

# Stated Meeting Bluestone Camp & Retreat, Hinton August 24, 2019

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#### THE PRESBYTERY OF WEST VIRGINIA

Synod of the Trinity – Presbyterian Church (U.S.A.)

#### Bluestone Camp and Retreat Hinton, West Virginia August 24, 2019

#### A MISSION STATEMENT FOR THE PRESBYTERY OF WEST VIRGINIA

Who are we? The Presbytery of West Virginia is a baptized, covenant people called by God to reflect Christ's love through mission, ministry and relationships.

What is our vision? It is our vision that everyone will experience the love of God.

What is our mission? The Presbytery of West Virginia strengthens, supports and serves our worshiping communities as they share God's love through mission, ministry and relationships.

#### **DOCKET**

\*Indicates "Order of the Day" (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and time for fellowship and refreshments

\*10:00 Call to Order

Stephen Hornbeck, Moderator

Greetings from Bluestone Camp and Retreat

Sarah Specht

**Business of the Presbytery** 

- Welcome of new Teaching Elders
- Maureen Wright, Stated Clerk
- Seating of new Corresponding Members
- Introduction Visiting Teaching Elders
- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Ouorum
- Approval of Docket
- Consent Agenda

Moderator

- A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
  - o Committee on Bills and Overtures
    - Leadership Team members present
- \*10:15 Education Focus

Jessica Lilly, host and co-producer of *Inside Appalachia* 

- 11: 25 Announcement: Resource Center
- \*11:30 Morning Worship

\*12:30 Recess for Lunch

\*1:30 Prayer & Hymn Moderator

Report of the Stated Clerk

Stated Clerk

- Presentation of Procedural Matters

Report of the General Presbyter

Ed Thompson

Report of the Leadership Team

Amy Wallace Parker

Report of the Vocations Committee

Jim Musgrave

Report of the Stewardship Committee

Rebecca Ceperley

- Presentation and Approval of 2020 Budget

- Financial Reports

Rocky Poole

"Good News from the Pews"

Moderator

This is a time of sharing good news from churches throughout the presbytery by Ruling Elder Commissioners only.

Report of the Ministry Committee

**Shelly Barrick Parsons** 

- Greetings from the Worshipping Community at Davis & Elkins College

Report of the Nominating Committee

Pam Johnson

Report of the Mission Committee

Barbara Chalfant

Report of the Nurture Committee

Kari Preslar

Report of the Relations Committee

Elizabeth Campbell Maleke

Report of the Bluestone Committee

Sarah Specht

- Friends of Bluestone

David Kaufman

**New Business** 

Completion of Feedback Forms

4:00 Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Reports for Information Only: Administration Committee, Report of Administrative Commissions – Lakeview Presbyterian Church, Pickens Presbyterian Church, Red Sulphur Springs Presbyterian Church, Richwood Presbyterian Church, and Westminster Presbyterian Church, Charleston.

#### **Final 2019 Stated Meeting:**

November 21, 2019 – Teays Valley Presbyterian Church, Scott Depot

#### PRESBYTERY OF WEST VIRGINIA

#### **CONSENT AGENDA**

August 24, 2019

#### **RECOMMENDATIONS:**

- 1. From the Stated Clerk
  - a. That the requests for Excused Absences be approved.
- 2. From the Leadership Team
  - a. That Presbytery approve the privilege of voice to the representative from Davis & Elkins College's New Worshipping Committee at this meeting.
- 3. From the Committee on Ministry
  - a. That Presbytery approve the request of First Presbyterian Church, Parkersburg, to seek a Designated Pastor.
- 4. From the Mission Committee
  - a. That the Presbytery offering for the August 24, 2019 Presbytery Meeting be designated for The Westminster Foundation.
  - b. That the offering from February 16, 2019 be reallocated to build a church in Kenya.
- 5. From the Nurture Committee
  - a. That Presbytery approve the celebration of the Lord's Supper at the Older Youth Retreat at Bluestone Camp & Retreat on November 22, 2019. Keynote speaker Shelly Barrick Parsons, minister member of Presbytery, will be the celebrant.

## PRESBYTERY OF WEST VIRGINIA OFFICE OF THE STATED CLERK

August 24, 2019

#### **Correspondence** (received through 8/6/19)

1. 4/3/19 A letter from Susan Faye Wonderland, Transitional Executive of the Synod of the Trinity, including a check for the 2019 Small Church Leadership Grant from the Synod.

ACTION: Referred to the Committee on Ministry's Congregational Development Team, which uses the funds to support the Small Church Conference.

2. 5/6/19 A note from Tia Lasporgara, Executive Director of The Shack Neighborhood House, thanking the Presbytery for its ongoing financial support.

ACTION: Shared with the Presbytery in this report.

3. 5/20/19 The minutes of the Administrative Commission to Install Monte Dean Mitchell as pastor of the Beckley Presbyterian Church.

ACTION: Referred to be included in the minutes of this Presbytery Meeting.

4. 6/14/19 A letter from Wayne A. Yost, Stated Clerk of the Synod of the Trinity, notifying Presbytery that the Per Capita apportionment for the Synod in 2020 will be \$2.40, reflecting a \$.10 increase over 2019.

ACTION: Referred to Financial Administrator/Treasurer Rockland Poole and the Stewardship Committee.

5. 7/9/19 A letter from the Office of the General Assembly's Budget Team, providing the Presbytery's quarterly per capita report and reflecting per capita payments for 2018 and 2019.

ACTION: Referred to Financial Administrator/Treasurer Rockland Poole and the Stewardship Committee.

#### **RECOMMENDATIONS:**

1. **(CA)** That the requests for Excused Absences be approved.

#### **INFORMATION:**

- 1. All churches who enter into the process of securing a loan through the Presbyterian Investment and Loan Program (PILP) are encouraged to contact the Presbytery Trustees at the beginning of the application process.
- 2. Clerks of Session will be able to begin entering their Statistical Reports on December 6, 2019.

#### PROCEDURAL MATTERS

- A. Principles of Parliamentary Law
  - Courtesy to all One Item at a time
  - Majority rule Respect the rights of the minority
  - Justice for all Partiality for none
  - Usually pro and con speakers will alternate and individual speaking will identify his or her position.
  - No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).
- B. Relevant Provisions of Presbytery's Manual (Section III of Manual)
  - 1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
  - 2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
  - 3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
  - 4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

<u>NOTE</u>: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators\*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

- C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).
  - 1. Persons wishing to speak to the Presbytery giving a report, debating a motion, raising questions will do so by using the microphones.
  - 2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
  - 3. Limitation of Debate 30 minutes per main motion, with each individual limited to 3 minutes per speech.
  - 4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

#### **Motion Basics**

#### STEPS OF THE MOTION

- 1. Commissioner rises and addresses the Moderator.
- 2 *Moderator* recognizes commissioner and grants the floor.
- 3. Commissioner makes motion. (Commissioner may not debate before the motion is seconded.)
- 4. Another commissioner seconds the motion without recognition from the moderator.
- 5. *Moderator* states the motion.
- 6 *Moderator* calls for debate. (Maker of the motion has the privilege of first debate.) All speakers must address the moderator and be recognized by the moderator.
- 7. *Moderator* states the motion.
- 8 *Moderator* takes the vote and announces the vote and the results of the vote.
- 9. Moderator states the next order of business.

#### SEVEN USEFUL MOTIONS

- **1. Amend.** There are *only* three forms of simple amendment.
  - a. to delete or strike out
  - **b.** to add or insert
  - c. to strike out and insert

The words proposed for deletion or addition *must be consecutive words*. When the amendment does not involve consecutive words or is longer than a paragraph, the motions "to substitute" (a form of amendment) is used. This is a difficult motion and should *never* be used when the simple form of amendment can be used.

- 2 Commit or Refer. To commit or refer back to committee for further study and amendment allows the consultative process to be used in greater depth. When this motion is made, it needs to state clearly what committee; appointment of the committee, if necessary; the task of the committee; and report time.
- **3.** Postpone to a Particular Time. This motion takes precedence over the preceding two and has the power to grant additional time to a particular member or committee or do further study or consultation. It should always be used in preference to "table" because it permits debate on the propriety of postponement.
- **4.** Limits on Debate. The assembly always has the power, and the moderator the right of suggestion, to limit debate to a particular hour, or extend or shorten speeches according to the necessity of the moment. Limits on the length of speeches are advisable in instances where the issue before the assembly is highly divisive and many members wish to speak.
- **5.** Previous Question. The maker of the motion "to move the previous question" (close debate and immediately take the vote) must be recognized by the moderator and the motion must receive a second. *It is never in order when called from the floor*. This motion should never be considered when it is used to prevent legitimate debate.
- **6.** Lay on the Table. This motion is seldom necessary. The motion "to postpone" is always preferable because of its lower rank and its debatability. Misuse of this subsidiary motion can be a strategy that seriously abridges the rights of the assembly because of its high rank and its adoption by a majority vote without debate. The moderator is obliged to explain carefully to the assembly the implications of this motion should it be made.
- 7. Consideration by Paragraph or Seriatim. Consideration by paragraph or seriatim is an incidental motion that may be suggested by the moderator or any two members of the assembly, allowing for orderly consideration of a complex proposal with several different parts, clarifying for the assembly the controversial aspects of the proposal. Each paragraph of the proposal can be amended without finally adopting the new wording until the final action on the main motion as amended.

(Adapted from Parliamentary Procedures in the Presbyterian Church (U.S.A.) by Marianne L. Wolfe, P.R.P.)

## THE PRESBYTERY OF WEST VIRGINIA REPORT OF THE GENERAL PRESBYTER

August 23, 2019

The lectionary reading for the fifth Sunday after Pentecost was the parable of the Good Samaritan. In that story, the lawyer asks Jesus the question we all need to be asking, "Who is my neighbor?" I had the opportunity to preach that Sunday. Whether it was a good sermon or not probably depends on who you ask as well as on how you measure sermons. I keep thinking about that passage, though, as it raises questions addressed in the book Neighborhood Church: Transforming Your Congregation Into a Powerhouse for Mission, written by Krin Van Tatenhove and Rob Mueller. The co-moderators of the General Assembly have recommended this book for church-wide study. We've been discussing it at our presbytery staff meetings each month, and I encourage your session to read this book. It's an easy read, but it raises challenging questions. One way it can be helpful is it can enable us to examine our attitude toward our church building. They phrase it this way, "Shall we make decisions based on an antiquated sense of ownership or upon a resurrected sense of stewardship?"

On the one hand, we know how to answer that question. The building belongs to God. It is to be used to advance the reign of God, the kingdom of God. On the other hand, I hear stories about churches limiting what rooms outside groups can use or putting restrictions on the use of the church parlor and sanctuary. I hear about complaints that outside groups are causing the church's utility bills to rise, that they're leaving too many cigarette butts outside the entryway or leaving footprints and mud on the carpet. I've even heard talk of "kitchen Nazis." Hopefully that's an exaggeration, but maybe not.

What attitude do we have toward our neighbors? How do we choose to use our building? How can we partner with other groups in our community?

Certainly one possible complaint about the book is that the examples it uses mostly come from larger, more urban churches. I think the questions it raises, though, apply to all congregations, regardless of their size and/or location. Let me know if you'd like to read and discuss that book before you try it with your session. We could get together at the presbytery office, or we could use Zoom for a virtual meeting. I'm also willing to lead a study of the book at your church. I can't be there five Sundays in a row. I may not even be able to arrange five weeks in a row. But I think this is important enough that I'm willing to try to work something out.

You can find out more about the book and download a study guide and sermon scripture ideas at <a href="https://www.pcusastore.com/Pages/Item/11063/Neighborhood-Church.aspx">https://www.pcusastore.com/Pages/Item/11063/Neighborhood-Church.aspx</a>.

I also want to encourage you to take advantage of your time at Bluestone. This is a place that changes children's lives. This is a place where campers and counselors can hear a call to ministry. This is a place where people grow in their faith.

We need to take advantage of the opportunities this camp provides. It's probably more helpful to think of Bluestone as a retreat center as well as a camp since that wording expresses the dual roles this facility has. On the one hand, it is a summer camp. I think that's why it was started, and that is the most visible way we use it. Our churches still send their kids here. That's a good thing that needs to continue. However, as our demographics change, our churches have fewer kids. Some don't have any. The reality is that kids are also busier. There are other camping options, and sports can leave little free time for kids and their families during the summer.

However, there are kids in our neighborhoods and our communities that need to know God loves them. They need to know about Jesus. Talk to the counselors or the principal at your local school; they can probably suggest names of kids who can use a place to get away, to hear that they are loved by God. Even if you can only provide one or two scholarships, even if you can't offer a whole scholarship but you find kids who would be blessed by a week of camp, let us know. We can offer some scholarships, and we will do our best to get them to Bluestone.

Also, think about how this space can be used by church groups and outside groups to get away, connect with God and experience nature, solitude, beauty. What can we do to create a space that maximizes these opportunities? Bluestone is an asset. Let's not turn our backs on the way it can be used as a blessing.

Below you'll find a listing of what I've been up to in the past quarter (May-July).

#### Worship With Churches (\*Preach, \*\*Communion)

•	Alderson Presbyterian Church	6/16*
•	Alexander Memorial Presbyterian Church	7/28*
•	Baxter Presbyterian Church	7/28
•	Bream Presbyterian Church	6/30
•	Davis Memorial Presbyterian Church, Elkins	7/7
	(40 <sup>th</sup> Anniversary of Peter Vial's Ordination)	
•	Elk Hills Presbyterian Church (75th Anniversary of	the church) 6/23
•	First Presbyterian Church, Clarksburg	5/5
•	First Presbyterian Church, Parkersburg	7/14*** (8:30 and 10:30)
•	Liberty Presbyterian Church	7/28
•	Philippi Presbyterian Church	6/2
•	Rock Lake Presbyterian Church	5/12
•	Waverly-Bethel Presbyterian Church	5/19
•	Westminster Presbyterian Church, Vienna	6/9

#### Committee Meetings

•	Administration	6/5
•	Leadership Team	6/17, 7/9, 7/31
•	Ministry	5/15, 5/28, 6/19, 6/25, 7/10, 7/23
•	Nominating	5/29
•	Relations	6/20
•	Stewardship	6/28

• Vocations 7/23

Staff Meetings 5/20, 6/24, 7/30

Presbytery Meetings 2/16, 5/16, 7/9

Visit with Pastors 6 visits with 6 pastors

#### Others

<ul> <li>Kanawha Pastoral Counseling Center Board</li> </ul>	/16
• Davis & Elkins Board of Trustees 5/	/1, 5/9-5/10
• Meet w/Presbytery Search Committee for Designated Pastor at Clifton	Presbyterian
Church 5/2	
• Coaching Call 6/	/20, 7/29
• Review Presbytery Policies w/Maureen Wright 6/	/6, 6/11
• Road Show at Church of our Savior, Clarksburg 5/	/5
<ul> <li>Attend Continuing Education at Union Seminary</li> </ul>	/6-5/8
• Meeting w/candidate for Pulpit Supply List 5/	/13
• Dinner w/staff and others before presbytery meeting 5/	/15
• Installation of Monte Mitchell 5/	/19
<ul> <li>Meeting w/members of Rock Forge Presbyterian Church</li> </ul>	/29
• Synod Regional Gathering at Jumonville 5/	/30
• Meeting w/Personnel Committee First Presbyterian Church, Charleston 5/	/31, 6/3, 6/10
<ul> <li>Attend funeral of Mike Cunningham, PNC chair at St. Andrew</li> </ul>	/1
<ul> <li>Organ Recital at First Presbyterian, Charleston</li> </ul>	/2
<ul> <li>Westminster Foundation Board Meeting</li> </ul>	/12
• Train PNC at First Presbyterian Church, Nitro 6/	/12
• Overnight at Bluestone – Week 1 6/	/13-14
• Overnight at Bluestone – Week 2	/17-18
• Overnight at Bluestone – Week 3	/26-27
• Overnight at Bluestone – Week 4 7/	/2-3
<ul> <li>Meet w/representatives of First Presbyterian Church, Charleston</li> </ul>	/19
• Ordination of Mark Parsons-Justice 6/	/23
• Meet w/PNC at St. Andrew Presbyterian Church 6/	/24
<ul> <li>Meet w/Session at First Presbyterian Church, Parkersburg</li> </ul>	/25
• Preach at Protestant Worship Service at Summit Bechtel Scout Reserve 6/	/30
• Conference Call w/James Rowe, Steve Hornbeck, Maureen Wright, and	
Rocky Poole to prepare for called Presbytery meeting 7/	/1

•	Meet w/Amy Parker and Maureen Wright to prepare for Leadership	
	Team meeting	7/1
•	Mid-year Check-in: Nellie Howard	7/9
•	Mid-year Check-in: Maureen Wright	7/10
•	Mid-year Check-in: Barbara Chalfant	7/11
•	Mid-year Check-in: Rocky Poole	7/15
•	Mid-year Check-in: Amy Robinson	7/18
•	Mid-year Check-in: Susan Sharp Campbell	7/24
•	Mid-year Check-in: Mark Miller	7/25
•	Mid-year Check-in: Sarah Specht	7/29
•	WVU Campus Pastor Search Committee conference call	7/30
•	Train PNC at First Presbyterian Church, St. Albans	

#### PRESBYTERY OF WEST VIRGINIA REPORT OF THE LEADERSHIP TEAM

Amy Parker, Leadership Team Chair August 24, 2019

#### **RECOMMENDATION:**

1. **(CA)** That Presbytery approve the privilege of voice to the representative from Davis & Elkins College's New Worshipping Committee at this meeting.

