week; cash salary: \$300 per month; housing \$700 reimbursement per month; auto reimbursement at IRS rate; vacation 5 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: preach 45 Sundays per year; teach Sunday school 45 Sundays per year; moderate session; lead Lenten and Advent studies as requested; visitation; home and hospital visits as needed; administer the sacraments; officiate at weddings where permitted by state law; lead funeral services; participate in the life of the church and presbytery; have voice and vote in meetings of presbytery (counted as an elder commissioner for purposes of parity). Mentor: John Holland.
14. (CA) Approve the Lay Pastor covenant renewal between Kesler Memorial Presbyterian Church, Hico, and James Dempsey through December 31, 2018. Terms: 10 hours/week; \$200/week; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct Sunday worship; special services as needed. Pastoral duties include visitations, funerals, and communion. Assist Session as advisor and keep the Session aware of Presbytery and General Assembly activities and events. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

15. (CA) Approve the Lay Pastor covenant renewal between Smithers Presbyterian Church and James Dempsey through December 31, 2018. Terms: 15 hours/week; \$175/week; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct Sunday; special services as needed. Pastoral duties include visitations, funerals, and communion. Assist Session by advising and keeping ruling elders informed of Presbytery and General Assembly activities and events. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
16. (CA) Approve the Lay Pastor covenant renewal between Westminster Presbyterian Church, Charleston and William I Hairston through December 31, 2018. Terms: 10-12 hours/week; \$1,153.80/month; auto expense reimbursement at IRS rate; special travel that the Session determines; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct Sunday worship and special services as determined. Pastoral care includes home visitations, funerals, hospital visits, family counseling and conflict resolution. Assist the Session by attending meetings, offering advice, and preparing devotions. Represent the church at community meetings and events; attend special meetings as determined. The Session will maintain its individual and corporate duties in the government and discipline of congregation and oversight of church's spiritual interests.
17. (CA) Approve the Lay Pastor covenant between South Park Presbyterian Church, Charleston, and Debra Schultz through December 31, 2018. Terms: time: 12-13 hours/week; salary: \$1,000/month; travel expense reimbursed @ \$100 per month; \$1,000/year to be donated to a charitable organization of Debra Schultz's choosing; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Lead worship each Sunday except the first Sunday of the month & conduct special worship services – Ash Wednesday, Advent and Lenten Services; provide pastoral care to the congregation and the South Park Community, as needed; help create the vision of South Park Presbyterian Church; attend session and presbytery meetings; build relationships with members of the church and members of the community; plan & help with the ministry and outreach programs of the church; help coordinate men's fellowship, women's fellowship, coordinate worship service at Manor Nursing Home. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
18. (CA) Approve the Stated Supply covenant between Valley Bend Presbyterian Church, Beverly, and Ann Fretwell through December 31, 2018. Terms: time: 25-30 hours/week;

salary: \$125/week; reimbursement for travel at 54 cents per mile; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: 11 AM Sunday worship; weddings; funerals; communion; assist the session with spiritual guidance; home, hospital, shut-ins visitation; assist with special services, such as revivals, gospel sings, etc. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of church's spiritual interests.

19. (CA) Approve the Stated Supply covenant renewal between First Presbyterian Church, Welch, and Chuck Hammond through December 31, 2018. Terms: 10 hours/week; \$100 per week; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Worship each Sunday; administer Lord's Supper, conduct funerals, do home and hospital visitation; assist Session in carrying out the mission of the church. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
20. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between First Presbyterian Church, Oak Hill, and Nancy Martin through December 31, 2018. Terms: 12 hours/week; \$665.14/month; housing allowance: \$4,120.39/year; auto expense reimbursement at IRS rate, up to 2,000 miles/year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$800/year. Responsibilities: Worship including Sundays, Maundy Thursday, Ash Wednesday, Christmas Eve. Visit shut-ins, potential members, and members in times of crisis. Provide a monthly report to the session on visits and recommendations. Provide Bible School classes within weekly time expectation and play active role in Vacation Bible School. Take active role in planning and executing congregational developmental activities. Participate in and report on the Fayette County Ministerial meetings. Assist the Session as Bible study leader on Monday mornings and keep office hours on Wednesday mornings. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Elizabeth Stone.
21. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Spring Creek Presbyterian Church, Renick, and Robert Lynn Randolph through December 31, 2018. Terms: 20 hours per week; \$1,452/month; auto expense reimbursement at IRS rate; match Social Security withheld and pay half the cost of educational materials; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Sunday worship, special services; Bible

study; home and hospital visits; organize revivals; correspond with missionary, including Christmas boxes for children in other countries; pray for the church, ruling elders and congregation. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Andrew Rice.

22. (CA) Approve the Lay Pastor covenant renewal between the Hughes River Presbyterian Church, Cairo, and Gail Rymer through December 31, 2018. Terms: \$125 per week; reimbursement for travel expenses at IRS rate; 4 weeks (including Sundays); continuing education: 2 weeks (including Sundays). Responsibilities: conduct 11 AM worship on the first, second and fourth Sundays; special services as they occur. Pastoral care as requested; inform the Session of any scheduling changes or other related information; cooperate with other churches in the area. The Session will maintain its individual and corporate duties in the government and discipline of congregation and oversight of church's spiritual interests.
23. (CA) Approve the appointment of Skip Seibel as moderator of Second Presbyterian Church, Huntington, effective April 1, 2018.
24. (CA) Approve the appointment of David Bower as moderator of Marlinton Presbyterian Church.
25. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Jim Irwin and the Presbytery of West Virginia as moderator of Keller Presbyterian Church, Pence Springs, through December 31, 2018. Terms: travel reimbursement paid by the church. Have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
26. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Nancy Martin and the Presbytery of West Virginia as moderator of Summerlee Presbyterian Church, through December 31, 2018. Terms: travel reimbursement paid by the church. Have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

27. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Kari Preslar the Presbytery of West Virginia as moderator of Smithers Presbyterian Church, through December 31, 2018. Terms: travel reimbursement paid by the church. Have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
28. (CA) Approve the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Roger Eskins and the Presbytery of West Virginia to serve the Clear Creek Presbyterian Church; First Presbyterian Church, Colcord; and Marsh Fork United Presbyterian Church, Dry Creek, through December 31, 2018. Terms: moderate session; officiate at the Lord's Supper and baptisms. Terms: travel reimbursement paid by the churches. Have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). The Sessions will maintain their individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
29. (CA) Approve the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Barbara Hopta and First Presbyterian Church, Bluefield, through December 31, 2018. Terms: time: 15 hours/month, one Sunday/month; salary: \$200/month, auto reimbursement at the current IRS rate; reimbursement for tolls and meals as necessary for the duties; vacation 4 weeks (including Sundays); continuing education: 2 weeks (including Sundays). Responsibilities: conduct worship, visitation of members in Charleston area hospitals, moderate session, administer the sacraments, officiate at marriages; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Patterson Lyles.
30. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Jim Irwin and First Presbyterian Church, Hinton, through December 31, 2018. Effective: January 1 to June 1, 2018. Terms: 20 hours/week; cash salary \$412 per/week, social security withheld; auto expense reimbursement at IRS rate up to \$400/month; other professional expenses as needed; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship and special services, prayer meeting, Bible study leadership, visitation, pastoral and congregational support. Assist the Session in the search process. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery (counted as an elder commissioner for purposes of parity). Mentor: Cam Harkness.

31. (CA) Approve the renewal of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between Jim Musgrave and Gilbert Presbyterian Church, through December 31, 2018. Terms: time: 10 hours/month; salary: \$100/month; travel expenses reimbursed, auto reimbursement at the current IRS rate. Responsibilities: conduct worship and preach at least once a month, moderate session, administer the sacraments, officiate at funerals and weddings, have voice and vote in presbytery (counted as an elder commissioner for purposes of parity). Mentor: Cinda Harkless.
32. (CA) Approve the Stated Supply covenant renewal between Denny Dodson and Belle Presbyterian Church, through December 31, 2018. Terms: 15 hours/week; \$1,415.16/month of which 40% is designated as housing allowance, auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Worship on Sunday and special services; provide for Holy Communion at least 5 times a year. Provide pastoral care of congregation, including home and hospital visits; funerals, weddings, baptisms; moderate Session meetings, install Elders, attend Presbytery meetings, participate in Belle Ministerial Association when possible; guide Session through prayer and wisdom, assist with setting goals for church; conduct special studies as needed. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
33. (CA) Approve the Stated Supply covenant renewal between Elizabeth Stone and Bradley Presbyterian Church, through December 31, 2018. Terms: 10 hours per week; salary: \$1,340 per month, housing allowance \$300; auto reimbursement at the IRS rate; vacation: 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$43 per month. Responsibilities: Sunday worship and special services; serve communion quarterly, for special services, and in homes of members as needed; visit shut-ins, hospitals, nursing homes and prospective members as needed; funerals and weddings as requested; baptisms; other responsibilities at the discretion of the pastor. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
34. (CA) Approve the Lay Pastor covenant renewal between Jay Nunley and Gilbert Presbyterian Church, through December 31, 2018. Terms: time: 10 hours/week; salary: \$100/service; reimbursement for travel at current IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: conduct worship and preach up to three times per month, as well as special services such as Christmas Eve. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

35. (CA) Approve Authorized Lay Preacher (ALP) Betsy Rae Ross to celebrate the sacrament of the Lord's Supper (G-3.0301b) for 2018.

