

MINUTES
of the
PRESBYTERY OF WEST VIRGINIA

Presbyterian Church (U.S.A.) -- Synod of the Trinity



PRESBYTERY
of West Virginia

STATED MEETING
BLUESTONE CAMP AND RETREAT
Hinton, West Virginia
August 24, 2019

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ONE HUNDRED FORTY FOURTH STATED MEETING

CALL TO ORDER

The meeting was called to order with prayer at 10:00 a.m. by Moderator Stephen Hornbeck.

GREETINGS FROM BLUESTONE CAMP AND RETREAT

Sara Specht, Program Director of Bluestone Camp and Retreat, extended a warm welcome to the Presbytery from the Bluestone staff. The Moderator thanked the Presbyterian Women of the Presbytery who made up the difference between the cost of food in hosting Presbytery and the amount received.

INTRODUCTIONS

The Moderator called on the Stated Clerk, Maureen Wright, who introduced and welcomed new Minister of Word and Sacrament, Dawn Adamy, who transferred from New Brunswick Presbytery to serve as pastor of Bream Memorial Presbyterian Church. Rev. Adamy signed the Book of Obligation and spoke to the body. Ruling Elder Commissioners attending Presbytery for the first time were introduced and welcomed.

STATEMENT OF QUORUM

Stated Clerk Wright declared an official quorum with Commissioners from 34 churches and 30 ministers of Word and Sacrament present. (Attendance record in Appendix A, pages 182-187.)

DOCKET

The Clerk moved the docket be approved as revised with the addition of the Trustees Report to follow the Nominating Committee Report. The motion was seconded and approved. (Appendix B, pages 188-189.)

CONSENT AGENDA

Stated Clerk Wright presented the Consent Agenda, noting that item number two has been removed. The consent agenda was approved as revised.

1. From the Stated Clerk
 - a. That the requests for Excused Absences be approved.
2. From the Leadership Team
 - a. That Presbytery approve the privilege of voice to the representative from Davis & Elkins College's New Worshipping Committee at this meeting.
3. From the Committee on Ministry
 - a. That Presbytery approve the request of First Presbyterian Church, Parkersburg, to seek a Designated Pastor.
4. From the Mission Committee
 - a. That the Presbytery offering for the August 24, 2019 Presbytery Meeting be designated for The Westminster Foundation.
 - b. That the offering from February 16, 2019 be reallocated to build a church in Kenya.
5. From the Nurture Committee
 - a. That Presbytery approve the celebration of the Lord's Supper at the Older Youth Retreat at Bluestone Camp & Retreat on November 22, 2019. Keynote speaker Shelly Barrick Parsons, minister member of Presbytery, will be the celebrant.

MODERATORIAL APPOINTMENTS

Moderator Hornbeck appointed as Temporary Clerks: Glenn Coleman, minister of Word and Sacrament, First Presbyterian Church, Charleston; George Lilley, ruling elder, First Presbyterian Church, Morgantown; Elizabeth Campbell-Maleke, minister of Word and Sacrament, First Presbyterian Church, Williamstown and Waverly-Bethel Presbyterian Church; and Susan Perry, ruling elder, First Presbyterian Church, Logan.

The Leadership Team members present were appointed to serve as the Committee on Bills and Overtures.

EDUCATIONAL FOCUS

The Moderator acknowledged the General Presbyter who introduced and welcomed Jessica Lilly, West Virginia Public Broadcasting's Southern West Virginia Bureau Chief, as well as host and co-producer of Inside Appalachia. Ms. Lilley shared challenges and joys of living in Appalachia and described the Folk Life: Arts & Culture Project. She stressed the importance of individuals' stories being heard, saying "stories matter".

ANNOUNCEMENT

Nelle Howard, Resource Center Director, who highlighted new resources, especially those focused on Appalachia, and encouraged commissioners to visit the Resource Center Display and to come by the center at the Presbytery office.

WORSHIP

Morning worship was led by Stephen Baldwin (minister, Ronceverte Presbyterian Church), who preached the sermon and Nellie Howard (ruling elder, First, Williamstown) as liturgist. Ministers of Word and Sacrament Barbara Accord (Honorably Retired) and Monte Mitchell (Beckley Presbyterian Church) presided at the celebration of the Lord's Supper. The service was a celebration of ministry in Appalachia that included Stephen's sermon, "Faith & Fear". Bill Kimmons and Mark Miller provided music.

PRAYER AND HYMN

Following lunch, the body reconvened with prayer and a hymn.

Moderator Hornbeck announced that \$977 was collected in the morning offering; this will go to The Westminster Foundation. The Westminster Foundation supports campus ministry across West Virginia, reaching more than 30,000 students.

REPORT OF THE STATED CLERK

The Moderator recognized the Stated Clerk who presented the following written report and highlighted information item number one. She strongly recommended that churches contact the Presbytery office early in the process.

Stated Clerk Wright moved that Presbytery approve the celebration of the Lord's Supper at the installation of Dawn M. Adamy at Bream Memorial Presbyterian Church, Charleston, on September 15, 2019. Rev. Adamy will be the communion celebrant. The motion was seconded and approved.

She moved that Presbytery appoint the following Administrative Commission for the purpose of dissolving the Beverly Hills Presbyterian Church, Huntington: ministers of the Word and Sacrament: Chris Bailey and David Richards; ruling elders Pat Collier, Terri Effingham, Pat Gebhart, and Trish Rorrer. David Richards will chair the commission. This commission is empowered pursuant to Presbytery policy, to do the following:

- a. Assist the Session to wind up the affairs of the church, transfer members and plan worship;
- b. Receive Session records, retain records to wind up the affairs and deposit the records with the Stated Clerk, who will forward them to the Presbyterian Historical Society;

- c. Grant letters of dismissal to members of the church through the effective date of dissolution and direct the Stated Clerk to grant letters of dismissal following dissolution;
- d. With the aid of the Trustees, take possession of all real and personal property, financial records, inventories of equipment or other property and arrange for transfer of title to the Presbytery of all accounts and property.
- e. Consult with the Session regarding requests of the congregation with regard to the disposition of the property and arrange for the disposition of the property or arrange for its retention and storage;
- f. Assert claim of the Presbytery to any property of the church not known at this time or property which may come to the church as the beneficiary of a will or trust.

This church shall be dissolved effective the date on which this commission reports the completion of its work to the Stated Clerk. The motion was seconded and approved.

Correspondence (received through 8/6/19)

1. 4/3/19 A letter from Susan Faye Wonderland, Transitional Executive of the Synod of the Trinity, including a check for the 2019 Small Church Leadership Grant from the Synod.

ACTION: Referred to the Committee on Ministry's Congregational Development Team, which uses the funds to support the Small Church Conference.

2. 5/6/19 A note from Tia Lasporgara, Executive Director of The Shack Neighborhood House, thanking the Presbytery for its ongoing financial support.

ACTION: Shared with the Presbytery in this report.

3. 5/20/19 The minutes of the Administrative Commission to Install Monte Dean Mitchell as pastor of the Beckley Presbyterian Church.

ACTION: Referred to be included in the minutes of this Presbytery Meeting. (Appendix C, page 190.)

4. 6/14/19 A letter from Wayne A. Yost, Stated Clerk of the Synod of the Trinity, notifying Presbytery that the Per Capita apportionment for the Synod in 2020 will be \$2.40, reflecting a \$.10 increase over 2019.

ACTION: Referred to Financial Administrator/Treasurer Rockland Poole and the Stewardship Committee.

5. 7/9/19 A letter from the Office of the General Assembly's Budget Team, providing the Presbytery's quarterly per capita report and reflecting per capita payments for 2018 and 2019.

ACTION: Referred to Financial Administrator/Treasurer Rockland Poole and the

Stewardship Committee.

RECOMMENDATION:

1. (CA) That the requests for Excused Absences be approved.

INFORMATION:

1. All churches who enter into the process of securing a loan through the Presbyterian Investment and Loan Program (PILP) are encouraged to contact the Presbytery Trustees at the beginning of the application process.
2. Clerks of Session will be able to begin entering their Statistical Reports on December 6, 2019.

PROCEDURAL MATTERS

The Stated Clerk presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to three minutes per speech. After receiving a second, Presbytery adopted the motion by a two-thirds vote. (Appendix D, pages 191.)

REPORT OF THE GENERAL PRESBYTER

The Moderator recognized Ed Thompson, General Presbyter. He thanked everyone for being present and the staff of Bluestone and others who have made the meeting so successful. He acknowledged and thanked Shelly Barrick Parsons, Ministry Committee Chair, who has moved to Virginia, and is at her last Presbytery meeting. Dr. Thompson spoke about budget constraints and staffing of the Presbytery, and possible plans for addressing this reality. He challenged the Presbytery to reaffirm its commitment to Bluestone. Next year is the 224th General Assembly and due to our decreased membership numbers, Presbytery will send two Commissioners and a Young Adult Advisory Delegate. He introduced all the Presbytery staff, and reminded those present that they are available to the churches.

REPORT OF THE LEADERSHIP TEAM

The Moderator recognized Amy Wallace Parker, Chair of the Leadership Team. She moved recommendation number one below (which was removed from the consent agenda). The motion was approved.

RECOMMENDATION:

1. That Presbytery approve the privilege of voice to the representative from Davis & Elkins College's New Worshipping Community at this meeting.

INFORMATION:

The Leadership Team met via conference call June 17, 2019 for the purpose of calling a meeting of the Presbytery on July 9 to hear a recommendation from the Trustees regarding a loan for Bream Memorial Presbyterian Church from the Presbyterian Investment and Loan Program (PILP).

The Leadership Team met on July 9 following the Called Presbytery Meeting at Bream Memorial Presbyterian Church in Charleston. At this meeting, the following actions were taken:

1. Changes to the Administration Committee's description in the Presbytery's manual as suggested by the committee were approved with a single revision.
2. Approved a motion to concur with the 2020 Budget as presented by the Stewardship Committee and to invite the Stewardship Committee to present the proposed budget to Presbytery at this meeting.
3. After discussion at both the January retreat and the July meeting, the team approved a motion for the creation of a Task Force to determine how the proceeds from the sale of dismissed, dissolved, and/or vacated church properties will be used. The Leadership Team chair, General Presbyter, and Stated Clerk will appoint the members.

The following matters also received the time and attention of the Leadership Team:

- May Presbytery of West Virginia meeting evaluation;
- Costs and funding sources for the Rise Against Hunger event at the November meeting;
- Themes for the Educational Focus of the 2020 Presbytery meetings;
- Reports and prayer requests submitted by Presbytery's committees.

The Leadership Team met via conference call on July 31, 2019 for the purpose of hearing a request from Bluestone Camp and Retreat regarding the cost of lunch for the Presbytery Meeting. The team approved the cost for lunch at \$10. An additional \$2 cost will be funded with a combination of Leadership Team funds and donations.

REPORT OF THE VOCATIONS COMMITTEE

Moderator Hornbeck recognized Jim Musgrave, Chair of the Vocations Committee. Mr. Musgrave proceeded to the examination of Margaret Elisabeth (Maggie) Rust, a candidate from the Presbytery of East Tennessee, seeking ordination as a minister of the Word and Sacrament to serve as pastor of First Presbyterian Church, Bluefield. He invited Ms. Rust to introduce herself and briefly share her call to ministry. He then led Presbytery in the examination of Ms. Rust, asking questions in the areas of polity, worship and sacraments, reformed theology, Christian faith, and Bible content. Following her answers, Moderator Hornbeck asked if there were questions from the floor. A motion was made to sustain the examination. The motion was seconded. Ms. Rust was excused. The motion was approved. Ms. Rust returned and was congratulated by Mr.

Musgrave and Moderator Hornbeck. A large contingency of members of First Presbyterian Church, Bluefield, was introduced. The Moderator prayed for Ms. Rust.

RECOMMENDATION:

1. That the Presbytery proceed to examine Margaret Elisabeth (Maggie) Rust, a candidate from East Tennessee Presbytery seeking ordination to serve the First Presbyterian Church of Bluefield as a minister of Word and Sacrament.

INFORMATION:

1. The committee reviewed Ms. Rust's preparation file from East Tennessee Presbytery and noted that she had fulfilled all the requirements set forth in G-2.607 regarding preparation for ministry. The committee reviewed a sermon, statement of faith, exegetical work and biography, and conducted a thorough examination of her readiness for ordination. Ms. Rust's autobiographical statement and Statement of Faith are included in the packet. (Appendix E, pages 192-193.)
2. The committee is pleased to report that 18 people from across the Presbytery are enrolled in the Level 2 year of the Authorized Lay Preacher (ALP)/Commissioned Pastor (CP) training program. In September, they will begin the nine-course program over the next year, and hopefully will move on to Level 3. We are grateful for the other 24 participants who attended at least one course in the Presby Prep program, which concluded earlier this summer.
3. Speaking of Presby Prep, we are looking for feedback from churches and leadership as to whether there would be interest in conducting this seven-course package as a stand-alone, take-as-many-classes-as-you-like program again starting in September 2020.
4. The committee is currently working with two Inquirers and one Candidate. The committee has heard that there are several other folks who have expressed an interest in exploring the potential of becoming a minister of Word and Sacrament or in performing some other form of Christian service. If you are aware of anyone, please contact the chair of the committee.
5. The committee has revised its Processes and Procedures document. This is the first revision in a number of years and tries to cover any circumstance in regard to Inquirers, Candidates, ordination examination and approval, transfer of files to another Presbytery, those desiring to become pastors from another denomination, and all circumstances of the ALP/ CP program. The revised document is attached. (Appendix F, pages 194-203.)
6. For those who would be interested, the Presbytery is providing a Ruling Elder class on preparation for serving Communion. This class is for a person who would serve only in their own church. The class will be held 2-6 p.m. September 29, 2019 at the Bridgeport Presbyterian Church with Rev. Robin Ray. The flyer was included in the Presbytery packet.

REPORT OF THE STEWARDSHIP COMMITTEE

Moderator Hornbeck called on Rebecca Ceperley, Chair of the Stewardship Committee, and Rockland Poole, Treasurer, to present the 2020 Presbytery Budget. Mrs. Ceperley explained the budget process and thanked committee chairs for their input. Mr. Poole provided details of the 2020 Budget.

Mrs. Ceperley explained that since the three officers, General Presbyter, Stated Clerk, and Financial Administrator/Treasurer, who serve as staff, are elected by the Presbytery, salary changes for these officers are approved by the Presbytery. Therefore, on behalf of the Administration Committee she made the following motions.

Move a 1% increase in salary, to \$49,547, for the Financial Administrator/Treasurer. Rockland Poole was excused while the motion was considered. The motion was approved.

Move a 1% increase in salary, to \$49,547, for the Stated Clerk. Maureen Wright was excused while the motion was considered. The motion was approved.

Move a 1% increase in salary, to \$73,016, for the General Presbyter, of which, \$24,000 is designated as housing allowance. Ed Thompson was excused while the motion was considered. The motion was approved.

Mrs. Ceperley, on behalf of the Stewardship Committee, moved the adoption of the 2020 Budget that includes a Per Capita increase to \$30. The motion was approved. (Appendix G, pages 204-207.)

