

MINUTES
of the
PRESBYTERY OF WEST VIRGINIA

Presbyterian Church (U.S.A.) -- Synod of the Trinity



PRESBYTERY
of West Virginia

STATED MEETING
TEAYS VALLEY PRESBYTERIAN CHURCH
Scott Depot, West Virginia
November 21, 2019

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Presbyterian Church (U.S.A.)

Synod of the Trinity

Teays Valley Presbyterian Church

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ONE HUNDRED FORTY FIFTH STATED MEETING

CALL TO ORDER

The meeting was called to order with prayer at 10:00 a.m. by Moderator Stephen Hornbeck.

GREETINGS FROM TEAYS VALLEY PRESBYTERIAN CHURCH

Kyle Key, Pastor of Teays Valley Presbyterian Church, extended a warm welcome to the Presbytery on behalf of the Session.

INTRODUCTIONS AND SEATING OF CORRESPONDING MEMBERS

The Moderator called on the Stated Clerk, Maureen Wright, who introduced and welcomed new Minister of Word and Sacrament at First Presbyterian Church, Bluefield, Margaret Elizabeth “Maggie” Rust, who signed the Book of Obligations. Ruling Elder Commissioners attending Presbytery for the first time were introduced and welcomed.

STATEMENT OF QUORUM

Stated Clerk Wright declared an official quorum with Commissioners from 33 churches and 41 ministers of Word and Sacrament present. (Attendance record in Appendix A, pages 245-250.)

CONSENT AGENDA

Stated Clerk Wright presented the Consent Agenda.

RECOMMENDATIONS:

1. From the Stated Clerk
 - a. That the requests for Excused Absences be approved.
2. From the Mission Committee
 - a. That the Presbytery offering for the November 21, 2019 Presbytery Meeting be designated for the meeting’s Rise Against Hunger event.

The consent agenda was approved.

MODERATORIAL APPOINTMENTS

Moderator Hornbeck appointed as Temporary Clerks: Karen Kinney, minister of Word and Sacrament, Glenville Presbyterian Church; Mike Seely, minister of Word and Sacrament, Honorably Retired; Nancy Smallenberger, ruling elder, Old Stone Presbyterian Church; Mary Quick, ruling elder, Spencer Presbyterian Church.

The Leadership Team members present were appointed to serve as the Committee on Bills and Overtures.

DOCKET

The Clerk moved the docket be accepted with a motion to move the Trustees Report to immediately follow the Stated Clerk's report. The motion was seconded and the docket was approved. (Appendix B, pages 251-252.)

PROCEDURAL MATTERS

The Stated Clerk presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to three minutes per speech. After receiving a second, Presbytery adopted the motion by a two-thirds vote. (Appendix C, pages 253.)

EDUCATIONAL FOCUS

The Presbytery participated in a *Rise Against Hunger* event, packaging 15,120 dry rice/soy meals under the direction of Troy Hanson, Community Engagement Manager. The mission of *Rise Against Hunger* is to end hunger by 2030, providing food and life-changing aid to the world's most vulnerable. The meals from the event will feed 70 Haitian children for a school year, 220 days, encouraging children to continue in school.

ANNOUNCEMENT

Nelle Howard, Resource Center Director, who highlighted new resources, especially those focused on Appalachia, and encouraged commissioners to visit the Resource Center Display and to come by the center at the Presbytery office.

WORSHIP

Morning worship was led by Sue Hollandsworth (ruling elder, Oak Grove Presbyterian Church), who shared the message in a story and Jim Musgrave (ruling elder, Highlawn, Huntington) as liturgist. Ministers of Word and Sacrament Jean Sutton (Validated Ministry) and Chris Kilbert (Riverlawn Presbyterian Church) presided at the celebration of the Lord's Supper. Frances Arthur provided music. The communion ware for the worship service was from the Richwood Presbyterian Church, given to the church on April 22, 1903. Presbytery was invited to remember the mission, ministry and worship of the Richwood Presbyterian Church as part of the service.

PRAYER AND HYMN

Following lunch, the body reconvened with prayer and a hymn.

Moderator Hornbeck announced that \$1,029 was collected in the morning offering; this will go to funding the *Rise Against Hunger* event.

REPORT OF THE STATED CLERK

The Moderator recognized the Stated Clerk who presented the following written report.

CORRESPONDENCE (received through 11/6/19)

1. 9/19 A postcard from the Presbytery of West Virginia delegation traveling to Nyeri Presbytery, Kenya, thanking the Presbytery for its support.
ACTION: Shared with the Presbytery in this report.
2. 9/15/19 The minutes of the Administrative Commission to Install Dawn Marie Adamy as pastor of the Bream Memorial Presbyterian Church, Charleston.
ACTION: Referred to be included in the minutes of this Presbytery meeting. (Appendix D, page 254.)
3. 9/27/19 A thank you letter from Erin Stroup, Director of Development, KPCC Counseling, for support of the 26th Annual KPCC Fundraiser, now called Friday Night Live.
ACTION: Shared with the Presbytery in this report.
4. 10/1/19 A thank you note from the Richwood Public Library thanking the now dissolved Richwood Presbyterian Church for a financial gift upon its dissolution.
ACTION: Shared with the Presbytery in this report.
5. 11/1/19 A thank you letter from Upper Glade Presbyterian Church for the gifts of a communion set, pulpit chairs, and baptismal font from the Richwood Presbyterian Church upon its dissolution.
ACTION: Shared with the Presbytery in this report.
6. The Clerk verbally added the minutes of the Administrative Commission to Ordain and Install Margaret Elisabeth “Maggie” Rust as pastor of the First Presbyterian Church, Bluefield, were received.
ACTION: Referred to be included in the minutes of this Presbytery meeting. (Appendix E, page 255.)

RECOMMENDATION:

1. (CA) That the requests for Excused Absences be approved.

INFORMATION:

1. The Roll and Register of the Presbytery of West Virginia follows this report. Please contact the Stated Clerk if your information is not correct. (Appendix F, pages 256-257.)
2. The review of 2018 session records is complete. The following churches did not submit records for review: Alderson; Red Sulphur Springs, Ballard; Dupont City, Belle; Valley Bend, Beverly; Bramwell; Buffalo; Hughes River, Cairo; Grace Covenant, Charleston; Ruffner Memorial, Charleston; Westminster, Charleston; Clear Creek; Clothier; First, Colcord; Comfort; Marsh Fork United, Dry Creek; Baxter, Dunmore; First, Fairmont; Liberty, Green Bank; Centerville, Greenville; Harman; Zion, Helvetia; Kesler Memorial, Hico; Bates Memorial, Huntington; Enslow Park, Huntington; Spring Valley, Huntington; Tygarts Valley, Huttonsville; Whittico Memorial, Keystone; First, Kingwood; Old Stone, Lewisburg; First United, Mannington; Mill Creek; Canyon Community, Morgantown; Rock Forge, Morgantown; Sugar Grove, Morgantown; Mount Hope; First, Parkersburg; Parsons; Keller, Pence Springs; Pickens; St. Andrew, Pinch; Pineville; Spring Creek, Renick; Lakeview, Rock; Salem, Ronceverte; First, St. Albans; Bethlehem, Shinnston; Big Spring, Slatyfork; Summerlee; First, Thomas; Anderson Memorial, Welch; First, White Sulphur Springs; First, Whitesville.
3. The session minutes for 2017 of Old Stone Presbyterian Church, Lewisburg, have been reviewed and approved without exception.
4. Statement on the balance or numerical parity of ministers of the Word and Sacrament and Ruling Elders in the presbytery. The Book of Order in G-3.0301 requires that a presbytery address any imbalance that may exist between the number of voting ministers of the Word and Sacrament and the number of voting Ruling Elders. No significant imbalance exists in the Presbytery of West Virginia at this time. As of November 1, 2019, there are 126 congregations entitled to send 126 Ruling Elders to meetings of the presbytery. There are 110 ministers of the Word and Sacrament members of presbytery.
5. The original Presbytery minutes for 2017 and 2018 have been sent to the Presbyterian Historical Society, Philadelphia, PA. Bound copies of the 2017 and 2018 minutes are housed at the Presbytery Office.

Clerks of Session will be able to enter their Statistical Reports starting December 6, 2019.

REPORT OF THE TRUSTEES

The Moderator recognized Jim Rowe, Chair of the Trustees, made the following motions:

RECOMMENDATIONS:

1. Approve the sale of the Waverly Presbyterian Church property by the Waverly-Bethel Presbyterian Church to Jack Meloy Miller, Jr. and Lillie May Miller for \$22,500.

The motion was adopted.

2. Approve the sale of the dissolved Richwood Presbyterian Church to the Cherry River Baptist Church, John Reed, pastor, for \$500.

The motion was adopted.

3. Approve the sale of the dissolved Brush Creek Presbyterian Church and manse to John Miller for \$20,000.

The motion was adopted.

INFORMATION:

1. In accordance with the Presbytery of West Virginia's Manual, lines 166-170, Trustees Chair James Rowe met on September 19, 2019 with the Moderator Stephen Hornbeck, Leadership Team Chair Amy Wallace Parker, and the Stated Clerk Maureen Wright. The group approved the sale of the Waverly Presbyterian Church property by the Waverly-Bethel Presbyterian Church to Don Sayres for \$35,000. However, the buyer withdrew from the sale.
2. The Trustees continue to work with the Risen King Church, Hurricane, to close the sale of the dismissed Presbyterian Church of the Covenant, Hurricane, property.

REPORT OF THE GENERAL PRESBYTER

The Moderator recognized Ed Thompson, General Presbyter, who thanked those in attendance for coming. He invited minister member, Todd Wright of Village Chapel Presbyterian Church, to share his experience with the Board of Pensions program *Healthy Pastors Healthy Congregations*. Dr. Thompson shared a video, "Freezer Burn", from InLighten, a subscription service that offers weekly, short original films based on the Common Lectionary. He announced the dates of the Session Record Reviews, Treasurer Talks, and Listening Events for 2020. The 2020 Moderator will be installed at the February stated meeting as he is attending the denomination's training for moderators. Presbytery staff were recognized and thanked for their service.

REPORT OF THE LEADERSHIP TEAM

The Moderator recognized Amy Wallace Parker, Chair of the Leadership Team. She moved the following.

RECOMMENDATIONS:

1. The Leadership Team nominates the following to serve as the newly restructured Committee on Representation:

Class of 2020: David Lee (minister) and Pam Johnson (RE, Riverlawn);

Class of 2021: Susan Perry (RE, First Logan) and Doug Pendleton (minister);

Class of 2022: Sharon Rowe (RE, Old Stone) and Richard Thomas (RE, Beechwood).

There were no nominations from the floor. The motion was adopted.

2. The Leadership Team nominates Pam Johnson (RE, Riverlawn) to serve as the Chair of the Committee on Representation for 2020.

There were no nominations from the floor. The motion was adopted.

3. The Leadership Team recommends that Presbytery approve a program of New Life Congregational Grants funded by the sale of dissolved and dismissed church property. See the full recommendation immediately following this report. (Appendix G, pages 258-259.)

Context: At the July meeting of the Leadership Team, a Task Force was appointed to review previous team discussions and bring to the group a recommendation on the use of proceeds from the sale of dismissed, dissolved and/or vacated church properties. This recommendation reflects the nearly yearlong exploration of the team's desire that the monies from these properties benefit the churches of the Presbytery. If approved, a subcommittee of the Leadership Team will finalize the creation of applications and review processes for the two levels of congregational grants. Information on these grants will be available in 2020.

The motion was adopted.

4. Report of the Ad Hoc Committee on Overtures

Leadership Team member and 2020 Moderator Elect presented the report of the Ad Hoc Committee on Overtures to the General Assembly. As per Presbytery policy, this group was convened by the Moderator Elect upon receipt by the Stated Clerk of an overture from Village Chapel Presbyterian Church. The full report of the Ad Hoc Committee and the overture is in Appendix H. (Appendix H, pages 260-265.)

A motion was made, and seconded, to approve and send to the General Assembly for consideration, the overture from Village Chapel Presbyterian Church on the *Laying on of Hands at an Installation*. The motion was adopted.

INFORMATION:

The Leadership Team met on October 16 and enjoyed the hospitality of Summersville Presbyterian Church.

At this meeting, the following action was taken:

1. Approved that costs for the *Rise Against Hunger* event at the November Presbytery meeting will be covered by a generous grant from the Cents-Ability offering, the offering received during worship at the meeting, and additional donations. Any additional costs will be covered by funds received from the sale of vacated church properties prior to the creation of the New Life Congregational Grant program.

The following matters also received the time and attention of the Leadership Team:

1. August Presbytery meeting evaluation. In reviewing the August meeting, the Leadership Team considered the location and length of meetings of the presbytery in general. We were reminded by the General Presbyter that comments on the feedback forms distributed at the meeting represent only a small percentage of those attending the meeting, and while they should be heard and considered, their influence should be proportional. Everyone is encouraged to complete their forms thoughtfully and thoroughly and to affirm those parts of the meeting that are positive experiences as well as those that should and can be improved.
2. Spent time with Synod of the Trinity Commissioner for the Presbytery, Rebecca Mihm (minister), discussing what it means for congregations and the Presbytery to be vital, faithful, and innovative, and our common barriers to vitality, faithfulness, and innovation.
3. Looked forward to future issues to be considered by the Leadership Team, including:
 - a. communication between committees and the new Committee on Representation in regard to members, leaders, functions, meetings, and expectations for participation;
 - b. possible revision of the formula used to set the dates for presbytery meetings;
 - c. an examination of the three-year model of moderator-elect, moderator, chair of Leadership Team

Dates, Locations and Themes for 2020 meetings of the Presbytery:

- February 15 – Riverlawn Presbyterian Church, St. Albans; Theme: Sharing Our Story with David Staniunas, Records Archivist, Presbyterian Historical Society
- May 21 – Ronceverte Presbyterian Church; Theme: Disaster Response with Barbara Chalfant, Presbytery Associate for Mission
- August 15 – Fayetteville Presbyterian Church; Theme: Hate Speech
- November 19 – Davis & Elkins College, Elkins; Theme: Mission Fair

REPORT OF THE NOMINATING COMMITTEE

Moderator Hornbeck recognized Pam Johnson, Chair of the Nominating Committee. She moved the following.

