

**MINUTES**  
**of the**  
**PRESBYTERY OF WEST VIRGINIA**

**Presbyterian Church (U.S.A.) -- Synod of the Trinity**



**STATED MEETING**  
**VIRTUAL MEETING**  
**August 15, 2020**

## **PRESBYTERY OF WEST VIRGINIA**

Presbyterian Church (U.S.A.)

Synod of the Trinity

Zoom Meeting

**August 15, 2020**

### **ONE HUNDRED FORTY SEVENTH STATED MEETING**

#### **CALL TO ORDER**

The meeting was called to order with prayer at 9:30 a.m. by Moderator Andrew Kent Rice. He thanked Davis Memorial Presbyterian Church for hosting the meeting team. Zac Morton (minister, First Morgantown), “Zoom Czar”, provided instruction for participating in the meeting.

#### **BUSINESS OF THE PRESBYTERY**

The Moderator recognized Steve Hornbeck, Chair of the Leadership Team, who moved suspension of the Presbytery Manual line 159 that reads *There shall be no electronic stated or called meetings of the Presbytery*, to allow a meeting using the Zoom platform. The motion passed unanimously.

#### **INTRODUCTIONS AND SEATING OF CORRESPONDING MEMBERS**

The Moderator called on the Stated Clerk, Maureen Wright, who introduced and welcomed new Ministers of Word and Sacrament Agnes L. Brady to serve as pastor at First Presbyterian Church, Nitro; Se Hwan Isaiah Kim to serve as pastor at First Presbyterian Church, Hinton; and William Evan Walker to serve as pastor at First Presbyterian Church, Fairmont. They will sign the Book of Obligations at the next in-person Presbytery meeting.

The Stated Clerk welcomed Susan Faye Wonderland, Transitional Executive of the Synod of the Trinity and Susan Rothenberg, minister member of Pittsburgh Presbytery, and moved they be seated as Corresponding members for the duration of today’s meeting. The motion was seconded. The motion was approved.

Ruling Elder Commissioners attending Presbytery for the first time introduced themselves, and were welcomed.

#### **STATEMENT OF QUORUM**

Stated Clerk Wright stated an official quorum with ruling elder commissioners from 42 churches and 41 ministers of Word and Sacrament present. (Attendance record in Appendix A, pages 83-88.)

## **DOCKET**

The Clerk moved the docket be accepted as distributed. The motion was seconded and the docket was approved. (Appendix B, pages 89-90.)

## **CONSENT AGENDA**

The Moderator called on Stated Clerk Wright who presented the Consent Agenda.

### **RECOMMENDATIONS:**

1. From the Committee on Ministry
  - a. Approve the request from First Presbyterian Church, Parkersburg, to discontinue its Designated Pastor Search.
2. From the Leadership Team
  - a. That Presbytery approve the following meeting dates and host churches for the year 2021:
    - Saturday, February 20, Beckley Presbyterian Church;
    - Thursday, May 20, Enslow Park Presbyterian Church, Huntington;
    - Thursday, August 19, Bream Memorial Presbyterian Church, Charleston;
    - Saturday, November 13, First Presbyterian Church, Clarksburg.
3. From the Mission Committee
  - a. That the offering for today's meeting be used to support the Cents-Ability program of the Presbyterian Church (USA) that works to alleviate hunger and eliminate its causes for people in West Virginia, the United States, and around the world.
4. From the Stated Clerk
  - a. That the requests for Excused Absences be approved.

The consent agenda was approved.

## **MODERATORIAL APPOINTMENTS**

Moderator Rice appointed as Temporary Clerks: Susan Sharp Campbell, minister of Word and Sacrament at Frankford Presbyterian Church; Derek Hudson, Ruling Elder, Bream Memorial Presbyterian Church; Maggie Rust, minister of Word and Sacrament at First Presbyterian Church, Bluefield; and Dana Sutton, minister of Word and Sacrament at Highlawn Presbyterian Church, Huntington. The Temporary Clerks will also serve as Zoom Specialists, assisting presbyters and guests with difficulties and/or questions about the Zoom platform.

He appointed the Leadership Team members present as the Committee on Bills and Overtures.

## EDUCATIONAL FOCUS

The Moderator introduced Susan M. Rothenberg, minister member of Pittsburgh Presbytery. The focus of the presentation was on hate speech. She spoke of her experience following the massacre at the Tree of Life Synagogue in Pittsburgh. She presented *Ways to Respond to Hate*. Resources from the Synod of the Trinity training that she led are on the Synod website.

## WORSHIP

Worship was led by John Nelson (ruling elder, Highlawn Presbyterian Church, St. Albans) who served as liturgist and: Amy Parker (minister, Village Chapel Presbyterian Church) who shared the message as Curator of the Word. Minister of Word and Sacrament Kyle Key (Teays Valley Presbyterian Church) presided at the celebration of the Lord's Supper. Members of the staff of First Presbyterian Church, Bluefield, song leader Maggie Rust (minister) and Harold Brown (Director of Music), provided music.

## ANNOUNCEMENT

Nelle Howard, Resource Center Director, provided information on new resources available in the Center and encouraged individuals to make use of the Center.

## REPORT OF THE STATED CLERK

The Moderator recognized the Stated Clerk. She reported that she had verbal report; the written report follows.

Correspondence (received 2/5/20 through 8/4/20)

1. June 2020 – A postcard from the Presbyterian Foundation introducing the Church Financial Leadership Academy offering an e-learning platform that provides financial literacy education in self-directed, video-based courses. This resource is offered at no cost.

ACTION: Included in this report for the Presbytery's information. For sign up information, contact Maureen Wright.

2. 6/15/20 – A letter from Barbara Gaddis, Committee on the Office of the General Assembly Moderator, and Stephanie Anthony, Committee on the Office of the General Assembly Vice-Moderator, thanking the Presbytery of West Virginia for the overture sent to the 224<sup>th</sup> General Assembly, and notifying the Presbytery that it will be referred to the 225<sup>th</sup> General Assembly.

ACTION: Included in this report for the Presbytery's information and forwarded to the Leadership Team for consideration.

3. 6/19/20 – A letter from Synod of the Trinity Stated Clerk, Wayne A. Yost, notifying the Presbytery that the Synod Per Capita for 2021 will remain the same as in 2020, \$2.40.

ACTION: Included in this report for the Presbytery's information, and referred to Rocky Poole, Treasurer, and the Stewardship Committee.

4. June 2020 – A cover letter and report from the Board of Directors of the Presbyterian Church (U.S.A.) A Corporation; this is the 2019 Annual Report.

ACTION: Included in this report for the Presbytery's information.

RECOMMENDATION:

1. (CA) That the requests for Excused Absences be approved.

INFORMATION:

1. The minutes of the February 15, 2020 Presbytery Meeting were approved as corrected by the Leadership Team at its meeting on July 30, 2020 as directed by the Presbytery Manual, lines 222-224.

### **PROCEDURAL MATTERS**

The Moderator recognized the Stated Clerk who moved the following:

Recommendation for Special Procedural Matters  
Regarding Electronic Meetings &  
Suspension of Any Manual Rules That Interfere with Them

***The Stated Clerk recommends:***

That the August 15 stated meeting of the Presbytery of West Virginia (PWV) be conducted by gathering electronically through the online platform of ZOOM with participants ordinarily using devices with both audio and video.

That, for the purpose of meeting electronically by ZOOM, these will be the special procedural matters, and any manual rules that interfere with them be suspended:

1. Participants in the PWV ZOOM Stated Meeting will be minister of the Word and Sacrament members (M), Ruling Elder Commissioners (RE), Commissioned Pastors (CP), Ruling Elders serving on the Leadership Team (LT), Presbytery Committee Members (CM), Corresponding Members (CM), and any visitors present (V).
2. Only registered participants will be enrolled and permitted into the ZOOM meeting.
3. All registrants are strongly encouraged to participate in one of the live technology orientation sessions prior to the PWV ZOOM Stated Meeting.
4. All participants will be required to pre-register no later than three days before the meeting.
5. Participant access to the PWV ZOOM Stated Meeting will begin at 9:15 a.m., fifteen minutes prior to the start of the meeting. If a participant has been "in" the meeting, and gets disconnected, every effort will be made to readmit them into the meeting.

6. The PWV Stated Clerk and Temporary Clerks shall establish the presence of a quorum, upon reviewing the participants' list in ZOOM, then informing the Moderator, who will then make a declaration of a quorum present.
7. Participants may seek recognition by the Moderator using the chat feature or by using the electronic raised hand feature. The Stated Clerk and the Temporary Clerks will monitor these features. The Stated Clerk will advise the Moderator of participants seeking recognition.
8. New business must be submitted to the Stated Clerk via email prior to the start of the General Presbyter Report.
9. While every effort will be made to provide stable access to ZOOM, each participant is responsible for their audio and internet connections; no action shall be invalidated on the grounds that the loss of, or poor quality of, a participant's individual connection prevented participation in the meeting.

The motion was seconded and adopted.

The Stated Clerk referred to the standard Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to 3 minutes per speech. After receiving a second, Presbytery adopted the motion by a two-thirds vote. (Appendix C page 91.)

### **REPORT OF THE GENERAL PRESBYTER**

The Moderator recognized Ed Thompson, General Presbyter. He thanked all those who assisted with making this Zoom meeting happen. He recognized retiring ministers Doug Jenkins, Bob Wood and Skip Seibel who have together have served 110 years in ministry. He encouraged people to see these times as new opportunities of being the church now and to dream about what kind of church God needs when the pandemic is over. It is a time of transformation. Dr. Thompson asked for prayers for several individuals and for those returning to school. He thanked the Presbytery staff who have been instrumental in keeping things going in the Presbytery.

### **REPORT OF THE LEADERSHIP TEAM**

The Moderator recognized Steve Hornbeck, Chair of the Leadership Team, who introduced a video report from Tina Vial on the New Life Congregational Grants. Following the video, Mr. Hornbeck presented recommendation two below.

The Chair called attention to information item nine; Clerks of Session will receive a survey asking for information that will help guide future conversations on financial sustainability. A member of the Leadership Team will contact congregations that do not return the survey through their Clerk of Session.

### **RECOMMENDATIONS:**

1. (CA) That Presbytery approve the following meeting dates and host churches for the year 2021:
  - Saturday, February 20, Beckley Presbyterian Church
  - Thursday, May 20, Enslow Park Presbyterian Church, Huntington
  - Thursday, August 19, Bream Memorial Presbyterian Church, Charleston
  - Saturday, November 13, First Presbyterian Church, Clarksburg
2. That Presbytery approve the following change to the time between grant applications:  
“Congregations may apply for a Covenant or Innovation grant two years after receiving a Covenant or Innovation grant.”

The motion was approved.

#### INFORMATION:

1. New Life Congregational Grants: Appointed a team to develop applications and procedures for New Life Congregational Grants. Approved the applications and procedures for the New Life Congregational Grants. Procedures and applications were implemented, and the grant committee received six applications, totaling \$26,451.40, all of which were approved. Authorized the Treasurer to open a new bank account for the New Life Congregational Grant funds.
2. Approved the implementation of a PayPal button on the opening page of the presbytery website.
3. Approved the celebration of the Lord’s Supper for all pastors requesting the sacrament at services of ordination and/or installation for the year 2020.
4. Paycheck Protection Program: Authorized the acceptance of an unsecured loan of \$115,900 under the Federal CARES Act, Paycheck Protection Program, administered by the Small Business Administration (SBA). The loan has a fixed 1% interest rate, payments deferred six months, and amortization of two (2) years. SBA will forgive the portion of the loan proceeds used for payroll costs and, if applicable, up to 25% of the loan proceeds used for other designated expenses. Designated Treasurer and Financial Administrator, Rockland L. Poole, of this organization as authorized and directed to sign all documents as required by United Bank for the purposes of receiving a loan from the Federal CARES Act’s Paycheck Protection Program as administered by the Small Business Administration.
5. Cancelled the May Presbytery meeting because of the pandemic and recognized that a called meeting may be required to deal with a candidate brought forth or other necessary business of the Presbytery.
6. Approved a recommendation to suspend the Presbytery Manual for the August 15 Presbytery Meeting, allowing the Presbytery to meet virtually. Meeting virtually will allow for completion of necessary business (as defined by the Leadership Team) including approval of the 2021 budget. Appointed a Task Force to develop procedures for the virtual meeting – the Stated Clerk, General Presbyter, Moderator, and Leadership Team member Zac Morton.

