

MINUTES
of the
PRESBYTERY OF WEST VIRGINIA
Presbyterian Church (U.S.A.) -- Synod of the Trinity



PRESBYTERY
of West Virginia

STATED MEETING
RIVERLAWN PRESBYTERIAN CHURCH
St. Albans, West Virginia
February 15, 2020

PRESBYTERY OF WEST VIRGINIA

Presbyterian Church (U.S.A.)

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ONE HUNDRED FORTY SIXTH STATED MEETING

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Moderator Stephen Hornbeck.

GREETINGS FROM RIVERLAWN PRESBYTERIAN CHURCH

Chris Kilbert, Pastor of Riverlawn Presbyterian Church, offered a prayer and extended a warm welcome to the Presbytery on behalf of the Session.

STATEMENT OF QUORUM

Stated Clerk Wright stated an official quorum with Commissioners from 43 churches and 25 ministers of Word and Sacrament present. (Attendance record in Appendix A, pages 20-25.)

DOCKET

The Clerk moved the docket be accepted. The motion was seconded and the docket was approved. (Appendix B, pages 26-27.)

INSTALLATION OF THE 2020 PRESBYTERY MODERATOR

Moderator Hornbeck led the Presbytery in the installation of Andrew Kent Rice as the 2020 Moderator. Moderator Hornbeck was thanked for his service and was presented with a gift from the Presbytery.

EDUCATIONAL FOCUS

Mr. David Staniunas, records archivist at the Presbyterian Historical Society in Philadelphia engaged Presbytery with reflections on historical records. He focused on preserving and sharing church archives, offering tips for making sense of church records, including best practices in considering paper records versus digital records. The choice between paper versus digital records includes the impact of these choices on climate change. Mr. Staniunas outlined a process for

sorting records into “three buckets”: vital records (minutes and rolls/registers), commemorative items, and records of temporary value. He emphasized that the Presbyterian Historical Society is the best place for all vital records.

ANNOUNCEMENT

Nelle Howard, Resource Center Director, highlighted new resources and encouraged commissioners to visit the Resource Center Display and to come by the center at the Presbytery office. Amy Robinson, the Presbytery’s Officer Administrator and Communications Director, asked that churches send in the requested information for the 2020 Presbytery directory so that the directory may be completed by mid-April.

WORSHIP

Morning worship was led by Todd Wright (minister, Village Chapel Presbyterian Church), who preached the sermon and Kari Preslar (ruling elder, First, Charleston) as liturgist. Minister of Word and Sacrament Glenn Coleman (First, Charleston) presided at the celebration of the Lord’s Supper. Pam Johnson, Music Director, and the Riverlawn Choir provided music.

CONSENT AGENDA

The Moderator called on Stated Clerk Wright who presented the Consent Agenda.

RECOMMENDATIONS:

1. From the Stated Clerk
 - a. That the requests for Excused Absences be approved.
2. From the Mission Committee
 - a. That the Presbytery offering for the February 15, 2020 Presbytery Meeting be designated for the costs of hosting visitors from Nyeri Presbytery in August.
3. From the Bluestone Committee
 - a. That Presbytery approve the celebration of the Lord’s Supper at the Guy’s Weekend, April 24-26, 2020, Spring Getaway Retreat, May 1-3, 2020, and Fall Getaway Retreat, October 2-4, 2020, at Bluestone Camp & Retreat, with a Minister of Word and Sacrament member of Presbytery as officiant.

The consent agenda was approved.

MODERATORIAL APPOINTMENTS

Moderator Rice appointed as Temporary Clerks: David Gladkosky, ruling elder, Winfield Presbyterian Church; Frankie McCain, ruling elder, First Presbyterian Church, Charleston; Monte

Mitchell, minister of Word and Sacrament, Beckley Presbyterian Church; Amy Wallace Parker minister of Word and Sacrament, Village Chapel Presbyterian Church.

The Leadership Team members present were appointed to serve as the Committee on Bills and Overtures.

REPORT OF THE STATED CLERK

The Moderator recognized the Stated Clerk. Stated Clerk Wright reported that Overture 20 to the General Assembly received concurrence from two Presbyteries and that an article, written by Amy Wallace Parker, regarding the overture will be in the upcoming issue of the Presbyterian Outlook.

She presented the following written report:

Correspondence (received 11/21/19 through 2/4/20)

1. 12/10/19 A letter from the Rev. Dr. J. Herbert Nelson, Stated Clerk, Presbyterian Church (USA) celebrating the work of the church, asking for prayers for the Office of the General Assembly, sharing per capita information and providing Presbytery per capita statements for 2019 and 2020.

ACTION: Referred to Treasurer Rocky Poole and the Stewardship Committee.

2. 1/7/20 A letter from Edna Ogwangi, Chief Impact Officer, Rise Against Hunger, thanking the Presbytery for its gift and event at the November 21, 2019 Presbytery Meeting.

ACTION: Noted in this report for the Presbytery's information.

RECOMMENDATION:

1. (CA) That the requests for Excused Absences be approved.

INFORMATION:

1. As required by the Book of Order (D-5.0206), the roster of members of the Permanent Judicial Commission whose terms have expired within the past six years follows.

Class of 2015: Barbara Accord, Pamilla Ferrell, Michael Seely, Jean Sutton

Class of 2017: Dianne Floyd

Class of 2019: Terry Cunningham, John Nesius, Marie Newcomb-Lewis, Robert Vital

INTRODUCTIONS

Ruling Elder Commissioners attending Presbytery for the first time were introduced and welcomed.

PRAYER AND HYMN

Following lunch, the Moderator and Stated Clerk led the Presbytery in a service of remembrance of ruling elders and ministers of Word and Sacrament deceased between January 1 and December 31, 2019. (Necrology, Appendix C, pages 28-30.)

The Moderator recognized Nancy Kahaian who made a motion that the text of the sermon from today's worship be included in the minutes of the meeting. The motion was seconded and approved. (Appendix D, pages 31-33.)

PROCEDURAL MATTERS

The Stated Clerk presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to three minutes per speech. After receiving a second, Presbytery adopted the motion by a two-thirds vote. (Appendix E, page 34.)

INTRODUCTION OF A MINISTER OF THE WORD AND SACRAMENT

The Moderator called on the Stated Clerk, Maureen Wright, who introduced and welcomed new Minister of Word and Sacrament Stephen C. "Steve" Cort, Honorably Retired, who signed the Book of Obligations.

REPORT OF THE GENERAL PRESBYTER

The Moderator recognized Ed Thompson, General Presbyter, who thanked those in attendance for coming and Riverlawn Presbyterian Church for hosting the Presbytery. Dr. Thompson asked those present if their church had an adult baptism in 2019. He shared the importance of churches being intentional about inviting people to be baptized and become members of the church. Congregations were reminded to watch for information on the New Life Congregational Grants; these grants will be funded by the sale of church properties from dissolved and dismissed congregations.

Dr. Thompson asked those present to think about the answer to the question, what is essential about a Presbytery? Using the idea of Eight Word Mission Studies, his answer to the question is *Supporting Churches Living the Gospel in Changing Times*. He challenged those present by asking what eight words they would choose to describe the Presbytery of West Virginia.

REPORT OF THE VOCATIONS COMMITTEE

Moderator Rice recognized Nancy Didway of the Vocations Committee. Rev. Didway proceeded to the examination of Garland Dale Carey, an ordained minister in the Southern Baptist Church, seeking transfer as a minister of the Word and Sacrament to serve as pastor of First Presbyterian Church, Williamson. She invited Rev. Carey to introduce himself and briefly share his call to

ministry and desire to be transferred to the Presbyterian Church (U.S.A.). She then led Presbytery in the examination of Rev. Carey, asking questions in the areas of polity, worship and sacraments, reformed theology, Christian faith, and Bible content. Following his answers, Moderator Rice asked if there were questions from the floor. A motion was made to sustain the examination. The motion was seconded. Rev. Carey was excused. Rev. Didway made the following recommendations on behalf of the committee.

RECOMMENDATIONS:

The Vocations Committee has met since November 2018 with Garland Dale Carey, an ordained minister in the Southern Baptist Church, with regard to his desire to be transferred as a Minister of Word and Sacrament in the Presbyterian Church (U.S.A.) and in the Presbytery of West Virginia. Rev. Dr. Carey has been serving as the Stated Supply for the First Presbyterian Church, Williamson, West Virginia, as he completes the necessary requirements for transfer. In connection with G-2.0505 and G-2.0607, the committee recommends:

1. That the certification of Garland Dale Carey's ordination by First Baptist Church, Rose Hill, Virginia, of the Southern Baptist Church, be accepted as fulfillment of the constitutional requirement that he shall furnish credentials and evidence of good standing acceptable to the presbytery (G-2.0505). The Presbytery received a letter of good standing from the West Virginia Conference of Southern Baptists.

The motion was approved.

2. That Garland Dale Carey's Bachelor of Arts degree from Clear Creek Baptist Bible College, his Master of Theology degree from Campbellsville University, and his Doctor of Education degree from the University of the Cumberlands, be considered satisfactory fulfillment of the provisions of G-2.0505a and G-2.0607b-c, which require that he submit satisfactory evidence of scholarship required of candidates, waiving the requirement in G-2.0607c requiring a transcript from a theological institution accredited by the Association of Theological Schools.

Rationale: The Campbellsville University is accredited by the Southern Association of Schools Commission on Colleges, which is one of the six regional accreditation agencies that cover the United States and is recognized by U.S. Department of Education and by the Council for Higher Education Accreditation. The main difference is that these six regional accrediting agencies are institutional accreditors, not degree program accreditors, and focus on the stability and integrity of the institution as a whole.

The motion was approved unanimously, meeting the Book of Order standard of approval by a three-fourths vote.

3. That Garland Dale Carey's examination by the Vocations Committee and his successful completion of ordination examinations – Bible Content, Bible Exegesis, Church Polity, Theology, Worship and Sacraments – be considered satisfactory fulfillment of the provisions of G-2.0505a and G-2.0607a-d.

The motion was approved.

4. Pending approval at this meeting of Garland Dale Carey's call as pastor of the First Presbyterian Church, Williamson, West Virginia, be affirmed as evidence of call of work properly under the jurisdiction of the presbytery (G-2.0505a).

The motion was approved.

5. That the Presbytery examine Garland Dale Carey for membership in the Presbytery of West Virginia of the Presbyterian Church (U.S.A.) (G-2.0505a). His biographical statement and Statement of Faith follow this report. (Appendix F, pages 35-36.)

The motion was approved.

6. That under the provisions G-2.0505b, upon the acceptance of the ordination vows and with satisfactory evidence of having been removed from the roll of ministers of the Southern Baptist Church, that Garland Dale Carey be enrolled as a minister of the Presbytery of West Virginia.

The motion was approved.

Garland Dale Carey was welcomed by the body as he returned to the room. A large contingency of members of First Presbyterian Church, Williamson, was introduced. Moderator Rice asked Garland Dale Carey the constitutional questions as a minister of the Presbyterian Church (U.S.A.).

REPORT OF THE COMMITTEE ON MINISTRY

The Moderator recognized Peter Vial, Chair of the Committee on Ministry. He spoke to the designation of Validated Ministry outside of the congregation and asked those present who were engaged in validated ministries outside the congregation to stand in order to be recognized.

Moderator Rice and Dr. Vial led the Presbytery in the commissioning of John Yeager as Commissioned Pastor serving Enslow Park Presbyterian Church.

INFORMATION:

1. Supported pastoral leaders in the Presbytery with memorial gifts given in recognition of the 2019 deaths of loved ones. Gifts were given in memory of Stephen Baldwin's father, Stephen H. Baldwin, Sr.; Rich Cardot's mother, Martha Cardot; minister Calvin Gentry; Charla Waters

Koerner's mother, Irene Hartman; Cherrie Sizemore's mother, Marilyn Kirk; and Rick Wilson's father, Joseph Alvin 'Jay' Wilson, Jr.

2. Appointed a listening team to visit and hear concerns from the Point Pleasant Presbyterian Church. Following the report of the team and communication with the session, appointed a Severance Negotiating Team according to Presbytery policy. The members of the team were Cinda Harkless, Sharon Gearing, Brad Hensley, Jim Robinson, Jean Summerfield, Rick Wilson (convener), and Jeff Wittman.
3. Approved the terms of the Severance Agreement between the Point Pleasant Presbyterian Church, and John Holland. Terms of the agreement: 100% salary (\$8,460), plus utilities (\$853), housing (\$2,556), SECA (\$981), and Board of Pensions (\$4,391) for three months; 75% salary (\$6,345), plus utilities (\$853), housing (\$2,556), SECA (\$7,26), and Board of Pensions (\$3,609) for three months. A one-time lump sum of \$11,851, paid at dissolution, in consideration of the years of service by the pastor. The church's responsibility for all payments or obligations under the dissolution agreement shall end when another call or other employment for the pastor begins.
4. Granted approval of the request for the waiver of rotation of officers (G-2.0404) for Smithers Presbyterian Church.
5. Reviewed a report of the visit by members of the committee to First Presbyterian Church, Ripley. Appointed a group of two to make a follow up visit with the session.
6. Reviewed the Triennial Visit to Beechwood Presbyterian Church by the Relations Committee.
7. Reviewed the Interim Pastor Report from Dana Sutton regarding his service at Highlawn Presbyterian Church, Huntington.
8. Appointed the following ministers to serve as Moderators of churches without a pastor: Beulah Humble, Elizabeth – Mike Seely; Community, Arthurdale – David Bower; Centerville, Greenville – Bob Carter; First, Dunbar – Doug Jenkins.
9. Appointed the following liaisons to work with churches in pastoral transition: First, Huntington – Jean Summerfield; Point Pleasant – Patterson Lyles.
10. Reviewed the six-month ministry review report from Beckley Presbyterian Church and Monte Mitchell.
11. Approved the match between First Presbyterian Church, Williamson, and Garland Dale Carey.
12. Pending the successful examination of Garland Dale Carey as minister of the Word and Sacrament, approved the following terms of call with First Presbyterian Church, Williamson. Terms: cash salary \$33,840; utilities \$6,000; manse equity allowance \$500; SECA \$3,796;

auto reimbursement at the IRS rate up to \$7,000; continuing education \$1,500; Board of Pensions; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Fair market of manse \$6,000. The total for the terms of call is \$72,040.