The Moderator recognized Rockland Poole who presented the Financial Reports. (Appendix H, pages 208-220.) He also offered his services to church treasurers for consultation.

RECOMMENDATION:

1. That Presbytery approve the 2020 Budget as presented.

INFORMATION:

The committee met on June 28, 2019. At this meeting, the committee reviewed the financial guidelines on staff credit card and travel expenses as well as fund disbursement and procurement procedures for Bluestone Camp and Retreat, disaster response, and the Presbytery of West Virginia that was developed by Administration Committee Chair, George Lilley, and Rocky Poole. No changes to those financial guidelines were suggested.

1. The majority of the June 28, 2019 meeting was spent developing a draft 2020 Budget for review and recommendation of the Leadership Team.
2. It is becoming extremely hard to reconcile the needs of the various Presbytery committees with the amount of revenue available. The Stewardship Committee was forced to make changes in the recommendations submitted by the committees. The committee used designated funds where appropriate, and an 8% drawdown of the Funds of the Presbytery West Virginia was needed to balance the budget. This is a large drawdown. The rule of thumb is 5-6%. Continued drawdowns of this magnitude will soon deplete the reserves currently available. The only way to control that at this time, is to look at the expense side of the ledger.
3. The Committee will meet again in late September or early October. At that meeting, the committee agenda will include an extensive look at our current investment portfolios and their rates of return and management fees.
4. The committee will begin to develop a better process for committees to make budget recommendations that reflect the work to be completed during the upcoming year. Currently, there is limited information as to the projects, activities, and priorities of the other committees available to the Stewardship Committee.

GOOD NEWS FROM THE PEWS

The Moderator invited Ruling Elder Commissioners to share news of good things happening in local churches.

REPORT OF THE COMMITTEE ON MINISTRY

The Moderator recognized Shelly Barrick Parsons, Chair of the Committee on Ministry. She reminded churches of the action taken in 2018 to approve a \$500 increase for pastor's continuing education funds. The committee will review pastor compensation for 2020 at its next meeting and notify churches of any proposed increases in minimum compensation. Those present were invited to the Small Church Conference. Megan White of the Worshipping Community at Davis & Elkins College gave a report of the community's ministry.

Moderator Hornbeck and Dr. Barrick Parsons led the Presbytery in commissioning Jeff Barton, Nancy Bulla, Jim Irwin, Jim Johnston, Jim Musgrave, and Kari Preslar as Commissioned Pastors.

Dr. Barrick Parsons thanked the Presbytery for the opportunity to serve as the Committee on Ministry chair.

RECOMMENDATION:

1. (CA) Recommend the Presbytery approve the request of First Presbyterian Church, Parkersburg, to seek a Designated Pastor.

INFORMATION:

1. Appointed the following ministers to serve as Moderators of churches without a pastor:
 - a. Kyle Key – Buffalo Presbyterian Church
 - b. David Bower – Harman Presbyterian Church
 - c. Rebecca Mihm – First Presbyterian Church, Fairmont
2. Appointed the following liaisons to work with churches and entities in pastoral transition:
 - a. Robin Ray – Bethlehem Presbyterian Church
 - b. Dan Calvert – Edgewood Presbyterian Church
 - c. David Bower – Harman Presbyterian Church
 - d. Peter Vial – First Presbyterian Church, Kingwood
 - e. Nancy Smallenberger – Spring Creek Presbyterian Church
 - f. Ed Thompson – Westminster Foundation of West Virginia
3. Approved the match between Bream Memorial Presbyterian Church and Dawn Marie Adamy.
4. Approved the following terms of call between Bream Memorial Presbyterian Church and Dawn Marie Adamy. Terms: cash salary: \$23,850, housing allowance \$13,850; utility reimbursement \$6,000; SECA \$4,016; contribution to 403(b) \$4,800; auto reimbursement at the IRS rate; professional expenses \$600; cell phone \$500; continuing education \$1,500 (may be accumulated up to three years); Board of Pensions coverage; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave.
5. Approved Dawn Marie Adamy for membership in the Presbytery of West Virginia. Dawn's autobiographical statement and Statement of Faith. (Appendix I, pages 221-222.)
6. Approved the match between First Presbyterian Church, Bluefield, and Margaret Elizabeth "Maggie" Rust pending her successful examination for ordination at today's meeting.
7. Approved the terms of call between First Presbyterian Church, Bluefield, and Margaret Elizabeth "Maggie" Rust pending her successful examination for ordination at today's meeting. Terms: cash salary: \$33,500; housing allowance \$10,125; utility allowance \$3,375; SECA \$3,892; auto reimbursement at the IRS rate up to \$2,900; continuing education \$1,500 (may be accumulated up to three years); Board of Pensions coverage; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave.

8. Approved Margaret Elizabeth “Maggie” Rust for membership in the Presbytery of West Virginia pending her successful examination for ordination at today’s meeting.
9. Approved the renewal of the Stated Supply Covenant between Mount Hope Presbyterian Church and Ryan Snuffer through December 31, 2019. Terms: 3–4 hours/week, salary: \$250, all of this amount designated as housing allowance; reimbursement for travel at the current IRS mileage rate, reimbursement for services beyond Sunday worship as agreed upon by session and Dr. Snuffer; 4 weeks vacation (including Sundays), 2 weeks study leave (including Sundays). Responsibilities: Sunday worship.
10. Approved the Commissioned Pastor covenant between Second Presbyterian Church, Huntington and James William Johnston, III through January 31, 2020. Terms: 30 hours/week; salary: \$3,000/month; social security withheld; auto reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Subject to the leave policy of the Presbytery. Responsibilities: weekly and special services, preaching; home, shut-in, hospital visits, pastoral care, and new programs. Mr. Johnston will complete the following online training to be paid for by the Presbytery’s Vocations Committee: Pathways courses through Union Presbyterian Seminary in Richmond, VA on Polity & Administration and Worship & Sacraments. Moderator: Skip Siebel. Mentor: John Holland.
11. Approved the Commissioned Pastor covenant between Rock Lake Presbyterian Church, South Charleston, and Jim Musgrave through January 31, 2020. Terms: 20 hours/week, salary: \$2,106/month, of this amount \$500 designated as housing allowance; \$174.38/SECA offset; continuing education \$1,000; auto reimbursement at IRS rate; vacation 4 weeks (including Sundays) – prorated for five-month covenant; continuing education 2 weeks (including Sundays) – prorated for five-month covenant. Subject to the leave policy of the Presbytery. Responsibilities: weekly and special services, pastoral visits, Bible study, moderate session, pastoral care, sacraments, marriages, moderate session, help re-evaluate church’s mission. Mentor: Cinda Harkless.
12. Approved the renewal of the Commissioned Pastor covenant between First Presbyterian Church, Hinton, and James Irwin through January 31, 2020. Terms: 20 hours/week; cash salary \$430.54/week; social security withheld; auto reimbursement at the IRS rate; reimbursement of materials and books as needed; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Subject to the leave policy of the Presbytery. Responsibilities: two worship services/month; special services; prayer meeting, Bible study; visitation; pastoral and congregational support; support the pastoral search process. Mentor: Cam Harkness.
13. Approved the Parish Associate Covenant between First Presbyterian Church, Clarksburg and James A. Harris (American Methodist Episcopal) until January 31, 2020. Terms: standard pulpit supply. Responsibilities: occasional preaching, teaching, and visiting as requested by pastor and session.

14. Reviewed exit interview report from First Presbyterian Church, Kingwood.
15. Reviewed triennial visit report from First Presbyterian Church, Mannington.
16. Reviewed list of church professionals who have completed healthy boundary training. Contacted church professionals still needing to complete boundary training to remind of requirement and upcoming training on August 28, 2019, 9:00 am at the Presbytery of West Virginia office.
17. Approved Mike Seely for the pulpit supply list.
18. Approved Johnathan Moyers (Old Catholic Church) for the pulpit supply list for preaching only.
19. Removed Cliff Sutherland from pulpit supply list (at his request).
20. Approved the transfer of Elizabeth Stone to Transylvania Presbytery.
21. Received the report of the Administrative Commission to discern the mission and ministry of Richwood Presbyterian Church.
22. Received updates on the Small Church Conference scheduled for September 7, 2019 at Fayetteville Presbyterian Church. Judi Slater will be keynoting.
23. Visited with sessions and church professionals as requested.
24. Approved request of Nancy Didway for PEPs funds to help cover continuing education costs.
25. Received joys and concerns of the presbytery and prayed for them.

REPORT OF THE NOMINATING COMMITTEE

The Moderator recognized Pam Johnson, Chair of the Nominating Committee. She moved the following recommendations.

RECOMMENDATIONS:

1. For Moderator Elect: Nancy Kissinger (RE, Beckley)

There were no nominations from the floor. The motion was approved.

2. For Presbytery Committee Chair, August 25 through December 31, 2019:
 - a. Committee on Ministry – Kyle Key (Minister)

There were no nominations from the floor. The motion was approved

3. For Presbytery Committee Chairs, 2020:

- a. Administration Committee – George Lilley (RE, First Morgantown)
- b. Bluestone Committee – Denny Dodson (Minister)
- c. Mission Committee – Bob McCutcheon (RE, Davis Memorial, Elkins)
- d. Nurture Committee – Sue Ellen Hollandsworth (RE, Oak Grove)
- e. Relations Committee – Elizabeth Campbell-Maleke (Minister)
- f. Stewardship Committee – Becky Ceperley (RE, First Charleston)
- g. Trustees – Jim Robinson (Minister)
- h. Vocations Committee – Kevin Geurink (Minister)

There were no nominations from the floor. The motion was approved

4. For Presbytery Committees:

- a. Leadership Team – Class of 2022
 Robin Ray (Minister)
 Nancy Kissinger (RE, Beckley)
 Todd Wright (Minister)
 Zac Morton (Minister)
 Nancy Hitsman (Minister)- Class of 2020
- b. Administration Committee – Class of 2022
 Monte Mitchell (Minister)
- c. Bluestone Committee – Class of 2022
 Denny Dodson (Minister)
- d. Committee on Ministry – Class of 2022
 Sharon Gearing (Minister)
 Kyle Key (Minister)
 Noha Khoury Bailey (Minister)
 Nancy Smallenberger (RE, Old Stone)
 Jean Summerfield (RE, First Nitro)
- e. Mission Committee – Class of 2022
 Rebecca Mihm (Minister)
 John Nelson (RE, Highlawn, St. Albans)
- f. Nurture Committee – Class of 2022:
 Derek Hudson (RE, Bream Memorial)
- g. Permanent Judicial Commission – Class of 2025
 Kari Preslar (RE, First Charleston)
 Kevin Whipkey (RE, First Nitro)
 Ann Worley (RE, Beckley)
- h. Relations Committee – Class of 2022

Margaret Bolt (RE, First Morgantown)
Linda Boone (RE, Frankford)

- i. Stewardship Committee – Class of 2022
Lynn Proudfoot (RE, Davis Memorial, Elkins)
Kellie Wooten Willis (RE, First Logan)
- j. Trustees – Class of 2022
Roger Perry (RE, First Logan)
Joe Timms (RE, Bridgeport)
- k. Vocations Committee – Class of 2022
Nancy Tissue (RE, Fayetteville)

There were no nominations from the floor. The motion was approved

REPORT OF THE TRUSTEES

The Moderator recognized Jim Rowe, Chair of the Trustees, who moved that the Presbytery approve the sale of the property of the dissolved Brush Creek Presbyterian Church, Ridge View, to Kristie L. Ojeda for \$20,000. The motion was approved.

REPORT OF THE MISSION COMMITTEE

The Moderator recognized Barbara Chalfant, staff support to the Mission Committee, who reported that \$91.64 was collected at lunch for the Cents-Ability offering. She spoke about the Peacemaker program and opportunities for hosting the next peacemaker. Ms. Chalfant reported that members of the trip to Kenya will be available for speaking to churches when they return. She showed a brief video from their trip.

RECOMMENDATIONS:

- 1. (CA) The Presbytery offering for the August 24, 2019 Presbytery Meeting be designated for The Westminster Foundation.
- 2. (CA) That the offering from February 16, 2019 be reallocated to build a church in Kenya.
Rationale: The offering from the February 16, 2019 Presbytery Meetings was designated to build a church specifically within the bounds of Nyeri Presbytery. At this time, there are no churches being built within the Nyeri Presbytery, but there are in a neighboring presbytery in Kenya.

INFORMATION:

The Mission Committee met on June 19, June 27 and July 17 via Zoom.

1. Kenya Report: Ten people are registered for the Kenya trip, and nearly sufficient funding has been collected to build the church. However, due to a glitch in Kenya, we will be building a church on the other side of the national park just across the line into a neighboring presbytery. So that we can be clear with our presbytery partners, we plan to ask the presbytery to vote to widen the intent of the gift of their offering and contact other donors to make sure they approve their gift(s) be used in this manner. Currently, those funds collected are a little short of goal, but it is expected that additional offerings will be received to reach or exceed the goal.
2. Hunger grants approved from Cents-Ability funds:
 - a. Grant request from Falls View Presbyterian Church: \$2,000 for food pantry support.
 - b. Two grant requests from Rock Lake Presbyterian Church: \$630.93 for a new freezer and \$2,000 in food support for Heart and Hand Food ministry.
 - c. Grant Request from D&E College, Worshiping Community at D&E, and Davis Memorial, Elkins, for a Rise Against Hunger event: \$500.
 - d. Grant request from Davis Memorial, Gassaway: \$2,000 for United Christian Food Pantry.
3. The committee reviewed Budget changes from the Stewardship Committee. One specific area identified during the budgeting process was to address permanently the ongoing requests for direct resident support made by Service coordinators and managers of the National Church Residences. Direct support to residents is outside of the Presbytery's mission (see the green box on the docket page of this packet), yet the Mission Committee recognized ongoing needs. After review, the Mission Committee resolved to invite the Presbyterian Housing Board to assume coordination of any such requests and to submit a grant application to the Presbytery for funds; this practice is consistent with the Presbytery's mission.
4. Mission Grant: Rock Lake Presbyterian Church returned funds from a 2018 Mission Grant that was not used. Thank you!
5. Next meeting of the committee is September 19 with a retreat in Fayetteville.

REPORT OF THE NURTURE COMMITTEE

Moderator Hornbeck called on Kari Preslar, Chair of the Nurture Committee. She reported a need for Youth Council members, both youth and adults. Ms. Preslar showed a brief video about the Soul Shop workshop on October 24. She introduced Todd Wright and Sue Ellen Hollandsworth who did a presentation on the life of the church, and encouraged participation in the "Leading Congregations Amid Change" workshop.

RECOMMENDATION:

1. (CA) That Presbytery approve the celebration of the Lord's Supper at the Older Youth Retreat at Bluestone Camp & Retreat on November 22, 2019. Keynote speaker Shelly Barrick Parsons, minister member of Presbytery, will be the celebrant.

