

Stated Supply Covenant 2022
Presbytery of West Virginia

BETWEEN A SESSION AND A STATED SUPPLY
NON-PRESBYTERIAN CLERGY FORM

The Session of the _____ Presbyterian Church is fully satisfied with your qualifications to lead and assist us in the fulfillment of our corporate and individual ministries and hereby contracts with you, _____, to become the Stated Supply for the period of time from _____ to January 31, 2023.

During this time we expect you to perform the following duties as Stated Supply Pastor:

1. Conduct worship:

_____ weekly worship

_____ special services

2. Fulfill the following pastoral duties:

3. Assist the Session in the following ways:

4. Other duties:

The Session estimates that to fulfill these duties will require _____ hours per week.

The Session will maintain its individual and corporate responsibilities in the government and discipline of the congregation and oversight of the church's spiritual interests. **Non-Presbyterian clergy must become temporary members of Presbytery according to Presbytery policy in order to moderate the session or celebrate sacraments.**

The Session promises and obligates itself to provide you with the following:

1. A salary of \$ _____ per month.
2. Of the above salary, \$ _____ is designated as housing allowance.
3. Reimbursement for travel in the performance of your responsibilities at the current IRS mileage rate.
4. Other items of finance or reimbursement (including Continuing Education):

5. Four weeks' vacation (including four Sundays); two weeks study leave (including two Sundays). This vacation and study leave time is a minimum requirement.

This covenantal relationship is subject to the terms of the Leave Policy approved by the Presbytery of West Virginia at its meeting on August 29, 2015; the policy is available on the Presbytery website.

All pastoral leaders in the Presbytery of West Virginia are required to complete Sexual Misconduct Prevention training.

It is agreed that this covenant may be terminated without cause upon 30 days written notice either by the Stated Supply Pastor or by the session.

Required to be completed by the pastoral leader for covenant renewals:

What continuing education events did you attend in 2021? (Please include event/workshop names, dates and the name of the sponsoring institution.)

How much vacation time did you use in 2021?

This covenant is agreed upon by the church Session, the stated supply pastor, and the Committee on Ministry of the Presbytery of WV.

Signed by Clerk of Session _____

Date_____

Signed by Stated Supply Pastor _____

Date_____

Signed by Committee on Ministry Chair _____

Date_____

(A single signed copy is to be submitted to the Presbytery Office, attention Stated Clerk.)

**ADDENDUM TO COVENANT FOR SERVICES
OF STATED SUPPLY PASTOR**

When the presbytery, in consultation with the session or other responsible committee, determines that its strategy for mission in a local church requires it, and after additional instruction deemed necessary by the presbytery [see Policy on Temporary Membership] has been provided, the presbytery may authorize a Stated Supply Pastor to perform any or all of the following functions described below. (G-2.1001)

October 2021

The session of the _____ requests that the Presbytery of West Virginia authorize _____ to perform the following functions marked below.

- _____ Administer the Lord's Supper.
- _____ Administer the Sacrament of Baptism.
- _____ Moderate the session and meetings of the congregation to which he or she is commissioned.
- _____ Officiate at marriages where permitted by state law.

***** Below is for Committee on Ministry use only *****

The Committee on Ministry recommends that the presbytery grant Temporary Membership and authorize _____ to perform the following functions after any additional instruction or certification deemed necessary:

- _____ Administer the Lord's Supper.
- _____ Administer the Sacrament of Baptism.
- _____ Moderate the session and meetings of the congregation.
- _____ Officiate at marriages where permitted by state law.
- _____ Have a voice in meetings of presbytery.

The Committee on Ministry recommends that the presbytery appoint the following as moderator of the session: _____.

COMMITTEE ON MINISTRY COMMITTEE CHAIR _____

Date _____

Please return by January 7, 2022 to:

**Presbytery of West Virginia
 Committee on Ministry
 520 Second Avenue
 South Charleston, WV 25303
 Email: statedclerk@wvpresbytery.org**