7. Approved a recommendation to suspend the Presbytery Manual for the November 19 Presbytery Meeting, allowing the Presbytery to meet virtually.
8. Appointed a work group to develop presbytery manual revisions related to virtual Presbytery meetings.
9. Financial Sustainability: The Leadership Team met on July 13 to consider concerns raised by the Administration and Stewardship Committees regarding the long-term sustainability of budget support using Presbytery investments. The team unanimously committed itself to exploring a vision of long-term financial sustainability. Initial work on this goal will be done by:
  - a. Support the Stewardship Committee's work on the 2021 Budget, including the development of recommendations to address rising medical benefit costs for staff.
  - b. Every church in the Presbytery, through its Clerk of Session, will be contacted by a member of the Leadership Team to survey how our churches are using the services and resources offered, including staff. Churches will be notified of these call through this announcement and by a letter sent to all pastoral leaders and Clerks of Session. Calls/contacts will be guided by a common set of questions.
  - c. The Leadership Team will begin to share the reality of the increased financial burdens on the Presbytery at this meeting.
  - d. Current draws on Presbytery reserves, driven by increased staff benefit expenses and declining support, through Shared Mission and Per Capita, from our churches due to declining membership, are not sustainable in the long term, and the Presbytery must begin to address these issues. The goal is to have a plan that guides budgets and other financial planning for the Presbytery, Administration and Stewardship Committees, and others early in 2021 so that the 2022 Budget reflects a sound, financially sustainable budget.

### **REPORT OF THE STEWARDSHIP COMMITTEE**

Moderator Rice called on Becky Ceperley, Chair of the Stewardship Committee. She thanked all committee chairs and the Leadership Team for their efforts in working with the committee to prepare the budget. She reported that the budget is 4% less than last year but required an 8% draw down of investments. Thirty five percent of the budget is funded by reserves. She drew attention to the fact that the budget includes a five-cent increase in Per Capita payment.

The Moderator recognized Rocky Poole, Presbytery Treasurer, who reviewed the proposed 2021 Budget. He shared the projected impact of using reserves at the current rate in the future. (Appendix D pages 92-94.)

Mr. Poole presented the second quarter 2020 financial reports. (Appendix E, pages 95-105.)



RECOMMENDATION:

1. That Presbytery approve the 2021 Budget as presented.

The motion was approved.

INFORMATION:

1. The committee met on March 13, 2020 to review 2019 year-end financial reports, approve Suttle & Stalkner to review 2019 financial information, and set a meeting date for drafting the 2021 budget.
2. The committee met on May 11, 2020 to review 2020 first quarter financial reports, receive an update on scheduling of the 2019 financial review to be performed by Suttle & Stalkner, and receive a report on the federal CARES Act Paycheck Protection Program (PPP) loan received by the presbytery.
3. The committee met on July 16, 2020 to review 2020 second quarter financial reports, draft the 2021 budget, and discuss a request from the Bluestone Committee for additional financial support for the camp, should it be needed. The committee also discussed a request from the Relations Committee to use Cluster Support funds to pay a small stipend to the hospital and college chaplains. The committee determined that stipends would be an inappropriate use of this line item because it is funded from the Small Church Fund and referred the Relations Committee to the Committee on Ministry.
4. The 2020 second quarter financial reports follow this report and will be presented by Financial Administrator/Treasurer Rocky Poole.

**REPORT OF THE ADMINISTRATION COMMITTEE**

The Moderator called on George Lilley, Chair of the Administration Committee. He moved the following.

RECOMMENDATION:

1. That the Presbytery approve no change in salary, \$73,016, for the General Presbyter, Edward J. Thompson, of which, \$24,000 is designated as Housing Allowance. The motion was approved.

INFORMATION:

1. The committee met by Zoom on June 2, 2020.
2. Clarified the Personnel Manual: the General Presbyter (GP) can determine the staffs' day off surrounding Easter.

3. Concurred with the GP's recommendation that staff receive Boundary Training on the same schedule as Presbytery pastoral leaders.
4. Heard report of the General Presbyter.
5. Considered and formed a recommendation to Stewardship for the 2021 committee budget.

### **REPORT OF BLUESTONE CAMP AND RETREAT**

Moderator Rice recognized Sarah Specht, Program Director for Bluestone Camp and Retreat Center, who spoke for the committee. She thanked everyone for the support provided as Bluestone offered virtual camp this year. She shared a video of some of the activities.

#### **INFORMATION:**

1. The committee approved the 2021 budget for Bluestone as well as our annual request of the Friends of Bluestone for budgetary support. The committee as always wishes to thank all of Presbytery and its leadership for the moral and financial support for the work of the Bluestone summer camps, retreats, and conferences throughout the years, but especially during this very difficult time without summer camps and retreats.
2. The committee made a decision to not hold face-to-face on-site summer camp this year due to the Covid-19 situation. This was a very difficult decision to make, but we felt that our campers and the health of staff and volunteers needed to be the primary concern.
3. The committee approved a virtual Bluestone Camp experience under the leadership of our program director Sarah Specht, our facility director Mark Miller, and some video tutoring by committee member Zac Morton. This was a "first try" experience, and by many accounts, it was very successful. It was fun, informative, spiritual, and interactive with the assistance of a few returning counselors from previous summers, which helped to bring smiles, joy, and meaning to the virtual experience.
4. The committee made another difficult decision to not allow the summer retreats to occur, which not only prevented the various groups from experiencing the wonder of God at Bluestone, but also negates a substantial income stream that annually helps to equalize and balance the budget for the camp.

### **REPORT OF THE COMMITTEE ON MINISTRY**

The Moderator recognized Peter Vial, Chair of the Committee on Ministry. He moved recommendation two below, regarding minimum compensation for 2021.

#### **RECOMMENDATIONS:**

1. (CA) Approve the request from First Presbyterian Church, Parkersburg, to discontinue its Designated Pastor Search.
2. Approve NO CHANGE in minimum compensation for Ministers of the Word and Sacrament and Certified Christian Educators for 2021:

Cash salary	\$33,835
Housing	\$10,225
Utilities	\$ 3,410
	<hr/>
	\$47,470

Rationale: The committee is aware of the financial strain of many of our churches and many church members due to coronavirus. The committee believes that the best way to support at this time is to recommend no change.

The motion was approved.

#### INFORMATION:

1. Planned and held a New Pastor Orientation using the Zoom platform on June 11 from 9:30 AM to noon. Leadership was provided by Nellie Howard, who focused on Appalachia, Rocky Poole, Ed Thompson, and Maureen Wright.
2. Appointed the following ministers to serve as Moderators of churches without a pastor:
  - Church of the Covenant, Grafton – Zac Morton
  - Edgewood – Susan Sharp Campbell
  - Eleanor – David Bush
  - First, Buckhannon – David Bower
  - First, Dunbar – Doug Jenkins
  - First, Fairmont – John Koerner
  - First, Parkersburg – Ken Calebaugh
  - First, Ripley – Mike Seely
  - Kesler Memorial, Hico – John Holland
  - Point Pleasant – Sharon Gearing
3. Appointed the following liaisons to work with churches in pastoral transition:
  - Church of the Covenant, Grafton – Beckie Alvaro
  - Eleanor – Jim Sothen
  - Fayetteville – Dan Calvert
  - First, Dunbar – Bill Kimmons
  - First, Ripley – Mike Seely
  - Point Pleasant – Patterson Lyles

4. Approved the Service of Installation of Nancy Didway as pastor of St. Andrew Presbyterian Church, Pinch, on March 8 at 3 PM., and the following Installation Commission: Stephen Erskine (RE, Highlawn, St. Albans), Teresa Gant (RE, St. Andrew), Julie Hitsman (minister), David Lee (minister), Rockland Poole (RE, First, Williamstown), James Robinson (Honorably Retired minister), Carolyn Smithers (RE, Highlawn, St. Andrew), and Nancy Taylor (RE, St. Andrew). John Nelson, Authorized Lay Preacher, ruling elder, Highlawn, St. Albans, was approved as a guest of the commission.
5. Approved the Service of Installation of Garland Dale Carey as pastor of First Presbyterian Church, Williamson, on March 1 at 11 AM., and the following Installation Commission: Susan Conn (RE, First, Williamson), Kevin Geurink (minister), Jessica Houck (RE, Gilbert), Jay Nunley (RE, First, Logan), Doug Pendleton (minister), and Susan Perry (RE, First, Logan).
6. Assigned the following mentors to ministers new to the Presbytery:
  - Dale Carey – Kevin Geurink
  - Steve Cort – David Lee
7. Continued to review churches in transition.
8. Heard reports of the ongoing work of the Designated Pastor Search Committee for First Presbyterian Church, Parkersburg. The members of the committee are Susan Marrash Minnerly, Medina Poole, Ed Thompson, and Peter Vial.
9. Reviewed the Mission Studies of First Presbyterian Church, Charleston, and First Presbyterian Church, Huntington, and approved the election of a Pastor Nominating Committee by each congregation.
10. Approved the Stated Supply Covenant between Spring Creek Presbyterian Church and Steve Cort through January 31, 2021. Terms: 10-12 hours per week; salary \$1,200/month; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship and special services; hospital and home visits; officiate at weddings and funerals; participate in meetings as necessary; moderate the session. (Note: due to prior commitments, the pastor will be unavailable in June, August, and September 2020.)
11. Approved the renewal of the Stated Supply Covenant between Salem Presbyterian Church and Benny Eugene Gurley through January 31, 2021. Terms: 9.5 hours/week; \$1,000 per month, \$100 of this amount designated as housing allowance; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), reimbursed as needed. Responsibilities: conduct worship at 11 AM on Sunday, except 5<sup>th</sup> Sundays; moderate Session and congregational meetings, attend Presbytery. Assist the Session with Bible study/prayer meeting; pastoral care by home and hospital visits in local hospitals (critical care visits in regional hospitals at discretion of pastor); funerals,

weddings; circle picnic and Christmas covered dinner; “Souper” Bowl offering for Ronceverte Food Pantry; provide Elder training as needed; be involved in the community, visit prospective members after two Elders have visited.

12. Approved the renewal of the Stated Supply Covenant between First Presbyterian Church, Thomas and David K. Shaffer through January 31, 2021. Terms: 3 hours/week; \$125 per Sunday; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: conduct weekly worship; celebrate the sacraments; moderate Session and congregational meetings.
13. Approved the renewal of the Stated Supply Covenant between Alderson Presbyterian Church and Lanny Howe through January 31, 2021. Terms: 20 hours/week; salary \$1,667/month, of this amount 40% is designated as housing allowance; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship and special services; visitation; celebrate the sacraments; officiate at weddings; moderate the session. Be active in the Alderson community.
14. Reviewed the Commissioned Pastor reports from Bill Dunfee and Kari Preslar.
15. Reviewed the Commissioned Pastor reports from the Sessions of Comfort Presbyterian Church and Milton Presbyterian Church.
16. Approved the renewal of the covenant as Commissioned Pastor between Virgil Roger Eskins and Comfort Presbyterian Church through January 31, 2021. Terms: 20 hours/week, Sunday and Wednesday; \$800/month; auto expense reimbursement at IRS rate up to \$400/month; continuing education/professional expenses: \$500; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship; home and hospital visits. Attend Presbytery meetings. Direct the choir; attend Big Coal River Presbyterian men’s/women’s gatherings. Administer the Lord’s Supper and the Sacrament of Baptism in the congregation to which he is commissioned; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Ron Buckalew.
17. Approved the renewal of the covenant as Commissioned Pastor between Jim Irwin and First Presbyterian Church, Hinton, through July 31, 2020. Terms: 20 hours/week; cash salary - \$430.54 per/week, social security withheld; auto expense reimbursement at IRS rate; other professional expenses as needed; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship twice per month and special services, prayer meeting, Bible study leadership, visitation, pastoral and congregational support. Assist the Session in the search process. Administer the Lord’s Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Cam Harkness.