INFORMATION:

1. Youth Council: Two youth (Devlin Daugherty, First Charleston, and Sarah Allan Straight, Old Stone) and one adult (Sarah Specht, Highlawn, Huntington) were elected to the Youth Council. Darlene McNeel (Beckley) was elected as the Adult Moderator.
2. Festival of Faith: Festival of Faith 2020 will be held at First Presbyterian, Charleston, on March 28, 2020. The committee is working on securing a keynote speaker. Derek Hudson was elected as chair of the Festival of Faith Planning Team.
3. Soul Shop: This workshop will take place on October 24 at Village Chapel in Charleston from 9:30-5:00. Soul Shop provides faith leaders with training and resources to support those in their congregation who may have suicidal tendencies.
4. Tool Box Ministries: The next workshop will be "Leading Congregations Amid Change" on Saturday, November 2. Ken McFayden will lead the class with a minimum of eight participants. It will be held at the Presbytery office.
5. Grants and Loans: The committee received two applications and offered both students a \$500 grant and a \$1,000 loan.
6. Day of Service: The committee is working on plans for an Intergenerational Day of Service in February 2020. More details to come.
7. Upcoming Events:
 - October 24: Soul Shop: Responding to Suicidality
 - November 2: Toolbox course: Leading Congregations Amid Change
 - November 15-17: Older Youth Retreat
 - February 1, 2020: Intergenerational Day of Service

REPORT OF THE RELATIONS COMMITTEE

The Moderator recognized Elizabeth Campbell Maleke, Chair of the Relations Committee, and young helper, Caleb, who reported about the availability of grant supports for clusters who have new ideas.

INFORMATION:

1. The Relations Team met on June 20, 2019 at the Presbytery Office and plans to use Zoom as an option for meeting electronically.

2. We finalized discussions relating to applying for Cluster Support funds for use for special activities or events between your/a congregation and another Presbyterian church/faith community.
3. We updated committee members on our continued work to meet with church sessions to conduct triennial reviews and to share good news in our presbytery via our presbytery newsletter.
4. If you would like to arrange a triennial visit or have good news to share, please contact Elizabeth Campbell-Maleke at 304-893-4517 or damaigrace@hotmail.com.

REPORT OF THE BLUESTONE COMMITTEE

The Moderator recognized Sarah Specht, Program Director at Bluestone Camp and Retreat, who highlighted the statistical report in the packet and described some of the ‘beauties’ of camp this year – two children with special needs, and a disadvantaged child who felt ‘safe’ at camp. She thanked the Presbytery for their support and encouraged continued support. David Kaufman, Chair of the Friends of Bluestone, spoke of the need to creatively explore ways to increase use the Bluestone facility.

NEW BUSINESS

There was no new business.

ADJOURNMENT

The Moderator reminded the Presbytery to review the reports of the Administration Committee and Administrative Commissions. (Appendix J, pages 223-224.)

Presbytery was adjourned with a benediction at 4:05 p.m. by the Moderator.

Mavis Grant-Lilley
Recording Clerk


Maureen Wright
Stated Clerk

Stephen Hornbeck
Moderator

APPENDIX A – ATTENDANCE

GENERAL PRESBYTER: Ed Thompson (also listed as minister member below).

OFFICERS OF PRESBYTERY: Stephen Hornbeck, Moderator; Maureen Wright, Stated Clerk; Rockland Poole, Treasurer; Mavis Grant Lilley, Recording Clerk.

MEMBER OF LEADERSHIP TEAM (who is not a Minister or Elder Commissioner): Parry Johnson.

COMMISSIONED PASTORS: Jeff Barton, Nancy Bulla, Barbara Hopta, Jim Irwin, Jim Johnston, Nancy Martin, Kari Preslar.

CORRESPONDING MEMBER: David Bush (Coastal Carolina Presbytery).

CHAIRS OF PRESBYTERY COMMITTEES: Becky Ceperley, Pam Johnson, George Lilley.

MEMBERS OF PRESBYTERY COMMITTEES: Bill Kimmons, Cyndi Taylor.

STAFF: Susan Sharp Campbell (also listed as minister member below), Barbara Chalfant, Nellie Howard, Mark Miller, Amy Robinson, Sarah Specht.

CERTIFIED CHRISTIAN EDUCATOR: Karen Robinson.

LAY PASTOR: Terry Layton.

VISITORS (who registered): Paulette J. Buzbee, Andy Ceperley, Daniel Hollandsworth, Erica Layton, Jessica Lilly, Vicky Mays, Cheryl Miller, Jennifer Mitchell, Don Parker, Roger Perry, Medina Poole, Maggie Rust, Howard Sathre, Kathy Sathre, Gina Taylor, Andrew Tilley, Megan White, Judy Woods.

ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	2/16/19	5/16/19	7/9/19	8/24/19
Accord, Barbara A.	P	P	AE	P
Adamy, Dawn M.	*	*	*	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	P	P	A	E
Baldwin, Stephen	A	E	A	P
Bell, Sharon	A	E	A	A
Blakeman, Robin	P	P	A	A
Bondurant, Robert K.	AE	AE	AE	AE
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	AE	AE	AE	AE
Brekke-Wagoner, Laura	A	P	A	A
Buckalew, Ronald W.	AE	AE	AE	AE
Butler, Claire	P	E	A	P
Calebaugh, Kenneth B.	AE	AE	AE	AE
Campbell-Malake, Elizabeth	E	P	P	P
Campbell, Susan Sharp	E	P	P	P
Cardot, Guy Richard	A	E	A	A
Carroll, R. Leon, Jr.	AE	AE	AE	AE
Carter, Robert	AE	AE	AE	P

Name of Minister	2/16/19	5/16/19	7/9/19	8/24/19
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE
Colman, Glenn M.	P	E	E	P
Didway, Nancy	A	P	P	E
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	A	E	P	E
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	P	E	A	E
Gearing, Sharon	A	P	P	P
Geurink, Kevin	P	P	E	E
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harkless, Cinda	E	E	P	P
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hill, Amanda K.	P	P	E	P
Hitsman, Julie	P	A	A	A
Holland, John	P	P	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Howe, Lanny	AE	AE	AE	AE
Jenkins, Doug	P	P	P	P
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	P	P	P	E
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Kahaian, Nancy C.	*	P	P	P
Key, Kyle	P	E	P	E
Khoury Bailey, Noha	P	E	A	E
Kilbert, Chris	P	P	E	E
Kinney, Karen R.	P	E	E	E
Koerner, Charla Waters	P	P	A	P
Koerner, John F.	P	P	A	E
Krum, David P.	AE	AE	AE	AE
Lamb, Richard C.	AE	AE	AE	AE
Lee, David A.	P	P	P	E
Leitch, James O.	AE	AE	AE	AE
Lieneman, Casey	E	P	A	E
Lyles, W. Patterson	P	P	P	P
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	AE	AE	AE	AE
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	AE	AE	AE	AE
McMorrان, William G., Jr.	AE	AE	AE	AE
Mihm, Rebecca	P	P	P	P
Minnerly, Douglas A.	P	AE	P	AE
Misfeldt, Emily	E	P	E	E

Name of Minister	2/16/19	5/16/19	7/9/19	8/24/19
Mitchell, Monte Dean	E	P	P	P
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	A	E	A	E
Morton, Zachary M.	P	P	A	A
Newman, Robert G.	P	P	AE	P
Parker, Amy S.W.	P	P	P	P
Parsons, Shelly Barrick	P	P	A	P
Pendleton, P. Douglas, Jr.	A	A	A	A
Perkins, Chris	AE	AE	AE	AE
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	P	P	P	E
Rice, Andrew "Andy"	A	P	P	P
Richards, David P.	P	AE	AE	P
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	P	P
Ryan, Patrick "Pat"	A	A	A	A
Seely, Mike	P	P	P	A
Seibel, Frank L. "Skip"	P	E	A	A
Shaffer, David	AE	AE	AE	AE
Shogren, Donna Lee	AE	AE	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	P	AE	AE
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	AE	AE	AE
Stewart, Joan W.	E	P	P	P
Stone, Greg	A	A	A	A
Straight, Anna Pinckney	P	P	A	E
Sutton, Dana W.	A	A	A	A
Sutton, Jean C.	A	A	A	A
Taylor, J. Dexter	AE	AE	AE	AE
Thompson, Edward J.	P	P	P	P
Vial, Peter	P	P	P	P
Walker, Gary C.	AE	AE	AE	AE
Walther, James A., Jr.	P	P	P	E
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	A	E	A	E
Wilson, Richard B.	AE	AE	AE	AE
Wood, Robert M.	E	P	P	P
Woodard, Sara G. (Sally)	AE	AE	AE	P
Wright, Todd	P	E	P	P
Youngblood, Lucy	A	A	A	A

ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	2/16/19	5/16/19	7/9/19	8/24/19
Alderson	E	N	N	N
Alexander Memorial, Stony Bottom	N	Agnes Doyle Kalland	E	E
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	Spencer Conley	Sandra Herrold	N	Greg Briers
Baxter, Dunmore	N	N	N	N
Beckley	Drema Davis	Dan Calvert	Nancy Kissinger	N
Beechwood, Parkersburg	Richard Thomas	N	N	N
Belington	E	N	E	E
Belle	Eleanor Stanley	E	Eleanor Stanley	E
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	N	E
Beverly	N	N	N	E
Beverly Hills, Huntington	E	E	N	N
Bradley	N	E	N	Suzette Wingrove
Bramwell	N	N	N	N
Bream Memorial, Charleston	Derek Hudson	Barbara Chalfant	Derek Hudson	Barbara Chalfant
Bridgeport	Joe Timms	Penny Ranson	E	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	N
Centerville, Greenville	N	E	E	Charlotte Wilson
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	N	N	E	E
Clear Creek	N	N	N	N
Clifton, Maxwelton	James Miller	Larry Davis	N	James Miller
Clothier	N	N	N	N
Comfort	Roger Eskins	N	N	N
Community, Arthurdale	Vicky Mays	Albert Mays	N	Albert Mays
Davis Memorial, Elkins	N	Tina Vial	Tina Vial	Tina Vial
Davis Memorial, Gassaway	N	E	N	N
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	N	Julian Arbuckle	N	N
Eleanor	N	E	Vanessa Higginbotham	N
Elk Hills, Charleston	Jean Naylor	N	N	N
Enslow Park, Huntington,	N	N	N	N
Falls View, Charlton Heights	N	N	N	N
Fayetteville	Helen Case	N	N	Rick Accord
First, Bluefield	N	N	N	Bob Perkinson
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck
First, Charleston	Sallie Daugherty	Candace Strader	Sallie Daugherty	Sallie Daugherty
	N	Monty Warner	N	N
First, Clarksburg	Byron Delawder	Doris Holt	N	Jenna Bennett
First, Colcord	N	N	N	N

Name of Church	2/16/19	5/16/19	7/9/19	8/24/19
First, Dunbar	David White	Sandy Stemple	N	Sue Cunningham
First, Fairmont	N	N	E	N
First, Hinton	N	E	N	Harry Peck
First, Huntington	Jean McClelland	N	N	N
First, Kenova	N	N	N	E
First, Kingwood	N	N	N	N
First, Logan	Mary Borst	N	N	Susan Perry
First, Mannington	N	N	N	N
First, Morgantown	John Bolt	John Bolt	N	John Bolt
First, Nitro	Lynn Kibler	Larry Harris	Sallie Kinder	E
First, Oak Hill	Kathy Moss	N	N	N
First, Parkersburg	N	N	N	David Kaufman
First, Ravenswood	N	N	N	N
First, Ripley	N	N	N	N
First, St. Albans	Adam Greathouse	N	N	Mark Curtis
First, South Charleston	Joe Fuller	N	Joe Fuller	Joe Fuller
First, Thomas	N	E	N	N
First, Welch	Wendy Brewster	E	N	E
First, Weston	N	N	N	E
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	N	E	E	N
First, Williamstown	Medina Poole	Caroline Butler	Nelle Howard	Jeff Howard
Fleming Memorial, Fairmont	Charles Mullett	Rab Snider	E	N
Frankford	Linda Boone	Linda Boone	E	E
Gilbert	N	N	N	N
Glenville	Susan Lilly	E	N	Susan Lilly
Grace Covenant, Charleston	N	N	N	N
Green Bank, Liberty	N	N	N	E
Harman	N	N	N	E
Highlawn, Huntington,	Larry Lapelle	N	N	Jim Musgrave
Highlawn, St. Albans	N	N	Carolyn Smithers	E
Hughes River, Cairo	N	N	N	N
Kanawha United, Charleston	Kathie Giltinan	Roberta FowlkesP	Susannah Johnson	N
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	N	N	N	N
Lakeview, Lakebottom	N	N	N	N
Marlinton	E	E	N	N
Marsh Fork, Dry Creek	Terry Layton	E	N	N
Mill Creek	N	N	N	N
Milton	N	E	N	N
Mingo	N	N	N	N
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	E	N	E	Sue Hollandsworth

Name of Church	2/16/19	5/16/19	7/9/19	8/24/19
Old Stone, Lewisburg	Townley Hamilton	Thomas Campbell	E	N
Parsons	N	N	N	N
Philippi	E	E	N	N
Pickens	N	N	N	N
Pineville	N	N	N	N
Point Pleasant	Carl Matheny	Donna Lambert	Elaine Matheny	N
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	Jane Lothes	Jamie Albert	Parry Johnson	Joe Lothes
Rock Forge, Morgantown	N	Colletta Messenger	E	N
Rock Lake, South Charleston	John Haynes	E	Ken Schmidt	Ken Schmidt
Rome, Proctorville	N	N	N	N
Ronceverte	Allan Clower	N	Cyndi Taylor	Allan Clower
Ruffner Memorial, Charleston	N	E	N	N
St. Andrew, Pinch	N	N	E	N
St. Marys	N	E	N	N
Salem, Ronceverte	N	N	N	N
Second, Huntington	Stacy Wehrle	E	N	Jack Ferrell
Slatyfork, Big Spring	N	N	N	N
Smithers	N	E	N	N
South Park, Charleston	N	E	Jim Sothen	Jim Sothen
Spencer	Brenda Wilson	Mary Quick	Brenda Wilson	Brenda Wilson
Spring Creek, Renick	E	N	N	E
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	E	Gerri Layman	N	E
Summerlee	N	N	N	N
Summersville	N	Lauren Jarroll	Lauren Jarroll	Lauren Jarroll
Teays Valley, Scott Depot	Diane Harrah	E	Diane Harrah	N
Trinity, Shady Spring	E	E	E	E
Tygarts Valley, Huttonsville	N	N	N	N
Union	E	E	N	N
Upperglade	Jim Gamble	Jim Casey	N	Linda Given
Valley Bend, Beverly	E	E	E	E
Village Chapel, Charleston	Sarah Stump	Greg Rader	Rose Ann Walker	Barbara Tabaretti
Waverly – Bethel, Waverly	Mark Skidmore	Mark Skidmore	N	Barry Calebaugh
Westminster, Charleston	N	N	Nancy Frame	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	John Hannan	Nancy Baldwin	N	John Hannan
Zion, Helvetia	N	N	N	N

APPENDIX B – DOCKET

*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and time for fellowship and refreshments

*10:00 Call to Order Stephen Hornbeck, Moderator

Greetings from Bluestone Camp and Retreat Sarah Specht

Business of the Presbytery

- Welcome of new Teaching Elders Maureen Wright, Stated Clerk
- Seating of new Corresponding Members
- Introduction Visiting Teaching Elders
- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum
- Approval of Docket
- Consent Agenda Moderator
 - o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
 - o Committee on Bills and Overtures
 - Leadership Team members present

*10:15 Education Focus
Jessica Lilly, host and co-producer of *Inside Appalachia*

11:25 Announcement: Resource Center

*11:30 Morning Worship

*12:30 Recess for Lunch

*1:30 Prayer & Hymn

Moderator

Report of the Stated Clerk Stated Clerk
- Presentation of Procedural Matters

Report of the General Presbyter Ed Thompson

Report of the Leadership Team Amy Wallace Parker

Report of the Vocations Committee Jim Musgrave

Report of the Stewardship Committee Rebecca Ceperley

- Presentation and Approval of 2020 Budget

- Financial Reports Rocky Poole

“Good News from the Pews”

Moderator

This is a time of sharing good news from churches throughout the presbytery
by Ruling Elder Commissioners only.

