

MINUTES
of the
PRESBYTERY OF WEST VIRGINIA

Presbyterian Church (U.S.A.) -- Synod of the Trinity



PRESBYTERY
of West Virginia

STATED MEETING
FIRST PRESBYTERIAN CHURCH
Morgantown, West Virginia
May 16, 2019

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ONE HUNDRED FORTY THIRD STATED MEETING

CALL TO ORDER

The meeting was called to order with prayer at 10:00 a.m. by Moderator Stephen Hornbeck.

GREETINGS FROM FIRST PRESBYTERIAN CHURCH

Zachary M. Morton, pastor of the First Presbyterian Church, Morgantown, extended a warm welcome to the Presbytery on behalf of the members and Session of the Church.

INTRODUCTIONS AND SEATING OF CORRESPONDING MEMBERS

The Moderator called on the Stated Clerk, Maureen Wright, who introduced and welcomed new Ministers of Word and Sacrament, Nancy Kahaian, who transferred from Cincinnati Presbytery to serve as interim pastor of First Presbyterian Church, Charleston, and Monte Mitchell, who transferred from Presbytery of the Peaks to serve as pastor of Beckley Presbyterian Church. Dr. Kahaian and Rev. Mitchell signed the Book of Obligations and spoke to the body. The Clerk welcomed the Rev. Susan Faye Wonderland, Transitional Executive of the Synod of the Trinity and moved that she be seated as a Corresponding Member for the duration of the meeting. The motion was seconded and approved.

Ruling Elder Commissioners attending Presbytery for the first time were introduced and welcomed.

STATEMENT OF QUORUM

Stated Clerk Wright declared an official quorum with Commissioners from 32 churches and 36 ministers of Word and Sacrament present. (Attendance record in Appendix A, pages .117-122)

DOCKET

The Clerk moved the docket be approved as revised with an election of a Recording Clerk Pro

Tem to follow approval of the docket. The motion was seconded and approved. (Appendix B, pages .123-124)

CONSENT AGENDA

Stated Clerk Wright presented the Consent Agenda (items noted with the letters CA) and moved its adoption. The motion was approved.

1. From the Stated Clerk
 - a. That the requests for Excused Absences be approved.
2. From the Leadership Team
 - a. Approval of the following dates and locations for the 2020 stated meetings of presbytery:
 - February 15 at Riverlawn, St. Albans
 - May 21 at Ronceverte
 - August 15 at Fayetteville
 - November 19 at Davis & Elkins College
3. From the Mission Committee
 - a. That the meeting offering be used for the WV Interfaith Refugee Ministry.

MODERATORIAL APPOINTMENTS

Moderator Hornbeck appointed as Temporary Clerks: Agnes Doyle-Kalland, Alexander Memorial Presbyterian Church, Stony Bottom; Jim Musgrave, ruling elder, Highlawn Presbyterian Church, Huntington; Joan Stewart, minister of Word and Sacrament, Summersville Presbyterian Church.

The Leadership Team members present were appointed to serve as the Committee on Bills and Overtures.

EDUCATIONAL FOCUS

The Presbytery worked in small groups to plan a worship service in celebration of Pentecost. Presbyters and guests selected from the following groups: choir, selection of hymns and sung responses, visuals, liturgy selection/writing, communion liturgy selection/writing, presentation of scripture, Bible study of Acts 2, and offerings. Following a time of study and planning the body gathered in worship.

ANNOUNCEMENTS

Nellie Howard, Resource Center Director, provided information on new resources available in the Resource Center and encouraged individuals to make use of the Center.

WORSHIP

Susan Faye Wonderland, Transitional Executive of the Synod of the Trinity, preached the sermon. Ministers of Word and Sacrament, John Koerner, First Presbyterian Church Clarksburg, and Robin Ray, Bridgeport Presbyterian Church, celebrated the sacrament of the Lord's Supper. Director of Music at First Presbyterian Church, Morgantown, Ken Godwin, worked with and directed the choir. Bill Haller served as the organist. Members of the Presbytery served as liturgists.

PRAYER AND HYMN

Following lunch, the body reconvened with prayer and a hymn.

Moderator Hornbeck announced that \$859.60 was collected in the morning offering; this will go to The West Virginia Interfaith Refugee Ministry. The West Virginia Interfaith Refugee Ministry is a group of Christian, Jewish, and Muslim clergy and laypersons whose goal is to help refugees and to educate elected officials and laypersons about: interfaith understanding, the current crisis and process of refugee resettlement, and volunteer opportunities available to help. The Moderator announced that \$46.89 was collected for Cents Ability.

REPORT OF THE STATED CLERK

Stated Clerk Wright moved that Presbytery the Moderator to appoint an following Administrative Commission for the purpose of dissolving the Richwood Presbyterian Church, Richwood. This commission is empowered pursuant to Presbytery policy, to do the following:

- a. Assist the Session to wind up the affairs of the church, transfer members and plan worship;
- b. Receive Session records, retain records to wind up the affairs and deposit the records with the Stated Clerk, who will forward them to the Presbyterian Historical Society;
- c. Grant letters of dismissal to members of the church through the effective date of dissolution and direct the Stated Clerk to grant letters of dismissal following dissolution;
- d. With the aid of the Trustees, take possession of all real and personal property, financial records, inventories of equipment or other property and arrange for transfer of title to the Presbytery of all accounts and property.
- e. Consult with the Session regarding requests of the congregation with regard to

the disposition of the property and arrange for the disposition of the property or arrange for its retention and storage;

- f. Assert claim of the Presbytery to any property of the church not known at this time or property which may come to the church as the beneficiary of a will or trust.

The church shall be dissolved effective the date on which this commission reports the completion of its work to the Stated Clerk. The motion was seconded and approved.

She noted that the financial information of the Presbytery Summary Statistical Report for 2018 is inaccurate due to a reporting error for at least one church.

Correspondence (received through 5/6/19)

1. 3/26/19 – A letter from Minister of the Word and Sacrament member of Presbytery Lawrence J. Gamble, notifying the Stated Clerk of his renunciation of jurisdiction as per G-2.0509.

ACTION: Notified the Office of the General Assembly and shared Mr. Gamble's letter with the Committee on Ministry.

2. 4/8/19 – A letter from Tim Wade, President and Trustee, Huntersville Historical Traditions, requesting to purchase a 0.73 acre lot in Huntersville, West Virginia. The group seeks to preserve and restore the historically significant site, the grave of Revolutionary War soldier John Bradshaw and several other old graves. The lot is part of the former chapel of Marlinton Presbyterian Church, Huntersville Presbyterian Church.

ACTION: Referred to the Trustees and requested information from Marlinton Presbyterian Church pastor and Clerk of Session.

RECOMMENDATION:

1. (CA) That the requests for Excused Absences be approved.

INFORMATION:

1. Following its meeting on February 16, 2019, the Presbytery of West Virginia's votes on the Proposed Amendments to the Constitution were submitted on February 18.
2. The Presbytery Summary Statistical Report for 2018 is attached to this report. (Appendix C, page 125.)
3. The Presbytery of West Virginia records for 2018 were reviewed by the Synod of the Trinity on May 2, 2019. They were approved with three exceptions and no delinquencies.

PROCEDURAL MATTERS

The Stated Clerk presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to three minutes per speech. After receiving a second, Presbytery adopted the motion by a two-thirds vote. (Appendix D, pages 126.)

REPORT OF THE GENERAL PRESBYTER

The Moderator recognized Ed Thompson, General Presbyter, who thanked First Presbyterian Church for hosting the meeting and commended the church for its efforts in composting. . He thanked all in attendance, emphasizing that we are the Presbytery. Dr. Thompson shared a special note of thanks to all for participating in the small groups who planned worship and for all who gathered for worship. He shared the words of Dr. Lance Watson, Saint Paul's Baptist Church, Richmond, Virginia, "What you have is more important than what you don't have," emphasizing that indeed God has given us what we need to do ministry. He also highlighted the work of Davis & Elkins College to strengthen its ties with the Presbytery and denomination, providing opportunities for students to grow in faith and spiritual leadership. He invited those present to encourage students in their congregations to consider D&E when looking at colleges.

The Teays Valley Presbyterian Church's recent worship service on *Understanding Addiction with Hope and Grace* was lifted up as an example for all of our churches. The West Virginia Council of Churches will host another Substance Use Disorder Conference at West Virginia Wesleyan College on September 4. In conclusion, Dr. Thompson reminded those present "summer's coming" with opportunities for churches to send children to camp!

REPORT OF THE ADMINISTRATIVE COMMISSION TO DISSOLVE MCKINNON PRESBYTERIAN CHURCH

The Moderator recognized Amy Wallace Parker, Chair of the Administrative Commission. She shared highlights of the church's story and the work of the Administrative Commission and moved the following.

RECOMMENDATIONS:

1. That the McKinnon Presbyterian Church, Charleston, West Virginia, be dissolved effective December 30, 2018.
2. That the Administrative Commission be dismissed with thanks.

The motion was adopted.

RATIONALE AND BACKGROUND:

At the August 2018 meeting of the Presbytery, the Moderator was authorized to appoint an Administrative Commission to dissolve the McKinnon Presbyterian Church, at their request. The congregation had voted to close as its pastor, Rev. Doug Minnerly, would be retiring at the end of 2018, and they did not feel they had the personal or financial resources to search for new pastoral leadership.

The appointed commission included: Sallie Daugherty, Ruling Elder, First Presbyterian Church, Charleston; Dough Heidt, Honorably Retired Minister of Word and Sacrament; Brooks Martin, Ruling Elder, McKinnon Presbyterian Church; Amy Wallace Parker, Minister of Word and Sacrament, Village Chapel Presbyterian Church; Kevin Whipkey, Ruling Elder, First Presbyterian Church, Nitro; Maureen Wright, PWV Stated Clerk, ex officio.

The commission first met in September: all members were present. They were guided through the process by Maureen Wright, Stated Clerk of Presbytery. Much work was already being done by the session and the presbytery's Trustees, who were negotiating terms for the sale of the property to a local congregation looking for a new facility.

At their November meeting, the session of McKinnon determined that remaining funds held by the church be divided between Westminster Foundation, Davis Stuart, West Virginia Ministry of Advocacy and Workcamps, Presbyterian Disaster Assistance, Dunbar food bank, Covenant House, Cents-ability, and Sojourners. They anticipated the amount would be between \$55,000 and \$58,000.

The final worship service was held on December 30, 2018, at 3 p.m. All members of the commission were present. The Rev. Doug Minnerly welcomed the congregation, which numbered close to 100 worshipers. He also performed the baptism of Bryan Aaron King. The Rev. Dr. Ed Thompson, former pastor of McKinnon and General Presbyter of the Presbytery of West Virginia, preached the sermon. The Rev. David Bush, former interim pastor at McKinnon, presided at the service of Communion. The Rev. Dr. Amy Parker led the Declaration of Dissolution. Music was provided by Mary Odin of First Presbyterian, Charleston, and Don Parker of Village Chapel Presbyterian. Commission members Sallie Daugherty and Brooks Martin and ruling elder Susan Marash Minnerly were liturgists, and Nathan Minnerly was usher. The service was followed by a lovely reception.

Approximately 100 copies of Glory to God: The Presbyterian Hymnal were removed from the sanctuary following worship, to be given to St. Andrew Presbyterian Church. Most of the other items in the church were left for the new congregation.

The McKinnon Presbyterian Church records were transferred to the Presbytery; from there, they will be sent to the Presbyterian Historical Society in Philadelphia, PA.

REPORT OF THE LEADERSHIP TEAM

The Moderator recognized Amy Wallace Parker, Chair of the Leadership Team. She recognized Tina M. Vial, Westminster Foundation board member and Davis & Elkins College's Director of Institutional Advancement: Foundation and Church Relations, and Laura Brekke Wagoner, Benfield-Vick Chaplain and adjunct Professor in Religion at Davis & Elkins College. Rev. Wagoner greetings on behalf of the Worshipping Community at Davis & Elkins College. The college is the home of the Presbytery's only worshipping community, part of the Presbyterian Church (U.S.A.)'s 1001 Worshipping Community initiative. The community seeks to be a creative expression of the Presbyterian faith with an average attendance of 25. Ms. Vial brought greetings from the Westminster Foundation. She highlighted the work of Shelly Barrick Parsons, campus pastor at West Virginia University, as she departs this summer to Richmond, Virginia.

RECOMMENDATION:

1. (CA) Approval of the following dates and locations for the 2020 stated meetings of presbytery:
 - February 15 at Riverlawn, St. Albans
 - May 21 at Ronceverte
 - August 15 at Fayetteville
 - November 19 at Davis & Elkins College

INFORMATION:

At the Leadership Team's meeting in March, the following actions were approved:

1. The Westminster Foundation, which supports the presbytery's campus ministries, did not have a place in the structure of Presbytery of West Virginia (PWV) for reporting, accountability, or budgeting. After lengthy discussion, the Leadership Team (LT) voted to include the Westminster Foundation under the Missions Committee. (Such changes to committee responsibilities are within the purview of the LT and do not require presbytery approval.)
2. New Worshipping Communities were placed under the auspices of the Committee on Ministry for their nurture and accountability.
3. The Leadership Team affirmed the covenant between PWV and Nyeri Presbytery, affirming the Missions Committee's dedication to this ongoing relationship. We look forward to hopefully hosting an International Peacemaker in the presbytery within the year.
4. Moderator Steve Hornbeck chaired the portion of the meeting that approved Spilman, Thomas & Battle law firm to be legal counsel for the presbytery, as recommended by a task force consisting of Susan Perry, Parry Johnson, and George Lilly, with support from Maureen Wright. (Leadership Team chair, Amy Parker, wife of Spilman lawyer Don

Parker, recused herself from this discussion and decision.)