#### **INFORMATION:**

The Leadership Team met via conference call June 17, 2019 for the purpose of calling a meeting of the Presbytery on July 9 to hear a recommendation from the Trustees regarding a loan for Bream Memorial Presbyterian Church from the Presbyterian Investment and Loan Program (PILP).

The Leadership Team met on July 9 following the Called Presbytery Meeting at Bream Memorial Presbyterian Church in Charleston. At this meeting, the following actions were taken:

- 1. Changes to the Administration Committee's description in the Presbytery's manual as suggested by the committee were approved with one revision.
- 2. Approved a motion to concur with the 2020 Budget as presented by the Stewardship Committee and to invite the Stewardship Committee to present the proposed budget to Presbytery at this meeting.
- 3. After discussion at both the January retreat and the July meeting, the team approved a motion for the creation of a Task Force to determine how the proceeds from the sale of dismissed, dissolved and/or vacated church properties will be used. The Leadership Team chair, General Presbyter, and Stated Clerk will appoint the members.

The following matters also received the time and attention of the Leadership Team:

- May Presbytery of West Virginia meeting evaluation
- Costs and funding sources for the Rise Against Hunger event at the November meeting
- Themes for the Educational Focus of the 2020 Presbytery meetings
- Reports and prayer requests submitted by Presbytery's committees

The Leadership Team met via conference call on July 31, 2019 for the purpose of hearing a request from Bluestone Camp and Retreat regarding the cost of lunch for the Presbytery Meeting. The team approved the cost for lunch at \$10. An additional \$2 cost will be funded with a combination of Leadership Team funds and donations.

## PRESBYTERY OF WEST VIRGINIA REPORT OF THE VOCATIONS COMMITTEE

Jim Musgrave, Committee Chair August 24, 2019

#### **RECOMMENDATION:**

1. That the Presbytery proceed to examine **Margaret Elisabeth (Maggie) Rust**, a candidate from East Tennessee Presbytery seeking ordination to serve the First Presbyterian Church of Bluefield as a minister of Word and Sacrament.

#### **INFORMATION:**

- 1. The committee reviewed Ms. Rust's preparation file from East Tennessee Presbytery and noted that she had fulfilled all the requirements set forth in G-2.607 regarding preparation for ministry. The committee reviewed a sermon, statement of faith, exegetical work and biography and conducted a thorough examination of her readiness for ordination. Ms. Rust's autobiographical statement and Statement of Faith are included in the packet.
- 2. The committee is pleased to report that 18 people from across the Presbytery are enrolled in the Level 2 year of the ALP/CP training program. In September, they will begin the nine-course program over the next year and hopefully move on to Level 3. We are grateful for the other 24 participants who attended at least one course in the Presby Prep program, which concluded earlier this summer.
- 3. Speaking of Presby Prep, we are looking for feedback from churches and leadership as to whether there would be interest in conducting this seven-course package as a stand-alone, take-as-many-classes-as-you-like program again starting in September 2020.
- 4. The committee is currently working with two Inquirers and one Candidate. The committee has heard that there are several other folks who have expressed an interest in exploring the potential of becoming a minister of Word and Sacrament or in performing some other form of Christian service. If you are aware of anyone, please contact the Chair of the committee.
- 5. The committee has revised its Processes and Procedures document. This is the first revision in a number of years and tries to cover any circumstance in regard to Inquirers, Candidates, ordination examination and approval, transfer of files to another Presbytery, those desiring to become pastors from another denomination and all circumstances of the ALP/ CP program. The revised document is attached.
- 6. For those who would be interested, the Presbytery is providing a Ruling Elder class on preparation for serving Communion. This class is for a person who would serve only in their own church. The class will be held 2-6 p.m. September 29, 2019 at the Bridgeport PC with Rev. Robin Ray. There will be a flyer in the Presbytery packet.

Rust, Maggie Statement of Call

I grew up the daughter of a Presbyterian minister and as such never wanted to enter ministry. I didn't want to preach; I didn't want to moderate a session; I didn't want to be called at midnight to drop everything and come to the hospital. No thanks, ministry wasn't for me.

I went to college as a Pre-Law student, and by Christmas of my first year had discovered that it was making me miserable. So that spring, I took a variety of classes looking for a new major. 'Introduction to Theology' was the most interesting material taught by the most passionate professor. I became a Bible and Religion major. When people asked what I was going to do with it, I always replied, "Teach" or "Write" or "I don't know yet, not be a pastor – that's for sure!"

A few years later, graduation was approaching, and I still wasn't sure what I was going to do with my life. I was looking at graduate schools for an MA in Theology, when a mentor of mine suggested seminary. "No way!" I thought, "Why would I need seminary if I'm not going into ministry?" My mentor said, "Maggie, you can go and do an MA, and you'll sit in a library writing, 'God is good' for two years. Or you can go to seminary, and you can sit in a hospital room and see if you can say the same thing. Seminary is going to put flesh on the bones of your theology; it doesn't mean you have to be a pastor."

I knew a couple of members of the faculty at Western Theological Seminary, so I sent in an application. I spoke to the CPM about becoming an inquirer, still unsure of how much I was willing to commit to this vocation. I enrolled at WTS in the fall of 2014, and six weeks later, my mentor was killed in a senseless accident. I came home for the funeral, the whole drive from Michigan to Tennessee reconsidering what I was doing. But I continued; I still believed what my mentor had told me was valid, and I wanted to see how God was going to use this experience.

And over the three years I was in seminary, the Holy Spirit kept after me. I took being an inquirer seriously; I was there to ask questions and explore my vocation and to experience whatever God might put in front of me. God took me to Palestine and sat me down at a kitchen table to talk to a woman whose grandson was killed by the IDF. God took me to the oncology ward of the VA hospital in Seattle to talk to a man who was dying from Agent Orange exposure and still not recovered from the PTSD of Vietnam. God put me in a seminary apartment with two other talented women called to ministry, and when all three of us experienced sexual harassment, God was there as we filed a complaint. Through all of that, when I asked God why things happened or didn't happen, when I felt frustrated and impotent, when I was pretty sure of what I believed but wasn't sure why it mattered anymore, God was there, not answering all my questions but asking a different one: "What are you going to do about it?"

God wasn't going to let me off the hook just because I hadn't wanted to be in ministry before. The Holy Spirit had given me gifts and was calling to use them for the church. I came back to my home presbytery to be a supply preacher while I finished my ordination process, and now I am seeking my first call. I want to teach others to see their story in light of God's larger narrative; I'm passionate about caring for God's creation and the broken people in the world who are nonetheless *imago Dei*. I want to use my gifts for leadership and communication to nurture the church as it discovers what its future ministry will look like, rooted in the tradition and foundations of our faith.

Rust, Maggie Statement of Faith

I believe in the One, Triune God whose character is loving relationship within the persons of the Father, Son, and Holy Spirit. This God created all things in love and sustains life by providence toward a final telos. Though humanity rejects God's way of love in favor of pursuing power that corrupts our relationships with God, one another, and creation, we are not abandoned to this broken world, but rather God continues to seek after us.

God can be seen in the majesty and mystery of what has been created in the natural world. The character of God is further revealed in the Holy Scriptures of the Old and New Testaments, which witness to God's continued desire for covenant relationship.

God is most fully revealed in the incarnate Son, Jesus Christ. I believe that Jesus, fully human and fully divine, was the promised Messiah of Israel, who preached salvation for a sinful world. In the crucifixion and resurrection of Christ, we are redeemed to right relationship with God our Creator.

I believe that we are called by the Holy Spirit, the giver of all good gifts, to use our talents to serve others in the example of Christ; this is the mission of the Church, carried out by individual members and by the community of faith together. The Holy Spirit claims us in the waters of baptism and nourishes us in the sacrament of the Supper, so that we as the Body of Christ in the world may seek justice, promote peace, care for creation, and live in love as God intends.

The Church will continue this work until that day when we are fed not with the foretaste but at the full banquet feast of God, who will establish a new heaven and a new earth, reconciling all of creation in shalom.

#### PROCESSES AND PROCEDURES

## THE VOCATIONS COMMITTEE PRESBYTERY OF WEST VIRGINIA

I. The Process of Inquiry (G-2.06 and Advisory Handbook of the PCUSA) for those interested in exploring ordered ministry as a Minister of Word and Sacarment in the PC(U.S.A.)

#### A. Prior to meeting with the Committee:

- 1. Individuals express their interest to the pastor or session moderator of the congregation to which they belong. The pastor or session moderator shall notify the chair of the Vocations Committee (VC) of the applicant's interest. (Note: To be eligible to become an Inquirer, an "applicant shall be a member of the sponsoring congregation, shall have been active in the work and worship of that congregation for at least six months, and shall have received the endorsement of the session of the sponsoring congregation." (G-2.0602))
- 2. The VC Chair contacts the applicant and directs him/her to the appropriate website, to download the application forms (Forms 1A, 1B, 1C). The VC Chair also contacts the pastor/moderator and directs them to the appropriate website to download the Session Evaluation and Recommendation Form (1D).
- 3. As early in the process as possible, a representative of the VC will communicate with the pastor/moderator and/or will meet with the Session to explain the process of Inquiry and Candidacy, including the requirements for the Session, those under care of the Presbytery and the VC.
- 4. The session then meets with the applicant to interview the applicant and to complete its evaluation and recommendation to the VC. (Form 1D) In advance of this meeting, copies of the applicant's forms (1A, 1B and 1C) should be distributed to members of the Session.
- 5. If the Session endorses the applicant to become an Inquirer, the Session moderator/clerk completes and submits the Session's recommendation(Form 1D), along with Forms 1A, 1B, and 1C, to the VC Chair. A copy of these forms should be kept on file by the Session Liaison.
- 6. Upon receipt of these forms, the VC Chair sends copies to committee members and sends the originals to the presbytery staff resource person, who creates a "master file" for the applicant in the presbytery office.
- 7. Ordinarily, the applicant will meet with the committee at its next scheduled meeting. The purpose of this meeting is to consult with the applicant about becoming an inquirer. The Session liason will be invited to this meeting to introduce the applicant and share the reasons for the Session's endorsement.

#### B. The Interview and the Initial Meeting with the VC

- 1. The applicant meets with the Committee. The purpose of this initial meeting is 1) to clarify the roles, expectations and responsibilities of the inquirer, session and presbytery, including Book of Order description of the Preparation for Ministry process; and 2) to make a preliminary assessment of the applicant's motives, seriousness of intent, and general suitability for the ordered ministry of teaching elder. At the conclusion of the interview, the applicant and the Session liaison will be asked to leave while the VC discusses whether to recommend or not to recommend to Presbytery that the applicant be enrolled as an Inquirer.
- 2. If the decision is to recommend to Presbytery that the applicant by enrolled as an Inquirer, the Committee, in conversation with the applicant will complete Form 2A, including Growth Objectives. In addition, a tentative schedule for: vocational testing; the Bible Content Examination; sending transcripts and any field education reports to the Presbytery Office; and annual consultations with the VC will be developed. This is also the appropriate time to discuss the need for permission by the Inquirer to engage in work in the Church, suggestions for course work, and any questions that the inquirer may have of the process and/or the committee.
- 3. A VC Liaison shall be assigned to the Inquirer. The Inquirer, the Session Liaison, and the VC Liaison shall complete and sign Form 2B. Form 2B shall be copied and distributed to the VC Liaison, Clerk of Session, Session Liaison and Inquirier; the original shall be placed in the inquirer's master file. The Stated Clerk will send Form 2B to the appropriate office of the PCUSA, and file a copy in the Inquirer's master file.
- 4. A decision to approve an applicant as an Inquirier will be presented by the VC to the next stated meeting of the Presbytery.

#### C. Content of the Inquiry Phase

- 1. During the Inquiry Phase the inquirer is responsible for providing the necessary data for her or his file (college and seminary transcripts, field education reports, and other information requested by the VC). Inquirers are also responsible to coordinate with their Committee Liaison for making arrangements for career testing through an approved career testing center; the cost of testing will will be divided among the inquirier, the Session and the presbytery.
- 2. An annual consulation will be held with each inquirer. The date of this consulation will be communicated through the VC Liaison. At least two week prior to this consultation, the inquirer shall complete Form 3 from the PC(USA) preparation for ministry website and submit it to their committee liaison; references should reflect those who know of the inquirer's work and preparation in the previous year. The Liaison will distribute it to all committee members and presbytery staff resource person, at least 5 days in advance of the meeting, and have a copy placed in the inquirer's master file.
- 3. During the annual consulation, the VC will discuss with the inquirer whether to contine the process of inquiry, and, if so, together will complete Form 4.

- 4. The decision to continue or terminate the inquiry phase will be reported to the presbytery at its next stated meeting. Form 4 will be copied, signed and distributed to the inquirer, the Session Liaison, and the VC Liaison; the original being placed in the inquirer's master file.
- 5. During the inquiry phase, the inquirer must successfully complete a unit of Clinical Pastoral Educations (CPE) at a site approved by the VC in conversation with the seminary.

#### **II.** Moving from Inquiry to Candidacy

When the Inquirer, the VC liaison and the Session liaison are agreed that the Inquirer has demonstrated suitability for ordered ministry, and all completed forms are in the inquirier's master file, the Inquirer may request to move to candidacy. The process for doing so is outlined below.

- 1. The Inquirer shall demonstrate readiness to move to candidacy by preparing a response for each of the following "outcomes of inquiry":
  - articulate an understanding of Christian vocation in the Reformed tradition and how it relates to his or her sense of call;
  - an expression of personal faith in a manner that demonstrates an understanding of the Reformed tradition;
  - expound upon at least one concept from that personal faith statement at greater depth, explaining what it suggests about God, humanity, and their interrelationships;
  - explain what it means for them to be Presbyterian, indicating how that awareness grows out of participation in the life of a particular church;
  - discuss their personal and cultural background as it relates to the ministry of Word and Sacrament, including a concern for maintaining personal, spiritual, physical and mental health; and relate their own personal cultural location to changes in American society and its increasingly multicultural character;
- express their understanding of the tasks teaching elders perform, including expression of both of his or her specific gifts for this particular ministry and of areas in which further growth is needed. These responses do not have to be lengthy and are not limited to written responses.
- 2. The Inquirier shall ask to meet with the Session and shall provide the Session Moderator with responses to the above. The Session will meet with the Inquirer to discuss the progress that has been made and the Inquirier's responses to the items in #1 above, and shall take action on whether to concur with the Inquirer's request to become a Candidate. The Session shall complete Form 5B and submit it to the VC Chair who will share it with the committee and place the original in the person's master file.
- 3. The Inquirier shall complete Form 5A and submit it with responses to the "outcomes of inquiry" to the VC Liaison and ask to meet with the VC. The VC Liaison informs the Chair of this request so that it can be placed on the committee docket on the appropriate date. The Liaison shall see that copies are distributed to committee members at least 5 days in advance of the meeting.
- 4. To become a Candidate, an Inquirer must appear before the VC. Inquirers will be introduced by the VC liaison to the committee. The Session liaison also attends this meeting.

- 5. The focus of the conversation with the Inquirer and the committee will be the responses to the "outcomes of inquiry," and steps in the candidacy process. If the Inquirer anticipates that any requirements will need to be waived by the presbytery, this should be made known as part of this conversation. At the conclusion of the conversation, the Inquirer and the Session liaison will be asked to leave, and the committee will vote to recommend or not to recommend to the Presbytery that the Inquirer be enrolled as a Candidate.
- 6. If the committee approves the Inquirer moving to candidacy, the VC and Inquirer will complete Form 5 C. This form will then be copied, signed and distributed to new candidate, the Session Liaison, the VC Liaison, and the original will be placed in the person's master file.
- 7. If the VC approves the Inquirer be moved to Candidate, this will be reported at the next presbytery meeting. At that meeting, the new Candidate will be introduced and asked to share their Christian experience, forms of service to the Church, and motivation for seeking ordination as a Minister of Word and Sacrament in the Presbyterian Church (U.S.A.).