Report of the Ministry Committee Shelly Barrick Parsons

- Greetings from the Worshipping Community at Davis & Elkins College

Report of the Nominating Committee Pam Johnson

Report of the Mission Committee Barbara Chalfant

Report of the Nurture Committee Kari Preslar

Report of the Relations Committee Elizabeth Campbell Maleke

Report of the Bluestone Committee Sarah Specht

- Friends of Bluestone David Kaufman

New Business

Completion of Feedback Forms

4:00 Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Reports for Information Only: Administration Committee, Report of
Administrative Commissions – Lakeview Presbyterian Church, Pickens
Presbyterian Church, Red Sulphur Springs Presbyterian Church, Richwood
Presbyterian Church, and Westminster Presbyterian Church, Charleston.

Final 2019 Stated Meeting:

November 21, 2019 – Teays Valley Presbyterian Church, Scott Depot

APPENDIX C

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL MONTE DEAN MITCHELL AS PASTOR OF THE BECKLEY PRESBYTERIAN CHURCH BECKLEY, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to install Monte Dean Mitchell, as pastor of the Beckley Presbyterian Church, Beckley, West Virginia, met at the church on Sunday, May 19, 2019 at 3:00 p.m. The following members of the commission were present:

Ministers: Stephen Baldwin, Cinda G. Harkless, Robert Wood;
Elders: Jeff Barton, Steve Hornbeck, Ann Worley;
Guest: Elder Sue Bentley, Northside Presbyterian Church, Blacksburg, Virginia.

The commission was called to order by the chair, Steve Hornbeck, who opened with prayer. The commission was organized and Cinda Harkless was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon “Off to Work” on the text 1 Thessalonians 5: 12-24 was preached by Robert Wood. The constitutional questions were propounded to the minister by Steve Hornbeck and to the congregation by Cinda G. Harkless. All were answered in the affirmative. The prayer of installation was offered by Steve Hornbeck. The chairperson, Steve Hornbeck, declared that Monte Dean Mitchell was duly elected and installed as pastor of the Beckley Presbyterian Church, Beckley, West Virginia. A charge was then delivered to the pastor by Steve Hornbeck, and to the congregation by Stephen Baldwin. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, Monte Dean Mitchell.

The commission adjourned with the benediction.

Cinda G. Harkless
Clerk of the Commission

APPENDIX D – PROCEDURAL MATTERS

A. Principles of Parliamentary Law

- Courtesy to all
 - Majority rule
 - Justice for all
 - One Item at a time
 - Respect the rights of the minority
 - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

APPENDIX E – BIOGRAPHICAL STATEMENT & STATEMENT OF FAITH MARGARET ELISABETH RUST

I grew up the daughter of a Presbyterian minister and as such never wanted to enter ministry. I didn't want to preach; I didn't want to moderate a session; I didn't want to be called at midnight to drop everything and come to the hospital. No thanks, ministry wasn't for me.

I went to college as a Pre-Law student, and by Christmas of my first year had discovered that it was making me miserable. So that spring, I took a variety of classes looking for a new major. 'Introduction to Theology' was the most interesting material taught by the most passionate professor. I became a Bible and Religion major. When people asked what I was going to do with it I always replied, 'teach' or 'write' or 'I don't know yet, not be a pastor – that's for sure!'

A few years later, graduation was approaching and I still wasn't sure what I was going to do with my life. I was looking at graduate schools for an MA in Theology, when a mentor of mine suggested seminary. "No way!" I thought, "Why would I need seminary if I'm not going into ministry?" My mentor said, "Maggie, you can go and do an MA and you'll sit in a library writing: 'God is good' for two years. Or you can go to seminary and you can sit in a hospital room and see if you can say the same thing. Seminary is going to put flesh on the bones of your theology; it doesn't mean you have to be a pastor." I knew a couple of members of the faculty at Western Theological Seminary, so I sent in an application. I spoke to the CPM about becoming an inquirer, still unsure of how much I was willing to commit to this vocation. I enrolled at WTS in the fall of 2014, and six weeks later my mentor was killed in a senseless accident. I came home for the funeral, the whole drive from Michigan to Tennessee reconsidering what I was doing. But I continued; I still believed what my mentor had told me was valid and I wanted to see how God was going to use this experience.

And over the three years I was in seminary, the Holy Spirit kept after me. I took being an inquirer seriously; I was there to ask questions and explore my vocation and to experience whatever God might put in front of me. God took me to Palestine and sat me down at a kitchen table to talk to a woman whose grandson was killed by the IDF. God took me to the oncology ward of the VA hospital in Seattle to talk to a man who was dying from Agent Orange exposure and still not recovered from the PTSD of Vietnam. God put me in a seminary apartment with two other talented women called to ministry, and when all three of us experienced sexual harassment God was there as we filed a complaint. Through all of that, when I asked God why things happened or didn't happen, when I felt frustrated and impotent, when I was pretty sure of what I believed but wasn't sure why it mattered anymore, God was there, not answering all my questions but asking a different one: "What are you going to do about it?"

God wasn't going to let me off the hook just because I hadn't wanted to be in ministry before. The Holy Spirit had given me gifts and was calling to use them for the church. I came back to my home presbytery to be a supply preacher while I finished my ordination process, and now I am seeking my first call. I want to teach others to see their story in light of God's larger narrative; I'm passionate about caring for God's creation and the broken people in the world who are nonetheless *imago Dei*. I want to use my gifts for leadership and communication to nurture the church as it discovers what its future ministry will look like, rooted in the tradition and foundations of our faith.

I believe in the One, Triune God whose character is loving relationship within the persons of the Father, Son, and Holy Spirit. This God created all things in love and sustains life by providence toward a final telos. Though humanity rejects God's way of love in favor of pursuing power that corrupts our relationships with God, one another, and creation, we are not abandoned to this broken world, but rather God continues to seek after us.

God can be seen in the majesty and mystery of what has been created in the natural world. The character of God is further revealed in the Holy Scriptures of the Old and New Testaments which witness to God's continued desire for covenant relationship.

God is most fully revealed in the incarnate Son, Jesus Christ. I believe that Jesus, fully human and fully divine, was the promised Messiah of Israel who preached salvation for a sinful world. In the crucifixion and resurrection of Christ, we are redeemed to right relationship with God our Creator.

I believe that we are called by the Holy Spirit, the giver of all good gifts, to use our talents to serve others in the example of Christ; this is the mission of the Church, carried out by individual members and by the community of faith together. The Holy Spirit claims us in the waters of baptism and nourishes us in the sacrament of the Supper, so that we as the Body of Christ in the world may seek justice, promote peace, care for creation, and live in love as God intends. The Church will continue this work until that day when we are fed not with the foretaste but at the full banquet feast of God who will establish a new heaven and a new earth, reconciling all of creation in shalom.

APPENDIX F – VOCATIONS COMMITTEE PROCESSES AND PROCEDURES

PROCESSES AND PROCEDURES

THE VOCATIONS COMMITTEE PRESBYTERY OF WEST VIRGINIA

I. **The Process of Inquiry** (G-2.06 and Advisory Handbook of the PCUSA) for those interested in exploring ordered ministry as a Minister of Word and Sacrament in the PC(U.S.A.)

A. Prior to meeting with the Committee:

1. Individuals express their interest to the pastor or session moderator of the congregation to which they belong. The pastor or session moderator shall notify the chair of the Vocations Committee (VC) of the applicant's interest. (Note: To be eligible to become an Inquirer, an “applicant shall be a member of the sponsoring congregation, shall have been active in the work and worship of that congregation for at least six months, and shall have received the endorsement of the session of the sponsoring congregation.” (G-2.0602))

2. The VC Chair contacts the applicant and directs him/her to the appropriate website, to download the application forms (Forms 1A, 1B, 1C). The VC Chair also contacts the pastor/moderator and directs them to the appropriate website to download the Session Evaluation and Recommendation Form (1D).

3. As early in the process as possible, a representative of the VC will communicate with the pastor/moderator and/or will meet with the Session to explain the process of Inquiry and Candidacy, including the requirements for the Session, those under care of the Presbytery and the VC.

4. The session then meets with the applicant to interview the applicant and to complete its evaluation and recommendation to the VC. (Form 1D) In advance of this meeting, copies of the applicant's forms (1A, 1B and 1C) should be distributed to members of the Session.

5. If the Session endorses the applicant to become an Inquirer, the Session moderator/clerk completes and submits the Session's recommendation (Form 1D), along with Forms 1A, 1B, and 1C, to the VC Chair. A copy of these forms should be kept on file by the Session Liaison.

6. Upon receipt of these forms, the VC Chair sends copies to committee members and sends the originals to the the presbytery staff resource person, who creates a “master file” for the applicant in the presbytery office.

7. Ordinarily, the applicant will meet with the committee at its next scheduled meeting. The purpose of this meeting is to consult with the applicant about becoming an inquirer. The Session liaison will be invited to this meeting to introduce the applicant and share the reasons for the Session's endorsement.

B. The Interview and the Initial Meeting with the VC

1. The applicant meets with the Committee. The purpose of this initial meeting is 1) to clarify the roles, expectations and responsibilities of the inquirer, session and presbytery, including Book of Order description of the Preparation for Ministry process; and 2) to make a preliminary assessment of the applicant's motives, seriousness of intent, and general suitability for the ordered ministry of teaching elder. At the conclusion of the interview, the applicant and the Session liaison will be asked to leave while the VC discusses whether to recommend or not to recommend to Presbytery that the applicant be enrolled as an Inquirer.

2. If the decision is to recommend to Presbytery that the applicant be enrolled as an Inquirer, the Committee, in conversation with the applicant will complete Form 2A, including Growth Objectives. In addition, a tentative schedule for: vocational testing; the Bible Content Examination; sending transcripts and any field education reports to the Presbytery Office; and annual consultations with the VC will be developed. This is also the appropriate time to discuss the need for permission by the Inquirer to engage in work in the Church, suggestions for course work, and any questions that the inquirer may have of the process and/or the committee.

3. A VC Liaison shall be assigned to the Inquirer. The Inquirer, the Session Liaison, and the VC Liaison shall complete and sign Form 2B. Form 2B shall be copied and distributed to the VC Liaison, Clerk of Session, Session Liaison and Inquirer; the original shall be placed in the inquirer's master file. The Stated Clerk will send Form 2B to the appropriate office of the PCUSA, and file a copy in the Inquirer's master file.

4. A decision to approve an applicant as an Inquirer will be presented by the VC to the next stated meeting of the Presbytery.

C. Content of the Inquiry Phase

1. During the Inquiry Phase the inquirer is responsible for providing the necessary data for her or his file (college and seminary transcripts, field education reports, and other information requested by the VC). Inquirers are also responsible to coordinate with their Committee Liaison for making arrangements for career testing through an approved career testing center; the cost of testing will be divided among the inquirer, the Session and the presbytery.

2. An annual consultation will be held with each inquirer. The date of this consultation will be communicated through the VC Liaison. At least two weeks prior to this consultation, the inquirer shall complete Form 3 from the PC(USA) preparation for ministry website and submit it to their committee liaison; references should reflect those who know of the inquirer's work and preparation in the previous year. The Liaison will distribute it to all committee members and presbytery staff resource person, at least 5 days in advance of the meeting, and have a copy placed in the inquirer's master file.

3. During the annual consultation, the VC will discuss with the inquirer whether to continue the process of inquiry, and, if so, together will complete Form 4.

4. The decision to continue or terminate the inquiry phase will be reported to the presbytery at its next stated meeting. Form 4 will be copied, signed and distributed to the inquirer, the Session Liaison, and the VC Liaison; the original being placed in the inquirer's master file.

5. During the inquiry phase, the inquirer must successfully complete a unit of Clinical Pastoral Educations (CPE) at a site approved by the VC in conversation with the seminary.

II. Moving from Inquiry to Candidacy

When the Inquirer, the VC liaison and the Session liaison are agreed that the Inquirer has demonstrated suitability for ordered ministry, and all completed forms are in the inquirer's master file, the Inquirer may request to move to candidacy. The process for doing so is outlined below.

1. The Inquirer shall demonstrate readiness to move to candidacy by preparing a response for each of the following "outcomes of inquiry":

- articulate an understanding of Christian vocation in the Reformed tradition and how it relates to his or her sense of call;
- an expression of personal faith in a manner that demonstrates an understanding of the Reformed tradition;
- expound upon at least one concept from that personal faith statement at greater depth, explaining what it suggests about God, humanity, and their interrelationships;
- explain what it means for them to be Presbyterian, indicating how that awareness grows out of participation in the life of a particular church;
- discuss their personal and cultural background as it relates to the ministry of Word and Sacrament, including a concern for maintaining personal, spiritual, physical and mental health; and relate their own personal cultural location to changes in American society and its increasingly multicultural character;
- express their understanding of the tasks teaching elders perform, including expression of both of his or her specific gifts for this particular ministry and of areas in which further growth is needed.

These responses do not have to be lengthy and are not limited to written responses.

2. The Inquirer shall ask to meet with the Session and shall provide the Session Moderator with responses to the above. The Session will meet with the Inquirer to discuss the progress that has been made and the Inquirer's responses to the items in #1 above, and shall take action on whether to concur with the Inquirer's request to become a Candidate. The Session shall complete Form 5B and submit it to the VC Chair who will share it with the committee and place the original in the person's master file.

3. The Inquirer shall complete Form 5A and submit it with responses to the "outcomes of inquiry" to the VC Liaison and ask to meet with the VC. The VC Liaison informs the Chair of this request so that it can be placed on the committee docket on the appropriate date. The Liaison shall see that copies are distributed to committee members at least 5 days in advance of the meeting.

4. To become a Candidate, an Inquirer must appear before the VC. Inquirers will be introduced by the VC liaison to the committee. The Session liaison also attends this meeting.

5. The focus of the conversation with the Inquirer and the committee will be the responses to the “outcomes of inquiry,” and steps in the candidacy process. If the Inquirer anticipates that any requirements will need to be waived by the presbytery, this should be made known as part of this conversation. At the conclusion of the conversation, the Inquirer and the Session liaison will be asked to leave, and the committee will vote to recommend or not to recommend to the Presbytery that the Inquirer be enrolled as a Candidate.

6. If the committee approves the Inquirer moving to candidacy, the VC and Inquirer will complete Form 5 C. This form will then be copied, signed and distributed to new candidate, the Session Liaison, the VC Liaison, and the original will be placed in the person’s master file.