36. The Committee recommended approval the requirement that all pastoral leaders be required to have criminal and financial background checks before being approved for service. Access to these reports would be limited to the General Presbyter, Stated Clerk and Ministry Committee Chair. (Criminal background checks would begin immediately. Financial background checks would begin as soon as the administrative support details can be completed by the office.)

The motion was approved.

37. The Committee recommended approval of the requirement that all pastoral leaders attend Boundary Training every five years.

The motion was approved.

INFORMATION:

1. Approved a \$250 honorarium to Susan Meier, Presbyter for Common Life, Maumee Valley Presbytery, for her consultation on shortening the call process on Monday, January 22.
2. Approved a gift to Habitat for Humanity in honor of the life and ministry of the Rev. Frank Mansell, Jr.
3. Reviewed a draft of a process for Designated Pastors. A final draft will be presented to the committee at its February meeting.
4. Appointed Bill Hudson, Doug Minnerly, Nancy Smallenberger and Peter Vial to serve on a Task Force supported by staff Ed Thompson and Maureen Wright to review the work begun at the retreat and make recommendations to improve and shorten the call process.
5. Appointed the following liaisons: Nancy Smallenberger, Beckley Presbyterian Church; Peter Vial, Marlinton Presbyterian Church, Cinda Harkless, Spring Valley Presbyterian Church.
6. The Congregational Development team worked with Bruce Stevens, member of West Virginia Presbytery and coach, via conference call to develop a set of questions to hear the needs of small congregations at regional listening sessions, which will occur in tandem with Session Record Reviews and Treasurer Talks this spring. Bruce Stevens will

train leaders to facilitate these sessions.

7. Set the date for the 2018 Small Church Conference: September 15 at Summersville Presbyterian Church.
8. Approved the transfer of minister member Kevin Starcher to Boise Presbytery.
9. Approved the transfer of minister member Janice Fraser to Florida Presbytery.
10. Approved the transfer of minister member Monica Styron to Cayuga-Syracuse Presbytery.
11. Approved the terms of severance agreement between Rachael Shepherd and Marlinton Presbyterian Church. Terms: last day in the pulpit – January 14, 2018; severance will be for a period of three months, from January 15, 2018 to April 15, 2018; includes Board of Pensions, salary, and housing; vacate. If Rachel Shepherd accepts a commensurate call or comparable employment prior to the end of the term of the severance agreement, church's financial obligations for the terms of dissolution end as of the date of said employment.
12. The committee requests that the Leadership Team Task Force on the Lord's Supper develop and refine a proposal seeking to make the celebration of the Lord's Supper more accessible to all church of the presbytery.

REPORT OF THE NOMINATING COMMITTEE

The Moderator called on the Stated Clerk who, on behalf of Terri Cunningham, Chair of the Nominating Committee, moved the following recommendation.

RECOMMENDATION:

1. For the Nurture Committee – Class of 2020: Sue Chenoweth (RE, Davis Memorial, Elkins)

There were no nominations from the floor and the motion was approved.


NEW BUSINESS

There was no new business.

The Moderator reminded the Presbytery to review the report of the Administration Committee. (Appendix H, page 60.)

Presbytery was adjourned with a benediction at 4:03 p.m. by the Moderator.

George Lilley
Recording Clerk Pro Tem


Maureen Wright
Stated Clerk

Amy Wallace Parker
Moderator

APPENDIX A NECROLOGY REPORT

SAINTS WHO HAVE JOINED THE CHURCH TRIUMPHANT

Elders deceased between January 1 and December 31, 2017

Ruling Elders	Church	Date of Death	Years Served
Nelda Gallaher	Beckley	December 28	26
Susan Landis	Beckley	July 14	20
Helen Estep Harper	Belle	May 10	16
Charles E. Brown	Beverly Hills, Huntington	August 13	50
Charlotte Jeanette Billingsley	Bream Memorial, Charleston	December 30	25
Robert Allan Blair	Bream Memorial, Charleston	June 6	36
Sprague W. Hazard	Charleston, First	February 5	12
Judith P. Keller	Charleston, First	May 20	41
John McGee	Charleston, First	June 23	27
Rebecca P. Smith	Charleston, First	July 21	13
Kristin West Berardi	Church of Our Savior, Clarksburg	February 10	4
Deborah Rexroad	Church of Our Savior, Clarksburg	August 24	9
Debra Fraley	Colcord, First	October 1	8
David Pettry	Colcord, First	October 25	30
Thelma Pettry	Colcord, First	August 12	50
Edgar "Ed" Kyle	Davis Memorial, Elkins	March 19	9
Ruby Ashley	Davis Memorial, Gassaway	January 12	5
Frances Claytor	Davis Memorial, Gassaway	March 7	6
Rogers Cunningham	Davis Memorial, Gassaway	January 23	18
Hilda Frame	Davis Memorial, Gassaway	March 26	6
Nancy Cowen Abel	Elk Hills, Charleston	December 27	6
Eva Elkins	Highlawn, Huntington	March 21	8
Joseph Bradford	Highlawn, St. Albans	August 4	35

Donald Davis	Highlawn, St. Albans	August 22	18
Anna Dornbos	Highlawn, St. Albans	February 12	27
Wilma McClure	Highlawn, St. Albans	August 31	28
Robert Agee	Huntington, First	August 3	18
Charlene Boggs	Huntington, First	January 30	18
Sydney Wilding	Huntington, First	March 4	6
Lynn Hartman	Kanawha United, Charleston	August 23	2
Shirley Straughan	Kanawha United, Charleston	March 29	23
Alex Booth	Kenova, First	August 17	25+
Ruth Ellen Meredith	Kenova, First	March 18	25+
Bruce R. Lawson, II	Logan, First	November 4	12
Kenneth Dale Nunley	Logan, First	March 14	18
Joseph Santos	Morgantown, First	June 27	2
Stanley "Keith" Bashen	Old Stone, Lewisburg	April 23	3
Alma Crosier Campbell	Old Stone, Lewisburg	December 13	42
Gwen D. Hall	Parkersburg, First	June 3	12
Lester W. Oehlmann	Parkersburg, First	January 2	31
Ezbai Wells, Jr.	Parkersburg, First	August 26	11
Robert Wilson	Riverlawn, St. Albans	December 28	50
Philip Eugene Cox	Rome, Proctorville	December 28	53
Herb Forney	Ronceverte	January 11	15
Rudi Holbrook	Ronceverte	November 27	12
L. Elizabeth Sue Miller	Ruffner Mem., Charleston	April 10	many
Genevieve Halstead	South Charleston, First	April 28	15
Robert Austin Schultz	South Park, Charleston	August 7	4
Betty Lou Watson	Trinity, Shady Spring	October 27	9
Mary Pearl Compton	Union	June 21	3
Linda P. Montgomery	Union	May 12	8
Eleanor J. Shanklin	Union	December 12	28

John David Bowles	Village Chapel, Charleston	July 4	
Thomas Dee Wilkerson	Village Chapel, Charleston	May 2	
Paul Corbitt	Waverly-Bethel	December 20	57
Dianne Owens	Waverly-Bethel	June 16	40
Gloria Divers Handy	Williamson, First	August 31	12
Robert Jennings Newberry	Williamson, First	December 4	8

Ministers of Word & Sacrament		Date of Death	Ordained
Michael Anderson	St. Marys	November 19	Oct. 22, 1989
Craig Butler	Honorably Retired	December 3	Oct. 23, 1973
William Frank Mansell, Jr.	Honorably Retired	December 22	Oct. 6, 1968

APPENDIX B – ATTENDANCE

GENERAL PRESBYTER: Ed Thompson (also listed as minister member below).

OFFICERS OF PRESBYTERY: Amy Parker (also listed as minister member below), Moderator; Maureen Wright, Stated Clerk; Rockland Poole, Treasurer; George Lilley, Recording Clerk Pro-Tem; Stephen Hornbeck, Moderator Elect.

MEMBER OF LEADERSHIP TEAM (who is not a Minister or Elder Commissioner): Susan Perry.

COMMISSIONED RULING ELDERS: Pat Collier, Roger Eskins, Tom Hastie, Jim Irwin, Jim Musgrave, Kari Preslar, John Yeager.

CORRESPONDING MEMBER: David Bush (Coastal Carolina Presbytery).

MEMBER OF PRESBYTERY COMMITTEE: Jim Sothen

STAFF: Susan Sharp Campbell (also listed as minister member below), Barbara Chalfant, Nellie Howard, Amy Robinson, Sarah Specht.

CERTIFIED CHRISTIAN EDUCATOR: Karen Robinson

MINISTERS OF OTHER DENOMINATIONS SERVING THE PRESBYTERY: Peter Barclay, Scott Hoppe.

LAY PASTOR: Debra Schultz.

VISITORS (who registered): Sam Brookover, Jackie Collier, Petrie Dobbs-Brown, Matt Evans, Randy Fife, Jim Gamble, Helen Gibbons, Sharon Hill, Derek Hudson, Frances Irwin, Noha Khoury Bailey, Angela Konrad, Wendy Laukoter, Sue Littlejohn, Carl Matheny, Tyler Mayfield, Sally Oxley, Roger Perry, Medina Poole, Jonathan Ross, Susan Sites, Margaret Spransy, Betty Walker.

ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	5/18/17	8/19/17	11/16/17	2/24/18
Accord, Barbara A.	P	P	P	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	*	E	E	P
Baldwin, Stephen	E	P	A	A
Bell, Sharon	*	A	A	A
Blakeman, Robin	P	A	P	P
Bondurant, Robert K.	AE	AE	AE	P
Bower, David	P	P	P	AE
Boyce, Bonnie	AE	AE	AE	P
Brekke, Laura	*	*	E	E
Buckalew, Ronald W.	AE	AE	P	AE
Butler, Claire	P	P	E	P
Calebaugh, Kenneth B.	P	AE	AE	AE
Campbell-Malake, Elizabeth	P	P	P	E
Campbell, Susan Sharp	P	P	P	P
Cardot, Guy Richard	*	*	*	P
Carroll, R. Leon, Jr.	AE	AE	AE	AE

Name of Minister	5/18/17	8/19/17	11/16/17	2/24/18
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE
Didway, Nancy	E	E	P	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	A	E	E	A
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	P	P	P	A
Gamble, Larry	A	A	A	A
Gearing, Sharon	P	P	A	A
Gentry, Calvin P.	AE	AE	AE	AE
Geurink, Kevin	*	P	P	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harkless, Cinda	P	E	P	E
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hitsman, Julie	P	P	P	P
Holland, John	P	P	A	P
Hollis, Virginia Kay	AE	AE	AE	AE
Hood, Leonard L.	P	AE	AE	AE
Howe, Lanny	AE	AE	P	AE
Hudson, William Long	P	P	P	P
Jenkins, Doug	P	E	P	E
Jenkins, Janet	AE	AE	AE	AE
Christian J. Johnson	*	*	P	P
Johnson, Rick	E	P	E	E
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Key, Kyle	P	E	P	E
Kilbert, Chris	E	P	P	A
Kinney, Karen R.	P	P	P	P
Koerner, Charla Waters	P	P	E	P
Koerner, John F.	P	P	P	P
Krum, David P.	AE	AE	AE	AE
Lamb, Richard C.	AE	AE	AE	AE
Laukoter, Rob S.	P	A	A	P
Lee, David A.	P	P	A	P
Leitch, James O.	AE	AE	P	AE
Lieneman, Casey	*	P	P	P
Lyles, W. Patterson	P	E	P	P
Maynard, Arvie L.	AE	AE	AE	AE
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	A	P	A	A
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	A	A	A	A
McMorran, William G., Jr.	AE	AE	AE	AE

Name of Minister	5/18/17	8/19/17	11/16/17	2/24/18
Mihm, Rebecca	P	P	P	P
Minnerly, Douglas A.	P	A	E	P
Mobayed, Richard S.	AE	AE	AE	P
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	P	E	A	A
Neal, Elise	E	P	P	P
Newman, Robert G.	AE	AE	P	P
Parker, Amy S.W.	P	P	P	P
Parsons, Shelly Barrick	A	E	E	E
Pendleton, P. Douglas, Jr.	A	A	A	P
Perkins, Chris	A	A	A	P
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	P	E	P	P
Rice, Andrew "Andy"	P	E	A	A
Richards, David P.	E	E	E	P
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	P
Roberts, Jim	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	AE	AE	AE	P
Romine, Paul D.	A	P	E	A
Ryan, Patrick "Pat"	E	A	A	A
Seely, Mike	A	A	P	P
Seibel, Frank L. "Skip"	P	A	A	P
Shaffer, David	AE	AE	AE	AE
Shepherd, Rachel J.	P	P	P	P
Shogren, Donna Lee	P	AE	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	AE
Spransy, George B. Jr.	P	AE	AE	P
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	P	AE	AE
Stewart, Joan W.	P	P	P	P
Stone, Elizabeth	A	E	P	A
Stone, Greg	A	A	A	A
Straight, Anna Pinckney	P	E	P	E
Sutton, Dana W.	E	A	E	A
Sutton, Jean C.	A	A	A	A
Taylor, J. Dexter	AE	AE	AE	AE
Thompson, Edward J.	P	P	P	P
Tutterow, Christina	P	A	A	A
Vial, Peter	P	P	E	P
Walker, Gary C.	AE	AE	AE	P
Walther, James A., Jr.	P	E	E	A
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	E	A	A	E
Wilson, Richard B.	P	P	P	E
Wood, Robert M.	P	P	P	E

Name of Minister	5/18/17	8/19/17	11/16/17	2/24/18
Woodard, Sara G. (Sally)	AE	P	P	P
Wright, Todd	P	P	E	P
Youngblood, Lucy	AE	AE	AE	AE

ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	5/18/17	8/19/17	11/16/17	2/24/18
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	E	Agnes Doyle-Kalland	Agnes Doyle-Kalland	Agnes Doyle-Kalland
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	Sandra Herrold	E	Sandra Herrold	Walter Mattson
Baxter, Dunmore	E	N	N	N
Beckley	E	N	Bill Hartling	N
Beechwood, Parkersburg	Richard Thomas	Richard Thomas	Richard Thomas	N
Belington	Anita Renee Poe	Anita Renee Poe	E	Esther Rhoades
Belle	E	E	E	E
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	E	N
Beverly	E	Linda Peterson	E	Arden Swecker
Beverly Hills, Huntington	E	N	N	Terri Effingham
Bradley	E	E	E	E
Bramwell	N	N	N	N
Bream Memorial, Charleston	E	Barbara Chalfant	E	Bruce Arthur
Bridgeport	Joe Timms	Joe Timms	N	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	E
Centerville, Greenville	E	Charlotte Wilson	Charlotte Wilson	Charlotte Wilson
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	N	N	N	N
Church of the Covenant, Hurricane	N	N	N	N
Clear Creek	N	N	N	N
Clifton, Maxwelton	E	N	James Miller	James Miller
Clothier	N	N	N	N
Comfort	N	E	N	Terry Layton
Community, Arthurdale	N	E	E	N
Davis Memorial, Elkins	Mary Ann McDonald	Mary Ann McDonald	N	Mark Armentrout
Davis Memorial, Gassaway	JoAnn McChesney	Beverly Keener	Beverly Keener	Rob Robinson
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	Peggy Ryan	Peggy Ryan	Peggy Ryan	E
Eleanor	N	Vanessa Higginbotham	Beverly Luikhart	Vanessa Higginbotham
Elk Hills, Charleston	Debbie Schwirian	E	Carol Buckalew	E
Enslow Park, Huntington,	N	N	N	John Chambers
Falls View, Charlton Heights	N	N	N	N
Fayetteville	Betsy Howard	Mike Burton	N	N

Name of Church	5/18/17	8/19/17	11/16/17	2/24/18
First, Bluefield	N	N	N	N
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck	N
First, Charleston	Frankie McCain	E	Frankie McCain	Sallie Daugherty
	E	N	N	N
First, Clarksburg	Dick Ogden	Jenna Bennett	David Nuzum	Connie Leuliette
First, Colcord	N	N	N	N
First, Dunbar	E	David White	Terri McDougal	David White
First, Fairmont	N	E	E	N
First, Hinton	N	N	E	N
First, Huntington	N	N	N	Calvin Kent
First, Kenova	N	N	N	N
First, Kingwood	N	N	N	N
First, Logan	E	John Kovach	Roger Perry	Jay Nunley
First, Mannington	N	N	N	N
First, Morgantown	Harold Forbes	N	John Bolt	John Bolt
First, Nitro	N	N	N	N
First, Oak Hill	N	E	Kathy Moss	E
First, Parkersburg	David Karr	N	David Kaufman	Roy Schleicher
First, Ravenswood	N	N	N	N
First, Ripley	N	N	N	N
First, St. Albans	Michael Clark	Michael Clark	N	N
First, South Charleston	Katherine McClure	Bill Kimmons	Bill Kimmons	E
First, Thomas	E	N	E	E
First, Welch	E	E	E	E
First, Weston	N	N	N	N
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	Susan Conn	Susan Conn	Susan Conn	N
First, Williamstown	Patricia Brookover	Patricia Brookover	Jeff Howard	Patricia Brookover
Fleming Memorial, Fairmont	Charles Snider	Mike Yost	Sally Yost	E
Frankford	Linda Boone	Linda Boone	Clifford Gillilan	E
Gilbert	E	N	Debra Burgess	Jessica Houck
Glenville	Kathy Gilbert	Susan Lilly	N	N
Grace Covenant, Charleston	N	N	N	E
Green Bank, Liberty	N	N	N	N
Harman	N	N	N	N
Highlawn, Huntington,	Patty Meadows	Gary Prater	Howard Aulick	Betty Thornton
Highlawn, St. Albans	E	N	N	Ruth Perry
Hughes River, Cairo	Anne Banks	E	N	N
Kanawha United, Charleston	Jeff Brown	N	Mark Felton	Roberta Fowlkes
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	E	N	N	N
Lakeview, Lakebottom	N	N	N	N
Marlinton	N	N	N	E
Marsh Fork, Dry Creek	E	N	N	E
McElhenney, Alderson	N	N	N	N