13. Approved scholarship monies from the Committee on Ministry's Discretionary Fund to provide each Commissioned Pastor commissioned to a particular pastoral service up to \$1,000 to attend the *Empowering Commissioned Pastors Conference* sponsored by PC (USA) Co-Moderators Cindy Kohlmann and Vilmarie Cintron-Oliveri and the Synod of the Sun to be held May 13-16, 2020 in Richardson, Texas.
14. Approved Stephen Carter Cort for membership in the Presbytery of West Virginia. Steve comes to the Presbytery from Beaver-Butler Presbytery. His autobiographical statement and Statement of Faith follow this report. (Appendix G, pages 37-40.)
15. Reviewed the Commissioned Pastor reports received to date.
16. Heard a report on the appointment of the Designated Pastor Search Committee for First Presbyterian Church, Parkersburg. Medina Poole (RE, First, Williamstown), Ed Thompson (minister), and Peter Vial (minister) have agreed to serve. The committee will identify an additional ruling elder to serve.
17. Lifted up the work of those ministers serving in Validated Ministry and approved the following Validated Ministries for 2020:
 - Christopher M. Bailey – Marshall UKirk, campus ministry, Huntington
 - Robin Blakeman – Project Coordinator, Ohio Valley Environmental Coalition
 - Amanda K. Hill – Oncology Chaplain, WVU Medicine, Mary Babb Randolph Cancer Center, Morgantown
 - Noha Khoury-Bailey – Chaplain, St. Mary's Medical Center, Huntington
 - Emily Misfeldt – Chaplain, WVU Medicine, Morgantown
 - James E. Morley – Chaplain, WVU Medicine, Clarksburg
 - Doug Pendleton – Chaplain, St. Mary's Medical Center, Huntington
 - Jean C. Sutton – Counselor, Transitions Interfaith Counseling Center, Barboursville
 - Edward J. Thompson – General Presbyter, Presbytery of West Virginia
 - Laura Brekke Wagoner – Chaplain, Davis & Elkins College, Elkins
 - Kathryn Willoughby Weed – Chaplain, St. Francis Hospital, Charleston, and Thomas Memorial Hospital, South Charleston
18. Approved the Stated Supply Covenant between Davis Memorial, Gassaway, and James Riggs through January 31, 2021. Terms: cash salary \$1,590.42 per month, of which \$316.42 is designated as housing allowance; auto reimbursement at the IRS rate, up to \$1,088; continuing education \$1,500; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: provide weekly and special worship services and assist

in their planning; provide pastoral care including home visits. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

19. Approved the Stated Supply Covenant between Kuhn Memorial, Barboursville, and Cinda Harkless through December 31, 2020. Terms: cash salary \$2,500 per month, of which \$1,000 is designated as housing allowance; auto reimbursement at the IRS rate, up to \$1,500; SECA \$2,485; continuing education \$1,500; Board of Pensions; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: provide weekly and special worship services; administer the sacraments; visit sick and homebound members; teach adult Sunday school; assist in establishing a youth group; provide officer training and install officers; moderate the session; moderate congregational meetings; supervise part-time staff; maintain office hours twice weekly; lead community outreach efforts.
20. Approved the Commissioned Pastor Covenant between Enslow Park, Huntington, and John Yeager through December 31, 2020. (Start date: March 29, 2020.) Terms: 19 hours per week; cash salary \$1,666.67 per month, of which \$800 is designated as housing allowance; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: provide weekly and special worship services; moderate the session; provide spiritual guidance, counsel, and perspective; maintain presence at church two days per week; supervise church staff; provide pastoral care; support church events. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Cinda Harkless.
21. The Presbytery will commission John Yeager to Enslow Park following this report.
22. Approved the renewal of the Interim Commissioned Pastor covenant between Rock Lake, South Charleston, and Jim Musgrave. Terms: 20 hours/week, salary: \$2,106/month of which \$500 is designated as housing allowance; \$174.38/SECA offset, continuing education \$1,000, auto reimbursement at IRS rate; vacation 4 weeks (including Sundays), continuing education 2 weeks (including Sundays). Responsibilities: weekly and special services, pastoral visits, Bible study, counseling, pastoral care, ecumenical relations, help re-evaluate church's mission. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Cinda Harkless.
23. Approved the renewal of the Interim covenant between Highlawn, Huntington and Dana Sutton through January 31, 2021. Terms: cash salary \$6,435.50 per month, of which \$2,250 is designated as housing allowance; auto reimbursement at IRS rate; continuing education \$4,800; coaching \$1,200; vacation 4 weeks (including Sundays), continuing education 2 weeks

(including Sundays), 5th Sundays off. Responsibilities: provide weekly and special worship services; teach Bible studies and Wednesday night programs; home, nursing home, and hospital visitation; interact with and support youth; moderate the session; lead the mission study process; supervise staff; maintain office hours; attend Presbytery meetings; attend Highlawn Alliance meetings; interact with area clergy; support church activities.

24. Approved the renewal of the Stated Supply Covenant between Rome, Proctorville, OH and Peter Barclay through January 31, 2021. Terms: 15 hours/week; salary \$180/week, of which \$120/week is designated as housing allowance; auto reimbursement at IRS rate; continuing education \$500; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: preach and lead weekly worship; conduct special worship services; moderate the session; share duties of visitation; keep the church a vital part of the Lord's work.
25. Approved the renewal of the Stated Supply Covenant between Winfield and David A. Bush through January 31, 2021. Terms: 10 hours/week; Salary \$500/month; auto reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); other items of finance or reimbursement as needed, approved by Session. Responsibilities: Conduct weekly worship services and special services as needed. Pastoral duties: visit the sick in hospitals, occasionally visit members and conduct funerals as needed. Assist the Session by moderating meetings, officer training and providing guidance on the Book of Order as needed. Other responsibilities as negotiated by the session.
26. Approved the renewal of the Stated Supply Covenant between Frankford and Susan Sharp Campbell through January 31, 2021. Terms: 10-12 hours/week; \$11,015/year, of which \$5,507.50/year is designated as housing allowance; utilities \$853/year; auto expense reimbursement at current IRS rate; pension, medical, death and disability \$5,090.83/year paid to presbytery; SECA offset of \$983; workers compensation coverage; vacation 5 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$1,000. In acknowledgement of her work with PWV, Susan may be gone up to 4 additional weeks for retreats and other events. Responsibilities: conduct weekly worship, special services; attend fellowship events, visit sick and homebound members; assist the Session, moderate Session meetings, provide officer training as needed, moderate congregational meetings.
27. Approved the renewal of the Stated Supply Covenant between Belle and Denny Dodson through January 31, 2021. Terms: 15 hours/week; \$1,416/month, of which \$1,050 is designated as housing allowance, auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Worship on Sunday and special services; provide for Holy Communion at least 5 times a year. Provide pastoral care of congregation including home and hospital visits; funerals, weddings, baptisms; moderate Session meetings, install Elders, conduct children's church, participate in Belle

Ministerial Association when possible; guide Session through prayer and wisdom, assist with setting goals for church with the help of the session.

28. Approved the renewal of the Stated Supply Covenant between Valley Bend, Beverly, and Ann Fretwell through January 31, 2021. Terms: time: 25-30 hours/week; salary: \$150/week; auto expense reimbursement at current IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: 11 AM Sunday worship; weddings; funerals; communion; assist the session with spiritual guidance; home, hospital, shut-ins visitation; assist with special services such as revivals, gospel sings, etc. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
29. Approved the renewal of the Stated Supply Covenant between First, Welch, and Chuck Hammond through January 31, 2021. Terms: 10 hours/week; \$400 to \$500/month; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: provide worship each Sunday and special services; administer Lord's Supper, conduct funerals, do home and hospital visitation; assist Session in carrying out the mission of the church. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
30. Approved the renewal of the Stated Supply Covenant between Spencer and Julie Hitsman through January 31, 2021. Terms: 10 hours per week; cash salary: \$1,238.33 per month, of which \$800 is designated as housing allowance; reimbursement for travel at IRS rate; continuing education \$1,500; 4 weeks vacation (including Sundays) and 2 weeks study leave (including Sundays). Responsibilities: conduct weekly and special worship services, moderate session; occasional visitation; moderate session and congregational meetings; think and pray about the church, and help the church to grow spiritually and in service to the community.
31. Approved the renewal of the Stated Supply Covenant between Bates Memorial, Huntington and Scott Hoppe through January 31, 2021. Terms: 18 hours/week; \$1,085.71 bi-weekly; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: conduct Sunday worship, special services; visit hospitalized members and others as needed; assist the Moderator with Session meetings; maintain a relationship with Presbytery and the Committee on Ministry; other duties as mutually agreed upon and as time allows.
32. Approved the renewal of the Stated Supply Covenant between St. Marys and Kay Larsen through January 31, 2021. Terms: 20 hours/week; \$600/month; auto expense reimbursement at current IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: conduct weekly worship; funerals, home, hospital, and nursing home visitation; assist with communion. The Session will maintain its individual and

corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

33. Approved the renewal of the Stated Supply Covenant between Marlinton and David Lee through January 31, 2021. Terms: 30 hours per week; cash salary: \$20,000 per year of which \$12,000 is designated as housing allowance; SECA \$2,919; Medical/Pension; mileage reimbursement at current IRS rate up to \$1,400; continuing education \$1,500 annually; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship and special services; celebrate baptisms and the Lord's Supper; moderate session; conduct officer training; assist in planning outreach ministry; hospital and in-home visits as needed; work with Ministerial Association on joint projects; be present in the community.
34. Approved the renewal of the Stated Supply Covenant between Church of Our Saviour, Clarksburg and Bruce A. Macbeth through January 31, 2021. Terms: 9 hours/week; \$200/week, of the salary, of which \$4,000/year is designated as housing allowance; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Conduct worship at 11 a.m. each Sunday and special services such as Ash Wednesday, Maundy Thursday and the Community Lenten Service. Conduct weddings, funerals, Baptism, and Communion. Pastoral duties include member, hospital, and prospective member visitation; counseling. Receive new members. Moderate the session and Congregational meetings. Assist the session by working with Ruling Elders in fulfilling their responsibilities.
35. Approved the renewal of the Stated Supply Covenant between First, Weston, and Bruce A. Macbeth through January 31, 2021. Terms: 9 hours/week; \$200 per week of which \$4,000 per year is designated as housing allowance. Reimbursement for travel at current IRS mileage rate; four weeks vacation; two weeks study leave. Responsibilities: weekly 9 a.m. worship and special worship services including Good Friday, Christmas Eve; visitation of members, hospital, and prospective members; counsel as needed; moderate the session and congregational meetings.
36. Approved the renewal of the Stated Supply Covenant between Clifton, Maxwellton, and Ron Miller through January 31, 2021. Terms: 20 hours/week; cash salary \$2,000 per month, of which \$500 is designated as housing allowance; reimbursement for travel at IRS rate; 4 weeks vacation (including Sundays) and 2 weeks study leave (including Sundays). Responsibilities: provide weekly and special worship services; call on the sick and homebound members; officiate at weddings and funerals; work with committee chairs and assist the moderator with administrative leadership; represent the church with outside organizations when asked. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

37. Approved the renewal of the Stated Supply Covenant between First, Colcord and Gerald Pauley through January 31, 2021. Terms: cash salary: \$100/ week; auto expense reimbursement at IRS rate; vacation: 4 weeks (including Sundays); study leave: 2 weeks (including Sundays). Responsibilities: preach and lead weekly worship, conduct special worship services, conduct weddings and funerals, visitation as time permits. Celebrate the sacrament of communion.
38. Approved the renewal of the Stated Supply Covenant between Fayetteville and Bob Wood through December 31, 2020. Terms: 30 hours per week; cash salary \$3,080 per month, of which \$1,540 is designated as housing allowance; utilities \$200 per month; SECA \$2,328; auto expense reimbursement at IRS rate up to \$1,800 per year; Board of Pensions; continuing education \$1,000; vacation 4 weeks (including Sundays) and continuing education 2 weeks (including Sundays). Duties: weekly worship and special services; oversee staff; define program needs and committee oversight; oversee and participate in taking communion to shut ins; visitation as needed; regular office hours; officer training at least annually; occasional Bible Study; share children's sermons; interfaith/ecumenical activities at pastor's discretion.
39. Approved the renewal of the covenant as Commissioned Pastor between Trinity, Shady Springs and Jeff Barton through December 31, 2021. Terms: 18 hours/bi-weekly; 26 Sundays and up to six special services; cash salary \$7,800 year; auto expense reimbursement at IRS rate; out of pocket expenses incurred if requested to the Session; vacation 2 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: conduct worship service. Prepare the bulletin for worship services. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Jim Walther.
40. Approved the renewal of the covenant as Commissioned Pastor between Union and Nancy Bulla through January 31, 2021. Terms: 20 hours/week; cash salary \$1,817/month; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays) reimbursement for costs included. Responsibilities: lead worship and preach 4/5 times per month and on Christmas Eve and Maundy Thursday; officiate at funerals. Visit members in hospitals, nursing homes, and private homes; lead outreach evangelism, and attend presbytery meetings. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Doug Heidt.
41. Approved the renewal of the covenant as Commissioned Pastor between Milton and Tom Hastie through January 31, 2021. Terms: 19 hours/week, \$7,200/year, Sundays and Wednesdays, auto reimbursement at IRS rate up to \$500 annually; manse, book allowance \$250; continuing education \$500; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship, special services, Bible study,

pastoral care, presbytery and council meetings, continuing education, share community needs; encourage greater session involvement. Administer the Lord's Supper; administer the Sacrament of Baptism; moderate the Session of the congregation to which he is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Cinda Harkless.

42. Approved the renewal of the covenant as Commissioned Pastor between Second, Huntington and James William Johnston, III through January 31, 2021. Terms: 30 hours/week; salary: \$3,000/month; social security withheld; auto reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly and special services; preach; teach; visit the sick; funerals; offer the session new ideas. Mr. Johnston will complete the following online training to be paid for by the Presbytery's Vocations Committee: Pathways courses through Union Presbyterian Seminary in Richmond, VA on Polity and Administration and Worship and Sacraments. Officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Moderator: Skip Siebel. Mentor: John Holland.
43. Approved the renewal of the covenant as Commissioned Pastor between First, Oak Hill, and Nancy Martin through December 31, 2020. Terms: 12 hours/week; \$702.16/month; of which \$4,537.08/year is designated as housing allowance; auto expense reimbursement at IRS rate up to 2,000 miles per year; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Worship including Sundays, Maundy Thursday, Ash Wednesday, Christmas Eve, and funerals. Visit shut-ins, potential members, and members in times of crisis. Provide a monthly report to the session on visits and recommendations. Provide Bible School classes within weekly time expectation and play active role in Vacation Bible School. Take active role in planning and executing congregational developmental activities. Participate in and report on the Fayette County Ministerial meetings. Assist the Session as Bible study leader on Monday mornings and keep office hours on Wednesday mornings. Administer the Lord's Supper and the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Barbara Accord.
44. Approved the renewal of the covenant as Commissioned Pastor between Falls View, Charlton Heights and Kari Preslar through January 31, 2021. Terms: Time flexible; \$815 per month; auto expense reimbursement at IRS rate; continuing education \$200; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: Worship on Sunday and special services. Assist the Clerk of Session to file reports; conduct funerals. Administer the Lord's Supper and the Sacrament of Baptism; moderate the Session of the congregation to which she is commissioned; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Todd Wright.