7. If the VC approves the Inquirer be moved to Candidate, this will be reported at the next presbytery meeting. At that meeting, the new Candidate will be introduced and asked to share their Christian experience, forms of service to the Church, and motivation for seeking ordination as a Minister of Word and Sacrament in the Presbyterian Church (U.S.A.).

III. The Candidacy Phase

1. During the Candidacy Phase, which shall ordinarily last at least one year, the candidate is responsible for providing the necessary data for her or his file (seminary transcripts, field education reports, and other information requested by the VC).

2. An annual consultation will be held with each candidate. The date of this consultation will be communicated through the VC Liaison. Candidates shall be directed to the denomination’s preparation for ministry website to complete Form 3, which should be completed and submitted to the Vocation Committee Liaison at least 2 weeks prior to the annual consultation. The Liaison will then distribute it to all committee members and presbytery staff resource person, at least 5 days in advance of the meeting, and have a copy placed in the inquirer’s master file.

3. At the annual consultation, the VC will discuss with the candidate how they are preparing for a call as a minister of Word and Sacrament, are developing their gifts for ministry and will evaluate the progress of their development, including steps needed for ordered ministry. In order for a candidate (or an inquirer) to take the standard ordination exams in Biblical Exegesis, Theological Competence, Church Polity, and Worship and Sacraments, they must have the VC’s approval. This approval is based on the belief that the person has reached the point in academic training and supervised practice of ministry where it is appropriate to seek the concurrence of other presbyteries that the person is ready to begin service in ordered ministry as a teaching elder. (Ordinarily, ordination exams will be taken during the last year of seminary.)

4. At the end of the consultation, the committee and candidate will decide on whether to continue the candidacy process and, if so, together will complete the agreement and goals for work areas and growth objectives for the candidate, using Form 4.

5. The decision to continue or terminate the candidacy phase will be reported to the presbytery at its next stated meeting. Form 4 will be copied and distributed to the inquirer, the Session Liaison, the seminary, and the VC Liaison; the original being placed in the candidate’s master file.

IV. Final Assessment and Negotiation for Service

Candidates must be certified by the VC as being ready for examination for ordination, pending a call. Evidence of readiness to begin ordered ministry as a teaching elder shall include (G-2.0607):

- a. a candidate's wisdom and maturity of faith, leadership skills, compassionate spirit, honest repute, and sound judgment;
- b. a transcript showing graduation, with satisfactory grades, at a regionally accredited college or university;
- c. a transcript from a theological institution accredited by the Association of Theological Schools acceptable to the presbytery, showing a course of study including Hebrew and Greek, exegesis of Old and New Testaments using Hebrew and Greek, satisfactory grades in all areas of study, and graduation or proximity to graduation; and
- d. satisfactory grades, together with the examination papers in the areas covered by any standard ordination exams approved by the General Assembly.

1. In preparation for the final assement, the candidate shall prepare a one page statement of faith; and written sermon, together with a description of the contemporary need to which it was addressed and an exegetical interpretation of the biblical material out of which the sermon arose.

2. The candidate shall communicate their desire for their final assement with the VC Liaison. The VC Liaison informs the Chair of this request so that it can be placed on the committee docket at the appropriate date and time, and then ensures that the candidate knows of this date and time. At least two weeks in advance of the meeting, the above mentioned documents shall be given to the Committee Liaison who shall then be responsible for seeing that copies are made and distributed to committee members and staff resource person at least 5 days prior to the committee meeting.

3. When the committee meets, the candidate will preach the prepared sermon, and the committee and candidate will discuss the sermon, contemporary context and exegetical work. Further conversation will focus on the candidate's fitness and readiness for ministry requiring ordination, including but not limited to:

- ordination exams and readers' responses;
- the candidate's statement of faith;
- supervised practice of ministry reports and within them instances when the candidate initiated change or helped a community follow the leading of the Spirit into new ministries through group discernment;
- ministries of care candidates have participated in and their motivations and attitudes regarding such;
- the candidate's integrity, openness, accountability and keeping commitments; and
- the candidate's ability to set and meet goals.

If needed, consideration will be given to asking the presbytery to grant needed exceptions at the next presbytery meeting.

4. Following the assessment, the candidate will be excused, and the VC will vote to approve the candidate as ready to receive a call or to not approve this request. The candidate will then be invited back to discuss next steps with the committee.

5. Upon approval of a candidate's final assessment, they will be certified as ready to receive a call and be given permission to circulate their personal information form. The candidate should work with their VC Liaison in completing their personal information form. *The Committee encourages all seminary seniors to take advantage of whatever help their seminaries may provide in preparing their Personal Information Forms.* Once the form is completed with the Committee Liaison's review, it must be signed by the VC Chair before being submitted to denominational offices. A copy shall be placed in the candidate's master file.

V. Further Requirements: The VC, throughout the preparation process, will inform all persons engaged in preparation for ministry of the Committee's expectations and requirements not explicitly contained in the *Form of Government*, which include:

1.. Supervised Field Education in a Presbyterian Church (U.S.A.) congregation with placement to be approved by the VC in consultation with the seminary.

2. A course in Presbyterian polity. The VC will not normally consider candidates for ordination in this Presbytery who have not successfully completed, with a passing grade, a seminary for credit course in the polity of the PC(USA), ordinarily from a PCUSA seminary.

VI. A Final Word

Candidates will remain under care of the Presbytery of WV until ordination, withdrawal by the candidate or removal by the VC. As long as a candidate is under care of the presbytery, there shall be renewed covenant agreements with the VC and regular annual consultations. If a person is removed from the process, this information must be reported to the candidate's session and to the presbytery at their next respective meetings, and, for those currently attending seminary, to the theological institution.

VII. Examination for Ordination Process and Procedure

1. When a Candidate has been certified as ready to receive a call and has been given permission to circulate their Personal Information Form by the VC, they may enter into negotiation with a Pastor Nominating Committee for a call to ordered ministry as a minister of Word and Sacrament. VC liaisons should be kept informed by candidates as to their progress in searching for a call. When a call is being extended, the Candidate should inform their VC liaison, who will report to the full VC.

2. As per the Book of Order, "the presbytery placing the call to the candidate for ministry shall ordinarily examine, ordain and install the candidate."(G-2.0702) Thus, The VC expects that the calling Presbytery will conduct the final examination for ordination of candidates under care of the Presbytery of West Virginia. The Presbytery of West Virginia shall ordinarily conduct examinations for all candidates called to ordered ministry as minister of Word and Sacrament in the presbytery.

3. When a candidate is called to a church within the Presbytery of West Virginia, the Chair of the Pastor Nominating Committee will notify the Stated Clerk of the Presbytery and provide contact information on the candidate, and the Stated Clerk will notify the Chair of the VC and provide contact information. The Stated Clerk of this presbytery will contact the Stated Clerk of the presbytery of care and request the candidate's file. The VC Chair will assign a liaison from the committee to the candidate. If the candidate is under care of this presbytery, the committee liaison will continue in this relationship.

4. The VC Liaison will contact the candidate and talk with them regarding the results of the candidate's Standard Ordination Exams and the candidate's final assessment with the presbytery of care. The liaison will request that the candidate provide a typed one-page autobiographical statement, a typed one-page statement of faith, a sermon and exegesis to the liaison at least 2 weeks before the meeting, if time allows, to be distributed to members of the committee. The liaison shall share these with the VC Chair or members at least 5 days in advance of the meeting, if time allows. The liaison will make clear that the statement of faith shall include an understanding of: the nature of the triune God, meaning of salvation in Christ, and the life and mission of the Church, including the authority of Scripture and the role of the sacraments.

The Liaison shall review the procedure to be followed by the VC for its ordination examination, which will include asking the candidate to introduce themselves, after which the committee will discuss the candidate's statement with particular reference as to how the statement is informed by, or departs from, the confessional standards of the Presbyterian Church (U.S.A.). Ordinarily the candidate will be asked to preach a sermon in the context of worship, as determined by the VC. The liaison will also indicate that other questions regarding the sermon and exegesis, the polity of our denomination, and readiness for ordered ministry may be discussed.

5. When a candidate is to appear at the VC meeting to be examined, prior to the candidate's entering the committee will discuss the process to be followed and identify particular issues in the statement of faith, sermon and exegesis to be reviewed with the candidate. The liaison will then meet briefly with the candidate to review the process and highlight potential areas of questioning before bringing the candidate into the committee and introducing him or her. The committee will then follow the process in #4 to examine the candidate.

6. When the VC has completed the examination, the Candidate is excused. Following discussion, the committee will vote whether or not to sustain the examination and recommend the Candidate to the presbytery for ordination. If the committee vote is affirmative, the Candidate shall be examined for ordination by the presbytery as a whole, pending Committee on Ministry approval of the call. If the vote is negative, the committee will discuss with the candidate what work needs to be done and invite the candidate to return to the committee following completion of that work to be re-examined.

7. After the VC has approved its examination for ordination of a Candidate, the approval is reported to the Committee on Ministry.

8. After the candidate has been approved for ordination and ordained by the presbytery, this information will be communicated to the presbytery of care by the Stated Clerk of the Presbytery.

Transferring Information on Candidates Receiving Calls to Other Presbyteries.

When a Candidate under the care of the Presbytery of West Virginia is to be examined for ordination by another presbytery, upon receiving a request for transfer of documents from the calling presbytery, the stated clerk shall send copies of all paperwork in the Candidate's master file to the stated clerk of the calling presbytery, with a statement that the VC has certified the Candidate's readiness to receive a call. The Candidate's Master File shall remain with the Presbytery of West Virginia. If the calling presbytery does not approve the candidate for ordination, the candidacy shall be continued under care of the Presbytery of West Virginia and annual consultations with the candidate will continue.

Ministers from Other Denominations

"When a minister of another Christian church is called to a work properly under the jurisdiction of a presbytery, the presbytery, after the constitutional conditions have been met, shall recognize the minister's previous ordination to ministry. Such ministers shall furnish credentials and evidence of good standing acceptable to the presbytery and shall submit satisfactory evidence of possessing the qualifications of character and scholarship required of candidates of this church.(G-2.0607 and G-2.0610)" (G-2.0505)

When ministers of the Word and Sacrament/Teaching Elders ordained in denominations other than the Presbyterian Church (U.S.A.) desire to apply for membership in the Presbytery of West Virginia, they are to make their request through the stated clerk. They are responsible for requesting the denominational body of which they are members to send a copy of their credentials of good standing to the stated clerk. Upon receipt of such credentials, they shall be given to the VC for evaluation. The basis of the evaluation shall be: 1) an official transcript showing graduation from an accredited college or university; 2) an official transcript from a theological institution accredited by the Association of Theological Schools acceptable to the presbytery; 3) satisfactory completion of PCUSA ordination exams; 4) articulation of Christian faith and demonstration of acceptable knowledge of Reformed theology and the government of this church. Consultation with the stated clerk of the Presbytery may be helpful in determining the status of those applying for membership.

Ministers of other Reformed churches ordained for five or more years may be granted an exemption for some or all of the standard ordination exams by two-thirds vote of the presbytery. (G-2.0505) If the exemption is granted, the minister must prepare a statement of faith using the guidelines for Candidates, and must pass a polity examination administered by the VC.

Those seeking membership in the Presbyterian Church (U.S.A.) will meet with the VC to go over the credentials material, statement of faith, results of the standard examinations, and any other material deemed pertinent for the Committee's deliberations. Upon affirmative action by the VC, the minister will be recommended to the Presbytery for membership and will be presented to read the statement of faith and answer questions from members of the Presbytery. The VC reports its approval to the Ministry Committee, which meets with the minister and the pastor nominating committee to determine suitability and fit.

VIII. Examination for Commissioning Process and Procedure

I. For Ruling Elders Who Completed the Commissioned Pastor Preparation Program in 2010 and after.

1. When a ruling elder who has completed the Commissioned Pastor Preparation Program after 2010 receives a call to serve a church as a Commissioned Pastor, ordinarily the VC Chair will contact

the ruling elder and request the ruling elder provide a typed one-page autobiographical statement, a typed one-page statement of faith, a sermon and exegesis to the Chair, at least two weeks in advance of the meeting if time allows, to be distributed to members of the committee at least 5 days in advance of the meeting, if time allows. The Chair will make clear that the statement of faith shall include an understanding of: the nature of the triune God, meaning of salvation in Christ, and the life and mission of the Church, including the authority of Scripture and the role of the sacraments.

The Chair shall review the procedure to be followed by the VC for its commissioning examination, which will include asking the ruling elder to introduce themselves, after which the committee will discuss the ruling elder's statement of faith. Ordinarily the ruling elder will be asked to preach a sermon in the context of worship, as determined by the VC. The Chair will remind the ruling elder that "The ruling elder shall be examined as to personal faith, motives for seeking the commission, and the areas of instruction determined by the presbytery." (G-2.1002)

5. When a ruling elder is to appear at the VC meeting to be examined, prior to the ruling elder entering the committee will discuss the process to be followed and identify particular issues in the statement of faith, sermon and exegesis to be reviewed with the candidate. The Chair will then introduce the ruling elder to the committee, and lead the discussion of items in the previous paragraph.

6. When the VC has completed the examination, the ruling elder is excused. Following discussion, the committee will vote whether or not to sustain the examination and recommend the ruling elder to be commissioned. The Committee on Ministry will be informed of the vote. If the vote is negative, the committee will discuss with the ruling elder candidate what work needs to be done and invite the ruling elder to return to the committee following completion of that work to be re-examined.

IX. Process for Commissioning Ruling Elders as Commissioned Pastors who: completed PWV's Preparation Program prior to 2009 OR have served in that capacity in another Presbytery OR have received lay pastor training in another denomination

1. Anyone who has successfully completed a Commissioned Lay Pastor training program in this Presbytery is ready to be examined to be called to be a Commissioned Pastor.
2. Anyone in this Presbytery who successfully completed the Commissioned Lay Preacher training or Authorized Lay Preacher training, but did not complete a Commissioned Lay Pastor preparation program is encouraged to take Presby Prep courses in church history, and stewardship and mission, and is required to take four Level II courses (ethics, Appalachian Ministry and Small Church Ministry, and Spiritual Practice and Faith Development) and all of the Level III courses, plus complete the psychological/career evaluation and meet with the Vocations Committee prior to beginning Level III.
3. Anyone who has successfully completed training in another presbytery but has not been previously commissioned and is seeking to become a Commissioned Pastor in this Presbytery needs to submit a record of previous work and fulfill any missing requirements of this Presbytery's program.
4. Anyone who has not completed this Presbytery's program AND was previously commissioned in another presbytery and served in a church for at least one year, and is seeking to become a

Commissioned Pastor in this Presbytery needs to submit a record of previous work and fulfill any missing requirements of this Presbytery's program. A written reference from the commissioning Presbytery's Executive Presbyter and a written reference from the church served will also be required. During the interim of fulfilling missing requirements within the next round of training, the CP may function in a "temporary" status until all requirements are fulfilled.

5. Anyone who has successfully completed a comparable "lay pastor" training/preparation program in another denomination who seeks to become a Commissioned Pastor in this Presbytery will be asked to provide a comprehensive overview of the training received, a letter of reference from a judicatory official, and a letter of reference from the governing body of any church previously served as a lay pastor. In addition, one must supplement previous training with any missing requirements of this Presbytery's program in the next round of training. If the training in the other denomination is deemed appropriate by the Vocations Committee during the interim of fulfilling missing requirements, one may function as a CP in a "temporary" status until all requirements are fulfilled.