RECOMMENDATIONS:

1. For Committee on Ministry Chair – 2020:
 - a. Peter Vial (Minister)
2. For Presbytery Committees:

- a. Nurture Committee – Class of 2022:
Maggie Rust (Minister)
- b. Vocations Committee – Class of 2022
Dawn Adamy (Minister)
- 3. For Synod Commissioner – Class of 2022: Jim Wilson (RE, First Clarksburg)
- 4. For the 224th General Assembly 2020:
 - a. Minister of Word and Sacrament/Teaching Elder Commissioner
Claire Butler
 - c. Ruling Elder Commissioner
George Lilley (RE, First Morgantown)
 - d. Young Adult Advisory Delegate (YAAD)
Rachel McNeel (RE, Beckley)
 - e. Alternate Commissioners
Andrew Rice (Minister)
Barbara Smith (RE, Village Chapel)

There were no nominations from the floor. The motion was adopted.

REPORT OF THE RELATIONS COMMITTEE

The Moderator recognized Elizabeth Campbell Maleke, Chair of the Relations Committee. She reminded Presbytery that there are Cluster Funds available for collaborative ministry and outreach projects as noted in the report.

INFORMATION:

- 1. The committee met together on Wednesday, October 30 at the Presbytery office.
- 2. As a reminder, the central focus of the committee's work is meeting with church session for triennial reviews – an opportunity for a conversation to hear the good news in the life of churches and to learn how the presbytery can support the mission and ministry of a church. If you would like to schedule a visit for your church, please call committee chair Elizabeth Campbell-Maleke at 304-893-4517.
- 3. The committee has awarded a \$1,000 grant based on a request written by Rodrigo Almeida, Enslow Park Presbyterian Church, for collaborative ministry and outreach projects that will involve the Enslow Park congregation and Highlawn, Huntington, congregation, along with Cabwaylingo Presbyterian Chapel.
- 4. The committee has an additional \$1,000 in funding for Collaborative Ministry grants for this year and will accept additional applications/Letters of Intent for use of these funds through

December 2, 2019. The grant application has been and will be included in the Presbytery newsletter and as an email blast to all Clerks of Session and pastoral leaders.

REPORT OF THE MISSION COMMITTEE

The Moderator recognized Chris Kilbert of the Mission Committee, who reported on the recent Presbytery trip to Nyeri Presbytery, Kenya, Africa, and presented a PowerPoint presentation. He asked Presbytery members to consider how to help with hosting the Nyeri delegation who will travel to West Virginia in 2020. Rev. Kilbert also encouraged members to consider designating alternative Christmas gifts to the Drug Rehabilitation Program.

RECOMMENDATION:

1. (CA) Approve that the Presbytery offering for the November 21, 2019 Presbytery Meeting be designated for the meeting's *Rise Against Hunger* event.

INFORMATION:

The committee held its annual face-to-face (as opposed to online) meeting on Thursday, September 19, in Fayetteville at the home of member Melody Simpson.

1. The committee spent the morning reviewing its work in Kenya and looking toward follow-up as detailed below. These details are listed in order of priority; the committee will be working on the first item immediately.
 - a. A visit by a team from Nyeri Presbytery about this time next year. The Nyeri delegation will have to begin to prepare right away; visas are more problematic for Kenyans entering the United States than for Americans entering Kenya. The Presbytery of West Virginia has pledged in the covenant agreement to pay airfare for two visitors. The committee will explore ways to raise additional funds.
 - b. Return trips by teams from the Presbytery of West Virginia:
 - A comparable mission with a secure construction project in Nyeri.
 - A couple of team members have expressed interest in helping build two classrooms in Masai Land to replace the one room that currently holds 47 students. (As teachers in Pickens, they are familiar with one-room schoolhouses.) The cost would be \$7,500.
 - Davis & Elkins Colleges has sent three teams to Kenya. The education department might be interested in sending students for the classroom project. Bob McCutcheon has been trying to recruit a medical mission of D&E nursing students and a local doctor to work at Tumutumu and Outspan Hospitals in Nyeri.

- Bob McCutcheon will teach at the Presbyterian University of East Africa next January and be recruiting faculty from D&E and other local colleges for future residencies.
2. Members of the team will be sharing their experience with their congregations and clusters. They will explore the possibility of joint video worship with churches in Nyeri.

The committee met by Zoom on October 23.

1. The committee granted \$2,000 from Cents-ability funds to the Presbytery for the Rise Against Hunger event.
2. Reviewed suggestions for alternative giving for Advent and Christmas.
 - International: Kenya Drug Rehab (Bob McCutcheon returning in January, so this could be taken with him.)
 - Local: Hunger Action
3. Approved changing the recommendation to designate the Presbytery meeting offering to the Rise Against Hunger event.
4. Discussed the recommendations for Presbytery meeting offerings next year.
 - February: Kenya
 - May: West Virginia Ministry of Advocacy and Workcamps
 - August: Westminster Foundation and Presbyterian Border Region Outreach
 - November: Hunger
5. Discussed the possibility of hosting a screening of “Flint: The Poisoning of an American City,” a video produced by Story Productions, a ministry of the Presbyterian Disaster Assistance. The committee is exploring the idea of sharing the cost with a partner organization.
6. The committee appointed a subcommittee to plan the visit of the Nyeri Presbytery delegation in August/September 2020. The delegation may be as large as 10. Members of the subcommittee are Rick Accord, chair; Bob McCutcheon and Robin Ray. The visit will require hosts for the delegation. Please contact Rick Accord with ideas for delegation visits.
7. The committee reviewed the recent visit of International Presbyterian Peacemaker Moon-Sook Lee from South Korea. The committee has shared feedback provided from the events to the program directors at the Presbyterian Church (USA). There is no peacemaker scheduled in 2020.
8. Chris Kilbert will report to Presbytery on the committee-sponsored trip to the Presbytery’s partner, Nyeri Presbytery, Kenya.
9. The committee will meet on December 18, 2019 at 2:30 p.m. via Zoom.

GOOD NEWS FROM THE PEWS

The Moderator invited Ruling Elder Commissioners to share news of good things happening in local churches.

REPORT OF THE ADMINISTRATIVE COMMISSION TO DISSOLVE RICHWOOD PRESBYTERIAN CHURCH

The Moderator recognized Nancy Didway, Chair of the Administrative Commission. She told the story of the Richwood Presbyterian Church and moved the following.

RECOMMENDATIONS:

1. That the Richwood Presbyterian Church be dissolved effective November 21, 2019.
2. That the Administrative Commission be dismissed with thanks.

The motion was adopted.

RATIONALE AND BACKGROUND:

At the November 16, 2017 meeting of Presbytery, the Moderator was authorized to appoint an Administrative Commission to inquire into the life and ministry of Richwood Presbyterian Church. The commission was named in 2018.

Members of the commission were David Bower (Minister of Word and Sacrament, Honorably Retired), Nancy Didway (Minister of Word and Sacrament, Highlawn Presbyterian Church, St. Albans), Jim Gamble (Ruling Elder, Upper Glade Presbyterian Church), Nancy Martin (Commissioned Pastor, First Presbyterian Church, Oak Hill), Phil Tissue (Ruling Elder, Fayetteville Presbyterian Church), and Maureen Wright, PWV Stated Clerk, *ex officio*.

The commission first met with the three remaining active congregants on May 14, 2019. There was no active session in place. The congregants did not feel they had the personal nor financial resources to maintain worship services. They requested the church be dissolved by the end of September 2019 when two of the three members were moving out of state. Upon assuming original jurisdiction, the commission requested to dissolve the church.

To facilitate this matter in a timely fashion, the original commission was revised by the Presbytery at its meeting on May 16, 2019 to include tasks pertinent to the closure of the church. Upon agreement by all members of the commission, the original commission was superseded by the new appointment of the Administrative Commission on June 19, 2019, for the purpose of dissolving the Richwood Presbyterian Church.

On July 30, the commission/session met with the remaining members. Plans for closing worship as well as the inventory and disbursement of property were made. The deed to the church property was

referred to legal counsel as it had a clause mandating the use of the property specifically for Presbyterian worship.

The final worship service was held on September 22, 2019, at 3 p.m. All members of the commission were present. The Rev. Dr. David Bower welcomed the congregation, which numbered close to 100 worshipers. Maureen Wright, Stated Clerk, read the statement of purpose. The Rev. Joan Stewart, former moderator of Richwood, and Minister of Summersville Presbyterian Church, preached the sermon. Both ministers presided at the service of communion. Ralph Smoot, former Richwood member, read scripture. Music was provided by Bob Johnson, longtime organist and pulpit supply for Richwood. The service was followed by a lovely reception.

The following details were resolved at the final commission meeting on September 24, 2019:

- Deeds of property, financial records, and session records were transferred to the Presbytery. The session records will be sent to the Presbyterian Historical Society, Philadelphia, PA.
- The silver communion set and matching baptismal font along with three oak chairs were removed and gifted to Upper Glade Presbyterian Church.
- 50 copies of *The Presbyterian Hymnal* were sent to the Presbytery to be given to First Presbyterian Church, Bluefield. The accompanist copy of the hymnal was gifted to Bob Johnson, longtime organist of Richwood.
- \$1,500 was gifted each to Richwood Volunteer Fire Department, The Family Center of Richwood, and the Richwood Public Library. Remaining funds were forwarded to the Presbytery for maintenance of the property.
- Most of the other items in the church were left for any future congregation.

REPORT OF THE COMMITTEE ON MINISTRY

The Moderator recognized Kyle Key, Chair of the Committee on Ministry. He moved the following.

RECOMMENDATIONS:

1. Approve an increase in minimum compensation for Ministers of the Word and Sacrament for 2020 to:

Cash salary	\$33,835
Housing	\$10,225
<u>Utilities</u>	<u>\$ 3,410</u>
	\$47,470

Rationale: The committee is aware of the financial strain of many of our churches. The committee also wants to take care of our Presbytery's pastors. The proposed compensation reflects a 1% increase, following the action of Presbytery at its August meeting granting presbytery staff members a 1% increase. This increase is less than the rate of inflation.

The motion was adopted.

Cinda Harkness moved that the minimum compensation for Certified Christian Educators be the same as pastors. The motion was seconded and adopted.

2. Approve the revised Policy on Temporary Membership. This policy would supersede the Policy on Temporary Membership approved in December 2018. The policy can be found in Appendix I. (Appendix I, pages 266-267.)

The motion was adopted.

3. Approve the request from Clifton Presbyterian Church to discontinue its Designated Pastor Search.

The motion was adopted

The Chair and Moderator led the Presbytery in a commissioning service of the following Commissioned Pastors: Bill Brown, Bill Dunfee, Roger Eskins, Tom Hastie, and Cherrie Sizemore.

The Chair and Moderator led the Presbytery in a service of recognition of the honorable retirement of Larryetta Ellis.

INFORMATION:

1. Churches are reminded that the Presbytery at its meeting on December 12, 2018 approved an increase in the minimum continuing education compensation to \$1,500 for 2020.
2. Appointed Sharon Gearing as mentor for Dawn Adamy and Anna Pinckney Straight as mentor for Maggie Rust.
3. Reviewed the triennial visit reports from the Relations Committee for Canyon Community and Rock Forge Presbyterian Churches, Morgantown.
4. Transferred Patrick Ryan to Shenandoah Presbytery.
5. Transferred Shelly Barrick Parsons to the Presbytery of the James.
6. Reviewed the list of those needing to complete required Boundary Training and approved letters be sent to those who are not in compliance.
7. Appointed Rick Wilson as moderator of Kuhn Memorial Presbyterian Church.
8. Appointed Anna Pinckney Straight as moderator of the Edgewood Presbyterian Church, effective January 1, 2020.
9. Appointed Susan Sharp Campbell as moderator of the Clifton Presbyterian Church, effective January 1, 2020.

10. Appointed Dexter Taylor as moderator of the Spring Creek Presbyterian Church.
11. Appointed Cinda Harkless as the moderator of the Bates Memorial Presbyterian Church.
12. Approved the following Installation Commission for Dawn Adamy as pastor of the Bream Memorial Presbyterian Church: Steve Hornbeck (RE, First Buckhannon), Derek Hudson (RE, Bream Memorial), Susannah Johnson (RE, Kanawha United), Nancy Kahaian (minister), Ed Thompson (minister), and Todd Wright (minister). The Rev. Beth Scibienski, minister member of the Presbytery of New Brunswick, was approved as a guest of the commission.
13. Approved the following Ordination and Installation Commission for Margaret Elizabeth Rust as pastor of First Presbyterian Church, Bluefield: Susan Sharp Campbell (minister), Larry Davis (RE, Clifton), Kevin Geurink (minister), Steve Hornbeck (RE, First Buckhannon), Anna Pinckney Straight (minister), and Melinda Testerman (RE, First Bluefield). Dr. Carol Bechtel, General Synod Professor of Theology in the Reformed Church in America, Rev. Ellen Peach, retired pastor in the United Methodist Church, and Rev. Dr. Les Rust, minister member of the Presbytery of East Tennessee, were approved as guests of the commission.
14. Planned and evaluated the Small Church Conference held September 7, 2019 at Fayetteville Presbyterian Church.
15. Began plans for the 2020 Small Church Conference to be held on September 12.
16. Established a formula for setting the date for the Small Church Conference. Beginning in 2021, the Small Church Conference will be held on the third Saturday in September.
17. Approved a Temporary Supply covenant form to be used for non-Presbyterian clergy.
18. Named committee members Barbara Accord, Kyle Key, and Patterson Lyles to a joint task force with members of the Vocations Committee. The task force will review current requirements for the Authorized Lay Preacher/Commissioned Pastor program and guidelines for pastoral covenants.
19. Heard a report of the committee's visit with First Presbyterian Church, Charleston; the visit marks the six-month anniversary of its interim pastors.
20. Appointed members of the committee to visit with the Point Pleasant Presbyterian Church at the session's request.
21. Reviewed and approved, with amendments, a transition plan for First Presbyterian Church, Huntington.