18. Approved the renewal of the covenant as Commissioned Pastor between Cherrie Sizemore and Elk Hills Presbyterian Church through January 31, 2021. Terms: 30 hours/week, Sunday-Thursday; \$4,109.83/month; auto expense reimbursement at IRS rate up to \$600; continuing education/professional expenses: \$300; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Sunday worship, help as needed in leading Sunday School classes, lead Bible Studies, visitation of shut-ins and the sick. Follow up with visitors and keep membership book current. Participate in LERMA, including board meetings; maintain regular office hours; officiate at funerals. Administer the Lord's Supper and the Sacrament of Baptism in the congregation to which she is commissioned; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Nancy Didway.
19. Approved the Lay Pastor covenant between Mingo Presbyterian Church, and Paul Brady through January 31, 2021. Terms: 20 hours/week; salary \$125/week; auto expense reimbursement at IRS rate; reimburse continuing education expenses. Responsibilities: weekly worship and special services; home, hospital, and jail visitation; officiate at funerals. Attend session meetings. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
20. Approved the renewal of the Lay Pastor covenant between South Park Presbyterian Church, Charleston, and Debra Schultz through January 1, 2021. Terms: time: 15-20 hours/week; salary: \$1,000/month; travel expenses at the IRS rate reimbursed up to \$100 per month; \$1,000/ year to be donated to a charitable organization of Debra Schultz's choosing; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Lead worship each Sunday except one Sunday of the month & conduct special worship services – Ash Wednesday, Advent and Lenten Services; provide pastoral care to the congregation and the South Park community, as needed; help create the vision of South Park Presbyterian Church; attend session and presbytery meetings; build relationships with members of the church and members of the community; spend time within the community each month; help coordinate men's fellowship, women's fellowship, Bible study, and coordinate worship service at Manor Nursing Home. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
21. Approved the renewal of the Lay Pastor covenant renewal between the Hughes River Presbyterian Church, Cairo, and Gail Rymer through January 1, 2021. Terms: \$125 per week; reimbursement for travel expenses at \$.56 per mile; 4 weeks (including Sundays); continuing education: 2 weeks (including Sundays). Responsibilities: conduct 11 AM worship; special services as they occur. Pastoral care as requested; inform the Session of any scheduling changes or other related information; cooperate with other churches in the

area. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

22. While the committee worked to plan and prepare for the annual Small Church Conference on September 12, the decision to cancel the conference due to safety concerns in light of the coronavirus was made. The 2021 Small Church Conference has already been scheduled for September 18.
23. Reviewed Pastor Compensation reports for 2020 and contacted Clerks of Session as needed to address concerns and/or delinquencies.
24. Coordinated with the Relations Committee to visit the Milton Presbyterian Church.
25. Approved the match and Terms of Call between First Presbyterian Church, Hinton, and Se Hwan Isaiah Kim.
26. Approved Se Hwan Isaiah Kim for Presbytery membership.
27. Approved the transfer of Larryetta Ellis to the Presbytery of Giddings-Lovejoy.
28. Approved updated Mission Study Guidelines.
29. Approved a memorial gift in recognition of the death of long-time Presbytery leader and staff member Carolyn Arbuckle to Presbyterian Children's Home of the Highlands.
30. Sent cards to pastoral leaders within the Presbytery in need of support or pastoral care.
31. Sent notes to chaplains and other pastors in the Presbytery who are actively serving churches in light of the coronavirus.
32. Reviewed the committee budget and sent a request for the 2021 committee budget to the Stewardship Committee.
33. Reviewed the exit interview with John Holland.
34. Continue to work with Scott Hoppe and James Riggs as they seek Temporary Presbytery Membership.
35. Approved the match and Terms of Call between First Presbyterian Church, Fairmont, and William Evan Walker.
36. Approved William Evan Walker for Presbytery membership

### **REPORT OF THE COMMITTEE ON REPRESENTATION**

The Moderator called on Pam Johnson, Chair of the Committee on Representation. She placed the following names in nomination.

## RECOMMENDATIONS:

### 1. For Moderator Elect: Nancy Didway (Minister)

There were no nominations from the floor. The nomination was approved.

### 2. For Presbytery Committee Chairs, 2021:

- a. Administration Committee – Pam Ferrell (RE, First St. Albans)
- b. Bluestone Committee – Zac Morton (Minister)
- c. Committee on Ministry – Peter Vial (Minister)
- d. Mission Committee – Robin Ray (Minister)
- e. Nurture Committee – Sue Ellen Hollandsworth (RE, Oak Grove)
- f. Relations Committee – John Koerner (Minster)
- g. Stewardship Committee – Becky Ceperley (RE, First Charleston)
- h. Trustees – Jim Robinson (Minister, Honorably Retired)

There were no nominations from the floor. The nominations were approved.

### 3. For Presbytery Committees:

- a. Leadership Team – Class of 2023  
Nancy Didway (Minister)  
Randy Fife (RE, Bream Memorial - Charleston)  
Rebecca Mihm (Minister)  
Cyndi Taylor (RE, Ronceverte)
- b. Administration Committee – Class of 2023  
Bob Hansen (RE, Teays Valley)  
Agnes Brady (Minister)
- c. Bluestone Committee – Class of 2022  
Zac Morton (Minister)
- d. Bluestone Committee – Class of 2023  
Terri Giles (RE, Hinton)  
David Kaufmann (RE, First Parkersburg)
- e. Committee on Ministry – Class of 2023  
Jim Gamble (RE, Upper Glade)  
David Lee (Minister)  
George Lilley (RE, First Morgantown)  
Connie Musgrave (RE, Highlawn, Huntington)  
Cyndi Taylor (RE, Ronceverte)  
Peter Vial (Minister)



Jim Wilson (RE, First Clarksburg)

- f. Mission Committee – Class of 2023  
Sharon Heidt (RE, First Charleston)  
Bill Kimmons (RE, First South Charleston)
- g. Nurture Committee – Class of 2023  
Sue Chenoweth (RE, Davis Memorial, Elkins)  
Chris Kilbert (Minister)  
Jessica Leech (Laity, Bridgeport)
- h. Relations Committee – Class of 2023  
Chris Bailey (Minister)
- i. Stewardship Committee – Class of 2023  
Ben Lewis (RE, Old Stone)  
Anna Pinckney Straight (Minister)
- j. Trustees – Class of 2023  
Sharon King (RE, Village Chapel)  
Jim Robinson (Minister)
- k. Vocations – Class of 2023  
John Bolt (RE, First Morgantown)

There were no nominations from the floor. The nominations were approved.

- 4. Ordination Exam Readers – Class of 2023  
Sue Ellen Hollandsworth (RE, Oak Grove)  
John Koerner (Minister)  
Alternate: Susan Sharp Campbell (Minister)

There were no nominations from the floor. The nominations were approved.

### **REPORT OF THE RELATIONS COMMITTEE**

Moderator Rice called on Elizabeth Campbell-Maleke, Chair of the Relations Committee. She encouraged churches to reach out to the committee or her if they have needs or concerns, explaining that the committee is a bridge to the Presbytery. The funds described in information item two are still available.

INFORMATION:

1. Being in relationship has looked different for the Relations Committee this year, as it has for all of us. We spent the spring connecting with the Clerk of Session of as many congregations as we could. We hope that these telephone calls were helpful. We wanted to reach out to congregations, while we could not physically meet, and see if there was any way that our broader connection as a presbytery could be supportive.
2. This summer, our efforts have focused around defining and ultimately distributing our Cluster Support funds (also known as Collaborative Ministry grants). Following the example of our Board of Pensions in their application-free process to request assistance, this year we want to offer our cluster support funds to those with need without an application process to request assistance. We are focusing our efforts around supporting the programmatic needs of our Presbytery-related chaplaincy ministries, as many of our chaplains have been a concrete extension of the church at this time. We will distribute \$2,000 this year. If your congregation or chaplaincy-related ministry has a specific need, and we have not yet been in touch, please reach out to committee chair Elizabeth Campbell-Maleke at [damaigrace@hotmail.com](mailto:damaigrace@hotmail.com) or 304-893-4517. Thank you.

### **REPORT OF THE MISSION COMMITTEE**

The Moderator recognized Barbara Chalfant, Associate for Mission, who expressed disappointment at having to cancel the visits from a delegation of our partners from Nyeri Presbytery and from the Presbyterian Mission Agency's International Peacemaker, but she shared gratitude for new opportunities being discussed by the committee.

#### **RECOMMENDATION:**

1. (CA) That the offering for today's meeting be used to support the Cents-Ability program of the Presbyterian Church (USA) that works to alleviate hunger and eliminate its causes for people in West Virginia, the United States, and around the world.

#### **INFORMATION:**

1. Approved a Hunger Action Grant for the Eleanor Presbyterian Church Snack Bag Program for \$2,000.
2. Discussed the committee's 2021 budget. The committee requested a \$4,000 increase to support a 2021 visit from our partners in Nyeri, Kenya.
3. Discussed possible projects in lieu of the cancelled ones, including offering Zoom workshops on racial justice, hunger, and peacemaking.

## **GREETINGS FROM THE SYNOD OF THE TRINITY**

Moderator Rice recognized Susan Faye Wonderland, Transitional Executive of the Synod of the Trinity. She brought greetings from the Synod and shared information about available grants. Information is on the Synod website.

## **NEW BUSINESS**

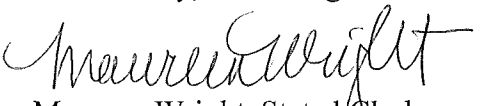
There was no new business.

## **ADJOURNMENT**

The Moderator encouraged those present to read the printed reports from General Assembly Commissioners (Appendix F, pages 106-107), and the Nurture and Vocations Committees, ongoing Administrative Commissions, the Administrative Commission to dissolve Westminster Presbyterian Church, Charleston, and the Trustees (Appendix G, pages 108-113). Moderator Rice also urged commissioners to review the information in the flyer packet on upcoming events.

The Moderator adjourned presbytery with a benediction at 12:05 p.m.

Mavis Grant-Lilley, Recording Clerk



Maureen Wright, Stated Clerk

Andy Rice, Moderator

## APPENDIX A – ATTENDANCE

**OFFICERS OF PRESBYTERY:** Andrew Kent Rice (also listed as minister member below), Moderator; Maureen Wright, Stated Clerk; Edward J. Thompson (also listed as minister member below), General Presbyter; Rockland Poole, Treasurer; Mavis Grant Lilley, Recording Clerk.

**MEMBERS OF LEADERSHIP TEAM (who are not Ministers or Elder Commissioners):** Stephen Hornbeck, Parry Johnson, Cyndi Taylor, Tina Vial.

**COMMISSIONED PASTORS:** Pat Collier, Nancy Martin, Jim Musgrave, Kari Preslar, Cherrie Sizemore, John Yeager.

**CORRESPONDING MEMBER:** David Bush (Coastal Carolina Presbytery).

**CHAIRS OF PRESBYTERY COMMITTEES:** Becky Ceperley, Sue Ellen Hollandsworth, Pam Johnson, George Lilley.

**MEMBERS OF PRESBYTERY COMMITTEES:** Randy Fife, Jim Gamble, Don Parker, Nancy Smallenberger.

**STAFF:** Susan Sharp Campbell (also listed as minister member below), Barbara Chalfant, Nellie Howard, Mark Miller, Amy Robinson, Sarah Specht.