The following matters also received the time and attention of the Leadership Team:

1. The February presbytery meeting was reviewed. Concerns about vegetarian meals, stretch breaks, and the process for voting on General Assembly constitutional amendments were discussed. The staff and leadership team will continue to work to improve meetings and communications.
2. The LT spent time planning for the May presbytery meeting's educational time, in which the worship service will be produced.
3. At the request of the Relations Committee, the Leadership Team reviewed the Communications Plan produced several years ago in order to discern priorities. The staff will review what can be expected to be done in the office and what may need to be done by volunteers, if desired. The Leadership Team affirms the call of the Relations Committee to make congregational visits their top priority and to build relationships in this way.
4. LT Chair Amy Parker introduced the idea of separating the role of Leadership Team chair from the Moderator-Elect and Moderator roles. With an annual change of leadership, the LT has difficulty with consistency and continuity. Former Moderators/LT chairs will be consulted and further discussion required. Such a change to the manual would require two readings and approval by vote of presbytery.
5. The LT heard from General Presbyter Ed Thompson about the challenges facing PWV congregations in transition, particularly in funding and finding pastoral leadership.
6. Bus trips to the next two General Assembly meetings were discussed (2020 in Baltimore and 2022 in Columbus). Costs and interest will be considered before final decisions are made.
7. The LT prayed for the committees of PWV, particularly for those that made specific requests for prayer in their reports to the LT, and for churches in an extended period of transition.

REPORT OF THE NURTURE COMMITTEE

Moderator Hornbeck called on Chris Kilbert, Nurture Committee member. He highlighted the upcoming workshop, Soul Shop Ministering to Suicidal Desperation. The workshop will take place on October 24, from 9:30 a.m. to 5:00 p.m. at Village Chapel Presbyterian Church, Charleston. The workshop provides inspirational and practical tools to help congregational leaders form safe organizations for those who are impacted by suicidal depression. The cost is \$50, the registration deadline is October 11. Rev. Kilbert announced that the deadline for applications for loans and scholarships to students has been extended.

INFORMATION:

1. The Youth Day of Service next February will change to an Intergenerational Day of Service. It will be on February 1, 2020. We encourage people of all ages – young people and adults of all ages – to join together in different parts of the state for a day of service. More details will come later.
2. Statistics show that 1 in 17 adults and 1 in 6 youth at any given time are considering suicide. Chances are 1 out of 2 people in most congregations are personally impacted by the reality of suicide. The Soul Shop Movement provides training and support to faith community leaders, so congregations can respond to the desperation around them. We will be offering a workshop for the Presbytery and other interested faith leaders on October 24 at Village Chapel from 9:30 a.m. – 5 p.m. The cost is \$50, which includes lunch and materials. A flyer with information about registration is included in the packet.
3. Upcoming Events:
 - July 15-20: Presbyterian Youth Triennium
 - October 24: Soul Shop: Responding to Suicidality
 - November 2: Ministry Toolbox course: Leading Congregations Amid Change
 - November 15-17: Older Youth Retreat

REPORT OF THE BLUESTONE COMMITTEE

Moderator Hornbeck recognized Sarah Specht, Program Director, Bluestone Camp and Retreat. Ms. Specht shared that Bluestone is fully staffed for the summer camp season; the staff is gifted with strong faith backgrounds. The camp is seeking 60 more campers to match 2018 numbers. Commissioners and visitors were invited to make camp important because in today's world, one in five children will be diagnosed with a mental health disorder. Camp provides a place to talk and learn about diversity. It gives campers a chance to be outside and play; campers can reinvent their lives and try new things. Camp gives children and youth a safe place to share, to experience the love of Christ and the work of the Holy Spirit. Ms. Specht also shared that the Bluestone chapel has a new floor.

REPORT OF THE STEWARDSHIP COMMITTEE

Moderator Hornbeck called Financial Administrator and Treasurer, Rocky Poole, who presented the financial reports. (Appendix E, pages 127-143.)

INFORMATION:

1. The Stewardship Committee met on February 22, 2019 and reviewed the 2018 Year-

End Financials and 2019 Shared Mission pledges to date. In 2018, 115 churches sent their per capita pledges but only 91 sent a shared mission pledge. This is out of a total of 125 active churches. We ended the Fiscal Year (FY) 2018 with a \$60,000 deficit. The Committee will do a mid- year review of the FY 2019 Financials to make any Budget adjustments necessary so as not to end the 2019 Fiscal Year in a deficit. The 2019 Shared Mission pledges at that time appeared to be 58 pledges with 25 increases, 24 at the same level as last year, and 9 decreases.

2. The Committee outlined the Budget process – July 9 to Leadership Team, August 24 to Presbytery. Committee requests are due to the Stewardship Committee by June 25.
3. The Committee extended a line of credit to the Bluestone Committee of up to \$7,500 for the replacement of the floor in the Chapel.
4. The Committee received a request from George Lilley to review and comment on a series of guidelines and procedures regarding credit card procedures, travel expense guidelines, fund disbursement procurement – Bluestone, fund disbursement procurement – Disasters, and fund disbursement procurement – PWV. The information was shared with the Committee members and will be taken up a future meeting.
5. The New Covenant Funds rose with the stock market in the first quarter of 2019. Equities were up double digits and bonds added to returns as well, increasing the market value of the funds.

GOOD NEWS FROM THE PEWS

The Moderator invited Ruling Elder Commissioners to share news of good things happening in local churches.

REPORT OF THE NOMINATING COMMITTEE

The Moderator recognized John Bolt, a member of the Nominating Committee. He moved the following recommendation.

RECOMMENDATION:

1. For the Relations Committee – Class of 2021: Mandy Lester (RE, Gilbert)

There were no nominations from the floor. The motion was approved.

REPORT OF THE MISSION COMMITTEE

The Moderator recognized Barbara Chalfant, staff support to the Mission Committee, and Robin Ray, a member of the Mission Committee. Rev. Ray called on Robin Blakeman of the Stewardship of Creation Ministry Team, who invited Julie Spencer and Mary Quick of Spencer Presbyterian Church to come forward. The Spencer Presbyterian Church was presented with a certificate as an Earth Care Congregation.

Rev. Ray moved recommendation two. The motion was approved. She encouraged those present to support the building of a church in our partner, Nyeri Presbytery, Kenya, Africa, by buying a brick, window, or door.

Ms. Chalfant shared that the International Peacemaker visit will take place on the dates found under information item two below, but that the peacemaker will be Moon-Sook Lee of South Korea.

RECOMMENDATIONS:

1. (CA) Mission Committee recommends that the meeting offering be used for the WV Interfaith Refugee Ministry.

The WV Interfaith Refugee Ministry (<https://wvirm.com/>) Statement is “striving to improve the lives of refugees.”

We are a non-denominational, interfaith affiliate office of Episcopal Migration Ministries (“EMM”), <http://www.episcopalmigrationministries.org>, which is one of nine agencies authorized to resettle refugees in the United States. While our office, located in Charleston, WV was preliminarily authorized in December 2016 by the U.S. State Department Bureau of Population, Refugees and Migration to possibly resettle approximately 85 refugees per fiscal year beginning in October of 2017, the decision was made by the U.S. State Department in the Summer of 2017 to resettle refugees through EMM only through some of its other affiliate offices, and not through WVIRM.

Accordingly, WVIRM is currently assisting refugees in ways other than direct resettlement. Instead, we are engaged in projects such as assisting other resettlement agencies, funding a tutor in a refugee camp in Lebanon, helping school libraries to obtain children’s books that promote understanding of refugee children’s lives and other similar projects. We are considering additional projects to assist refugees, both those recently resettled or in the process of resettling elsewhere in the United States and those who are in refugee camps abroad. We are also engaged in community education about the refugee crisis worldwide.

2. That Presbytery approve the 2019 Covenant with the Nyeri Presbytery, Kenya. (Appendix F, pages .144-146)

INFORMATION:

1. WV Interfaith Refugee Ministry

Lynn Clarke of WVIRM met with the committee and shared about her ministry. Several congregations in our presbytery are already supporting this program. While it has been

much more difficult to do this vital work in the past two years, work continues.

Some African migrants are getting in by crossing the border, but are in Texas, where resident shelters are crowded. Two African migrant families, who are seeking asylum, have been allowed to come to West Virginia. They are awaiting work permits and several lawyers are working to help them gain asylum status. The greatest need is \$1,500 per month for a refugee family. Additional staff needs are: executive director \$59K, case manager \$29K, VISTA volunteer \$5K.

2. International Peacemaker

Isett Sama Hernandez from Cuba will be our International Peacemaker this fall. She will be here Saturday, September 28 – Monday, October 7. The 28th and 7th are reserved for travel only; the other days are for programing. We invite any congregation who would benefit from hearing from and engaging with our peacemaker to contact the Presbytery office as soon as possible. In order to defray costs and to support this opportunity, any congregation hosting a peacemaker will be asked to pay \$50 per day they host the peacemaker and to cover the cost of any housing, food, and transportation from their venue to the next venue on the peacemaker's schedule while she is in West Virginia.

3. Older Adult Housing

An Older Adult Housing Committee sub-committee has been formed to work out several glitches in the way the Older Adult Housing Fund is administered. They will be contacting the Stewardship Committee for their assistance and action.

4. Nyeri Trip

Eleven folks are planning to go to Kenya on a mission trip to assist in the building of a church in Nyeri Presbytery. Our trip leader is Stuart Ross. We are still in need of donations to pay for materials in Kenya for the building of the church.

REPORT OF THE TRUSTEES

The Moderator recognized Jim Robinson, a member of the Trustees, who made the following recommendation. The motion was approved.

RECOMMENDATION:

1. That the Presbytery approve the sale of the property of the dismissed Presbyterian Church of the Covenant, Hurricane, to Risen King Church for \$501,615.

INFORMATION:

1. The sale of the organ, piano, and property of the dissolved First Presbyterian Church, Terra Alta, is complete. The sale was approved on November 14, 2018 and reported to Presbytery at its Stated Meeting on December 12, 2018.
2. The committee continues to pursue the sale of the dissolved Brush Creek Presbyterian Church, Ridgeview. The Trustees have entered into a six-month contract with realtor Sallie Hart of Berkshire Hathaway.
3. The committee is working with the Administrative Commission to dissolve the Lakeview Presbyterian Church, Lakebottom, to honor the reversionary clause of the property deed.
4. The committee is working to complete the wishes of the Presbytery regarding the property of the dissolved Orgas Presbyterian Church.
5. The Trustees are consulting with the Marlinton Presbyterian Church regarding the sale of a small burial plot from the dissolved chapel, Huntersville Presbyterian Church, Pocahontas County.
6. The committee reviewed financial information for closed church funds for 2018 and 2019 to date provided by Treasurer Rocky Poole.

REPORT OF THE RELATIONS COMMITTEE

The Moderator recognized Elizabeth Campbell Maleke, Chair of the Relations Committee, who highlighted the committee's effort to visit congregations. Churches are encouraged to contact Elizabeth to schedule a visit.

INFORMATION:

1. The committee met on Monday, March 25 at the Presbytery office, welcoming new committee member John Koerner (Minister of Word & Sacrament at Clarksburg First). Ron Buckalew (Honorably Retired) has agreed to assist the committee with its work. Each of our team members plan to meet with 3-4 church sessions a year to hold a "triennial" meeting. It is an opportunity for a conversation to hear the good news in the life of your church, and how the presbytery can help support your church's mission and ministry. If you would like to schedule a visit, please call us at 304-893-4517 (*Elizabeth's cell #*).
2. The central focus of our work is meeting with congregational sessions for triennial review meetings. *Today, we have a presentation to share more about this!*
3. Did you know the Relations Committee has \$2,000 available to help fund collaborative ministry or mission projects within your cluster? Look for application details coming soon in a presbytery newsletter.

REPORT OF THE COMMITTEE ON MINISTRY

The Moderator recognized Shelly Barrick Parsons, Chair of the Committee on Ministry. Dr. Barrick Parsons and the Moderator led the Presbytery in a service of recognition of the honorable retirement of Michael Seely.