#### III. The Candidacy Phase

- 1. During the Candidacy Phase, which shall ordinarily last at least one year, the candidate is responsible for providing the necessary data for her or his file (seminary transcripts, field education reports, and other information requested by the VC).
- 2. An annual consulation will be held with each candidate. The date of this consulation will be communicated through the VC Liaison. Candidates shall be directed to the denomination's preparation for ministry website to complete Form 3, which should be completed and submitted to the Vocation Committee Liaison at least 2 weeks prior to the annual consultation. The Liaison will then distribute it to all committee members and presbytery staff resource person, at least 5 days in adavance of the meeting, and have a copy placed in the inqurier's master file.
- 3. At the annual consulation, the VC will discuss with the candidate how they are preparing for a call as a minister of Word and Sacrament, are developing their gifts for ministry and will evaluate the progress of their development, including steps needed for ordered ministry. In order for a candidate (or an inquirer) to take the standard ordination exams in Biblical Exegesis, Theological Competence, Church Polity, and Worship and Sacraments, they must have the VC's approval. This approval is based on the belief that the person has reached the point in academic training and supervised practice of ministry where it is appropriate to seek the concurrence of other presbyteries that the person is ready to begin service in ordered ministry as a teaching elder. (Ordinairly, ordination exams will be taken during the last year of seminary.)
- 4. At the end of the consultation, the committee and candidate will decide on whether to continue the candidacy process and, if so, together will complete the agreement and goals for work areas and growth objectives for the candidate, using Form 4.
- 5. The decision to continue or terminate the candidacy phase will be reported to the presbytery at its next stated meeting. Form 4 will be copied and distributed to the inquirer, the Session Liaison, the seminary, and the VC Liaison; the original being placed in the cadidate's master file.

#### IV. Final Assessment and Negotiation for Service

Candidates must be certified by the VC as being ready for examination for ordination, pending a call. Evidence of readiness to begin ordered ministry as a teaching elder shall include (G-2.0607):

- a. a candidate's wisdom and maturity of faith, leadership skills, compassionate spirit, honest repute, and sound judgment;
- b. a transcript showing graduation, with satisfactory grades, at a regionally accredited college or university;
- c. a transcript from a theological institution accredited by the Association of Theological Schools acceptable to the presbytery, showing a course of study including Hebrew and Greek, exegesis of Old and New Testaments using Hebrew and Greek, satisfactory grades in all areas of study, and graduation or promixity to graduation; and
- d. satisfactory grades, together with the examination papers in the areas covered by any standard ordination exams approved by the General Assembly.
- 1. In preparation for the final assement, the candidate shall prepare a one page statement of faith; and written sermon, together with a description of the contemporary need to which it was addressed and an exegetical interpretation of the biblical material out of which the sermon arose.
- 2. The candidate shall communicate their desire for their final assement with the VC Liaison. The VC Liaison informs the Chair of this request so that it can be placed on the committee docket at the appropriate date and time, and then ensures that the candidate knows of this date and time. At least two weeks in advance of the meeting, the above mentioned documents shall be given to the Committee Liaison who shall then be responsible for seeing that copies are made and distributed to committee members and staff resource person at least 5 days prior to the committee meeting.
- 3. When the committee meets, the candidate will preach the prepared sermon, and the committee and candidate will discuss the sermon, contemporary context and exegetical work. Further conversation will focus on the candidate's fitness and readiness for ministry requiring ordination, including but not limted to:
  - ordination exams and readers' responses;
  - the candidate's statement of faith;
  - supervised practice of ministry reports and within them instances when the candidate initiated change or helped a community follow the leading of the Spirit into new ministries through group discernment;
  - ministries of care candidates have participated in and their motivations and attitudes regarding such;
  - the candidate's integrity, openness, accountability and keeping commitments; and
  - the candidiate' ability to set and meet goals.

If needed, consideration will be given to asking the presbytery to grant needed exceptions at the next presbytery meeting.

4. Following the assessment, the candidate will be excused, and the VC will vote to approve the candidate as ready to receive a call or to not approve this request. The candidate will then be invited back to discuss next steps with the committee.

- 5. Upon approval of a candidate's final assessment, they will be certified as ready to receive a call and be given permission to circulate their personal information form. The candidate should work with their VC Liaison in completing their personal information form. The Committee encourages all seminary seniors to take advantage of whatever help their seminaries may provide in preparing their Personal Information Forms. Once the form is completed with the Committee Liaison's review, it must be signed by the VC Chair before being submitted to denominational offices. A copy shall be placed in the candidate's master file.
- **V. Further Requirements**: The VC, throughout the preparation process, will inform all persons engaged in preparation for ministry of the Committee's expectations and requirements not explicitly contained in the *Form of Government*, which include:
- 1.. Supervised Field Education in a Presbyterian Church (U.S.A.) congregation with placement to be approved by the VC in consultation with the seminary.
- 2. A course in Presbyterian polity. The VC will not normally consider candidates for ordination in this Presbytery who have not successfully completed, with a passing grade, a seminary for credit course in the polity of the PC(USA), ordinarily from a PCUSA seminary.

#### VI. A Final Word

Candidates will remain under care of the Presbytery of WV until ordination, withdrawl by the candidate or removal by the VC. As long as a candidate is under care of the presbytery, there shall be renewed convenant agreements with the VC and regular annual consultations. If a person is removed from the process, this information must be reported to the candidate's session and to the presbytery at their next respective meetings, and, for those currently attending seminary, to the theological institution.

#### VII. Examination for Ordination Process and Procedure

- 1. When a Candidate has been certified as ready to receive a call and has been given permission to circulate their Personal Information Form by the VC, they may enter into negotiation with a Pastor Nominating Committee for a call to ordered ministry as a minister of Word and Sacrament. VC liaisons should be kept informed by candidates as to their progress in searching for a call. When a call is being extended, the Candidate should inform their VC liaison, who will report to the full VC.
- 2. As per the Book of Order, "the presbytery placing the call to the candidate for ministry shall ordinarily examine, ordain and install the candidate." (G-2.0702) Thus, The VC expects that the calling Presbytery will conduct the final examination for ordination of candidates under care of the Presbytery of West Virginia. The Presbytery of West Virginia shall ordinarily conduct examinations for all candidates called to ordered ministry as minister of Word and Sacrament in the presbytery.

- 3. When a candidate is called to a church within the Presbytery of West Virginia, the Chair of the Pastor Nominating Committee will notify the Stated Clerk of the Presbytery and provide contact information on the candidate, and the Stated Clerk will notify the Chair of the VC and provide contact information. The Stated Clerk of this presbytery will contact the Stated Clerk of the presbytery of care and request the candidate's file. The VC Chair will assign a liaison from the committee to the candidate. If the candidate is under care of this presbytery, the committee liaison will continue in this relationship.
- 4. The VC Liaison will contact the candidate and talk with them regarding the results of the candidate's Standard Ordination Exams and the candidate's final assessment with the presbytery of care. The liaison will request that the candidate provide a typed one-page autobiographical statement, a typed one-page statement of faith, a sermon and exegesis to the liaison at least 2 weeks before the meeting, if time allows, to be distributed to members of the committee. The liaison shall share these with the VC Chair or members at least 5 days in advance of the meeting, if time allows. The liaison will make clear that the statement of faith shall include an understanding of: the nature of the triune God, meaning of salvation in Christ, and the life and mission of the Church, including the authority of Scripture and the role of the sacraments.

The Liaison shall review the procedure to be followed by the VC for its ordination examination, which will include asking the candidate to introduce themselves, after which the committee will discuss the candidate's statement with particular reference as to how the statement is informed by, or departs from, the confessional standards of the Presbyterian Church (U.S.A.). Ordinarily the candidate will be asked to preach a sermon in the context of worship, as determined by the VC. The liaison will also indicate that other questions regarding the sermon and exegesis, the polity of our denomination, and readiness for ordered ministry may be discussed.

- 5. When a candidate is to appear at the VC meeting to be examined, prior to the candidate's entering the committee will discuss the process to be followed and identify particular issues in the statement of faith, sermon and exegesis to be reviewed with the candidate. The liaison will then meet briefly with the candidate to review the process and highlight potential areas of questioning before bringing the candidate into the committee and introducing him or her. The committee will then follow the process in #4 to examine the candidate.
- 6. When the VC has completed the examination, the Candidate is excused. Following discussion, the committee will vote whether or not to sustain the examination and recommend the Candidate to the presbytery for ordination. If the committee vote is affirmative, the Candidate shall be examined for ordination by the presbytery as a whole, pending Committee on Ministry approval of the call. If the vote is negative, the committee will discuss with the candidate what work needs to be done and invite the candidate to return to the committee following completion of that work to be re-examined.
- 7. After the VC has approved its examination for ordination of a Candidate, the approval is reported to the Committee on Ministry.
- 8. After the candidate has been approved for ordination and ordained by the presbytery, this information will be communicated to the presbytery of care by the Stated Clerk of the Presbytery.

#### Transferring Information on Candidates Receiving Calls to Other Presbyteries.

When a Candidate under the care of the Presbytery of West Virginia is to be examined for ordination by another presbytery, upon receiving a request for transfer of documents from the calling presbytery, the stated clerk shall send copies of all paperwork in the Candidate's master file to the stated clerk of the calling presbytery, with a statement that the VC has certified the Candidate's readiness to receive a call. The Candidate's Master File shall remain with the Presbytery of West Virginia. If the calling presbytery does not approve the candidate for ordination, the candidate shall be continued under care of the Presbytery of West Virginia and annual consultations with the candidate will continue.

#### **Ministers from Other Denominations**

"When a minister of another Christian church is called to a work properly under the jurisdiction of a presbytery, the presbytery, after the constitutional conditions have been met, shall recognize the minister's previous ordination to ministry. Such ministers shall furnish credentials and evidence of good standing acceptable to the presbytery and shall submit satisfactory evidence of possessing the qualifications of character and scholarship required of candidates of this church.(G-2.0607 and G-2.0610)" (G-2.0505)

When ministers of the Word and Sacrament/Teaching Elders ordained in denominations other than the Presbyterian Church (U.S.A.) desire to apply for membership in the Presbytery of West Virginia, they are to make their request through the stated clerk. They are responsible for requesting the denominational body of which they are members to send a copy of their credentials of good standing to the stated clerk. Upon receipt of such credentials, they shall be given to the VC for evaluation. The basis of the evaluation shall be: 1) an official transcript showing graduation from an accredited college or university; 2) an official transcript from a theological institution accredited by the Association of Theological Schools acceptable to the presbytery; 3) satisfactory completion of PCUSA ordination exams; 4) articulation of Christian faith and demonstration of acceptable knowledge of Reformed theology and the government of this church. Consultation with the stated clerk of the Presbytery may be helpful in determining the status of those applying for membership.

Ministers of other Reformed churches ordained for five or more years may be granted an exemption for some or all of the standard ordination exams by two-thirds vote of the presbytery. (G-2.0505) If the exemption is granted, the minister must prepare a statement of faith using the guidelines for Candidates, and must pass a polity examination administered by the VC.

Those seeking membership in the Presbyterian Church (U.S.A.) will meet with the VC to go over the credentials material, statement of faith, results of the standard examinations, and any other material deemed pertinent for the Committee's deliberations. Upon affirmative action by the VC, the minister will be recommended to the Presbytery for membership and will be presented to read the statement of faith and answer questions from members of the Presbytery. The VC reports its approval to the Ministry Committee, which meets with the minister and the pastor nominating committee to determine suitability and fit.

#### **VIII. Examination for Commissioning Process and Procedure**

I. For Ruling Elders Who Completed the Commissioned Pastor Preparation Program in 2010 and after.

1. When a ruling elder who has completed the Commissioned Pastor Preparation Program after 2010 receives a call to serve a church as a Commissioned Pastor, ordinarily the VC Chair will contact June 2019

the ruling elder and request the ruling elder provide a typed one-page autobiographical statement, a typed one-page statement of faith, a sermon and exegesis to the Chair, at least two weeks in advance of the meeting if time allows, to be distributed to members of the committee at least 5 days in advance of the meeting, if time allows. The Chair will make clear that the statement of faith shall include an understanding of: the nature of the triune God, meaning of salvation in Christ, and the life and mission of the Church, including the authority of Scripture and the role of the sacraments.

The Chair shall review the procedure to be followed by the VC for its commissioning examination, which will include asking the ruling elder to introduce themself, after which the committee will discuss the ruling elder's statement of faith. Ordinarily the ruling elder will be asked to preach a sermon in the context of worship, as determined by the VC. The Chair will remind the ruling elder that "The ruling elder shall be examined as to personal faith, motives for seeking the commission, and the areas of instruction determined by the presbytery." (G-2.1002)

- 5. When a ruling elder is to appear at the VC meeting to be examined, prior to the ruling elder entering the committee will discuss the process to be followed and identify particular issues in the statement of faith, sermon and exegesis to be reviewed with the candidate. The Chair will then introduce the ruling elder to the committee, and lead the discussion of items in the previous paragraph.
- 6. When the VC has completed the examination, the ruling elder is excused. Following discussion, the committee will vote whether or not to sustain the examination and recommend the ruling elder to be commissioned. The Committee on Ministry will be informed of the vote. If the vote is negative, the committee will discuss with the ruling elder candidate what work needs to be done and invite the ruling elder to return to the committee following completion of that work to be re-examined.

## IX. Process for Commissioning Ruling Elders as Commissioned Pastors who: completed PWV's Preparation Program prior to 2009 OR have served in that capacity in another Presbytery OR have received lay pastor training in another denomination

- 1. Anyone who has successfully completed a Commissioned Lay Pastor training program in this Presbytery is ready to be examined to be called to be a Commissioned Pastor.
- 2. Anyone in this Presbytery who successfully completed the Commissioned Lay Preacher training or Authorized Lay Preacher training, but did not complete a Commissioned Lay Pastor preparation program is encouraged to take Presby Prep courses in church history, and stewardship and mission, and is required to take four Level II courses (ethics, Appalachian Ministry and Small Church Ministry, and Spiritual Practice and Faith Development) and all of the Level III courses, plus complete the psychological/career evaluation and meet with the Vocations Committee prior to beginning Level III.
- 3. Anyone who has successfully completed training in another presbytery but has not been previously commissioned and is seeking to become a Commissioned Pastor in this Presbytery needs to submit a record of previous work and fulfill any missing requirements of this Presbytery's program.
- 4. Anyone who has not completed this Presbytery's program AND was previously commissioned in another presbytery and served in a church for at least one year, and is seeking to become a June 2019

Commissioned Pastor in this Presbytery needs to submit a record of previous work and fulfill any missing requirements of this Presbytery's program. A written reference from the commissioning Presbytery's Executive Presbyter and a written reference from the church served will also be required. During the interim of fulfilling missing requirements within the next round of training, the CP may function in a "temporary" status until all requirements are fulfilled.

5. Anyone who has successfully completed a comparable "lay pastor" training/preparation program in another denomination who seeks to become a Commissioned Pastor in this Presbytery will be asked to provide a comprehensive overview of the training received, a letter of reference from a judicatory official, and a letter of reference from the governing body of any church previously served as a lay pastor. In addition, one must supplement previous training with any missing requirements of this Presbytery's program in the next round of training. If the training in the other denomination is deemed appropriate by the Vocations Committee during the interim of fulfilling missing requirements, one may function as a CP in a "temporary" status until all requirements are fulfilled.

## PRESBYTERY OF WEST VIRGINIA REPORT OF THE STEWARDSHIP COMMITTEE

Becky Ceperley, Committee Chair August 24, 2019

#### **RECOMMENDATIONS:**

1. That Presbytery approve the 2020 Budget as presented.

#### **INFORMATION:**

The committee met on June 28, 2019. At this meeting, the committee reviewed the financial guidelines on staff credit card and travel expenses as well as fund disbursement and procurement procedures for Bluestone Camp and Retreat, disaster response, and the Presbytery of West Virginia that was developed by Administration Committee Chair George Lilley and Rocky Poole. No changes to those financial guidelines were suggested.

- 1. The majority of the June 28, 2019 meeting was spent developing a draft 2020 Budget for review and recommendation of the Leadership Team.
- 2. It is becoming extremely hard to reconcile the needs of the various Presbytery committees with the amount of revenue available. The Stewardship Committee was forced to make changes in the recommendations submitted by the committees. We used designated funds where appropriate, and an 8% drawdown of the Funds of the Presbytery West Virginia was needed to balance the budget. This is a large drawdown. The rule of thumb is 5-6%. Continued drawdowns of this magnitude will soon deplete the reserves currently available. The only way to control that at this time is to look at the expense side of the ledger.
- 3. The Committee will meet again in late September or early October. At that meeting, the committee agenda will include an extensive look at our current investment portfolios and their rates of return and management fees.
- 4. The committee will begin to develop a better process for committees to make budget recommendations that reflect the work to be completed during the upcoming year. Currently, there is limited information as to the projects, activities, and priorities of the other committees available to the Stewardship Committee.