22. Approved an appropriate polity course from Union Presbyterian Theological Seminary for Scott Hoppe who is seeking Temporary Membership in the Presbytery of West Virginia.
23. Approved the relationship between Nancy Didway and St. Andrew Presbyterian Church.
24. Approved the yoke between Highlawn Presbyterian Church, St. Albans, and St. Andrew Presbyterian Church, Pinch with the pastor spending 50% of her time with and for each congregation.
25. Approved the following terms of call between yoked congregations Highlawn Presbyterian Church, St. Albans, and St. Andrew Presbyterian Church, Pinch, and Nancy Didway. Each congregation will contribute the following. Terms: cash salary \$17,768; housing allowance \$5,112; utilities \$1,705; SECA \$2,036; auto reimbursement at the IRS rate up to \$1,450; Continuing Education \$750; Medical dues \$6,147; Pension dues \$2,950; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). The total for the terms of call is \$75,834.
26. Reviewed the New Pastor Orientation held on October 10, 2019.
27. Approved the Temporary Supply Covenant between Clifton Presbyterian Church and Ron Miller through January 31, 2020. Terms: 20 hours/week; salary \$2,000 per month, of this amount \$500 designated as housing allowance; vacation one week (including Sunday); continuing education one week (including Sunday). Subject to the leave policy of the Presbytery. Responsibilities: weekly worship and special services; call on the sick and home-bound members; officiate at weddings and funerals; assist the session by working with committee chairs and assist the moderator with administrative leadership; represent the church with outside organizations, as requested.
28. Initiated a discussion of what constitutes a Mission Study based on reflections of the General Presbyter. The conversation will continue in December and/or January.
29. Heard about a national Conference for Commissioned Pastors sponsored by the Co-Moderators of the Presbyterian Church (USA) and the Synod of the Sun. The committee is committed to encouraging Presbytery Commissioned Pastors to attend and to find ways to support their attendance.

REPORT OF THE STEWARDSHIP COMMITTEE

Moderator Hornbeck called on Rockland Poole, Treasurer, who reported on behalf of the Committee. Rebecca Ceperley and Roy Holstein completed a general, internal financial review of the 2018 financial records of the Presbytery of West Virginia. Their preliminary report states that there were no issues or exceptions found or noted. A full report will be presented to the Stewardship Committee. Mr. Poole who presented the Financial Reports. (Appendix J, pages 268-280.)

INFORMATION:

1. The Stewardship Committee met on October 24, 2019 at 1 p.m. at the Presbytery office.
2. The Committee reviewed the Financials, Budget vs. Actual to date. As of 9/30/2019, there is a deficit of \$31,000. A deficit is projected for year-end. The Committee discussed ways to offset the deficit, such as finding additional revenue and lowering expenses. Rocky Poole will do some research on possible grant opportunities. Lowering the expenses would require an adjustment to the Administrative expenses. The Committee will be faced with some tough decisions for the 2021 Budget year. Thirty percent of the 2019 Budget is from endowed funds. Anything over 25% is a red flag for sustainability of an organization.
3. Of the 124 churches in the Presbytery, a major portion have paid some or all of their shared mission and/or per capita. Twenty-three have sent nothing.
4. The Committee reviewed the Investment Results of the various endowment funds. David Nolan, Roy Holstein, and Rocky Poole serve as the investment subcommittee. They presented investment balances and returns for year to date, 3 years, 5 years, and 10 years. Continued withdraw of 8% of the endowment is unsustainable. The Committee asked the subcommittee to review our current asset allocation policy to see if it needs to be updated or changed given current economic and market conditions.
5. The Committee appointed Roy Holstein and Becky Ceperley to do an internal review of the Presbytery financials for the current year. The internal review will take place November 14 at 9 a.m. in the Presbytery office. A letter has been sent to Suttle and Stalnaker CPAs to conduct next year's audit.
6. The Committee continued its discussion on how best to help Presbytery committees develop their budgets to accurately reflect their needs. A form will be prepared for their use. Rockland Poole has asked for time on the Leadership Team Retreat agenda in January to discuss budget preparation by the committees.

REPORT OF THE VOCATIONS COMMITTEE

Moderator Hornbeck recognized Jim Musgrave, Chair of the Vocations Committee. He moved the following.

RECOMMENDATIONS:

1. That the Presbytery reauthorize the Authorized Lay Preachers listed here to preside at communion in 2020: Rick Accord, George Lilley, John Arbuckle, John Nelson, Tom Campbell, Mary Quick, Sue Hollandsworth, Judy Shaver, Barbara Hopta, Mike Stivers, David Kaufman, Rebecca Williams.

2. That the Presbytery reauthorize for 2020 the Ruling Elders listed below, who were previously approved for 2019 for serving communion in their churches of membership: Mary Beth Adams, Buckhannon; Jennifer Anderson, First Whitesville; Leslie Anderson, First South Charleston; Houston Arbuckle, Clifton; David Barnhart, First Oak Hill; Debbie Barnhart, First Oak Hill; Margaret Bickford, First Oak Hill; Lilly Booth, South Park; Bari Brake, St. Marys; Betty Caldwell, First Dunbar; Jim Casey, Uppergrade; Caroline Cassell, Alexander Memorial; Barbara Chalfant, Bream Memorial; Al Combs, Beckley; Sue Cunningham, First Dunbar; Kimberly Danielson, St. Marys; Betty Davis, First Oak Hill; William (Bruce) Davis, Teays Valley; Danna Davis, First Oak Hill; Charley Dodson, First Bluefield; Agnes Doyle-Kalland, Alexander Memorial; John Haynes, Rock Lake; Kathy Kennedy, First Bluefield; Larry Lewis, St. Marys; Marie Lewis, Beckley; James Matheny, Beulah Humble; Judy Matheny, Beulah Humble; John Melton, First South Charleston; Suzann Murphy, Philippi; Jay Nunley, First Logan; David Oliver, Beechwood; Forrest Palmer, First Dunbar; Rene Poe, Belington; Kirsty Roberson, First Oak Hill; Ed Roberts, Belington; Ken Schmidt, Rock Lake; Debbie Schultz, South Park; Sammy Searls, South Park; Larry Sites, South Park; Melinda Testerman, First Bluefield; Dot Thomas, First Dunbar; Robert (Bobby) Tucker, Edgewood; Anna Winans, Bridgeport.
3. That the Presbytery approve the following Ruling Elders who have received the appropriate training to serve communion in their churches of membership in 2020: James (Chris) Alfred, First Parkersburg; Kelly Beckett, First Parkersburg; Michele Bosley, First Parkersburg; Susan Hardesty, First Kingwood; Terry Layton, Comfort; Terry Lively, Point Pleasant; Carl Matheny, Point Pleasant; Elaine Matheny, Point Pleasant; Albert Mays, Community, Arthurdale; Vicky Mays, Community, Arthurdale; Susan Perry, First Logan.

INFORMATION:

1. The committee reviewed Ms. Lauren Davis' application to become an Inquirer in the Presbytery of West Virginia; she is a member of First Presbyterian Church, Charleston. The committee interviewed her and approved her to be enrolled as an Inquirer under care of the presbytery. She is currently a student at Pittsburgh Seminary.
2. The committee has received reports from the Authorized Lay Preachers (ALPs) who served in 2019 and are recommending reauthorization to serve communion in 2020.
3. The committee received reports from Ruling Elders who were approved to serve communion in their churches of membership in 2019 and are asking to be reapproved so that they might serve communion in their churches of membership in 2020.
4. The committee reviewed the report of those Ruling Elders who received the approved training in September 2019 and who wish to be authorized to serve communion in their churches of membership in 2020.
5. The committee received a letter of resignation as an Inquirer from Amberlee Elmore, First Presbyterian, Charleston.

6. The committee approved participation in the 2020 Festival of Faith with a workshop on additional information and conversation on celebrating the sacrament of the Lord's Supper for Authorized Lay Preachers, Commissioned Pastors, and those Ruling Elders who have been previously authorized to preside at the table in their churches of membership. Todd Wright, Village Chapel, will be leading.

INSTALLATION OF 2020 COMMITTEE CHAIRS AND PRESBYTERY LEADERS

Moderator Hornbeck installed the following as Committee Chairs and thanked them for their commitment to serve the Presbytery: George Lilley, Administration Committee; Pam Johnson, Committee on Representation; Elizabeth Campbell Maleke, Relations Committee; Jim Robinson, Trustees; Sue Ellen Hollandsworth, Nurture Committee; Kevin Geurink, Vocations Committee; and Peter Vial, Committee on Ministry.

NEW BUSINESS


There was no new business.

ADJOURNMENT

The Moderator reminded the Presbytery to review the reports of the Administration Committee, Administrative Commission, Bluestone Committee and the Committee on Representation. (Appendix K, pages 281-284.)

Presbytery was adjourned with a benediction at 3:15 p.m. by the Moderator.

Mavis Grant-Lilley
Recording Clerk


Maureen Wright
Stated Clerk

Stephen Hornbeck
Moderator

APPENDIX A – ATTENDANCE

GENERAL PRESBYTER: Ed Thompson (also listed as minister member below).

OFFICERS OF PRESBYTERY: Stephen Hornbeck, Moderator; Maureen Wright, Stated Clerk; Rockland Poole, Treasurer; Mavis Grant Lilley, Recording Clerk.

MEMBER OF LEADERSHIP TEAM (who is not a Minister or Elder Commissioner): Parry Johnson.

COMMISSIONED PASTORS: Bill Brown, Pat Collier, Bill Dunfee, Roger Eskins, Jim Johnston, Jim Musgrave, Kari Preslar, Cherrie Sizemore, John Yeager.

CORRESPONDING MEMBER: David Bush (Coastal Carolina Presbytery), Bruce Macbeth (Shenandoah Presbytery).

CHAIRS OF PRESBYTERY COMMITTEES: Pam Johnson, George Lilley, Jim Rowe.

MEMBERS OF PRESBYTERY COMMITTEES: Randy Fife, Jean Summerfield.

STAFF: Susan Sharp Campbell (also listed as minister member below), Barbara Chalfant, Nellie Howard, Mark Miller, Amy Robinson, Sarah Specht.

CERTIFIED CHRISTIAN EDUCATOR: Karen Robinson.

MINISTERS OF ANOTHER DENOMINATION SERVING CHURCHES OF THE PRESBYTERY: Peter Barclay.

LAY PASTOR: Terry Layton.

VISITORS (who registered): Jennifer Barton, Linda Hedding, Troy Henson, Gail Huggins, Rod Jones, Terry Lively, Jane Lothes, Ruth Macbeth, Albert Mays, Barbara Palmer, Brendon Stump, Ken Tolley, Nate Wright.

ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	5/16/19	7/9/19	8/24/19	11/21/19
Accord, Barbara A.	P	AE	P	P
Adamy, Dawn M.	*	*	P	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	P	A	E	P
Baldwin, Stephen	E	A	P	A
Bell, Sharon	E	A	A	A
Blakeman, Robin	P	A	A	P
Bondurant, Robert K.	AE	AE	AE	AE
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	AE	AE	AE	AE
Brekke-Wagoner, Laura	P	A	A	E
Buckalew, Ronald W.	AE	AE	AE	AE
Butler, Claire	E	A	P	P
Calebaugh, Kenneth B.	AE	AE	AE	AE
Campbell-Malake, Elizabeth	P	P	P	P
Campbell, Susan Sharp	P	P	P	P
Cardot, Guy Richard	E	A	A	A

Name of Minister	5/16/19	7/9/19	8/24/19	11/21/19
Carroll, R. Leon, Jr.	AE	AE	AE	AE
Carter, Robert	AE	AE	P	AE
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE
Colman, Glenn M.	E	E	P	P
Didway, Nancy	P	P	E	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	E	P	E	E
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	E	A	E	P
Gearing, Sharon	P	P	P	A
Geurink, Kevin	P	E	E	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harkless, Cinda	E	P	P	P
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hill, Amanda K.	P	E	P	P
Hitsman, Julie	A	A	A	A
Holland, John	P	P	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Howe, Lanny	AE	AE	AE	AE
Jenkins, Doug	P	P	P	P
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	P	P	E	P
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Kahaian, Nancy C.	P	P	P	P
Key, Kyle	E	P	E	P
Khoury Bailey, Noha	E	A	E	A
Kilbert, Chris	P	E	E	P
Kinney, Karen R.	E	E	E	P
Koerner, Charla Waters	P	A	P	E
Koerner, John F.	P	A	E	P
Krum, David P.	AE	AE	AE	AE
Lamb, Richard C.	AE	AE	AE	AE
Lee, David A.	P	P	E	P
Leitch, James O.	AE	AE	AE	AE
Lieneman, Casey	P	A	E	P
Lyles, W. Patterson	P	P	P	P
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	AE	AE	AE	AE
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	AE	AE	AE	AE
McMorran, William G., Jr.	AE	AE	AE	AE
Mihm, Rebecca	P	P	P	P