**CERTIFIED CHRISTIAN EDUCATORS:** Karen Robinson, Mertie Woolcock.

**LAY PASTOR:** Terry Layton.

**VISITORS (who registered):** Letitia Hodovan, Frankie McCain, Wayne Sanders.

### ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	8/24/19	11/21/19	2/15/20	8/15/20
Accord, Barbara A.	P	P	P	AE
Adamy, Dawn M.	P	P	E	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	E	P	E	P
Baldwin, Stephen	P	A	A	A
Bell, Sharon	A	A	A	A
Blakeman, Robin	A	P	A	P
Bondurant, Robert K.	AE	AE	AE	AE
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	AE	AE	AE	AE
Brady, Agnes L.	*	*	*	P
Brekke-Wagoner, Laura	A	E	A	A
Buckalew, Ronald W.	AE	AE	AE	AE
Butler, Claire	P	P	P	P
Calebaugh, Kenneth B.	AE	AE	P	AE
Campbell-Malake, Elizabeth	P	P	E	P
Campbell, Susan Sharp	P	P	P	P
Cardot, Guy Richard	A	A	A	P
Carey, Garland Dale	*	*	*	E
Carroll, R. Leon, Jr.	AE	AE	AE	P
Carter, Robert	P	AE	P	AE

Name of Minister	8/24/19	11/21/19	2/15/20	8/15/20
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE
Cort, Stephen Carter	*	*	P	P
Didway, Nancy	E	P	P	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	E	E	P	E
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	E	P	AE	AE
Gearing, Sharon	P	A	P	P
Geurink, Kevin	E	P	E	A
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harkless, Cinda	P	P	E	P
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hill, Amanda K.	P	P	E	A
Hitsman, Julie	A	A	A	A
Holland, John	P	P	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Howe, Lanny	AE	AE	AE	AE
Jenkins, Doug	P	P	A	P
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	E	P	A	P
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Kahaian, Nancy C.	P	P	P	P
Key, Kyle	E	P	P	P
Khoury Bailey, Noha	E	A	E	P
Kilbert, Chris	E	P	P	P
Kim, Se Hwan Isaiah	*	*	*	P
Kinney, Karen R.	E	P	P	P
Koerner, Charla Waters	P	E	P	P
Koerner, John F.	E	P	E	P
Krum, David P.	AE	AE	AE	AE
Lamb, Richard C.	AE	AE	AE	AE
Lee, David A.	E	P	P	P
Leitch, James O.	AE	AE	AE	AE
Lyles, W. Patterson	P	P	E	P
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	AE	AE	AE	AE
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	AE	AE	AE	P
McMorran, William G., Jr.	AE	AE	AE	AE
Mihm, Rebecca	P	P	E	P
Minnerly, Douglas A.	AE	P	AE	AE
Misfeldt, Emily	E	P	E	A

Name of Minister	8/24/19	11/21/19	2/15/20	8/15/20
Mitchell, Monte Dean	P	P	P	P
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	E	A	A	A
Morton, Zachary M.	A	P	E	P
Newman, Robert G.	P	P	AE	AE
Parker, Amy S.W.	P	P	P	P
Pendleton, P. Douglas, Jr.	A	A	A	A
Perkins, Chris	AE	AE	AE	AE
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	E	A	E	A
Rice, Andrew "Andy"	P	E	P	P
Richards, David P.	P	AE	P	AE
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	P	P
Rust, Margaret Elisabeth "Maggie"	*	P	P	P
Seely, Mike	A	P	AE	AE
Seibel, Frank L. "Skip"	A	P	P	A
Shaffer, David	AE	AE	P	AE
Shogren, Donna Lee	AE	AE	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	AE
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	AE	AE	AE
Stewart, Joan W.	P	P	P	P
Stone, Greg	A	A	A	A
Straight, Anna Pinckney	E	P	E	P
Sutton, Dana W.	A	P	P	P
Sutton, Jean C.	A	P	A	A
Taylor, J. Dexter	AE	AE	AE	AE
Thompson, Edward J.	P	P	P	P
Vial, Peter	P	E	P	P
Walker, Gary C.	AE	AE	AE	AE
Walker, William Evan	*	*	*	P
Walther, James A., Jr.	E	A	AE	AE
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	E	E	E	A
Wilson, Richard B.	AE	AE	AE	AE
Wood, Robert M.	P	A	E	P
Woodard, Sara G. (Sally)	P	AE	AE	P
Wright, Todd	P	P	P	P
Youngblood, Lucy	A	A	A	A

# ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	8/24/19	11/21/19	2/15/20	8/15/20
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	E	N	E	E
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	Greg Briers	N	Greg Briers	Sandra Herrold
Baxter, Dunmore	N	N	N	N
Beckley	N	Nancy Kissinger	Billy Richmond	N
Beechwood, Parkersburg	N	N	Richard Thomas	N
Belington	E	N	E	E
Belle	E	E	E	N
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	E	E	N	N
Beverly	E	E	N	N
Bradley	Suzette Wingrove	E	N	N
Bramwell	N	N	N	N
Bream Memorial, Charleston	Barbara Chalfant	Derek Hudson	Derek Hudson	Derek Hudson
Bridgeport	N	N	N	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	N
Centerville, Greenville	Charlotte Wilson	N	Charlotte Wilson	N
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	E	N	E	Sandy Kennedy
Clear Creek	N	N	N	N
Clifton, Maxwelton	James Miller	Larry Davis	Larry Davis	N
Clothier	N	N	N	N
Comfort	N	N	N	N
Community, Arthurdale	Albert Mays	Vicky Mays	N	N
Davis Memorial, Elkins	Tina Vial	N	Tina Vial	Dana Marzolf
Davis Memorial, Gassaway	N	N	N	Lauren Smith
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	N	Julian Arbuckle	E	Tonya Woods
Eleanor	N	Beverly Luikhart	Beverly Luikhart	Beverly Luikhart
Elk Hills, Charleston	N	Debbie Schwirian	Christina Rawson	N
Enslow Park, Huntington,	N	Jane Jones	Susan Fabry	Paul Foard
Falls View, Charlton Heights	N	N	N	N
Fayetteville	Rick Accord	Rick Accord	Rick Accord	E
First, Bluefield	Bob Perkinson	Jim Harvey	Charles Dodson	Bob Perkinson
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	N	Steve Hornbeck
First, Charleston	Sallie Daugherty	Frankie McCain	Frankie McCain	N
	N	N	Karen Reed	N
First, Clarksburg	Jenna Bennett	Beckie Alvaro	Jenna Bennett	Jenna Bennett
First, Colcord	N	N	N	N
First, Dunbar	Sue Cunningham	N	Debbie Penn	Sandy Stemple

Name of Church	8/24/19	11/21/19	2/15/20	8/15/20
First, Fairmont	N	N	N	Amy Turluck
First, Hinton	Harry Peck	E	N	N
First, Huntington	N	N	Skip Gebhart	N
First, Kenova	E	N	N	N
First, Kingwood	N	N	N	N
First, Logan	Susan Perry	Bud Baldwin	Sydney Brown	Jay Nunley
First, Mannington	N	N	N	N
First, Morgantown	John Bolt	Mavis Grant Lilley	John Bolt	George Lilley
First, Nitro	E	N	Sallie Kinder	Sally Atkins
First, Oak Hill	N	Kathy Moss	N	N
First, Parkersburg	David Kaufman	N	Senta Goudy	Carol Sanders
First, Ravenswood	N	N	N	N
First, Ripley	N	N	N	N
First, St. Albans	Mark Curtis	Holly Greathouse	Michael Clark	Donna Merguc
First, South Charleston	Joe Fuller	Cheryl Eary	N	N
First, Thomas	N	N	N	N
First, Welch	E	E	N	N
First, Weston	E	N	E	N
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	N	N	Katrina Newberry	N
First, Williamstown	Jeff Howard	E	Pat Calebaugh	David Oliver
Fleming Memorial, Fairmont	N	N	E	N
Frankford	E	E	Linda Boone	Clifford Gillian
Gilbert	N	N	Jessica Houck	Brenda Davis
Glenville	Susan Lilly	Susan Lilly	Susan Lilly	Carol Wolfe
Grace Covenant, Charleston	N	N	N	N
Green Bank, Liberty	E	N	N	N
Harman	E	N	E	N
Highlawn, Huntington,	Jim Musgrave	Emily Franks	Larry Lapelle	Pam Curtis
Highlawn, St. Albans	E	Ruth Perry	Paulla Smith	John Nelson
Hughes River, Cairo	N	N	N	N
Kanawha United, Charleston	N	Jennifer Reese	N	Susan Testman
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	N	N	E	Karen Gold
Lakeview, Lakebottom	N	N	N	N
Marlinton	N	N	E	Earl Friel
Marsh Fork, Dry Creek	N	N	N	N
Mill Creek	N	N	N	N
Milton	N	N	N	N
Mingo	N	N	N	N
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	Sue Hollandsworth	Sue Hollandsworth	Sue Hollandsworth	Nora Workman
Old Stone, Lewisburg	N	Nancy Smallenberger	E	Chuck Lewis
Parsons	N	N	N	N
Philippi	N	Suzann Murphy	N	Suzann Murphy



Name of Church	8/24/19	11/21/19	2/15/20	8/15/20
Pickens	N	N	N	N
Pineville	N	N	Rhonda Loving	N
Point Pleasant	N	Carl Mattheny	Neil Bungarner	Mary Jane Getty
Red Sulphur Springs, Ballard	N	N	N	N
Riverlawn, St. Albans	Joe Lothes	Joe Lothes	Joe Lothes	Parry Johnson
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	Ken Schmidt	John Haynes	Jackie Thompson	Louise Ann Rinehart
Rome, Proctorville	N	N	N	N
Ronceverte	Allan Clower	N	N	N
Ruffner Memorial, Charleston	N	N	Marshall Carper	N
St. Andrew, Pinch	N	N	Becky Fizer	Nancy Taylor
St. Marys	N	N	N	N
Salem, Ronceverte	N	N	N	N
Second, Huntington	Jack Ferrell	N	Jack Ferrell	Stacy Wehrle
Slatyfork, Big Spring	N	N	N	N
Smithers	N	E	Jim Dempsey	N
South Park, Charleston	Jim Sothen	Jim Sothen	Larry Sites	Jim Sothen
Spencer	Brenda Wilson	Mary Quick	Brenda Wilson	N
Spring Creek, Renick	E	E	N	N
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	E	E	N	N
Summerlee	N	N	N	N
Summersville	Lauren Jarroll	E	E	Lauren Jarroll
Teays Valley, Scott Depot	N	N	Greg White	Dianne Harrah
Trinity, Shady Spring	E	E	E	N
Tygarts Valley, Huttonsville	N	N	N	N
Union	N	N	E	N
Upperglade	Linda Given	Jim Casey	Jim Gamble	Jim Gamble
Valley Bend, Beverly	E	E	N	N
Village Chapel, Charleston	Barbara Tabaretti	E	Rona Smith	Kathy Kruk
Waverly – Bethel, Waverly	Barry Calebaugh	Mark Skidmore	Mark Skidmore	Dawn Hammat
Westminster, Charleston	N	N	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	John Hannan	Nancy Baldwin	David Gladkosky	David Gladkosky
Zion, Helvetia	N	N	N	N

## APPENDIX B – DOCKET

\*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

\*9:30                      Call to Order    Andrew Kent Rice, Moderator

### Business of the Presbytery

- Suspension of the Presbytery Manual
- Welcome of new Teaching Elders    Maureen Wright, Stated Clerk
- Seating of new Corresponding Members
- Introduction Visiting Teaching Elders
- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum
- Approval of Docket
- Consent Agenda    Moderator
  - o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
  - o Committee on Bills and Overtures
    - Leadership Team members present

\*9:45                      Education Focus                      *Hate Speech*  
    Susan M. Rothenberg  
    Minister, Pittsburgh Presbytery

10:15                      Announcement: Resource Center

\*10:20                      Morning Worship

Report of the Stated Clerk    Stated Clerk

- Presentation of Procedural Matters

Report of the General Presbyter    Ed Thompson

Report of the Leadership Team    Steve  
 Hornbeck

Report of the Stewardship Committee    Becky  
 Ceperley

- Financial Reports    Rocky  
    Poole

Report of the Administration Committee    George Lilley

Report from Bluestone Camp & Retreat    Sarah Specht

Report of the Committee on Ministry    Peter Vial

Report of the Committee on Representation    Pam Johnson

Report of the Relations Committee    Elizabeth Campbell-Maleke

Report of the Mission Committee

Barbara Chalfant

New Business

Completion of Feedback Forms

12:30

Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Reports for Information Only: General Assembly Commissioners; Nurture & Vocations Committees; Report of Administrative Commissions – Lakeview Presbyterian Church, Pickens Presbyterian Church, and final report of the Westminster Presbyterian Church, Charleston; Trustees.