## Presbytery of West Virginia 2020 Budget

	2019 B	2019 Budget		udget	
	Budget	R/F Amount	Budget	R/F Amount	Restricted Funds
ADMINISTRATION COMMITTEE					
OFFICE EXPENSES	60,000	48,000	60,000	48,000	Mission Development Fund
		12,000		12,000	Funds of PWV
SALARY & PERSONNEL EXPENSE					
All Salaries (including housing & utilities)	362,650		372,400		
Pension Expense	44,600		43,700		
Medical Insurance Expense	148,200		159,250		
Payroll Taxes	20,100		20,350		
Workers' Compensation	1,500		1,500		
Continuing Education & Professional Expense	12,600		15,600		
Travel & Program Expense	25,000		25,000		
TOTAL SALARY & PERSONNEL EXPENSE COMMITTEE EXPENSES	614,650	107,800	637,800	127,800	\$61.3K Small Church, \$44K MDF \$22.5K Funds of PWV
Consultant Fees	500		500		\$22.5K Fullus OI F VV V
	1,000		1,000	1 000	Mission Dayslanmant Fund
Staff Development	1		1	1,000	Mission Development Fund
Committee Meetings	\$ 676,650		\$ <b>699,800</b>	ł	
BLUESTONE COMMITTEE	ψ 0, 0,000		Ψ 000,000		
CIT Support	4,500	4,500	4,500	4 500	Rachel McClintic Fund
Committee Meetings	1,500	4,000	500	4,000	Tradition in Committee Familia
Sommittee Meetings	\$ 6,000		\$ 5,000	1	
LEADERSHIP TEAM	, ,		, ,,,,,,,		
GOVERNING BODY EXPENSE					
Presbytery Meetings	2,000		2,000		
Moderator Expenses	1,000		1,000		
General Assembly	0	0	4,000	4,000	Mission Development Fund
Leadership Development Program	4,000	4,000	0	0	Small Church Fund
Legal Consultation	8,000	8,000	8,000	8,000	Funds of PWV
Leadership Team	3,500		3,500		
	\$ 18,500		\$ 18,500	1	
MINISTRY COMMITTEE					
1,001 New Worshipping Comm.	2,500	2,500	500	500	Small Church Fund
Small Church Conf.	2,000	2,000	500	500	Small Church Fund
	4,500	,	1,000		
CRE Training (Con. Ed.)	500	500	500		Small Church Fund
Ministry Training	500	500	500	500	PEPS
Kanawha Pastoral Counseling Center	1,500		1,500		,
Professional Development	3,500	3,500	3,500	3,500	Small Church Fund
Church Professional Orientation	1,000		1,000		
COM Resources	500		500		
Congregational Care Travel	500		500		
Memorials	500	500	500	500	Funds of PWV-COM Discretionary
Miscellaneous	500		500		
Emergency Church Assistance	2,000	2,000	500	500	Small Church Fund
Committee Meetings	6,000		6,000		
	\$ 21,500		\$ 16,500		

## Presbytery of West Virginia 2020 Budget

	2019 B	udget	2020 B	udget	
	Budget	R/F Amount	Budget	R/F Amount	Restricted Funds
MISSIONS COMMITTEE					
INSTITUTIONAL PARTNERSHIPS					
Davis & Elkins	1,250		1,250		
Davis-Stuart	1,250		1,250		
Westminster Foundation	1,250		1,250		
Covenant House	3,000		1,250		
CEPAD	2,000		2,000		
MISSIONS PARTNERSHIPS					
Kenya Partnership	2,000	1,500	1,500	1,500	Kenya Partnership Fund
The Shack NH Support	15,000	15,000	15,000	15,000	Mission Development Fund
Tyrand Coop. Ministry Support	2,500	2,500	2,500	2,500	Midland Memorial Fund
WV Min. of Advocacy & Workcamps	15,000	15,000	15,000	15,000	Mission Development Fund
MISSIONS GRANTS	11,000		11,000		
NCR Resident Assistance	3,000		0		
Older Adult Ministry	1,000		1,000		
Peacemaker Support	2,000	2,000	1,000	1,000	Mission Development Fund
Committee Meetings	1,000		1,000		
	\$ 61,250		\$ 55,000		
NOMINATING COMMITTEE					
Nominating Committee*	\$ 300		\$ -		*nominating process to Rep. Comm.
NURTURE COMMITTEE					
Resource Center Acquisitions	1,800		1,800		
Resource Ctr Supplies/Equip.	400		400		
Resource Ctr Subscriptions	120		120		
Resource Ctr Catalog Program	800		800		
Video license	250		250		
Festival of Faith	1,000		700		
Church Educators Support	400		300		
Educator/Clergy/CLP Retreat	1,200	1 200	1,200	4 200	Dook at MaClintia Franci
Younger Youth Retreat	1,200	1,200	1,200	,	Rachel McClintic Fund
Older Youth Confessors (Mississ Trip	2,000 9,000	2,000 9,000	4,000 6,000	,	Rachel McClintic Fund Rachel McClintic Fund
HS Youth Conference/Mission Trip Youth Council	400	400	400		Rachel McClintic Fund
Adult Spiritual Development	2,000	2,000	1,500		Mission Development Fund
Scholarships	2,000	2,000	1,000	1,000	
Presbytery Worship	300	2,000	300	1,000	FLF3
Miscellaneous	200		200		
APCE Membership	200		200		
Leadership Development Program	200	0	4,000	4 000	Small Church Fund
Committee Meetings	600		600	7,000	Sman Ondron Fund
ittee meetings	\$ 23,870		\$ 24,970	1	
PJC	\$ 20,070		7 27,010		
Permanent Judicial Commission	\$ 300		\$ 300	1	
PRESBYTERIAN WOMEN					
Presbyterian Women Support	\$ 6,000		\$ 5,400		
RELATIONS COMMITTEE					
Cluster Support	2,000	2,000	2,000	2,000	Small Church Fund
Relations Committee Expenses	1,000		500		
	\$ 3,000		\$ 2,500		

## Presbytery of West Virginia 2020 Budget

	2019 Bı	ıdget	2020 B	udget	
	Budget	R/F Amount	Budget	R/F Amount	Restricted Funds
REPRESENTATION COMMITTEE					
Committee on Representation	\$ 100		\$ 300		
STEWARDSHIP COMMITTEE					
Outside CPA Costs	11,000		5,000		
Committee Meetings	1,000		500		
	\$ 12,000		\$ 5,500		
TRUSTEES					
Trustees	2,000		\$ 2,000		
VOCATIONS COMMITTEE					
PREPARATION FOR MINISTRY					
Care of Candidates	500		500		
Career Counseling	1,000	5	1,500		
Scholarships	5,000	5,000	5,000	5,000	Bush Fund
Conferences ALP/CRE Preparation Program	900 8,000	8,000	500 15,000	15 000	Small Church Fund
Committee Meetings	1,000	0,000	1,000	13,000	oman ondren i und
Committee weetings	\$ 16,400		\$ 23,500	1	
TOTAL	\$ 847,870		\$ 859,270		
REVENUE IN SUPPORT of BUDGET	2019 Budget		2020 Budget		
Shared Mission (net of GA & Synod support)	360,000		360,000	1	PWV/GA/Synod = 80/15/5
Per Capita (net of GA & Synod portions)	146,818		139,029		Per capita rate \$30.00 = \$139,029
Previous Year Shared Mission & Per Capita	12,652		12,341		
Outside Funding (Presb. Housing & PHP)	46,000		45,000		
Interest & Gifts	15,000		16,000		
Prior year surplus	4,000		0		
Restricted Fund Support (see below)	263,400		286,900		
	\$ 847,870		\$ 859,270	1	
Midland Memorial	2,500		2,500		
Rachel McClintic Fund	17,100		16,100		
MDF	126,000		129,500		
Small Church Fund	80,800		87,800		
Funds of PWV	28,000		43,000		
Bush Fund	5,000		5,000		
PEPS	2,500		1,500		
Kenya Partnership	1,500		1,500		
_	\$ 263,400		\$ 286,900		

**TABLE A** 

2020 STAFF COMPENSATION	<u>:</u>	SALARY	N	1EDICAL1	Р	ENSION	FICA <sup>2</sup>	CC	ONT. ED.	<u>TOTAL</u>
FT GENERAL PRESBYTER <sup>3</sup>	\$	73,016	\$	18,254	\$	8,762	\$ 5,887	\$	3,000	\$ 108,919
FT STATED CLERK/ASSCCONG. SUPPORT	\$	49,547	\$	12,721	\$	5,946	\$ 3,790	\$	1,500	\$ 73,504
FT FINANCIAL ADMIN./TREASURER	\$	49,547	\$	19,736	\$	5,946	\$ 3,790	\$	1,500	\$ 80,519
HT ASSC. for EDUCATIONAL MINISTRY <sup>3</sup>	\$	25,173	\$	7,333	\$	3,021	\$ 2,084	\$	2,100	\$ 39,711
HT RESOURCE CENTER DIRECTOR	\$	25,173	\$	24,309	\$	3,021	\$ 1,926	\$	1,500	\$ 55,929
FT ASSC. for MISSION	\$	46,873	\$	12,721	\$	5,625	\$ 3,586	\$	1,500	\$ 70,305
FT OFFICE ADMIN./COMMUNICATIONS DIR.	\$	35,642	\$	12,721	\$	4,277	\$ 2,727	\$	1,500	\$ 56,867
FT BLUESTONE FACILITIES DIRECTOR	\$	38,849	\$	31,705	\$	4,662	\$ 2,972	\$	1,500	\$ 79,688
HT BLUESTONE PROGRAM DIRECTOR	\$	20,604	\$	19,736	\$	2,472	\$ 1,576	\$	1,500	\$ 45,888
	\$	364,424	\$	159,236	\$	43,731	\$ 28,338	\$	15,600	\$ 611,329

<sup>1 -</sup> could vary based on employee choices for medical coverage

<sup>2 -</sup> could vary based on employee choices for medical savings participation

<sup>3 -</sup> FICA calculation is SECA paid to pastoral staff

### PRESBYTERY of WEST VIRGINIA Budget vs. Actual YTD June 2019

#### COMPOSITE BY COMMITTEE

Committee	Υ	TD 06/30/19	Budget	%		tricted Fund Support
ADMINISTRATION		326,273.46	676,650	48.2%		167,800
BLUESTONE		0.00	6,000	0.0%		4,500
LEADERSHIP		3,432.06	18,500	35.1%		12,000
MINISTRY		6,010.18	21,500	28.0%		11,500
MISSIONS		24,567.21	61,250	40.1%		36,000
NOMINATING		100.15	300	33.4%		
NURTURE		6,610.60	23,870	27.7%		16,600
PJC		0.00	300	0.0%		
PRESBYTERIAN WOMEN		3,000.00	6,000	50.0%		
RELATIONS		78.88	3,000	2.6%		2,000
REPRESENTATION		0.00	100	0.0%		
STEWARDSHIP		0.00	12,000	0.0%		
TRUSTEES		6.85	2,000	0.3%		
VOCATIONS		835.67	16,400	5.1%		13,000
TOTAL	\$	370,915.06	847,870	43.7%	\$	263,400
SHARED MISSION (net)		117,902.00	360,000	32.8%		
PER CAPITA (net)		57,453.00	146,818	39.1%		
PREV. YR BENEV./PER CAPITA		5,782.00	16,652	34.7%		
OUTSIDE FUNDING		25,000.00	46,000	54.3%		
INTEREST & GIFTS		18,956.90	15,000	126.4%		
RESTRICTED FUND SUPPORT		152,851.55	263,400	58.0%		
TOTAL	\$	377,945.45	\$ 847,870	44.6%	-	

#### PRESBYTERY of WEST VIRGINIA Budget vs. Actual YTD June 2019

	YTD 06/30/1	9 E	Budget	%		Restricted Fund Support			
ADMINISTRATION									
DFFICE EXPENSES									
Postage	544	.78			48,000	Mission Dev. Fund			
upplies	2,918	.40			12,000	Funds of PWV			
ublications & Subscriptions	68	.90							
resbytery Directory	164	.00							
elephone	1,648	.75							
tilities	3,964	.39							
leaning/Bldg Maintenance	2,020	.06							
quipment	103	.00							
quipment Maintenance	3,188	.00							
taff Expenses	2,691	.08							
surance - Property	5,196	.75							
ad Debt Expense	C	.00							
eb Site Maintenance	150	.00							
ternet Service	800	.60							
ank service fees	438	.19							
iscellaneous	C	.00							
OTAL OFFICE EXPENSE	23,896	.90	60,000	39.8%					
ALARY & PERSONNEL EXPENSE									
Salaries (including housing & utilities)	181,357	.00	362,650	50.0%	107,800	\$56.3K Small Church, \$44K MDF			
ension Expense	21,361	.55	44,600	47.9%		\$7.5K Funds of PWV			
edical Insurance Expense	73,768	.98	148,200	49.8%					
ayroll Taxes	9,602	.96	20,100	47.8%					
orkers' Compensation	457	.50	1,500	30.5%					
ontinuing Education & Professional Expense	5,325	.11	12,600	42.3%					
avel Expense	10,471	.76	25,000	41.9%					
OTAL SALARY & PERSONNEL EXPENSE	302,344	.86	614,650	49.2%					
OMMITTEE EXPENSE									
onsultant Fees	C	.00	500	0.0%					
aff Development	C	.00	1,000	0.0%					
ommittee Meetings	31	.70	500	6.3%					
OTAL COMMITTEE EXPENSE	31	.70	2,000	1.6%					
	\$ 326,273	46 \$	676,650	48.2%					
<u>UESTONE</u>					<b>L</b>				
T Support	C	.00	4,500	0.0%	4,500	Rachel McClintic Fund			
ommittee Meetings	C	.00	1,500	0.0%	,				
· ·		. \$	6,000	0.0%					
ADERSHIP TEAM	ı		- [		Ī				
OVERNING BODY EXPENSE									
resbytery Meetings	874	.65	2,000	43.7%					
oderator Expenses		.68	1,000	7.6%					
eneral Assembly		.00	0	0.0%					
enomination Resources	(104		· ·	0.070					
eadership Development Program	1,355		4,000	33.9%	•	Small Church Fund			
egal Consultation	C	.00	8,000	0.0%	8,000	Funds of PWV			
				a=					
eadership Team	1,230 <b>\$ 3,432</b>		3,500	35.1%	1				