Name of Minister	5/16/19	7/9/19	8/24/19	11/21/19
Minnerly, Douglas A.	AE	P	AE	P
Misfeldt, Emily	P	E	E	P
Mitchell, Monte Dean	P	P	P	P
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	E	A	E	A
Morton, Zachary M.	P	A	A	P
Newman, Robert G.	P	AE	P	P
Parker, Amy S.W.	P	P	P	P
Parsons, Shelly Barrick	P	A	P	A
Pendleton, P. Douglas, Jr.	A	A	A	A
Perkins, Chris	AE	AE	AE	AE
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	P	P	E	A
Rice, Andrew "Andy"	P	P	P	E
Richards, David P.	AE	AE	P	AE
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	P	P
Rust, Margaret Elisabeth "Maggie"	*	*	*	P
Seely, Mike	P	P	A	P
Seibel, Frank L. "Skip"	E	A	A	P
Shaffer, David	AE	AE	AE	AE
Shogren, Donna Lee	AE	AE	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	P	AE	AE	AE
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	AE	AE	AE
Stewart, Joan W.	P	P	P	P
Stone, Greg	A	A	A	A
Straight, Anna Pinckney	P	A	E	P
Sutton, Dana W.	A	A	A	P
Sutton, Jean C.	A	A	A	P
Taylor, J. Dexter	AE	AE	AE	AE
Thompson, Edward J.	P	P	P	P
Vial, Peter	P	P	P	E
Walker, Gary C.	AE	AE	AE	AE
Walther, James A., Jr.	P	P	E	A
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	E	A	E	E
Wilson, Richard B.	AE	AE	AE	AE
Wood, Robert M.	P	P	P	A
Woodard, Sara G. (Sally)	AE	AE	P	AE
Wright, Todd	E	P	P	P
Youngblood, Lucy	A	A	A	A

ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	5/16/19	7/9/19	8/24/19	11/21/19
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	Agnes Doyle Kalland	E	E	N
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	Sandra Herrold	N	Greg Briers	N
Baxter, Dunmore	N	N	N	N
Beckley	Dan Calvert	Nancy Kissinger	N	Nancy Kissinger
Beechwood, Parkersburg	N	N	N	N
Belington	N	E	E	N
Belle	E	Eleanor Stanley	E	E
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	E	E
Beverly	N	N	E	E
Beverly Hills, Huntington	E	N	N	N
Bradley	E	N	Suzette Wingrove	E
Bramwell	N	N	N	N
Bream Memorial, Charleston	Barbara Chalfant	Derek Hudson	Barbara Chalfant	Derek Hudson
Bridgeport	Penny Ranson	E	N	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	N
Centerville, Greenville	E	E	Charlotte Wilson	N
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	N	E	E	N
Clear Creek	N	N	N	N
Clifton, Maxwelton	Larry Davis	N	James Miller	Larry Davis
Clothier	N	N	N	N
Comfort	N	N	N	N
Community, Arthurdale	Albert Mays	N	Albert Mays	Vicky Mays
Davis Memorial, Elkins	Tina Vial	Tina Vial	Tina Vial	N
Davis Memorial, Gassaway	E	N	N	N
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	Julian Arbuckle	N	N	Julian Arbuckle
Eleanor	E	Vanessa Higginbotham	N	Beverly Luikhart
Elk Hills, Charleston	N	N	N	Debbie Schwirian
Enslow Park, Huntington,	N	N	N	Jane Jones
Falls View, Charlton Heights	N	N	N	N
Fayetteville	N	N	Rick Accord	Rick Accord
First, Bluefield	N	N	Bob Perkinson	Jim Harvey
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck
First, Charleston	Candace Strader	Sallie Daugherty	Sallie Daugherty	Frankie McCain
	Monty Warner	N	N	N
First, Clarksburg	Doris Holt	N	Jenna Bennett	Beckie Alvaro
First, Colcord	N	N	N	N

Name of Church	5/16/19	7/9/19	8/24/19	11/21/19
First, Dunbar	Sandy Stemple	N	Sue Cunningham	N
First, Fairmont	N	E	N	N
First, Hinton	E	N	Harry Peck	E
First, Huntington	N	N	N	N
First, Kenova	N	N	E	N
First, Kingwood	N	N	N	N
First, Logan	N	N	Susan Perry	Bud Baldwin
First, Mannington	N	N	N	N
First, Morgantown	John Bolt	N	John Bolt	Mavis Grant Lilley
First, Nitro	Larry Harris	Sallie Kinder	E	N
First, Oak Hill	N	N	N	Kathy Moss
First, Parkersburg	N	N	David Kaufman	N
First, Ravenswood	N	N	N	N
First, Ripley	N	N	N	N
First, St. Albans	N	N	Mark Curtis	Holly Greathouse
First, South Charleston	N	Joe Fuller	Joe Fuller	Cheryl Eary
First, Thomas	E	N	N	N
First, Welch	E	N	E	E
First, Weston	N	N	E	N
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	E	E	N	N
First, Williamstown	Caroline Butler	Nelle Howard	Jeff Howard	E
Fleming Memorial, Fairmont	Rab Snider	E	N	N
Frankford	Linda Boone	E	E	E
Gilbert	N	N	N	N
Glenville	E	N	Susan Lilly	Susan Lilly
Grace Covenant, Charleston	N	N	N	N
Green Bank, Liberty	N	N	E	N
Harman	N	N	E	N
Highlawn, Huntington,	N	N	Jim Musgrave	Emily Franks
Highlawn, St. Albans	N	Carolyn Smithers	E	Ruth Perry
Hughes River, Cairo	N	N	N	N
Kanawha United, Charleston	Roberta FowlkesP	Susannah Johnson	N	Jennifer Reese
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	N	N	N	N
Lakeview, Lakebottom	N	N	N	N
Marlinton	E	N	N	N
Marsh Fork, Dry Creek	E	N	N	N
Mill Creek	N	N	N	N
Milton	E	N	N	N
Mingo	N	N	N	N
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	N	E	Sue Hollandsworth	Sue Hollandsworth

Name of Church	5/16/19	7/9/19	8/24/19	11/21/19
Old Stone, Lewisburg	Thomas Campbell	E	N	Nancy Smallenberger
Parsons	N	N	N	N
Philippi	E	N	N	Suzann Murphy
Pickens	N	N	N	N
Pineville	N	N	N	N
Point Pleasant	Donna Lambert	Elaine Matheny	N	Carl Matthey
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	Jamie Albert	Parry Johnson	Joe Lothes	Joe Lothes
Rock Forge, Morgantown	Colletta Messenger	E	N	N
Rock Lake, South Charleston	E	Ken Schmidt	Ken Schmidt	John Haynes
Rome, Proctorville	N	N	N	N
Ronceverte	N	Cyndi Taylor	Allan Clower	N
Ruffner Memorial, Charleston	E	N	N	N
St. Andrew, Pinch	N	E	N	N
St. Marys	E	N	N	N
Salem, Ronceverte	N	N	N	N
Second, Huntington	E	N	Jack Ferrell	N
Slatyfork, Big Spring	N	N	N	N
Smithers	E	N	N	E
South Park, Charleston	E	Jim Sothen	Jim Sothen	Jim Sothen
Spencer	Mary Quick	Brenda Wilson	Brenda Wilson	Mary Quick
Spring Creek, Renick	N	N	E	E
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	Gerri Layman	N	E	E
Summerlee	N	N	N	N
Summersville	Lauren Jarroll	Lauren Jarroll	Lauren Jarroll	E
Teays Valley, Scott Depot	E	Diane Harrah	N	N
Trinity, Shady Spring	E	E	E	E
Tygarts Valley, Huttonsville	N	N	N	N
Union	E	N	N	N
Upperglade	Jim Casey	N	Linda Given	Jim Casey
Valley Bend, Beverly	E	E	E	E
Village Chapel, Charleston	Greg Rader	Rose Ann Walker	Barbara Tabaretti	E
Waverly – Bethel, Waverly	Mark Skidmore	N	Barry Calebaugh	Mark Skidmore
Westminster, Charleston	N	Nancy Frame	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	Nancy Baldwin	N	John Hannan	Nancy Baldwin
Zion, Helvetia	N	N	N	N

APPENDIX B – DOCKET

*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and time for fellowship and refreshments

*10:00 Call to Order Stephen Hornbeck, Moderator

Greetings from Teays Valley Presbyterian Church Kyle Key

Business of the Presbytery

- Welcome of new Teaching Elders Maureen Wright, Stated Clerk
- Seating of new Corresponding Members
- Introduction Visiting Teaching Elders
- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum
- Approval of Docket
- Consent Agenda Moderator
 - o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
 - o Committee on Bills and Overtures
 - Leadership Team members present

*10:15 Education Focus

Rise Against Hunger

<https://www.riseagainsthunger.org/>

11:25 Announcements: Resource Center, Nurture Committee

*11:30 Morning Worship

*12:30 Recess for Lunch

*1:30 Prayer & Hymn Moderator

Report of the Stated Clerk Stated Clerk

- Presentation of Procedural Matters

Report of the General Presbyter Ed Thompson

Report of the Leadership Team Amy Wallace Parker

Report of the Nominating Committee Pam Johnson

Report of the Relations Committee Elizabeth Campbell Maleke

Report of the Mission Committee Bob McCutcheon

Report of the Trustees Jim Rowe

“Good News from the Pews” Moderator

This is a time of sharing good news from churches throughout the presbytery
by Ruling Elder Commissioners only.

Report of the Administrative Commission to Dissolve
Richwood Presbyterian Church Nancy Didway

Report of the Committee on Ministry Kyle Key

Report of the Stewardship Committee Rebecca Ceperley
- Financial Reports Rocky Poole

Report of the Vocations Committee Jim Musgrave

Installation of 2020 Committee Chairs and Presbytery Leaders Stephen Hornbeck

New Business

Completion of Feedback Forms

4:00 Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Reports for Information Only: Administration Committee; Bluestone Committee; Committee on Representation; Administrative Commission on Red Sulphur Springs Presbyterian Church; Report of Administrative Commissions – Beverly Hills Presbyterian Church, Lakeview Presbyterian Church, Pickens Presbyterian Church, and Westminster Presbyterian Church, Charleston.

2020 Stated Meetings:

February 15, 2020 – Riverlawn Presbyterian Church, St. Albans

May 21, 2020 – Ronceverte Presbyterian Church, Ronceverte

August 15, 2020 – Fayetteville Presbyterian Church, Fayetteville

November 19, 2020 – Davis & Elkins College, Elkins

APPENDIX C – PROCEDURAL MATTERS

A. Principles of Parliamentary Law

- Courtesy to all
- Majority rule
- Justice for all
- One Item at a time
- Respect the rights of the minority
- Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

APPENDIX D

MINUTES OF THE ADMINISTRATIVE COMMISSION TO INSTALL DAWN MARIE ADAMY AS PASTOR OF THE BREAM MEMORIAL PRESBYTERIAN CHURCH CHARLESTON, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to install Dawn Marie Adamy, as pastor of the Bream Memorial Presbyterian Church, Charleston, West Virginia, met at the church on Sunday, September 15, 2019 at 2:00 p.m. The following members of the commission were present:

Ministers: Nancy Kahaian, Edward J. Thompson, Todd R. Wright;
Elders: Steve Hornbeck, Derek Hudson, Susannah Johnson;
Guest: Rev. Beth Scibienski, Presbytery of New Brunswick.

The commission was called to order by the chair, Steve Hornbeck, and opened with prayer by Dawn Marie Adamy. The commission was organized and Derek Hudson was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon "Paying Attention" on the text Matthew 14: 22-33 was preached by Edward J. Thompson. The constitutional questions were propounded to the minister by Steve Hornbeck and to the congregation by Derek Hudson. All were answered in the affirmative. The prayer of installation was offered by Nancy Kahaian. The chairperson, Steve Hornbeck, declared that Dawn Marie Adamy was duly elected and installed as pastor of the Bream Memorial Presbyterian Church, Charleston, West Virginia. A charge was then delivered to the pastor by Beth Scibienski, and to the congregation by Todd R. Wright. The service was closed with a brief statement and the benediction being pronounced by the newly installed pastor, Dawn Marie Adamy.

The commission adjourned with the benediction.

Derek Hudson
Clerk of the Commission

APPENDIX E

MINUTES OF THE ADMINISTRATIVE COMMISSION TO ORDAIN AND INSTALL MARGARET ELISABETH RUST AS PASTOR OF FIRST PRESBYTERIAN CHURCH BLUEFIELD, WEST VIRGINIA

The commission, appointed by the Presbytery of West Virginia to ordain and install Margaret Elisabeth Rust, Maggie, as pastor of First Presbyterian Church, Bluefield, West Virginia, met at the church on October 6, 2019 at 3:20 p.m. The following members of the commission were present:

Ministers: Susan Sharp Campbell, Kevin Geurink, Anna Pinckney Straight;
Elders: Larry Davis, Steve Hornbeck, Melinda Testerman;
Guests: Rev. Dr. Carol Bechtel; Rev. Ellen Peach, Rev. Dr. Les Rust.

The commission was called to order by the chair, Steve Hornbeck, and opened with prayer by Maggie Rust. The commission was organized and Susan Sharp Campbell was elected clerk. The order of service for the installation was approved. The minutes of the commission as written by the clerk were approved. The commission then joined the congregation in the sanctuary of the church where a service of worship was conducted.

The sermon, "Credentials", on the texts Isaiah 43: 1-13 and John 12: 20-26, was preached by Dr. Bechtel. The constitutional questions were propounded to the minister by Steve Hornbeck, and to the congregation by Melinda Testerman. All were answered in the affirmative. The prayer of installation was offered by Steve Hornbeck. The chairperson, Steve Hornbeck, declared that Margaret Elisabeth Rust was duly elected, ordained and installed as pastor of the First Presbyterian Church, Bluefield, West Virginia. A charge was then delivered to the pastor by Anna Pinckney Straight and to the congregation by Susan Sharp Campbell. The service was closed with a brief statement and the benediction being pronounced by the newly ordained and installed pastor, Margaret Elisabeth Rust.

The commission adjourned with the benediction.

Susan Sharp Campbell
Clerk of the Commission

APPENDIX F – ROLLS AND REGISTERS OF PRESBYTERY

The 2019-2021 Book of Order in G-3.0104 and G-3.0305 states that the Stated Clerk shall keep the rolls of presbytery's membership and registers of all Certified Christian Educators, Certified Associate Christian Educators and ruling elders commissioned to particular pastoral service. According to the Presbytery Manual, presbytery's membership includes ruling elder officers, the General Presbyter, and Leadership Team members. Please contact the Stated Clerk with corrections or updates.