Additional 2020 Stated Meeting:

November 19, 2020 – Zoom Meeting

## APPENDIX E – PROCEDURAL MATTERS

### A. Principles of Parliamentary Law

- Courtesy to all
- Majority rule
- Justice for all
- One Item at a time
- Respect the rights of the minority
- Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

### B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators\*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

### C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

# APPENDIX D

## Presbytery of West Virginia 2021 Budget

	2020 Budget		2021 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<b>ADMINISTRATION COMMITTEE</b>					
OFFICE EXPENSES	60,000	48,000 12,000	57,500	45,500 12,000	Mission Development Fund Funds of PWV
SALARY & PERSONNEL EXPENSE					
All Salaries (including housing & utilities)	372,400		372,400		
Pension Expense	43,700		36,400		
Medical Insurance Expense	159,250		161,250		
Payroll Taxes	20,350		20,350		
Workers' Compensation	1,500		1,500		
Continuing Education & Professional Expense	15,600		16,100		
Travel & Program Expense	25,000		25,000		
TOTAL SALARY & PERSONNEL EXPENSE	637,800	127,800	633,000	160,800	\$79.3K Small Church, \$51K MDF
COMMITTEE EXPENSES					
Consultant Fees	500		0		\$30.5K Funds of PWV
Staff Development	1,000	1,000	1,000	1,000	Mission Development Fund
Committee Meetings	500		500		
	\$ 699,800		\$ 692,000		
<b>BLUESTONE COMMITTEE</b>					
CIT Support	4,500	4,500	4,500	4,500	Rachel McClintic Fund
Committee Meetings	500		1,000		
	\$ 5,000		\$ 5,500		
<b>LEADERSHIP TEAM</b>					
GOVERNING BODY EXPENSE					
Presbytery Meetings	2,000		2,000		
Moderator Expenses	1,000		1,000		
General Assembly	4,000	4,000	0	0	Mission Development Fund
Legal Consultation	8,000	8,000	5,000	5,000	Funds of PWV
Leadership Team	3,500		2,500		
	\$ 18,500		\$ 10,500		
<b>MINISTRY COMMITTEE</b>					
1,001 New Worshipping Comm.	500	500	500	500	Small Church Fund
Small Church Conf.	500	500	500	500	Small Church Fund
	1,000		1,000		
CRE Training (Con. Ed.)	500	500	500	500	Small Church Fund
Ministry Training	500	500	500	500	PEPS
Kanawha Pastoral Counseling Center	1,500		1,500		
Professional Development	3,500	3,500	3,500	3,500	Small Church Fund
Church Professional Orientation	1,000		1,000		
COM Resources	500		500		
Congregational Care Travel	500		500		
Memorials	500	500	500	500	Funds of PWV-COM Discretionary
Miscellaneous	500		500		
Emergency Church Assistance	500	500	500	500	Small Church Fund
Committee Meetings	6,000		6,000		
	\$ 16,500		\$ 16,500		

**Presbytery of West Virginia  
2021 Budget**

	2020 Budget		2021 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<b><u>MISSIONS COMMITTEE</u></b>					
INSTITUTIONAL PARTNERSHIPS					
Davis & Elkins	1,250		1,250		
Davis-Stuart	1,250		1,250		
Westminster Foundation	1,250		1,250		
Covenant House	1,250		1,250		
CEPAD	2,000		1,000		
MISSIONS PARTNERSHIPS					
Kenya Partnership	1,500	1,500	1,500	1,500	Kenya Partnership Fund
The Shack NH Support	15,000	15,000	15,000	15,000	Mission Development Fund
Tyrand Coop. Ministry Support	2,500	2,500	2,500	2,500	Midland Memorial Fund
WV Min. of Advocacy & Workcamps	15,000	15,000	15,000	15,000	Mission Development Fund
MISSIONS GRANTS					
	11,000		11,000		
Older Adult Ministry	1,000		1,000		
Peacemaker Support	1,000	1,000	1,000	1,000	Mission Development Fund
Committee Meetings	1,000		500		
	\$ 55,000		\$ 53,500		
<b><u>NURTURE COMMITTEE</u></b>					
Resource Center Acquisitions	1,800		1,800		
Resource Ctr. - Supplies/Equip.	400		400		
Resource Ctr. - Subscriptions	120		120		
Resource Ctr. - Catalog Program	800		800		
Video license	250		250		
Festival of Faith	700		3,000		
Church Educators Support	300		300		
Educator/Clergy/CLP Retreat	1,200		1,300		
Younger Youth Retreat	1,200	1,200	1,200	1,200	Rachel McClintic Fund
Older Youth Retreat	4,000	4,000	2,000	2,000	Rachel McClintic Fund
HS Youth Conference/Mission Trip	6,000	6,000	0	0	Rachel McClintic Fund
Youth Council	400	400	400	400	Rachel McClintic Fund
Adult Spiritual Development	1,500	1,500	1,000	1,000	Mission Development Fund
Scholarships	1,000	1,000	1,000	1,000	PEPS
Presbytery Worship	300		300		
Miscellaneous	200		200		
APCE Membership	200		200		
Leadership Development Program	4,000	4,000	3,500	3,500	Small Church Fund
Committee Meetings	600		500		
	\$ 24,970		\$ 18,270		
<b><u>PJC</u></b>					
Permanent Judicial Commission	\$ 300		\$ 200		
<b><u>PRESBYTERIAN WOMEN</u></b>					
Presbyterian Women Support	\$ 5,400		\$ -		
<b><u>RELATIONS COMMITTEE</u></b>					
Cluster Support	2,000	2,000	2,000	2,000	Small Church Fund
Relations Committee Expenses	500		250		
	\$ 2,500		\$ 2,250		



**Presbytery of West Virginia  
2021 Budget**

	2020 Budget		2021 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<b>REPRESENTATION COMMITTEE</b>					
Committee on Representation	\$ 300		\$ 200		
<b>STEWARDSHIP COMMITTEE</b>					
Outside CPA Costs	5,000		12,000		
Committee Meetings	500		250		
	\$ 5,500		\$ 12,250		
<b>TRUSTEES</b>					
Trustees	2,000		\$ 1,000		
<b>VOCATIONS COMMITTEE</b>					
PREPARATION FOR MINISTRY					
Care of Candidates	500		2,000		
Career Counseling	1,500		2,400		
Scholarships	5,000	5,000	5,000		5,000 Bush Fund
Conferences	500		500		
ALP/CRE Preparation Program	15,000	15,000	4,500		4,500 Small Church Fund
Committee Meetings	1,000		1,000		
	\$ 23,500		\$ 15,400		
<b>TOTAL</b>	\$ 859,270		\$ 827,570		
<b>REVENUE IN SUPPORT of BUDGET</b>	2019 Budget		2020 Budget		
Shared Mission (net of GA & Synod support)	360,000		330,000		PWV/GA/Synod = 80/15/5
Per Capita (net of GA & Synod portions)	139,029		132,231		Per capita rate \$30.05 = \$132,231
Previous Year Shared Mission & Per Capita	12,341		12,139		
Outside Funding (Presb. Housing & PHP)	45,000		46,300		
Interest & Gifts	16,000		16,000		
Restricted Fund Support (see below)	286,900		290,900		
	\$ 859,270		\$ 827,570		
Midland Memorial	2,500		2,500		
Rachel McClintic Fund	16,100		8,100		
MDF	129,500		129,500		
Small Church Fund	87,800		94,800		
Funds of PWV	43,000		48,000		
Bush Fund	5,000		5,000		
PEPS	1,500		1,500		
Kenya Partnership	1,500		1,500		
	\$ 286,900		\$ 290,900		

**APPENDIX E –  
FINANCIAL REPORTS**

**PRESBYTERY of WEST VIRGINIA  
Budget vs. Actual  
YTD June 2020**

COMPOSITE BY COMMITTEE

<b>Committee</b>	<b>YTD 06/30/20</b>	<b>Budget</b>	<b>%</b>	<b>Restricted Fund Support</b>
ADMINISTRATION	339,068.41	699,800	48.5%	188,800
BLUESTONE	200.00	5,000	4.0%	4,500
LEADERSHIP	1,753.43	18,500	43.5%	12,000
MINISTRY	2,832.91	16,500	17.2%	6,500
MISSIONS	20,585.12	55,000	37.4%	35,000
NURTURE	5,216.94	24,970	20.9%	18,100
PJC	0.00	300	0.0%	
PRESBYTERIAN WOMEN	1,800.00	5,400	33.3%	
RELATIONS	0.00	2,500	0.0%	2,000
REPRESENTATION	0.00	300	0.0%	
STEWARDSHIP	0.00	5,500	0.0%	
TRUSTEES	98.32	2,000	4.9%	
VOCATIONS	3,908.20	23,500	16.6%	20,000
<b>TOTAL</b>	<b>\$ 375,463.33</b>	<b>859,270</b>	<b>43.7%</b>	<b>\$ 286,900</b>
SHARED MISSION (net)	119,811.09	360,000	33.3%	
PER CAPITA (net)	55,477.39	139,029	39.9%	
PREV. YR BENEV./PER CAPITA	1,458.77	12,341	11.8%	
OUTSIDE FUNDING	26,300.00	45,000	58.4%	
INTEREST & GIFTS	8,810.49	16,000	55.1%	
PPP LOAN	115,900.00			
RESTRICTED FUND SUPPORT	47,705.51	286,900	16.6%	
<b>TOTAL</b>	<b>\$ 375,463.25</b>	<b>\$ 859,270</b>	<b>43.7%</b>	



**PRESBYTERY of WEST VIRGINIA**  
**Budget vs. Actual**  
YTD June 2020

	YTD 06/30/20	Budget	%	Restricted Fund Support
<b><u>ADMINISTRATION</u></b>				
<b>OFFICE EXPENSES</b>				
Postage	363.92			48,000 Mission Dev. Fund
Supplies	1,419.56			12,000 Funds of PWV
Publications & Subscriptions	373.14			
Presbytery Directory	170.00			
Telephone	1,706.08			
Utilities	4,467.98			
Cleaning/Bldg Maintenance	2,215.49			
Equipment	0.00			
Equipment Maintenance	3,588.88			
Staff Expenses	2,140.77			
Insurance - Property	12,981.84			
Bad Debt Expense	0.00			
Web Site Maintenance	125.00			
Internet Service	787.71			
Bank service fees	408.38			
Miscellaneous	0.00			
<b>TOTAL OFFICE EXPENSE</b>	<b>30,748.75</b>	<b>60,000</b>	<b>51.2%</b>	
<b>SALARY &amp; PERSONNEL EXPENSE</b>				
All Salaries (including housing & utilities)	186,157.50	372,400	50.0%	127,800 \$61.3K Small Church, \$44K MDF
Pension Expense	21,874.95	43,700	50.1%	\$22.5K Funds of PWV
Medical Insurance Expense	78,396.84	159,250	49.2%	
Payroll Taxes	9,643.79	20,350	47.4%	
Workers' Compensation	245.50	1,500	16.4%	
Continuing Education & Professional Expense	5,480.47	15,600	35.1%	
Travel Expense	6,502.49	25,000	26.0%	
<b>TOTAL SALARY &amp; PERSONNEL EXPENSE</b>	<b>308,301.54</b>	<b>637,800</b>	<b>48.3%</b>	
<b>COMMITTEE EXPENSE</b>				
Consultant Fees	0.00	500	0.0%	
Staff Development	0.00	1,000	0.0%	1,000 Mission Development Fund
Committee Meetings	18.12	500	3.6%	
<b>TOTAL COMMITTEE EXPENSE</b>	<b>18.12</b>	<b>2,000</b>	<b>0.9%</b>	
	<b>\$ 339,068.41</b>	<b>\$ 699,800</b>	<b>48.5%</b>	
<b><u>BLUESTONE</u></b>				
CIT Support	0.00	4,500	0.0%	4,500 Rachel McClintic Fund
Committee Meetings	200.00	500	40.0%	
	<b>\$ 200.00</b>	<b>\$ 5,000</b>	<b>4.0%</b>	
<b><u>LEADERSHIP TEAM</u></b>				
<b>GOVERNING BODY EXPENSE</b>				
Presbytery Meetings	203.43	2,000	10.2%	
Moderator Expenses	0.00	1,000	0.0%	
General Assembly	25.90	4,000	0.6%	4,000 Mission Development Fund
Legal Consultation	0.00	8,000	0.0%	8,000 Funds of PWV
Leadership Team	1,524.10	3,500	43.5%	
	<b>\$ 1,753.43</b>	<b>\$ 18,500</b>	<b>9.5%</b>	