#### PRESBYTERY of WEST VIRGINIA Budget vs. Actual YTD June 2019

	YTD 06/30/1	9 Budget	%		Restricted Fund Support
MINISTRY				<u> </u>	
CONGREGATIONAL DEVELOPMENT					
1,001 New Worshipping Comm.	(	2,50	0.0%	2,500	Small Church Fund
Small Church Conf.	(	2,00	0.0%	2,000	Small Church Fund
COMMITTEE ON MINISTRY					
CRE Training (Cont. Ed.)	(	0.00 50	0.0%	500	Small Church Fund
Ministry Training	(	0.00 50	0.0%	500	PEPS
Kanawha Pastoral Care Center	(	1,50			
Professional Development	1,755			3,500	Small Church Fund
Church Professional Orientation		1,00			
COM Resources		0.00 50			
Congregational Care Travel		2.93 50		500	Fireds of DMN/ COM Disc
Memorials  Miscellaneous		0.00 50		500	Funds of PWV - COM Disc.
Emergency Church Assistance		0.00 50 0.00 2,00		2 000	Small Church Fund
Committee Meetings	3,90	•		2,000	Small Church Fund
Committee weetings	\$ 6,010			1	
Miccionic	\$ 0,010	.10 φ 21,300	20.070	1	
MISSIONS					
SOCIAL & ECUMENICAL MINISTRIES					
INSTITUTIONAL PARTNERSHIPS	cor	.00 4.05	0 50.00/		
Davis & Elkins College		5.00 1,25			
Davis-Stuart Covenant House, Inc		5.00 1,25			
Westminster Foundation	1,500				
CEPAD		5.00 1,25 0.00 2,00			
MISSIONS PARTNERSHIPS	(	2,00	0.076		
Kenya Partnership	(	0.00 2,00	0 0.0%	1 500	Kenya Partnership
The Shack NH Support	7,500	,			Mission Dev. Fund
Tyrand Coop. Ministry Support	1,250				Midland Memorial
WVMAW	7,500				Mission Dev. Fund
	,,000	14,00		10,000	
Fayetteville PC Gabriel Project	1,500				
NCR Resident Assistance	1,743				
Beechwood PC-Sanctuary House	1,500				
Rock Lake PC-Community Life Ctr	(	2,00	0 0.0%		
Older Adult Ministry	366	5.71 1,00	0 36.7%		
Peacemaker Support		0.00) 2,00		2 000	Mission Dev. Fund
Committee Meetings		7.50) 1,00		_,000	
3	\$ 24,567	1		1	
NOMINATING	, ,			1	
Nominating Committee	100	).15 30	0 33.4%		
NURTURE					
CHRISTIAN NURTURE & WORSHIP					
Resource Ctr Acquisitions					
	839	).57 1.80	0 46.6%		
,		9.57 1,80 6.37 40			
Resource Ctr Supplies/Equip.	106	0.57 1,80 5.37 40 0.00 12	0 26.6%		
,	106 119	3.37 40	0 26.6% 0 99.2%		
Resource Ctr Supplies/Equip. Resource Ctr Subscriptions Resource Ctr Catalog Program	106 118 (	6.37 40 0.00 12	0 26.6% 0 99.2% 0 0.0%		
Resource Ctr Supplies/Equip. Resource Ctr Subscriptions Resource Ctr Catalog Program	106 118 (	3.37     40       9.00     12       9.00     80       9.00     25	0 26.6% 0 99.2% 0 0.0% 0 0.0%		
Resource Ctr Supplies/Equip. Resource Ctr Subscriptions Resource Ctr Catalog Program Video License	106 118 ( ( 2,693	3.37     40       9.00     12       9.00     80       9.00     25	0 26.6% 0 99.2% 0 0.0% 0 0.0% 0 269.3%		
Resource Ctr Supplies/Equip. Resource Ctr Subscriptions Resource Ctr Catalog Program Video License Festival of Faith Church Educators Support	106 118 ( ( 2,693	3.37     40       0.00     12       0.00     80       0.00     25       3.46     1,00       3.17     40	0 26.6% 0 99.2% 0 0.0% 0 0.0% 0 269.3% 0 53.3%		
Resource Ctr Supplies/Equip. Resource Ctr Subscriptions Resource Ctr Catalog Program Video License Festival of Faith Church Educators Support Educator/Clergy/CRE Retreat	106 119 ( 2,693 213 1,213	3.37     40       0.00     12       0.00     80       0.00     25       3.46     1,00       3.17     40	0 26.6% 0 99.2% 0 0.0% 0 0.0% 0 269.3% 0 53.3% 0 101.2%	1,200	Rachel McClintic Fund
Resource Ctr Supplies/Equip. Resource Ctr Subscriptions Resource Ctr Catalog Program Video License Festival of Faith Church Educators Support Educator/Clergy/CRE Retreat Younger Youth Retreat	106 118 ( 2,693 213 1,213	3.37     40       0.00     12       0.00     80       0.00     25       3.46     1,00       3.17     40       3.88     1,20	0 26.6% 0 99.2% 0 0.0% 0 0.0% 0 269.3% 0 53.3% 0 101.2% 0 82.5%		Rachel McClintic Fund Rachel McClintic Fund
Resource Ctr Supplies/Equip. Resource Ctr Subscriptions Resource Ctr Catalog Program Video License Festival of Faith	106 118 ( 2,693 213 1,213 990	3.37     40       9.00     12       9.00     80       9.00     25       8.46     1,00       3.17     40       9.88     1,20       9.20     1,20	0 26.6% 0 99.2% 0 0.0% 0 0.0% 0 269.3% 0 53.3% 0 101.2% 0 82.5% 0 0.0%	2,000	

#### PRESBYTERY of WEST VIRGINIA Budget vs. Actual YTD June 2019

				. <u> </u>	
	YTD 06/30/19	Budget	%		Restricted Fund Support
Adult Spiritual Development	0.00	2,000	0.0%	2,000	Mission Dev. Fund
Scholarships	0.00	2,000	0.0%	2,000 I	PEPS
Presbytery Worship	0.00	300	0.0%		
Miscellaneous	0.00	200	0.0%		
APCE Membership	0.00	200	0.0%		
Committee Meetings	257.20	600	42.9%	ı	
	\$ 6,610.60	\$ 23,870	27.7%		
<u>PJC</u>					
Permanent Judicial Commission	0.00	300	0.0%	•	
PRESBYTERIAN WOMEN					
Presbyterian Women Support	3,000.00	6,000	50.0%		
RELATIONS					
Cluster Support	0.00	2,000	0.0%	2,000	Small Church Fund
Relations Committee Expenses	78.88	1,000	7.9%	•	
	\$ 78.88	\$ 3,000	2.6%		
REPRESENTATION					
Committee on Representation	0.00	100	0.0%		
<u>STEWARDSHIP</u>					
FINANCE & DEVELOPMENT					
Transition Expenses	0.00	0	0.0%		
Outside CPA Costs	0.00	11,000	0.0%		
Committee Meetings	0.00	1,000	0.0%	1	
	\$ -	\$ 12,000	0.0%		
TRUSTEES					
Trustees	6.85	2,000	0.3%	•	
VOCATIONS					
PREPARATION FOR MINISTRY					
Care of Candidates	0.00	500	0.0%		
Career Counseling	0.00	1,000	0.0%		
Scholarships	0.00	5,000	0.0%	5,000	Bush Fund
Conferences	0.00	900	0.0%		
ALP/CLP Preparation Program	625.01	8,000	7.8%	8,000	Small Church Fund
Committee Meetings	210.66	1,000	21.1%	l	
	\$ 835.67	\$ 16,400	5.1%		

REVENUE IN SUPPORT of BUDGET	YTD 06/30/19	Budget
Shared Mission (net of GA & Synod support)	117,902	360,000
Per Capita (net of GA & Synod support)		146,818
Previous Year Shared Mission & Per Capita	5,782	16,652
Outside Funding (Presby. Housing & PHP)	25,000	46,000
Interest & Gifts	18,957	15,000
Restricted Fund Support	152,852	263,400
TOTAL	\$ 377,945	\$ 847,870

## Presbytery of West Virginia Statement of Financial Position

As of June 30, 2019

	06/30/19	06/30/18
ASSETS		
Current Assets		
CHECKING/SAVINGS		
Petty Cash	250.00	250.00
Payroll - WesBanco Bank	85.46	87.72
Cash - United Bank Checking	215,726.78	178,535.49
WV Federal Credit Union	230,688.62	228,511.20
First Community Bank - Fr. Crk.	1,137.42	1,137.42
Total Cash/Checking	447,888.28	408,521.83
Wells Fargo - MDF		
Equities Index Fund	958,114.44	972,292.96
Fixed Income	639,432.29	639,027.22
Total Wells Fargo - MDF	1,597,546.73	1,611,320.18
Wells Fargo Money Market		
Wells Fargo MM - PWV	47,098.13	61,224.59
Kay Long Memorial Fund	8,635.93	8,590.55
Molly Gant Scholarship Fund	11,540.28	10,696.26
Kenya Partnership	5,292.93	5,414.31
Presbyterian Hunger Program	40,842.72	25,008.15
Pack Endowment Fund	216,183.15	211,716.68
Total Wells Fargo Money Market	329,593.14	322,650.54
INVESTMENTS		
New Covenant Funds of PWV	286,013.98	274,694.88
New Covenant New Ch. Devel	155,292.92	144,986.98
New Covenant PEPS	3,776.28	3,525.70
New Covenant Slaughter	1,743.31	1,632.86
New Covenant Riner	65,522.62	58,799.43
New Covenant Scholarship	11,179.32	11,345.14
<b>New Covenant Seminary Student</b>	33,731.37	31,492.85
New Covenant Dickinson	50,994.89	47,610.57
New Covenant Bush Fund	202,920.42	192,338.45
New Covenant Midland Mem.	80,887.08	80,366.60
New Covenant Small Church	1,095,320.16	1,105,008.81
T Rowe Price - Rachel McClintic	1,114,577.10	1,037,065.44
Total INVESTMENTS	3,101,959.45	2,988,867.71
TOTAL CHECKING/SAVINGS	5,476,987.60	5,331,360.26
Accounts Receivable		
Accounts Receivable	0.00	0.00

## Presbytery of West Virginia Statement of Financial Position

As of June 30, 2019

	06/30/19	06/30/18
Total Accounts Receivable	0.00	0.00
Other Coursett Accete		
Other Current Assets  Notes Receivable MDF	47 363 34	40 680 04
Notes Receivable MDF  Notes Receivable Riner	47,363.34 24,800.00	49,680.04 25,800.00
Notes Receivable R. McClintic	103,865.25	114,610.01
Workers Comp Deposit	247.09	247.09
Total Other Current Assets	176,275.68	190,337.14
Total Other Guilent Assets	170,273.00	100,007.14
Total Current Assets	5,653,263.28	5,521,697.40
Fixed Assets		
Land	58,000.00	58,000.00
Building & Grounds	299,782.00	299,782.00
Furniture & Fixtures	18,024.20	18,024.20
Capital Equipment	27,635.11	27,635.11
Software	10,022.51	10,022.51
Accumulated Depreciation	-286,104.73	-274,104.73
Total Fixed Assets	127,359.09	139,359.09
TOTAL ASSETS	5,780,622.37	5,661,056.49
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Benevolence Receipts Payable	648.13	648.13
Payroll Liabilities	8,101.53	8,238.39
<b>Total Other Current Liabilities</b>	8,749.66	8,886.52
Deferred Revenue	0.00	0.00
Total Liabilities	8,749.66	8,886.52
Equity		
Fund Balance Funds of PWV	885,980.84	881,382.78
Fund Balance - MDF	1,683,060.84	1,544,449.65
Fund Balance New Ch. Devel	142,940.91	125,967.90
Fund Balance Hunger Prog	30,210.44	24,525.94
Fund Balance PEPS	3,475.97	3,063.25
Fund Balance Slaughter	1,627.86	1,497.64

# Presbytery of West Virginia Statement of Financial Position

As of June 30, 2019

	06/30/19	06/30/18
Fund Balance Riner	85,616.64	78,823.70
Fund Balance Scholarship	10,810.27	10,405.61
Fund Balance Seminary Student	31,048.37	27,361.67
Fund Balance Dickinson	46,938.64	41,365.13
Fund Balance Bush Fund	189,624.06	166,807.82
Fund Balance Midland Mem.	76,732.40	69,656.79
Fund Balance Small Church	1,005,401.35	908,346.54
Fund Balance Kenya Partnership	5,189.55	4,957.80
Fund Balance Rachel McClintic	1,154,648.98	1,008,193.66
Fund Balance Kay Long Memorial	8,551.25	8,502.59
Fund Balance Molly Gant Fund	9,811.60	11,001.37
Fund Balance Pack Endowment	210,332.76	208,404.00
Net Income	189,869.98	527,456.13
Total Equity	5,771,872.71	5,652,169.97
TOTAL LIABILITIES & EQUITY	5,780,622.37	5,661,056.49

2019	BENEVOLENC	E PLEDGE & PE	R CAPITA AS	SESSMENT	
				2019	
Church	2019 PLEDGE	<b>2019</b> Giving at 6/30/19	12/31/17 Mbrship.	Per Capita (\$29.50/mbr)	Per Capita Rec'd at 6/30/19
Alderson	PLEDGE	100	8	236.00	266
Alexander Memorial	250	250	8	236.00	236
Anderson Memorial	230	230	22	649.00	330
Arthurdale - Community	1,000	500	35	1,032.50	516
Bates Memorial	1,000	1,000	101	2,979.50	1,491
Baxter	1,000	500	12	354.00	348
	17.000		227		
Beckley Beechwood	17,000 500	7,083 125	68	6,696.50	3,348 503
	690	288	25	2,006.00	311
Belington Belle				737.50	
	1,280	320	6	177.00	44
Bethlehem			18	531.00	
Beulah Humble			13	383.50	
Beverly			21	619.50	620
Beverly Hills			45	1,327.50	
Big Spring			10	295.00	295
Bluefield-First		4,410	115	3,392.50	1,638
Bradley	0		23	678.50	679
Bramwell			14	413.00	
Bream Memorial	1,500	375	175	5,162.50	1,269
Bridgeport (all PWV)		833	115	3,392.50	1,090
Buckhannon-First		708	24	708.00	708
Buffalo			4	118.00	
Canyon Community		500	10	295.00	295
Centerville	4,200	4,200	29	855.50	856
Ch. of the Covenant-Grafton	2,442	375	25	737.50	375
Charleston-First (all PWV)	40,000	16,667	957	28,231.50	11,763
Church of Our Saviour	1,700	1,700	11	324.50	325
Clarksburg-First	5,000	1,250	159	4,690.50	1,158
Clear Creek			18	531.00	
Clifton	2,183	500	74	2,183.00	910
Clothier			9	265.50	
Colcord-First	0		35	1,032.50	467
Comfort		558	15	442.50	443
Davis Memorial-Elkins	15,500	5,165	215	6,342.50	2,114
Davis Memorial-Gassaway	826	413	28	826.00	344
Dunbar-First		375	74	2,183.00	910
DuPont City			10	295.00	
Edgewood	4,000	1,000	106	3,127.00	782
Eleanor	450	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	15	442.50	
Elk Hills	3,000	1,250	57	1,681.50	701
Enslow Park	2,000		122	3,599.00	2,100
Fairmont-First	4,850	2,006	153	4,513.50	1,726
Falls View	1,855	464	9	265.50	66
Fayetteville	6,500	2,705	93	2,743.50	1,145
Fleming Memorial	2,800	700	40	1,180.00	295
Frankford	2,315	1,158	22	649.00	325
Gilbert	2,313	1,130	49	1,445.50	323
Glenville	3,900	3,900	19	560.50	561
Grace Covenant	3,300	783	15	442.50	133
Grace Covenant		/03	1 13	442.30	133

2019 PLEDGE 19,500 4,900 2,100 12,600 0 5,200	2019 Giving at 6/30/19  6,250 2,452 525 2,000  2,167 1,250	12/31/17 Mbrship.  29  163  62  23  13  272  23  154  7  32  38  40  92	2019 Per Capita (\$29.50/mbr)  855.50  4,808.50  1,829.00  678.50  383.50  8,024.00  678.50  4,543.00  206.50  944.00  1,121.00  1,180.00  2,714.00	Per Capita Rec'd at 6/30/19  856  1,875  917  170  384  4,350  250
19,500 4,900 2,100 12,600 0 5,200	Giving at 6/30/19 6,250 2,452 525 2,000  2,167 1,250	Mbrship.  29 163 62 23 13 272 23 154 7 32 38 40	(\$29.50/mbr)  855.50  4,808.50  1,829.00  678.50  383.50  8,024.00  678.50  4,543.00  206.50  944.00  1,121.00  1,180.00	Rec'd at 6/30/19  856  1,875  917  170  384  4,350  250  492
19,500 4,900 2,100 12,600 0 5,200	2,167 1,250	29 163 62 23 13 272 23 154 7 32 38 40	855.50 4,808.50 1,829.00 678.50 383.50 8,024.00 678.50 4,543.00 206.50 944.00 1,121.00 1,180.00	856 1,875 917 170 384 4,350 250
4,900 2,100 12,600 0 5,200	2,452 525 2,000 2,167 1,250	163 62 23 13 272 23 154 7 32 38 40	4,808.50 1,829.00 678.50 383.50 8,024.00 678.50 4,543.00 206.50 944.00 1,121.00 1,180.00	1,875 917 170 384 4,350 250
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2,100 12,600 0 5,200	2,167 1,250	23 13 272 23 154 7 32 38 40	678.50 383.50 8,024.00 678.50 4,543.00 206.50 944.00 1,121.00 1,180.00	170 384 4,350 250 492
12,600 0 5,200	2,000 2,167 1,250	13 272 23 154 7 32 38 40	383.50 8,024.00 678.50 4,543.00 206.50 944.00 1,121.00 1,180.00	384 4,350 250 492
0 5,200	2,167 1,250	272 23 154 7 32 38 40	8,024.00 678.50 4,543.00 206.50 944.00 1,121.00 1,180.00	4,350 250 492
0 5,200	1,250	23 154 7 32 38 40	678.50 4,543.00 206.50 944.00 1,121.00 1,180.00	250
0 5,200	1,250	154 7 32 38 40	4,543.00 206.50 944.00 1,121.00 1,180.00	492
0 5,200	1,250	7 32 38 40	206.50 944.00 1,121.00 1,180.00	492
5,200	1,250	32 38 40	944.00 1,121.00 1,180.00	492
5,200	1,250	38 40	1,121.00 1,180.00	492
5,200	1,250	40	1,180.00	
	1,250			
7,665		92	2.714.00	1 257
7,665				1,357
7,665	!	17	501.50	
	3,833	82	2,419.00	2,419
		20	590.00	590
		62	1,829.00	915
500		12	354.00	
	2,200	19	560.50	561
		23	678.50	
100		13	383.50	384
	6,220	208	6,136.00	2,560
		10	295.00	295
1,000	500	80	2,360.00	1,180
1,200		69	2,035.50	
		27	796.50	398
22,500	11,250	259	7,640.50	3,820
,	ŕ			1,403
	100			192
				430
8.105	3.377			1,020
				915
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133				133
1.000				627
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233				
9 500	4 688			1,598
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2,340	, , , ,			553
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	-			502
1,000	000			2,124
1 005	902			428
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923				708
	500 100 1,000	500  100  6,220  1,000 500 1,200  22,500 11,250  100  8,105 3,377 3,180 3,180 150 150 463 1,000 417 250 250  9,500 4,688 148 62 2,940 735  3,475 2,009 1,000 600  1,985 993	500       20         500       12         2,200       19         23       23         100       13         6,220       208         10       10         1,000       500       80         1,200       69         27       259         136       27         20       9         136       27         9       35         8,105       3,377       83         3,180       3,180       31         150       6       6         463       31         1,000       417       51         250       250       95         95       95         19       9,500       4,688       130         148       62       5         2,940       735       75         23       3,475       2,009       13         1,000       600       17         144       1,985       993       29         925       463       9	500       20       590.00         500       12       354.00         2,200       19       560.50         100       23       678.50         100       13       383.50         6,220       208       6,136.00         10       295.00         1,000       500       80       2,360.00         1,200       69       2,035.50         27       796.50       22,500       11,250       259       7,640.50         100       27       796.50       9       265.50         136       4,012.00       9       265.50       9       265.50         8,105       3,377       83       2,448.50       3,180       31       914.50         150       150       6       177.00       463       31       914.50         1,000       417       51       1,504.50       250       95       2,802.50         9,500       4,688       130       3,835.00       148       62       5       147.50         2,940       735       75       2,212.50       23       678.50         3,475       2,009       13       383.50       1,44