Presbytery Rolls as of November 1, 2019

Officers

Moderator: Stephen Hornbeck; **Moderator-Elect:** Andrew Kent Rice; **General Presbyter:** Edward J. Thompson; **Stated Clerk:** Maureen H. Wright; **Recording Clerk:** Mavis Grant- Lilley; **Financial Administrator/Treasurer:** Rockland Poole.

Leadership Team

Pamilla Ferrell, Stephen Hornbeck, Derek Hudson, Parry Johnson, Nancy Kissinger, Jim Musgrave, Amy Wallace Parker, Robin Ray, Andrew Kent Rice, Cyndi C. Taylor, Tina Vial, Todd Wright.

Ministers of the Word and Sacrament

Engaged in Validated Ministry:

Dawn Marie Adamy, Christopher M. Bailey, Stephen Baldwin, Robin Blakeman, Claire Butler, Elizabeth Campbell-Maleke, Susan Sharp Campbell, Guy Richard Cardot, Glenn M. Coleman, Nancy Didway, E. Denison Dodson, Larryetta Ellis, Sharon Gearing, Kevin Geurink, Cinda Harkless, Amanda K. Hill, Julie Hitsman, John S. Holland, Douglas Jenkins, Forest R. Johnson, Nancy C. Kahaian, Kyle W. Key, Noha Tamen Khoury-Bailey, Christopher M. Kilbert, Karen R. Kinney, Charla Waters Koerner, John F. Koerner, David A. Lee, W. Patterson Lyles, Rebecca Mihm, Emily H. Misfeldt, Monte Dean Mitchell, James E. Morley, Zachary M. Morton, Amy Wallace Parker, P. Douglas Pendleton Jr., Robin L. Ray, Andrew K. Rice, Margaret Elizabeth Rust, Frank L. Seibel, Joan S. Stewart, Anna Pinckney Straight, Dana W. Sutton, Jean C. Sutton, Edward J. Thompson, Peter A. Vial, Laura Brekke Wagoner, James A. Walther Jr., Kathryn A. Willoughby Weed, Robert M. Wood, Todd R. Wright.

Members At-Large:

Leslie S. Clay, Joseph Marchio, Greg Stone, Lucy K. Youngblood.

Honorably Retired:

Barbara A. Accord*, Ralph Judson Alford II*, Robert K. Bondurant*, David Bower*, Bonnie Boyce*, Ronald W. Buckalew*, Kenneth B. Calebaugh*, R. Leon Carroll Jr.*, Robert Alan Carter*, Walter A. Case*, Thomas F. Clark*, David S. Deaderick*, Robert W. Debnam*, Charles B. Dreyer*, Robert H. Glaser*, Leonard E. Graham*, Ben E. Gurley*, Kristine Haig*, Cameron Harkness*, P. Douglas Heidt*, Virginia Kay Hollis*, R. Lanphier Howe*, Janet Jenkins*, Thomas M. Johnston Jr.*, David P. Krum*, Richard C. Lamb*, James O. Leitch*, William G. McCoy*, Gary S. McGrew*, Richard W. McGuire*,

Douglas A. Minnerly*, Richard S. Mobayed*, Alice Monschke*, Robert G. Newman*, Christopher Perkins*, Boyd C. Purcell*, David P. Richards*, John A. Riley*, Charles L. Ringe*, M. Bruce Robertson*, James E. Robinson*, Michael Seely*, David K. Shaffer*, Donna Lee Shogren*, Richard J. Snyder*, John W. Sonnenday*, Donald L. Spencer*, Charles M. Spring*, Bruce Stevens*, J. Dexter Taylor*, Gary C. Walker*, Richard B. Wilson*, Sara G. Woodard*.

Under Censure:

Michael Ducheneau (Excluded from exercise of office until June 2013; he may now initiate the process required to be included.)

Corresponding Members (Members of other Presbyteries Laboring in Our Bounds):

David Bush* (Coastal Carolina Presbytery), Bruce Macbeth* (Shenandoah Presbytery) and Casey Lieneman (Evangelical Lutheran Church in America).

Registers of Presbytery as of November 1, 2019

Certified Christian Educators

Certified Christian Educators: Susan Sharp Campbell, Barbara Chalfant, Susan C. Eason+, Kay Lamb*, Marcia Leitch*, Dana Marzolf*, Barbara Palmer*, Forrest Palmer*, Kari Preslar, Karen B. Robinson*, Cyndi C. Taylor*, Maureen Wright.

Certified Associate Christian Educators: Kim Trisel+, Martha O'Dell+.

Commissioned Pastors

John Arbuckle, Jeff Barton, John Bolt, William Brown, Nancy Bulla, Pat Collier, William Dunfee, Roger Eskins, Tom Hastie, James Irwin, Jim Johnston, Nancy Martin, Jim Musgrave, Kari Preslar, Robert Lynn Randolph, Cherrie Sizemore, John Yeager.

*All retired persons are noted with an asterick.

+These persons are not currently involved in active service as Christian Educators.

APPENDIX G

NEW LIFE CONGREGATIONAL GRANTS

The Presbytery of West Virginia is offering grants to its congregations to encourage and support them in projects that will strengthen their ministry, enhance their mission, and/or improve relationships in the church and with the community. The funding of the New Life Congregational Grants comes from the presbytery's sale of vacated church properties. Twenty percent of funds received from such transactions will be set aside for property expenses of vacated properties. The remaining 80% will fund the New Life Congregational Grants program. No part of these funds will become a capital investment. The New Life Congregational Grants will be available to congregations as long as there are funds available. It is the hope of the Leadership Team that these funds from the end of one congregation's life will bring new life to other congregations.

The New Life Congregational Grant program is offered in two tiers:

- Tier One – Covenant Grants: Grants up to \$2,000 to encourage creativity and increase vitality in congregations. These grants are available to any Presbytery congregation who completes a simple application explaining how the funds provided will be used to support the presbytery's core values (ministry, mission, and relationship) in their particular congregation. Session approval required.
- Tier Two – Innovation Grants: Grants up to \$10,000 will be awarded to congregations for larger projects. These grants will require completion of a more extensive application (including detailed plans, goals, budget, timeline, and anticipated outcomes) and should also reflect the core values of the presbytery (ministry, mission, and relationship) and the congregation.

The New Life Congregational Grant Commission will administer grants. The commission will be made up of at least one representative appointed annually by the following Presbytery committees: Leadership Team, Trustees, Committee on Ministry, Stewardship, and Mission. The representative from the Leadership Team will convene the commission. The General Presbyter and the Treasurer will provide staff support. The commission will report their activities to and be accountable to the Leadership Team.

Congregations who receive grants will *be required to* report the outcomes of their projects to the commission so that they may be celebrated. Ordinarily, congregations who have received a Covenant or Innovation grant should not apply for the same grant until at least five years have passed. However, an application for an Innovation grant may be made by a congregation who received a Covenant grant after one calendar year. Applications will be received and processed throughout the year.

Funds awarded should be used by the congregation within a year of their allocation. Recipients are asked to return funds not needed for their project if the amount totals more than \$100. Returned funds will go back into the New Life Congregational Grants fund.

**APPENDIX H – AD HOC COMMITTEE REPORT &
OVERTURE FROM VILLAGE CHAPEL FOR CONSIDERATION
LAYING ON OF HANDS AT AN INSTALLATION (W-4.0403)**

**REPORT OF THE AD HOC COMMITTEE ON OVERTURES TO THE
GENERAL ASSEMBLY**

Andrew K. Rice, Moderator Elect, Chair

The Stated Clerk received an overture from the session of the Village Chapel Presbyterian Church regarding the Laying on of Hands at an Installation (W-4.0403). The Presbytery's Policy on Overtures outlines the formation of an ad hoc committee convened by the Moderator Elect. "The ad hoc committee shall prepare a summary of the proposed overture to be presented to the presbytery at its next meeting. The summary shall not take a position for or against the proposed overture, but shall include information." This is the report of the Ad Hoc Committee on Overtures to the General Assembly.

Proposed Overture – The Presbytery of West Virginia overtures the 224th General Assembly to strike these words from W-4.0403 "Because ordination only takes place once for each office, the laying on of hands is not repeated," and replace them with the following: *The moderator may invite the commission and all members of the congregation to participate in the laying on of hands for commissioning and blessing the newly installed minister of Word and Sacrament, ruling elders, or deacons.*

Potential Arguments in Support of the Overture

- The overture invites the denomination to have a conversation about the significance of the laying on of hands and sensory experience in worship.
- The overture is well researched and emerges from a sincere effort undertaken by a church session in the Presbytery of West Virginia.
- The overture seeks to defend the position of Reformed theology that ordination not be viewed as a sacrament.
- The service of ordination can be differentiated from the service of installation in other ways aside from restricting the laying on of hands.
- The overture seeks to move from restrictive language to permissive language in alignment with a general movement toward accommodation in the new Directory for Worship.

Potential Arguments in Opposition to the Overture

- While it should not be viewed as a sacrament, ordination is a significant moment in the spiritual life of an individual and of a congregation, and should be differentiated from an installation service.
- Those who are discomfited by physical contact may wish to minimize laying on of hands in worship.
- There are other ways a congregation or worshipping body may demonstrate “corporal action” (standing, lifting of hands, unison responses).
- Ordination to a particular vocation, like baptism, is something that only happens once in any person’s life. A unique way of enacting that event is therefore appropriate.
- The Directory for Worship does not prevent the laying on of hands for other purposes outside of an installation service.

References and a Selection of Relevant Scriptural Texts

Book of Order (2019-2021), Directory for Worship – W-1.0303, 2.0202, 3.0407, 4.0401, 4.0403, 5.0204

Book of Order (2015-2017), Directory for Worship – W-4.004b, W-4.006c(2)

Book of Confessions (2016), Second Helvetic Confession – 5.095, 5.151

Num. 27:18-23 (Moses transfers authority to Joshua)

Deut. 34:9 (Moses transfers authority to Joshua)

Num. 8:5-13 (laying on hands of Levites)

Matt. 19:13 (Jesus and the children)

Acts 8:17 (Peter and John lay hands/receive the Spirit)

Acts 19:6 (Paul lays hands/receive the Spirit)

Acts 6:5-6 (commissioning deacons)

Acts 13:3 (Barnabas and Paul commissioned in Antioch)

Overture to General Assembly re Laying on of Hands at an Installation (W-4.0403)

The Presbytery of West Virginia overtures the 224th General Assembly to strike these words from W-4.0403 “Because ordination only takes place once for each office, the laying on of hands is not repeated,” and replace them with the following: *The moderator may invite the commission and all members of the congregation to participate in the laying on of hands for commissioning and blessing the newly installed minister of Word and Sacrament, ruling elders, or deacons.*

RATIONALE

The laying on of hands is not a sacrament but an act of diverse meanings as witnessed in Scripture and the Reformed tradition. It is affirmed by the Book of Order/Directory for Worship as an act which is appropriate to various situations in the worship of life of Presbyterians, an act which conveys the “gracious action of God and communicates our grateful response.” (W-1.0303, W-2.0202, W-3.0407, W-4.0401-.0403, W-5.0204)

Ordination is not a sacrament in the Reformed tradition either, but an action by which the institutional church sets apart “those who have been called by God through the voice of the church to serve as deacons, ruling elders, and ministers of the Word and Sacrament” (W-4.0401). The Reformed tradition recognizes the priesthood of all believers, that “in baptism each Christian is called to ministry in Christ’s name” (W-04.0401), and that no special grace or power is conferred through the laying on of hands to an individual at ordination.ⁱ

There is no clear example of ordination in scripture, nor is there any word in either biblical Hebrew or Greek that bears the full connotations of our understanding of ordination. Examples of laying on of hands in Hebrew scripture include blessing others (Genesis 48:14; Leviticus 9:22); the transfer of human guilt to sacrificial animals by the priest (Leviticus 4:4); the consecration of the Levites as the priestly tribe – a once-for-all-generations event (Numbers 8:10); and the commissioning Joshua by Moses as the next leader of the nation of Israel (Numbers 27:23).

In the New Testament the phrase ‘laying on of hands’ occurs 25 times and is most often associated with healing and blessing (for example, Mark 10:13-16; Luke 4:40, and Acts 28:8). Several times the laying on of hands occurs in association with the reception of the Holy Spirit following baptism (Acts 8:17, 19:5-6, Hebrews 6:2). 1 Tim 4:14 may also be included in that list, as it refers to the laying of hands on Timothy by the elders in a context which suggests it was following Timothy’s baptism. The laying on of hands is clearly associated with endorsement of Christian servants in only two accounts, i.e., the setting apart of the seven to wait tables (Acts 6)

and the commissioning of Paul and Barnabas in Acts 13 for missionary work. It is impossible to ascertain the occasion that called for the laying of Paul's hands upon Timothy recounted in 2 Timothy 1:6.ⁱⁱ Finally, 1 Timothy 5:22 simply states that the laying on of hands should not be done hastily, and recent scholarship suggests this is to be interpreted as a caution against hastily accusing an elder of wrongdoing.ⁱⁱⁱ

The semantics of Christian ordination can be traced back to Tertullian (ca. 160-ca. 220 AD). Tertullian was the first to use the Latin terms *ordo* and *ordinatio* for Christian ministry. In Tertullian's time these terms were used for secular positions that not only separated the ordained from ordinary people but allowed them to exercise governmental, jurisdictional, or cultic authority that demanded submission of others. The shift to the hierarchical view of Christian ministry after these terms were adopted contributed to the eventual limiting of the laying on of hands to ministerial ordination: since the laying on of hands elevated one's status, it could only be appropriately used for a certain class of people. Thus Tertullian's writings helped create a status and ranking that did not appear to exist among New Testament Christians.^{iv}

The Reformers chose not to adopt the Catholic Church's theology and practice of ordination as a sacrament because it violated their understanding of the priesthood of all believers: through baptism all are received as equal members of the family of God and given the gift of the Holy Spirit which includes gifts for ministry. Ordination is mentioned substantively only three times in the Book of Confessions. It is mentioned twice in the Second Helvetic Confession, first in the section on the process of ordination (5.151), then as clarification that ordination is not a sacrament, but a "profitable ordinance" (5.171). The Confession on 1967 includes these words in 9.39-9.40:

In recognition of special gifts of the Spirit and for the ordering of its life as a community, the church calls, trains, and authorizes certain members for leadership and oversight. The persons qualified for these duties in accordance with the polity of the church are set apart by ordination or other appropriate act and thus made responsible for their special ministries.