APPENDIX G
Presbytery of West Virginia
2020 Budget

	2019 Budget		2020 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<u>ADMINISTRATION COMMITTEE</u>					
OFFICE EXPENSES	60,000	48,000 12,000	60,000	48,000 12,000	Mission Development Fund Funds of PWV
SALARY & PERSONNEL EXPENSE					
All Salaries (including housing & utilities)	362,650		372,400		
Pension Expense	44,600		43,700		
Medical Insurance Expense	148,200		159,250		
Payroll Taxes	20,100		20,350		
Workers' Compensation	1,500		1,500		
Continuing Education & Professional Expense	12,600		15,600		
Travel & Program Expense	25,000		25,000		
TOTAL SALARY & PERSONNEL EXPENSE	614,650	107,800	637,800	127,800	\$61.3K Small Church, \$44K MDF \$22.5K Funds of PWV
COMMITTEE EXPENSES					
Consultant Fees	500		500		
Staff Development	1,000		1,000	1,000	Mission Development Fund
Committee Meetings	500		500		
	\$ 676,650		\$ 699,800		
<u>BLUESTONE COMMITTEE</u>					
CIT Support	4,500	4,500	4,500	4,500	Rachel McClintic Fund
Committee Meetings	1,500		500		
	\$ 6,000		\$ 5,000		
<u>LEADERSHIP TEAM</u>					
GOVERNING BODY EXPENSE					
Presbytery Meetings	2,000		2,000		
Moderator Expenses	1,000		1,000		
General Assembly	0	0	4,000	4,000	Mission Development Fund
Leadership Development Program	4,000	4,000	0	0	Small Church Fund
Legal Consultation	8,000	8,000	8,000	8,000	Funds of PWV
Leadership Team	3,500		3,500		
	\$ 18,500		\$ 18,500		
<u>MINISTRY COMMITTEE</u>					
1,001 New Worshipping Comm.	2,500	2,500	500	500	Small Church Fund
Small Church Conf.	2,000	2,000	500	500	Small Church Fund
	4,500		1,000		
CRE Training (Con. Ed.)	500	500	500	500	Small Church Fund
Ministry Training	500	500	500	500	PEPS
Kanawha Pastoral Counseling Center	1,500		1,500		
Professional Development	3,500	3,500	3,500	3,500	Small Church Fund
Church Professional Orientation	1,000		1,000		
COM Resources	500		500		
Congregational Care Travel	500		500		
Memorials	500	500	500	500	Funds of PWV-COM Discretionary
Miscellaneous	500		500		
Emergency Church Assistance	2,000	2,000	500	500	Small Church Fund
Committee Meetings	6,000		6,000		
	\$ 21,500		\$ 16,500		

**Presbytery of West Virginia
2020 Budget**

	2019 Budget		2020 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<u>MISSIONS COMMITTEE</u>					
INSTITUTIONAL PARTNERSHIPS					
Davis & Elkins	1,250		1,250		
Davis-Stuart	1,250		1,250		
Westminster Foundation	1,250		1,250		
Covenant House	3,000		1,250		
CEPAD	2,000		2,000		
MISSIONS PARTNERSHIPS					
Kenya Partnership	2,000	1,500	1,500	1,500	Kenya Partnership Fund
The Shack NH Support	15,000	15,000	15,000	15,000	Mission Development Fund
Tyrand Coop. Ministry Support	2,500	2,500	2,500	2,500	Midland Memorial Fund
WV Min. of Advocacy & Workcamps	15,000	15,000	15,000	15,000	Mission Development Fund
MISSIONS GRANTS	11,000		11,000		
NCR Resident Assistance	3,000		0		
Older Adult Ministry	1,000		1,000		
Peacemaker Support	2,000	2,000	1,000		1,000 Mission Development Fund
Committee Meetings	1,000		1,000		
	\$ 61,250		\$ 55,000		
<u>NOMINATING COMMITTEE</u>					
Nominating Committee*	\$ 300		\$ -		*nominating process to Rep. Comm.
<u>NURTURE COMMITTEE</u>					
Resource Center Acquisitions	1,800		1,800		
Resource Ctr. - Supplies/Equip.	400		400		
Resource Ctr. - Subscriptions	120		120		
Resource Ctr. - Catalog Program	800		800		
Video license	250		250		
Festival of Faith	1,000		700		
Church Educators Support	400		300		
Educator/Clergy/CLP Retreat	1,200		1,200		
Younger Youth Retreat	1,200	1,200	1,200	1,200	Rachel McClintic Fund
Older Youth Retreat	2,000	2,000	4,000	4,000	Rachel McClintic Fund
HS Youth Conference/Mission Trip	9,000	9,000	6,000	6,000	Rachel McClintic Fund
Youth Council	400	400	400	400	Rachel McClintic Fund
Adult Spiritual Development	2,000	2,000	1,500	1,500	Mission Development Fund
Scholarships	2,000	2,000	1,000	1,000	PEPS
Presbytery Worship	300		300		
Miscellaneous	200		200		
APCE Membership	200		200		
Leadership Development Program	0	0	4,000	4,000	Small Church Fund
Committee Meetings	600		600		
	\$ 23,870		\$ 24,970		
<u>PJC</u>					
Permanent Judicial Commission	\$ 300		\$ 300		
<u>PRESBYTERIAN WOMEN</u>					
Presbyterian Women Support	\$ 6,000		\$ 5,400		
<u>RELATIONS COMMITTEE</u>					
Cluster Support	2,000	2,000	2,000	2,000	Small Church Fund
Relations Committee Expenses	1,000		500		
	\$ 3,000		\$ 2,500		

**Presbytery of West Virginia
2020 Budget**

	2019 Budget		2020 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<u>REPRESENTATION COMMITTEE</u>					
Committee on Representation	\$ 100		\$ 300		
<u>STEWARDSHIP COMMITTEE</u>					
Outside CPA Costs	11,000		5,000		
Committee Meetings	1,000		500		
	\$ 12,000		\$ 5,500		
<u>TRUSTEES</u>					
Trustees	2,000		\$ 2,000		
<u>VOCATIONS COMMITTEE</u>					
PREPARATION FOR MINISTRY					
Care of Candidates	500		500		
Career Counseling	1,000		1,500		
Scholarships	5,000	5,000	5,000		5,000 Bush Fund
Conferences	900		500		
ALP/CRE Preparation Program	8,000	8,000	15,000		15,000 Small Church Fund
Committee Meetings	1,000		1,000		
	\$ 16,400		\$ 23,500		
TOTAL	\$ 847,870		\$ 859,270		
REVENUE IN SUPPORT of BUDGET	2019 Budget		2020 Budget		
Shared Mission (net of GA & Synod support)	360,000		360,000		PWV/GA/Synod = 80/15/5
Per Capita (net of GA & Synod portions)	146,818		139,029		Per capita rate \$30.00 = \$139,029
Previous Year Shared Mission & Per Capita	12,652		12,341		
Outside Funding (Presb. Housing & PHP)	46,000		45,000		
Interest & Gifts	15,000		16,000		
Prior year surplus	4,000		0		
Restricted Fund Support (see below)	263,400		286,900		
	\$ 847,870		\$ 859,270		
Midland Memorial	2,500		2,500		
Rachel McClintic Fund	17,100		16,100		
MDF	126,000		129,500		
Small Church Fund	80,800		87,800		
Funds of PWV	28,000		43,000		
Bush Fund	5,000		5,000		
PEPS	2,500		1,500		
Kenya Partnership	1,500		1,500		
	\$ 263,400		\$ 286,900		

TABLE A

<u>2020 STAFF COMPENSATION</u>		<u>SALARY</u>	<u>MEDICAL</u> ¹	<u>PENSION</u>	<u>FICA</u> ²	<u>CONT. ED.</u>	<u>TOTAL</u>
FT	GENERAL PRESBYTER ³	\$ 73,016	\$ 18,254	\$ 8,762	\$ 5,887	\$ 3,000	\$ 108,919
FT	STATED CLERK/ASSC.-CONG. SUPPORT	\$ 49,547	\$ 12,721	\$ 5,946	\$ 3,790	\$ 1,500	\$ 73,504
FT	FINANCIAL ADMIN./TREASURER	\$ 49,547	\$ 19,736	\$ 5,946	\$ 3,790	\$ 1,500	\$ 80,519
HT	ASSC. for EDUCATIONAL MINISTRY ³	\$ 25,173	\$ 7,333	\$ 3,021	\$ 2,084	\$ 2,100	\$ 39,711
HT	RESOURCE CENTER DIRECTOR	\$ 25,173	\$ 24,309	\$ 3,021	\$ 1,926	\$ 1,500	\$ 55,929
FT	ASSC. for MISSION	\$ 46,873	\$ 12,721	\$ 5,625	\$ 3,586	\$ 1,500	\$ 70,305
FT	OFFICE ADMIN./COMMUNICATIONS DIR.	\$ 35,642	\$ 12,721	\$ 4,277	\$ 2,727	\$ 1,500	\$ 56,867
FT	BLUESTONE FACILITIES DIRECTOR	\$ 38,849	\$ 31,705	\$ 4,662	\$ 2,972	\$ 1,500	\$ 79,688
HT	BLUESTONE PROGRAM DIRECTOR	\$ 20,604	\$ 19,736	\$ 2,472	\$ 1,576	\$ 1,500	\$ 45,888
		\$ 364,424	\$ 159,236	\$ 43,731	\$ 28,338	\$ 15,600	\$ 611,329

1 - could vary based on employee choices for medical coverage

2 - could vary based on employee choices for medical savings participation

3 - FICA calculation is SECA paid to pastoral staff

APPENDIX H – FINANCIAL REPORTS
PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD June 2019

COMPOSITE BY COMMITTEE

Committee	YTD 06/30/19	Budget	%	Restricted Fund Support
ADMINISTRATION	326,273.46	676,650	48.2%	167,800
BLUESTONE	0.00	6,000	0.0%	4,500
LEADERSHIP	3,432.06	18,500	35.1%	12,000
MINISTRY	6,010.18	21,500	28.0%	11,500
MISSIONS	24,567.21	61,250	40.1%	36,000
NOMINATING	100.15	300	33.4%	
NURTURE	6,610.60	23,870	27.7%	16,600
PJC	0.00	300	0.0%	
PRESBYTERIAN WOMEN	3,000.00	6,000	50.0%	
RELATIONS	78.88	3,000	2.6%	2,000
REPRESENTATION	0.00	100	0.0%	
STEWARDSHIP	0.00	12,000	0.0%	
TRUSTEES	6.85	2,000	0.3%	
VOCATIONS	835.67	16,400	5.1%	13,000
TOTAL	\$ 370,915.06	847,870	43.7%	\$ 263,400
SHARED MISSION (net)	117,902.00	360,000	32.8%	
PER CAPITA (net)	57,453.00	146,818	39.1%	
PREV. YR BENEV./PER CAPITA	5,782.00	16,652	34.7%	
OUTSIDE FUNDING	25,000.00	46,000	54.3%	
INTEREST & GIFTS	18,956.90	15,000	126.4%	
RESTRICTED FUND SUPPORT	152,851.55	263,400	58.0%	
TOTAL	\$ 377,945.45	\$ 847,870	44.6%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD June 2019

	YTD 06/30/19	Budget	%	Restricted Fund Support
ADMINISTRATION				
OFFICE EXPENSES				
Postage	544.78			48,000 Mission Dev. Fund
Supplies	2,918.40			12,000 Funds of PWV
Publications & Subscriptions	68.90			
Presbytery Directory	164.00			
Telephone	1,648.75			
Utilities	3,964.39			
Cleaning/Bldg Maintenance	2,020.06			
Equipment	103.00			
Equipment Maintenance	3,188.00			
Staff Expenses	2,691.08			
Insurance - Property	5,196.75			
Bad Debt Expense	0.00			
Web Site Maintenance	150.00			
Internet Service	800.60			
Bank service fees	438.19			
Miscellaneous	0.00			
TOTAL OFFICE EXPENSE	23,896.90	60,000	39.8%	
SALARY & PERSONNEL EXPENSE				
All Salaries (including housing & utilities)	181,357.00	362,650	50.0%	107,800 \$56.3K Small Church, \$44K MDF
Pension Expense	21,361.55	44,600	47.9%	\$7.5K Funds of PWV
Medical Insurance Expense	73,768.98	148,200	49.8%	
Payroll Taxes	9,602.96	20,100	47.8%	
Workers' Compensation	457.50	1,500	30.5%	
Continuing Education & Professional Expense	5,325.11	12,600	42.3%	
Travel Expense	10,471.76	25,000	41.9%	
TOTAL SALARY & PERSONNEL EXPENSE	302,344.86	614,650	49.2%	
COMMITTEE EXPENSE				
Consultant Fees	0.00	500	0.0%	
Staff Development	0.00	1,000	0.0%	
Committee Meetings	31.70	500	6.3%	
TOTAL COMMITTEE EXPENSE	31.70	2,000	1.6%	
	\$ 326,273.46	\$ 676,650	48.2%	
BLUESTONE				
CIT Support	0.00	4,500	0.0%	4,500 Rachel McClintic Fund
Committee Meetings	0.00	1,500	0.0%	
	\$ -	\$ 6,000	0.0%	
LEADERSHIP TEAM				
GOVERNING BODY EXPENSE				
Presbytery Meetings	874.65	2,000	43.7%	
Moderator Expenses	75.68	1,000	7.6%	
General Assembly	0.00	0	0.0%	
Denomination Resources	(104.00)			
Leadership Development Program	1,355.73	4,000	33.9%	4,000 Small Church Fund
Legal Consultation	0.00	8,000	0.0%	8,000 Funds of PWV
Leadership Team	1,230.00	3,500	35.1%	
	\$ 3,432.06	\$ 18,500	18.6%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD June 2019