45. Approved the renewal of the covenant as Lay Pastor between Kesler Memorial, Hico and James Dempsey through January 31, 2021. Terms: 10 hours/week; \$225/week; vacation 2 weeks (including Sundays). Responsibilities: conduct Sunday worship; special services as needed. Pastoral duties include visitation and funerals. Assist Session as advisor and keep the Session aware of Presbytery and General Assembly activities/events. Mentor: Joan Stewart.
46. Approve the renewal of the covenant as Lay Pastor between Smithers and James Dempsey through January 31, 2021. Terms: 15 hours/week; \$175/week; vacation 2 weeks (including Sundays). Responsibilities: conduct Sunday worship; special services as needed. Pastoral duties include visitations and funerals. Assist Session by advising and keeping ruling elders informed of Presbytery and General Assembly activities and events. Mentor: Joan Stewart.
47. Approved the renewal of the covenant as Lay Pastor between Gilbert and Jay Nunley through January 31, 2021. Terms: time: 18 hours/week; salary: \$1,000/month; reimbursement for travel at current IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); church will pay a portion of educational expenses/tuition. Responsibilities: conduct worship including special services such as Christmas Eve. Provide limited visitation and maintain office hours. Mentor: Kevin Geurink.

REPORT OF THE NURTURE COMMITTEE

Moderator Rice called on Sue Hollandsworth, Chair of the Nurture Committee, who encouraged attendees to take the packet fliers back to their churches and share upcoming events with congregational leaders and members. Committee member, Derek Hudson, invited Presbytery to attend the Festival of Faith.

INFORMATION:

1. Festival of Faith: Festival of Faith 2020 will be held at First Presbyterian, Charleston, on March 28. Jill Duffield, editor of *The Presbyterian Outlook*, will be the keynote speaker. Information has been sent to everyone on all of the Presbytery's email lists and can be found at www.wvpresbytery.org.
2. Upcoming events for 2020
 - a. February 17-18: *Educator, Clergy, CP, ALP Retreat* – “Teaching the Bible So They Can’t Put It Down” with Sarah Ruden
 - b. March 6-8: *Younger Youth Retreat* – “Marveling to Be a Child of God”
 - c. March 12: *Toolbox course* – “Engaging the Neighborhood: Discerning God’s Call in the Places God’s Sent You,” with Michael Gehrling
 - d. March 28: *Festival of Faith* – “Hopes and Dreams: God’s Church in the World,” with Jill Duffield

- e. July 12-18 (departing July 11): *Montreat Youth Conference* – “We Are,” with Rodger Nishioka
- f. October 17: *Toolbox course* – “Deep Calls to Deep: Releasing the Power of Scripture in Preaching,” with Tom Long
- g. November 7: *Toolbox course* – “Intergenerational Ministry”
- h. November 20-22: *Youth Retreat* for grades 6-12 with David LaMotte

GOOD NEWS FROM THE PEWS

The Moderator invited Ruling Elder Commissioners to share news of good things happening in local churches.

REPORT OF THE COMMITTEE ON REPRESENTATION

Moderator Rice called on Pam Johnson, Chair of the Committee on Representation. She made the following recommendations for service on Presbytery committees.

RECOMMENDATIONS:

1. For Presbytery Committees
 - a. Committee on Ministry – Class of 2020
Jim Gamble (RE, Upper Glade)
 - b. Committee of Ministry – Class of 2022
Rebecca Alvaro (RE, First Clarksburg)
Mike Seeley (Minister, Honorably Retired)
 - c. Trustees – Class of 2021
Bonnie Boyce (Minister, Honorably Retired)
 - d. Vocations Committee – Class of 2020
John Bolt (RE, First Morgantown)

There were no nominations from the floor. The recommendations were approved.

REPORT OF THE STEWARDSHIP COMMITTEE

Moderator Rice called on Rockland Poole, Financial Administrator/Treasurer, who reported for the committee. He reported that both expenses and income were under budget, which resulted in a deficit of \$66,000 for 2019. This was covered by reserves. He reminded the body that he is available for consultation with churches. Mr. Poole presented the financial reports. (Appendix H, pages 41-57.)

REPORT OF THE ADMINISTRATIVE COMMISSION TO DISSOLVE BEVERLY HILLS PRESBYTERIAN CHURCH

The Moderator recognized David Richards, Chair of the Administrative Commission. He thanked the commission and the Stated Clerk for their work, and told the story of the Beverly Hills Presbyterian Church and moved the following.

RECOMMENDATIONS:

1. That the Beverly Hills Presbyterian Church be dissolved effective January 26, 2020.
2. That the Administrative Commission be dismissed with thanks.
3. That the following be entered into the minutes of the meeting: The Commission hereby asserts the claim of the Presbytery to any property of the church not known at this time or property which may come to the church as the beneficiary of a will or trust.

The recommendations were approved.

RATIONALE AND BACKGROUND:

At the August 24, 2019 meeting of the Presbytery, the Moderator was authorized to appoint an Administrative Commission to dissolve the Beverly Hills Presbyterian Church, Huntington, at their request.

Members of the Administrative Commission: Chris Bailey, minister of Word and Sacrament, Marshall UKIRK; Pat Collier, ruling elder, Bates Memorial; Terri Effingham, ruling elder, Beverly Hills; Pat Gebhart, ruling elder, First Huntington; David Richards, minister of Word and Sacrament, Honorably Retired; Trish Rorrer, ruling elder, Beverly Hills.

The AC met for its first time on September 12, 2019. As the decision had already been made by the session to seek closing as early as February of that year, the commission moved ahead accordingly. Assignments were made, and meetings began in earnest. As there was a pastor still in place, Cinda Harkless, some of the work was left for her and the session. The commission worked closely with Terri Effingham, who served as a liaison to the session. The session made the following decisions:

- to close the Child Care Center (CCC), which was actively serving the community and was under the auspices of the church;
- to send a pastoral letter to members of the church regarding the closure;
- to collect all records of the session;
- to make decisions to allocate some of its remaining funds.

During the course of the work of the commission, the Child Care Center was able to move to

another facility and continue operations. The pastor and a couple of members were able to get the building cleaned out, all groups using the building moved, the closing worship service was planned, and the property was given into the care of the Presbytery's Trustees.

The closing worship service was held on January 26, 2020 and was attended by a full house of guests, members, and friends. Rev. David Richards, Chair of the Administrative Commission, presented the Statement of Purpose; the pastor, Rev. Cinda Harkless, led an opening prayer, and pastors nurtured by the church gave personal reflections: the Rev. Dr. James McTyre, Lake Hills Presbyterian Church, Knoxville, TN; Rev. Robert Warren, First Presbyterian Church, Mt. Sterling, KY; and Rev. Robin Blakeman, Parish Associate at Beverly Hills Presbyterian Church, who spoke to the children. From the Presbytery, Maureen Wright, Stated Clerk, and the Rev. Dr. Edward Thompson, General Presbyter, also participated in the service.

Following the service, a catered lunch was provided, and guests were encouraged to browse old photo albums and church records.

REPORT OF THE MISSION COMMITTEE

The Moderator recognized Barbara Chalfant, Presbytery staff support to the Mission Committee, who highlighted numbers one and two of the information below. She shared information about available Hunger grants and seed money grants (up to \$2000) for special projects within churches. The committee is developing a video about mission projects from the churches of the Presbytery, and requests that churches contact her for inclusion in the video.

The Moderator announced that \$1,129 was collected in the morning offering to be used for the costs of hosting visitors from Nyeri Presbytery in August.

RECOMMENDATION:

1. (CA) Approve the Presbytery offering for the February 15, 2020 Presbytery Meeting be designated for the costs of hosting visitors from Nyeri Presbytery in August.

INFORMATION:

1. The Nyeri Visitors subcommittee, moderated by Rick Accord, is at work preparing to host visitors from Nyeri Presbytery in August 2020. It is not yet known how many visitors will visit West Virginia. Robert McCutcheon will be working on those details during his current excursion to Nyeri. The committee is looking for congregations who would be interested in having a part in this planned visit, and who could host the group or part of the group during their time with the Presbytery.
2. The committee is currently looking for host sites for screenings of "Flint," an award-

winning documentary produced by the PC (USA).

3. The committee approved the following hunger grants from Cents-Ability funds:
 - a. Elk Hills – LERMA \$2,000
 - b. Davis Memorial, Gassaway - United Christian Food Pantry \$2,000
4. The committee received a report concerning Davis-Stuart. The committee is working to invite a representative from the organization to report directly to the Presbytery at an upcoming stated meeting.

REPORT OF BLUESTONE CAMP AND RETREAT

Moderator Rice recognized Sarah Specht, Bluestone Camp and Retreat Program Director, as she briefly shared plans for the upcoming camping season. Sarah introduced John Leftwich, member of First Presbyterian Church, St. Albans, long time camper and now a member of Bluestone Summer staff. He spoke passionately about the importance of camp and the positive impact Bluestone has had on his life.

NEW BUSINESS

There was no new business.

ADJOURNMENT

The Moderator reminded the Presbytery to review the reports of the Administration Committee, Administrative Commissions, Bluestone Committee, Leadership Team, and the Trustees. (Appendix I, pages 58-61.)

Presbytery was adjourned with a benediction at 2:55 p.m. by the Moderator.

Mavis Grant-Lilley
Recording Clerk



Maureen Wright
Stated Clerk

Andrew Kent Rice
Moderator

APPENDIX A – ATTENDANCE

OFFICERS OF PRESBYTERY: Andrew Kent Rice (also listed as minister member below), Moderator; Maureen Wright, Stated Clerk; Edward J. Thompson (also listed as minister member below), General Presbyter; Rockland Poole, Treasurer; Mavis Grant Lilley, Recording Clerk.

MEMBERS OF LEADERSHIP TEAM (who are not Ministers or Elder Commissioners): Stephen Hornbeck, Parry Johnson.

COMMISSIONED PASTORS: Jeff Barton, Bill Brown, Roger Eskins, Tom Hastie, Jim Irwin, Jim Johnston, Kari Preslar, Cherrie Sizemore, John Yeager.

CORRESPONDING MEMBER: David Bush (Coastal Carolina Presbytery).

CHAIRS OF PRESBYTERY COMMITTEES: Pam Johnson, George Lilley.

MEMBER OF PRESBYTERY COMMITTEES: Randy Fife.

STAFF: Susan Sharp Campbell (also listed as minister member below), Barbara Chalfant, Nellie Howard, Mark Miller, Amy Robinson, Sarah Specht.

CERTIFIED CHRISTIAN EDUCATOR: Karen Robinson.

MINISTER OF ANOTHER DENOMINATION SERVING CHURCHES OF THE PRESBYTERY: Dale Carey.

LAY PASTORS: Jim Dempsey, Terry Layton.

CHRISTIAN EDUCATOR: Kathryn Maddy.

VISITORS (who registered): Margaret Bolt, Justin Brown, Duncan Buchko, Sandy Burford, Melissa Carey, Robin Cort, Patty Dempsey, Teresa Gant, Erica Gunn, Sharon Heidt, Barbara Hopta, Steve Hopta, Kathy Kruk, Marie Newcomb Lewis, Sue Littlejohn, Elaine Matheny, Kay McCoy, Jennifer Mitchell, Phyllis Myers, Sarah Roach, Jay Roberts, Alma Shaffer, Andrea Sloan, Jeff Smith, David Staniunas, Carol Steele, Sam Steele, Debbie Yeager.

ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	7/9/19	8/24/19	11/21/19	2/15/20
Accord, Barbara A.	AE	P	P	P
Adamy, Dawn M.	*	P	P	E
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	A	E	P	E
Baldwin, Stephen	A	P	A	A
Bell, Sharon	A	A	A	A
Blakeman, Robin	A	A	P	A
Bondurant, Robert K.	AE	AE	AE	AE
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	AE	AE	AE	AE
Brekke-Wagoner, Laura	A	A	E	A
Buckalew, Ronald W.	AE	AE	AE	AE
Butler, Claire	A	P	P	P
Calebaugh, Kenneth B.	AE	AE	AE	P

Name of Minister	7/9/19	8/24/19	11/21/19	2/15/20
Campbell-Malake, Elizabeth	P	P	P	E
Campbell, Susan Sharp	P	P	P	P
Cardot, Guy Richard	A	A	A	A
Carroll, R. Leon, Jr.	AE	AE	AE	AE
Carter, Robert	AE	P	AE	P
Case, Walter A.	AE	AE	AE	AE
Clark, Thomas F.	AE	AE	AE	AE
Colman, Glenn M.	E	P	P	P
Cort, Stephen Carter	*	*	*	P
Didway, Nancy	P	E	P	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	P	E	E	P
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Ellis, Larryetta	A	E	P	AE
Gearing, Sharon	P	P	A	P
Geurink, Kevin	E	E	P	E
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harkless, Cinda	P	P	P	E
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hill, Amanda K.	E	P	P	E
Hitsman, Julie	A	A	A	A
Holland, John	P	P	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Howe, Lanny	AE	AE	AE	AE
Jenkins, Doug	P	P	P	A
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	P	E	P	A
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Kahaian, Nancy C.	P	P	P	P
Key, Kyle	P	E	P	P
Khoury Bailey, Noha	A	E	A	E
Kilbert, Chris	E	E	P	P
Kinney, Karen R.	E	E	P	P
Koerner, Charla Waters	A	P	E	P
Koerner, John F.	A	E	P	E
Krum, David P.	AE	AE	AE	AE
Lamb, Richard C.	AE	AE	AE	AE
Lee, David A.	P	E	P	P
Leitch, James O.	AE	AE	AE	AE
Lieneman, Casey	A	E	P	E
Lyles, W. Patterson	P	P	P	E
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	AE	AE	AE	AE

Name of Minister	7/9/19	8/24/19	11/21/19	2/15/20
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	AE	AE	AE	AE
McMorran, William G., Jr.	AE	AE	AE	AE
Mihm, Rebecca	P	P	P	E
Minnerly, Douglas A.	P	AE	P	AE
Misfeldt, Emily	E	E	P	E
Mitchell, Monte Dean	P	P	P	P
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Monschke, Alice	AE	AE	AE	AE
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	A	E	A	A
Morton, Zachary M.	A	A	P	E
Newman, Robert G.	AE	P	P	AE
Parker, Amy S.W.	P	P	P	P
Pendleton, P. Douglas, Jr.	A	A	A	A
Perkins, Chris	AE	AE	AE	AE
Purcell, Boyd C.	AE	AE	AE	AE
Ray, Robin	P	E	A	E
Rice, Andrew "Andy"	P	P	E	P
Richards, David P.	AE	P	AE	P
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	P	P
Rust, Margaret Elisabeth "Maggie"	*	*	P	P
Seely, Mike	P	A	P	AE
Seibel, Frank L. "Skip"	A	A	P	P
Shaffer, David	AE	AE	AE	P
Shogren, Donna Lee	AE	AE	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	AE
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	AE	AE	AE
Stewart, Joan W.	P	P	P	P
Stone, Greg	A	A	A	A
Straight, Anna Pinckney	A	E	P	E
Sutton, Dana W.	A	A	P	P
Sutton, Jean C.	A	A	P	A
Taylor, J. Dexter	AE	AE	AE	AE
Thompson, Edward J.	P	P	P	P
Vial, Peter	P	P	E	P
Walker, Gary C.	AE	AE	AE	AE
Walther, James A., Jr.	P	E	A	AE
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	A	E	E	E
Wilson, Richard B.	AE	AE	AE	AE
Wood, Robert M.	P	P	A	E
Woodard, Sara G. (Sally)	AE	P	AE	AE
Wright, Todd	P	P	P	P