INFORMATION:

1. Approved the Validated Ministries of Emily Harden Misfeldt and Noha Khoury Bailey.
2. Approved the renewal of the Commissioned Pastor Covenant between Comfort Presbyterian Church and Roger Eskins until January 31, 2020. Terms: 20 hours/week, \$800/month, auto allowance \$400/month, \$500 continuing education/books, vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship, and special services, home and hospital visits, administration of the sacraments, attend, plan moderate session meetings, attend Presbytery meetings, direct Choir, attend Big Coal River Presbytery men and women meetings.
3. Approved the renewal of the Commissioned Pastor Covenant between First Presbyterian Church, Bluefield, and Barbara Hopta through December 31, 2019. Terms: 15 hours/month, \$200./month, auto reimbursement at the current IRS rate, vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Weekly worship and special services, visitation, moderate session, administer the sacraments. Mentor: Jean Sutton.
4. Approved the renewal the Commissioned Pastor Covenant between Frist Presbyterian Church, Kenova, and Pat Collier through January 31, 2020. Terms: 20 hours/week, cash salary \$1166.67/month, medical/pension coverage, \$8000 housing allowance, vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship and special services, weddings, funerals, visitations, moderate session meetings, administer the sacraments. Mentor: Jean Sutton.
5. Approved the renewal the Commissioned Pastor Covenant between Milton Presbyterian Church and Tom Hastie through December 31, 2019. Terms: 19 hours/week, \$7000/year, Sundays and Wednesdays, auto reimbursement at IRS rate (up to \$500 annually), manse, book allowance (\$250), Continuing education (\$500), vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship, special services, Bible study, pastoral care, presbytery and council meetings, sacraments, moderating session and congregational meetings, marriage, offer continuing education, encourage session involvement. Mentor: Cinda Harkless.
6. Approved the renewal of the Commissioned Pastor Covenant between Ruffner Memorial Presbyterian Church and Bill Brown until January 31, 2020. Terms: 19 hours/week,

Sunday, Thursday, \$1119.79/2x month, auto reimbursement at IFS rate, vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Weekly worship, special services, available to congregation for emergencies and blessings, weekly worship, adult education, communicants' class, moderate session, assist Clerk of session.

7. Approved the renewal of the covenant as Commissioned Pastor between Trinity Presbyterian Church and Jeff Barton until January 31, 2020. Terms: bi-weekly worship/26 Sundays/year, 6 special services, 18 hours/week; salary – \$7800/year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: prepare bulletin, conduct worship and administer the Lord's Supper; moderate the Session and congregational meetings; have a voice and vote in meetings of the presbytery. Mentor: Jim Walther.
8. Approved the renewal of Renewed the Stated Supply Covenant between Fayetteville Presbyterian Church and Robert Wood through December 31, 2019. Terms: time: 30 hours/week; salary: \$3080/month (\$1540 designated as housing); SECA estimated (\$2328), Utilities (\$2400), Health/Pensions (\$15,579), Continuing education (\$100), Mileage (\$1800), vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly and special services, oversee staff and programs, visitation as needed, regular office hours. Elder training, confirmation class, moderate session and congregation meetings, communion to shut ins, administrative guidance, Bible study, children's sermons, ecumenical activities.
9. Approved renewal of the Stated Supply Covenant between Community Presbyterian Church and Steve Lightner through December 31, 2019. Terms: 15 hours/week, \$1000/month, mileage reimbursement at current IRS rate, vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship leadership, home, hospital, nursing home visits, session meetings, assist in Christian Education.
10. Approved the Lay Pastor covenant between Marsh Fork United Presbyterian Church and Terry Layton through January 31, 2020. Terms: 10 hours/week; salary: \$100/week, reimbursement for travel at current IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); church will pay a portion of educational expenses/tuition. Responsibilities: conduct worship including special services, funerals, visiting sick, serving congregation as needed, advice, mentor: Roger Eskins.
11. Approved the Interim Pastor covenant between Dana Sutton and Highlawn Presbyterian Church, Huntington through January 25, 2020. Terms: 40 hours/week; salary: \$5078.08 per month of which \$1,791.67 is designated as housing allowance; reimbursement for travel at current IRS rate; SECA: \$5,045.58; continuing education \$2,500; professional allowance for Coaching \$1,200; vacation 4 weeks (including Sundays) including fifth

Sundays off; continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave, if applicable.

12. Approved Stated Supply covenant between Rene Tyo and Davis Memorial Presbyterian Church, Gassaway through January 31, 2020. Terms: 10 hours/week; salary: \$150/per service; reimbursement for travel at current IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave, if applicable. Responsibilities: Sunday worship and special services; communion provided to home bound; assist the session in planning special worship services.
13. Approval of the covenant as Commissioned Pastor between Jean Summerfield and the Presbytery of West Virginia through December 31, 2019. Terms: travel reimbursement at IRS rate, paid by the church. Responsibilities: moderate Session of Grace Covenant Presbyterian Church, Charleston; voice and vote at Presbytery.
14. Approved the installation commission of Monte Mitchell at Beckley Presbyterian Church, Sunday, May 19, 3 pm, Bob Wood, Steve Hornbeck, chair of the commission, minister members of the commission, Cinda Harkless, Stephen Baldwin, ruling elder members of the commission, Ann Worley, Steve Hornbeck, and Jeff Barton. Ruling Elder, Sue Bentley, from Northside Presbyterian Church, Blacksburg, Virginia, Presbytery of Peaks, will be a guest of the commission.
15. Appointed the following moderators
 - a. David Richards as moderator of Spring Valley Presbyterian Church.
 - b. Rebecca Mihm as moderator of the First Presbyterian Church, Fairmont, effective June 1, 2019.
16. Appointed the following liaisons for churches in transition:
 - a. Peter Vial as liaison for First Presbyterian Church, Kingwood.
 - b. John Koerner as liaison for First Presbyterian Church, Fairmont, effective June 1, 2019.
17. Assigned Jean Summerfield to work with the Beverly Hills Presbyterian Church as discern their future.
18. Reviewed the exit interviews from the pastoral relationships between First Presbyterian Church, Charleston, and Pastor, Bill McCoy and Associate Pastor, Christian Johnson.
19. Reviewed the Commissioned Pastor (CP) reports received to date.
20. Continue to discuss pastors from other denominations and sacraments in churches of the presbytery.

21. Continue to review the forms for pastoral covenants in the presbytery.
22. Reviewed the presbytery meeting attendance in 2018 of both minister members and churches.
23. Reviewed a letter from minister of Word and Sacrament, Larry Gamble, communicating his renunciation of jurisdiction.
24. Approved a request from First Presbyterian Church, Huntington, to eliminate their full time Director of Music position and establish a part time Director of Music position, hiring Dale Capehart to fill the new position in concurrence with the Board of Pension's post-retirement service for non-ordained personnel.
25. Approved Jim Story, minister of Word and Sacrament, Muskingum Valley Presbytery, for the Pulpit Supply List.
26. Heard the report of the Congregational Development team on plans for the Small Church Conference that will be September 7, 2019 at the Fayetteville Presbyterian Church.
27. Reviewed joys and concerns of pastoral leaders.
28. Continued to review mentor assignments for Commissioned Pastors, Lay Pastors and pastors new to the presbytery.
29. Assigned the following mentors:
 - a. David Lee as mentor to Commissioned Pastor, Lynn Randolph.
 - b. Barbara Accord as mentor to Commissioned Pastor, Nancy Martin.
 - c. Confirmed Anna Pinckney Straight as the mentor to Commissioned Pastor, John Arbuckle, Jr.
30. Granted the request for the waiver of rotation of officers for the following sessions:
 - a. Canyon Community Presbyterian Church;
 - b. First Presbyterian Church, Ripley;
 - c. Rock Forge Presbyterian Church.
31. Granted the request for Honorable Retirement of Michael R. Seely effective May 1, 2019. Will celebrate the ministry of Rev. Seely following this report.

NEW BUSINESS

There was no new business.

ADJOURNMENT

The Moderator reminded the Presbytery to review the reports of the Administration Committee,

Vocations Committee, and Administrative Commissions. (Appendix G, pages 147-151.)

Presbytery was adjourned at 2:57 p.m. with a benediction by the Moderator.

A handwritten signature in cursive script, appearing to read "Maureen Wright".

Maureen Wright
Stated Clerk

Stephen Hornbeck
Moderator

APPENDIX A – ATTENDANCE

GENERAL PRESBYTER: Ed Thompson (also listed as minister member below).

OFFICERS OF PRESBYTERY: Stephen Hornbeck, Moderator; Maureen Wright, Stated Clerk; Rockland Poole, Treasurer.

MEMBER OF LEADERSHIP TEAM (who are not a Minister or Elder Commissioner): Tina Vial.

COMMISSIONED PASTORS: John Arbuckle, Barbara Hopta, Nancy Martin, Jim Musgrave, Cherrie Sizemore.

CORRESPONDING MEMBERS: David Bush (Coastal Carolina Presbytery), Bruce Macbeth (Shenandoah Presbytery), Susan Faye Wonderland (Philadelphia Presbytery).

CHAIR OF PRESBYTERY COMMITTEE: Robert McCutcheon.

MEMBER OF PRESBYTERY COMMITTEES: Nancy Smallenberger.

STAFF: Susan Sharp Campbell (also listed as minister member below), Barbara Chalfant, Nellie Howard, Amy Robinson, Sarah Specht.

MINISTERS OF ANOTHER DENOMINATION SERVING CHURCHES OF THE PRESBYTERY: Kay Larsen, Steve Lightner, D.D. Meighan.

AUTHORIZED LAY PREACHER: Rick Accord.

VISITORS (who registered): Mimi Albert, Margaret Bolt, Bob Coulter, Philip Herrold, Beth Madison, Nancy McLaughlin, Medina Poole, Karen Robinson, Carol Seely, Ginna Taylor.

ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	8/18/18	12/12/18	2/16/19	5/16/19
Accord, Barbara A.	P	AE	P	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	A	A	P	P
Baldwin, Stephen	A	A	A	AE
Bell, Sharon	A	A	A	AE
Blakeman, Robin	A	E	P	P
Bondurant, Robert K.	AE	AE	AE	AE
Bower, David	P	AE	AE	AE
Boyce, Bonnie	AE	AE	AE	AE
Brekke-Wagoner, Laura	A	E	A	P
Buckalew, Ronald W.	AE	AE	AE	AE
Butler, Claire	E	P	P	E
Calebaugh, Kenneth B.	AE	AE	AE	AE
Campbell-Malake, Elizabeth	E	P	E	P
Campbell, Susan Sharp	P	P	E	P
Cardot, Guy Richard	P	P	A	E
Carroll, R. Leon, Jr.	AE	AE	AE	AE
Carter, Robert	*	P	AE	AE
Case, Walter A.	AE	AE	AE	AE

Name of Minister	8/18/18	12/12/18	2/16/19	5/16/19
Clark, Thomas F.	AE	AE	AE	AE
Colman, Glenn M.	*	*	P	E
Didway, Nancy	E	A	A	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	E	E	A	E
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	P	P	P	E
Gearing, Sharon	A	P	A	P
Geurink, Kevin	P	P	P	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harkless, Cinda	E	P	E	E
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hill, Amanda K.	*	*	P	P
Hitsman, Julie	A	P	P	A
Holland, John	A	P	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Howe, Lanny	AE	AE	AE	AE
Hudson, William Long	P	P	A	A
Jenkins, Doug	E	P	P	P
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	E	E	P	P
Johnston, Thomas M., Jr.	AE	P	AE	AE
Kahaian, Nancy C.	*	*	*	P
Key, Kyle	E	E	P	E
Khoury Bailey, Noha	P	E	P	E
Kilbert, Chris	P	P	P	P
Kinney, Karen R.	P	P	P	E
Koerner, Charla Waters	P	P	P	P
Koerner, John F.	P	P	P	P
Krum, David P.	AE	AE	AE	AE
Lamb, Richard C.	AE	AE	AE	AE
Lee, David A.	P	P	P	P
Leitch, James O.	AE	AE	AE	AE
Lieneman, Casey	P	E	E	P
Lyles, W. Patterson	E	P	P	P
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	A	A	AE	AE
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	A	E	AE	AE
McMorran, William G., Jr.	AE	AE	AE	AE
Mihm, Rebecca	P	P	P	P
Minnerly, Douglas A.	P	P	P	AE
Misfeldt, Emily	*	P	E	P

Name of Minister	8/18/18	12/12/18	2/16/19	5/16/19
Mitchell, Monte Dean	*	*	E	P
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	P	E	A	E
Morton, Zachary M.	P	P	P	P
Newman, Robert G.	P	AE	P	P
Parker, Amy S.W.	P	P	P	P
Parsons, Shelly Barrick	P	A	P	P
Pendleton, P. Douglas, Jr.	A	A	A	A
Perkins, Chris	A	A	AE	AE
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	P	A	P	P
Rice, Andrew "Andy"	A	P	A	P
Richards, David P.	AE	P	P	AE
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	AE	P	P	P
Ryan, Patrick "Pat"	A	A	A	A
Seely, Mike	P	P	P	P
Seibel, Frank L. "Skip"	P	A	P	E
Shaffer, David	AE	AE	AE	AE
Shogren, Donna Lee	AE	AE	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	P
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	AE	AE	AE
Stewart, Joan W.	E	P	E	P
Stone, Elizabeth	E	E	E	A
Stone, Greg	A	A	A	A
Straight, Anna Pinckney	P	P	P	P
Sutton, Dana W.	A	A	A	A
Sutton, Jean C.	A	A	A	A
Taylor, J. Dexter	AE	P	AE	AE
Thompson, Edward J.	P	P	P	P
Vial, Peter	E	P	P	P
Walker, Gary C.	AE	AE	AE	AE
Walther, James A., Jr.	P	E	P	P
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	E	E	A	E
Wilson, Richard B.	E	P	AE	AE
Wood, Robert M.	E	P	E	P
Woodard, Sara G. (Sally)	P	AE	AE	AE
Wright, Todd	P	P	P	E
Youngblood, Lucy	A	A	A	A

ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	8/18/18	12/12/18	2/16/19	5/16/19
Alderson	N	N	E	N
Alexander Memorial, Stony Bottom	N	E	N	Agnes Doyle Kalland
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	N	Sandra Herrold	Spencer Conley	Sandra Herrold
Baxter, Dunmore	N	N	N	N
Beckley	Bill Hartling	Bill Hartling	Drema Davis	Dan Calvert
Beechwood, Parkersburg	N	N	Richard Thomas	N
Belington	E	N	E	N
Belle	E	Eleanor Stanley	Eleanor Stanley	E
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	N	N
Beverly	E	E	N	N
Beverly Hills, Huntington	E	N	E	E
Bradley	E	E	N	E
Bramwell	N	N	N	N
Bream Memorial, Charleston	N	Barbara Chalfant	Derek Hudson	Barbara Chalfant
Bridgeport	Eric Winan	N	Joe Timms	Penny Ranson
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	N
Centerville, Greenville	E	N	N	E
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	E	E	N	N
Clear Creek	N	N	N	N
Clifton, Maxwelton	James Miller	N	James Miller	Larry Davis
Clothier	N	N	N	N
Comfort	N	N	Roger Eskins	N
Community, Arthurdale	Mike George	Vicky Mays	Vicky Mays	Albert Mays
Davis Memorial, Elkins	Dana Marzolf	Nate Garver- Daniels	N	Tina Vial
Davis Memorial, Gassaway	Beverly Keener	N	N	E
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	N	Julian Arbuckle	N	Julian Arbuckle
Eleanor	Vanessa Higginbotham	N	N	E
Elk Hills, Charleston	N	N	Jean Naylor	N
Enslow Park, Huntington,	N	N	N	N
Falls View, Charlton Heights	N	N	N	N
Fayetteville	E	Nancy Tissue	Helen Case	N
First, Bluefield	E	N	N	N
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck
First, Charleston	Frankie McCain	Frankie McCain	Sallie Daugherty	Candace Strader
	N	N	N	Monty Warner
First, Clarksburg	Suzi Heger	Bryon Delawder	Byron Delawder	Doris Holt
First, Colcord	N	N	N	N
First, Dunbar	E	Sue Cunningham	David White	Sandy Stemple
First, Fairmont	N	N	N	N

Name of Church	8/18/18	12/12/18	2/16/19	5/16/19
First, Hinton	N	E	N	E
First, Huntington	N	N	Jean McClelland	N
First , Kenova	N	N	N	N
First, Kingwood	N	N	N	N
First, Logan	Roger Perry	Jay Nunley	Mary Borst	N
First, Mannington	N	N	N	N
First, Morgantown	John Bolt	Mavis Grant-Lilley	John Bolt	John Bolt
First, Nitro	E	E	Lynn Kibler	Larry Harris
First, Oak Hill	Kathy Moss	Kathy Moss	Kathy Moss	N
First, Parkersburg	N	N	N	N
First, Ravenswood	E	N	N	N
First, Ripley	E	N	N	N
First, St. Albans	E	Kathryn Maddy	Adam Greathouse	N
First, South Charleston	E	Bill Kimmons	Joe Fuller	N
First, Thomas	N	E	N	E
First, Welch	E	E	Wendy Brewster	E
First, Weston	N	N	N	N
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	N	N	N	E
First, Williamstown	Medina Poole	Nelle Howard	Medina Poole	Caroline Butler
Fleming Memorial, Fairmont	Rab Snider	N	Charles Mullett	Rab Snider
Frankford	Linda Boone	E	Linda Boone	Linda Boone
Gilbert	N	E	N	N
Glenville	Susan Lilly	N	Susan Lilly	E
Grace Covenant, Charleston	N	E	N	N
Green Bank, Liberty	N	N	N	N
Harman	N	N	N	N
Highlawn, Huntington,	Gary Baldwin	Howard Aulick	Larry Lapelle	N
Highlawn, St. Albans	N	N	N	N
Hughes River, Cairo	N	N	N	N
Kanawha United, Charleston	N	Lisa Smith	Kathie Giltinan	Roberta FowlkesP
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	N	N	N	N
Lakeview, Lakebottom	N	N	N	N
Marlinton	E	N	E	E
Marsh Fork, Dry Creek	N	N	Terry Layton	E
Mill Creek	N	N	N	N
Milton	N	N	N	E
Mingo	N	N	N	N
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	N	Sue Hollandsworth	E	N
Old Stone, Lewisburg	Carol Bland	Nancy Smallenberger	Townley Hamilton	Thomas Campbell
Parsons	N	N	N	N

Name of Church	8/18/18	12/12/18	2/16/19	5/16/19
Philippi	Suzann Murphy	E	E	E
Pickens	N	N	N	N
Pineville	N	N	N	N
Point Pleasant	N	Elaine Matheny	Carl Matheny	Donna Lambert
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	Joe Lothes	Parry Johnson	Jane Lothes	Jamie Albert
Rock Forge, Morgantown	Colletta Messenger	N	N	Colletta Messenger
Rock Lake, South Charleston	Ken Schmidt	John Haynes	John Haynes	E
Rome, Proctorville	N	N	N	N
Ronceverte	N	Cyndi Taylor	Allan Clower	N
Ruffner Memorial, Charleston	N	N	N	E
St. Andrew, Pinch	N	N	N	N
St. Marys	N	N	N	E
Salem, Ronceverte	N	N	N	N
Second, Huntington	E	E	Stacy Wehrle	E
Slatyfork, Big Spring	N	N	N	N
Smithers	E	E	N	E
South Park, Charleston	N	E	N	E
Spencer	Norma Randall- Myers	Mary Quick	Brenda Wilson	Mary Quick
Spring Creek, Renick	E	N	E	N
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	N	N	E	Gerri Layman
Summerlee	N	N	N	N
Summersville	E	Lauren Jarroll	N	Lauren Jarroll
Teays Valley, Scott Depot	E	Bruce Davis	Diane Harrah	E
Trinity, Shady Spring	E	E	E	E
Tygarts Valley, Huttonsville	N	N	N	N
Union	N	N	E	E
Upperglade	Jim Gamble	Jim Gamble	Jim Gamble	Jim Casey
Valley Bend, Beverly	E	N	E	E
Village Chapel, Charleston	Jim Smith	Barbara Smith	Sarah Stump	Greg Rader
Waverly – Bethel, Waverly	Dawn Hammat	Dick Hammat	Mark Skidmore	Mark Skidmore
Westminster, Charleston	N	N	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	John Hannon	N	John Hannan	Nancy Baldwin
Zion, Helvetia	N	N	N	N

APPENDIX B – DOCKET

*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and time for fellowship and refreshments

*10:00 Call to Order Stephen Hornbeck, Moderator

Greetings from First Presbyterian Church Zachary M. Morton

Business of the Presbytery

- Welcome of new Teaching Elders Maureen Wright, Stated Clerk
- Seating of new Corresponding Members
- Introduction Visiting Teaching Elders
- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum
- Approval of Docket
- Consent Agenda Moderator
 - o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
 - o Committee on Bills and Overtures
 - Leadership Team members present

*10:15 Education Focus *Pentecost Worship Planning*

11:25 Announcement: Resource Center

*11:30 Morning Worship

*12:30 Recess for Lunch

*1:30 Prayer & Hymn Moderator

Report of the Stated Clerk Stated Clerk

- Presentation of Procedural Matters

Report of the General Presbyter Ed Thompson

Report of Administrative Commission Amy Wallace Parker
McKinnon Presbyterian Church

Report of the Leadership Team Amy Wallace Parker
- Greetings from the Worshipping Community at Davis & Elkins College

Report of the Nurture Committee Kari Preslar

Report of the Bluestone Committee Denny Dodson

Report of the Stewardship Committee
- Financial Reports Rocky Poole

“Good News from the Pews” Moderator
This is a time of sharing good news from churches throughout the presbytery
by Ruling Elder Commissioners only.

Report of the Nominating Committee Pam Johnson

Report of the Mission Committee Bob McCutcheon
- Recognizing Spencer Presbyterian Church

Report of the Trustees Jim Rowe

Report of the Relations Committee Elizabeth Campbell Maleke

Report of the Ministry Committee Shelly Barrick Parsons

New Business

Completion of Feedback Forms

4:00 Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Reports for Information Only: Administration Committee; Report of
Administrative Commissions - Lakeview Presbyterian Church, Pickens
Presbyterian Church, Red Sulphur Springs Presbyterian Church, Richwood
Presbyterian Church, and Westminster Presbyterian Church, Charleston.

Additional 2019 Stated Meetings:

August 24, 2019 – Bluestone Camp and Retreat – Hinton

November 21, 2019 – Teays Valley Presbyterian Church, Scott Depot

2018 Presbytery Statistical Report

APPENDIX C

Presbytery West Virginia
Address 520 2nd Ave, S Charleston, WV 25303-1311
Phone 304-744-7634 **Fax** 304-744-7649
Email office@wvpresbytery.org
Web Site www.wvpresbytery.org



Membership			
Prior Active Members	7990	Adjusted membership	7967
Gains		Losses	
Certificate	36	Certificate	151
Youth Professions	34	Deaths	169
Professions & Reaffirmations	89	Deleted for any Other Reason	405
Total Gains	159	Total Losses	725
Total Ending Active Members	7401		
Baptisms		Average Weekly Worship Attendance	3034
Presented by Others	67	Female Members	4416
At Confirmation	10	Friends of the Congregation	843
All Other	17	Ruling Elders on Session	581
		Do you have Deacons? Yes / No	18 / 68
Age Distribution of Active Members		People with Disabilities	
25 & Under	586	Hearing impairment	326
26 - 40	853	Sight impairment	78
41 - 55	730	Mobility impairment	306
56 - 70	1454	Other impairment	198
Over 70	1922		
Total Age Distribution	5545		
Christian Education			
Birth - 3	70	Grade 7	30
Age 4	38	Grade 8	54
Kindergarten	36	Grade 9	34
Grade 1	33	Grade 10	28
Grade 2	47	Grade 11	32
Grade 3	55	Grade 12	29
Grade 4	56	Young Adults	67
Grade 5	48	Over 25	904
Grade 6	55	Teachers/Officers	226
		Total Christian Education	1842
Racial Ethnic			
Asian/Pacific Islander/South Asian	26	Native American/Alaska Native/Indigenous	3
Black/African American/African	23	White	5578
Middle Eastern/North African	10	Multiracial	3
Hispanic/Latino-a	11		
		Total Racial Ethnic	5654
Financial Data			
Annual Income	11,152,730	Mission Expenses	1,027,251
Annual Expenses	17,114,537	Personnel Expenses	9,440,191
		Facilities Expenses	3,389,860

APPENDIX D – PROCEDURAL MATTERS

A. Principles of Parliamentary Law

- Courtesy to all
- Majority rule
- Justice for all
- One Item at a time
- Respect the rights of the minority
- Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

APPENDIX E – FINANCIAL REPORTS
PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD March 2019

COMPOSITE BY COMMITTEE

Committee	YTD 03/31/19	Budget	%	Restricted Fund Support
ADMINISTRATION	160,702.18	676,650	23.7%	167,800
BLUESTONE	0.00	6,000	0.0%	4,500
LEADERSHIP	2,910.66	18,500	34.0%	12,000
MINISTRY	3,037.09	21,500	14.1%	11,500
MISSIONS	523.29	61,250	0.9%	36,000
NOMINATING	0.00	300	0.0%	
NURTURE	(1,611.97)	23,870	-6.8%	16,600
PJC	0.00	300	0.0%	
PRESBYTERIAN WOMEN	1,000.00	6,000	16.7%	
RELATIONS	53.68	3,000	1.8%	2,000
REPRESENTATION	0.00	100	0.0%	
STEWARDSHIP	0.00	12,000	0.0%	
TRUSTEES	6.85	2,000	0.3%	
VOCATIONS	(137.91)	16,400	-0.8%	13,000
TOTAL	\$ 166,483.87	847,870	19.6%	\$ 263,400
SHARED MISSION (net)	49,083.00	360,000	13.6%	
PER CAPITA (net)	25,243.00	146,818	17.2%	
PREV. YR BENEV./PER CAPITA	5,782.00	16,652	34.7%	
OUTSIDE FUNDING	25,000.00	46,000	54.3%	
INTEREST & GIFTS	13,340.00	15,000	88.9%	
RESTRICTED FUND SUPPORT	103,599.08	263,400	39.3%	
TOTAL	\$ 222,047.08	\$ 847,870	26.2%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD March 2019