Name of Church	5/18/17	8/19/17	11/16/17	2/24/18
McKinnon, Charleston	N	Bobbie McCauley	N	Susan Marrash-Minnerly
Mill Creek	N	N	N	N
Milton	N	E	E	N
Mingo	E	E	N	N
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	E	N	Nora Workman	N
Old Stone, Lewisburg	Nancy Smallenberger	N	Nancy Smallenberger	N
Orgas	N	N	N	N
Parsons	N	N	N	N
Philippi	N	Suzann Murphy	N	Suzann Murphy
Pickens	N	N	N	N
Pineville	E	N	N	N
Point Pleasant	N	Terry Lively	N	Elaine Matheny
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	Jane Lothes	Jane Lothes	Jamie Albert	Parry Johnson
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	E	Ken Schmidt	Ken Schmidt	James Straight
Rome, Proctorville	N	N	N	Dortha Williamson
Ronceverte	N	N	Alan Clower	Kay McCoy
Ruffner Memorial, Charleston	N	N	N	N
St. Andrew, Pinch	N	N	N	N
St. Marys	N	N	N	N
Salem, Ronceverte	N	N	N	E
Second, Huntington	E	Stacy Wehrle	Jim St. Clair	Jack Ferrell
Slatyfork, Big Spring	N	N	N	N
Smithers	E	E	E	E
South Park, Charleston	Jim Sothen	N	Jim Sothen	Larry Sites
Spencer	Mary Quick	Brenda Wilson	Mary Quick	Brenda Wilson
Spring Creek, Renick	E	N	Jeffrey Lewis	E
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	N
Summersville	Lauren Jarroll	Ralph Smoot	Lauren Jarroll	N
Teays Valley, Scott Depot	Bill Hensley	N	Bonnie Prisk	N
Trinity, Shady Spring	E	E	N	E
Tygarts Valley, Huttonsville	Sandy Bower	Sandy Bower	N	N
Union	E	E	Edith McKinley	E
Upperglade	Jim Gamble	Linda Given	Jim Gamble	Jim Casey
Valley Bend, Beverly	N	N	E	E
Village Chapel, Charleston	Ray Boggs	James Smith	Patti Salisbury	Kathy Kruk
Waverly – Bethel, Waverly	Mark Skidmore	Dawn Hammat	Dick Hammat	Mark Skidmore
Westminster, Charleston	N	N	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	N	David Gladkosky	David Gladkosky	David Gladkosky
Zion, Helvetia	N	N	N	N

APPENDIX C DOCKET

*Indicates "Order of the Day" (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and time for fellowship and refreshments

*10:00 Call to Order Amy Wallace Parker, Moderator

Greetings from First Presbyterian Church Skip Seibel, Pastor

*10:15 Education Focus *Presbytery of West Virginia* Leadership Team
A Vision for the Next Five Years

11:25 Announcements: Resource Center and Website 101 workshop

*11:30 Morning Worship

*12:30 Recess for Lunch

*1:30 Prayer & Hymn
Moderator

Business of the Presbytery

- Welcome of new Teaching Elders Maureen Wright, Stated Clerk
- Seating of new Corresponding Members
- Introduction Visiting Teaching Elders
- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum
- Approval of Docket
- Consent Agenda Moderator
 - o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
 - o Committee on Bills and Overtures
 - Leadership Team members present

Report of the Stated Clerk

- Dismissal of Presbyterian Church of the Covenant Stated Clerk Jim Robinson
- Presentation of Procedural Matters

Report of the General Presbyter Thompson	Ed
Greetings from Louisville Presbyterian Seminary Mayfield	Tyler
Report of the Leadership Team Susan Perry	
Report of the Moderator Elect Hornbeck	Steve
- Consideration of an Overture from Palo Duro Presbytery	
Report of the Bluestone Committee Dodson	Denny
Report of the Nurture Committee Preslar	Kari
Minute for Stewardship Karen Kinney	
Report of the Mission Committee McCutcheon	Bob
<p>“Good News from the Pews”</p> <p>Moderator</p> <p style="padding-left: 40px;">This is a time of sharing good news from churches throughout the presbytery by Ruling Elder Commissioners only.</p>	
Report of the Vocations Committee Musgrave	Jim
Report of the Stewardship Committee - Financial Reports Poole	Rocky
Report of the Ministry Committee Koerner	John
Report of the Nominating Committee Cunningham	Terry
New Business	

Completion of Feedback Forms

4:00

Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Report for Information Only: Administration Committee

NEXT Stated Meeting:

May 17, 2018 – Village Chapel Presbyterian Church, Charleston

APPENDIX D
APPENDIX D

**MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL
JOAN SHIREY STEWART
AS PASTOR OF THE SUMMERSVILLE PRESBYTERIAN CHURCH
SUMMERSVILLE, WEST VIRGINIA**

The commission, appointed by the Presbytery of West Virginia to install Joan Shirey Stewart, as pastor of the Summersville Presbyterian Church, Summersville, West Virginia, met at the church on Sunday, January 7, 2018 at 2:30 p.m. The following members of the commission were present:

Ministers: Susan Sharp Campbell, David Lee, Amy Wallace Parker, James Robinson;

Elders: Lauren Jarroll, Rockland Poole, Nancy Pennington Tissue.

The commission was called to order by the chair, Amy Wallace Parker, who opened with prayer. The commission was organized and Susan Sharp Campbell was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon "Water and the Spirit" on the text Mark 1: 4-11 was preached by James Robinson. The constitutional questions were propounded to the minister by Amy Wallace Parker and to the congregation by Lauren Jarroll. All were answered in the affirmative. The prayer of installation was offered by Amy Wallace Parker. The chairperson, Amy Wallace Parker, declared that Joan Shirey Stewart was duly elected and installed as pastor of the Summersville Presbyterian Church, Summersville, West Virginia. A charge was then delivered to the pastor by David Lee, and to the congregation by Susan Sharp Campbell. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, Joan Shirey Stewart.

The commission adjourned with the benediction.

Susan Sharp Campbell
Clerk of the Commission

APPENDIX E – PROCEDURAL MATTERS

Principles of Parliamentary Law

- Courtesy to all
 - Majority rule
 - Justice for all
 - One Item at a time
 - Respect the rights of the minority
 - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
 - No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

APPENDIX F

OVERTURE FROM PALO ALTO PRESBYTERY

The Presbytery of Palo Duro overtures the 223rd General Assembly (2018) of the Presbyterian Church (U.S.A.) to direct the Presbyterian Mission Agency Board (PMAB) to develop a department of the Presbyterian Mission Agency dedicated solely to the ministry and mission of the small congregation (defined as having less than 50 adults in attendance at weekly worship); and

To direct the Presbyterian Mission Agency Board to provide adequate and sufficient funding to achieve the following:

- A full time director with salary and benefits consistent with the directors of other PMA/OGA departments;

- A second full time staff person who has done exemplary ministry in a small congregation, whose job description will be to coordinate with the director to produce research and programs designed to increase the ministry and mission of small congregations;

- Support staff;

- Funding for conferences, workshops, and materials needed to fulfill the goal of strengthening the mission and ministry of small congregations; and

To direct the Presbyterian Mission Agency to develop goals and objectives necessary to measure the effectiveness of the new department of small church ministry; and

To direct the Presbyterian Mission Agency to report to the 225th General Assembly (2022) on the progress of developing this new department; and to provide for a comprehensive review of this department to report to the 228th General Assembly (2028).

RATIONALE:

The Presbyterian Church (U.S.A.) has undergone a significant shift in demographics over the past five years. Denominational reports on Comparative Summaries show a steady loss of membership since 2005 resulting in a loss of nearly 831,000 (35%) members; nearly 367,000 (44%) are accounted for since 2012;

The demographic change is primarily due to the movement of very large, large, and mid-size congregations from the PCUSA to other Reformed bodies. Since 2012, statistics report a loss of 811 congregations; 562 (69%) of those congregations were dismissed to other denominations. During the same time, the PCUSA did not receive any congregations from other denominations. 35% of PCUSA congregations have 50 or fewer members with an average of 19 in worship; and 59% of PCUSA congregations have 100 or fewer members. Regardless of membership size, 37% of congregations report an average attendance for weekly worship of 2-50 persons;

A large and growing number of congregations in the PCUSA can no longer afford full time pastoral leadership;

The pastoral role in congregations is increasingly filled by part-time ordained clergy, commissioned pastors, and non-Presbyterian clergy;

Programs, mission, and ministry opportunities produced by the General Assembly agencies are oriented to mid-size and larger congregations;

Resources Cited:

<http://www.pcusa.org/news/2017/5/24/pcusa-membership-decline-continues-slows/>

http://www.pcusa.org/site_media/media/uploads/oga/pdf/2016_comparative_summaries.pdf

<http://oga.pcusa.org/section/churchwide-ministries/stats/denominational-statistics/> (Statistics on OGA website back to 2008)