Name of Minister	7/9/19	8/24/19	11/21/19	2/15/20
Youngblood, Lucy	A	A	A	A

ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	7/9/19	8/24/19	11/21/19	2/15/20
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	E	E	N	E
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	N	Greg Briers	N	Greg Briers
Baxter, Dunmore	N	N	N	N
Beckley	Nancy Kissinger	N	Nancy Kissinger	Billy Richmond
Beechwood, Parkersburg	N	N	N	Richard Thomas
Belington	E	E	N	E
Belle	Eleanor Stanley	E	E	E
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	E	E	N
Beverly	N	E	E	N
Beverly Hills, Huntington	N	N	N	N
Bradley	N	Suzette Wingrove	E	N
Bramwell	N	N	N	N
Bream Memorial, Charleston	Derek Hudson	Barbara Chalfant	Derek Hudson	Derek Hudson
Bridgeport	E	N	N	N
Buffalo	N	N	N	N
Canyon Community, Morgantown	N	N	N	N
Centerville, Greenville	E	Charlotte Wilson	N	Charlotte Wilson
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	E	E	N	E
Clear Creek	N	N	N	N
Clifton, Maxwelton	N	James Miller	Larry Davis	Larry Davis
Clothier	N	N	N	N
Comfort	N	N	N	N
Community, Arthurdale	N	Albert Mays	Vicky Mays	N
Davis Memorial, Elkins	Tina Vial	Tina Vial	N	Tina Vial
Davis Memorial, Gassaway	N	N	N	N
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	N	N	Julian Arbuckle	E
Eleanor	Vanessa Higginbotham	N	Beverly Luikhart	Beverly Luikhart
Elk Hills, Charleston	N	N	Debbie Schwirian	Christina Rawson
Enslow Park, Huntington,	N	N	Jane Jones	Susan Fabry
Falls View, Charlton Heights	N	N	N	N
Fayetteville	N	Rick Accord	Rick Accord	Rick Accord
First, Bluefield	N	Bob Perkinson	Jim Harvey	Charles Dodson
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	Steve Hornbeck	N
First, Charleston	Sallie Daugherty	Sallie Daugherty	Frankie McCain	Frankie McCain

Name of Church	7/9/19	8/24/19	11/21/19	2/15/20
	N	N	N	Karen Reed
First, Clarksburg	N	Jenna Bennett	Beckie Alvaro	Jenna Bennett
First, Colcord	N	N	N	
First, Dunbar	N	Sue Cunningham	N	Debbie Penn
First, Fairmont	E	N	N	N
First, Hinton	N	Harry Peck	E	N
First, Huntington	N	N	N	Skip Gebhart
First, Kenova	N	E	N	N
First, Kingwood	N	N	N	N
First, Logan	N	Susan Perry	Bud Baldwin	Sydney Brown
First, Mannington	N	N	N	N
First, Morgantown	N	John Bolt	Mavis Grant Lilley	John Bolt
First, Nitro	Sallie Kinder	E	N	Sallie Kinder
First, Oak Hill	N	N	Kathy Moss	N
First, Parkersburg	N	David Kaufman	N	Senta Goudy
First, Ravenswood	N	N	N	N
First, Ripley	N	N	N	N
First, St. Albans	N	Mark Curtis	Holly Greathouse	Michael Clark
First, South Charleston	Joe Fuller	Joe Fuller	Cheryl Eary	N
First, Thomas	N	N	N	N
First, Welch	N	E	E	N
First, Weston	N	E	N	E
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	E	N	N	Katrina Newberry
First, Williamstown	Nelle Howard	Jeff Howard	E	Pat Calebaugh
Fleming Memorial, Fairmont	E	N	N	E
Frankford	E	E	E	Linda Boone
Gilbert	N	N	N	Jessica Houck
Glenville	N	Susan Lilly	Susan Lilly	Susan Lilly
Grace Covenant, Charleston	N	N	N	N
Green Bank, Liberty	N	E	N	N
Harman	N	E	N	E
Highlawn, Huntington,	N	Jim Musgrave	Emily Franks	Larry Lapelle
Highlawn, St. Albans	Carolyn Smithers	E	Ruth Perry	Paula Smith
Hughes River, Cairo	N	N	N	N
Kanawha United, Charleston	Susannah Johnson	N	Jennifer Reese	N
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	N	N	N	E
Lakeview, Lakebottom	N	N	N	N
Marlinton	N	N	N	E
Marsh Fork, Dry Creek	N	N	N	N
Mill Creek	N	N	N	N
Milton	N	N	N	N
Mingo	N	N	N	N

Name of Church	7/9/19	8/24/19	11/21/19	2/15/20
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	E	Sue Hollandsworth	Sue Hollandsworth	Sue Hollandsworth
Old Stone, Lewisburg	E	N	Nancy Smallenberger	E
Parsons	N	N	N	N
Philippi	N	N	Suzann Murphy	N
Pickens	N	N	N	N
Pineville	N	N	N	Rhonda Loving
Point Pleasant	Elaine Matheny	N	Carl Matthey	Neil Bumgarner
Red Sulphur Springs, Ballard	N	N	N	N
Richwood	N	N	N	N
Riverlawn, St. Albans	Parry Johnson	Joe Lothes	Joe Lothes	Joe Lothes
Rock Forge, Morgantown	E	N	N	N
Rock Lake, South Charleston	Ken Schmidt	Ken Schmidt	John Haynes	Jackie Thompson
Rome, Proctorville	N	N	N	N
Ronceverte	Cyndi Taylor	Allan Clower	N	N
Ruffner Memorial, Charleston	N	N	N	Marshall Carper
St. Andrew, Pinch	E	N	N	Becky Fizer
St. Marys	N	N	N	N
Salem, Ronceverte	N	N	N	N
Second, Huntington	N	Jack Ferrell	N	Jack Ferrell
Slatyfork, Big Spring	N	N	N	N
Smithers	N	N	E	Jim Dempsey
South Park, Charleston	Jim Sothen	Jim Sothen	Jim Sothen	Larry Sites
Spencer	Brenda Wilson	Brenda Wilson	Mary Quick	Brenda Wilson
Spring Creek, Renick	N	E	E	N
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	N	E	E	N
Summerlee	N	N	N	N
Summersville	Lauren Jarroll	Lauren Jarroll	E	E
Teays Valley; Scott Depot	Diane Harrah	N	N	Greg White
Trinity, Shady Spring	E	E	E	E
Tygarts Valley, Huttonsville	N	N	N	N
Union	N	N	N	E
Upperglade	N	Linda Given	Jim Casey	Jim Gamble
Valley Bend, Beverly	E	E	E	N
Village Chapel, Charleston	Rose Ann Walker	Barbara Tabaretti	E	Rona Smith
Waverly – Bethel, Waverly	N	Barry Calebaugh	Mark Skidmore	Mark Skidmore
Westminster, Charleston	Nancy Frame	N	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	N	John Hannan	Nancy Baldwin	David Gladkosky
Zion, Helvetia	N	N	N	N

APPENDIX B – DOCKET

*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and time for fellowship and refreshments

*10:00 Call to Order Stephen Hornbeck, Moderator

Greetings from Riverlawn Presbyterian Church Chris Kilbert

Business of the Presbytery

- Statement of Quorum
- Approval of Docket

Installation of 2020 Moderator

*10:15 Education Focus *Telling Our Stories Through Records*
David Staniunas
Records Archivist, Presbyterian Historical Society

11:25 Announcements: Resource Center, Office Administrator

*11:30 Morning Worship

12:15 Recess for Lunch

*1:00 Necrology Moderator
(Necrology means an obituary or a list of those who have recently died. This is a time to honor those ministers and ruling elders who died in 2019, as reported by the churches.)

Business of the Presbytery

- Welcome of new Teaching Elders Maureen Wright, Stated Clerk
- Seating of new Corresponding Members
- Introduction Visiting Teaching Elders
- Recognition of Ruling Elders attending Presbytery for the first time

- Consent Agenda Moderator
 - o A consent agenda groups together routine items and resolutions under one agenda item. Items included here will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
 - o Committee on Bills and Overtures
 - Leadership Team members present

Report of the Stated Clerk Stated Clerk

- Presentation of Procedural Matters

Report of the General Presbyter	Ed Thompson
Report of the Vocations Committee	Kevin Geurink
Report of the Committee on Ministry	Peter Vial
Report of the Nurture Committee	Sue Hollandsworth
“Good News from the Pews”	Moderator
This is a time of sharing good news from churches throughout the presbytery by Ruling Elder Commissioners only.	
Report of the Committee on Representation	Pam Johnson
Report of the Stewardship Committee	
- Financial Reports	Rocky Poole
Report of the Administrative Commission to Dissolve Beverly Hills Presbyterian Church	David Richards
Report of the Mission Committee	Barbara Chalfant
Report from Bluestone Camp & Retreat	Sarah Specht

New Business

Completion of Feedback Forms

3:30 Anticipated Time of Adjournment with Charge and Benediction by the Moderator
Printed Reports for Information Only: Administration and Bluestone Committees; Leadership Team; Report of Administrative Commissions – Lakeview Presbyterian Church, Pickens Presbyterian Church, and Westminster Presbyterian Church, Charleston; Trustees.

Additional 2020 Stated Meetings:

May 21, 2020 – Ronceverte Presbyterian Church, Ronceverte
August 15, 2020 – Fayetteville Presbyterian Church, Fayetteville
November 19, 2020 – Davis & Elkins College, Elkins

APPENDIX C - NECROLOGY

SAINTS WHO HAVE JOINED THE CHURCH TRIUMPHANT

Elders deceased between January 1 and December 31, 2019

Ruling Elders	Church	Date of Death	Years Served
Phoebe Herring	Beckley	October 10	
Virginia McGraw	Beckley	March 7	
Martha Newcomb	Beckley	February 6	
Ned Ragland	Beckley	December 12	
Delaney Wykle	Beckley	July 4	
Mary Ann Daft	Beverly	February 25	21
William Alan Light	Bluefield First	August 15	
Richard Warren Ellison	Centerville, Greenville	March 12	
Robert B. Davis	Clarksburg First	June 25	
Carrie A. Waters	Clarksburg First	January 6	
Ronnie Holstein	Colcord First	October 10	
Frances Larabee	Colcord First	March 3	
Martha Cardot	Davis Memorial, Elkins	August 5	21
James F. Wilson	Davis Memorial, Elkins	January 29	53
James Moore	Dunbar First	July 14	24
Dorothy R. Napier	Edgewood, Lewisburg	December 29	32
Steve Wilson	Elk Hills, Charleston	November 18	17
Barbara Anne Baker	Fayetteville	December 23	
Paula Jean Smith Akers	Fleming Memorial, Fairmont	October 19	29
Marianna Hayes Hanna	Frankford	September 11	20
John Robert "Bob" Evans, Sr.	Highlawn, St. Albans	November 4	13
Michael Mitchell	Highlawn, St. Albans	October 27	32
Gerald Perry	Highlawn, St. Albans	March 23	55
John M. Poulson	Highlawn, St. Albans	April 19	47
Charles W. Waddill	Highlawn, St. Albans	February 10	57
Nancy N. Richmond	Hinton First	November 8	2
Dina Duncan	Logan First	June 8	33

James Alan "Jim" Melkus	Mannington First United	November 30	
Billy Joe Clark	Milton	April 28	51
Paul Atkins	Morgantown First	February 19	53
Mary Jane Hamilton	Morgantown First	August 22	37
Jean Humphreys	Morgantown First	December 16	51
Sally Thomas	Morgantown First	April 11	35
Eberhard Wolfgang "EB" Werner	Morgantown First	September 19	36
Elizabeth Wright	Morgantown First	April 3	48
Robert L. Gravely	Oak Hill First	March 30	40
Tate Mason Brewster Hudson	Old Stone, Lewisburg	June 16	42
Michael Lynn McClung	Old Stone, Lewisburg	July 18	47
Christopher Gerard Meldrum	Old Stone, Lewisburg	December 7	11
Bettie Sydenstricker Woodward	Old Stone, Lewisburg	August 4	21
Dorothy S. Chittum	Parkersburg First	March 29	36
Faye Holmes	Point Pleasant	March 15	34
Mary Snowden	Point Pleasant	May 2	38
Sherian Nestor	Riverlawn, St. Albans	November 27	24
Larry O'Dell	Riverlawn, St. Albans	December 2	28
Charlie Simmons	Riverlawn, St. Albans	March 12	18
Sylvia Simmons	Riverlawn, St. Albans	November 25	32
Robert W. Lowe	South Charleston First	August 3	14
Jeffrey E. Lewis	Spring Creek, Renick	March 19	29
Michael Cunningham	St. Andrew, Pinch	May 24	45
Robert L. Graham	St. Andrew, Pinch	April 29	48
Harry Stricker	St. Andrew, Pinch	July 18	17
Irene Ghiz	Teays Valley, Scott Depot	January 25	40
Dave Astle	Trinity, Shady Spring	October 20	
Neil Bays	Trinity, Shady Spring	March 13	
Betty Jean Fanning	Welch First	October 16	38

Martha Lou Holtsworth	Williamstown First	February 19	35
Julia "Judy" Buckley	Winfield	August 30	17

Ministers of Word & Sacrament

Date of Death

Ordained

Kenneth A. Atkins	Honorably Retired	July 21	May 27, 1984
Calvin Petrie Gentry	Honorably Retired	July 11	July 11, 1971

APPENDIX D

“There’s History Behind Every Story”

1 Corinthians 11(17-22) 23-26

Dr. Todd R. Wright

I’ll bet you have some traditions at each of your churches that are a mystery to visitors.

At Village, part of our history is that our first communion table was fashioned out of the extra leaf to someone’s dining room table. Someone was so excited about the formation of a new church that they gave what they had; gave generously; gave sacrificially! When that first congregation gathered around that table they couldn’t help but be inspired to follow suit.

Of course the power of that story evaporates if people don’t know it. A table is just a table.

So I tell the story. And speculate that when Thanksgiving rolled around the other spouse must have wondered what happened to their extra leaf!

Another communion story that I tell involves an elder and her husband who baked the communion bread together for decades. They were not the only ones who had been asked; or who had taken a turn; but they were the only ones who enjoyed it enough to stick with it, month after month. Every time we ate that bread it was a witness to their faithfulness ... and to God’s!

I like knowing the history behind a story.

In another church, we always had shortbread as part of communion. No one knew why. The person who had begun the practice had died and the next person just kept using her recipe. We did the best we could to explain – joking, “*taste and see that the Lord is good!*” (*Psalm 34:8*) But somehow not knowing made everyone feel like we were missing some important insight.

It’s like that with Paul’s words of institution. We’ve heard them more times than we can count. But have you ever wondered about the history behind these words, the story behind the story?