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT									
_				2019					
	2019	2019	12/31/17	Per Capita	Per Capita				
Church	PLEDGE	Giving at 6/30/19	Mbrship.	(\$29.50/mbr)	Rec'd at 6/30/19				
Spring Valley			54	1,593.00					
St. Albans-First	5,940	2,970	205	6,047.50	3,024				
St. Andrew		1,000	146	4,307.00	554				
St. Marys	100		12	354.00					
Sugar Grove	1,855	1,855	20	590.00	590				
Summerlee	100	25	11	324.50	81				
Summersville	2,015	840	49	1,445.50	603				
Teays Valley	0		228	6,726.00	3,924				
Thomas-First		250	17	501.50	251				
Trinity	502		17	501.50	251				
Tygarts Valley		650	27	796.50					
Union	2,200	550	31	914.50	229				
Upper Glade	3,000	750	56	1,652.00	413				
Valley Bend	1,970	1,970	26	767.00	767				
Village Chapel	17,850	10,413	223	6,578.50	3,837				
Waverly-Bethel	1,275	638	15	442.50	443				
Welch-First	2,205	2,205	21	619.50	620				
Westminster-Chas.			22	649.00					
Westminster-Vienna	4,630	2,320	83	2,448.50	1,225				
Weston-First	1,105	500	11	324.50	325				
White Sulphur Springs-First	1,440	610	33	973.50	610				
Whitesville-First	0		12	354.00					
Whittico Memorial			7	206.50					
Williamson-First			70	2,065.00					
Williamstown-First	5,210		83	2,448.50					
Winfield	372		20	590.00					
Zion			34	1,003.00					
TOTALS	286,433	146,384	7,832	231,044	95,356				
Presbytery portion 80%	229,146	117,108		151,126	58,987				
GA portion 15%	42,965	21,958		61,596	28,931				
Synod portion 5%	14,322	7,319		18,322	7,438				

#### **BLUESTONE CONFERENCE CENTER, INC**

				FINANCIA	L REPORT	as of JUNE 30, 2019
INCOM	IE ST	<b>TATEMENT</b>				BALANCE SHEET
INCOME	06/30/19 B		Budget	%	06/30/19 06/30/18	
Grant Subsidy - McClintic Fund	\$	-	\$	4,500	0.0%	ASSETS
Retreats - Bluestone Events		1,850.00		10,150	18.2%	Current Assets \$ 3,956.39 \$ 24,5
Retreats - Presbyterian		1,788.00		13,500	13.2%	Property & Equip. (net of depr.)154,775.87 154,7
Retreats - Non - Presbyterian		5,438.00		60,000	9.1%	TOTAL ASSETS \$ 158,732.26 \$ 179,6
Summer Camp Registrations		45,804.36		71,000	64.5%	
Donations		3,327.40		19,350	17.2%	LIABILITIES
Friends of Bluestone		11,537.00		45,500	25.4%	Current Liabilities \$ 2,163.98 \$ 1,8
MDF-Line of credit		0.00		6,000	0.0%	Long Term Debt 61,488.17 66,6
Interest		0.72		-	-	TOTAL LIABILITIES \$ 63,652.15 \$ 67,6
Miscellaneous		11.53		-	-	
TOTAL INCOME	\$	69,757.01	\$	230,000	30.3%	EQUITY \$ 95,080.11 \$ 111,4
						TOTAL LIABILITIES & EQUITY \$ 158,732.26 \$ 179,5
EXPENSES						
Salaries & Personnel	\$	24,024.63	\$	65,900	36.5%	
Office & Administration		6,947.26		16,500	42.1%	
Bluestone Events		342.68		1,500	22.8%	
Plant & Operation		40,735.02		108,600	37.5%	
Summer Staff & Salary		5,178.95		28,400	18.2%	
Summer Program		117.56		1,900	6.2%	
Summer Camp Trips		200.00		7,200	2.8%	

33.7%

#### \*NOTE\* - 2019 Presbytery Support

\$

\$

77,546.10 \$ 230,000

(7,789.09) (excl. store acct. & depr. exp.)

TOTAL EXPENSE

NET GAIN/(LOSS)

	\$ 131,886
Misc. office expense	50
Banking fees	160
Committee expense	1,500
Property Insurance	10,737
Program Director comp	43,444
Facilities Director comp	\$ 75,995

## Friends of Bluestone, Inc. Profit & Loss

#### January through June 2019

	Já	an - Jun 19
Income		
4000 · Donations - Churches		10,613.35
4001 · Donations - Individuals		11,927.44
4005 · Donations - Restricted		250.00
4006 · Donations		1,145.00
4008 · Fundraiser - Other		1,848.98
4100 · Interest Earned		0.78
Total Income	\$	25,785.55
Expense		
5000 · Operating Expenses		
5001 · Distributions to Presbytery		31,537.00
5500 · Direct Expenses		
6001 · Thriva/PayPal Discount Fees		134.41
6020 · Fundraising Expenses		657.07
6050 · Licenses and Fees		91.00
Total 5500 · Direct Expenses		882.48
5000 · Operating Expenses - Other		372.45
Total 5000 · Operating Expenses		32,791.93
Total Expense	\$	32,791.93
Income	\$	(7,006.38

### Friends of Bluestone, Inc. **Balance Sheet**

As of June 30, 2019

	06/30/19
ASSETS	
Current Assets	
Checking/Savings	
Total 1000 · Cash - BB&T	13,852.91
Total Checking/Savings	13,852.91
Total Current Assets	13,852.91
Fixed Assets	
1600 · Equipment	2,200.00
Total Fixed Assets	2,200.00
TOTAL ASSETS	\$ 16,052.91
LIABILITIES & EQUITY	
Equity	
32000 ⋅ Fund Asset	20,880.77
Net Income	(4,827.86)
Total Equity	16,052.91
TOTAL LIABILITIES & EQUITY	\$ 16,052.91

## PRESBYTERY OF WEST VIRGINIA REPORT OF THE MINISTRY COMMITTEE

Shelly Barrick Parsons, Committee Chair August 24, 2019

#### **RECOMMENDATION:**

1. **(CA)** Recommend the Presbytery approve the request of First Presbyterian Church, Parkersburg, to seek a Designated Pastor.

- 1. Appointed the following ministers to serve as Moderators of churches without a pastor:
  - a. Kyle Key Buffalo Presbyterian Church
  - b. David Bower Harman Presbyterian Church
  - c. Rebecca Mihm First Presbyterian Church, Fairmont
- 2. Appointed the following liaisons to work with churches and entities in pastoral transition:
  - a. Robin Ray Bethlehem Presbyterian Church
  - b. Dan Calvert Edgewood Presbyterian Church
  - c. David Bower Harman Presbyterian Church
  - d. Peter Vial First Presbyterian Church, Kingwood
  - e. Nancy Smallenberger Spring Creek Presbyterian Church
  - f. Ed Thompson Westminster Foundation of West Virginia
- 3. Approved the match between **Bream Memorial Presbyterian Church** and **Dawn Marie** Adamy.
- 4. Approved the following terms of call between **Bream Memorial Presbyterian Church** and **Dawn Marie Adamy**. Terms: cash salary: \$23,850, housing allowance \$13,850; utility reimbursement \$6,000; SECA \$4,016; contribution to 403(b) \$4,800; auto reimbursement at the IRS rate; professional expenses \$600; cell phone \$500; continuing education \$1,500 (may be accumulated up to three years); Board of Pensions coverage; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave.
- 5. Approved **Dawn Marie Adamy** for membership in the Presbytery of West Virginia. Dawn's autobiographical statement and Statement of Faith follow this report.
- 6. Approved the match between **First Presbyterian Church**, **Bluefield**, and **Margaret Elizabeth "Maggie" Rust** pending her successful examination for ordination at today's meeting.
- 7. Approved the terms of call between **First Presbyterian Church**, **Bluefield**, and **Margaret Elizabeth "Maggie" Rust** pending her successful examination for ordination at today's

- meeting. Terms: cash salary: \$33,500; housing allowance \$10,125; utility allowance \$3,375; SECA \$3,892; auto reimbursement at the IRS rate up to \$2,900; continuing education \$1,500 (may be accumulated up to three years); Board of Pensions coverage; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave.
- 8. Approved **Margaret Elizabeth "Maggie" Rust** for membership in the Presbytery of West Virginia pending her successful examination for ordination at today's meeting.
- 9. Approved the renewal of the Stated Supply Covenant between **Mount Hope Presbyterian Church** and **Ryan Snuffer** through December 31, 2019. Terms: 3–4 hours/week, salary: \$250, all of this amount designated as housing allowance; reimbursement for travel at the current IRS mileage rate, reimbursement for services beyond Sunday worship as agreed upon by session and Dr. Snuffer; 4 weeks vacation (including Sundays), 2 weeks study leave (including Sundays). Responsibilities: Sunday worship.
- 10. Approved the Commissioned Pastor covenant between **Second Presbyterian Church**, **Huntington** and **James William Johnston**, **III** through January 31, 2020. Terms: 30 hours/week; salary: \$3,000/month; social security withheld; auto reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Subject to the leave policy of the Presbytery. Responsibilities: weekly and special services, preaching; home, shut-in, hospital visits, pastoral care, and new programs. Mr. Johnston will complete the following online training to be paid for by the Presbytery's Vocations Committee: Pathways courses through Union Presbyterian Seminary in Richmond, VA on Polity & Administration and Worship & Sacraments. Moderator: Skip Siebel. Mentor: John Holland.
- 11. Approved the Commissioned Pastor covenant between **Rock Lake Presbyterian Church**, **South Charleston**, and **Jim Musgrave** through January 31, 2020. Terms: 20 hours/week, salary: \$2,106/month, of this amount \$500 designated as housing allowance; \$174.38/SECA offset; continuing education \$1,000; auto reimbursement at IRS rate; vacation 4 weeks (including Sundays) prorated for five-month covenant; continuing education 2 weeks (including Sundays) prorated for five-month covenant. Subject to the leave policy of the Presbytery. Responsibilities: weekly and special services, pastoral visits, Bible study, moderate session, pastoral care, sacraments, marriages, moderate session, help re-evaluate church's mission. Mentor: Cinda Harkless.
- 12. Approved the renewal of the Commissioned Pastor covenant between **First Presbyterian Church, Hinton**, and **James Irwin** through January 31, 2020. Terms: 20 hours/week; cash salary \$430.54/week; social security withheld; auto reimbursement at the IRS rate; reimbursement of materials and books as needed; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Subject to the leave policy of the Presbytery. Responsibilities: two worship services/month; special services; prayer meeting, Bible study; visitation; pastoral and congregational support; support the pastoral search process. Mentor: Cam Harkness.

- 13. Approved the Parish Associate Covenant between **First Presbyterian Church, Clarksburg** and **James A. Harris** (American Methodist Episcopal) until January 31, 2020. Terms: standard pulpit supply. Responsibilities: occasional preaching, teaching, and visiting as requested by pastor and session.
- 14. Reviewed exit interview report from **First Presbyterian Church, Kingwood**.
- 15. Reviewed triennial visit report from **First Presbyterian Church, Mannington**.
- 16. Reviewed list of church professionals who have completed healthy boundary training. Contacted church professionals still needing to complete boundary training to remind of requirement and upcoming training on August 28, 2019, 9:00 am at the Presbytery of West Virginia office.
- 17. Approved **Mike Seely** for the pulpit supply list.
- 18. Approved **Johnathan Moyers** (Old Catholic Church) for the pulpit supply list for preaching only.
- 19. Removed **Cliff Sutherland** from pulpit supply list (at his request).
- 20. Approved the transfer of **Elizabeth Stone** to Transylvania Presbytery.
- 21. Received the report of the Administrative Commission to discern the mission and ministry of **Richwood Presbyterian Church**.
- 22. Received updates on the **Small Church Conference** scheduled for September 7, 2019 at Fayetteville Presbyterian Church. Judi Slater will be keynoting.
- 23. Visited with sessions and church professionals as requested.
- 24. Approved request of **Nancy Didway** for PEPs funds to help cover continuing education costs.
- 25. Received joys and concerns of the presbytery and prayed for them.
- 26. The committee will commission Commissioned Pastors Nancy Bulla, Jim Johnston, Jim Musgrave, and Kari Preslar at today's meeting.

#### Autobiographical Statement of Dawn Adamy

I was raised in Roanoke, Virginia, the eldest of three children of parents Peggy and Matt, a nurse and postal clerk, respectively. During my infant and toddler years, while my dad was in the Army, my mother and I lived with my maternal grandparents near Pocahontas, VA. My earliest childhood memories are of the small, tight-knit community of Abbs Valley, where religious devotion and church involvement were a foundational part of both personal and shared life. The small Wesleyan church that my mother's maternal grandparents helped establish was very much an extension of home, especially for my grandmother, who would take me to church with her any time the doors were open. The seeds of Christian faith were planted deep in my heart by this small, rural community.

A few years after we moved to Roanoke, my mother wanted to renew her own Christian journey and began taking my brothers and I to visit many churches in our area, finally settling on a Baptist church near our home. I was baptized at twelve and became very active in the youth group. During these years, I felt very close to God and did my best to be what I understood to be a "good Christian." As I approached my senior year of high school, however, I began to have questions and doubts, but felt I had no place to go to safely explore these issues, so I simply stopped going to church. My parents divorced the summer after I graduated, and I began my first year at the University of Virginia grieving the loss of both my family and my faith. Even though my personal devotion to Christianity was in flux, I maintained a curiosity about the Bible and religion, and during college took several courses in the religious studies department while pursuing a degree in English.

While in college, I worked part-time at a local furniture store, where one of my co-workers happened to be the wife of a Presbyterian minister. We struck up a friendship, and I saw in this couple a true Christ-like grace and acceptance that drew me to learning more about their Presbyterian faith. I found reformed theology deeply, appealing and I began to think maybe I could find a home in the church after all.

Upon my graduation from college, I followed my high school sweetheart, Sam, to Champaign, IL, where he was in graduate school. We married in 1988, and our first child, Hannah, was born in 1991. Shortly thereafter, we moved to New Jersey, and I began to actively seek a Presbyterian church for our young family to join. By the time our children Kate and Daniel came along, we were active members of the Dutch Neck Presbyterian Church, where I served as a deacon, taught Sunday School, and was very involved in most areas of church life. It was during this time that I began to sense a deeper call to ministry. I started meeting with a spiritual director, who suggested I might prayerfully consider seminary. It was as if God had tapped me emphatically on the shoulder and said, "Yes, do this!" I entered Princeton Theological Seminary in September of 2001, graduated in 2004, and was ordained to my first call — a small, rural congregation in Hunterdon County — in 2005.