APPENDIX G – FINANCIAL REPORTS
APPENDIX G - FINANCIALS

Presbytery of West Virginia
 Budget vs. Actual
 January through December 2017

COMPOSITE BY COMMITTEE

	YTD (12/31/17)	Budget	% of Budget	Restricted Fund Support
ADMINISTRATION	575,759.22	625,000.00	92.1%	101,800.00
BLUESTONE	4,637.65	6,000.00	77.3%	4,500.00
LEADERSHIP	4,773.19	11,000.00	26.4%	6,000.00
MINISTRY	8,607.67	24,500.00	35.1%	14,500.00
MISSIONS	50,390.01	56,250.00	89.6%	34,000.00
NOMINATING	58.65	200.00	29.3%	
NURTURE	14,080.17	21,125.00	66.7%	13,200.00
PERMANENT JUDICIAL COMMISSION	118.41	300.00	39.5%	
PRESBYTERIAN WOMEN	6,000.00	6,000.00	100.0%	
RELATIONS	2,330.18	6,000.00	38.8%	
REPRESENTATIONS	0.00	200.00	0.0%	
STEWARDSHIP	15,218.47	16,000.00	95.1%	
TRUSTEES	2,265.79	2,000.00	113.3%	
VOCATIONS	788.79	9,100.00	8.7%	5,000.00
TOTALS	\$ 685,028.20	\$ 783,675.00	87.4%	\$ 179,000.00
SHARED MISSION (net)	310,013.38	360,000	86.1%	
PER CAPITA (net)	156,716.65	173,323	90.4%	
PRIOR YEAR BENEV./PER CAPITA	15,294.03	10,052	152.1%	
OUTSIDE FUNDING	46,300.00	46,300	100.0%	
INTEREST & GIFTS	28,869.99	15,000	192.5%	
RESTRICTED FUND SUPPORT	132,219.25	179,000	73.9%	
TOTALS	\$ 689,413.30	\$ 783,675.00	88.0%	

Presbytery of West Virginia
Budget vs. Actual
YTD December 2017

	As of 12/31/17	Budget	% of Budget	Restricted Fund Support
ADMINISTRATION				
OFFICE EXPENSES				59,000 Mission Development Fund
5105 - Postage	1,557.06			12,000 Funds of PWV
5110 - Supplies	5,152.22			
5115 - Publications & Subscriptions	298.90			
5117 - Presbytery Directory	0.00			
5120 - Telephone	3,645.72			
5125 - Utilities	6,697.91			
5130 - Cleaning/Bldg Maintenance	3,924.06			
5135 - Equipment	358.27			
5140 - Equipment Maintenance	5,920.95			
5150 - Staff Expenses	4,982.33			
5155 - Insurance - Property	16,152.64			
5160 - Bad Debt Expense	0.00			
5165 - Web Site Maintenance	1,424.95			
5168 - Internet Service	1,443.75			
5180 - Bank service fees	899.83			
5185 - Miscellaneous	45.06			
TOTAL OFFICE EXPENSE	52,503.65	71,000	73.9%	71,000
SALARY & PERSONNEL EXPENSE				
All Salaries (including housing & utilities)	331,350.80	353,575	93.7%	30,800 Small Church Fund
Pension Expense	38,935.58	39,000	99.8%	
Medical Insurance Expense	102,405.08	102,500	99.9%	
Payroll Taxes	17,306.33	17,900	96.7%	
Workers' Compensation	1,443.50	1,425	101.3%	
Continuing Education & Professional Expense	9,365.17	11,600	80.7%	
Travel & Program Expense	21,020.80	25,000	84.1%	
Moving Expense	0.00			
TOTAL SALARY & PERSONNEL EXPENSE	521,827.26	551,000.00	94.7%	
COMMITTEE EXPENSE				
7030 - Consultant Fees	0.00	1,000	0.0%	
7050 - Staff Development	348.37	1,000	34.8%	
7090 - Committee Meetings	1,079.94	1,000	108.0%	
TOTAL COMMITTEE EXPENSE	1,428.31	3,000	47.6%	
	\$ 575,759.22	\$ 625,000	92.1%	
BLUESTONE				
CAMP, CONFERENCE, RETREAT MINST				
7240 - CIT Support	4,500.00	4,500	100.0%	4,500 Rachel McClintic Fund
7290 - Committee Meetings	137.65	1,500	9.2%	
	\$ 4,637.65	\$ 6,000	77.3%	

**Presbytery of West Virginia
Budget vs. Actual
YTD December 2017**

	As of 12/31/17	Budget	% of Budget	Restricted Fund Support
LEADERSHIP TEAM				
6030 - Leadership Development Program	3,452.65	6,000	57.5%	6,000 Small Church Fund
5310 - Leadership Team/Council	1,320.54	5,000	26.4%	
	\$ 4,773.19	\$ 11,000	43.4%	
MINISTRY				
CONGREGATIONAL DEVELOPMENT				
1,001 New Worshipping Comm.	0.00	2,500	0.0%	2,500 Small Church Fund
Small Church Conf.	0.00	5,000	0.0%	5,000 Small Church Fund - \$3K, Funds of PWV - \$2K
COMMITTEE ON MINISTRY				
6130 - CRE Training (cont. ed.)	0.00	500	0.0%	500 Small Church Fund
6140 - Ministry Training	0.00	500	0.0%	500 PEPS
6145 - Kanawha Pastoral Care Center	1,500.00	1,500	100.0%	
6160 - Professional Development	1,450.51	3,500	41.4%	3,500 Small Church Fund
6165 - Church Professional Orientation	0.00	1,000	0.0%	
6170 - COM Resources	0.00	500	0.0%	
6175 - Congregational Care Travel	545.83	500	109.2%	
6181 - Memorials	400.00	500	80.0%	500 Funds of PWV - COM Discretionary
6185 - Miscellaneous	35.15	500	7.0%	
6189 - Emergency Church Assistance	0.00	2,000	0.0%	2,000 Small Church Fund
6190 - Committee Meetings	4,676.18	6,000	77.9%	
	\$ 8,607.67	\$ 24,500	35.1%	
MISSIONS				
SOCIAL & ECUMENICAL MINISTRIES				
INSTITUTIONAL PARTNERSHIPS				
6732 - Davis & Elkins College	1,250.00	1,250	100.0%	
6710 - Davis-Stuart	1,250.00	1,250	100.0%	
6770 - Westminster Foundation	1,250.00	1,250	100.0%	
7165 - CEPAD	2,500.00	2,500	100.0%	
MISSIONS PARTNERSHIPS				
7130 - Kenya Partnership	0.00	1,500	0.0%	1,500 Kenya Partnership
6760 - The Shack NH Support	15,000.00	15,000	100.0%	15,000 Mission Development Fund
6765 - Tyrand Coop. Ministry Support	2,500.00	2,500	100.0%	2,500 Midland Memorial
6780 - WV Min. of Advocacy & Workcamps	15,000.00	15,000	100.0%	15,000 Mission Development Fund
MISSIONS GRANTS				
6767 - Covenant House, Inc	3,000.00	3,000	100.0%	
6772 - Davis Mem. Elkins Afterschool	2,000.00	2,000	100.0%	
6776 - Council on Homelessness	2,000.00	2,000	100.0%	
6777 - FPC Buckhannon-Healthy Lunch	750.00	750	100.0%	
6778 - Healthy Bodies/Healthy Spirits	1,500.00	1,500	100.0%	
6779 - Rock Lake PC-Community Life Ctr	2,000.00	2,000	100.0%	

Presbytery of West Virginia
Budget vs. Actual
YTD December 2017

	As of 12/31/17	Budget	% of Budget	Restricted Fund Support
6790 - Missions Committee Meetings	390.01	1,000	39.0%	
	\$ 50,390.01	\$ 56,250	89.6%	
NOMINATING				
5320 - Nominating Committee	58.65	200	29.3%	
NURTURE				
CHRISTIAN NURTURE & WORSHIP				
6320 - Resource Center Acquisitions	1,390.29	1,800	77.2%	
6321 - Resource Ctr. - Supplies/Equip.	774.82	400	193.7%	
6322 - Resource Ctr. - Subscriptions	189.00	0	100.0%	
6323 - Resource Ctr. - Catalog Program	795.00	800	99.4%	
6325 - Video License	228.78	225	101.7%	
6330 - Festival of Faith	853.42	1,000	85.3%	
6332 - Church Educators Support	144.07	400	36.0%	
6335 - Educator/Clergy/CRE Retreat	1,199.66	1,200	100.0%	
6345 - Younger Youth Retreat	(10.64)	1,000	-1.1%	1,000 Rachel McClintic Fund
6348 - Older Elementary Event	0.00	200	0.0%	200 Rachel McClintic Fund
6350 - Older Youth Retreat	1,940.67	1,600	121.3%	1,600 Rachel McClintic Fund
6355 - HS Youth Conf. Mission Trip	4,780.85	8,000	59.8%	8,000 Rachel McClintic Fund
6358 - Summer Youth Conferences	0.00	0	0.0%	
6360 - Youth Council	231.59	400	57.9%	400 Rachel McClintic Fund
6370 - Adult Spiritual Development	998.85	1,000	99.9%	
6380 - Scholarships	0.00	2,000	0.0%	2,000 PEPS
6382 - Presbytery Worship	0.00	300	0.0%	
6385 - Miscellaneous	200.00	200	100.0%	
6390 - Committee Meetings	363.81	600	60.6%	
	\$ 14,080.17	\$ 21,125	66.7%	
PJC				
5305 - Permanent Judicial Commission	118.41	300	39.5%	
PRESBYTERIAN WOMEN				
7310 - Presbyterian Women Support	6,000.00	6,000	100.0%	
RELATIONS				
GOVERNING BODY EXPENSE				
5410 - Presbytery Meetings	1,882.76	2,000	94.1%	
5415 - Moderator Expenses	727.52	1,000	72.8%	
5420 - General Assembly	0.00	0	0.0%	
5430 - Synod	0.00			
5450 - Denomination Resources	(457.08)			