Clearly there are several layers. Paul recommends that the Corinthians ground their celebration in what Jesus said and did on the night before his arrest. Jesus, of course, was putting his own spin on the Passover tradition. The Corinthians may or may not have realized the background of that meal –

how it celebrated a rushed affair the Israelites consumed before escaping Egypt;

how they painted their doorposts with the lamb's blood and ate unleavened bread;

how they ate with their hiking staffs in their hands and an eye on the door;

how they waited on YHWH's great and terrible tenth plague – the death of the first-borns –

and how that finally broke Pharaoh's resistance.

So when the Corinthians break the bread and share the cup, they are to remember the One who was the lamb who was slain; shudder at the terrible nearness of the threat of death; and give thanks for their own deliverance!

But there is more to these words that we so easily memorize. Listen to the verses that precede Paul's instructions, again from Eugene Peterson's *The Message*:

¹⁷⁻¹⁹ Regarding this next item, I'm not at all pleased. I am getting the picture that when you meet together it brings out your worst side instead of your best! First, I get this report on your divisiveness, competing with and criticizing each other. I'm reluctant to believe it, but there it is. The best that can be said for it is that the testing process will bring truth into the open and confirm it. ²⁰⁻²² And then I find that you bring your divisions to worship—you come together, and instead of eating the Lord's Supper, you bring in a lot of food from the outside and make pigs of yourselves. Some are left out, and go home hungry. Others have to be carried out, too drunk to walk. I can't believe it! Don't you have your own homes to eat and drink in? Why would you stoop to desecrating God's church? Why would you actually shame God's poor? I never would have believed you would stoop to this. And I'm not going to stand by and say nothing.

It is a scathing commentary!

This meal that is intended to bear witness to Jesus sacrifice is marred by selfishness;

this meal that should draw the community together highlights their division;

this meal that should harken back to God's wondrous deeds of power

is instead a reflection of the people's pettiness.

With that background, Paul's vanilla words of institution take on new power.

When he retells the origin story of the meal, he is trying to restore gravity to a mess;

when he links it to Jesus' betrayal, he is elbowing them in the ribs;

when he ties it to the Savior's broken body and shed blood,

he is reminding them of their freedom's cost; and

when he talks about remembering the holy meal every time they eat and drink,

he is trying to remodel their lives out in the world as much as within worship.



Friends, when we celebrate communion in a few minutes, it will be drenched in history.

The words of Paul will echo those who have spoken them down through the ages – saints you have known and people you have heard stories about.

The taste of the bread on your tongue will remind you of meals shared in joy and in sadness.

The cup will bring back memories of forming the clay like a potter or gathering the discarded plastic vessels like a scavenger hunt as a child.

And those celebrating the sacrament with you will be the people who took you in when you were a stranger and whispered the love of God in your ear; the people who dared to live out the gospel and invited you to tag along; or perhaps, the people who illustrate how God can dwell in the midst of a broken people who only barely reflect the light of Christ.

So remember: the history behind this meal is greater than any one of us. It is the story of God feeding us, body and soul, better than we deserve. May the story continue! Amen.

APPENDIX E – PROCEDURAL MATTERS

A. Principles of Parliamentary Law

- Courtesy to all
 - Majority rule
 - Justice for all
 - One Item at a time
 - Respect the rights of the minority
 - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

APPENDIX F – BIOGRAPHICAL STATEMENT & STATEMENT OF FAITH GARLAND DALE CAREY

My name is Garland Dale Carey. I go by Dale. I was born on March 1, 1975 in the small Southern West Virginia coalmining town of Williamson. I am the son of Beatrice Jarrell Chafin of Delbarton, WV and the late Garland Carey, Jr. of Chattaroy, WV. I have three elder sisters: Debra Catron of Delbarton, WV; Brenda Messer of Kermit, WV; and Tamara Carey of Columbus, OH. I am a 1993 graduate of Mingo Christian School of Lenore, WV. At the conclusion of my senior year, I accepted a full-time position with my father's company, Carey Manufactured Home Sales, Inc. of Naugatuck, WV, where I served as vice president and sales manager for nine and a half years.

I married Melissa Dawn Earnest of Borderland, WV on July 7, 1995. We were high school sweethearts. Melissa is employed by First Baptist Church of Williamson, WV, where she serves as secretary and treasurer, and is also the treasurer of the Greater Williamson Ministerial Association (GWMA). Although Melissa and I have been married for over 24 years, we have not been blessed with children. We do, however, love children, but have accepted the fact that it was not God's will for us to have any of our own.

I surrendered my life to Jesus Christ on November 10, 1985. God called me to preach on July 16, 1997. I was first ordained a United Baptist minister and pastored America United Baptist Church in Delbarton, WV for a little over four years. I quickly learned, however, that my beliefs did not align with the United Baptist denomination as I wholeheartedly embraced the assurance of salvation. I gave up my credentials and moved to Pineville, KY to attend a Southern Baptist Bible college in 2002. I was ordained as a Southern Baptist minister in 2004 and have served as pastor of four Southern Baptist churches: First Baptist Church, Rose Hill, VA; Turner Ridge Baptist Church, Falmouth, KY; Enterprise Baptist Church, Lowland, TN; and Chattaroy Missionary Baptist Church, Chattaroy, WV. Nevertheless, I continued to struggle theologically as a Baptist minister and pastor. I differed with Baptists over females in ministry, the acceptable mode of baptism, infant baptism, church government, divorce, and election. I knew I did not fit, and my congregations knew I did not fit, but I just did not know where I fit until God placed a couple Presbyterian ministers in my path during my pastorate in TN. We became great friends, and through these friendships, I ascertained that I could be more effective as a Presbyterian minister than a Baptist minister. I was, therefore, elected as the supply pastor by First Presbyterian Church of Williamson, WV in October 2018. I instantly discovered that my assumption was correct; I align much better with Presbyterian doctrine and polity than with Baptist.

In addition to my pastorates, I currently serve as president of the Greater Williamson Ministerial Association (GWMA), which is a position I have held since 2016. GWMA is a non-profit religious organization that exists to promote dialogue and fellowship between local clergy and partnership among the various denominations and churches extant in our region.

As it pertains to higher education, I earned a Bachelor of Arts (B.A.) from Clear Creek Baptist Bible College in 2006, a Master of Theology (M.Th.) from Campbellsville University in 2009, and a Doctor of Education (Ed.D.) from the University of the Cumberland in 2013. I was inducted into the Kappa Delta Pi International Honor Society in Education in 2012 for outstanding academic achievements in higher learning.

I believe there is one and only one, eternally existent, true, and living God who is the creator, redeemer, preserver, and ruler of the entire universe, and is revealed in a triune manner as Father, Son, and Holy Spirit with distinct attributes but without division of nature or essence.

I believe God is the sovereign ruler over the universe, creatures, and the course of human history. God is eternally omnipotent, omniscient, and omnipresent. God is often designated Father to speak of God's creatorship of all things visible and invisible. To those who are called to faith in Jesus Christ, God is the Eternal Father.

I believe Jesus Christ is fully God but also became fully human. Jesus was conceived by the Holy Spirit and born into this world by the Virgin Mary. Jesus Christ's sacrificial death on the cross redeemed fallen humanity from sin. Jesus was buried, raised from the dead, and ascended into heaven where he is exalted as the mediator between God and humanity. Jesus Christ will return to this earth culminate his redemptive work and to also judge the world in righteousness.

I believe the Holy Spirit inspired devout humans to write the Scriptures, convicts individuals of sin, draws people to Christ the Savior, and justifies those called to faith in Christ. The Holy Spirit is also the counselor and teacher of believers in all spiritual wisdom and understanding, secures their redemption by personally dwelling in them, and empowers them to be effective witnesses for Christ.

I believe the Scriptures were written by humans by the inspiration of God. All sixty-six books of the Old and New Testaments are the revelation of God and a testimony to saving faith and godly living. Though the Old Testament was originally written in Hebrew and the New Testament in Greek, it is God's desire that the Bible be translated into all languages of the world.

I believe the Church is a single, undivided group of believers who have received salvation through Jesus Christ. While the Universal Church consists of all the redeemed from every culture and nation, whether in heaven or in earth, God has established *local* congregations to proclaim the gospel of Christ to the world. I also believe that both men and women are empowered for service in the local church.

I believe baptism is a "sign and seal" of the believer's union with Christ. Children are also qualified for baptism as baptism places a child under the care and witness of the Church family. Baptism is to be performed in the name of the Father, Son, and Holy Spirit.

I believe the Lord's Supper is a celebration of the believer's union with Christ and his or her reconciliation to God. The Lord's Supper consists of the partaking of bread, signifying the sacrifice of Christ's body for sins, and of the fruit of the vine, symbolizing Christ's shed blood for forgiveness of sins. Christ is spiritually present during the Lord's Supper.

**APPENDIX G – BIOGRAPHICAL STATEMENT & STATEMENT OF FAITH
STEPHEN CARTER CORT**

I grew up in a large family in Fairmont, WV. My wife, Robin, came from the Cleveland area; we married in 1976. Robin has been an art teacher, charter school principal, and, for the past 11 years, served as an RN in hospice and skilled nursing positions. We're blessed with three children and five grandchildren (ages 8-16), scattered from Riegelsville, PA to Asheville, NC and to Longmont, CO. Robin and I enjoy hiking, biking, fishing, backpacking, kayaking, and anything else outdoors. In 2006 we hiked 1,100 miles together on the Appalachian Trail. (Two years later, while Robin was finishing nursing school, I completed the trek.) A violent family tragedy in 2018 compelled us to retire sooner than planned to focus on family and time together. We live in a remodeled log cabin from the 1800's and spend lots of time enjoying the outdoor opportunities in our area. Trips to host and visit our children and grandchildren. With respects to Christian ministry, I enjoy preaching, facilitating, and encouraging. Additional details are available in the resume below.

Education:

B.A.	Ohio Wesleyan University	1972-1976	Major: Religion
M.A.	Univ. of Northern Colorado	1987-1989	Major: Agency Counseling (Emphasis: Marriage & Family Therapy)
M.Div.	Univ of Dubuque Theological School	2011-2015	

Work Experiences:

- **Camp Counselor**, Bluestone Conference Center (Hinton, WV) '73-'75
- **Campus Minister** (I.U.P., Kittanning, PA.) '76-'77
- **Campus Director** (I.U.P., Indiana, PA.) '77-'80
- **Minister to Youth**, (part-time, Grace UMC, Indiana, PA) '77-'80
- **WV. Regional Director** (Coalition for Christian Outreach) '80-'83
- **Student Intern Pastor** (part-time, Midland & Beverly Presbyterian Churches, WV) '80-'83
- **Minister to Sr. Highs** (1st Presbyterian, Boulder, CO.) '83-'88
- **Minister to Sr. High Families** (1st Presbyterian, Boulder) '89-'90
- **Youth Director** (1st Presbyterian, Vienna, VA.) '91-'95
- **Therapist**, (part-time, Vienna & Stafford Family Therapy Centers, VA.) '92-94
- **Administrator**, Krislund Camp & Conference Ctr. (Madisonburg, PA.) '95-'08
- **Interim Supply Pastor**, (part-time, Covenant-Central Pres., Williamsport, PA.) '05-'06
- **Interim Supply Pastor** (Petersburg-Bethel Presbyterian, Petersburg, PA) '09-'10
- **Commissioned Lay Pastor** (Petersburg-Bethel Presbyterian) '10-'11
- **Commissioned Lay Pastor** (Berthoud Presbyterian, Berthoud, CO) '11-'15
- **Teaching Elder** (Prospect & Mt. Nebo Presbyterian Churches, Prospect, PA) '15-'19

Certifications, Trainings, and Affiliations:

- Outdoor skills instructor trainings, '74-'76
- AMITY communication workshop instructor, '85
- Instructor in STEP, Parenting with Love & Logic, & Active Parenting '87-'90
- Myers Briggs Type Inventory administrator, '90-present
- Low Ropes and Team-Building facilitator certification, '01
- High Ropes Construction training, '02
- Managed Risk Administrator training, '03
- Prepare-Enrich facilitator, '10-present
- Northumberland Presbytery Christian Education, Worship & Nurture Committees, '95-08
- Approved Pulpit Supply: Carlisle, Huntingdon, Northumberland Presbyteries, '95-'08
- Huntingdon Presbytery's Nominating Committee, '09-'11
- Presbyterian Homes Foundation Board of Trustees in Huntingdon Presbytery '10-'11
- Ordination as Minister of Word and Sacrament, August 16, 2015
- Beaver-Butler Presbytery's Ministry & Vocation Committee, '17-'19

- 01 By God's grace I believe in one God, revealed in the distinct persons of Father, Son, and Holy Spirit, sharing one eternal substance/being; unified perfectly in holy and loving communion.
- 02 God graciously reveals himself to all in his creation and specifically in the authoritative, sufficient, and approachable canon of the Old and New Testament Scriptures, comprised of sixty-six books.
- 03 God is most gloriously revealed in the eternally and only begotten Son, Jesus Christ, the living Word, who is revealed by the Holy Spirit through the Scriptures to the human heart.
- 04 I believe all persons are God's image bearers, created for communion with the Lord and with one another; uniquely gifted to be stewards of creation.
- 05 However, what was created all good is good no more; sin has tainted everyone and all things. Humanity is broken, the creation "groans," and we are lost.
- 06 Sin is a life orientation away from God, resulting in "disordered loves" and death in various forms.
- 07 Without God's intervention we would not desire righteousness, be capable of true transformation, and would face destruction in this life and beyond.
- 08 By the sovereign mercy of God the Father, through the atoning work of the Son, and by the gracious power of the Holy Spirit, a new orientation and abundant life are available.
- 09 I believe God, in holy love, redeems by grace through faith.
- 10 Shadowed and anticipated in the pages of the Old Testament, God, the Son, came in human flesh to rescue, reconcile, and redeem all who through the Spirit believe.
- 11 Jesus Christ is our substitutionary atonement, the "Lamb of God," perfect in love of the Father, perfect in love as Shepherd of his sheep, and perfect in faithful obedience.
- 12 Fully God and fully human, the Son is our Priest, able to sympathize with us in our weaknesses; he is our good Shepherd, guiding us and bearing our burdens; and he is the King of Kings, revealing in his life, death, and resurrection God's good and gracious rule.
- 13 He was bodily raised from the dead on the third day and after revealing himself to his disciples he ascended into heaven from where he intercedes for us.
- 14 He is the King of a new kingdom, the Church, whose citizenry is characterized by the humility and trust of a child, united in the confession, "Jesus is Lord," and serve as ambassadors of reconciliation and peace.
- 15 Jesus Christ will return unexpectedly to utterly defeat sin and to consummate a new heaven and new earth in which mercy, righteousness, and justice will dwell forever.
- 16 I believe the sovereign Holy Spirit convicts of sin and of righteousness, dwells within us, brings us into God's family through faith in Christ, inspires and illuminates the Scriptures, conforms us to the Son's image, empowers and gifts the Church for ministry, teaches us to pray, instructs us in love, leads us in truth, establishes unity, purifies our worship, and preserves us until the day of full redemption.

17 Instituted by Christ and made efficacious by the Holy Spirit, I believe baptism and the Lord's Supper are the bloodless signs of the New Covenant.

18 Baptism is washing, birthing, dying, pledging, confessing, remembering, receiving, supporting, and confirming God's grace and adoption to those professing faith in Christ and for covenant children.