The church thus orders its life as an institution with a constitution, government, officers, finances, and administrative rules. These are instruments of mission, not ends in themselves.

Our denomination, the Presbyterian Church (U.S.A.) is an institution, albeit one created to bring glory to God, to bring the "gospel into all the world," and to bear "witness to Christ's saving love to the ends of the earth."^v Ordination is an act of the institution, one of the ways we

order our life for mission. Candidates are ordained to a particular service, a call, emphasizing the pragmatic, functional nature of ordained ministry. As the Book of Order says,

In Baptism each Christian is called to ministry in Christ's name. God calls some persons from the midst of congregations *to fulfill particular functions*, so that the ministry of the whole people of God may flourish. (W-4.0401 *emphasis added*)

Because the ordered ministries are not the call of all believers but limited to those with the spiritual, mental, emotional, intellectual, and physical abilities to serve in particular capacities, every effort should be made to avoid the literal or figurative elevation of the ordained above those who are gifted in other ways. The ordained are “*set into* a disciplined and purposeful activity in the life of the church”^{vi} not *set above*. To mystify and sacramentalize the act of ordination, and the laying on of hands as practiced on that occasion, undermines the doctrine of the priesthood of all believers.

The Reformed tradition does not allow for the belief that any spiritual power or grace is literally transferred from one person to another through the laying on of hands. Calvin and many other Reformers took the position that avoiding it altogether might be the safest way to curtail the superstitious belief in such magical powers.^{vii} Limiting its use to an ordination and prohibiting its use at an installation is imbuing it with an authority and mystique that is unjustified.

There are equally valid reasons to include the laying on of hands at an installation as there are reasons against prohibiting it. As stated above, in W-1.0303 the laying on of hands is included in a list of “symbolic actions” with “strong ties to... biblical practices” that convey the “gracious action of God and communicate our grateful response.” Later in the Directory for Worship, the laying on of hands is mentioned in W-2.0202, the section on Prayerful Participation. Prayer is here defined as “the primary way in which we participate in worship.” Various methods of prayer are listed: “Prayer may be spoken, silent, sung, or enacted in physical ways.” This section is closed with the following paragraph:

The gifts of the Spirit are for building up the Church. Every action in worship is to glorify God and contribute to the good of the people. Worshipers and worship leaders must avoid actions that only call attention to themselves and fail to serve the needs of the whole congregation.

As ‘enacted prayer,’ the unrestricted laying on of hands by the whole congregation avoids calling particular attention to those who have been ordained to church office and gives each member of the community an equal role in the prayer of blessing and commissioning of those being

installed. This truly ‘corporate’ experience not only offers the gathered community the opportunity to show their support of the one(s) being installed, it is a ‘corporal’ action, an outward physical expression of an internal attitude – something that is rare in our often mind-focused worship.

Furthermore, the act of laying on hands demonstrates the connectional nature of ministry in an unparalleled way. As hands are outstretched and rested on the shoulders of those whose hands are outstretched to other shoulders, everyone gathered around is woven together. While this action neither bestows magical power nor transmits special spiritual gifts, the connection experienced by participants is real. It communicates support, collegiality, and comradery, and breaks down feelings of isolation and insufficiency. In this human touch we experience the love of God and each other beyond words. Such experiences should be recommended, not restricted.

If there is a concern laying on of hands at an installation might be interpreted as part of a ‘re-ordination’ it could be diffused in two simple ways: by creating a new order of worship for the installation service that is *not* identical to an ordination service in every respect except for the laying on of hands; and/or by educating worshipers verbally and/or in print at the service that the laying on of hands is an act of prayer, blessing and commissioning, not ordination.

The proposed change to the Directory of Worship is from language that is restrictive to language that is permissive: the laying on of hands would not be required at installations as there may be occasions when, because of ecumenical considerations or a candidate’s preferences regarding physical contact, it would not be appropriate or edifying. In such a change we reaffirm Calvin’s own guide for worship practices: “But love will best judge what may hurt or edify; and if we let love be our guide, all will be safe.”^{viii}

ⁱ Joan S. Gray and Joyce C. Tucker, *Presbyterian Polity for Church Leaders*, 4th ed. (Louisville, KY: Geneva Press, 2012) p. 19.

ⁱⁱ Darius Jankiewicz, “The Problem of Ordination: Lessons from Early Christian History,” pp. 3-4.
<https://digitalcommons.andrews.edu/theology-christian-philosophy-pubs/78/>

ⁱⁱⁱ Brian P. Irwin, “The Laying on of Hands in 1 Timothy 5:22: A New Proposal.” *Bulletin for Biblical Research* 18.1 (2008) 123-129.

^{iv} Jankiewicz, p. 5-7.

^v <https://www.presbyterianmission.org/who-we-are/>

^{vi} “Ordination to the Ministry of the Word,” (Atlanta: Office of the Stated Clerk, PCUS, 1976) p.6.

^{vii} Quoted by John M. Barkley, *Westminster Dictionary of Worship*, p. 296.

^{viii} *Institutes*, IV.x.30.

APPENDIX I

Policy on Temporary Membership in the Presbytery of West Virginia

Ordinarily, churches in the Presbytery of West Virginia will be served by a Presbyterian Minister of the Word and Sacrament or by a Commissioned Pastor. In cases where it is not practical to do so, congregations may engage the services of a minister of another Christian denomination, who may be received as a Temporary Member of the presbytery.

In order for a minister of another denomination to become a temporary member of the presbytery

- a) The General Presbyter shall do a reference check with their current denomination to determine if they are in good standing, if they have been disciplined, if they have had charges filed against them, or if there are any allegations of misconduct.
- b) They shall undergo a criminal background check.
- c) To be authorized to moderate the session, the person shall satisfactorily complete a course on Presbyterian Polity that has been approved by the Committee on Ministry.
- d) To be authorized to celebrate the sacraments, a guided conversation based on the Foundations of Presbyterian Polity and the Directory for Worship shall be conducted by at least two members of the Committee on Ministry and the General Presbyter or the Stated Clerk to determine the person's understanding of and willingness to uphold the Presbyterian practice of the sacraments. The outline of the guided conversation shall be based on a standardized plan approved by the Committee on Ministry.

After having received reports on the results of these steps, the Committee on Ministry shall examine this person for Temporary Membership in the presbytery.

The Committee on Ministry may authorize a Temporary Member of the Presbytery to serve a particular congregation as well as to moderate the session and/or administer the sacraments. The Committee on Ministry shall also appoint a Minister of the Word and Sacrament to moderate the session meetings with the Temporary Member present as an observer for at least the first six months; the temporary member will then moderate the session meeting with the appointed moderator present for at least an additional six months. After that time, the appointed moderator shall consult with the Temporary Member prior to each session meeting and may give them permission to moderate that meeting. A Minister of the Word and Sacrament shall provide annual officer training.

Temporary Members are subject to the Rules of Discipline of the Constitution of the Presbyterian Church (U.S.A.) and shall be granted voice at Presbytery meetings. A Temporary Member of the Presbytery shall attend at least two presbytery meetings each year. They are also encouraged to

attend a peer group with other Presbyterian pastors and shall meet face-to-face with a mentor at least quarterly. Temporary membership status shall be reviewed annually and reported to the Temporary Member's denominational authority.

In order to receive approval for the continued service of a Temporary Member of the Presbytery, the congregation shall submit their session records for approval annually. Failure to do so shall result in the termination of the authorization for the Temporary Member to moderate session meetings.

APPENDIX J – FINANCIAL REPORTS
PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD September 2019

COMPOSITE BY COMMITTEE

Committee	YTD 09/30/19	Budget	%	Restricted Fund Support
ADMINISTRATION	486,882.18	676,650	72.0%	167,800
BLUESTONE	0.00	6,000	0.0%	4,500
LEADERSHIP	7,682.58	18,500	42.0%	12,000
MINISTRY	8,814.31	21,500	41.0%	11,500
MISSIONS	36,941.09	61,250	63.4%	36,000
NOMINATING	100.15	300	33.4%	
NURTURE	6,380.85	23,870	26.7%	16,600
PJC	0.00	300	0.0%	
PRESBYTERIAN WOMEN	4,000.00	6,000	66.7%	
RELATIONS	103.88	3,000	3.5%	2,000
REPRESENTATION	0.00	100	0.0%	
STEWARDSHIP	9.53	12,000	0.1%	
TRUSTEES	6.85	2,000	0.3%	
VOCATIONS	1,098.38	16,400	6.7%	13,000
TOTAL	\$ 552,019.80	847,870	65.1%	\$ 263,400
SHARED MISSION (net)	185,564.13	360,000	51.5%	
PER CAPITA (net)	86,736.02	146,818	59.1%	
PREV. YR BENEV./PER CAPITA	5,781.56	16,652	34.7%	
OUTSIDE FUNDING	45,000.00	46,000	97.8%	
INTEREST & GIFTS	23,211.61	15,000	154.7%	
RESTRICTED FUND SUPPORT	174,422.96	263,400	66.2%	
TOTAL	\$ 520,716.28	\$ 847,870	61.4%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD September 2019

	YTD 09/30/19	Budget	%	Restricted Fund Support
ADMINISTRATION				
OFFICE EXPENSES				
Postage	513.78			48,000 Mission Dev. Fund
Supplies	3,738.60			12,000 Funds of PWV
Publications & Subscriptions	78.90			
Presbytery Directory	596.65			
Telephone	2,298.54			
Utilities	5,740.25			
Cleaning/Bldg Maintenance	3,576.90			
Equipment	252.83			
Equipment Maintenance	5,252.90			
Staff Expenses	3,164.27			
Insurance - Property	9,814.83			
Bad Debt Expense	0.00			
Web Site Maintenance	225.00			
Internet Service	1,068.16			
Bank service fees	646.48			
Miscellaneous	0.00			
TOTAL OFFICE EXPENSE	36,968.09	60,000	61.6%	
SALARY & PERSONNEL EXPENSE				
All Salaries (including housing & utilities)	272,035.52	362,650	75.0%	107,800 \$56.3K Small Church, \$44K MDF
Pension Expense	32,040.53	44,600	71.8%	\$7.5K Funds of PWV
Medical Insurance Expense	110,653.47	148,200	74.7%	
Payroll Taxes	14,404.46	20,100	71.7%	
Workers' Compensation	703.00	1,500	46.9%	
Continuing Education & Professional Expense	6,359.79	12,600	50.5%	
Travel Expense	13,610.30	25,000	54.4%	
TOTAL SALARY & PERSONNEL EXPENSE	449,807.07	614,650	73.2%	
COMMITTEE EXPENSE				
Consultant Fees	0.00	500	0.0%	
Staff Development	0.00	1,000	0.0%	
Committee Meetings	107.02	500	21.4%	
TOTAL COMMITTEE EXPENSE	107.02	2,000	5.4%	
	\$ 486,882.18	\$ 676,650	72.0%	
BLUESTONE				
CIT Support	0.00	4,500	0.0%	4,500 Rachel McClintic Fund
Committee Meetings	0.00	1,500	0.0%	
	\$ -	\$ 6,000	0.0%	
LEADERSHIP TEAM				
GOVERNING BODY EXPENSE				
Presbytery Meetings	1,838.31	2,000	91.9%	
Moderator Expenses	75.68	1,000	7.6%	
General Assembly	0.00	0	0.0%	
Denomination Resources	3,002.70			
Leadership Development Program	1,295.73	4,000	32.4%	4,000 Small Church Fund
Legal Consultation	0.00	8,000	0.0%	8,000 Funds of PWV
Leadership Team	1,470.16	3,500	42.0%	
	\$ 7,682.58	\$ 18,500	41.5%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD September 2019

	YTD 09/30/19	Budget	%	Restricted Fund Support	
<u>MINISTRY</u>					
CONGREGATIONAL DEVELOPMENT					
1,001 New Worshipping Comm.	0.00	2,500	0.0%	2,500	Small Church Fund
Small Church Conf.	0.00	2,000	0.0%	2,000	Small Church Fund
COMMITTEE ON MINISTRY					
CRE Training (Cont. Ed.)	0.00	500	0.0%	500	Small Church Fund
Ministry Training	495.00	500	99.0%	500	PEPS
Kanawha Pastoral Care Center	1,500.00	1,500	100.0%		
Professional Development	1,765.56	3,500	50.4%	3,500	Small Church Fund
Church Professional Orientation	0.00	1,000	0.0%		
COM Resources	0.00	500	0.0%		
Congregational Care Travel	541.28	500	108.3%		
Memorials	0.00	500	0.0%	500	Funds of PWV - COM Disc.
Miscellaneous	0.00	500	0.0%		
Emergency Church Assistance	0.00	2,000	0.0%	2,000	Small Church Fund
Committee Meetings	4,512.47	6,000	75.2%		
	\$ 8,814.31	\$ 21,500	41.0%		
<u>MISSIONS</u>					
SOCIAL & ECUMENICAL MINISTRIES					
INSTITUTIONAL PARTNERSHIPS					
Davis & Elkins College	937.50	1,250	75.0%		
Davis-Stuart	937.50	1,250	75.0%		
Covenant House, Inc	2,250.00	3,000	75.0%		
Westminster Foundation	937.50	1,250	75.0%		
CEPAD	0.00	2,000	0.0%		
MISSIONS PARTNERSHIPS					
Kenya Partnership	0.00	2,000	0.0%	1,500	Kenya Partnership
The Shack NH Support	11,250.00	15,000	75.0%	15,000	Mission Dev. Fund
Tyrand Coop. Ministry Support	1,875.00	2,500	75.0%	2,500	Midland Memorial
WVMAW	11,250.00	15,000	75.0%	15,000	Mission Dev. Fund
		11,000			
Fayetteville PC Gabriel Project	2,250.00	3,000	75.0%		
Beechwood PC-Sanctuary House	2,250.00	3,000	75.0%		
Rock Lake PC-Community Life Ctr	0.00	2,000	0.0%		
NCR Resident Assistance	2,730.00	3,000	91.0%		
Older Adult Ministry	441.09	1,000	44.1%		
Peacemaker Support	(50.00)	2,000	-2.5%	2,000	Mission Dev. Fund
Committee Meetings	(117.50)	1,000	-11.8%		
	\$ 36,941.09	\$ 58,250	63.4%		
<u>NOMINATING</u>					
Nominating Committee	100.15	300	33.4%		
<u>NURTURE</u>					
CHRISTIAN NURTURE & WORSHIP					
Resource Ctr Acquisitions	1,364.09	1,800	75.8%		
Resource Ctr. - Supplies/Equip.	106.37	400	26.6%		
Resource Ctr. - Subscriptions	119.00	120	99.2%		
Resource Ctr. - Catalog Program	795.00	800	99.4%		
Video License	0.00	250	0.0%		
Festival of Faith	2,693.46	1,000	269.3%		
Church Educators Support	213.17	400	53.3%		
Educator/Clergy/CRE Retreat	1,213.88	1,200	101.2%		
Younger Youth Retreat	990.20	1,200	82.5%	1,200	Rachel McClintic Fund
Older Youth Retreat	0.00	2,000	0.0%	2,000	Rachel McClintic Fund
HS Youth Conf. Mission Trip	(1,411.31)	9,000	-15.7%	9,000	Rachel McClintic Fund
Youth Council	42.79	400	10.7%	400	Rachel McClintic Fund