**PRESBYTERY of WEST VIRGINIA**  
**Budget vs. Actual**  
YTD June 2020

	YTD 06/30/20	Budget	%	Restricted Fund Support
<b>MINISTRY</b>				
CONGREGATIONAL DEVELOPMENT				
1,001 New Worshipping Comm.	0.00	500	0.0%	500 Small Church Fund
Small Church Conf.	0.00	500	0.0%	500 Small Church Fund
COMMITTEE ON MINISTRY				
CRE Training (Cont. Ed.)	0.00	500	0.0%	500 Small Church Fund
Ministry Training	0.00	500	0.0%	500 PEPS
Kanawha Pastoral Care Center	0.00	1,500	0.0%	
Professional Development	13.02	3,500	0.4%	3,500 Small Church Fund
Church Professional Orientation	0.00	1,000	0.0%	
COM Resources	0.00	500	0.0%	
Congregational Care Travel	124.93	500	25.0%	
Memorials	50.00	500	10.0%	500 Funds of PWV - COM Disc.
Miscellaneous	0.00	500	0.0%	
Emergency Church Assistance	0.00	500	0.0%	500 Small Church Fund
Committee Meetings	2,644.96	6,000	44.1%	
	<b>\$ 2,832.91</b>	<b>\$ 16,500</b>	<b>17.2%</b>	
<b>MISSIONS</b>				
INSTITUTIONAL PARTNERSHIPS				
Davis & Elkins College	625.00	1,250	50.0%	
Davis-Stuart	625.00	1,250	50.0%	
Covenant House, Inc	625.00	1,250	50.0%	
Westminster Foundation	625.00	1,250	50.0%	
CEPAD	0.00	2,000	0.0%	
MISSION PARTNERSHIPS				
Kenya Partnership	0.00	1,500	0.0%	1,500 Kenya Partnership
The Shack NH Support	7,500.00	15,000	50.0%	15,000 Mission Dev. Fund
Tyrand Coop. Ministry Support	1,250.00	2,500	50.0%	2,500 Midland Memorial
WVMAW	7,500.00	15,000	50.0%	15,000 Mission Dev. Fund
MISSIONS GRANTS		11,000		
Fayetteville PC Gabriel Project	1,500.00	3,000	50.0%	
Older Adult Ministry	335.12	1,000	33.5%	
Peacemaker Support	0.00	1,000	0.0%	1,000 Mission Dev. Fund
Committee Meetings	0.00	1,000	0.0%	
	<b>\$ 20,585.12</b>	<b>\$ 55,000</b>	<b>37.4%</b>	
<b>NURTURE</b>				
Resource Ctr Acquisitions	736.89	1,800	40.9%	
Resource Ctr. - Supplies/Equip.	74.53	400	18.6%	
Resource Ctr. - Subscriptions	119.00	120	99.2%	
Resource Ctr. - Catalog Program	0.00	800	0.0%	
Video License	0.00	250	0.0%	
Festival of Faith	1,209.72	700	172.8%	
Church Educators Support	241.71	300	80.6%	
Educator/Clergy/CRE Retreat	955.55	1,200	79.6%	
Younger Youth Retreat	645.68	1,200	53.8%	1,200 Rachel McClintic Fund
Older Youth Retreat	(175.00)	4,000	-4.4%	4,000 Rachel McClintic Fund
HS Youth Conf. Mission Trip	0.00	6,000	0.0%	6,000 Rachel McClintic Fund
Youth Council	293.97	400	73.5%	400 Rachel McClintic Fund
Adult Spiritual Development	0.00	1,500	0.0%	1,500 Mission Dev. Fund
Scholarships	0.00	1,000	0.0%	1,000 PEPS
Presbytery Worship	43.81	300	14.6%	
Miscellaneous	0.00	200	0.0%	
APCE Membership	0.00	200	0.0%	
Leadership Development Program	890.04	4,000	22.3%	4,000 Small Church Fund
Committee Meetings	181.04	600	30.2%	
	<b>\$ 5,216.94</b>	<b>\$ 24,970</b>	<b>20.9%</b>	

**PRESBYTERY of WEST VIRGINIA**  
**Budget vs. Actual**  
YTD June 2020

	YTD 06/30/20	Budget	%	Restricted Fund Support
<b><u>PJC</u></b>				
Permanent Judicial Commission	0.00	300	0.0%	
<b><u>PRESBYTERIAN WOMEN</u></b>				
Presbyterian Women Support	1,800.00	5,400	33.3%	
<b><u>RELATIONS</u></b>				
Cluster Support	0.00	2,000	0.0%	
Relations Committee Expenses	0.00	500	0.0%	
	\$ -	\$ 2,500	0.0%	2,000 Small Church Fund
<b><u>REPRESENTATION</u></b>				
Committee on Representation	0.00	300	0.0%	
<b><u>STEWARDSHIP</u></b>				
<b>FINANCE &amp; DEVELOPMENT</b>				
Transition Expenses	0.00	0	0.0%	
Outside CPA Costs	0.00	5,000	0.0%	
Committee Meetings	0.00	500	0.0%	
	\$ -	\$ 5,500	0.0%	
<b><u>TRUSTEES</u></b>				
Trustees	98.32	2,000	4.9%	
<b><u>VOCATIONS</u></b>				
<b>PREPARATION FOR MINISTRY</b>				
Care of Candidates	0.00	500	0.0%	
Career Counseling	0.00	1,500	0.0%	
Scholarships	0.00	5,000	0.0%	5,000 Bush Fund
Conferences	0.00	500	0.0%	
ALP/CLP Preparation Program	3,780.97	15,000	25.2%	15,000 Small Church Fund
Committee Meetings	127.23	1,000	12.7%	
	\$ 3,908.20	\$ 23,500	16.6%	
<b>TOTAL</b>	<b>\$ 375,463.33</b>	<b>\$ 859,270</b>	<b>43.7%</b>	

<b>REVENUE IN SUPPORT of BUDGET</b>	YTD 06/30/20	Budget
Shared Mission (net of GA & Synod support)	119,811	360,000
Per Capita (net of GA & Synod support)	55,477	139,029
Previous Year Shared Mission & Per Capita	1,459	12,341
Outside Funding (Presby. Housing & PHP)	26,300	45,000
Interest & Gifts	8,810	16,000
PPP Loan	115,900	
Restricted Fund Support	47,706	286,900
<b>TOTAL</b>	<b>\$ 375,463</b>	<b>\$ 859,270</b>

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of June 30, 2020

	<u>06/30/20</u>	<u>06/30/19</u>
<b>ASSETS</b>		
Current Assets		
<b>CHECKING/SAVINGS</b>		
Petty Cash	250.00	250.00
Payroll - WesBanco Bank	80.09	85.46
Cash - United Bank Checking	299,597.24	215,726.78
WV Federal Credit Union	232,256.43	230,688.62
New Life Fund - WesBanco Bank	400,886.00	0.00
First Community Bank - Fr. Crk.	1,137.42	1,137.42
Total Cash/Checking	<u>934,207.18</u>	<u>447,888.28</u>
<b>Wells Fargo - MDF</b>		
Equities -- Index Fund	949,478.00	958,114.44
Fixed Income	567,024.20	639,432.29
Total Wells Fargo - MDF	<u>1,516,502.20</u>	<u>1,597,546.73</u>
<b>Wells Fargo Money Market</b>		
Wells Fargo MM - PWV	55,854.06	47,098.13
Kay Long Memorial Fund	8,845.37	8,635.93
Molly Gant Scholarship Fund	12,074.23	11,540.28
Kenya Partnership	5,522.42	5,292.93
Presbyterian Hunger Program	24,759.22	40,842.72
Pack Endowment Fund	220,512.71	216,183.15
Total Wells Fargo Money Market	<u>327,568.01</u>	<u>329,593.14</u>
<b>INVESTMENTS</b>		
New Covenant Funds of PWV	288,304.16	286,013.98
New Covenant New Ch. Devel	167,072.21	155,292.92
New Covenant PEPS	3,578.80	3,776.28
New Covenant Slaughter	1,867.75	1,743.31
New Covenant Riner	68,928.54	65,522.62
New Covenant Scholarship	10,989.33	11,179.32
New Covenant Seminary Student	36,289.93	33,731.37
New Covenant Dickinson	54,863.03	50,994.89
New Covenant Bush Fund	217,334.76	202,920.42
New Covenant Midland Mem.	84,578.58	80,887.08
New Covenant Small Church	1,114,065.87	1,095,320.16
T Rowe Price - Rachel McClintic	1,166,058.95	1,114,577.10
Total INVESTMENTS	<u>3,213,931.91</u>	<u>3,101,959.45</u>
<b>TOTAL CHECKING/SAVINGS</b>	<b>5,992,209.30</b>	<b>5,476,987.60</b>

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of June 30, 2020

	<u>06/30/20</u>	<u>06/30/19</u>
Accounts Receivable	0.00	0.00
<b>Total Accounts Receivable</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Current Assets</b>		
Notes Receivable MDF	44,904.24	47,363.34
Notes Receivable Riner	26,800.00	24,800.00
Notes Receivable R. McClintic	97,151.97	103,865.25
Workers Comp Deposit	247.09	247.09
<b>Total Other Current Assets</b>	<b>169,103.30</b>	<b>176,275.68</b>
<b>Total Current Assets</b>	<b>6,161,312.60</b>	<b>5,653,263.28</b>
<b>Fixed Assets</b>		
Land	58,000.00	58,000.00
Building & Grounds	299,782.00	299,782.00
Furniture & Fixtures	18,024.20	18,024.20
Capital Equipment	29,959.11	27,635.11
Software	10,022.51	10,022.51
Accumulated Depreciation	-292,281.73	-286,104.73
<b>Total Fixed Assets</b>	<b>123,506.09</b>	<b>127,359.09</b>
<b>TOTAL ASSETS</b>	<b><u>6,284,818.69</u></b>	<b><u>5,780,622.37</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Other Current Liabilities		
Benevolence Receipts Payable	648.13	648.13
Payroll Liabilities	9,032.25	8,101.53
<b>Total Other Current Liabilities</b>	<b>9,680.38</b>	<b>8,749.66</b>
Deferred Revenue	0.00	0.00
<b>Total Liabilities</b>	<b>9,680.38</b>	<b>8,749.66</b>
<b>Equity</b>		
Fund Balance Funds of PWV	901,259.67	885,980.84
Fund Balance - MDF	1,642,821.68	1,683,060.84
Fund Balance New Ch. Devel	166,263.50	142,940.91
Fund Balance Hunger Prog	28,007.90	30,210.44
Fund Balance PEPS	3,548.01	3,475.97

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of June 30, 2020

	<u>06/30/20</u>	<u>06/30/19</u>
Fund Balance Slaughter	1,828.47	1,627.86
Fund Balance Riner	95,351.38	85,616.64
Fund Balance Scholarship	10,725.38	10,810.27
Fund Balance Seminary Student	36,114.29	31,048.37
Fund Balance Dickinson	54,597.47	46,938.64
Fund Balance Bush Fund	216,255.50	189,624.06
Fund Balance Midland Mem.	84,101.22	76,732.40
Fund Balance Small Church	1,058,574.44	1,005,401.35
Fund Balance Kenya Partnership	3,859.50	5,189.55
Fund Balance Rachel McClintic	1,288,173.63	1,154,648.98
Fund Balance Kay Long Memorial	8,744.55	8,551.25
Fund Balance Molly Gant Fund	11,936.61	9,811.60
Fund Balance Pack Endowment	217,327.38	210,332.76
Net Income	445,647.73	189,869.98
Total Equity	<u>6,275,138.31</u>	<u>5,771,872.71</u>
TOTAL LIABILITIES & EQUITY	<u><u>6,284,818.69</u></u>	<u><u>5,780,622.37</u></u>