19 The Lord's Supper is the means by which the Holy Spirit raises us into the presence of the glorified Christ: a foretaste of the diverse, heavenly banquet for all who believe, spiritual nourishment for our earthly exodus, a reminder of Christ's atoning death, resurrection, and of his return, and a declaration of our unity in the One who washed his disciple's feet.

20 These are corporate signs, distinctive marks of a people called out of darkness and into God's marvelous Light by grace, and signs of God's faithfulness in salvation, sanctification, and reconciliation until he comes again.

21 I believe the Church is God's people called out of the bondage of sin, set free for worship, engaged in a life together of grateful obedience and service, and sent forth to declare the excellences of the Beloved, and blessed to be a blessing to our neighborhood and to the nations.

22 The temporal Church is comprised of belief and unbelief (wheat and tares); jars of clay filled with the treasure of God's Good News of salvation.

23 The eternal Church is the Bride of Christ comprised of all the faithful throughout the ages who enjoy eternal communion with God.

24 The Church's hope is God's merciful call and faithfulness, manifested in Jesus.

25 The Church's mission is to glorify God in holy love and to be faithful lights in darkness.

26 When the King of Glory returns, sin will be judged and removed and a great congregation, made up of many cultures and more numerous than the stars of the sky and sands of the sea, will join with the angels in worship, singing, "Holy, Holy, Holy is the Lord God, the Almighty."

27 By God's grace, this is what I believe and in God's grace I find hope and peace as the journey of learning, serving, and believing continues.

APPENDIX H – FINANCIAL REPORTS
PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD December 2019

COMPOSITE BY COMMITTEE

Committee	YTD 12/31/19	Budget	%	Restricted Fund Support
ADMINISTRATION	661,270.25	676,650	97.7%	167,800
BLUESTONE	4,572.97	6,000	76.2%	4,500
LEADERSHIP	7,972.14	18,500	51.1%	12,000
MINISTRY	13,211.31	21,500	61.4%	11,500
MISSIONS	53,034.58	61,250	86.6%	36,000
NOMINATING	100.15	300	33.4%	
NURTURE	14,907.55	23,870	62.5%	16,600
PJC	0.00	300	0.0%	
PRESBYTERIAN WOMEN	6,000.00	6,000	100.0%	
RELATIONS	1,280.88	3,000	42.7%	2,000
REPRESENTATION	0.00	100	0.0%	
STEWARDSHIP	56.63	12,000	0.5%	
TRUSTEES	6.85	2,000	0.3%	
VOCATIONS	4,376.80	16,400	26.7%	13,000
TOTAL	\$ 766,790.11	847,870	90.4%	\$ 263,400
SHARED MISSION (net)	271,075.00	360,000	75.3%	
PER CAPITA (net)	132,482.00	146,818	90.2%	
PREV. YR BENEV./PER CAPITA	5,781.56	16,652	34.7%	
OUTSIDE FUNDING	45,000.00	46,000	97.8%	
INTEREST & GIFTS	28,276.75	15,000	188.5%	
RESTRICTED FUND SUPPORT	218,182.00	263,400	82.8%	
TOTAL	\$ 700,797.31	\$ 847,870	82.7%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD December 2019

	YTD 12/31/19	Budget	%	Restricted Fund Support
ADMINISTRATION				
OFFICE EXPENSES				
Postage	1,672.28			48,000 Mission Dev. Fund
Supplies	4,655.46			12,000 Funds of PWV
Publications & Subscriptions	384.90			
Presbytery Directory	596.65			
Telephone	3,157.05			
Utilities	7,609.44			
Cleaning/Bldg Maintenance	4,374.82			
Equipment	380.12			
Equipment Maintenance	6,452.90			
Staff Expenses	6,609.09			
Insurance - Property	15,127.00			
Bad Debt Expense	0.00			
Web Site Maintenance	300.00			
Internet Service	1,462.00			
Bank service fees	858.65			
Miscellaneous	0.00			
TOTAL OFFICE EXPENSE	53,640.36	60,000	89.4%	
SALARY & PERSONNEL EXPENSE				
All Salaries (including housing & utilities)	362,855.28	362,650	100.1%	107,800 \$56.3K Small Church, \$44K MDF
Pension Expense	42,719.51	44,600	95.8%	\$7.5K Funds of PWV
Medical Insurance Expense	147,537.96	148,200	99.6%	
Payroll Taxes	19,271.33	20,100	95.9%	
Workers' Compensation	1,043.50	1,500	69.6%	
Continuing Education & Professional Expense	10,967.08	12,600	87.0%	
Travel Expense	22,967.16	25,000	91.9%	
TOTAL SALARY & PERSONNEL EXPENSE	607,361.82	614,650	98.8%	
COMMITTEE EXPENSE				
Consultant Fees	0.00	500	0.0%	
Staff Development	0.00	1,000	0.0%	
Committee Meetings	268.07	500	53.6%	
TOTAL COMMITTEE EXPENSE	268.07	2,000	13.4%	
	\$ 661,270.25	\$ 676,650	97.7%	
BLUESTONE				
CIT Support	4,500.00	4,500	100.0%	4,500 Rachel McClintic Fund
Committee Meetings	72.97	1,500	4.9%	
	\$ 4,572.97	\$ 6,000	76.2%	
LEADERSHIP TEAM				
GOVERNING BODY EXPENSE				
Presbytery Meetings	2,219.61	2,000	111.0%	
Moderator Expenses	1,168.95	1,000	116.9%	
General Assembly	0.00	0	0.0%	
Denomination Resources	508.20			
Leadership Development Program	2,287.75	4,000	57.2%	4,000 Small Church Fund
Legal Consultation	0.00	8,000	0.0%	8,000 Funds of PWV
Leadership Team	1,787.63	3,500	51.1%	
	\$ 7,972.14	\$ 18,500	43.1%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD December 2019

	YTD 12/31/19	Budget	%	Restricted Fund Support
MINISTRY				
CONGREGATIONAL DEVELOPMENT				
1,001 New Worshipping Comm.	0.00	2,500	0.0%	2,500 Small Church Fund
Small Church Conf.	0.00	2,000	0.0%	2,000 Small Church Fund
COMMITTEE ON MINISTRY				
CRE Training (Cont. Ed.)	0.00	500	0.0%	500 Small Church Fund
Ministry Training	495.00	500	99.0%	500 PEPS
Kanawha Pastoral Care Center	1,500.00	1,500	100.0%	
Professional Development	4,484.25	3,500	128.1%	3,500 Small Church Fund
Church Professional Orientation	243.98	1,000	24.4%	
COM Resources	0.00	500	0.0%	
Congregational Care Travel	662.45	500	132.5%	
Memorials	350.00	500	70.0%	500 Funds of PWV - COM Disc.
Miscellaneous	60.99	500	12.2%	
Emergency Church Assistance	0.00	2,000	0.0%	2,000 Small Church Fund
Committee Meetings	5,414.64	6,000	90.2%	
	\$ 13,211.31	\$ 21,500	61.4%	
MISSIONS				
SOCIAL & ECUMENICAL MINISTRIES				
INSTITUTIONAL PARTNERSHIPS				
Davis & Elkins College	1,250.00	1,250	100.0%	
Davis-Stuart	1,250.00	1,250	100.0%	
Covenant House, Inc	3,000.00	3,000	100.0%	
Westminster Foundation	1,250.00	1,250	100.0%	
CEPAD	2,000.00	2,000	100.0%	
MISSIONS PARTNERSHIPS				
Kenya Partnership	1,500.00	2,000	75.0%	1,500 Kenya Partnership
The Shack NH Support	15,000.00	15,000	100.0%	15,000 Mission Dev. Fund
Tyrand Coop. Ministry Support	2,500.00	2,500	100.0%	2,500 Midland Memorial
WVMAW	15,000.00	15,000	100.0%	15,000 Mission Dev. Fund
		11,000		
Fayetteville PC Gabriel Project	3,000.00	3,000	100.0%	
Beechwood PC-Sanctuary House	3,000.00	3,000	100.0%	
Rock Lake PC-Community Life Ctr	0.00	2,000	0.0%	
NCR Resident Assistance	3,000.00	3,000	100.0%	
Older Adult Ministry	920.32	1,000	92.0%	
Peacemaker Support	425.00	2,000	21.3%	2,000 Mission Dev. Fund
Committee Meetings	(60.74)	1,000	-6.1%	
	\$ 53,034.58	\$ 61,250	86.6%	
NOMINATING				
Nominating Committee	100.15	300	33.4%	
NURTURE				
CHRISTIAN NURTURE & WORSHIP				
Resource Ctr Acquisitions	2,313.69	1,800	128.5%	
Resource Ctr. - Supplies/Equip.	241.37	400	60.3%	
Resource Ctr. - Subscriptions	119.00	120	99.2%	
Resource Ctr. - Catalog Program	795.00	800	99.4%	
Video License	239.89	250	96.0%	
Festival of Faith	2,693.46	1,000	269.3%	
Church Educators Support	245.09	400	61.3%	
Educator/Clergy/CRE Retreat	1,213.88	1,200	101.2%	
Younger Youth Retreat	1,200.00	1,200	100.0%	1,200 Rachel McClintic Fund
Older Youth Retreat	2,021.50	2,000	101.1%	2,000 Rachel McClintic Fund
HS Youth Conf. Mission Trip	1,094.69	9,000	12.2%	9,000 Rachel McClintic Fund
Youth Council	353.42	400	88.4%	400 Rachel McClintic Fund

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD December 2019

	YTD 12/31/19	Budget	%	Restricted Fund Support
Adult Spiritual Development	1,759.36	2,000	88.0%	2,000 Mission Dev. Fund
Scholarships	0.00	2,000	0.0%	2,000 PEPS
Presbytery Worship	47.00	300	15.7%	
Miscellaneous	0.00	200	0.0%	
APCE Membership	200.00	200	100.0%	
Committee Meetings	370.20	600	61.7%	
	\$ 14,907.55	\$ 23,870	62.5%	
<u>PJC</u>				
Permanent Judicial Commission	0.00	300	0.0%	
<u>PRESBYTERIAN WOMEN</u>				
Presbyterian Women Support	6,000.00	6,000	100.0%	
<u>RELATIONS</u>				
Cluster Support	1,000.00	2,000	50.0%	2,000 Small Church Fund
Relations Committee Expenses	280.88	1,000	28.1%	
	\$ 1,280.88	\$ 3,000	42.7%	
<u>REPRESENTATION</u>				
Committee on Representation	0.00	100	0.0%	
<u>STEWARDSHIP</u>				
FINANCE & DEVELOPMENT				
Transition Expenses	0.00	0	0.0%	
Outside CPA Costs	0.00	11,000	0.0%	
Committee Meetings	56.63	1,000	5.7%	
	\$ 56.63	\$ 12,000	0.5%	
<u>TRUSTEES</u>				
Trustees	6.85	2,000	0.3%	
<u>VOCATIONS</u>				
PREPARATION FOR MINISTRY				
Care of Candidates	0.00	500	0.0%	
Career Counseling	0.00	1,000	0.0%	
Scholarships	1,000.00	5,000	20.0%	5,000 Bush Fund
Conferences	0.00	900	0.0%	
ALP/CLP Preparation Program	2,726.12	8,000	34.1%	8,000 Small Church Fund
Committee Meetings	650.68	1,000	65.1%	
	\$ 4,376.80	\$ 16,400	26.7%	
TOTAL	\$ 766,790.11	\$ 847,870	90.4%	

REVENUE IN SUPPORT of BUDGET	YTD 12/31/19	Budget
Shared Mission (net of GA & Synod support)	271,075	360,000
Per Capita (net of GA & Synod support)	132,482	146,818
Previous Year Shared Mission & Per Capita	5,782	16,652
Outside Funding (Presby. Housing & PHP)	45,000	46,000
Interest & Gifts	28,277	15,000
Restricted Fund Support	218,182	263,400
TOTAL	\$ 700,797	\$ 847,870

Presbytery of West Virginia
Statement of Financial Position
As of December 31, 2019

	12/31/19	12/31/18
ASSETS		
Current Assets		
Checking/Savings		
1005 · Petty Cash	250.00	250.00
1012 · Payroll - WesBanco Bank	83.99	82.64
1020 · Cash - United Bank Checking	38,852.82	81,338.55
1023 · WV Federal Credit Union	231,679.50	229,434.26
1029 · First Community Bank - Fr. Crk.	1,137.42	1,137.42
1030 · Wells Fargo - MDF		
1032 · Equities -- Index Fund	1,040,943.41	879,768.53
1035 · Fixed Income	652,545.02	645,523.78
Total 1030 · Wells Fargo - MDF	1,693,488.43	1,525,292.31
1050 · Wells Fargo Money Market		
1051 · Wells Fargo MM - PWV	58,605.56	57,419.98
1052 · Kay Long Memorial Fund	8,744.55	8,629.92
1053 · Molly Gant Scholarship Fund	11,936.61	11,532.24
1054 · Kenya Partnership	5,359.50	5,439.13
1055 · Presbyterian Hunger Program	28,007.90	28,334.97
1056 · Pack Endowment Fund	217,327.38	214,084.92
Total 1050 · Wells Fargo Money Market	329,981.50	325,441.16
INVESTMENTS		
1070 · New Covenant Funds of PWV	306,219.16	261,302.81
1072 · New Covenant New Ch. Devel	166,263.50	138,117.35
1074 · New Covenant PEPS	4,043.01	3,358.67
1075 · New Covenant Slaughter	1,828.47	1,595.46
1076 · New Covenant Riner	70,151.38	57,166.59
1077 · New Covenant Scholarship	11,725.38	10,598.69
1078 · New Covenant Seminary Student	36,114.29	30,000.67
1079 · New Covenant Dickinson	54,597.47	45,354.78
1080 · New Covenant Bush Fund	217,255.50	183,225.22
1084 · New Covenant Midland Mem.	86,601.22	74,173.85
1087 · New Covenant Small Church	1,172,698.31	1,019,017.06
1090 · T Rowe Price - Rachel McClintic	1,189,693.19	985,916.33
Total INVESTMENTS	3,317,190.88	2,809,827.48
Total Checking/Savings	5,612,664.54	4,972,803.82
Accounts Receivable		
1210 · Accounts Receivable	0.00	0.00
Total Accounts Receivable	0.00	0.00