My ministry journey over the past fourteen years has given me many opportunities to engage in a variety of settings and with diverse populations: interim and transitional ministry; college chaplaincy; prison ministry; and clinical pastoral education with psychiatric patients. In every community I have served, I have seen God's redemptive power at work, drawing people into a divine web of grace. In the people I have been blessed to serve, there is always a mutual building-up in Christ: I witness God at work in nearly every life I encounter, which in turn deepens my own faith. I love serving God's people, and I am especially thankful for the opportunity to join Bream Memorial PC in their ministry with Charleston's West Side. I pray that in our shared commitment to Jesus Christ, the Spirit might lead us to new possibilities and an ever-evolving sense of purpose and hope for the congregation and the community.

Statement of Faith Dawn Adamy

I believe in God – the creative, redeeming and sustaining power who loved the world into being. I understand the triune God as Parent, Child and Spirit moving in a divine dance of love into which humanity is invited to join. I accept the traditional Christian Trinitarian expression of God as Father, Son and Holy Spirit.

Through an outpouring of divine love, the world, both visible and invisible, was created and is continually being recreated. Even though God created the world and called it "good," our human propensity to ignore God's way and instead choose our own selfish way, leads us to sin, which alienates us from God and threatens our relationships with one another and with all of creation. In spite of our sin, God does not abandon us, but instead reaches out to us, continually seeking reconciliation and renewal.

The fullness of God is made real for us in Jesus Christ, the Son, who was and is the embodiment of God's love and grace. Jesus' life was defined by proclaiming and teaching hope, peace and forgiveness; healing the sick and broken; feeding the hungry; freeing the oppressed; and restoring sight to those lost in darkness. Because humans are broken and fearful, we rejected the love offered to us in Jesus, subjecting him to a humiliating death on a cross. But life as powerful as that embodied in Jesus could not be destroyed; God raised him to new life—a resurrection in which we are invited to share.

The Holy Spirit is God's voice continuing to speak to us and God's holy presence offering encouragement, forgiveness, comfort and peace. The Holy Spirit can also challenge and disturb us, inviting us to learn, grow and mature in faith. In collaboration with the Scriptures and human intelligence and imagination, the Spirit energizes us to love the world in the way of Jesus Christ.

I believe Scripture is the library of stories telling of God's love affair with the world. By the power of the Holy Spirit, the ancient words are given new life and made relevant for us and for our salvation. The Bible is a living treasure of voices that continue to guide, challenge, delight, disturb, and shape the people of God.

I believe the church is the body of Christ in the world. Christ calls the church into being and commissions it to bear witness to his life, death and resurrection. A community of faith grounded in Christ's love, the church is nourished and sustained through prayer, attentive study of the Word, breaking bread together, and sharing in the sacraments. In baptism, the body of Christ is continually renewed, as each new member is grafted into Christ's death and resurrection and receives the promise of God's forgiveness and grace. The Lord's Supper, in which Christ is present, is the sacramental meal of Christ's body and blood — the life that was given for us is the life that nourishes and strengthens us to be the embodiment of Christ in the world.

As the church is sent into the world to love as Christ loved, we join in God's work of redemption and renewal, becoming co-creators with God as we live into the promise of Christ's return. We invest our hope in a new heaven and a new earth, when God's dream for the world is finally made real.

## PRESBYTERY OF WEST VIRGINIA REPORT OF THE NOMINATING COMMITTEE

Pam Johnson, Committee Chair August 24, 2019

#### **RECOMMENDATIONS:**

1. For Moderator Elect: Nancy Kissinger (RE, Beckley)

#### 2. For Presbytery Committee Chair, August 25 through December 31, 2019:

a. Committee on Ministry – Kyle Key (Minister)

#### 3. For Presbytery Committee Chairs, 2020:

- a. Administration Committee George Lilley (RE, First Morgantown)
- b. Bluestone Committee Denny Dodson (Minister)
- c. Mission Committee Bob McCutcheon (RE, Davis Memorial, Elkins)
- d. Nurture Committee Sue Ellen Hollandsworth (RE, Oak Grove)
- e. Relations Committee Elizabeth Campbell-Maleke (Minister)
- f. Stewardship Committee Becky Ceperley (RE, First Charleston)
- g. Trustees Jim Robinson (Minister)
- h. Vocations Committee Kevin Geurink (Minister)

#### 4. For Presbytery Committees:

#### a. Leadership Team - Class of 2022

Robin Ray (Minister)

Nancy Kissinger (RE, Beckley)

Todd Wright (Minister)

Zac Morton (Minister)

#### b. Administration Committee – Class of 2022

Monte Mitchell (Minister)

#### c. Bluestone Committee – Class of 2022

Denny Dodson (Minister)

#### d. Committee on Ministry - Class of 2022

Sharon Gearing (Minister)

Kyle Key (Minister)

Noha Khoury Bailey (Minister)

Nancy Smallenberger (RE, Old Stone)

Jean Summerfield (RE, First Nitro)

#### e. Mission Committee - Class of 2022

Rebecca Mihm (Minister)
John Nelson (RE, Highlawn, St. Albans)

#### f. Nurture Committee – Class of 2022:

Julie Hitsman (Minister)
Derek Hudson (RE, Bream Memorial)

#### g. Permanent Judicial Commission - Class of 2025

Kari Preslar (RE, First Charleston) Kevin Whipkey (RE, First Nitro) Ann Worley (RE, Beckley)

#### h. Relations Committee - Class of 2022

Margaret Bolt (RE, First Morgantown) Linda Boone (RE, Frankford)

#### i. Stewardship Committee - Class of 2022

Lynn Proudfoot (RE, Davis Memorial, Elkins) Kellie Wooten Willis (RE, First Logan)

#### j. Trustees – Class of 2022

Roger Perry (RE, First Logan) Joe Timms (RE, Bridgeport)

#### k. Vocations Committee – Class of 2022

Nancy Tissue (RE, Fayetteville)

## PRESBYTERY OF WEST VIRGINIA REPORT OF THE MISSION COMMITTEE

Robert McCutcheon, Committee Chair August 24, 2019

#### **RECOMMENDATIONS:**

- 1. **(CA)** The Presbytery offering for the August 24, 2019 Presbytery Meeting be designated for The Westminster Foundation.
- 2. (CA) That the offering from February 16, 2019 be reallocated to build a church in Kenya.

**Rationale**: The offering from the February 16, 2019 Presbytery Meetings was designated to build a church specifically within the bounds of Nyeri Presbytery. At this time, there are no churches being built within the Nyeri Presbytery, but there are in a neighboring presbytery in Kenya.

#### **INFORMATION:**

The Mission Committee met on June 19, June 27 and July 17 via Zoom.

- 1. **Kenya Report:** Ten people are registered for the Kenya trip, and nearly sufficient funding has been collected to build the church. However, due to a glitch in Kenya, we will be building a church on the other side of the national park just across the line into a neighboring presbytery. So that we can be clear with our presbytery partners, we plan to ask the presbytery to vote to widen the intent of the gift of their offering and contact other donors to make sure they approve their gift(s) be used in this manner. Currently, those funds collected are a little short of goal, but it is expected that additional offerings will be received to reach or exceed the goal.
- 2. Hunger grants approved from Cents-Ability funds:
  - a. Grant request from Falls View Presbyterian Church: \$2,000 for food pantry support.
  - b. Two grant requests from Rock Lake Presbyterian Church: \$630.93 for a new freezer and \$2,000 in food support for Heart and Hand Food ministry.
  - c. Grant Request from D&E College, Worshiping Community at D&E, and Davis Memorial, Elkins, for a Rise Against Hunger event: \$500.
  - d. Grant request from Davis Memorial, Gassaway: \$2,000 for United Christian Food Pantry.
- **3.** The committee reviewed Budget changes from the Stewardship Committee. One specific area identified during the budgeting process was to address permanently the ongoing requests for direct resident support made by Service coordinators and managers of the National Church Residences. Direct support to residents is outside of the Presbytery's mission (see the green

box on the docket page of this packet), yet the Mission Committee recognized ongoing needs. After review, the Mission Committee resolved to invite the Presbyterian Housing Board to assume coordination of any such requests and to submit a grant application to the Presbytery for funds; this practice is consistent with the Presbytery's mission.

- 4. **Mission Grant:** Rock Lake Presbyterian Church returned funds from a 2018 Mission Grant that was not used. Thank you!
- 5. Next meeting of the committee is September 19 with a retreat in Fayetteville.

## PRESBYTERY OF WEST VIRGINIA REPORT OF THE NURTURE COMMITTEE

Kari Preslar, Committee Chair August 24, 2019

#### **RECOMMENDATION:**

1. **(CA)** That Presbytery approve the celebration of the Lord's Supper at the Older Youth Retreat at Bluestone Camp & Retreat on November 22, 2019. Keynote speaker Shelly Barrick Parsons, minister member of Presbytery, will be the celebrant.

#### **INFORMATION:**

- 1. **Youth Council:** Two youth (Devlin Daugherty, First Charleston, and Sarah Allan Straight, Old Stone) and one adult (Sarah Specht, Highlawn, Huntington) were elected to the Youth Council. Darlene McNeel (Beckley) was elected as the Adult Moderator.
- 2. **Festival of Faith:** Festival of Faith 2020 will be held at First Presbyterian, Charleston, on March 28, 2020. The committee is working on securing a keynote speaker. Derek Hudson was elected as chair of the Festival of Faith Planning Team.
- 3. **Soul Shop:** This workshop will take place on October 24 at Village Chapel in Charleston from 9:30-5:00. Soul Shop provides faith leaders with training and resources to support those in their congregation who may have suicidal tendencies.
- 4. **Tool Box Ministries:** The next workshop will be "Leading Congregations Amid Change" on Saturday, November 2. Ken McFayden will lead the class with a minimum of eight participants. It will be held at the Presbytery office.
- 5. **Grants and Loans:** The committee received two applications and offered both students a \$500 grant and a \$1,000 loan.
- 6. **Day of Service:** The committee is working on plans for an Intergenerational Day of Service in February 2020. More details to come.

#### 7. Upcoming Events:

October 24: Soul Shop: Responding to Suicidality

November 2: Toolbox course: Leading Congregations Amid Change

November 15-17: Older Youth Retreat

February 1, 2020: Intergenerational Day of Service

# PRESBYTERY OF WEST VIRGINIA REPORT OF THE RELATIONS COMMITTEE

Elizabeth Campbell-Maleke, Committee Chair August 24, 2019

- 1. The Relations Team met on June 20, 2019 at the presbytery Office and plans to use Zoom as an option for meeting electronically.
- 2. We finalized discussions relating to applying for Cluster Support funds for use for special activities or events between your/a congregation and another Presbyterian church/faith community.
- 3. We updated committee members on our continued work to meet with church sessions to conduct triennial reviews and to share good news in our presbytery via our presbytery newsletter.
- 4. If you would like to arrange a triennial visit or have good news to share, please contact Elizabeth Campbell-Maleke at 304-893-4517 or <a href="mailto:damaigrace@hotmail.com">damaigrace@hotmail.com</a>.

## PRESBYTERY OF WEST VIRGINIA REPORT OF THE BLUESTONE COMMITTEE

Denny Dodson, Committee Chair August 24, 2019

- 1. The committee heard an update on the Chapel Floor Project. The floor is installed, trim work is 95% complete, and the building was fully functional in time for Memorial Day weekend. Total cost for the project, including chairs, will be about \$16,800.
- 2. The committee listened to an update on retreat bookings. Retreat group bookings are at about the same level as they have been historically. The one September group who has been coming the past five years has chosen a different venue for this year, so there are no events currently scheduled for September. Bluestone picked up one new booking for July that has offset the loss of the September group.
- 3. The committee has continued our discussions with Friends of Bluestone (FOB). David Kaufman who is a member of FOB, has attended our recent committee meetings and provides valuable information to the committee concerning the projects and direction of FOB. Our committee is striving to provide support to them as much as possible.
- 4. The Bluestone committee is concerned that we are not getting maximum usage of "our" camp. The committee and staff are in the process of discerning new and better ways to introduce Bluestone to members of our presbytery, both young and old. We are seeking new ways to spread the good news about camp.
- 5. Bluestone had 189 campers this year, which is less than last year, but the good news is we received 50 of those registrations after the last Presbytery meeting, where we had the opportunity to "lift up" Bluestone to the whole Presbytery.
- 6. Bluestone had a great staff this summer. The counselors, volunteers, and all staff worked together and truly loved the campers and the total experience.
- 7. The Fall Getaway will be October 4-6. We encourage all to look at their schedules and try to join in the festivities of the weekend.
- 8. The Bluestone Conference Center, Inc. Board of Directors will meet at Bluestone after lunch on October 5, 2019 to conduct its annual meeting.

## PRESBYTERY OF WEST VIRGINIA REPORT OF THE ADMINISTRATION COMMITTEE

George Lilley, Committee Chair August 24, 2019

#### **RECOMMENDATIONS:**

- 1. That Presbytery approve a 1% increase in salary, to \$49,547, for the Financial Administrator/Treasurer, Rockland Poole.
- 2. That Presbytery approve a 1% increase in salary, to \$49,547, for the Stated Clerk, Maureen Wright.
- 3. That the Presbytery approve a 1% increase in salary, to \$73,016, for the General Presbyter, Edward J. Thompson, of which, \$24,000 is to be designated as Housing Allowance.

- 1. The 2019 Personnel Handbook has been made available to staff. Suggestions for revision will be addressed at the September meeting.
- 2. Discussed strengthening the evaluation of the General Presbyter by getting two members of the Leadership Team to come to the evaluation meeting(s). The Chair will contact the Leadership Team Chair to ask the Chair to identify two members for the evaluation committee.
- 3. Heard the General Presbyter's update on Disaster Planning. After review by this committee and other stakeholders, the plan and the template for congregations will go online. The topic might be the educational focus for one of the Presbytery meetings.
- 4. As a wrap-up to concerns raised about the Presbytery's disaster response preparedness, the Chair reported that guidelines for funds administration, developed in consultation with the Presbytery's Treasurer, have been forwarded to the Stewardship Committee for consideration.
- 5. Heard a report from the Chair on the guidelines on staff credit card and travel expenses as well as fund disbursement and procurement procedures for Bluestone Camp and Retreat and the Presbytery of West Virginia developed by the Chair and the Presbytery's Treasurer, Rocky Poole. These guidelines have been sent to the Stewardship Committee for consideration.
- 6. Heard a report from the General Presbyter on the excellent work the staff is doing throughout the Presbytery. Office painting will be scheduled soon.
- 7. Adopted a revision to the Administration Committee description for recommendation to Leadership Team. In addition to grammatical cleanup, the revision makes the development and maintenance of the Personnel Handbook an overt responsibility of the committee.

- 8. Developed the Administration Committee 2020 Budget recommendation and submitted it to Stewardship.
- 9. Named a subcommittee to develop guidelines for a Reduction in Force (RIF) of staff and elected officers. The background for this conversation is that at some future time, the Presbytery may be faced with cutting expenses and it would be helpful to have rational thought given to the matter before a crisis. To help with RIF guidelines, clarity from the Leadership Team of the Presbytery's current mission, goals and objectives was requested.

## PRESBYTERY OF WEST VIRGINIA REPORT OF ADMINISTRATIVE COMMISSIONS

August 23, 2019

#### 1. DISSOLUTION OF LAKEVIEW PRESBYTERIAN CHURCH

The commission is awaiting information from the heirs, who will accept the property back as per the original deed. Once the details of this conversation are clarified, the commission will work with the church to disburse its remaining assets.

#### 2. DISSOLUTION OF PICKENS PRESBYTERIAN CHURCH

The commission met on July 24, 2019 at Bridgeport Presbyterian Church with the Stated Clerk for orientation regarding its work. The commission will meet in September at the church and tour the church with its members.

## 3. TO DISCERN THE MISSION AND MINISTRY OF THE RED SULPHUR SPRINGS PRESBYTERIAN CHURCH

The meeting of the commission scheduled for August 4, 2019 had to be re-scheduled due to an auto accident involving the Lay Pastor.

#### 4. DISSOLUTION OF RICHWOOD PRESBYTERIAN CHURCH

The commission met on July 30, 2019 with members of the church and toured the building. The commission and members of the church heard a summary of the commission's work from the Stated Clerk. Initial assignments were made to begin the work. The commission requested the counsel and assistance of the Trustees due to a reversionary clause in the property deed.

## 5. DISSOLUTION OF WESTMINSTER PRESBYTERIAN CHURCH, CHARLESTON

The commission is waiting for the work of the church's Session including the sale of the church building and other property. The commission will meet in September to outline the completion of its work. The work of the commission can only be completed when the sale of the property and the business with the Presbyterian Foundation is complete.