	YTD 03/31/19	Budget	%	Restricted Fund Support
<u>ADMINISTRATION</u>				
OFFICE EXPENSES				
Postage	353.55			48,000 Mission Dev. Fund
Supplies	2,055.53			12,000 Funds of PWV
Publications & Subscriptions	(65.00)			
Presbytery Directory	164.00			
Telephone	817.05			
Utilities	2,158.66			
Cleaning/Bldg Maintenance	1,008.00			
Equipment	103.00			
Equipment Maintenance	1,988.00			
Staff Expenses	1,532.01			
Insurance - Property	0.00			
Bad Debt Expense	0.00			
Web Site Maintenance	75.00			
Internet Service	399.78			
Bank service fees	219.86			
Miscellaneous	0.00			
TOTAL OFFICE EXPENSE	10,809.44	60,000	18.0%	
SALARY & PERSONNEL EXPENSE				
All Salaries (including housing & utilities)	90,678.52	362,650	25.0%	107,800 \$56.3K Small Church, \$44K MDF
Pension Expense	10,682.57	44,600	24.0%	\$7.5K Funds of PWV
Medical Insurance Expense	36,884.49	148,200	24.9%	
Payroll Taxes	4,801.48	20,100	23.9%	
Workers' Compensation	170.75	1,500	11.4%	
Continuing Education & Professional Expense	3,290.29	12,600	26.1%	
Travel Expense	3,384.64	25,000	13.5%	
TOTAL SALARY & PERSONNEL EXPENSE	149,892.74	614,650	24.4%	
COMMITTEE EXPENSE				
Consultant Fees	0.00	500	0.0%	
Staff Development	0.00	1,000	0.0%	
Committee Meetings	0.00	500	0.0%	
TOTAL COMMITTEE EXPENSE	0.00	2,000	0.0%	
	\$ 160,702.18	\$ 676,650	23.7%	
<u>BLUESTONE</u>				
CIT Support	0.00	4,500	0.0%	4,500 Rachel McClintic Fund
Committee Meetings	0.00	1,500	0.0%	
	\$ -	\$ 6,000	0.0%	
<u>LEADERSHIP TEAM</u>				
GOVERNING BODY EXPENSE				
Presbytery Meetings	752.33	2,000	37.6%	
Moderator Expenses	0.00	1,000	0.0%	
General Assembly	0.00	0	0.0%	
Denomination Resources	(20.00)			
Leadership Development Program	988.33	4,000	24.7%	4,000 Small Church Fund
Legal Consultation	0.00	8,000	0.0%	8,000 Funds of PWV
Leadership Team	1,190.00	3,500	34.0%	
	\$ 2,910.66	\$ 18,500	15.7%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD March 2019

	YTD 03/31/19	Budget	%	Restricted Fund Support	
<u>MINISTRY</u>					
CONGREGATIONAL DEVELOPMENT					
1,001 New Worshipping Comm.	0.00	2,500	0.0%	2,500	Small Church Fund
Small Church Conf.	0.00	2,000	0.0%	2,000	Small Church Fund
COMMITTEE ON MINISTRY					
CRE Training (Cont. Ed.)	0.00	500	0.0%	500	Small Church Fund
Ministry Training	0.00	500	0.0%	500	PEPS
Kanawha Pastoral Care Center	0.00	1,500	0.0%		
Professional Development	0.00	3,500	0.0%	3,500	Small Church Fund
Church Professional Orientation	0.00	1,000	0.0%		
COM Resources	0.00	500	0.0%		
Congregational Care Travel	65.78	500	13.2%		
Memorials	0.00	500	0.0%	500	Funds of PWV - COM Disc.
Miscellaneous	0.00	500	0.0%		
Emergency Church Assistance	0.00	2,000	0.0%	2,000	Small Church Fund
Committee Meetings	2,971.31	6,000	49.5%		
	\$ 3,037.09	\$ 21,500	14.1%		
<u>MISSIONS</u>					
SOCIAL & ECUMENICAL MINISTRIES					
INSTITUTIONAL PARTNERSHIPS					
Davis & Elkins College	0.00	1,250	0.0%		
Davis-Stuart	0.00	1,250	0.0%		
Covenant House, Inc	0.00	3,000	0.0%		
Westminster Foundation	0.00	1,250	0.0%		
CEPAD	0.00	2,000	0.0%		
MISSIONS PARTNERSHIPS					
Kenya Partnership	0.00	2,000	0.0%	1,500	Kenya Partnership
The Shack NH Support	0.00	15,000	0.0%	15,000	Mission Dev. Fund
Tyrand Coop. Ministry Support	0.00	2,500	0.0%	2,500	Midland Memorial
WVMAW	0.00	15,000	0.0%	15,000	Mission Dev. Fund
		14,000			
Fayetteville PC Gabriel Project	0.00	3,000	0.0%		
NCR Resident Assistance	468.00	3,000	15.6%		
Beechwood PC-Sanctuary House	0.00	3,000	0.0%		
Rock Lake PC-Community Life Ctr	0.00	2,000	0.0%		
Older Adult Ministry	172.79	1,000	17.3%		
Peacemaker Support	0.00	2,000	0.0%	2,000	Mission Dev. Fund
Committee Meetings	(117.50)	1,000	-11.8%		
	\$ 523.29	\$ 61,250	0.9%		
<u>NOMINATING</u>					
Nominating Committee	0.00	300	0.0%		
<u>NURTURE</u>					
CHRISTIAN NURTURE & WORSHIP					
Resource Ctr Acquisitions	464.38	1,800	25.8%		
Resource Ctr. - Supplies/Equip.	86.38	400	21.6%		
Resource Ctr. - Subscriptions	119.00	120	99.2%		
Resource Ctr. - Catalog Program	0.00	800	0.0%		
Video License	0.00	250	0.0%		
Festival of Faith	(2,067.00)	1,000	-206.7%		
Church Educators Support	203.70	400	50.9%		
Educator/Clergy/CRE Retreat	816.00	1,200	68.0%		
Younger Youth Retreat	1,080.20	1,200	90.0%	1,200	Rachel McClintic Fund
Older Youth Retreat	0.00	2,000	0.0%	2,000	Rachel McClintic Fund
HS Youth Conf. Mission Trip	(2,450.00)	9,000	-27.2%	9,000	Rachel McClintic Fund
Youth Council	42.79	400	10.7%	400	Rachel McClintic Fund

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD March 2019

	YTD 03/31/19	Budget	%
Adult Spiritual Development	0.00	2,000	0.0%
Scholarships	0.00	2,000	0.0%
Presbytery Worship	0.00	300	0.0%
Miscellaneous	0.00	200	0.0%
APCE Membership	0.00	200	0.0%
Committee Meetings	92.58	600	15.4%
	\$ (1,611.97)	\$ 23,870	-6.8%

PJC

Permanent Judicial Commission	0.00	300	0.0%
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PRESBYTERIAN WOMEN

Presbyterian Women Support	1,000.00	6,000	16.7%
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RELATIONS

Cluster Support	0.00	2,000	0.0%
Relations Committee Expenses	53.68	1,000	5.4%
	\$ 53.68	\$ 3,000	1.8%

REPRESENTATION

Committee on Representation	0.00	100	0.0%
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STEWARDSHIP

FINANCE & DEVELOPMENT

Outside CPA Costs	0.00	11,000	0.0%
Committee Meetings	0.00	1,000	0.0%
	\$ -	\$ 12,000	0.0%

TRUSTEES

Trustees	6.85	2,000	0.3%
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VOCATIONS

PREPARATION FOR MINISTRY

Care of Candidates	0.00	500	0.0%
Career Counseling	0.00	1,000	0.0%
Scholarships	0.00	5,000	0.0%
Conferences	0.00	900	0.0%
ALP/CLP Preparation Program	(174.99)	8,000	-2.2%
Committee Meetings	37.08	1,000	3.7%
	\$ (137.91)	\$ 16,400	-0.8%

TOTAL

\$ 166,483.87	\$ 847,870	19.6%
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Restricted Fund Support	
2,000	Mission Dev. Fund
2,000	PEPS

2,000 Small Church Fund

5,000 Bush Fund

8,000 Small Church Fund

REVENUE IN SUPPORT of BUDGET	YTD 03/31/19	Budget
Shared Mission (net of GA & Synod support)	49,083	360,000
Per Capita (net of GA & Synod support)	25,243	146,818
Previous Year Shared Mission & Per Capita	5,782	16,652
Outside Funding (Presby. Housing & PHP)	25,000	46,000
Interest & Gifts	13,340	15,000
Restricted Fund Support	103,599	263,400
TOTAL	\$ 222,047	\$ 847,870

Presbytery of West Virginia
Statement of Financial Position
As of March 31, 2019

	<u>03/31/19</u>	<u>03/31/18</u>
ASSETS		
Current Assets		
CHECKING/SAVINGS		
Petty Cash	250.00	250.00
Payroll - WesBanco Bank	80.43	103.37
Cash - United Bank Checking	72,827.33	159,195.12
WV Federal Credit Union	230,057.12	228,226.58
First Community Bank - Fr. Crk.	1,137.42	1,137.42
Total Checking	<u>304,352.30</u>	<u>388,912.49</u>
Wells Fargo - MDF		
Equities -- Index Fund	989,370.57	1,144,079.40
Fixed Income	660,338.69	528,841.58
Total Wells Fargo - MDF	<u>1,649,709.26</u>	<u>1,672,920.98</u>
Wells Fargo Money Market		
Wells Fargo MM - PWV	51,095.32	59,116.61
Kay Long Memorial Fund	8,631.93	8,552.80
Molly Gant Scholarship Fund	11,534.95	10,376.24
Kenya Partnership	5,440.41	5,190.50
Presbyterian Hunger Program	36,205.23	25,535.84
Pack Endowment Fund	214,856.22	210,691.21
Total Wells Fargo Money Market	<u>327,764.06</u>	<u>319,463.20</u>
INVESTMENTS		
New Covenant Funds of PWV	284,952.18	268,211.99
New Covenant New Ch. Devel	150,617.74	141,565.26
New Covenant PEPS	3,662.64	3,442.51
New Covenant Slaughter	1,695.94	1,611.77
New Covenant Riner	62,340.49	57,411.69
New Covenant Scholarship	11,266.16	11,198.50
New Covenant Seminary Student	32,715.90	30,749.57
New Covenant Dickinson	49,459.64	46,486.91
New Covenant Bush Fund	199,808.13	187,799.14
New Covenant Midland Mem.	80,887.00	78,469.87
New Covenant Small Church	1,111,243.79	1,078,930.11
T Rowe Price - Rachel McClintic	1,080,897.26	1,027,271.66
Total INVESTMENTS	<u>3,069,546.87</u>	<u>2,933,148.98</u>
TOTAL CHECKING/SAVINGS	5,351,372.49	5,314,445.65
Accounts Receivable		
Accounts Receivable	<u>0.00</u>	<u>0.00</u>

Presbytery of West Virginia
Statement of Financial Position
As of March 31, 2019

	<u>03/31/19</u>	<u>03/31/18</u>
Total Accounts Receivable	0.00	0.00
Other Current Assets		
Notes Receivable MDF	47,955.39	50,237.89
Notes Receivable Riner	24,900.00	26,100.00
Notes Receivable R. McClintic	104,765.23	115,310.01
Workers Comp Deposit	247.09	247.09
Total Other Current Assets	<u>177,867.71</u>	<u>191,894.99</u>
Total Current Assets	5,529,240.20	5,506,340.64
Fixed Assets		
Land	58,000.00	58,000.00
Building & Grounds	299,782.00	299,782.00
Furniture & Fixtures	18,024.20	18,024.20
Capital Equipment	27,635.11	27,635.11
Software	10,022.51	10,022.51
Accumulated Depreciation	<u>-283,104.73</u>	<u>-271,104.73</u>
Total Fixed Assets	<u>130,359.09</u>	<u>142,359.09</u>
TOTAL ASSETS	<u><u>5,659,599.29</u></u>	<u><u>5,648,699.73</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Benevolence Receipts Payable	648.13	648.13
Payroll Liabilities	<u>8,338.38</u>	<u>8,291.89</u>
Total Other Current Liabilities	<u>8,986.51</u>	<u>8,940.02</u>
Deferred Revenue	<u>0.00</u>	<u>0.00</u>
Total Liabilities	<u>8,986.51</u>	<u>8,940.02</u>
Equity		
Fund Balance Funds of PWV	885,980.84	881,382.78
Fund Balance - MDF	1,683,060.84	1,544,449.65
Fund Balance New Ch. Devel	142,940.91	125,967.90
Fund Balance Hunger Prog	30,210.44	24,525.94
Fund Balance PEPS	3,475.97	3,063.25
Fund Balance Slaughter	1,627.86	1,497.64

Presbytery of West Virginia
Statement of Financial Position
As of March 31, 2019

	<u>03/31/19</u>	<u>03/31/18</u>
Fund Balance Riner	85,616.64	78,823.70
Fund Balance Scholarship	10,810.27	10,405.61
Fund Balance Seminary Student	31,048.37	27,361.67
Fund Balance Dickinson	46,938.64	41,365.13
Fund Balance Bush Fund	189,624.06	166,807.82
Fund Balance Midland Mem.	76,732.40	69,656.79
Fund Balance Small Church	1,005,401.35	908,346.54
Fund Balance Kenya Partnership	5,189.55	4,957.80
Fund Balance Rachel McClintic	1,154,648.98	1,008,193.66
Fund Balance Kay Long Memorial	8,551.25	8,502.59
Fund Balance Molly Gant Fund	9,811.60	11,001.37
Fund Balance Pack Endowment	210,332.76	208,404.00
Net Income	<u>68,610.05</u>	<u>515,045.87</u>
Total Equity	<u>5,650,612.78</u>	<u>5,639,759.71</u>
 TOTAL LIABILITIES & EQUITY	 <u><u>5,659,599.29</u></u>	 <u><u>5,648,699.73</u></u>