**Presbytery of West Virginia
Statement of Financial Position**

As of December 31, 2019

	12/31/19	12/31/18
Other Current Assets		
1220 · Notes Receivable MDF	45,946.79	48,539.44
1240 · Notes Receivable Riner	26,800.00	25,200.00
1309 · Notes Receivable R. McClintic	78,607.25	88,567.09
1450 · Workers Comp Deposit	247.09	247.09
Total Other Current Assets	151,601.13	162,553.62
Total Current Assets	5,764,265.67	5,135,357.44
Fixed Assets		
1510 · Land	58,000.00	58,000.00
1520 · Building & Grounds	299,782.00	299,782.00
1530 · Furniture & Fixtures	18,024.20	18,024.20
1540 · Capital Equipment	27,635.11	27,635.11
1550 · Software	10,022.51	10,022.51
1590 · Accumulated Depreciation	-292,104.73	-280,104.73
Total Fixed Assets	121,359.09	133,359.09
TOTAL ASSETS	5,885,624.76	5,268,716.53
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2010 · Benevolence Receipts Payable	81,889.40	61,634.66
Payroll Liabilities	10,008.11	9,141.92
Total Other Current Liabilities	91,897.51	70,776.58
2200 · Deferred Revenue	6,398.60	6,545.00
Total Liabilities	98,296.11	77,321.58
Equity		
3010 · Fund Balance Funds of PWV	885,980.84	881,382.78
3011 · Fund Balance - MDF	1,667,793.62	1,529,182.43
3012 · Fund Balance New Ch. Devel	142,940.91	125,967.90
3013 · Fund Balance Hunger Prog	30,210.44	24,525.94
3014 · Fund Balance PEPS	3,475.97	3,063.25
3015 · Fund Balance Slaughter	1,627.86	1,497.64
3016 · Fund Balance Riner	85,616.64	78,823.70

Presbytery of West Virginia
Statement of Financial Position
As of December 31, 2019

	<u>12/31/19</u>	<u>12/31/18</u>
3017 · Fund Balance Scholarship	10,810.27	10,405.61
3018 · Fund Balance Seminary Student	31,048.37	27,361.67
3019 · Fund Balance Dickinson	46,938.64	41,365.13
3020 · Fund Balance Bush Fund	189,624.06	166,807.82
3024 · Fund Balance Midland Mem.	76,732.40	69,656.79
3027 · Fund Balance Small Church	1,005,401.35	908,346.54
3028 · Fund Balance Kenya Partnership	5,189.55	4,957.80
3029 · Fund Balance Rachel McClintic	1,154,648.98	1,008,193.66
3030 · Fund Balance Kay Long Memorial	8,551.25	8,502.59
3031 · Fund Balance Molly Gant Fund	9,811.60	11,001.37
3032 · Fund Balance Pack Endowment	210,332.76	208,404.00
Net Income	<u>220,593.14</u>	<u>81,948.33</u>
Total Equity	<u>5,787,328.65</u>	<u>5,191,394.95</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,885,624.76</u></u>	<u><u>5,268,716.53</u></u>

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 12/31/19	12/31/17 Mbrship.	2019	Per Capita
				Per Capita (\$29.50/mbr)	Per Capita Rec'd at 12/31/19
Alderson		100	8	236.00	266
Alexander Memorial	250	350	8	236.00	236
Anderson Memorial			22	649.00	650
Arthurdale - Community	1,000	1,000	35	1,032.50	1,033
Bates Memorial	1,000	1,000	101	2,979.50	2,980
Baxter		500	12	354.00	348
Beckley	17,000	17,000	227	6,696.50	6,697
Beechwood	500	500	68	2,006.00	2,006
Belington	690	690	25	737.50	738
Belle	1,280	1,280	6	177.00	177
Bethlehem		110	18	531.00	295
Beulah Humble			13	383.50	
Beverly			21	619.50	620
Beverly Hills			45	1,327.50	
Big Spring		590	10	295.00	590
Bluefield-First		9,555	115	3,392.50	3,548
Bradley	0		23	678.50	679
Bramwell			14	413.00	413
Bream Memorial	1,500	1,500	175	5,162.50	5,163
Bridgeport (all PWV)		2,500	115	3,392.50	3,270
Buckhannon-First		708	24	708.00	708
Buffalo			4	118.00	
Canyon Community		500	10	295.00	295
Centerville	4,200	4,200	29	855.50	856
Ch. of the Covenant-Grafton	2,442	2,305	25	737.50	375
Charleston-First (all PWV)	40,000	40,000	957	28,231.50	28,232
Church of Our Saviour	1,700	1,700	11	324.50	325
Clarksburg-First	5,000	5,000	159	4,690.50	4,630
Clear Creek			18	531.00	
Clifton	2,183	2,083	74	2,183.00	2,001
Clothier			9	265.50	266
Colcord-First	0		35	1,032.50	1,121
Comfort		558	15	442.50	443
Davis Memorial-Elkins	15,500	15,498	215	6,342.50	6,342
Davis Memorial-Gassaway	826	826	28	826.00	757
Dunbar-First		900	74	2,183.00	2,183
DuPont City			10	295.00	
Edgewood	4,000	4,000	106	3,127.00	3,127
Eleanor	450	600	15	442.50	531
Elk Hills	3,000	3,000	57	1,681.50	1,681
Enslow Park			122	3,599.00	3,600
Fairmont-First	4,850	4,835	153	4,513.50	4,359
Falls View	1,855	1,855	9	265.50	266
Fayetteville	6,500	6,500	93	2,743.50	2,744
Fleming Memorial	2,800	2,800	40	1,180.00	1,180
Frankford	2,315	2,315	22	649.00	649

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019 PLEDGE	2019 Giving at 12/31/19	12/31/17 Mbrship.	2019	Per Capita
				Per Capita (\$29.50/mbr)	Rec'd at 12/31/19
Gilbert			49	1,445.50	
Glenville	3,900	3,900	19	560.50	561
Grace Covenant		2,348	15	442.50	398
Harman			29	855.50	856
Highlawn Huntington	19,500	15,000	163	4,808.50	4,500
Highlawn St. Albans	4,900	4,900	62	1,829.00	1,829
Hinton-First	2,100	2,100	23	678.50	679
Hughes River - Cairo		2,000	13	383.50	384
Huntington-First			272	8,024.00	8,700
Huntington Second			23	678.50	690
Kanawha United	12,600	12,600	154	4,543.00	4,543
Keller			7	206.50	
Kenova-First			32	944.00	944
Kesler Memorial	0		38	1,121.00	
Kingwood-First	5,200	5,200	40	1,180.00	1,180
Kuhn Memorial		2,520	92	2,714.00	2,714
Liberty		500	17	501.50	502
Logan-First	7,665	7,665	82	2,419.00	2,419
Mannington-First			20	590.00	590
Marlinton			62	1,829.00	1,677
Marsh Fork	500	500	12	354.00	354
McKinnon		794	23	678.50	679
Mill Creek		4,400	19	560.50	561
Milton		700	23	678.50	600
Mingo	100		13	383.50	384
Morgantown-First		14,930	208	6,136.00	6,136
Mount Hope			10	295.00	295
Nitro-First	1,000	1,000	80	2,360.00	2,360
Oak Grove	1,200	1,200	69	2,035.50	2,124
Oak Hill-First			27	796.50	797
Old Stone	22,500	22,500	259	7,640.50	7,641
Parkersburg-First			136	4,012.00	4,012
Parsons		400	27	796.50	767
Philippi			9	265.50	
Pickens		53	6	177.00	177
Pineville			35	1,032.50	1,033
Pt. Pleasant	8,105	8,105	83	2,448.50	2,448
Ravenswood-First	3,180	3,180	31	914.50	915
Red Sulphur Springs	150	150	6	177.00	177
Richwood		925	31	914.50	266
Ripley-First	1,000	1,000	51	1,504.50	1,505
Riverlawn	250	250	95	2,802.50	2,803
Rock Forge			19	560.50	
Rock Lake	9,500	10,313	130	3,835.00	3,835
Rome	148	148	5	147.50	167

2019 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
Church	2019	2019	12/31/17 Mbrship.	2019	Per Capita Rec'd at 12/31/19
	PLEDGE	Giving at 12/31/19		Per Capita (\$29.50/mbr)	
Ronceverte	2,940	2,940	75	2,212.50	2,213
Ruffner Memorial			23	678.50	
Salem	3,475	3,475	13	383.50	384
Smithers	1,000	1,000	17	501.50	502
South Charleston-First			144	4,248.00	4,248
South Park	1,985	1,985	29	855.50	856
Spencer	925	925	9	265.50	266
Spring Creek		550	24	708.00	708
Spring Valley			54	1,593.00	
St. Albans-First	5,940	5,940	205	6,047.50	6,048
St. Andrew		1,000	146	4,307.00	1,004
St. Marys	100	100	12	354.00	270
Sugar Grove	1,855	1,855	20	590.00	590
Summerlee	100	100	11	324.50	325
Summersville	2,015	2,016	49	1,445.50	1,446
Teays Valley	0		228	6,726.00	5,605
Thomas-First		500	17	501.50	502
Trinity	502		17	501.50	502
Tygarts Valley		650	27	796.50	797
Union	2,200	2,200	31	914.50	915
Upper Glade	3,000	3,000	56	1,652.00	1,652
Valley Bend	1,970	1,970	26	767.00	767
Village Chapel	17,850	16,363	223	6,578.50	7,675
Waverly-Bethel	1,275	1,275	15	442.50	443
Welch-First	2,205	2,205	21	619.50	620
Westminster-Chas.			22	649.00	
Westminster-Vienna	4,630	4,630	83	2,448.50	2,449
Weston-First	1,105	1,605	11	324.50	650
White Sulphur Springs-First	1,440	1,360	33	973.50	1,360
Whitesville-First	0		12	354.00	354
Whittico Memorial			7	206.50	
Williamson-First			70	2,065.00	
Williamstown-First	5,210	5,210	83	2,448.50	2,449
Winfield	372		20	590.00	
Zion		750	34	1,003.00	1,003
TOTALS	286,433	329,742	7,861	231,900	216,166
<i>Presbytery portion 80%</i>	229,146	263,794		151,685	133,720
<i>GA portion 15%</i>	42,965	49,461		61,824	65,585
<i>Synod portion 5%</i>	14,322	16,487		18,390	16,861

2020 BENEVOLENCE PLEDGING & PER CAPITA REPORT

CHURCH	2020 Pledge	2020 Request	2019 Pledge	12/31/18 Membership	2020 Per Capita (\$30/mbr)
Alderson	105	210		7	210.00
Alexander Memorial		275	250	7	210.00
Anderson Memorial		660		22	660.00
Arthurdale - Community	1,000	1,050	1,000	32	960.00
Bates Memorial		2,820	1,000	94	2,820.00
Baxter		525		12	360.00
Beckley		17,850	17,000	217	6,510.00
Beechwood	0	2,040	500	68	2,040.00
Belington	720	720	690	24	720.00
Belle	1,345	1,345	1,280	6	180.00
Bethlehem	100	540		18	540.00
Beulah Humble		390		13	390.00
Beverly		630		21	630.00
Beverly Hills		1,320		44	1,320.00
Big Spring		620		10	300.00
Bluefield-First	8,000	9,260		89	2,670.00
Bradley	0	690	0	23	690.00
Bramwell		390		13	390.00
Bream Memorial	1,500	5,160	1,500	172	5,160.00
Bridgeport (all PWV)	2,500	3,270		109	3,270.00
Buckhannon-First	700	750		25	750.00
Buffalo		120		4	120.00
Canyon Community		525		7	210.00
Centerville	4,410	4,410	4,200	28	840.00
Ch. of the Covenant-Grafton		2,565	2,442	28	840.00
Charleston-First (all PWV)		42,000	40,000	938	28,140.00
Church of Our Saviour	1,700	1,785	1,700	11	330.00
Clarksburg-First		5,250	5,000	157	4,710.00
Clear Creek		540		18	540.00
Clifton	2,295	2,295	2,183	71	2,130.00
Clothier		270		9	270.00
Colcord-First	0	990	0	33	990.00
Comfort	550	595		15	450.00
Davis Mem. - Elkins	13,200	16,275	15,500	182	5,460.00
Davis Mem. - Gassaway		870	826	27	810.00
Dunbar-First	1,000	2,460		82	2,460.00
DuPont City		300		10	300.00
Edgewood	3,200	4,200	4,000	61	1,830.00
Eleanor		540	450	18	540.00
Elk Hills	3,000	3,150	3,000	58	1,740.00
Enslow Park		3,000		100	3,000.00
Fairmont-First	4,850	5,095	4,850	153	4,590.00
Falls View	1,855	1,950	1,855	12	360.00
Fayetteville	7,500	6,825	6,500	90	2,700.00

2020 BENEVOLENCE PLEDGING & PER CAPITA REPORT

CHURCH	2020 Pledge	2020 Request	2019 Pledge	12/31/18 Membership	2020 Per Capita (\$30/mbr)
Fleming Memorial	2,950	2,940	2,800	36	1,080.00
Frankford	2,430	2,430	2,315	22	660.00
Gilbert		1,470		49	1,470.00
Glenville		4,095	3,900	20	600.00
Grace Covenant		3,285		15	450.00
Harman		900		30	900.00
Highlawn Huntington	15,000	20,475	19,500	137	4,110.00
Highlawn St. Albans		5,145	4,900	60	1,800.00
Hinton-First	2,100	2,205	2,100	25	750.00
Hughes River - Cairo		2,100		13	390.00
Huntington Second	690	690		23	690.00
Huntington-First		7,680		256	7,680.00
Kanawha United	12,900	13,230	12,600	149	4,470.00
Keller		210		7	210.00
Kenova-First		960		32	960.00
Kesler Memorial		1,140	0	38	1,140.00
Kingwood-First	5,200	5,460	5,200	40	1,200.00
Kuhn Memorial		2,625		82	2,460.00
Liberty		525		17	510.00
Logan-First	8,050	8,050	7,665	78	2,340.00
Mannington-First		600		20	600.00
Marlinton	1,020	1,980		66	1,980.00
Marsh Fork	500	525	500	10	300.00
Mill Creek		4,620		19	570.00
Milton	725	725		23	690.00
Mingo		390	100	13	390.00
Morgantown-First		15,690		208	6,240.00
Mount Hope		300		10	300.00
Nitro-First	1,000	2,400	1,000	80	2,400.00
Oak Grove		1,950	1,200	65	1,950.00
Oak Hill-First		1,170		39	1,170.00
Old Stone	15,360	23,625	22,500	254	7,620.00
Parkersburg-First		3,840		128	3,840.00
Parsons		570	400	19	570.00
Philippi		270		9	270.00
Pineville		1,050		35	1,050.00
Pt. Pleasant	8,510	8,510	8,105	80	2,400.00
Ravenswood-First	3,340	3,340	3,180	31	930.00
Red Sulphur Springs	150	160	150	5	150.00
Ripley-First		1,050	1,000	20	600.00
Riverlawn	1,000	2,760	250	92	2,760.00
Rock Forge		480		16	480.00
Rock Lake		9,975	9,500	123	3,690.00
Rome	150	155	148	5	150.00