**Presbytery of West Virginia
Budget vs. Actual
YTD December 2017**

	As of 12/31/17	Budget	% of Budget	Restricted Fund Support
5460 - Cluster Shepherds	0.00	2,000	0.0%	
5490 - Relations Committee Expenses	176.98	1,000	17.7%	
	\$ 2,330.18	\$ 6,000	38.8%	
REPRESENTATION				
5315 - Committee on Representation	0.00	200.00	0.0%	
STEWARDSHIP				
FINANCE & DEVELOPMENT				
5355 - Transition Expenses	0.00	0	0.0%	
6545 - Outside CPA Costs	15,140.00	15,000	100.9%	
6590 - Committee Meetings	78.47	1,000	7.8%	
	\$ 15,218.47	\$ 16,000	95.1%	
TRUSTEES				
5325 - Trustees	2,265.79	2,000	113.3%	
VOCATIONS				
PREPARATION FOR MINISTRY				
6210 - Care of Candidates	0.00	1,200	0.0%	
6220 - Annual Consultation	0.00			
6230 - Career Counseling	0.00	1,000	0.0%	
6240 - Scholarships	0.00	5,000	0.0%	5,000 Bush Fund
6250 - Conferences	0.00	900	0.0%	
6260 - ALP/CLP Preparation Program	0.00	0	0.0%	
6290 - Committee Meetings	788.79	1,000	78.9%	
	\$ 788.79	\$ 9,100	8.7%	
TOTAL	\$ 685,028.20	\$ 783,675	87.4%	\$179,000

REVENUE IN SUPPORT of BUDGET	As of 12/31/17	Budget
Shared Mission (net of GA & Synod support)	310,013	360,000
Per Capita (net of GA & Synod support)	156,717	173,323
Previous Year Shared Mission & Per Capita	15,294	10,052
Outside Funding (Presby. Housing & PHP)	46,300	46,300
Interest & Gifts	28,870	15,000
Restricted Fund Support	132,219	179,000
TOTAL	\$ 689,413	\$ 783,675

Presbytery of West Virginia
Statement of Financial Position
As of December 31, 2017

	<u>12/31/17</u>	<u>12/31/16</u>
ASSETS		
Current Assets		
Checking/Savings		
1005 · Petty Cash	250.00	250.00
1012 · Payroll - WesBanco Bank	103.85	105.46
1020 · Cash - United Bank Checking	137,067.26	78,064.46
1023 · WV Federal Credit Union	228,037.54	227,468.20
1029 · First Community Bank - Fr. Crk.	1,137.42	4,283.39
1030 · Wells Fargo - MDF		
1032 · Equities -- Index Fund	1,155,857.66	994,917.94
1035 · Fixed Income	531,312.29	624,211.25
Total 1030 · Wells Fargo - MDF	<u>1,687,169.95</u>	<u>1,619,129.19</u>
1050 · Wells Fargo Money Market		
1051 · Wells Fargo MM - PWV	30,546.66	34,839.85
1052 · Kay Long Memorial Fund	8,551.25	8,502.59
1053 · Molly Gant Scholarship Fund	9,811.60	11,001.37
1054 · Kenya Partnership	5,189.55	6,457.80
1055 · Presbyterian Hunger Program	30,210.44	24,525.94
1056 · Pack Endowment Fund	210,332.76	208,404.00
Total 1050 · Wells Fargo Money Market	<u>294,642.26</u>	<u>293,731.55</u>
INVESTMENTS		
1070 · New Covenant Funds of PWV	270,818.31	249,154.77
1072 · New Covenant New Ch. Devel	142,940.91	125,967.90
1074 · New Covenant PEPS	3,475.97	3,063.25
1075 · New Covenant Slaughter	1,627.86	1,497.64
1076 · New Covenant Riner	57,969.58	49,776.64
1077 · New Covenant Scholarship	11,310.27	10,405.61
1078 · New Covenant Seminary Student	31,048.37	27,361.67
1079 · New Covenant Dickinson	46,938.64	41,365.13
1080 · New Covenant Bush Fund	189,624.06	171,287.82
1084 · New Covenant Midland Mem.	79,232.40	72,156.79
1087 · New Covenant Small Church	1,089,414.51	1,007,412.62
1090 · T Rowe Price - Rachel McClintic	1,027,662.41	877,125.70
Total INVESTMENTS	<u>2,952,063.29</u>	<u>2,636,575.54</u>
Total Checking/Savings	5,300,471.57	4,859,607.79
Accounts Receivable		
1210 · Accounts Receivable	0.00	0.00
Total Accounts Receivable	<u>0.00</u>	<u>0.00</u>

Presbytery of West Virginia
Statement of Financial Position
As of December 31, 2017

	<u>12/31/17</u>	<u>12/31/16</u>
Other Current Assets		
1220 · Notes Receivable MDF	55,823.72	0.00
1240 · Notes Receivable Riner	26,400.00	27,600.00
1309 · Notes Receivable R. McClintic	118,190.01	138,049.01
1450 · Workers Comp Deposit	247.09	247.09
Total Other Current Assets	<u>200,660.82</u>	<u>165,896.10</u>
Total Current Assets	5,501,132.39	5,025,503.89
Fixed Assets		
1510 · Land	58,000.00	58,000.00
1520 · Building & Grounds	299,782.00	299,782.00
1530 · Furniture & Fixtures	18,024.20	18,024.20
1540 · Capital Equipment	27,635.11	27,635.11
1550 · Software	10,022.51	10,022.51
1590 · Accumulated Depreciation	-268,104.73	-256,104.73
Total Fixed Assets	<u>145,359.09</u>	<u>157,359.09</u>
TOTAL ASSETS	<u><u>5,646,491.48</u></u>	<u><u>5,182,862.98</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2010 · Benevolence Receipts Payable	66,844.22	61,384.43
Payroll Liabilities	6,129.08	3,920.26
Total Other Current Liabilities	<u>72,973.30</u>	<u>65,304.69</u>
2200 · Deferred Revenue	6,130.00	7,460.00
Total Liabilities	<u>79,103.30</u>	<u>72,764.69</u>
Equity		
3010 · Fund Balance Funds of PWV	881,382.78	732,367.14
3011 · Fund Balance - MDF	1,529,182.43	1,505,923.60
3012 · Fund Balance New Ch. Devel	125,967.90	118,978.94
3013 · Fund Balance Hunger Prog	24,525.94	9,812.18
3014 · Fund Balance PEPS	3,063.25	2,893.28
3015 · Fund Balance Slaughter	1,497.64	1,435.62
3016 · Fund Balance Riner	78,823.70	76,062.05

Presbytery of West Virginia
Statement of Financial Position
As of December 31, 2017

	<u>12/31/17</u>	<u>12/31/16</u>
3017 · Fund Balance Scholarship	10,405.61	9,948.99
3018 · Fund Balance Seminary Student	27,361.67	25,904.07
3019 · Fund Balance Dickinson	41,365.13	39,070.03
3020 · Fund Balance Bush Fund	166,807.82	161,757.32
3024 · Fund Balance Midland Mem.	69,656.79	68,136.51
3027 · Fund Balance Small Church	908,346.54	903,100.43
3028 · Fund Balance Kenya Partnership	4,957.80	10,955.59
3029 · Fund Balance Rachel McClintic	1,008,193.66	975,809.55
3030 · Fund Balance Kay Long Memorial	8,502.59	8,452.40
3031 · Fund Balance Molly Gant Fund	11,001.37	13,991.60
3032 · Fund Balance Pack Endowment	208,404.00	206,756.14
Net Income	457,941.56	238,742.85
Total Equity	<u>5,567,388.18</u>	<u>5,110,098.29</u>
 TOTAL LIABILITIES & EQUITY	 <u><u>5,646,491.48</u></u>	 <u><u>5,182,862.98</u></u>

2017 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
				2017	
	2017	2017	12/31/15	Per Capita	Per Capita Rec'd
Church	PLEDGE	Giving by 12/31/17	Membership	(\$29/member)	by 12/31/17
Alderson	100	100	9	261	261
Alexander Memorial	240	240	8	232	232
Anderson Memorial	0		22	638	638
Arthurdale - Community	1,000	1,000	41	1,189	1,189
Bates Memorial	1,000	1,000	130	3,770	3,770
Baxter		500	12	348	696
Beckley		17,000	254	7,366	7,047
Beechwood			84	2,436	7,265
Belington	600	600	28	812	812
Belle	1,155	1,155	7	203	203
Bethlehem	110	110	18	522	290
Beulah Humble			13	377	
Beverly			26	754	754
Beverly Hills			52	1,508	1,450
Big Spring		870	10	290	580
Bluefield-First	8,400	8,367	114	3,306	3,491
Bradley	0		19	551	551
Bramwell			16	464	464
Bream Memorial	3,000	3,000	183	5,307	5,307
Bridgeport (all PWV)	2,000	6,151	115	3,335	3,451
Buckhannon-First	600	600	29	841	852
Buffalo			4	116	
Canyon Community		1,000	10	290	290
Centerville	3,500	3,500	35	1,015	1,015
Ch. of the Covenant-Grafton	2,304	2,093	25	725	657
Charleston-First (all PWV)	45,000	45,000	1,087	31,523	31,523
Church of Our Saviour	1,700	1,700	15	435	435
Clarksburg-First	2,000	2,000	220	6,380	6,380
Clear Creek			18	522	522
Clifton	1,200	1,200	89	2,581	2,581
Clothier			9	261	261
Colcord-First	0		37	1,073	1,073
Comfort	565	565	15	435	435
Davis Mem. - Elkins		17,613	203	5,887	5,567
Davis Mem. - Gassaway	700	700	28	812	1,025
Dunbar-First	900	900	74	2,146	2,146
DuPont City			10	290	
Edgewood	5,250	5,250	106	3,074	3,074
Eleanor	522	600	18	522	522
Elk Hills	6,600	6,600	66	1,914	1,914
Enslow Park	0		165	4,785	3,654
Fairmont-First	4,700	4,633	153	4,437	4,567
Falls View	1,680	1,680	12	348	400
Fayetteville	6,200	6,200	94	2,726	2,726
Fleming Memorial	2,500	2,500	41	1,189	1,189
Frankford	2,100	2,000	28	812	812