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD September 2019

	YTD 09/30/19	Budget	%
Adult Spiritual Development	(50.00)	2,000	-2.5%
Scholarships	0.00	2,000	0.0%
Presbytery Worship	47.00	300	15.7%
Miscellaneous	0.00	200	0.0%
APCE Membership	0.00	200	0.0%
Committee Meetings	257.20	600	42.9%
	\$ 6,380.85	\$ 23,870	26.7%

PJC

Permanent Judicial Commission	0.00	300	0.0%
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PRESBYTERIAN WOMEN

Presbyterian Women Support	4,000.00	6,000	66.7%
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RELATIONS

Cluster Support	0.00	2,000	0.0%
Relations Committee Expenses	103.88	1,000	10.4%
	\$ 103.88	\$ 3,000	3.5%

REPRESENTATION

Committee on Representation	0.00	100	0.0%
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STEWARDSHIP

FINANCE & DEVELOPMENT

Transition Expenses	0.00	0	0.0%
Outside CPA Costs	0.00	11,000	0.0%
Committee Meetings	9.53	1,000	1.0%
	\$ 9.53	\$ 12,000	0.1%

TRUSTEES

Trustees	6.85	2,000	0.3%
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VOICATIONS

PREPARATION FOR MINISTRY

Care of Candidates	0.00	500	0.0%
Career Counseling	0.00	1,000	0.0%
Scholarships	0.00	5,000	0.0%
Conferences	0.00	900	0.0%
ALP/CLP Preparation Program	690.59	8,000	8.6%
Committee Meetings	407.79	1,000	40.8%
	\$ 1,098.38	\$ 16,400	6.7%

TOTAL	\$ 552,019.80	\$ 844,870	65.3%
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Restricted Fund Support	
2,000	Mission Dev. Fund
2,000	PEPS

2,000 Small Church Fund

5,000 Bush Fund

8,000 Small Church Fund

REVENUE IN SUPPORT of BUDGET	YTD 09/30/19	Budget
Shared Mission (net of GA & Synod support)	185,564	360,000
Per Capita (net of GA & Synod support)	86,736	146,818
Previous Year Shared Mission & Per Capita	5,782	16,652
Outside Funding (Presby. Housing & PHP)	45,000	46,000
Interest & Gifts	23,212	15,000
Restricted Fund Support	174,423	263,400
TOTAL	\$ 520,716	\$ 847,870

Presbytery of West Virginia
Statement of Financial Position
As of September 30, 2019

	<u>09/30/19</u>	<u>09/30/18</u>
ASSETS		
Current Assets		
CHECKING/SAVINGS		
Petty Cash	250.00	250.00
Payroll - WesBanco Bank	80.03	80.09
Cash - United Bank Checking	99,795.70	115,336.90
WV Federal Credit Union	231,251.58	228,799.31
First Community Bank - Fr. Crk.	1,137.42	1,137.42
Total Cash/Checking	<u>332,514.73</u>	<u>345,603.72</u>
Wells Fargo - MDF		
Equities -- Index Fund	961,719.00	1,016,020.56
Fixed Income	644,636.36	642,041.62
Total Wells Fargo - MDF	<u>1,606,355.36</u>	<u>1,658,062.18</u>
Wells Fargo Money Market		
Wells Fargo MM - PWV	60,196.94	57,118.48
Kay Long Memorial Fund	8,743.27	8,592.93
Molly Gant Scholarship Fund	11,959.86	10,944.99
Kenya Partnership	5,358.72	5,415.81
Presbyterian Hunger Program	27,283.49	30,711.51
Pack Endowment Fund	216,295.11	212,556.00
Total Wells Fargo Money Market	<u>329,837.39</u>	<u>325,339.72</u>
INVESTMENTS		
New Covenant Funds of PWV	289,816.25	284,949.38
New Covenant New Ch. Devel	157,357.39	150,399.41
New Covenant PEPS	3,826.47	3,657.32
New Covenant Slaughter	1,766.92	1,668.75
New Covenant Riner	66,393.68	60,994.47
New Covenant Scholarship	11,330.76	11,594.49
New Covenant Seminary Student	34,179.80	32,668.46
New Covenant Dickinson	51,672.86	49,387.91
New Covenant Bush Fund	205,618.02	199,518.53
New Covenant Midland Mem.	81,962.39	83,366.74
New Covenant Small Church	1,109,881.33	1,146,259.39
T Rowe Price - Rachel McClintic	1,127,612.18	1,063,103.28
Total INVESTMENTS	<u>3,141,418.05</u>	<u>3,087,568.13</u>
TOTAL CHECKING/SAVINGS	5,410,125.53	5,416,573.75
Accounts Receivable		
Accounts Receivable	<u>0.00</u>	<u>0.00</u>

Presbytery of West Virginia
Statement of Financial Position
As of September 30, 2019

	<u>09/30/19</u>	<u>09/30/18</u>
Total Accounts Receivable	0.00	0.00
Other Current Assets		
Notes Receivable MDF	46,762.29	49,114.09
Notes Receivable Riner	25,800.00	25,500.00
Notes Receivable R. McClintic	103,265.27	108,878.51
Workers Comp Deposit	247.09	247.09
Total Other Current Assets	<u>176,074.65</u>	<u>183,739.69</u>
Total Current Assets	5,586,200.18	5,600,313.44
Fixed Assets		
Land	58,000.00	58,000.00
Building & Grounds	299,782.00	299,782.00
Furniture & Fixtures	18,024.20	18,024.20
Capital Equipment	27,635.11	27,635.11
Software	10,022.51	10,022.51
Accumulated Depreciation	<u>-289,104.73</u>	<u>-277,104.73</u>
Total Fixed Assets	<u>124,359.09</u>	<u>136,359.09</u>
TOTAL ASSETS	<u><u>5,710,559.27</u></u>	<u><u>5,736,672.53</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Benevolence Receipts Payable	648.13	648.13
Payroll Liabilities	10,020.30	8,632.70
Total Other Current Liabilities	<u>10,668.43</u>	<u>9,280.83</u>
Deferred Revenue	<u>0.00</u>	<u>0.00</u>
Total Liabilities	<u>10,668.43</u>	<u>9,280.83</u>
Equity		
Fund Balance Funds of PWV	885,980.84	885,980.84
Fund Balance - MDF	1,683,060.84	1,683,060.84
Fund Balance New Ch. Devel	142,940.91	142,940.91
Fund Balance Hunger Prog	30,210.44	30,210.44
Fund Balance PEPS	3,475.97	3,475.97
Fund Balance Slaughter	1,627.86	1,627.86

Presbytery of West Virginia
Statement of Financial Position
As of September 30, 2019

	<u>09/30/19</u>	<u>09/30/18</u>
Fund Balance Riner	85,616.64	85,616.64
Fund Balance Scholarship	10,810.27	10,810.27
Fund Balance Seminary Student	31,048.37	31,048.37
Fund Balance Dickinson	46,938.64	46,938.64
Fund Balance Bush Fund	189,624.06	189,624.06
Fund Balance Midland Mem.	76,732.40	76,732.40
Fund Balance Small Church	1,005,401.35	1,005,401.35
Fund Balance Kenya Partnership	5,189.55	5,189.55
Fund Balance Rachel McClintic	1,154,648.98	1,154,648.98
Fund Balance Kay Long Memorial	8,551.25	8,551.25
Fund Balance Molly Gant Fund	9,811.60	9,811.60
Fund Balance Pack Endowment	210,332.76	210,332.76
Net Income	117,888.11	145,388.97
Total Equity	<u>5,699,890.84</u>	<u>5,727,391.70</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,710,559.27</u></u>	<u><u>5,736,672.53</u></u>

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 9/30/19	12/31/17 Mbrship.	2019 Per Capita (\$29.50/mbr)	Per Capita Rec'd at 9/30/19
Alderson		100	8	236.00	266
Alexander Memorial	250	250	8	236.00	236
Anderson Memorial			22	649.00	330
Arthurdale - Community	1,000	1,000	35	1,032.50	1,033
Bates Memorial	1,000	1,000	101	2,979.50	2,237
Baxter		500	12	354.00	348
Beckley	17,000	11,333	227	6,696.50	5,022
Beechwood	500	375	68	2,006.00	1,505
Belington	690	460	25	737.50	494
Belle	1,280	960	6	177.00	133
Bethlehem			18	531.00	
Beulah Humble			13	383.50	
Beverly			21	619.50	620
Beverly Hills			45	1,327.50	
Big Spring		590	10	295.00	590
Bluefield-First		5,880	115	3,392.50	2,183
Bradley	0		23	678.50	679
Bramwell			14	413.00	
Bream Memorial	1,500	750	175	5,162.50	2,567
Bridgeport (all PWV)		833	115	3,392.50	1,090
Buckhannon-First		708	24	708.00	708
Buffalo			4	118.00	
Canyon Community		500	10	295.00	295
Centerville	4,200	4,200	29	855.50	856
Ch. of the Covenant-Grafton	2,442	375	25	737.50	375
Charleston-First (all PWV)	40,000	26,667	957	28,231.50	18,821
Church of Our Saviour	1,700	1,700	11	324.50	325
Clarksburg-First	5,000	2,500	159	4,690.50	2,315
Clear Creek			18	531.00	
Clifton	2,183	700	74	2,183.00	1,273
Clothier			9	265.50	266
Colcord-First	0		35	1,032.50	747
Comfort		558	15	442.50	443
Davis Memorial-Elkins	15,500	10,331	215	6,342.50	4,228
Davis Memorial-Gassaway	826	620	28	826.00	551
Dunbar-First		600	74	2,183.00	1,455
DuPont City			10	295.00	
Edgewood	4,000	2,000	106	3,127.00	1,564
Eleanor	450		15	442.50	
Elk Hills	3,000	1,750	57	1,681.50	981
Enslow Park			122	3,599.00	3,000
Fairmont-First	4,850	3,219	153	4,513.50	2,855
Falls View	1,855	928	9	265.50	133
Fayetteville	6,500	4,328	93	2,743.50	1,832
Fleming Memorial	2,800	1,400	40	1,180.00	590

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 9/30/19	12/31/17 Mbrship.	2019 Per Capita (\$29.50/mbr)	Per Capita Rec'd at 9/30/19
Frankford	2,315	1,736	22	649.00	487
Gilbert			49	1,445.50	
Glenville	3,900	3,900	19	560.50	561
Grace Covenant		2,348	15	442.50	398
Harman			29	855.50	856
Highlawn Huntington	19,500	10,000	163	4,808.50	3,000
Highlawn St. Albans	4,900	3,676	62	1,829.00	1,373
Hinton-First	2,100	1,050	23	678.50	339
Hughes River - Cairo		2,000	13	383.50	384
Huntington-First			272	8,024.00	4,350
Huntington Second			23	678.50	
Kanawha United	12,600	6,300	154	4,543.00	4,543
Keller			7	206.50	
Kenova-First			32	944.00	250
Kesler Memorial	0		38	1,121.00	
Kingwood-First	5,200	3,900	40	1,180.00	885
Kuhn Memorial		1,875	92	2,714.00	2,036
Liberty		500	17	501.50	502
Logan-First	7,665	5,749	82	2,419.00	2,419
Mannington-First			20	590.00	590
Marlinton			62	1,829.00	1,219
Marsh Fork	500		12	354.00	
McKinnon		794	23	678.50	679
Mill Creek		3,300	19	560.50	561
Milton		350	23	678.50	300
Mingo	100		13	383.50	384
Morgantown-First		9,955	208	6,136.00	4,095
Mount Hope			10	295.00	295
Nitro-First	1,000	500	80	2,360.00	1,180
Oak Grove	1,200		69	2,035.50	
Oak Hill-First			27	796.50	398
Old Stone	22,500	16,875	259	7,640.50	5,730
Parkersburg-First			136	4,012.00	2,103
Parsons		200	27	796.50	384
Philippi			9	265.50	
Pineville			35	1,032.50	688
Pt. Pleasant	8,105	6,079	83	2,448.50	1,836
Ravenswood-First	3,180	3,180	31	914.50	915
Red Sulphur Springs	150	150	6	177.00	177
Richwood		925	31	914.50	266
Ripley-First	1,000	667	51	1,504.50	1,003
Riverlawn	250	250	95	2,802.50	2,097
Rock Forge			19	560.50	
Rock Lake	9,500	8,438	130	3,835.00	2,876
Rome	148	111	5	147.50	130