	YTD 06/30/19	Budget	%	Restricted Fund Support	
<u>MINISTRY</u>					
CONGREGATIONAL DEVELOPMENT					
1,001 New Worshipping Comm.	0.00	2,500	0.0%	2,500	Small Church Fund
Small Church Conf.	0.00	2,000	0.0%	2,000	Small Church Fund
COMMITTEE ON MINISTRY					
CRE Training (Cont. Ed.)	0.00	500	0.0%	500	Small Church Fund
Ministry Training	0.00	500	0.0%	500	PEPS
Kanawha Pastoral Care Center	0.00	1,500	0.0%		
Professional Development	1,755.96	3,500	50.2%	3,500	Small Church Fund
Church Professional Orientation	0.00	1,000	0.0%		
COM Resources	0.00	500	0.0%		
Congregational Care Travel	352.93	500	70.6%		
Memorials	0.00	500	0.0%	500	Funds of PWV - COM Disc.
Miscellaneous	0.00	500	0.0%		
Emergency Church Assistance	0.00	2,000	0.0%	2,000	Small Church Fund
Committee Meetings	3,901.29	6,000	65.0%		
	\$ 6,010.18	\$ 21,500	28.0%		
<u>MISSIONS</u>					
SOCIAL & ECUMENICAL MINISTRIES					
INSTITUTIONAL PARTNERSHIPS					
Davis & Elkins College	625.00	1,250	50.0%		
Davis-Stuart	625.00	1,250	50.0%		
Covenant House, Inc	1,500.00	3,000	50.0%		
Westminster Foundation	625.00	1,250	50.0%		
CEPAD	0.00	2,000	0.0%		
MISSIONS PARTNERSHIPS					
Kenya Partnership	0.00	2,000	0.0%	1,500	Kenya Partnership
The Shack NH Support	7,500.00	15,000	50.0%	15,000	Mission Dev. Fund
Tyrand Coop. Ministry Support	1,250.00	2,500	50.0%	2,500	Midland Memorial
WVMAW	7,500.00	15,000	50.0%	15,000	Mission Dev. Fund
		14,000			
Fayetteville PC Gabriel Project	1,500.00	3,000	50.0%		
NCR Resident Assistance	1,743.00	3,000	58.1%		
Beechwood PC-Sanctuary House	1,500.00	3,000	50.0%		
Rock Lake PC-Community Life Ctr	0.00	2,000	0.0%		
Older Adult Ministry	366.71	1,000	36.7%		
Peacemaker Support	(50.00)	2,000	-2.5%	2,000	Mission Dev. Fund
Committee Meetings	(117.50)	1,000	-11.8%		
	\$ 24,567.21	\$ 61,250	40.1%		
<u>NOMINATING</u>					
Nominating Committee	100.15	300	33.4%		
<u>NURTURE</u>					
CHRISTIAN NURTURE & WORSHIP					
Resource Ctr Acquisitions	839.57	1,800	46.6%		
Resource Ctr. - Supplies/Equip.	106.37	400	26.6%		
Resource Ctr. - Subscriptions	119.00	120	99.2%		
Resource Ctr. - Catalog Program	0.00	800	0.0%		
Video License	0.00	250	0.0%		
Festival of Faith	2,693.46	1,000	269.3%		
Church Educators Support	213.17	400	53.3%		
Educator/Clergy/CRE Retreat	1,213.88	1,200	101.2%		
Younger Youth Retreat	990.20	1,200	82.5%	1,200	Rachel McClintic Fund
Older Youth Retreat	0.00	2,000	0.0%	2,000	Rachel McClintic Fund
HS Youth Conf. Mission Trip	134.96	9,000	1.5%	9,000	Rachel McClintic Fund
Youth Council	42.79	400	10.7%	400	Rachel McClintic Fund

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD June 2019

	YTD 06/30/19	Budget	%
Adult Spiritual Development	0.00	2,000	0.0%
Scholarships	0.00	2,000	0.0%
Presbytery Worship	0.00	300	0.0%
Miscellaneous	0.00	200	0.0%
APCE Membership	0.00	200	0.0%
Committee Meetings	257.20	600	42.9%
	\$ 6,610.60	\$ 23,870	27.7%

PJC

Permanent Judicial Commission	0.00	300	0.0%
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PRESBYTERIAN WOMEN

Presbyterian Women Support	3,000.00	6,000	50.0%
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RELATIONS

Cluster Support	0.00	2,000	0.0%
Relations Committee Expenses	78.88	1,000	7.9%
	\$ 78.88	\$ 3,000	2.6%

REPRESENTATION

Committee on Representation	0.00	100	0.0%
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STEWARDSHIP

FINANCE & DEVELOPMENT

Transition Expenses	0.00	0	0.0%
Outside CPA Costs	0.00	11,000	0.0%
Committee Meetings	0.00	1,000	0.0%
	\$ -	\$ 12,000	0.0%

TRUSTEES

Trustees	6.85	2,000	0.3%
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VOCATIONS

PREPARATION FOR MINISTRY

Care of Candidates	0.00	500	0.0%
Career Counseling	0.00	1,000	0.0%
Scholarships	0.00	5,000	0.0%
Conferences	0.00	900	0.0%
ALP/CLP Preparation Program	625.01	8,000	7.8%
Committee Meetings	210.66	1,000	21.1%
	\$ 835.67	\$ 16,400	5.1%

Restricted Fund Support	
2,000	Mission Dev. Fund
2,000	PEPS

2,000 Small Church Fund

5,000 Bush Fund

8,000 Small Church Fund

TOTAL	\$ 370,915.06	\$ 847,870	43.7%
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REVENUE IN SUPPORT of BUDGET	YTD 06/30/19	Budget
Shared Mission (net of GA & Synod support)	117,902	360,000
Per Capita (net of GA & Synod support)	57,453	146,818
Previous Year Shared Mission & Per Capita	5,782	16,652
Outside Funding (Presby. Housing & PHP)	25,000	46,000
Interest & Gifts	18,957	15,000
Restricted Fund Support	152,852	263,400
TOTAL	\$ 377,945	\$ 847,870

Presbytery of West Virginia
Statement of Financial Position
As of June 30, 2019

	<u>06/30/19</u>	<u>06/30/18</u>
ASSETS		
Current Assets		
CHECKING/SAVINGS		
Petty Cash	250.00	250.00
Payroll - WesBanco Bank	85.46	87.72
Cash - United Bank Checking	215,726.78	178,535.49
WV Federal Credit Union	230,688.62	228,511.20
First Community Bank - Fr. Crk.	1,137.42	1,137.42
Total Cash/Checking	<u>447,888.28</u>	<u>408,521.83</u>
Wells Fargo - MDF		
Equities -- Index Fund	958,114.44	972,292.96
Fixed Income	639,432.29	639,027.22
Total Wells Fargo - MDF	<u>1,597,546.73</u>	<u>1,611,320.18</u>
Wells Fargo Money Market		
Wells Fargo MM - PWV	47,098.13	61,224.59
Kay Long Memorial Fund	8,635.93	8,590.55
Molly Gant Scholarship Fund	11,540.28	10,696.26
Kenya Partnership	5,292.93	5,414.31
Presbyterian Hunger Program	40,842.72	25,008.15
Pack Endowment Fund	216,183.15	211,716.68
Total Wells Fargo Money Market	<u>329,593.14</u>	<u>322,650.54</u>
INVESTMENTS		
New Covenant Funds of PWV	286,013.98	274,694.88
New Covenant New Ch. Devel	155,292.92	144,986.98
New Covenant PEPS	3,776.28	3,525.70
New Covenant Slaughter	1,743.31	1,632.86
New Covenant Riner	65,522.62	58,799.43
New Covenant Scholarship	11,179.32	11,345.14
New Covenant Seminary Student	33,731.37	31,492.85
New Covenant Dickinson	50,994.89	47,610.57
New Covenant Bush Fund	202,920.42	192,338.45
New Covenant Midland Mem.	80,887.08	80,366.60
New Covenant Small Church	1,095,320.16	1,105,008.81
T Rowe Price - Rachel McClintic	1,114,577.10	1,037,065.44
Total INVESTMENTS	<u>3,101,959.45</u>	<u>2,988,867.71</u>
TOTAL CHECKING/SAVINGS	5,476,987.60	5,331,360.26
Accounts Receivable		
Accounts Receivable	<u>0.00</u>	<u>0.00</u>

Presbytery of West Virginia
Statement of Financial Position
As of June 30, 2019

	<u>06/30/19</u>	<u>06/30/18</u>
Total Accounts Receivable	0.00	0.00
Other Current Assets		
Notes Receivable MDF	47,363.34	49,680.04
Notes Receivable Riner	24,800.00	25,800.00
Notes Receivable R. McClintic	103,865.25	114,610.01
Workers Comp Deposit	247.09	247.09
Total Other Current Assets	<u>176,275.68</u>	<u>190,337.14</u>
Total Current Assets	5,653,263.28	5,521,697.40
Fixed Assets		
Land	58,000.00	58,000.00
Building & Grounds	299,782.00	299,782.00
Furniture & Fixtures	18,024.20	18,024.20
Capital Equipment	27,635.11	27,635.11
Software	10,022.51	10,022.51
Accumulated Depreciation	-286,104.73	-274,104.73
Total Fixed Assets	<u>127,359.09</u>	<u>139,359.09</u>
TOTAL ASSETS	<u><u>5,780,622.37</u></u>	<u><u>5,661,056.49</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Benevolence Receipts Payable	648.13	648.13
Payroll Liabilities	8,101.53	8,238.39
Total Other Current Liabilities	<u>8,749.66</u>	<u>8,886.52</u>
Deferred Revenue	0.00	0.00
Total Liabilities	<u>8,749.66</u>	<u>8,886.52</u>
Equity		
Fund Balance Funds of PWV	885,980.84	881,382.78
Fund Balance - MDF	1,683,060.84	1,544,449.65
Fund Balance New Ch. Devel	142,940.91	125,967.90
Fund Balance Hunger Prog	30,210.44	24,525.94
Fund Balance PEPS	3,475.97	3,063.25
Fund Balance Slaughter	1,627.86	1,497.64

Presbytery of West Virginia
Statement of Financial Position
As of June 30, 2019

	<u>06/30/19</u>	<u>06/30/18</u>
Fund Balance Riner	85,616.64	78,823.70
Fund Balance Scholarship	10,810.27	10,405.61
Fund Balance Seminary Student	31,048.37	27,361.67
Fund Balance Dickinson	46,938.64	41,365.13
Fund Balance Bush Fund	189,624.06	166,807.82
Fund Balance Midland Mem.	76,732.40	69,656.79
Fund Balance Small Church	1,005,401.35	908,346.54
Fund Balance Kenya Partnership	5,189.55	4,957.80
Fund Balance Rachel McClintic	1,154,648.98	1,008,193.66
Fund Balance Kay Long Memorial	8,551.25	8,502.59
Fund Balance Molly Gant Fund	9,811.60	11,001.37
Fund Balance Pack Endowment	210,332.76	208,404.00
Net Income	189,869.98	527,456.13
Total Equity	<u>5,771,872.71</u>	<u>5,652,169.97</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,780,622.37</u></u>	<u><u>5,661,056.49</u></u>

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 6/30/19	12/31/17 Mbrship.	2019 Per Capita (\$29.50/mbr)	Per Capita Rec'd at 6/30/19
Alderson		100	8	236.00	266
Alexander Memorial	250	250	8	236.00	236
Anderson Memorial			22	649.00	330
Arthurdale - Community	1,000	500	35	1,032.50	516
Bates Memorial	1,000	1,000	101	2,979.50	1,491
Baxter		500	12	354.00	348
Beckley	17,000	7,083	227	6,696.50	3,348
Beechwood	500	125	68	2,006.00	503
Belington	690	288	25	737.50	311
Belle	1,280	320	6	177.00	44
Bethlehem			18	531.00	
Beulah Humble			13	383.50	
Beverly			21	619.50	620
Beverly Hills			45	1,327.50	
Big Spring			10	295.00	295
Bluefield-First		4,410	115	3,392.50	1,638
Bradley	0		23	678.50	679
Bramwell			14	413.00	
Bream Memorial	1,500	375	175	5,162.50	1,269
Bridgeport (all PWV)		833	115	3,392.50	1,090
Buckhannon-First		708	24	708.00	708
Buffalo			4	118.00	
Canyon Community		500	10	295.00	295
Centerville	4,200	4,200	29	855.50	856
Ch. of the Covenant-Grafton	2,442	375	25	737.50	375
Charleston-First (all PWV)	40,000	16,667	957	28,231.50	11,763
Church of Our Saviour	1,700	1,700	11	324.50	325
Clarksburg-First	5,000	1,250	159	4,690.50	1,158
Clear Creek			18	531.00	
Clifton	2,183	500	74	2,183.00	910
Clothier			9	265.50	
Colcord-First	0		35	1,032.50	467
Comfort		558	15	442.50	443
Davis Memorial-Elkins	15,500	5,165	215	6,342.50	2,114
Davis Memorial-Gassaway	826	413	28	826.00	344
Dunbar-First		375	74	2,183.00	910
DuPont City			10	295.00	
Edgewood	4,000	1,000	106	3,127.00	782
Eleanor	450		15	442.50	
Elk Hills	3,000	1,250	57	1,681.50	701
Enslow Park			122	3,599.00	2,100
Fairmont-First	4,850	2,006	153	4,513.50	1,726
Falls View	1,855	464	9	265.50	66
Fayetteville	6,500	2,705	93	2,743.50	1,145
Fleming Memorial	2,800	700	40	1,180.00	295
Frankford	2,315	1,158	22	649.00	325
Gilbert			49	1,445.50	
Glenville	3,900	3,900	19	560.50	561
Grace Covenant		783	15	442.50	133

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 6/30/19	12/31/17 Mbrship.	2019 Per Capita (\$29.50/mbr)	Per Capita Rec'd at 6/30/19
Harman			29	855.50	856
Highlawn Huntington	19,500	6,250	163	4,808.50	1,875
Highlawn St. Albans	4,900	2,452	62	1,829.00	917
Hinton-First	2,100	525	23	678.50	170
Hughes River - Cairo		2,000	13	383.50	384
Huntington-First			272	8,024.00	4,350
Huntington Second			23	678.50	
Kanawha United	12,600		154	4,543.00	
Keller			7	206.50	
Kenova-First			32	944.00	250
Kesler Memorial	0		38	1,121.00	
Kingwood-First	5,200	2,167	40	1,180.00	492
Kuhn Memorial		1,250	92	2,714.00	1,357
Liberty			17	501.50	
Logan-First	7,665	3,833	82	2,419.00	2,419
Mannington-First			20	590.00	590
Marlinton			62	1,829.00	915
Marsh Fork	500		12	354.00	
Mill Creek		2,200	19	560.50	561
Milton			23	678.50	
Mingo	100		13	383.50	384
Morgantown-First		6,220	208	6,136.00	2,560
Mount Hope			10	295.00	295
Nitro-First	1,000	500	80	2,360.00	1,180
Oak Grove	1,200		69	2,035.50	
Oak Hill-First			27	796.50	398
Old Stone	22,500	11,250	259	7,640.50	3,820
Parkersburg-First			136	4,012.00	1,403
Parsons		100	27	796.50	192
Philippi			9	265.50	
Pineville			35	1,032.50	430
Pt. Pleasant	8,105	3,377	83	2,448.50	1,020
Ravenswood-First	3,180	3,180	31	914.50	915
Red Sulphur Springs	150	150	6	177.00	177
Richwood		463	31	914.50	133
Ripley-First	1,000	417	51	1,504.50	627
Riverlawn	250	250	95	2,802.50	1,165
Rock Forge			19	560.50	
Rock Lake	9,500	4,688	130	3,835.00	1,598
Rome	148	62	5	147.50	62
Ronceverte	2,940	735	75	2,212.50	553
Ruffner Memorial			23	678.50	
Salem	3,475	2,009	13	383.50	191
Smithers	1,000	600	17	501.50	502
South Charleston-First			144	4,248.00	2,124
South Park	1,985	993	29	855.50	428
Spencer	925	463	9	265.50	133
Spring Creek		550	24	708.00	708