2017 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
				2017	
	2017	2017	12/31/15	Per Capita	Per Capita Rec'd
Church	PLEDGE	Giving by 12/31/17	Membership	(\$29/member)	by 12/31/17
Gilbert			50	1,450	
Glenville	3,675	3,675	12	348	348
Grace Covenant		2,126	15	435	1,305
Harman			27	783	783
Highlawn Huntington	19,425	19,425	167	4,843	4,843
Highlawn St. Albans		5,400	77	2,233	2,233
Hinton-First	2,100	2,100	28	812	854
Hughes River - Cairo		2,000	18	522	542
Huntington-First			439	12,731	8,700
Huntington Second		238	22	638	638
Kanawha United	12,000	12,000	162	4,698	4,698
Keller			7	203	203
Kenova-First	928		32	928	944
Kesler Memorial			38	1,102	
Kingwood-First	5,200	5,200	53	1,537	1,537
Kuhn Memorial	2,500	2,530	96	2,784	2,784
Lakeview		500	5	145	145
Liberty	1,500	1,500	17	493	493
Logan-First	7,665	7,665	85	2,465	2,465
Mannington-First			20	580	580
Marlinton			86	2,494	2,286
Marsh Fork	500	500	11	319	319
McElhenney			12	348	348
McKinnon	1,104	1,104	24	696	696
McLean			22	638	
Mill Creek	4,400	4,400	19	551	551
Milton	1,000	1,000	22	638	600
Mingo	100	100	16	464	464
Morgantown-First	14,219	14,219	212	6,148	6,148
Mount Hope			25	725	725
Nitro-First	1,200	1,000	85	2,465	2,465
Oak Grove		2,200	70	2,030	2,030
Oak Hill-First			27	783	783
Old Stone	24,000	22,000	280	8,120	7,443
Parkersburg-First			172	4,988	4,988
Parsons		400	27	783	783
Philippi		1,600	11	319	280
Pickens		263	6	174	174
Pineville			35	1,015	2,030
Pres. Ch of the Covenant			97	2,813	
Pt. Pleasant	7,350	7,350	116	3,364	3,364
Ravenswood-First	2,887	2,887	31	899	899
Red Sulphur Springs	150	150	6	174	174
Richwood	1,850	1,800	31	899	576
Ripley-First	5,040	5,040	51	1,479	1,479

2017 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
	2017	2017		2017	
Church	PLEDGE	Giving by 12/31/17	12/31/15 Membership	Per Capita (\$29/member)	Per Capita Rec'd by 12/31/17
Riverlawn	2,500	2,500	120	3,480	3,480
Rock Forge	100	200	19	551	1,435
Rock Lake	11,812	11,812	140	4,060	4,060
Rome	120	120	6	174	174
Ronceverte	2,625	2,625	75	2,175	2,175
Ruffner Memorial			47	1,363	
Salem	3,150	3,150	14	406	406
Smithers	1,000	1,000	16	464	464
South Charleston-First			172	4,988	4,940
South Park	1,890	1,890	31	899	899
Spencer		840	9	261	262
Spring Creek	783	783	27	783	783
Spring Valley	560	560	54	1,566	1,566
St. Albans-First	6,235	6,235	215	6,235	6,235
St. Andrew			146	4,234	1,350
St. Marys		100	12	348	696
Sugar Grove	1,680	1,680	29	841	841
Summerlee		100	12	348	348
Summersville	1,827	1,827	51	1,479	1,479
Teays Valley		9,900	228	6,612	6,061
Terra Alta-First			24	696	
Thomas-First		2,000	30	870	750
Trinity	400	400	21	609	609
Tygarts Valley	3,300	3,400	29	841	841
Union	2,100	2,100	35	1,015	1,015
Upper Glade	2,520	2,520	66	1,914	1,914
Valley Bend	1,785	1,785	27	783	783
Village Chapel	17,850	20,683	233	6,757	7,980
Waverly-Bethel	1,155	1,155	16	464	522
Welch-First	2,205	2,205	22	638	638
Westminster-Chas.	7,560	7,560	26	754	754
Westminster-Vienna	4,200	4,001	83	2,407	2,575
Weston-First	1,050	1,050	10	290	290
White Sulphur Springs-First	1,000	1,125	33	957	1,125
Whitesville-First	0		12	348	348
Whittico Memorial			7	203	
Williamson-First			62	1,798	
Williamstown-First	4,725	7,000	87	2,523	3,799
Winfield			20	580	
Zion		750	33	957	957
TOTALS	308,551	379,856	8,915	258,535	248,324

2018 BENEVOLENCE PLEDGING & PER CAPITA ASSESSMENT

CHURCH	2018 Pledge	2018 Request	2017 Pledge	12/31/16 Member.	2018 Per Capita (\$29.50/mbr)	12/31/15 Mbrship.	2017 Per Capita (\$29.00/mbr)
Alderson		266	100	9	265.50	9	261
Alexander Memorial		250	240	8	236.00	8	232
Anderson Memorial		649	0	22	649.00	22	638
Arthurdale - Community	1,062	1,062	1,000	36	1,062.00	41	1,189
Bates Memorial		2,921	1,000	99	2,920.50	130	3,770
Baxter		525		12	354.00	12	348
Beckley		17,850		231	6,814.50	254	7,366
Beechwood	0	2,478		84	2,478.00	84	2,436
Belington	600	826	600	28	826.00	28	812
Belle	1,215	1,215	1,155	6	177.00	7	203
Bethlehem	110	531	110	18	531.00	18	522
Beulah Humble		384		13	383.50	13	377
Beverly		708		24	708.00	26	754
Beverly Hills		1,505		51	1,504.50	52	1,508
Big Spring		295		10	295.00	10	290
Bluefield-First		8,820	8,400	111	3,274.50	114	3,306
Bradley	0	620	0	21	619.50	19	551
Bramwell		413		14	413.00	16	464
Bream Memorial	2,500	5,340	3,000	181	5,339.50	183	5,307
Bridgeport (all PWV)	2,500	3,216	2,000	109	3,215.50	115	3,335
Buckhannon-First	708	708	600	24	708.00	29	841
Buffalo		210		4	118.00	4	116
Canyon Community		1,050		10	295.00	10	290
Centerville	4,000	3,675	3,500	35	1,032.50	35	1,015
Ch. of the Covenant-Grafton		2,420	2,304	22	649.00	25	725
Charleston-First (all PWV)		47,250	45,000	975	28,762.50	1,087	31,523
Church of Our Saviour	1,700	1,785	1,700	15	442.50	15	435
Clarksburg-First	4,000	6,284	2,000	213	6,283.50	220	6,380
Clear Creek		531		18	531.00	18	522
Clifton	1,200	2,213	1,200	75	2,212.50	89	2,581
Clothier		266		9	265.50	9	261
Colcord-First	0	1,121	0	38	1,121.00	37	1,073
Comfort		595	565	15	442.50	15	435
Davis Mem. - Elkins	16,112	18,495		203	5,988.50	203	5,887
Davis Mem. - Gassaway	591	885	700	30	885.00	28	812
Dunbar-First	900	2,183	900	74	2,183.00	74	2,146
DuPont City		295		10	295.00	10	290
Edgewood	5,515	5,515	5,250	107	3,156.50	106	3,074
Eleanor		630	522	21	619.50	18	522
Elk Hills	6,600	6,930	6,600	66	1,947.00	66	1,914
Enslow Park		4,868	0	165	4,867.50	165	4,785
Fairmont-First		4,935	4,700	153	4,513.50	153	4,437
Falls View	1,765	1,765	1,680	9	265.50	12	348
Fayetteville	6,500	6,510	6,200	93	2,743.50	94	2,726
Fleming Memorial	2,800	2,625	2,500	37	1,091.50	41	1,189
Frankford	2,205	2,205	2,100	23	678.50	28	812
Gilbert		1,475		50	1,475.00	50	1,450