2020 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2020 PLEDGE	2020 Giving - 06/30/20	12/31/18 Members	2020 Per Capita (\$30/mbr)	Per Capita Rec'd - 06/30/20
Alderson	105	100	7	210.00	236
Alexander Memorial	275	275	7	210.00	210
Anderson Memorial		100	22	660.00	100
Arthurdale - Community	1,000	500	32	960.00	480
Bates Memorial	1,000	1,000	94	2,820.00	1,820
Baxter		500	12	360.00	360
Beckley	20,000	7,083	217	6,510.00	3,240
Beechwood	0		68	2,040.00	503
Belington	720	300	24	720.00	300
Belle	1,345	673	6	180.00	90
Bethlehem	100	100	18	540.00	280
Beulah Humble			13	390.00	
Beverly			21	630.00	630
Beverly Hills			44	1,320.00	
Big Spring	620	620	10	300.00	300
Bluefield-First	8,000	3,333	89	2,670.00	1,113
Bradley	0		23	690.00	690
Bramwell			13	390.00	
Bream Memorial	1,500	750	172	5,160.00	2,580
Bridgeport (all PWV)	2,500	1,250	109	3,270.00	1,635
Buckhannon-First	700	700	25	750.00	750
Buffalo			4	120.00	
Canyon Community		500	7	210.00	295
Centerville	4,410	4,410	28	840.00	840
Ch. of the Covenant-Grafton			28	840.00	
Charleston-First (all PWV)	40,000	16,667	938	28,140.00	11,725
Church of Our Saviour	1,700	1,700	11	330.00	330
Clarksburg-First		1,250	157	4,710.00	1,178
Clear Creek			18	540.00	100
Clifton	2,295	1,248	71	2,130.00	1,247
Clothier			9	270.00	
Colcord-First	0		33	990.00	413
Comfort	550	550	15	450.00	450
Davis Mem. - Elkins	13,200	5,500	182	5,460.00	2,275
Davis Mem. - Gassaway	870	207	27	810.00	338
Dunbar-First	1,000	450	82	2,460.00	1,230
DuPont City			10	300.00	
Edgewood	3,200	1,600	61	1,830.00	915
Eleanor			18	540.00	
Elk Hills	3,000	1,250	58	1,740.00	725
Enslow Park			100	3,000.00	1,500
Fairmont-First	4,850	2,021	153	4,590.00	1,913
Falls View	1,855	464	12	360.00	66



2020 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2020 PLEDGE	2020 Giving - 06/30/20	12/31/18 Members	2020 Per Capita (\$30/mbr)	Per Capita Rec'd - 06/30/20
Fayetteville	7,500	2,188	90	2,700.00	1,125
Fleming Memorial	2,950	738	36	1,080.00	270
Frankford	2,430	1,215	22	660.00	330
Gilbert			49	1,470.00	1,470
Glenville	4,100	4,100	20	600.00	600
Grace Covenant		821	15	450.00	270
Harman			30	900.00	900
Highlawn Huntington	15,000	6,250	137	4,110.00	1,713
Highlawn St. Albans	4,000	2,020	60	1,800.00	900
Hinton-First	2,100	525	25	750.00	188
Hughes River - Cairo			13	390.00	
Huntington-First			256	7,680.00	
Huntington Second	690		23	690.00	
Kanawha United	12,900		149	4,470.00	
Keller			7	210.00	
Kenova-First			32	960.00	240
Kesler Memorial	510		38	1,140.00	510
Kingwood-First	5,200	2,600	40	1,200.00	600
Kuhn Memorial	2,500	1,250	82	2,460.00	1,230
Liberty			17	510.00	
Logan-First	8,050	3,354	78	2,340.00	2,340
Mannington-First			20	600.00	590
Marlinton	1,020		66	1,980.00	990
Marsh Fork	500		10	300.00	
Mill Creek	4,400	2,200	19	570.00	570
Milton	725	750	23	690.00	650
Mingo		100	13	390.00	390
Morgantown-First	15,690	5,508	208	6,240.00	2,080
Mount Hope		100	10	300.00	300
Nitro-First	1,000		80	2,400.00	
Oak Grove			65	1,950.00	
Oak Hill-First			39	1,170.00	585
Old Stone	15,360	7,680	254	7,620.00	3,810
Parkersburg-First			128	3,840.00	1,280
Parsons		100	19	570.00	142
Philippi			9	270.00	270
Pineville			35	1,050.00	525
Pt. Pleasant	8,510	3,546	80	2,400.00	1,000
Ravenswood-First	3,340	3,340	31	930.00	930
Red Sulphur Springs	150	150	5	150.00	150
Ripley-First		438	20	600.00	250
Riverlawn	1,000	500	92	2,760.00	1,380
Rock Forge		100	16	480.00	561



2020 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2020 PLEDGE	2020 Giving - 06/30/20	12/31/18 Members	2020 Per Capita (\$30/mbr)	Per Capita Rec'd - 06/30/20
Rock Lake	9,975	4,992	123	3,690.00	1,848
Rome	150	63	5	150.00	63
Ronceverte	3,090	735	69	2,070.00	525
Ruffner Memorial			23	690.00	
Salem	3,650	1,513	13	390.00	98
Smithers	1,000	600	17	510.00	510
South Charleston-First			142	4,260.00	2,130
South Park	2,084	521	29	870.00	218
Spencer	970	485	8	240.00	120
Spring Creek	1,080	1,080	36	1,080.00	1,080
Spring Valley			54	1,620.00	1,620
St. Albans-First	6,235		152	4,560.00	
St. Andrew	2,200	2,200	146	4,380.00	720
St. Marys	100		9	270.00	
Sugar Grove	1,950	1,950	11	330.00	270
Summerlee	200	50	10	300.00	75
Summersville	2,115	881	52	1,560.00	650
Teays Valley	0		203	6,090.00	1,523
Thomas-First	510	264	17	510.00	256
Trinity			13	390.00	195
Tygarts Valley			27	810.00	
Union	2,300	1,150	29	870.00	435
Upper Glade	3,242	811	47	1,410.00	353
Valley Bend	2,070	2,070	24	720.00	720
Village Chapel	15,550	6,979	220	6,600.00	2,750
Waverly-Bethel	1,340	638	16	480.00	480
Welch-First	1,000	1,000	11	330.00	330
Westminster-Chas.		7,940	21	630.00	1,987
Westminster-Vienna	4,860	2,430	83	2,490.00	1,251
Weston-First	1,160	660	13	390.00	65
White Sulphur Springs-First	1,510	475	33	990.00	475
Whitesville-First	0		11	330.00	
Whittico Memorial			7	210.00	
Williamson-First			70	2,100.00	
Williamstown-First	5,470		84	2,520.00	
Winfield	390		12	360.00	
Zion			33	990.00	
TOTALS	308,621	144,157	7,382	221,460	90,737

# **BLUESTONE CONFERENCE CENTER, INC**

FINANCIAL REPORT as of JUNE 30, 2020

## **INCOME STATEMENT**

INCOME	06/30/20	Budget	%
Grant Subsidy - McClintic Fund	\$ -	\$ 4,500	0.0%
Retreats - Bluestone Events	0.00	7,000	0.0%
Retreats - Presbyterian	0.00	10,000	0.0%
Retreats - Presbyterian Affiliate	0.00	0	0.0%
Retreats - Non - Presbyterian	0.00	63,000	0.0%
Summer Camp Registrations	2,691.67	65,000	4.1%
Donations	11,080.00	7,000	158.3%
Friends of Bluestone	23,000.00	40,000	57.5%
MDF-Line of credit	0.00	5,000	0.0%
Reserves	0.00	3,500	0.0%
Interest	0.88	-	-
Miscellaneous	66.69	-	-
<b>TOTAL INCOME</b>	<b>\$ 36,839.24</b>	<b>\$ 205,000</b>	<b>18.0%</b>

## **EXPENSES**

Salaries & Personnel	\$ 11,920.54	\$ 64,050	18.6%
Office & Administration	6,464.22	20,250	31.9%
Bluestone Events	0.00	1,500	0.0%
Plant & Operation	16,589.51	86,300	19.2%
Summer Staff & Salary	1,577.91	24,800	6.4%
Summer Program	0.00	2,000	0.0%
Summer Camp Trips	0.00	6,100	0.0%
<b>TOTAL EXPENSE</b>	<b>\$ 36,552.18</b>	<b>\$ 205,000</b>	<b>17.8%</b>
<b>NET GAIN/(LOSS)</b>	<b>\$ 287.06</b>	(excl. store acct. & depr. exp.)	

## **\*NOTE\* - 2020 Presbytery Support**

Facilities Director comp	\$ 81,301
Program Director comp	44,818
Property Insurance	9,300
Committee expense	500
Banking fees	160
Misc. office expense	50
<b>\$ 136,129</b>	

## **BALANCE SHEET**

	06/30/20	06/30/19
<b>ASSETS</b>		
Current Assets	\$ 7,332.26	\$ 3,956
Property & Equip. (net of depr.)	219,607.87	219,608
<b>TOTAL ASSETS</b>	<b>\$ 226,940.13</b>	<b>\$ 223,564</b>
<b>LIABILITIES</b>		
Current Liabilities	\$ 1,054.42	\$ 2,164
Long Term Debt	56,642.07	61,488
<b>TOTAL LIABILITIES</b>	<b>\$ 57,696.49</b>	<b>\$ 63,652</b>
<b>EQUITY</b>	<b>\$ 169,243.64</b>	<b>\$ 159,912</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 226,940.13</b>	<b>\$ 223,564</b>

## **APPENDIX F**

### **GENERAL ASSEMBLY COMMISSIONER REPORTS**

#### **Rachel McNeel, Young Adult Advisory Delegate**

Despite this General Assembly being fully online, it was still incredible. It was incredible not only because I could make coffee while the General Assembly was in session, but it was also incredible because I had the opportunity to see how hundreds of Presbyterians would react to the controversies in our world today.

Our church quickly responded to the social justice issues that needed to be talked about, while still making sure to be inclusive as possible. If any prayer we discussed had the word “everybody” in it, “everybody” does not just mean Presbyterians. If our prayer says “everybody,” we are talking about every person of race, religion, sexuality, or anything that could make them unique. That is why this General Assembly helped me solidify my faith even more. This community is striving to love everyone like God called us to, and this community is striving to show how great God’s love is no matter who the person may be.

After seeing this church being so wonderfully represented, I am so proud of my denomination, and I am proud that I got to be a part of this great event. I am confident that I will want to be involved in another General Assembly in a couple of years.

#### **George Lilley, Ruling Elder Commissioner**

The 224<sup>th</sup> General Assembly’s theme was “From Lament to Hope,” taken from Lamentations 5: 20-21. Worship, prayers and Bible Study echoed this scripture during the course of the proceedings. In a small group discussion, I was asked what I lamented and hoped for. My lament was not being physically in the community in Baltimore, and my hope was for a successful digital Assembly. Once convened, I learned I was among the 24 oldest Commissioners, aged 76 and above.

The powerful Assembly opening highlighted our indigenous, first people from north, south, east, and west. New Co-Moderators were elected by an overwhelming majority on the first ballot: one a black male teaching elder, and the other an indigenous female ruling elder and synod executive. We were in very capable hands, although the other two candidate Co- Moderator teams were well qualified also.

The rules were changed to permit the 400+ Commissioners to meet electronically (Zoom). Business was pared to critical items to maintain the operation of the Denomination. Many other items were referred to the 225th Assembly in 2022.

In addition to recommended items for consideration, issues of social justice permeated the proceedings. Among the affirmative actions taken were approval of an affirmation to help those

with Covid-19, a report on Native Americans and church properties, a revised Child, Youth and Vulnerable Adult policy, and an overture of Responding to the Sin of Racism and Call to Action.

A balanced budget was approved with a projected income loss of between 25 and 35% and flexibility in its implementation. The two-year per capita was established at \$8.98 (increase of 3 cents). Concerning Mid-Councils, an Administrative Commission was approved to facilitate presbytery mergers in the Synod of the Northeast. Surrounded by family, J. Herbert Nelson, the highly respected current Stated Clerk, was elected to a second four-year term.