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 3/31/19	12/31/17 Mbrship.	2019 Per Capita (\$29.50/mbr)	Per Capita Rec'd at 3/31/19
Alderson		100	8	236.00	266
Alexander Memorial	250	250	8	236.00	236
Anderson Memorial			22	649.00	165
Arthurdale - Community	1,000		35	1,032.50	
Bates Memorial	1,000	500	101	2,979.50	746
Baxter			12	354.00	
Beckley	17,000	2,833	227	6,696.50	1,674
Beechwood	500		68	2,006.00	
Belington	690	115	25	737.50	129
Belle	1,280	320	6	177.00	44
Bethlehem			18	531.00	
Beulah Humble			13	383.50	
Beverly			21	619.50	620
Beverly Hills			45	1,327.50	
Big Spring			10	295.00	
Bluefield-First		2,205	115	3,392.50	819
Bradley	0		23	678.50	679
Bramwell			14	413.00	
Bream Memorial	1,500	375	175	5,162.50	1,269
Bridgeport (all PWV)			115	3,392.50	
Buckhannon-First		708	24	708.00	708
Buffalo			4	118.00	
Canyon Community		500	10	295.00	295
Centerville	4,200		29	855.50	
Ch. of the Covenant-Grafton	2,442	125	25	737.50	125
Charleston-First (all PWV)	40,000	6,667	957	28,231.50	4,705
Church of Our Saviour	1,700		11	324.50	
Clarksburg-First	5,000		159	4,690.50	
Clear Creek			18	531.00	
Clifton	2,183	100	74	2,183.00	182
Clothier			9	265.50	
Colcord-First	0		35	1,032.50	187
Comfort			15	442.50	
Davis Memorial-Elkins	15,500	2,581	215	6,342.50	1,057
Davis Memorial-Gassaway	826	207	28	826.00	138
Dunbar-First		150	74	2,183.00	364
DuPont City			10	295.00	
Edgewood	4,000		106	3,127.00	
Eleanor	450		15	442.50	
Elk Hills	6,000	500	57	1,681.50	280
Enslow Park			122	3,599.00	300
Fairmont-First	4,850	795	153	4,513.50	675
Falls View	1,855		9	265.50	
Fayetteville	6,500	1,082	93	2,743.50	458
Fleming Memorial	2,800		40	1,180.00	
Frankford	2,315	579	22	649.00	162
Gilbert			49	1,445.50	
Glenville	3,900	3,900	19	560.50	561
Grace Covenant			15	442.50	

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 3/31/19	12/31/17 Mbrship.	2019 Per Capita (\$29.50/mbr)	Per Capita Rec'd at 3/31/19
Harman			29	855.50	856
Highlawn Huntington	19,500	2,500	163	4,808.50	750
Highlawn St. Albans	4,900	1,228	62	1,829.00	461
Hinton-First	2,100		23	678.50	
Hughes River - Cairo			13	383.50	
Huntington-First			272	8,024.00	4,350
Huntington Second			23	678.50	
Kanawha United	12,600		154	4,543.00	
Keller			7	206.50	
Kenova-First			32	944.00	
Kesler Memorial	0		38	1,121.00	
Kingwood-First	5,200	867	40	1,180.00	197
Kuhn Memorial		625	92	2,714.00	679
Liberty			17	501.50	
Logan-First	7,665	1,916	82	2,419.00	1,000
Mannington-First			20	590.00	
Marlinton			62	1,829.00	305
Marsh Fork	500		12	354.00	
Mill Creek		1,100	19	560.50	561
Milton			23	678.50	
Mingo	100		13	383.50	384
Morgantown-First		2,490	208	6,136.00	1,020
Mount Hope			10	295.00	295
Nitro-First			80	2,360.00	
Oak Grove	1,200		69	2,035.50	
Oak Hill-First			27	796.50	
Old Stone	22,500	5,625	259	7,640.50	1,910
Parkersburg-First			136	4,012.00	
Parsons			27	796.50	
Philippi			9	265.50	
Pineville			35	1,032.50	172
Pt. Pleasant	8,105	2,026	83	2,448.50	612
Ravenswood-First	3,180	3,180	31	914.50	915
Red Sulphur Springs	150	150	6	177.00	177
Richwood			31	914.50	
Ripley-First	1,000	167	51	1,504.50	251
Riverlawn	250		95	2,802.50	233
Rock Forge			19	560.50	
Rock Lake	9,500	938	130	3,835.00	320
Rome	148	25	5	147.50	25
Ronceverte	2,940	735	75	2,212.50	553
Ruffner Memorial			23	678.50	
Salem	3,475	1,277	13	383.50	95
Smithers	1,000	300	17	501.50	302
South Charleston-First			144	4,248.00	1,416
South Park	1,985	496	29	855.50	214
Spencer	925		9	265.50	
Spring Creek			24	708.00	

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 3/31/19	12/31/17 Mbrship.	2019 Per Capita (\$29.50/mbr)	Per Capita Rec'd at 3/31/19
Spring Valley			54	1,593.00	
St. Albans-First	5,940		205	6,047.50	
St. Andrew		1,000	146	4,307.00	
St. Marys	100		12	354.00	
Sugar Grove	1,855	1,855	20	590.00	590
Summerlee	100	25	11	324.50	81
Summersville	2,015	336	49	1,445.50	241
Teays Valley	0		228	6,726.00	3,363
Thomas-First			17	501.50	
Trinity	502		17	501.50	125
Tygarts Valley		650	27	796.50	
Union	2,200		31	914.50	
Upper Glade	3,000		56	1,652.00	
Valley Bend	1,970	1,970	26	767.00	767
Village Chapel	17,850	5,950	223	6,578.50	2,193
Waverly-Bethel	1,275	319	15	442.50	443
Welch-First	2,205		21	619.50	
Westminster-Chas.			22	649.00	
Westminster-Vienna	4,630	1,165	83	2,448.50	613
Weston-First	1,105		11	324.50	
White Sulphur Springs-First	1,440	360	33	973.50	360
Whitesville-First	0		12	354.00	
Whittico Memorial			7	206.50	
Williamson-First			70	2,065.00	
Williamstown-First	5,210		83	2,448.50	
Winfield	372		20	590.00	
Zion			34	1,003.00	
TOTALS	288,433	63,866	7,832	231,044	43,667
Presbytery portion 80%	230,746	51,093		151,126	29,484
GA portion 15%	43,265	9,580		61,596	10,720
Synod portion 5%	14,422	3,193		18,322	3,463

2019 BENEVOLENCE PLEDGING & PER CAPITA REPORT

CHURCH	2019 Pledge	2019 Request	2018 Pledge	12/31/17 Membership	2019 Per Capita (\$29.50/mbr)	12/31/16 Membership	2018 Per Capita (\$29.50/mbr)
Charleston-First (all PWV)	40,000	42,000	40,000	957	28,231.50	975	28,762.50
Old Stone	22,500	26,460	25,200	259	7,640.50	283	8,348.50
Highlawn Huntington	19,500	20,395		163	4,808.50	172	5,074.00
Village Chapel	17,850	18,745	17,850	223	6,578.50	223	6,578.50
Beckley	17,000	17,850		227	6,696.50	231	6,814.50
Davis Mem. - Elkins	15,500	16,920	16,112	215	6,342.50	203	5,988.50
Kanawha United	12,600	12,600	12,000	154	4,543.00	155	4,572.50
Rock Lake	9,500	13,025	12,405	130	3,835.00	137	4,041.50
Pt. Pleasant	8,105	8,105	7,720	83	2,448.50	83	2,448.50
Logan-First	7,665	8,050	7,665	82	2,419.00	82	2,419.00
Fayetteville	6,500	6,825	6,500	93	2,743.50	93	2,743.50
Elk Hills	6,000	6,930	6,600	57	1,681.50	66	1,947.00
St. Albans-First	5,940	6,600		205	6,047.50	213	6,283.50
Williamstown-First	5,210	5,210	4,960	83	2,448.50	88	2,596.00
Kingwood-First	5,200	5,460	5,200	40	1,180.00	53	1,563.50
Clarksburg-First	5,000	4,690	4,000	159	4,690.50	213	6,283.50
Highlawn St. Albans	4,900	5,145	4,900	62	1,829.00	77	2,271.50
Fairmont-First	4,850	4,935	4,700	153	4,513.50	153	4,513.50
Westminster-Vienna	4,630	4,630	4,410	83	2,448.50	83	2,448.50
Centerville	4,200	4,200	4,000	29	855.50	35	1,032.50
Edgewood	4,000	5,790	5,515	106	3,127.00	107	3,156.50
Glenville	3,900	3,990	3,800	19	560.50	17	501.50
Salem	3,475	3,475	3,310	13	383.50	13	383.50
Ravenswood-First	3,180	3,180	3,030	31	914.50	29	855.50
Upper Glade	3,000	2,645	2,520	56	1,652.00	57	1,681.50
Ronceverte	2,940	2,940	2,800	75	2,212.50	75	2,212.50
Fleming Memorial	2,800	2,940	2,800	40	1,180.00	37	1,091.50
Ch. of the Covenant-Grafton	2,442	2,420		25	737.50	22	649.00
Frankford	2,315	2,315	2,205	22	649.00	23	678.50
Welch-First	2,205	2,315	2,205	21	619.50	21	619.50
Union	2,200	2,310	2,200	31	914.50	35	1,032.50
Clifton	2,183	2,183	1,200	74	2,183.00	75	2,212.50
Hinton-First	2,100	2,205	2,100	23	678.50	27	796.50
Summersville	2,015	2,015	1,920	49	1,445.50	51	1,504.50
South Park	1,985	2,085	1,985	29	855.50	32	944.00
Valley Bend	1,970	1,970	1,875	26	767.00	26	767.00
Falls View	1,855	1,855	1,765	9	265.50	9	265.50
Sugar Grove	1,855	1,855	1,765	20	590.00	29	855.50
Church of Our Saviour	1,700	1,785	1,700	11	324.50	15	442.50
Bream Memorial	1,500	5,163	2,500	175	5,162.50	181	5,339.50
White Sulphur Springs-First	1,440	1,260	1,200	33	973.50	33	973.50
Belle	1,280	1,280	1,215	6	177.00	6	177.00
Waverly-Bethel	1,275	1,275	1,215	15	442.50	15	442.50
Oak Grove	1,200	2,310		69	2,035.50	67	1,976.50
Weston-First	1,105	1,105	1,050	11	324.50	11	324.50

2019 BENEVOLENCE PLEDGING & PER CAPITA REPORT

CHURCH	2019 Pledge	2019 Request	2018 Pledge	12/31/17 Membership	2019 Per Capita (\$29.50/mbr)	12/31/16 Membership	2018 Per Capita (\$29.50/mbr)
Arthurdale - Community	1,000	1,115	1,062	35	1,032.50	36	1,062.00
Bates Memorial	1,000	2,980	1,000	101	2,979.50	99	2,920.50
Ripley-First	1,000	1,505		51	1,504.50	51	1,504.50
Smithers	1,000	1,050	1,000	17	501.50	17	501.50
Spencer	925	925	880	9	265.50	9	265.50
Davis Mem. - Gassaway	826	826	591	28	826.00	30	885.00
Belington	690	738	600	25	737.50	28	826.00
Trinity	502	502	400	17	501.50	18	531.00
Beechwood	500	2,006	0	68	2,006.00	84	2,478.00
Marsh Fork	500	525	500	12	354.00	12	354.00
Eleanor	450	630		15	442.50	21	619.50
Winfield	372	620	590	20	590.00	20	590.00
Alexander Memorial	250	275		8	236.00	8	236.00
Riverlawn	250	2,803	500	95	2,802.50	105	3,097.50
Red Sulphur Springs	150	177	150	6	177.00	6	177.00
Rome	148	148	120	5	147.50	6	177.00
Mingo	100	384		13	383.50	13	383.50
St. Marys	100	354	100	12	354.00	12	354.00
Summerlee	100	325		11	324.50	11	324.50
Bradley	0	679	0	23	678.50	21	619.50
Colcord-First	0	1,033	0	35	1,032.50	38	1,121.00
Kesler Memorial	0	1,121		38	1,121.00	38	1,121.00
Teays Valley	0	9,450		228	6,726.00	228	6,726.00
Whitesville-First	0	354	0	12	354.00	10	295.00
Alderson		236	100	8	236.00	9	265.50
Anderson Memorial		649		22	649.00	22	649.00
Baxter		525		12	354.00	12	354.00
Bethlehem		531	110	18	531.00	18	531.00
Beulah Humble		384		13	383.50	13	383.50
Beverly		620		21	619.50	24	708.00
Beverly Hills		1,328		45	1,327.50	51	1,504.50
Big Spring		310	295	10	295.00	10	295.00
Bluefield-First		9,260		115	3,392.50	111	3,274.50
Bramwell		413		14	413.00	14	413.00
Bridgeport (all PWV)		3,393	2,500	115	3,392.50	109	3,215.50
Buckhannon-First		745	708	24	708.00	24	708.00
Buffalo		118		4	118.00	4	118.00
Canyon Community		1,050		10	295.00	10	295.00
Clear Creek		531		18	531.00	18	531.00
Clothier		265		9	265.50	9	265.50
Comfort		595		15	442.50	15	442.50
Dunbar-First		2,183	900	74	2,183.00	74	2,183.00
DuPont City		295		10	295.00	10	295.00
Enslow Park		3,599		122	3,599.00	165	4,867.50
Gilbert		1,445		49	1,445.50	50	1,475.00