2018 BENEVOLENCE PLEDGING & PER CAPITA ASSESSMENT

CHURCH	2018 Pledge	2018 Request	2017 Pledge	12/31/16 Member.	2018 Per Capita (\$29.50/mbr)	12/31/15 Mbrship.	2017 Per Capita (\$29.00/mbr)
Glenville	3,800	3,860	3,675	17	501.50	12	348
Grace Covenant	2,980	2,980		15	442.50	15	435
Harman		856		29	855.50	27	783
Highlawn Huntington		20,395	19,425	172	5,074.00	167	4,843
Highlawn St. Albans	4,900	5,670	5,400	77	2,271.50	77	2,233
Hinton-First	2,100	2,205	2,100	27	796.50	28	812
Hughes River - Cairo		2,100		17	501.50	18	522
Huntington-First		12,951		439	12,950.50	439	12,731
Huntington Second		679		23	678.50	22	638
Kanawha United	12,000	12,600	12,000	155	4,572.50	162	4,698
Keller		207		7	206.50	7	203
Kenova-First		975	928	32	944.00	32	928
Kesler Memorial		1,121		38	1,121.00	38	1,102
Kingwood-First	5,200	5,460	5,200	53	1,563.50	53	1,537
Kuhn Memorial	2,714	2,891	2,500	98	2,891.00	96	2,784
Lakeview		890		5	147.50	5	145
Liberty		1,575	1,500	17	501.50	17	493
Logan-First	7,665	8,050	7,665	82	2,419.00	85	2,465
Mannington-First		590		20	590.00	20	580
Marlinton		2,537		86	2,537.00	86	2,494
Marsh Fork	500	525	500	12	354.00	11	319
McElhenney		354		12	354.00	12	348
McKinnon	1,172	1,160	1,104	23	678.50	24	696
Mill Creek		4,620	4,400	19	560.50	19	551
Milton		1,050	1,000	22	649.00	22	638
Mingo		384	100	13	383.50	16	464
Morgantown-First		14,930	14,219	209	6,165.50	212	6,148
Mount Hope		384		13	383.50	25	725
Nitro-First	1,000	2,419	1,200	82	2,419.00	85	2,465
Oak Grove		2,310		67	1,976.50	70	2,030
Oak Hill-First		797		27	796.50	27	783
Old Stone	25,200	25,200	24,000	283	8,348.50	280	8,120
Parkersburg-First		4,602		156	4,602.00	172	4,988
Parsons	400	797		27	796.50	27	783
Philippi		2,015		9	265.50	11	319
Pickens	177	177		6	177.00	6	174
Pineville		1,033		35	1,032.50	35	1,015
Pres. Ch of the Covenant		2,862		97	2,861.50	97	2,813
Pt. Pleasant	7,720	7,720	7,350	83	2,448.50	116	3,364
Ravenswood-First	3,030	3,030	2,887	29	855.50	31	899
Red Sulphur Springs	150	177	150	6	177.00	6	174
Richwood		1,945	1,850	31	914.50	31	899
Ripley-First		5,290	5,040	51	1,504.50	51	1,479
Riverlawn	500	3,098	2,500	105	3,097.50	120	3,480
Rock Forge		561	100	19	560.50	19	551
Rock Lake		12,405	11,812	137	4,041.50	140	4,060
Rome	120	177	120	6	177.00	6	174

2018 BENEVOLENCE PLEDGING & PER CAPITA ASSESSMENT

CHURCH	2018 Pledge	2018 Request	2017 Pledge	12/31/16 Member.	2018 Per Capita (\$29.50/mbr)	12/31/15 Mbrship.	2017 Per Capita (\$29.00/mbr)
Ronceverte	2,800	2,755	2,625	75	2,212.50	75	2,175
Ruffner Memorial		738		25	737.50	47	1,363
Salem	3,310	3,310	3,150	13	383.50	14	406
Smithers	1,000	1,050	1,000	17	501.50	16	464
South Charleston-First		4,307		146	4,307.00	172	4,988
South Park	1,985	1,985	1,890	32	944.00	31	899
Spencer	880	880		9	265.50	9	261
Spring Creek	820	820	783	24	708.00	27	783
Spring Valley		1,593	560	54	1,593.00	54	1,566
St. Albans-First		6,550	6,235	213	6,283.50	215	6,235
St. Andrew		4,307		146	4,307.00	146	4,234
St. Marys		354		12	354.00	12	348
Sugar Grove		1,765	1,680	29	855.50	29	841
Summerlee		325		11	324.50	12	348
Summersville	1,920	1,920	1,827	51	1,504.50	51	1,479
Teays Valley		11,340		228	6,726.00	228	6,612
Thomas-First		2,625		30	885.00	30	870
Trinity	400	531	400	18	531.00	21	609
Tygarts Valley		3,465	3,300	27	796.50	29	841
Union	2,200	2,205	2,100	35	1,032.50	35	1,015
Upper Glade	2,520	2,645	2,520	57	1,681.50	66	1,914
Valley Bend	1,875	1,875	1,785	26	767.00	27	783
Village Chapel	17,850	18,745	17,850	223	6,578.50	233	6,757
Waverly-Bethel	1,215	1,215	1,155	15	442.50	16	464
Welch-First	2,205	2,315	2,205	21	619.50	22	638
Westminster-Chas.	7,940	7,940	7,560	24	708.00	26	754
Westminster-Vienna	4,410	4,410	4,200	83	2,448.50	83	2,407
Weston-First	1,050	1,105	1,050	11	324.50	10	290
White Sulphur Springs-First	1,200	1,050	1,000	33	973.50	33	957
Whitesville-First	0	295	0	10	295.00	12	348
Whittico Memorial		207		7	206.50	7	203
Williamson-First	1,859	1,859		63	1,858.50	62	1,798
Williamstown-First	4,960	4,960	4,725	88	2,596.00	87	2,523
Winfield		590		20	590.00	20	580
Zion		974		33	973.50	33	957
TOTALS	\$206,310	\$468,922	\$313,951	8,478	#####	8,869	\$257,201
Presbytery portion 80%	\$165,048	\$375,138	\$251,161		\$163,591		\$170,293
GA portion 15%	\$30,947	\$70,338	\$47,093		\$66,677		\$66,512
Synod portion 5%	\$10,316	\$23,446	\$15,698		\$19,833		\$20,396

63 churches pledged

BLUESTONE CONFERENCE CENTER

FINANCIAL REPORT as of DECEMBER 31, 2017

INCOME	12/31/17	Budget	% of Budget
Presbytery support*	-	-	-
Grant Subsidy - Rachel McClintic Fund	4,500.00	4,500	100.0%
Retreats - Bluestone Events	9,187.00	7,000	131.2%
Retreats - Presbyterian	12,071.00	15,000	80.5%
Retreats - Presbyterian Affiliate	0.00	0	0.0%
Retreats - Non - Presbyterian	67,902.35	64,000	106.1%
Summer Camp Registrations	69,982.50	74,000	94.6%
Donations	11,145.92	18,500	60.2%
Friends of Bluestone	50,354.00	48,000	104.9%
MDF-Line of credit	56,417.59	45,000	125.4%
Interest	1.03	-	-
Miscellaneous	0.00	-	-
TOTAL INCOME	\$ 281,561.39	\$ 276,000	102.0%

EXPENSES			
Salaries & Personnel	62,053.27	66,600	93.2%
Office & Administration	13,754.83	10,166	135.3%
Bluestone Committee expense	731.61	1,400	52.3%
Plant & Operation	91,481.74	92,134	99.3%
Electric project	73,576.79	70,000	105.1%
Summer Staff & Salary	24,466.03	27,000	90.6%
Summer Program	1,854.21	2,000	92.7%
Summer Camp Trips	5,294.98	6,700	79.0%
TOTAL EXPENSE	\$ 273,213.46	\$ 276,000	99.0%
NET GAIN/(LOSS)	\$ 8,347.93	(excluding store acct. & depreciation expense)	

*** Presbytery support**

Camp director comp	\$ 64,324.00
Property Insurance	12,043.50
CIT Support	4,500.00
Committee expense	1,500.00
Banking fees	160.00
Misc. office expense	50.00
\$ 82,577.50	

BALANCE SHEET	12/31/17	12/31/16
ASSETS		
Current Assets	14,582.83	7,185
Property & Equip. (net of depr.)	154,775.87	136,776
TOTAL ASSETS	\$ 169,358.70	\$ 143,961
LIABILITIES		
Current Liabilities	1,861.32	1,845
Long Term Debt	73,091.22	0
TOTAL LIABILITIES	\$ 74,952.54	\$ 1,845
EQUITY	94,406.16	142,115
TOTAL LIABILITIES & EQUITY	\$ 169,358.70	\$ 143,961

APPENDIX H

ADDITIONAL COMMITTEE REPORTS

REPORT OF THE ADMINISTRATION COMMITTEE

George Lilley, Administration Committee Chair

February 24, 2018

INFORMATION:

1. The Administration Committee met on February 6, 2018.
2. Opening Devotions were provided by George Lilley.
3. The minutes from November 2, 2017 were approved as amended.
4. Members present received an orientation to committee functions and resource materials.
5. Members present received a verbal report of staff evaluations, goals and objectives from General Presbyter Ed Thompson.
6. Committee Members Joe Timms and Andy Rice were tasked with initiating the annual review of the General Presbyter in accordance with the manual and to report at the next meeting.
7. Committee meeting dates for 2018 were set.
8. Members present had lunch with all staff. Following introductions, members heard from each staff person about their responsibilities.

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