Soon after closure of the Assembly, it was called out by 16 Moderators, past Moderators, Co-Moderators and Vice-Moderators for micro and macro aggressions and the lack of addressing the plight of Black women and girls. Consideration of a report from the Task Force on Disparities Experienced by Black Women and Girls was not approved to be taken up in 2020 and was deferred to 2022. Obviously, there is more work to be done at all levels of the Church.

Thank you, Morgantown First Presbyterian Church and Presbytery of West Virginia, for allowing me the privilege to be a Commissioner in furthering God's work through PC(USA)'s 224<sup>th</sup> General Assembly.

## APPENDIX G – ADDITIONAL COMMITTEE REPORTS

### REPORT OF THE NURTURE COMMITTEE

Sue Ellen Hollandsworth, Committee Chair

#### INFORMATION:

1. Festival of Faith will be held virtually using the Zoom platform on August 29. Jill Duffield, editor of The Presbyterian Outlook, will be the keynote speaker. Information has been sent out and can be found at [www.wvpresbytery.org/fof-2020/](http://www.wvpresbytery.org/fof-2020/).
2. The Younger Youth Retreat held in March was a success despite lower attendance. Those in attendance were very involved.
3. Participation in the Montreat Youth Conference was cancelled due to low registrations and coronavirus.
4. The Intergenerational Day of Service in February was a success with 11 churches attending and a total of 67 participants.
5. There are two Expanding Your Ministry Toolbox courses scheduled for this fall. On Saturday, October 17, Thomas Long will lead “Deep Calls to Deep: Releasing the Power of Scripture in Preaching,” to be held at the Presbytery office. On Saturday, November 7, “Intergenerational Ministry” will be held on Zoom with leadership from the Presbyterian Church (USA)’s Office of Christian Formation. Information/registration flyers for these events are in this packet and will be available at [www.wvpresbytery.org](http://www.wvpresbytery.org). Toolbox courses continue to evolve with technology entering the presentations to reach a larger audience.
6. Three youth applied and were elected to serve on the Presbytery’s Youth Council.

#### UPCOMING EVENTS:

- August 29 – Festival of Faith with Jill Duffield, “Hopes and Dreams: God’s Church in the World”
- October 17 – Expanding Your Ministry Toolbox with Tom Long, “Deep Calls to Deep: Releasing the Power of Scripture in Preaching”
- November 7 – Expanding Your Ministry Toolbox, “Intergenerational Ministry”
- November 20-22 – Youth Retreat (grades 6-12) with David LaMotte

### REPORT OF THE VOCATIONS COMMITTEE

Kevin Geurink, Committee Chair

#### INFORMATION:



1. The Vocations Committee gathered on March 4, 2020 to meet with two potential inquirers.
  - a. The committee examined Jonathan Ross from First Presbyterian Church, Huntington, and voted to enroll him as an Inquirer in the ordination process as he seeks to become a Minister of Word and Sacrament.
  - b. The committee examined Monroe Payne Warner from First Presbyterian Church, Charleston, and voted to enroll him as an Inquirer in the ordination process as he seeks to become a Minister of Word and Sacrament.
2. The committee is very impressed with the caliber of candidates that have recently been enrolled as Inquirers. Please keep it up Presbytery!
3. The committee recommended Ordination Examination readers to the Committee on Representation.
4. The committee continues to guide the people under care of the Presbytery and to help work with them while they begin and are attending seminary.
5. The Authorized Lay Preacher (ALP)/Commissioned Pastor (CP) course continued to meet virtually during this pandemic. The committee looks forward to many participants entering the third year of the program.
6. The committee approved a request for a loan for \$14,000 from the Rachel McClintic Funds.
7. The committee developed a draft committee budget for 2021 and sent it to the Stewardship Committee.

## REPORTS OF ADMINISTRATIVE COMMISSIONS

### DISSOLUTION OF LAKEVIEW PRESBYTERIAN CHURCH

The commission continues working with the Trustees to fulfill the process outlined by legal counsel regarding the property. As soon as the completion of the process is scheduled, the commission will work with the church to disburse its remaining assets. Jim Sothen, ruling elder at South Park Presbyterian Church, chairs the commission.

### DISSOLUTION OF PICKENS PRESBYTERIAN CHURCH

The commission is working with the Trustees to transfer the real property to a member of the wider church community. The commission plans a closing celebration to include the churches of the Valley Parish and Zion Presbyterian Church, Helvetia, as soon as is practical in light of the coronavirus and as weather permits. Rich Cardot, pastor of the Valley Parish, chairs the commission.

REPORT OF THE ADMINISTRATIVE COMMISSION TO DISSOLVE  
WESTMINSTER PRESBYTERIAN CHURCH, CHARLESTON  
Richard McGuire, Chair of the Commission

RECOMMENDATIONS:

1. That the Westminster Presbyterian Church, Charleston, West Virginia be dissolved effective July 23, 2020.
2. The Commission hereby asserts the claim of the Presbytery to any property of the church not known at this time or property which may come to the church as the beneficiary of a will or trust.
3. That the Administrative Commission be dismissed with thanks.

RATIONALE AND BACKGROUND:

At the February 16, 2019 meeting of the Presbytery of West Virginia, the Moderator was authorized to appoint an Administrative Commission to dissolve the Westminster Presbyterian Church, Charleston, at their request. The congregation voted to close at a congregational meeting on Sunday, January 19, 2020.

The following members were appointed to the commission:

- Jeff Brown (Ruling Elder, Kanawha United Presbyterian Church, Charleston)
- Nancy Frame (Ruling Elder, Clerk of Session & Treasurer, Westminster Presbyterian Church)
- Dough Heidt (Minister of Word and Sacrament, honorably retired)
- Barbara Hopta (Ruling Elder, First Presbyterian Church, Charleston)
- Sandra Keener (Ruling Elder, Westminster Presbyterian Church)
- Richard McGuire (Minister of Word and Sacrament, honorably retired)
- Maureen Wright, PWV Stated Clerk, *ex officio*

The commission first met on January 9, 2020. Jeff Brown, Doug Heidt, Rick McGuire, Maureen Wright, and Doug Minnerly (moderator of the church's session and former Westminster interim) were present. Maureen Wright guided us through the process the Commission was to follow. Jeff Brown (trustee of presbytery) and Doug Minnerly informed the Commission that a \$135,000 cash offer for the church had been received by the session. The potential buyer was an individual seeking a facility for musical performances and other fine arts events.

The last worship service took place on Sunday, December 29, 2019, at their regular worship time. The service was led by the congregation's stated supply pastor, the Rev. William "Bill" Hairston. The Rev. Dr. Ed Thompson, General Presbyter of the Presbytery of West Virginia, represented the

presbytery at the worship service and at the congregational luncheon following. No members of the Commission were able to attend the service and luncheon.

The Westminster session met on January 10, 2020, and at that time, they decided that the service on Sunday, December 29, 2019, was in fact to be the congregation's final worship. They also decided to recommend that the congregation accept a \$135,000 cash offer for the Westminster church building at 5502 Noyes Avenue and the two parcels of land on which it is situated.

On Sunday, January 19, 2020 at 5 PM, the congregation met in the fellowship hall for dinner. Following the meal, the congregation acted to accept the cash offer for the church building. They also elected the three currently serving session members as trustees of the congregation. The trustees were then empowered to attend to all matters related to the closing of Westminster Church and the disposition of the congregation's property and assets. Rick McGuire represented the Commission at the congregational meeting. As part of his remarks, he encouraged the members present to seek new church homes. Until they located a new church, Doug Minnerly and Todd Wright (pastor of nearby Village Chapel Presbyterian Church) were available to provide pastoral care. Note: Since the members already had Doug's contact information, Todd's business card was given to everyone present.

The sale of the Westminster church building at 5502 Noyes Avenue and grounds closed at the end of April 2020. The remaining 2 vacant lots on the southeast corner of Noyes Avenue and 55<sup>th</sup> Street were transferred to the trustees of the Presbyter of West Virginia in May. Those lots are currently under contract, and the sale is expected to close later this month.

All outstanding financial obligations of the congregation have been paid. All remaining church funds will be equally divided between four non-profit agencies: Friends of Bluestone, Manna Meal, Covenant House, and Common Grounds. The last three agencies are located in Charleston. Each of the checks will be in excess of \$29,000 and will be delivered by the end of June 2020.

The Westminster Presbyterian Church records were transferred to the Presbytery in February 2020; from there, they will be sent to the Presbyterian Historical Society, Philadelphia, PA.

## REPORT OF THE TRUSTEES

James Robinson, Chair of Trustees

## INFORMATION:

1. The only in-person meeting of the trustees happened February 11, 2020. No pending action resulted as we went over the status of pending dissolution cases of churches and their property.



2. Met via conference call on May 6, 2020, and concurred with the recommendation from the realtor to sell the two lots from the dissolved Westminster Presbyterian Church for \$50,000, cash.
3. On May 12, 2020, in accordance with lines 166-170 of the Presbytery of West Virginia Manual, met via conference call with Presbytery Moderator Andrew Rice, Leadership Team chair Steve Hornbeck, General Presbyter Ed Thompson, and Stated Clerk Maureen Wright to approve the sale on behalf of the Presbytery. The sale has since fallen through.
4. Met on May 19, 2020 to act on time-sensitive business:
  - Concur with a recommendation from Community Presbyterian Church of Arthurdale to sell a piece of property left to a number of entities, including the church. The sale allows for the division of the proceeds to the beneficiaries of the bequest.
  - Concur with a request from Rock Lake Presbyterian Church to lease their Christian Life Center to a recovery group. Since this would be a renewable five-year lease, under the Book of Order G-4.0206b, the trustees must approve the lease.
5. On May 26, 2020, in accordance with lines 166-170 of the Presbytery of West Virginia Manual, met via Zoom with Leadership Team chair Steve Hornbeck, General Presbyter Ed Thompson, and Stated Clerk, Maureen Wright to:
  - Approve the recommendation of the Trustees from the Community Presbyterian Church of Arthurdale to sell a piece of property left to a number of entities, including the church. The sale allows for the division of the proceeds to the beneficiaries of the bequest.
  - Approve the recommendation of the Trustees that Rock Lake Presbyterian Church be permitted to lease their Christian Life Center to a recovery group. Since this would be a renewable five-year lease, under the Book of Order G-4.0206b, the trustees must approve the lease.

Both items of business were approved on behalf of the Presbytery.

6. Met on June 7, 2020, to receive and act on a purchase offer for the Beverly Hills property. The listing is for the Appraised Value of \$190,000, and the offer was for \$150,000. The decision was to counter at \$180,000 and accept no lower than \$170,000. The counter offer was for \$170,000, and that was accepted.
7. On July 14, 2020, in accordance with lines 166-170 of the Presbytery of West Virginia Manual, met via Zoom with Presbytery Moderator Andrew Rice, Leadership Team chair Steve Hornbeck, General Presbyter Ed Thompson, and Stated Clerk Maureen Wright to approve the sale of the Beverly Hills property for \$170,000 on behalf of the Presbytery.
8. Closed on the Hurricane property on March 24, 2020. Net proceeds were \$501,108, of which \$400,866 went to the New Life Congregational Grants and \$100,222 to the Trustees for costs of maintaining closed church property.

9. Met on July 16, 2020, to act on time-sensitive business:

- Voted to approve the sale of two lots from the dissolved Westminster Presbyterian Church for \$45,000, cash.
- Voted to transfer the deed to the Pickens Presbyterian Church to Terry Ross, former member and friend of the Pickens Presbyterian Church. The church will be as a “safe and holy place” for the Pickens community.

10. On July 22, 2020, in accordance with lines 166-170 of the Presbytery of West Virginia Manual, met via conference call with Presbytery Moderator Andrew Rice, Leadership Team chair Steve Hornbeck, and Stated Clerk Maureen Wright to:

- Voted to approve the sale of two lots from the dissolved Westminster Presbyterian Church for \$45,000, cash.
- Voted to transfer the deed to the Pickens Presbyterian Church to Terry Ross, former member and friend of the Pickens Presbyterian Church. The church will be as a “safe and holy place” for the Pickens community.

Both items of business were approved on behalf of the Presbytery.

11. Continue to work to resolve issues with the property of the Lakeview Presbyterian Church, Lakebottom, West Virginia.

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