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 9/30/19	12/31/17 Mbrship.	2019 Per Capita (\$29.50/mbr)	Per Capita Rec'd at 9/30/19
Ronceverte	2,940	1,470	75	2,212.50	1,106
Ruffner Memorial			23	678.50	
Salem	3,475	2,741	13	383.50	287
Smithers	1,000	1,000	17	501.50	502
South Charleston-First			144	4,248.00	2,832
South Park	1,985	1,489	29	855.50	642
Spencer	925	463	9	265.50	133
Spring Creek		550	24	708.00	708
Spring Valley			54	1,593.00	
St. Albans-First	5,940	2,970	205	6,047.50	3,024
St. Andrew		1,000	146	4,307.00	554
St. Marys	100		12	354.00	
Sugar Grove	1,855	1,855	20	590.00	590
Summerlee	100	50	11	324.50	162
Summersville	2,015	1,344	49	1,445.50	964
Teays Valley	0		228	6,726.00	3,924
Thomas-First		375	17	501.50	376
Trinity	502		17	501.50	376
Tygarts Valley		650	27	796.50	
Union	2,200	1,100	31	914.50	457
Upper Glade	3,000	1,500	56	1,652.00	826
Valley Bend	1,970	1,970	26	767.00	767
Village Chapel	17,850	13,388	223	6,578.50	4,934
Waverly-Bethel	1,275	956	15	442.50	443
Welch-First	2,205	2,205	21	619.50	620
Westminster-Chas.			22	649.00	
Westminster-Vienna	4,630	3,475	83	2,448.50	1,837
Weston-First	1,105	1,605	11	324.50	650
White Sulphur Springs-First	1,440	985	33	973.50	985
Whitesville-First	0		12	354.00	354
Whittico Memorial			7	206.50	
Williamson-First			70	2,065.00	
Williamstown-First	5,210	2,605	83	2,448.50	1,224
Winfield	372		20	590.00	
Zion			34	1,003.00	
TOTALS	286,433	227,665	7,855	231,723	142,503
Presbytery portion 80%	229,146	182,132		151,570	88,152
GA portion 15%	42,965	34,150		61,777	43,235
Synod portion 5%	14,322	11,383		18,376	11,115

BLUESTONE CONFERENCE CENTER, INC

FINANCIAL REPORT as of SEPTEMBER 30, 2019

INCOME STATEMENT

INCOME	09/30/19	Budget	%
Grant Subsidy - McClintic Fund	\$ -	\$ 4,500	0.0%
Retreats - Bluestone Events	3,879.00	10,150	38.2%
Retreats - Presbyterian	6,954.00	13,500	51.5%
Retreats - Non - Presbyterian	32,356.30	60,000	53.9%
Summer Camp Registrations	62,234.34	71,000	87.7%
Donations	7,073.50	19,350	36.6%
Friends of Bluestone	31,537.00	45,500	69.3%
MDF-Line of credit	0.00	6,000	0.0%
Interest	1.28	-	-
Miscellaneous	11.53	-	-
TOTAL INCOME	\$ 144,046.95	\$ 230,000	62.6%
EXPENSES			
Salaries & Personnel	\$ 46,847.48	\$ 65,900	71.1%
Office & Administration	11,516.34	16,500	69.8%
Bluestone Events	342.68	1,500	22.8%
Plant & Operation	73,125.17	108,600	67.3%
Summer Staff & Salary	25,983.76	28,400	91.5%
Summer Program	1,249.90	1,900	65.8%
Summer Camp Trips	4,579.80	7,200	63.6%
TOTAL EXPENSE	\$ 163,645.13	\$ 230,000	71.2%
NET GAIN/(LOSS)	\$ (19,598.18)	(excl. store acct. & depr. exp.)	

***NOTE* - 2019 Presbytery Support**

Facilities Director comp	\$ 75,995
Program Director comp	43,444
Property Insurance	10,737
Committee expense	1,500
Banking fees	160
Misc. office expense	50
\$ 131,886	

BALANCE SHEET

	09/30/19	09/30/18
ASSETS		
Current Assets	\$ 7,183.52	\$ 390
Property & Equip. (net of depr.)	154,775.87	154,776
TOTAL ASSETS	\$ 161,959.39	\$ 155,166
LIABILITIES		
Current Liabilities	\$ 15,260.13	\$ 12,082
Long Term Debt	60,302.56	64,944
TOTAL LIABILITIES	\$ 75,562.69	\$ 77,026
EQUITY	\$ 86,396.70	\$ 78,140
TOTAL LIABILITIES & EQUITY	\$ 161,959.39	\$ 155,166

Friends of Bluestone, Inc.
Profit & Loss
January through September 2019

	<u>Jan - Sep 19</u>
Income	
4000 · Donations - Churches	13,581.90
4001 · Donations - Individuals	19,837.84
4005 · Donations - Restricted	250.00
4006 · Donations	1,145.00
4008 · Fundraiser - Other	4,601.46
4100 · Interest Earned	1.19
Total Income	<u>\$ 39,417.39</u>
Expense	
5000 · Operating Expenses	
5001 · Distributions to Presbytery	31,537.00
5500 · Direct Expenses	
6001 · Thriva/PayPal Discount Fees	154.11
6020 · Fundraising Expenses	849.67
6050 · Licenses and Fees	91.00
Total 5500 · Direct Expenses	<u>1,094.78</u>
5000 · Operating Expenses - Other	372.45
Total 5000 · Operating Expenses	<u>33,004.23</u>
Total Expense	<u>\$ 33,004.23</u>
Net Income	<u><u>\$ 6,413.16</u></u>

Friends of Bluestone, Inc.
Balance Sheet
As of September 30, 2019

	<u>09/30/19</u>
ASSETS	
Current Assets	
Checking/Savings	
Total 1000 · Cash - BB&T	<u>21,820.79</u>
Total Checking/Savings	<u>21,820.79</u>
Total Current Assets	<u>\$ 21,820.79</u>
Fixed Assets	
1600 · Equipment	<u>2,200.00</u>
Total Fixed Assets	<u>2,200.00</u>
TOTAL ASSETS	<u><u>\$ 24,020.79</u></u>
LIABILITIES & EQUITY	
Equity	
32000 · Fund Asset	20,880.77
Net Income	<u>3,140.02</u>
Total Equity	<u>\$ 24,020.79</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 24,020.79</u></u>

APPENDIX K – ADDITIONAL COMMITTEE REPORTS

REPORT OF THE ADMINISTRATION COMMITTEE

George Lilley, Committee Chair

INFORMATION:

1. The committee met September 5, 2019.
2. Heard that the Leadership Team approved the revised committee description.
3. As a wrap-up to concerns raised about the Presbytery's disaster response, the Stewardship Committee approved the guidelines for funds administration including purchasing, travel, and credit card use, developed in consultation with the Presbytery's Treasurer.
4. Discussed the Presbytery's approved budget. It was noted that an 8% drawdown from reserves was made to balance the 2020 Budget, and that this is not a sustainable drawdown. The committee understood this is the context in which future budgets will be discussed because the Administration Committee budget makes up roughly 80% of the total Presbytery budget. This reaffirmed the need for additional changes to the Personnel Handbook.
5. Approved a revision to the Personnel Handbook recommended by the Reduction in Force Subcommittee as follows:
 - a. If the Stewardship Committee makes a request to reduce staffing costs or if the Leadership Team decides that certain functions should be eliminated or combined, a task force composed of one member of the Leadership Team and the chair of the Administration Committee, additional members invited by the chair, as well as the General Presbyter will be formed. The chair of the Administration Committee will be the chair of the task force. The task force will consider options that may include revising job descriptions of current positions as well as a reduction in force. The task force will make recommendations to the Administration Committee, which after review will send them on to the Leadership Team for their decision based on the priorities of the Presbytery as well as available funding. The Leadership Team will present a proposed budget reflecting their decisions to the Presbytery for its vote.
 - b. If a reduction in force affects any elected Presbytery positions, the item a procedural recommendations above will be followed. However, the Presbytery must vote on any changes in elected Presbytery positions.
6. Authorized the Treasurer to implement the Employer Benefits Agreement, including Flexible Spending Accounts now administered through Board of Pension.
7. Heard a report from the General Presbyter.

8. Heard that Leadership Team named two members to join Administration Committee members to evaluate the General Presbyter. The Leadership Team members are Cyndi Taylor and Steve Hornbeck.
9. The next meeting of the committee is on December 4, 2019

REPORT OF THE BLUESTONE COMMITTEE

Denny Dodson, Committee Chair

INFORMATION:

At the last Bluestone Committee meeting, a considerable amount of time was spent brainstorming and sharing ideas about “what Bluestone is and what we would like for it to be” and various other ideas about Bluestone. We looked at “the purpose of the Bluestone Committee”; “opportunities, missed or taken”; “our vision for Bluestone”; and our “dreams for Bluestone, our camps and conference programs.” The committee will be continuing this conversation at future meetings.

REPORT OF THE COMMITTEE ON REPRESENTATION

Terry Cunningham, Committee Chair

The Committee on Representation makes an annual report to the Presbytery. The purpose of the committee is to advise Presbytery regarding the implementation of principles of unity and diversity. The Committee meets annually, normally by conference call. The Committee on Representation surveyed committee chairs and members of the Nominating Committee.

Snapshot of Committees’ Makeup Balance

Ethnic	Not diverse, but indicative of the Presbytery
Gender	Good to Excellent
Clergy, Ruling Elders, Laity	Good to Excellent, some adjustments needed
Younger (under 50 years)	Poor to Fair
Disability	Poor, greater awareness needed
Geographic	Poor to Good, some adjustments needed
Economic	Poor to Good
Theological	Fair to Good

Comment

The Committee on Representation is most appreciative of everything the Nominating Committee is doing to identify people to serve. We recognize the great challenges that face them when striving for representation, especially geographic balance. Geographic balance is especially needed on the Trustees. The Stewardship Committee needs greater representation of ministers. The committee is to be commended for their work.

Suggestions for Greater Diversity

Leadership Team is encouraged to continue to remind committee chairs to be sensitive to allowing different voices on their committees, so that members hear without rancor the contribution of all, even those who may have a dissimilar theological understanding on controversial issues (for example: presidential politics, sexual orientation, nationalism and just war, privilege, racism and ethnic diversity, immigration and xenophobia, sexual assault, etc.). Print resources should be made available to committee to allow for reference throughout the year.

All committees should consider modification in the frequency of meetings, meeting locations, and ways of meetings (conference call, Zoom, Skype, etc.). This allows more people to participate in Presbytery committees.

The Leadership Team is strongly encouraged ways to provide electronic access to the programs and events of Presbytery in order to increase access to quality resources. This exploration should include consideration of ways to provide more small churches and individuals with access.

REPORT OF THE ADMINISTRATIVE COMMISSION – RED SULPHUR SPRINGS PRESBYTERIAN CHURCH, BALLARD, WV Cam Harkness, Chair of the Commission

An Administrative Commission to discern the mission and ministry of the Red Sulphur Springs Presbyterian Church (RSS), Ballard, West Virginia was appointed by the Presbytery of West Virginia. Members of the commission are Susan Sharp Campbell, Charlie Dodson, Cam Harkness, Charles McNeel, and Carolyn Napier.

The Administrative Commission met with representatives of RSS on October 20, 2019, from 3 to 4:30 p.m. Four members of the commission were present, constituting a quorum. What we learned is that RSS wants to continue its unorthodox and unique ministry that is working very well for the 15-20 people who regularly attend and provide the financial support needed. This unique ministry is trifocal: Presbyterian, Methodist, and Baptist. They all have Sunday school and worship together. Each denomination provides pulpit supply on a regular basis, and the respective denominations use their own funds to pay pulpit supply and other denomination-specific costs. All three support a separate budget that pays the insurance, utilities, and other routine costs. Additionally, these people support numerous benevolent causes and provide support for emergencies that occur in the lives of people in and around RSS. What they wanted from us was any ideas we had to help them move forward or any ideas the Presbytery may be able to provide. They fully intend to provide the Annual Statistical Report and Minutes for Review. It is the decision of the Commission to support the continuation of this ministry. Should they come to the

Presbytery in the future to say they can no longer continue, then that issue should be addressed. Right now, they are very committed to their ministry, and it should continue.

Susan Sharp Campbell was unable to attend the meeting and was notified of the substance of our visit and the unanimous decision of those present to request that the Committee on Ministry offer the needed resources and visits to support the Red Sulphur Springs Presbyterian Church.

Copies of ministry documents provided to the commission have been sent to the Presbytery office.

REPORT OF ADMINISTRATIVE COMMISSIONS

DISSOLUTION OF BEVERLY HILLS PRESBYTERIAN CHURCH

The commission began meeting in September and met with the Stated Clerk on Friday, October 4. It has continued to meet regularly. The final worship service has been set for January 26, 2020 at 3 p.m. with a member of the commission working with Pastor Cinda Harkless to plan the service. The AC is working with the members of the church to secure records and wrap up the church's finances. The commission will continue to meet as needed to complete its work.

DISSOLUTION OF LAKEVIEW PRESBYTERIAN CHURCH

The commission is awaiting information from the heirs, who will accept the property back as per the original deed. Once the details of this conversation are clarified, the commission will work with the church to disburse its remaining assets.

DISSOLUTION OF PICKENS PRESBYTERIAN CHURCH

Following its meeting in July, the Chair of the commission resigned. The Moderator has appointed Joan Stewart to join the commission. The commission is currently working with the Stated Clerk to schedule a meeting and church tour with members of the congregation.

DISSOLUTION OF WESTMINSTER PRESBYTERIAN CHURCH, CHARLESTON

The Moderator of the session has notified the Stated Clerk that the session has reconsidered its decision to partner with the Presbyterian Foundation. The commission will be meeting with the session to hear the desires of the session regarding the ongoing sale of the church building and other property, as well as a closing date. This will allow the commission to outline its work and move toward completion.

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