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 6/30/19	12/31/17 Mbrship.	2019 Per Capita (\$29.50/mbr)	Per Capita Rec'd at 6/30/19
Spring Valley			54	1,593.00	
St. Albans-First	5,940	2,970	205	6,047.50	3,024
St. Andrew		1,000	146	4,307.00	554
St. Marys	100		12	354.00	
Sugar Grove	1,855	1,855	20	590.00	590
Summerlee	100	25	11	324.50	81
Summersville	2,015	840	49	1,445.50	603
Teays Valley	0		228	6,726.00	3,924
Thomas-First		250	17	501.50	251
Trinity	502		17	501.50	251
Tygarts Valley		650	27	796.50	
Union	2,200	550	31	914.50	229
Upper Glade	3,000	750	56	1,652.00	413
Valley Bend	1,970	1,970	26	767.00	767
Village Chapel	17,850	10,413	223	6,578.50	3,837
Waverly-Bethel	1,275	638	15	442.50	443
Welch-First	2,205	2,205	21	619.50	620
Westminster-Chas.			22	649.00	
Westminster-Vienna	4,630	2,320	83	2,448.50	1,225
Weston-First	1,105	500	11	324.50	325
White Sulphur Springs-First	1,440	610	33	973.50	610
Whitesville-First	0		12	354.00	
Whittico Memorial			7	206.50	
Williamson-First			70	2,065.00	
Williamstown-First	5,210		83	2,448.50	
Winfield	372		20	590.00	
Zion			34	1,003.00	
TOTALS	286,433	146,384	7,832	231,044	95,356
<i>Presbytery portion 80%</i>	229,146	117,108		151,126	58,987
<i>GA portion 15%</i>	42,965	21,958		61,596	28,931
<i>Synod portion 5%</i>	14,322	7,319		18,322	7,438

BLUESTONE CONFERENCE CENTER, INC

FINANCIAL REPORT as of JUNE 30, 2019

INCOME STATEMENT

INCOME	06/30/19	Budget	%
Grant Subsidy - McClintic Fund	\$ -	\$ 4,500	0.0%
Retreats - Bluestone Events	1,850.00	10,150	18.2%
Retreats - Presbyterian	1,788.00	13,500	13.2%
Retreats - Non - Presbyterian	5,438.00	60,000	9.1%
Summer Camp Registrations	45,804.36	71,000	64.5%
Donations	3,327.40	19,350	17.2%
Friends of Bluestone	11,537.00	45,500	25.4%
MDF-Line of credit	0.00	6,000	0.0%
Interest	0.72	-	-
Miscellaneous	11.53	-	-
TOTAL INCOME	\$ 69,757.01	\$ 230,000	30.3%
EXPENSES			
Salaries & Personnel	\$ 24,024.63	\$ 65,900	36.5%
Office & Administration	6,947.26	16,500	42.1%
Bluestone Events	342.68	1,500	22.8%
Plant & Operation	40,735.02	108,600	37.5%
Summer Staff & Salary	5,178.95	28,400	18.2%
Summer Program	117.56	1,900	6.2%
Summer Camp Trips	200.00	7,200	2.8%
TOTAL EXPENSE	\$ 77,546.10	\$ 230,000	33.7%
NET GAIN/(LOSS)	\$ (7,789.09)	(excl. store acct. & depr. exp.)	

***NOTE* - 2019 Presbytery Support**

Facilities Director comp	\$ 75,995
Program Director comp	43,444
Property Insurance	10,737
Committee expense	1,500
Banking fees	160
Misc. office expense	50
\$ 131,886	

BALANCE SHEET

	06/30/19	06/30/18
ASSETS		
Current Assets	\$ 3,956.39	\$ 24,570
Property & Equip. (net of depr.)	154,775.87	154,776
TOTAL ASSETS	\$ 158,732.26	\$ 179,346
LIABILITIES		
Current Liabilities	\$ 2,163.98	\$ 1,800
Long Term Debt	61,488.17	66,063
TOTAL LIABILITIES	\$ 63,652.15	\$ 67,863
EQUITY	\$ 95,080.11	\$ 111,483
TOTAL LIABILITIES & EQUITY	\$ 158,732.26	\$ 179,346

Friends of Bluestone, Inc.
Profit & Loss
January through June 2019

	<u>Jan - Jun 19</u>
Income	
4000 · Donations - Churches	10,613.35
4001 · Donations - Individuals	11,927.44
4005 · Donations - Restricted	250.00
4006 · Donations	1,145.00
4008 · Fundraiser - Other	1,848.98
4100 · Interest Earned	0.78
	<hr/>
Total Income	\$ 25,785.55
Expense	
5000 · Operating Expenses	
5001 · Distributions to Presbytery	31,537.00
	<hr/>
5500 · Direct Expenses	
6001 · Thriva/PayPal Discount Fees	134.41
6020 · Fundraising Expenses	657.07
6050 · Licenses and Fees	91.00
	<hr/>
Total 5500 · Direct Expenses	882.48
	<hr/>
5000 · Operating Expenses - Other	372.45
	<hr/>
Total 5000 · Operating Expenses	32,791.93
	<hr/>
Total Expense	\$ 32,791.93
	<hr/>
Net Income	<u><u>\$ (7,006.38)</u></u>

Friends of Bluestone, Inc.
Balance Sheet
As of June 30, 2019

	<u>06/30/19</u>
ASSETS	
Current Assets	
Checking/Savings	
Total 1000 · Cash - BB&T	<u>13,852.91</u>
Total Checking/Savings	<u>13,852.91</u>
Total Current Assets	13,852.91
Fixed Assets	
1600 · Equipment	2,200.00
Total Fixed Assets	<u>2,200.00</u>
TOTAL ASSETS	<u><u>\$ 16,052.91</u></u>
LIABILITIES & EQUITY	
Equity	
32000 · Fund Asset	20,880.77
Net Income	<u>(4,827.86)</u>
Total Equity	<u>16,052.91</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 16,052.91</u></u>

APPENDIX I – BIOGRAPHICAL STATEMENT & STATEMENT OF FAITH

DAWN MARIE ADAMY

I was raised in Roanoke, Virginia, the eldest of three children of parents Peggy and Matt, a nurse and postal clerk, respectively. During my infant and toddler years, while my dad was in the Army, my mother and I lived with my maternal grandparents near Pocahontas, VA. My earliest childhood memories are of the small, tight-knit community of Abbs Valley, where religious devotion and church involvement were a foundational part of both personal and shared life. The small Wesleyan church that my mother's maternal grandparents helped establish was very much an extension of home, especially for my grandmother, who would take me to church with her any time the doors were open. The seeds of Christian faith were planted deep in my heart by this small, rural community.

A few years after we moved to Roanoke, my mother wanted to renew her own Christian journey and began taking my brothers and I to visit many churches in our area, finally settling on a Baptist church near our home. I was baptized at twelve and became very active in the youth group. During these years, I felt very close to God and did my best to be what I understood to be a "good Christian." As I approached my senior year of high school, however, I began to have questions and doubts, but felt I had no place to go to safely explore these issues, so I simply stopped going to church. My parents divorced the summer after I graduated, and I began my first year at the University of Virginia grieving the loss of both my family and my faith. Even though my personal devotion to Christianity was in flux, I maintained a curiosity about the Bible and religion, and during college took several courses in the religious studies department while pursuing a degree in English.

While in college, I worked part-time at a local furniture store, where one of my co-workers happened to be the wife of a Presbyterian minister. We struck up a friendship, and I saw in this couple a true Christ-like grace and acceptance that drew me to learning more about their Presbyterian faith. I found reformed theology deeply, appealing and I began to think maybe I could find a home in the church after all.

Upon my graduation from college, I followed my high school sweetheart, Sam, to Champaign, IL, where he was in graduate school. We married in 1988, and our first child, Hannah, was born in 1991. Shortly thereafter, we moved to New Jersey, and I began to actively seek a Presbyterian church for our young family to join. By the time our children Kate and Daniel came along, we were active members of the Dutch Neck Presbyterian Church, where I served as a deacon, taught Sunday School, and was very involved in most areas of church life. It was during this time that I began to sense a deeper call to ministry. I started meeting with a spiritual director, who suggested I might prayerfully consider seminary. It was as if God had tapped me emphatically on the shoulder and said, "Yes, do this!" I entered Princeton Theological Seminary in September of 2001, graduated in 2004, and was ordained to my first call — a small, rural congregation in Hunterdon County — in 2005.

My ministry journey over the past fourteen years has given me many opportunities to engage in a variety of settings and with diverse populations: interim and transitional ministry; college chaplaincy; prison ministry; and clinical pastoral education with psychiatric patients. In every community I have served, I have seen God's redemptive power at work, drawing people into a divine web of grace. In the people I have been blessed to serve, there is always a mutual building-up in Christ: I witness God at work in nearly every life I encounter, which in turn deepens my own faith. I love serving God's people, and I am especially thankful for the opportunity to join Bream Memorial PC in their ministry with Charleston's West Side. I pray that in our shared commitment to Jesus Christ, the Spirit might lead us to new possibilities and an ever-evolving sense of purpose and hope for the congregation and the community.

I believe in God – the creative, redeeming and sustaining power who loved the world into being. I understand the triune God as Parent, Child and Spirit moving in a divine dance of love into which humanity is invited to join. I accept the traditional Christian Trinitarian expression of God as Father, Son and Holy Spirit.

Through an outpouring of divine love, the world, both visible and invisible, was created and is continually being recreated. Even though God created the world and called it “good,” our human propensity to ignore God’s way and instead choose our own selfish way, leads us to sin, which alienates us from God and threatens our relationships with one another and with all of creation. In spite of our sin, God does not abandon us, but instead reaches out to us, continually seeking reconciliation and renewal.

The fullness of God is made real for us in Jesus Christ, the Son, who was and is the embodiment of God’s love and grace. Jesus’ life was defined by proclaiming and teaching hope, peace and forgiveness; healing the sick and broken; feeding the hungry; freeing the oppressed; and restoring sight to those lost in darkness. Because humans are broken and fearful, we rejected the love offered to us in Jesus, subjecting him to a humiliating death on a cross. But life as powerful as that embodied in Jesus could not be destroyed; God raised him to new life—a resurrection in which we are invited to share.

The Holy Spirit is God’s voice continuing to speak to us and God’s holy presence offering encouragement, forgiveness, comfort and peace. The Holy Spirit can also challenge and disturb us, inviting us to learn, grow and mature in faith. In collaboration with the Scriptures and human intelligence and imagination, the Spirit energizes us to love the world in the way of Jesus Christ.

I believe Scripture is the library of stories telling of God’s love affair with the world. By the power of the Holy Spirit, the ancient words are given new life and made relevant for us and for our salvation. The Bible is a living treasure of voices that continue to guide, challenge, delight, disturb, and shape the people of God.

I believe the church is the body of Christ in the world. Christ calls the church into being and commissions it to bear witness to his life, death and resurrection. A community of faith grounded in Christ’s love, the church is nourished and sustained through prayer, attentive study of the Word, breaking bread together, and sharing in the sacraments. In baptism, the body of Christ is continually renewed, as each new member is grafted into Christ’s death and resurrection and receives the promise of God’s forgiveness and grace. The Lord’s Supper, in which Christ is present, is the sacramental meal of Christ’s body and blood — the life that was given for us is the life that nourishes and strengthens us to be the embodiment of Christ in the world.

As the church is sent into the world to love as Christ loved, we join in God’s work of redemption and renewal, becoming co-creators with God as we live into the promise of Christ’s return. We invest our hope in a new heaven and a new earth, when God’s dream for the world is finally made real.

APPENDIX L – ADDITIONAL COMMITTEE REPORTS

REPORT OF THE ADMINISTRATION COMMITTEE

George Lilley, Committee Chair

RECOMMENDATIONS:

1. That Presbytery approve a 1% increase in salary, to \$49,547, for the Financial Administrator/Treasurer, Rockland Poole.
2. That Presbytery approve a 1% increase in salary, to \$49,547, for the Stated Clerk, Maureen Wright.
3. That the Presbytery approve a 1% increase in salary, to \$73,016, for the General Presbyter, Edward J. Thompson, of which, \$24,000 is to be designated as Housing Allowance.

INFORMATION:

1. The 2019 Personnel Handbook has been made available to staff. Suggestions for revision will be addressed at the September meeting.
2. Discussed strengthening the evaluation of the General Presbyter by getting two members of the Leadership Team to come to the evaluation meeting(s). The Chair will contact the Leadership Team Chair to ask the Chair to identify two members for the evaluation committee.
3. Heard the General Presbyter's update on Disaster Planning. After review by this committee and other stakeholders, the plan and the template for congregations will go online. The topic might be the educational focus for one of the Presbytery meetings.
4. As a wrap-up to concerns raised about the Presbytery's disaster response preparedness, the Chair reported that guidelines for funds administration, developed in consultation with the Presbytery's Treasurer, have been forwarded to the Stewardship Committee for consideration.
5. Heard a report from the Chair on the guidelines on staff credit card and travel expenses as well as fund disbursement and procurement procedures for Bluestone Camp and Retreat and the Presbytery of West Virginia developed by the Chair and the Presbytery's Treasurer, Rocky Poole. These guidelines have been sent to the Stewardship Committee for consideration.
6. Heard a report from the General Presbyter on the excellent work the staff is doing throughout the Presbytery. Office painting will be scheduled soon.
7. Adopted a revision to the Administration Committee description for recommendation to Leadership Team. In addition to grammatical cleanup, the revision makes the development and maintenance of the Personnel Handbook an overt responsibility of the committee.

8. Developed the Administration Committee 2020 Budget recommendation and submitted it to Stewardship.
9. Named a subcommittee to develop guidelines for a Reduction in Force (RIF) of staff and elected officers. The background for this conversation is that at some future time, the Presbytery may be faced with cutting expenses and it would be helpful to have rational thought given to the matter before a crisis. To help with RIF guidelines, clarity from the Leadership Team of the Presbytery's current mission, goals and objectives was requested.

REPORTS OF ADMINISTRATIVE COMMISSIONS

DISSOLUTION OF LAKEVIEW PRESBYTERIAN CHURCH

The commission is awaiting information from the heirs, who will accept the property back as per the original deed. Once the details of this conversation are clarified, the commission will work with the church to disburse its remaining assets.

DISSOLUTION OF PICKENS PRESBYTERIAN CHURCH

The commission met on July 24, 2019 at Bridgeport Presbyterian Church with the Stated Clerk for orientation regarding its work. The commission will meet in September at the church and tour the church with its members.

TO DISCERN THE MISSION AND MINISTRY OF THE RED SULPHUR SPRINGS PRESBYTERIAN CHURCH

The meeting of the commission scheduled for August 4, 2019 had to be re-scheduled due to an auto accident involving the Lay Pastor.

DISSOLUTION OF RICHWOOD PRESBYTERIAN CHURCH

The commission met on July 30, 2019 with members of the church and toured the building. The commission and members of the church heard a summary of the commission's work from the Stated Clerk. Initial assignments were made to begin the work. The commission requested the counsel and assistance of the Trustees due to a reversionary clause in the property deed.

DISSOLUTION OF WESTMINSTER PRESBYTERIAN CHURCH, CHARLESTON

The commission is waiting for the work of the church's Session including the sale of the church building and other property. The commission will meet in September to outline the completion of its work. The work of the commission can only be completed when the sale of the property and the business with the Presbyterian Foundation is complete.

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