2019 BENEVOLENCE PLEDGING & PER CAPITA REPORT

CHURCH	2019 Pledge	2019 Request	2018 Pledge	12/31/17 Membership	2019 Per Capita (\$29.50/mbr)	12/31/16 Membership	2018 Per Capita (\$29.50/mbr)
Grace Covenant		3,130	2,980	15	442.50	15	442.50
Harman		855		29	855.50	29	855.50
Hughes River - Cairo		2,100		13	383.50	17	501.50
Huntington-First		8,024		272	8,024.00	439	12,950.50
Huntington Second		679		23	678.50	23	678.50
Keller		207		7	206.50	7	206.50
Kenova-First		944		32	944.00	32	944.00
Kuhn Memorial		2,850	2,714	92	2,714.00	98	2,891.00
Liberty		1,575		17	501.50	17	501.50
Mannington-First		590		20	590.00	20	590.00
Marlinton		1,829		62	1,829.00	86	2,537.00
Mill Creek		4,620		19	560.50	19	560.50
Milton		1,050		23	678.50	22	649.00
Morgantown-First		14,930		208	6,136.00	209	6,165.50
Mount Hope		295		10	295.00	13	383.50
Nitro-First		2,360	1,000	80	2,360.00	82	2,419.00
Oak Hill-First		797		27	796.50	27	796.50
Parkersburg-First		4,012		136	4,012.00	156	4,602.00
Parsons		797	400	27	796.50	27	796.50
Philippi		1,680		9	265.50	9	265.50
Pineville		1,033		35	1,032.50	35	1,032.50
Richwood		1,945		31	914.50	31	914.50
Rock Forge		560		19	560.50	19	560.50
Ruffner Memorial		679		23	678.50	25	737.50
South Charleston-First		4,248		144	4,248.00	146	4,307.00
Spring Creek		860	820	24	708.00	24	708.00
Spring Valley		1,593		54	1,593.00	54	1,593.00
St. Andrew		4,307		146	4,307.00	146	4,307.00
Thomas-First		2,625		17	501.50	30	885.00
Tygarts Valley		3,465		27	796.50	27	796.50
Westminster-Chas.		8,335	7,940	22	649.00	24	708.00
Whittico Memorial		207		7	206.50	7	206.50
Williamson-First		2,065	1,859	70	2,065.00	63	1,858.50
Zion		1,003		34	1,003.00	33	973.50
TOTALS	\$288,433	\$446,690	\$265,916	7,832	\$231,044	8,335	\$245,883
Presbytery portion 80%	\$230,746	\$357,352	\$212,733		\$151,126		\$162,799
GA portion 15%	\$43,265	\$67,004	\$39,887		\$61,596		\$63,585
Synod portion 5%	\$14,422	\$22,335	\$13,296		\$18,322		\$19,498

69 churches pledged

2019 BENEVOLENCE PLEDGE

<u>PLEDGE AMOUNT</u> CHURCH	2019 Pledge	2019 Request	2018 Pledge	12/31/17 Membership
Charleston-First (all PWV)	40,000	42,000	40,000	957
Old Stone	22,500	26,460	25,200	259
Highlawn Huntington	19,500	20,395		163
Village Chapel	17,850	18,745	17,850	223
Beckley	17,000	17,850		227
Davis Mem. - Elkins	15,500	16,920	16,112	215
Kanawha United	12,600	12,600	12,000	154
Rock Lake	9,500	13,025	12,405	130
Pt. Pleasant	8,105	8,105	7,720	83
Logan-First	7,665	8,050	7,665	82
Fayetteville	6,500	6,825	6,500	93
Elk Hills	6,000	6,930	6,600	57
St. Albans-First	5,940	6,600		205
Williamstown-First	5,210	5,210	4,960	83
Kingwood-First	5,200	5,460	5,200	40
Clarksburg-First	5,000	4,690	4,000	159
Highlawn St. Albans	4,900	5,145	4,900	62
Fairmont-First	4,850	4,935	4,700	153
Westminster-Vienna	4,630	4,630	4,410	83
Centerville	4,200	4,200	4,000	29

<u>PLEDGE PER MEMBER</u> CHURCH	2019 Pledge	2019 Request	2018 Pledge	12/31/17 Membership
Salem	3,475	3,475	3,310	13
Belle	1,280	1,280	1,215	6
Falls View	1,855	1,855	1,765	9
Glennville	3,900	3,990	3,800	19
Church of Our Saviour	1,700	1,785	1,700	11
Centerville	4,200	4,200	4,000	29
Kingwood-First	5,200	5,460	5,200	40
Highlawn Huntington	19,500	20,395		163
Elk Hills	6,000	6,930	6,600	57
Frankford	2,315	2,315	2,205	22
Welch-First	2,205	2,315	2,205	21
Spencer	925	925	880	9
Ravenswood-First	3,180	3,180	3,030	31
Weston-First	1,105	1,105	1,050	11
Ch. of the Covenant-Grafton	2,442	2,420		25
Pt. Pleasant	8,105	8,105	7,720	83
Logan-First	7,665	8,050	7,665	82
Sugar Grove	1,855	1,855	1,765	20
Hinton-First	2,100	2,205	2,100	23
Old Stone	22,500	26,460	25,200	259

BLUESTONE CONFERENCE CENTER, INC

FINANCIAL REPORT as of MARCH 31, 2019

INCOME STATEMENT

INCOME	03/31/19	Budget	%
Grant Subsidy - McClintic Fund	\$ -	\$ 4,500	0.0%
Retreats - Bluestone Events	855.00	10,150	8.4%
Retreats - Presbyterian	250.00	13,500	1.9%
Retreats - Presbyterian Affiliate	0.00	0	0.0%
Retreats - Non - Presbyterian	1,250.00	60,000	2.1%
Summer Camp Registrations	6,131.80	71,000	8.6%
Donations	1,472.00	19,350	7.6%
Friends of Bluestone	0.00	45,500	0.0%
MDF-Line of credit	0.00	6,000	0.0%
Interest	0.33	-	-
Miscellaneous	0.00	-	-
TOTAL INCOME	\$ 9,959.13	\$ 230,000	4.3%

EXPENSES

Salaries & Personnel	\$ 4,921.44	\$ 65,900	7.5%
Office & Administration	2,426.74	16,500	14.7%
Bluestone Events	0.00	1,500	0.0%
Plant & Operation	4,218.57	108,600	3.9%
Summer Staff & Salary	491.07	28,400	1.7%
Summer Program	0.00	1,900	0.0%
Summer Camp Trips	0.00	7,200	0.0%
TOTAL EXPENSE	\$ 12,057.82	\$ 230,000	5.2%
NET GAIN/(LOSS)	\$ (2,098.69)	(excl. store acct. & depr. exp.)	

***NOTE* - 2019 Presbytery Support**

Facilities Director comp	\$ 75,995
Program Director comp	43,444
Property Insurance	10,737
Committee expense	1,500
Banking fees	160
Misc. office expense	50
\$ 131,886	

BALANCE SHEET

	03/31/19	03/31/18
ASSETS		
Current Assets	\$ 10,447.36	\$ 7,489
Property & Equip. (net of depr.)	154,775.87	154,776
TOTAL ASSETS	\$ 165,223.23	\$ 162,265
LIABILITIES		
Current Liabilities	\$ 602.76	\$ 394
Long Term Debt	62,656.82	67,167
TOTAL LIABILITIES	\$ 63,259.58	\$ 67,561
EQUITY	\$ 101,963.65	\$ 94,703
TOTAL LIABILITIES & EQUITY	\$ 165,223.23	\$ 162,265

Friends of Bluestone, Inc.**Profit & Loss**

January through March 2019

	<u>Jan - Mar 19</u>
Income	
4000 · Donations - Churches	3,049.97
4001 · Donations - Individuals	7,087.00
4005 · Donations - Restricted	250.00
4006 · Donations	1,145.00
4008 · Fundraiser - Other	1,323.98
4100 · Interest Earned	0.56
Total Income	<u>\$ 12,856.51</u>
Expense	
5000 · Operating Expenses	
5500 · Direct Expenses	
6001 · Thriva/PayPal Discount Fees	124.01
6020 · Fundraising Expenses	560.77
6050 · Licenses and Fees	91.00
Total 5500 · Direct Expenses	<u>775.78</u>
5000 · Operating Expenses - Other	372.45
Total 5000 · Operating Expenses	<u>1,148.23</u>
Total Expense	<u>\$ 1,148.23</u>
Net Income	<u><u>\$ 11,708.28</u></u>

Friends of Bluestone, Inc.

Balance Sheet

As of March 31, 2019

	<u>Mar 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash - BB&T	
1000-1 · Unrestricted Funds	10,106.66
1000-2 · Restricted Funds	5,100.00
1000 · Cash - BB&T - Other	15,182.39
Total 1000 · Cash - BB&T	<u>30,389.05</u>
Total Checking/Savings	<u>30,389.05</u>
Total Current Assets	30,389.05
Fixed Assets	
1600 · Equipment	2,200.00
Total Fixed Assets	<u>2,200.00</u>
TOTAL ASSETS	<u><u>\$ 32,589.05</u></u>
LIABILITIES & EQUITY	
Equity	
32000 · Fund Asset	20,880.77
Net Income	11,708.28
Total Equity	<u>32,589.05</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 32,589.05</u></u>

APPENDIX F – NYERI COVENANT

Agano ya Urafiki **Presbytery of Nyeri** **Presbytery of West Virginia** **International Partnership**

With this document, the Nyeri Presbytery of the Presbyterian Church of East Africa and the West Virginia Presbytery of the Presbyterian Church (USA) renew the Covenant of Understanding they initiated in 1998 and reaffirmed in 2005 and 2011.

On January 15, 2017, a delegation from Nyeri Presbytery consisting of Emmanuel Wachira, Michael Inoti, Monica Githae, Elijah Nguyo and Bildad Wamathai met at the PCEA Milele Guest House, Mombasa, with a delegation from the Presbytery of West Virginia consisting of Robert McCutcheon, chair of the Mission Committee of the Presbytery of West Virginia, and Bryan Wagoner, elder, Davis Memorial Presbyterian Church, to review the terms of the existing covenant and to recommend that it be renewed.

The resulting document was submitted to the Presbytery of West Virginia at its stated meeting of May 16, 2019, at First Presbyterian Church, Morgantown, and approved.

At its stated meeting of _____, 2019, Nyeri Presbytery considered and approved the renewed covenant.

The Covenant of Understanding

WHEREAS, the Apostle Paul writing in Philippians 1:3-11 speaks of his thankful prayers to God for the "partnership in the gospel" he has experienced' with believers in Philippi;

WHEREAS, as Dietrich Bonhoeffer has said, Christians are a "zerstreutes Volk," a scattered people united only in Christ, we believers on two continents desire that we recognize ourselves as *kundi moja na mchungaji moja*, one flock with one shepherd, and that Christian love may abound as we seek the fruits of righteousness that come through Jesus Christ;

THEREFORE, we, the PCEA Presbytery of Nyeri and the PCUSA Presbytery of West Virginia, commit ourselves to a partnership in the gospel. We agree to implement this partnership as equals under the guidance of Jesus Christ, our common Savior and Lord. During the next five years (2019-24), we will seek to enact this partnership in the following ways:

- a. by the sharing of information about the life and ministry of our congregations and Presbyteries
- b. through intercessory prayer

- c. through spiritual and material gifts
- d. through occasional visitation by representatives of our Presbyteries

Throughout this time, we will seek to evaluate and strengthen our ties, and to be open to the leading of the Holy Spirit as we walk together in faith.

Specifically, the Presbytery of West Virginia agrees to implement the following:

1. To pray regularly for the people and ministry of the Presbytery of Nyeri and to share information about the Presbytery of Nyeri with Presbytery of West Virginia churches, Presbyterian Women, and other entities within the Presbytery.
2. To contribute financially to designated projects of Nyeri Presbytery over the term of the renewed covenant, 2016-2020.
3. To encourage congregations of the Presbytery of West Virginia to further their relationships with their sister congregations in the Presbytery of Nyeri and to learn about the ministry and challenges facing those congregations through correspondence and prayer partnerships. In particular, the Presbytery of West Virginia pledges to enhance communication between sister churches in our two countries, specifically, at the suggestion of Nyeri Presbytery, to set the third Sunday of May as a Sabbath of joint prayer and worship.
4. To encourage congregations in addition to share in presbytery-approved projects through financial gifts.
5. To encourage a travel group from the Presbytery of West Virginia to Nyeri to visit projects and offer words of friendship and encouragement.
6. In the course of the covenant to host a team of official visitors from Nyeri, providing transportation for two of its members.

For their part, Nyeri Presbytery commits to the following:

1. To pray regularly for and with the people and ministries of the Presbytery of West Virginia and share information about them with our parishes / congregations / church groups.
2. To receive, use prudently and account for all contributions toward the intended projects within Nyeri Presbytery.
3. To encourage parishes / congregations of Nyeri Presbytery to further their relationships with their sister clusters in the Presbytery of West Virginia and to learn about ministry challenges facing those parishes / congregations through correspondence and prayer partnership. In particular, Nyeri Presbytery pledges to set the third Sunday of May for prayer and joint service.
4. To share information and plans on projects of Nyeri Presbytery.
5. To receive regularly and host members of the Presbytery of West Virginia to Nyeri Presbytery.