### **FEEDBACK**

We want to hear from you!

1. What part of today's meeting was meaningful to you?
2. How can we improve the meeting?
3. How can Presbytery be more sensitive to the needs of your congregation?
4. Did you experience any issues with accessibility and the meeting? Do you know anyone who did not attend today's meeting due to accessibility?
5. I would be willing to help with worship at a future Presbytery meeting: Y N (If yes, please include your name and contact information below.)
6. Other comments:
Your name (optional)
Phone Email



# Worship

# Bulletin

#### Presbytery Worship August 24, 2019 Bluestone Camp and Retreat

#### Prelude

Call to Worship: Granny Had a Whistle Granny had a whistle, oh, not the 'boughten' kind,

just her own clear whistle (whistle)

from puckered lips on a head poked out the

back-porch door. A signal to remind us.

A three-note whistle to call

her children from next door,

or down the street or any

other place children play or go. (whistle)

Granny had a whistle

And when Granny whistled,

She whistled! (whistle) and her

Children came running!

They scurried home fast,

Had to!

That was four generations past.

Curious, how that same old

Three-note whistle that signaled

My mother, and me, and my

Children, is now heard

Calling my grandchildren... (whistle)

Better than Ma Bell.

May we hear your call, O God, that brings us together in worship.

May we come running whenever we hear that call.

We are here and ready to hear your word.

\*Hymn Shall We Gather at the River

Prayer of Confession

Nelle Howard

Nelle Howard

When the world gets us wrong, set us right.

When we know what we've forgotten but can't find what we've lost...

#### Calm our fear. Call us to mind.

We count less than we thought.

We're worth more than we imagine.

You are our maker, our savior, our friend.

You are the light, the truth, and Love's Way.

Words of Assurance

Nelle Howard

This Source of light?

Can't use it up.

This Core of truth?

Can't wear it out.

This Force of love?

There's no making do; we can't do without.

By God's grace, we're all forgiven.

God forgives us.

By Jesus' power, we're all set free.

Jesus sets us free. Hallelujah!

Passing of the Peace

Nelle Howard

Since God has forgiven us in Christ, let us forgive one another.

The peace of Christ be with you.

And also with you.

Let us take a moment and share the peace of Christ with those around you.

Old Testament Lesson: 1 Kings 19:9-18 Rev. Stephen Baldwin

Gospel Lesson: Matthew 14:22-33 Rev. Stephen Baldwin

Sermon Faith & Fear Rev. Stephen Baldwin

Litany Nelle Howard

When I was young in the mountains, Grandfather came home in the evening covered with the black dust of a coal mine. Only his lips were clean, and he used them to kiss the top of my head.

<sup>1</sup> The LORD is my shepherd, I shall not want.

<sup>2</sup> He makes me lie down in green pastures;

he leads me beside still waters;

3 he restores my soul.

He leads me in right paths

for his name's sake.

When I was young in the mountains, we walked across the cow pasture and through the woods, carrying our towels. The swimming hole was dark and muddy, and sometimes we saw snakes, but we jumped in anyway.

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<sup>4</sup> Even though I walk through the darkest valley, I fear no evil; for you are with me; your rod and your staff — they comfort me.
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When I was young in the mountains, Grandmother spread the table with hot cornbread, pinto beans and fried okra...Sometimes a black snake came in the yard, and my Grandmother would threaten it with a hoe. If it did not leave, she used the hoe to kill it.

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<sup>5</sup> You prepare a table before me in the presence of my enemies; you anoint my head with oil; my cup overflows.
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When I was young in the mountains, I never wanted to go to the ocean, and I never wanted to go to the desert. I never wanted to go anywhere else in the world, for I was in the mountains. And that was always enough.

<sup>6</sup> Surely goodness and mercy shall follow me all the days of my life, and I shall dwell in the house of the LORD my whole life long. Amen.

Offertory

\*Doxology

\*Prayer of Thanksgiving (unison)

We make our offerings, small and large, with the hope and confidence that all we offer, and the mission we do, will take root in this world. May our offerings be the source of new growth of God's mountains, of God's rivers, of God's forests, of God's mission, and of God's reign. May God's will be done on earth as it is in heaven through us, alongside us, despite us, and for us. Amen.

\*Hymn

Let Us Break Bread Together

#### Invitation to the Lord's Table

Great Thanksgiving and the Lord's Prayer

Rev. Barbara Accord, Rev. Monte Mitchell

Dearly beloved, who do you belong to?

We belong to God.

Where are you from?

(Congregation calls out the places)

Where are you going?

Heading for heaven.

We're on the Way.

Then lift up your hearts!

With joy, our hearts thrill!

The Heart beats

the Heart beats

the steadiness of God

the Heart beats

God is walking with us

the Heart beats

God is with us through everything

the Heart beats

staying with us all the time

the Heart beats

and that beating heart

the Heart beats

has never failed us yet

the Heart beats

With joy our hearts thrill.

With joy our hearts thrill.

Here in the midst of red bud and mayapple, in dogwood and poplar,

we assemble as your family –

mas and pas, grandfolk and kids,

cousins and neighbors, long lost kin...

We are your people and you are our God.

Your love makes us friends.

Your breath makes us kin.

And so we proclaim,

Salvation glory and power to God for Jesus our redeemer reigns The mountains, hills, and valleys sing As angels, saints, and heavens proclaim: Hallelujah, Hallelujah, Halle, Halle, Hallelujah. Salvation glory and power to God for Jesus our redeemer reigns.

Once you were a stranger who just wandered in; you didn't mind to show up for supper and sit a spell.

Jesus, Holy child, you come and see us in mills and mines, forests and factories, fields and farms, plants and pastures.

Gentle Jesus, meek and wild,
You share our load and bear our burdens,
You break our addictions and free us from sin.
You straighten us up and make us whole.
Your grace washes us clean;
your life redeems us all.

Breathe, Holy Ghost!
Breathe, Holy Ghost!
Breathe on this bread and cup.
Breathe on us gathered here,
those who have had to leave,
and all in your keeping.

#### **Breathe, Holy Ghost.**

Breathe on scarred hilltops, black water, wounded earth. Breathe on the beaten, broken and addicted, those tortured by debt, tried by doubt, tempted by death.

Breathe peace, Jesus. **Breathe, Holy Ghost.** 

And so we sing...
Doxology (Text: Old Hundredth)

Praise God from whom all blessings flow. Praise God, all creatures here below. Praise God above, ye heavenly host. Praise Father, Son and Holy Ghost. Amen.

The Lord's Prayer

#### Breaking of the Bread

We remember the night when Jesus gave himself to us....

We remember, we will never forget.

He took bread and gave thanks,

We remember, we will never forget.

He gave it to his friends:

This is my body.

Eat. Share. Remember.

We remember, we will never forget.

He took the cup and gave thanks,

We remember, we will never forget.

He gave it to his friends:

this is my blood.

Drink. Live. Remember.

Oh, how we remember!

#### Communion

From the grain of the land, this bread is gathered up.

Jesus is the true Bread.

From the fruit of the vine, this cup is filled.

Jesus is the true Vine.

All is ready.

Come and dine.

[Note: communion is by intinction and all bread is gluten-free.]

Prayer after Communion

\*Hymn Amazing Grace

\*Benediction Rev. Stephen Baldwin

\*Postlude

Participants:

Liturgist: Nelle Howard Preacher: Stephen Baldwin

Communion Celebrants: Barbara Accord

Monte Mitchell

Musicians: Bill Kimmons, Mark Miller

#### Resources Used:

Call to Worship: <u>Granny Had A Whistle: A Touch of Appalachia</u>, by Joan Wyrick Ellison, The Printing Press, Ltd., Charleston, WV, 1998, p. 14.

Prayer of Confession, Words of Assurance, Great Thanksgiving, Breaking of the Bread, Communion: Inspired by Appalachian Lord's Supper Beta 1 © 2009 The Appalachian Open Source Writers Group.

Litany: based on *When I Was Young in the Mountains* by Cynthia Rylant and Psalm 23, written by Todd Wright.

Prayer after Communion: <u>Book of Common Worship</u>, (Westminster John Knox Press, Louisville, KY, 2018) p. 29.



# Flyers &

# Information



#### Join us for the 6<sup>th</sup> Annual Small Church Conference Fayetteville Presbyterian Church Saturday, September 7<sup>th</sup>, 2019, 9:00 a.m. – 3:00 p.m.

401 West Maple Avenue Fayetteville, WV 25840

#### **Keynote Speaker**

Our keynote speaker for this year's event will be Rev. Dr. Judi Slater. Judi is pastor of the First Presbyterian Church in Duquesne, PA, and a member of the Share Ministry Team for Lincoln Place Presbyterian Church in Pittsburgh, PA. She is a veritable resource for small churches and focuses on creative models for partnership ministry in smaller congregations. Judi will speak and also lead a workshop. Additional workshops will focus on parish ministry and resources for small churches.





Your Resource Center - "How can we help your ministry?"

Join Nellie Howard as she opens the door to the many resources available to us as we seek to minster to the needs of the church.

This workshop allows more time for Nellie, who is allowed only a few minutes at our quarterly Presbytery meetings, to go into detail, showing

how she can inspire you and help the ministry of your congregation."

#### A Conversation about Parish Ministry

Members of the Mountain Valley Parish will lead a conversation on parish ministry and offer insight into their experiences.



#### "Little Is Much When God Is in It"

Music leadership provided by "Bare Bones"

9:00- 9:45 a.m. Registration and refreshments 10:00-10:45 a.m. Worship and Communion

Worship leaders: Barbara Accord and David Bower

10:45-11:30 a.m. Keynote – Rev. Dr. Judi Slater 11:30 a.m.-12:30 p.m. Lunch and fellowship

Three Rotating Workshops

12:30-1:30 p.m. Judi Slater 1:45-2:45 p.m. Judi Slater

Nellie Dodson Rich Cardot Nellie Dodson Rich Cardot

Regather in the sanctuary for a closing prayer Fill out the evaluation form

While we encourage everyone to attend, registration deadline is August 28 to allow for meal planning. After August 28, lunch will not be included. Register by calling the Presbytery of WV office at 304-744-7934 or emailing office@wvpresbytery.org.



# General Assembly of the Presbyterian Church (USA)

## Presbytery of West Virginia Commissioner Applications Available

The Nominating Committee is accepting applications for Minister of Word and Sacrament and Ruling Elder Commissioners as well as Young Adult Advisory Delegates (YAADs) to the 224<sup>rd</sup> General Assembly, June 20-27, 2020 in Baltimore, MD.

Applications are available through the Presbytery website, can be requested by calling the Presbytery office at 304-744-7634 and are available today from the Stated Clerk. All applicants should submit their application to <a href="mailto:statedclerk@wvpresbytery.org">statedclerk@wvpresbytery.org</a> and receive an email confirmation of receipt.

The application for Ruling Elder Commissioner requires a session endorsement. YAADs need to be between the ages of 17 and 23 on June 20, 2020; the YAAD application also requires a session endorsement.

The process is outlined in the Presbytery Manual, which is available on the website. Additional questions regarding the process and applications may be directed to Pam Johnson, Nominating Committee Chair, at <a href="mailto:pampianowv@aol.com">pampianowv@aol.com</a> or 304-545-2772, or Maureen Wright, Stated Clerk, at <a href="mailto:statedclerk@wvpresbytery.org">statedclerk@wvpresbytery.org</a> or 304-744-7634.

The application deadline is Wednesday, September 23!

## Ruling Elder Preparation/Training for Presiding at the Sacrament of the Lord's Supper



### Bridgeport Presbyterian Church Sunday, September 29, 2019 2:00 - 6:00 p.m.

**Why:** One of the responsibilities of all councils of the church – session, presbytery, synod and General Assembly – is to "provide that the Sacraments may be rightly administered and received." (G 3-3.0101) The presbytery has a responsibility for "authorizing and training specific ruling elders to administer or preside at the Lord's Supper when it deems it necessary to meet the needs for the administration of the Sacrament." (G-3.0301b) One way the presbytery seeks to fulfill this responsibility is with training events. Last fall, there were a number of such events across the presbytery. Moving forward, the intent is to provide one training event per year as there is need.

Who: All sessions, particularly those whose churches do not have pastoral leadership, are invited to recommend and send 2-3 ruling elders in good standing (they do not have to be on the session currently) to this event, noting that in order to be authorized to preside at communion, participants must attend the entire event from beginning to end.
 Names of ruling elders must be submitted to the Stated Clerk of the presbytery in advance of the training.

Robin Ray, Pastor of Bridgeport Presbyterian Church, will be leading this event.

The registration deadline for this event is Thursday, September 19.

statedclerk@wvpresbytery.org; call Maureen Wright at 304-744-7634; complete the form online

To register or for more information, Clerks of Session should email

Wright, 520 Second Avenue, South Charleston, WV 25303.	
Clerk of Session and Church Name:	_
Name(s) of Participants who plan to attend and contact info for each (phone, email or both):	
	_

# Join us for Bluestone's Annual Fall Getaway:

# Make a Joyful Noise!

## what will we be boing?

\*taking a new Look at creation through the Psalms

\*enJoying God's creation at Bluestone \*worshiping while we

make our own Joyful noises

### \*free time options will include:

a guided hike, making bread for world communion sunday, singing in a "flash choir", relaxing by the fire, fellowship with friends

\*Saturday Night entertainment will include: campfire songs, smore's and more!!!

## when: october 4-6, 2019

\*starts fribay night at 7:00 and ends sunday morning after worship

## cost: \$80 for abults (12+), \$45 for children (4-11)

\* save \$5 a Person if you register before SePt 19 Children 3 and under are free

find registration forms at: bluestonecamp.com

\* Please bring a snack to share!

The Presbytery of West Virginia's Nurture Committee presents:



# with Michelle Snyder, Soul Shop Director

Thursday, October 24, 2019, 9:30 a.m. – 5 p.m.

## Village Chapel Presbyterian Church, Charleston, WV

Soul Shop provides both inspirational and practical tools to help congregational leaders form safe organizations for those who are impacted by suicidal depression, including people who are considering suicide, people concerned about friends and family who may be suicidal, people who have lost someone to suicide, and people who have thought of suicide in the past.

The workshop will address some of the primary obstacles to dealing with suicidal desperation, statistics/facts about suicide, and how ministries can create a supportive environment while fundamentally altering the way people deal with this subject and one another.

**Leader:** Michelle Snyder is the director and lead presenter of Soul Shop<sup>TM</sup>. She has training in mental health (Licensed Social Worker) and theology (Masters of Divinity). In addition to Soul Shop, Michelle teaches in the Graduate School of Social Work at the University of Pittsburgh, does private clergy coaching, and is a congregational consultant.

Registration deadline: Thursday, October 11, 2019. Cost: \$50 (includes lunch and materials).

To register, please complete the information below and return it with payment to: Presbytery of WV, attn: Susan Sharp Campbell, 520 Second Avenue, S. Charleston, WV, 25303. **OR** go to the presbytery's website, <a href="www.wvpresbytery.org">www.wvpresbytery.org</a>, to register and pay online through <a href="payPal Check out">PayPal Check out</a>. Questions? Contact Susan Sharp Campbell at susan sharp campbell@hotmail.com or 304-645-4568.

*	*	*	*	*	*	*	*	*	*	*	
Name							Pho	ne			
Church_				Email							



## Leading Congregations Amid Change

with

## Ken McFayden

Saturday, November 2 9:30 a.m. – 4:30 p.m.



### at the Presbytery Office, South Charleston

#### **Course Description**

Most people look to their congregations as places of stability, certainty, and predictability, and to pastoral leaders to preserve these dimensions of congregational life. Many congregations, however, are experiencing significant change in their mission, membership, and material resources, as the world around them also has changed and is changing. This workshop will explore how to lead pastorally in the midst of change, particularly as congregations seek to build upon the best of the past as they envision a faithful future.

**Ken McFayden** serves as Academic Dean of the Richmond campus and Professor of Ministry and Leadership Development and teaches courses in congregational leadership and administration at Union Presbyterian Seminary in Richmond, VA. He has served as keynote speaker and workshop leader on the topic of leadership and change in a variety of settings, including one of our ALP/CRE Preparation Programs.

Registration deadline: Wed. October 15.	Cost: \$60 (does not include lunch), due with registration.
(Note: There must be at least 8 participant	s for this course to take place.)

To register, please complete the information below and return it to:

Presbytery of WV, attn: Susan Sharp Campbell, 520 Second Avenue, S. Charleston, WV, 25303

OR register and pay with Provided at <a href="https://www.wvpresbytery.org">www.wvpresbytery.org</a>.

Questions? Contact Susan at <a href="mailto:susan\_sharp\_campbell@hotmail.com">sww.wvpresbytery.org</a>.

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