2020 BENEVOLENCE PLEDGING & PER CAPITA REPORT

CHURCH	2020 Pledge	2020 Request	2019 Pledge	12/31/18 Membership	2020 Per Capita (\$30/mbr)
Ronceverte	3,090	3,090	2,940	69	2,070.00
Ruffner Memorial		690		23	690.00
Salem		3,650	3,475	13	390.00
Smithers	1,000	1,050	1,000	17	510.00
South Charleston-First		4,260		142	4,260.00
South Park	2,084	2,085	1,985	29	870.00
Spencer	970	970	925	8	240.00
Spring Creek	1,080	1,080		36	1,080.00
Spring Valley		1,620		54	1,620.00
St. Albans-First		6,235	5,940	152	4,560.00
St. Andrew		4,380		146	4,380.00
St. Marys	100	270	100	9	270.00
Sugar Grove		1,950	1,855	11	330.00
Summerlee	200	300	100	10	300.00
Summersville	2,115	2,115	2,015	52	1,560.00
Teays Valley		6,090	0	203	6,090.00
Thomas-First	510	525		17	510.00
Trinity		530	502	13	390.00
Tygarts Valley		4,095		27	810.00
Union	2,300	2,310	2,200	29	870.00
Upper Glade	3,242	3,150	3,000	47	1,410.00
Valley Bend	2,070	2,070	1,970	24	720.00
Village Chapel	15,550	18,745	17,850	220	6,600.00
Waverly-Bethel	1,340	1,340	1,275	16	480.00
Welch-First	1,000	2,315	2,205	11	330.00
Westminster-Chas.		8,335		21	630.00
Westminster-Vienna	4,860	4,860	4,630	83	2,490.00
Weston-First	1,160	1,160	1,105	13	390.00
White Sulphur Springs-First	1,510	1,510	1,440	33	990.00
Whitesville-First	0	330	0	11	330.00
Whittico Memorial		210		7	210.00
Williamson-First		2,100		70	2,100.00
Williamstown-First		5,470	5,210	84	2,520.00
Winfield	390	390	372	12	360.00
Zion		990		33	990.00
TOTALS	\$185,176	\$428,545	\$286,833	7,382	\$221,460
Presbytery portion 80%	\$148,141	\$342,836	\$229,466		\$144,857
GA portion 15%	\$27,776	\$64,282	\$43,025		\$59,041
Synod portion 5%	\$9,259	\$21,427	\$14,342		\$17,562

61 churches pledged

2020 BENEVOLENCE PLEDGE

<u>PLEDGE AMOUNT</u> CHURCH	2020 Pledge	2020 Request	2019 Pledge	12/31/18 Membership
Village Chapel	15,550	18,745	17,850	220
Old Stone	15,360	23,625	22,500	254
Highlawn Huntington	15,000	20,475	19,500	137
Davis Mem. - Elkins	13,200	16,275	15,500	182
Kanawha United	12,900	13,230	12,600	149
Pt. Pleasant	8,510	8,510	8,105	80
Logan-First	8,050	8,050	7,665	78
Bluefield-First	8,000	9,260		89
Fayetteville	7,500	6,825	6,500	90
Kingwood-First	5,200	5,460	5,200	40
Westminster-Vienna	4,860	4,860	4,630	83
Fairmont-First	4,850	5,095	4,850	153
Centerville	4,410	4,410	4,200	28
Ravenswood-First	3,340	3,340	3,180	31
Upper Glade	3,242	3,150	3,000	47
Edgewood	3,200	4,200	4,000	61
Ronceverte	3,090	3,090	2,940	69
Elk Hills	3,000	3,150	3,000	58
Fleming Memorial	2,950	2,940	2,800	36
Bridgeport (all PWV)	2,500	3,270	2,500	109

<u>PLEDGE PER MEMBER</u> CHURCH	2020 Pledge	2020 Request	2019 Pledge	12/31/18 Membership
Belle	1,345	1,345	1,280	6
Centerville	4,410	4,410	4,200	28
Falls View	1,855	1,950	1,855	12
Church of Our Saviour	1,700	1,785	1,700	11
Kingwood-First	5,200	5,460	5,200	40
Spencer	970	970	925	8
Frankford	2,430	2,430	2,315	22
Highlawn Huntington	15,000	20,475	19,500	137
Ravenswood-First	3,340	3,340	3,180	31
Pt. Pleasant	8,510	8,510	8,105	80
Logan-First	8,050	8,050	7,665	78
Welch-First	1,000	2,315	2,205	11
Bluefield-First	8,000	9,260		89
Weston-First	1,160	1,160	1,105	13
Kanawha United	12,900	13,230	12,600	149
Valley Bend	2,070	2,070	1,970	24
Hinton-First	2,100	2,205	2,100	25
Waverly-Bethel	1,340	1,340	1,275	16
Fayetteville	7,500	6,825	6,500	90
Fleming Memorial	2,950	2,940	2,800	36

BLUESTONE CONFERENCE CENTER, INC

FINANCIAL REPORT as of DECEMBER 31, 2019

INCOME STATEMENT

INCOME	12/31/19	Budget	%
Salaries & Personnel	\$ 54,456.27	\$ 65,900	82.6%
Office & Administration	15,256.32	16,500	92.5%
Bluestone Events	1,024.72	1,500	68.3%
Plant & Operation	87,008.02	108,600	80.1%
Summer Staff & Salary	26,411.10	28,400	93.0%
Summer Program	1,903.44	1,900	100.2%
Summer Camp Trips	4,799.92	7,200	66.7%
TOTAL EXPENSE	\$ 190,859.79	\$ 230,000	83.0%

INCOME

Grant Subsidy - McClintic Fund	\$ 4,500.00	\$ 4,500	100.0%
Retreats - Bluestone Events	5,020.00	10,150	49.5%
Retreats - Presbyterian	11,332.00	13,500	83.9%
Retreats - Non - Presbyterian	60,206.90	60,000	100.3%
Summer Camp Registrations	65,716.34	71,000	92.6%
Donations	6,998.50	19,350	36.2%
Friends of Bluestone	36,537.00	45,500	80.3%
MDF-Line of credit	0.00	6,000	0.0%
Interest	1.62	-	-
Miscellaneous	11.53	-	-
TOTAL INCOME	\$ 190,323.89	\$ 230,000	82.7%
NET GAIN/(LOSS)	\$ (535.90)	(excl. store acct. & depr. exp.)	

***NOTE* - 2019 Presbytery Support**

Facilities Director comp	\$ 75,995
Program Director comp	43,444
Property Insurance	10,737
Committee expense	1,500
Banking fees	160
Misc. office expense	50
\$ 131,886	

BALANCE SHEET

	12/31/19	12/31/18
ASSETS		
Current Assets	\$ 8,986.20	\$ 14,130
Property & Equip. (net of depr.)	154,775.87	154,776
TOTAL ASSETS	\$ 163,762.07	\$ 168,906
LIABILITIES		
Current Liabilities	\$ 485.10	\$ 1,498
Long Term Debt	58,894.44	63,615
TOTAL LIABILITIES	\$ 59,379.54	\$ 65,113
EQUITY		
	\$ 104,382.53	\$ 103,793
TOTAL LIABILITIES & EQUITY	\$ 163,762.07	\$ 168,906

Friends of Bluestone, Inc.
Profit & Loss
 January through December 2019

	Jan - Dec 19
Income	
4000 · Donations - Churches	\$ 18,138.88
4001 · Donations - Individuals	24,787.84
4005 · Donations - Restricted	250.00
4006 · Donations	1,145.00
4008 · Fundraiser - Other	4,979.14
4100 · Interest Earned	2.12
Total Income	\$ 49,302.98
Expense	
5000 · Operating Expenses	
5001 · Distributions to Presbytery	\$ 36,537.00
5500 · Direct Expenses	
6001 · Thriva/PayPal Discount Fees	\$ 203.87
6020 · Fundraising Expenses	1,042.27
6050 · Licenses and Fees	91.00
Total 5500 · Direct Expenses	\$ 1,337.14
5000 · Operating Expenses - Other	\$ 2,913.45
Total 5000 · Operating Expenses	\$ 40,787.59
6051 · Annual Meeting	\$ 150.00
Total Expense	\$ 40,937.59
Net Income	\$ 8,365.39

Friends of Bluestone, Inc.

Balance Sheet

As of December 31, 2019

	<u>12/31/19</u>
ASSETS	
Current Assets	
Checking/Savings	
1000-1 · Unrestricted Funds	\$ 10,106.66
1000-2 · Restricted Funds	5,100.00
1000 · Cash - BB&T - Other	11,839.50
Total 1000 · Cash - BB&T	<u>\$ 27,046.16</u>
Total Checking/Savings	<u>27,046.16</u>
Total Current Assets	<u>\$ 27,046.16</u>
Fixed Assets	
1600 · Equipment	<u>\$ 2,200.00</u>
Total Fixed Assets	<u>\$ 2,200.00</u>
TOTAL ASSETS	<u><u>\$ 29,246.16</u></u>
LIABILITIES & EQUITY	
Equity	
32000 · Fund Asset	\$ 20,880.77
Net Income	8,365.39
Total Equity	<u>\$ 29,246.16</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 29,246.16</u></u>

APPENDIX I – ADDITIONAL COMMITTEE REPORTS

REPORT OF THE ADMINISTRATION COMMITTEE

George Lilley, Committee Chair

INFORMATION:

1. The annual performance review of the General Presbyter was conducted by two members of the Administration Committee and two members of the Leadership Team in accordance with the manual. With input from the General Presbyter, the goals for 2019 were reviewed and acknowledged as having been successfully achieved. Goals for 2020 were established as a continuation of those from 2019. The report also acknowledged that the General Presbyter was performing a myriad of other functions. The Administration Committee accepted the report and added its thanks to the General Presbyter for his devoted work to the Presbytery.
2. The committee established Budget Preparation Guidelines, in order to make future budgeting consistent and reporting to Presbytery complete.
3. Approved the Housing Allowance for the Associate for Educational Ministry.
4. Heard reports from the Treasurer and General Presbyter.
5. Had lunch and enjoyed casual conversation with the staff.

REPORT OF ADMINISTRATIVE COMMISSIONS

DISSOLUTION OF LAKEVIEW PRESBYTERIAN CHURCH

The commission continues to await information from the heirs who will accept the property back as per the original deed. Once the details of this conversation are clarified, the commission will work with the church to disburse its remaining assets.

DISSOLUTION OF PICKENS PRESBYTERIAN CHURCH

Rich Cardot, pastor of the Valley Parish, now chairs the commission. The commission met with Pickens Ruling Elder Charles Delaney at the Pickens Volunteer Fire Department on November 15, 2019. The group discussed the health and pastoral care of the remaining members of the church, the transfer of the records of the church, the finances of the church, the disposition of the real property, and possibilities to celebrate the life and ministry of the congregation. The Stated Clerk received a letter stating that the financial accounts of the church have been closed. The commission is working with the Trustees to sell or transfer the real property to a member of the church community. The commission plans a closing celebration to include the churches of the Valley Parish and Zion Presbyterian Church, Helvetia in the spring.

DISSOLUTION OF WESTMINSTER PRESBYTERIAN CHURCH, CHARLESTON

The commission is working with the session to conclude the business of the church. A sale of the church building and its surrounding property by the church is pending. The session record and other historical records have been delivered to the Stated Clerk. The remaining real property is being transferred to the Presbytery. The commission is in communication with the members of the church regarding pastoral care and their ongoing discipleship and future church membership.

REPORT OF THE BLUESTONE COMMITTEE

Denny Dodson, Committee Chair

RECOMMENDATION:

1. (CA) Approval of the celebration of the Lord's Supper at the Guy's Weekend, April 24-26, 2020, Spring Getaway Retreat, May 1-3, 2020, and Fall Getaway Retreat, October 2-4, 2020, at Bluestone Camp & Retreat, with a Minister of Word and Sacrament member of Presbytery as officiant.

INFORMATION:

1. The committee asks for general support of the Bluestone programs from all the churches and members of Presbytery. We encourage all churches to allow the Spirit to move them to consider holding church retreats at Bluestone, as well as participating in the special retreats available throughout the year.
2. The committee lost two members due to attrition, and even with the Presbytery Manual's reduction of the number of committee members, we sometimes are struggling to keep a quorum for our meetings. We continue to work on motivating maximum participation from committee members, who have secular and church employment, which often overlaps with the committee's work.
3. The committee approved the 2020 budget for Bluestone as well as our annual request of the Friends of Bluestone for budgetary support. The committee as always wishes to thank all of Presbytery and leadership for its moral and financial support for the work of the Bluestone summer camps, retreats, and conferences.
4. The committee designated February 8 for a day-long workshop to solidify our role as a committee – who we are, what we do, what we need to do, and how we reach our full potential as servants of God as we oversee and direct the work of Bluestone.
5. The committee is presently putting forth our efforts to maximize participation in the Guys Weekend, the Spring Getaway Retreat, the summer camping experience and the Fall Getaway Retreat, along with the other special weekends and weeklong functions happening at Bluestone in the spring, summer, and fall.

REPORT OF THE LEADERSHIP TEAM

Steve Hornbeck, Chair

INFORMATION:

1. The Leadership Team Retreat was held on January 13-14, 2020. The team spent time in worship led by Tina Vial and team building led by Robin Ray. Our thanks to both for meaningful and interesting programs.
2. Amy Wallace Parker was designated as the Overture Advocate for the Presbytery's overture concerning the laying on of hands during ordinations and installations. The overture will be considered by the 2020 General Assembly.
3. A group has been assigned to plan locations, themes, and dates of Presbytery meetings for 2021. Congregations interested in hosting a presbytery meeting should contact the Stated Clerk or Leadership Team Chair Steve Hornbeck. Suggestions for themes/speakers for the educational portion of the meeting are also welcome.
4. A group was designated to recommend procedures for the New Life Congregational Grants including a name for the group who reviews and recommends awards. The grants are funded through the use of 80 percent of the funds gained from the closure and sale of churches. Tina Vial will serve as the convener of this group.
5. A group of former Presbytery Moderators was designated to review the three-year model for Moderator-Elect, Moderator, and Leadership Team Chair. Several former moderators have recommended a review of this process because of the varying skills required of the leaders and the brief time available to complete planned initiatives. Amy Wallace Parker will convene this group.
6. Approved a request by the Presbyterian Women to celebrate the Lord's Supper at their gathering on March 28, 2020.
7. Tentative meeting dates for the Leadership Team for 2020 were established for May 5, 2020; July 30, 2020, and November 3, 2020.
8. The team looked at evolving trends in membership and at budget realities that result from these trends. Stewardship will provide the team with the probable implications of reducing the draw on restricted funds for the near future.
9. Church security was discussed, and the Stated Clerk will contact insurers and legal representatives concerning security recommendations for the Presbytery and its churches.

REPORT OF THE TRUSTEES
James Robinson, Trustees Chair

INFORMATION:

1. Met via conference call on January 17, 2020, and concurred with the recommendation from Westminster Presbyterian Church, Charleston, to sell the church property for \$135,000 cash. In accordance with lines 166-170 of the Manual of the Presbytery of West Virginia, met via conference call on January 20, 2020 with General Presbyter Ed Thompson, out-going Moderator Steve Hornbeck, and Stated Clerk Maureen Wright to approve the sale.
2. Expect to complete action soon on the transfer of the dissolved Richwood Presbyterian Church building and the sale of the Hurricane property.
3. The remaining lots of the soon to be dissolved Westminster Presbyterian Church, Charleston, property, and the Beverly Hills Presbyterian Church property are being transferred to the Presbytery in accordance with the Book of Order.
4. The sale of the dissolved Brush Creek Presbyterian Church, Ridgeview, property has been completed.

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