6. With the financial support of the Presbytery of West Virginia, to send a team from Nyeri Presbytery to West Virginia in the course of this covenant.

Both Presbyteries offer these pledges *katika jina la Yesu Kristo*, in the name of Jesus Christ. *Amina* and amen.

Moderator, Presbytery of West Virginia

Clerk, Presbytery of Nyeri

APPENDIX G ADDITIONAL COMMITTEE REPORTS

REPORT OF THE ADMINISTRATION COMMITTEE

George Lilley, Committee Chair

INFORMATION:

1. The Committee met on February 13, 2019.
2. The Committee received a positive report from the group reviewing the work of the General Presbytery over the past year. The General Presbyter's objectives and plans for 2019 were also received.
3. The Committee heard a report from the General Presbyter summarizing the positive performance reviews for each of the Presbytery staff from the preceding year. The Committee acknowledged the good work of and thanked staff.
4. The Committee finalized its review of the Personnel Handbook. There was general cleanup of language for grammar and consistency. Other changes included specifying that the Leadership Team, in conjunction with the General Presbyter, would establish annual goals and objectives. The distinction between policy and guidelines was made consistent. There was clarification that terminating employment or eliminating positions was the right of the Presbytery of West Virginia through the office of the General Presbyter. The Personnel Handbook is available on the Presbytery's website.
5. Future Committee meeting dates are June 5, September 4 and December 4.

REPORTS OF ADMINISTRATIVE COMMISSIONS

DISSOLUTION OF LAKEVIEW PRESBYTERIAN CHURCH, LAKEBOTTOM

Jim Sothen, Commission Chair

The Presbytery of West Virginia appointed the following Administrative Commission (AC) for the purpose of dissolving the Lakeview Presbyterian Church (LPC), Lakebottom, West Virginia: Dan Calvert (Ruling Elder, Beckley), Dexter Taylor (Minister, Honorably Retired), Melinda Testerman (Ruling Elder, Bluefield), Elizabeth Stone (Minister, Bradley), and Jim Sothen (Ruling Elder, South Park) who chairs the commission. Mr. Mark Dye (Laity, Lakeview) will serve as an Ex Officio member of the commission.

It is to be noted that Maureen Wright, Stated Clerk of Presbytery, has been an excellent resource and help to the AC. The AC was empowered pursuant to Presbytery policy to perform certain duties and responsibilities. They are as follows along with a response as to where the AC is currently at in fulfilling each of them:

A. Assume the full powers and original jurisdiction of the Session due to the fact that the church no longer has a functioning session.

Response: On October 18, 2018, AC held a conference call from Presbytery office. By official motion and unanimous approval, the AC took powers and original jurisdiction of the Session, and began operating as such from that date.

B. Assist the Session to wind up the affairs of the church, transfer members and plan a final worship.

Response: On October 18, 2018, AC held a conference call from Presbytery office. By official motion and unanimous approval, the AC agreed to help what few members remained at LPC to wind up the affairs of the church, to help transfer any members on the active rolls, and plan a final worship service. Members of the AC, along with Maureen Wright, Stated Clerk, met at LPC on November 1, 2018 and discussed having a final worship service at the church to celebrate the life and ministry of the church. Three of the four current church members attending the meeting, expressed a strong desire to not have a final worship service at the church. AC members indicated that a brief worship service would be held at a future Presbytery Meeting to celebrate the life and ministry of the church, and hopefully someone from the church would attend or take part. There was very little expression of interest in doing this. However, the AC has concluded in place of having a final worship service at the church, a brief worship service will be held to celebrate the life and ministry of LPC at a future Presbytery Meeting. The AC has agreed to honor the request of not having a final worship service at the church.

C. Receive Session records, retain records to wind up the affairs and deposit the records with the Stated Clerk, who will forward them to the Presbyterian Historical Society.

Response: Members of the AC, along with Maureen Wright, Stated Clerk of Presbytery, met with Mr. Mark Dye and two other church members at LPC on November 1, 2018. At that time, one Records Book was given to the AC. AC members also made a search within the confines of the church building to determine if any other Record Books were available. No other books were found within the church building. Church members were not aware of any other existing Records Books. It is to be noted that the church was started in 1949 by Grace Presbyterian Church. Church members were not aware of any previous church members from Grace Presbyterian Church that we could contact in regard to records of Baptisms and membership. The Records Book that was handed to the AC on November 1, 2018 contained information from approximately 1955 to 1962. The Records Book was reviewed by a member of the AC, and, ultimately sent to Maureen Wright, Stated Clerk, to be forwarded to Presbyterian Historical Society.

D. Grant letters of dismissal to members of the church within one year of the effective date of dissolution.

Response: At the November 1, 2018 meeting at LPC with three of the remaining four members,

it was determined that only four members currently attended any worship activity at the church. It was noted that all four of those members have currently joined other churches in other denominations. No services of any type have been held at LPC for at least six months. Likewise, Mr. Mark Dye indicated he was not aware of any other individual who may have held previous membership at LPC that would have need of, or have a request for a transfer of membership. It appears from discussions with church members, all former Ruling Elders and former Clerks of Session have passed away. The church essentially has had no pastoral leadership since Pastor Bundy Dye passed away in January 2017. Pastor Dye was not an ordained Presbyterian Pastor. The AC ultimately concluded there were no other avenues to explore in finding church members that may need to be transferred. Therefore, no letters of transfer are required for the dissolution of the LPC.

E. With the aid of the Trustees, take possession of all real and personal property, financial records, inventories of equipment or other property and arrange for transfer of title to the Presbytery of all accounts and property.

Response: Members of the AC were able to obtain deeds from the courthouse in regard to the title of the property. According to the deed, the property was to revert back to the original owners, or heirs, once the property was no longer being used as a church. Over several months of research, with the aid of the Trustees of Presbytery, heirs of the property were tracked to the Graham family. Mr. Kenny Graham, family heir, lives in Virginia and was sent a letter by Maureen Wright, Stated Clerk of Presbytery, in regard to the closing of the church and the clause in the original deed about the property reverting back to the original owners. Mr. Graham still owns the family house on the property adjacent to the LPC property. A meeting was arranged between Jim Sothen, AC chair, and Mr. Graham and other family members on April 22, 2019 to view the church building and its contents. Mr. Graham also had a contractor present to help him determine whether or not the church building could be economically renovated. The church building has been neglected for many years, and is in need of major renovation. It has many structural issues, both inside and outside. At the close of the meeting, Mr. Graham indicated he would be getting in touch with Maureen Wright in one to two weeks. The AC, nor Maureen has heard back from Mr. Graham.

At the November 1, 2018 meeting with church members, the AC requested bank records for the past two years. Mr. Mark Dye handles all financial matters of LPC. The AC has received bank statements for the past two years and gets a monthly bank statement until such time the dissolution process is completed. All the bank statements have been sent to Rocky Poole, Financial Administrator of Presbytery.

At the beginning of the dissolution process, the church held a checking account balance of approximately \$10,858.00. No other monetary assets are available according to current church members. There are two utility bills paid each month, electric and water. Although the AC generally takes possession of the church finances, church members had a strong desire to remain in charge of what financial resources remained until the church was completely dissolved. It appears LPC has been operating as a community church for many years. AC members felt pushing

to take over the finances would be more harmful than helpful. Remaining church members desired that remaining funds be distributed to three charitable organizations when finances are finalized. The AC went on record with a letter dated December 21, 2018 to Mr. Mark Dye, requesting that twenty five percent of the remaining funds to be donated to Presbytery of West Virginia or some affiliated Presbyterian organization(s). It is to be noted that LPC has paid Per Capita and Benevolence for at least the last three years, 2015, 2016, and 2017. Funds, out of the remaining \$10,858.00, were recently sent to Presbytery office for 2018.

A complete inventory of all personal property was made by the AC. Photographs of all the inventory as well as the building structure have been taken and are available. Sadly to say, virtually all the inventory is of little or no monetary value. The AC has been working with Mr. Mark Dye to determine if the pews, piano and a few other items could be used by another church or someone in the community. Also, it is possible that Mr. Kenny Graham may be interested. However at the meeting on April 22, 2019 with Mr. Graham and family members, there was very little indication of a desire to obtain any of the personal property. Mr. Mark Dye recently indicated that a start up church in Danville, Virginia may be interested in obtaining the church pews and piano. As of May 2, 2019 Mark has had no follow up from the start up church in Danville, Virginia. He is to contact them again during the week of May 6.

The building was winterized to keep water lines and pipes from freezing during the winter months. There is only one restroom served by water, with no kitchen facilities.

F. Consult with the Session regarding requests of the congregation with regard to the disposition of the property and arrange for the disposition of the property or arrange for its retention and storage with the Presbytery Trustees.

Response: Disposition of the remaining financial assets is briefly discussed in item E. above. As far as the disposition of the real property, that lies with the Trustees, and how they handle the reversion clause in the original deed with Mr. Kenny Graham, heir to the property. The AC is currently waiting on a response from Mr. Graham. Current church members are not interested in any of the personal property, nor is it of much value to anyone. It has been neglected far too long. In the event Mr. Graham is not interested in the personal property, and, the start up church in Danville, Virginia is no longer interested in the church pews and piano, the AC has pretty much concluded it is ready to work with Mr. Mark Dye to get a salvager to come in and clean the church building out.

G. Assert claim of the Presbytery to any property of the church not known at this time or property which may come to the church as the beneficiary of a will or trust.

Response: The AC will assert claim of Presbytery to any property of the church not known at this time or property which may come to the church as the beneficiary of a will or trust.

The Trustees of Presbytery are working to bring a resolution to the real property. The AC will be looking for a response back from the start up church in Danville, Virginia over the next two weeks.

Once that deadline has passed, the AC will meet and move forward with a plan to finalized the disposition of the personal property. The AC believes that it will submit a final report of its work at the August Stated Meeting of Presbytery.

DISSOLUTION OF PICKENS PRESBYTERIAN CHURCH

The commission will meet now that weather permits safe travel throughout Randolph County.

TO DISCERN THE MISSION AND MINISTRY OF THE RED SULPHUR SPRINGS PRESBYTERIAN CHURCH

The Moderator is discerning two additional members of this commission.

TO DISCERN THE MISSION AND MINISTRY OF THE RICHWOOD PRESBYTERIAN CHURCH

The commission met on Tuesday, May 14, 2019 with members of the church.

DISSOLUTION OF WESTMINSTER PRESBYTERIAN CHURCH

The commission met on March 28, 2019 with Paul Grier, Vice-President of the Presbyterian Foundation, to hear about the details of the church's desire to make financial plans for its ministry to continue in perpetuity. The commission will meet following the church's completion of its discernment work.

REPORT OF THE VOCATIONS COMMITTEE

Jim Musgrave, Committee Chair

INFORMATION:

1. The Committee held its examination of the Candidate Mark Parsons-Justice, approved him as ready to receive a call, and granted him permission to complete and circulate a Personal Information Form in order to seek a call. Mark has been very diligent in working toward this goal. He has completed all the ordination examinations with very high ratings and presented a sermon to the committee with exegesis. The Committee is very pleased with his attitude and efforts.
2. Presby Prep, the first year of the Authorized Lay Preacher/Commissioned Pastor Preparation Program, is complete. There were 42 participants in the seven-month program. Prior to the final course, 23 participants had attended all courses, and 21 have applied to go on to Level 2 and/or Level 3 of the program. This three-year program will provide better educated Elders in their home churches and will prepare them to serve as Commissioned Pastors in churches without pastors. The Committee will review the applications at its May meeting.

INDEX

	<u>Page No.</u>
Administration Committee, Report of the	147
Administrative Commission to dissolve Richwood Presbyterian Church, creation of the	101-102
Administrative Commission to dissolve McKinnon Presbyterian Church, minutes of the	103-104
Administrative Commissions, Report of the	147-151
Attendance	117-122
Bluestone Committee, Report of the	107
Committee on Ministry, Report of the	112-115
- Approval of Honorable Retirement, Michael Seely	115
- Approval of Request for Waiver of Rotation of Officers	
Canyon Community Presbyterian Church	115
First Presbyterian Church, Ripley	115
Rock Forge Presbyterian Church	115
- Approval of Validated Ministries	112
Consent Agenda	100
Docket, Approval of and Actual	99-100, 123-124
General Presbyter, Report of the	103
Leadership Team, Report of the	105-106
- Approval of 2020 Presbytery Meeting Dates and Locations	105
- Report of Agreement for ongoing Legal Counsel	105
Mission Committee, Report of the	108-110
- Approval of Nyeri Presbytery Covenant	109, 144-146
Moderatorial Appointments	100
Nominating Committee, Report of the	108
Nurture Committee, Report of the	106-107
Procedural Matters and Standing Rules	103, 126
Relations Committee, Report of the	111
Stated Clerk, Report of the	101-102

- Presbytery Summary Statistical Report 2018	125
- Renunciation of Jurisdiction, Minister, Lawrence J. Gamble	102
- Review of Presbytery Minutes by the Synod of the Trinity	102
Stewardship Committee, Report of the	107-108
- Treasurer's Reports	127-143
Trustees, Report of the	110-111
Vocations Committee, Report of the	151

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