

**Stated Supply Covenant 2024**  
**Presbytery of West Virginia**

BETWEEN A SESSION AND A STATED SUPPLY  
NON-PRESBYTERIAN CLERGY FORM

The Session of the \_\_\_\_\_ Presbyterian Church is fully satisfied with your qualifications to lead and assist us in the fulfillment of our corporate and individual ministries and hereby contracts with you, \_\_\_\_\_, to become the Stated Supply for the period of time from \_\_\_\_\_ to January 31, 2025.

During this time we expect you to perform the following duties as Stated Supply Pastor:

1. Conduct worship:  
    \_\_\_\_\_ weekly worship  
    \_\_\_\_\_ special services
  
2. Fulfill the following pastoral duties:
  
  
3. Assist the Session in the following ways:
  
  
  
4. Other duties:

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

The Session estimates that to fulfill these duties will require \_\_\_\_\_ hours per week.

The Session promises and obligates itself to provide you with the following:

1. A salary of \$ \_\_\_\_\_ per month.
2. Of the above salary, \$ \_\_\_\_\_ is designated as housing allowance.
3. Reimbursement for travel in the performance of your responsibilities at the current IRS mileage rate.
4. Other items of finance or reimbursement (including Continuing Education):

5. Four weeks vacation (including 4 Sundays); two weeks study leave (including two Sundays). This vacation and study leave time is a minimum requirement.

This covenantal relationship is subject to the terms of the Leave Policy approved by the Presbytery of West Virginia at its meeting on November 18, 2023; the policy is available on the Presbytery website.

**All pastoral leaders in the Presbytery of West Virginia are required to complete Sexual Misconduct Prevention training.**

It is agreed that this covenant may be terminated without cause upon 30 days written notice either by the Stated Supply Pastor or by the session.

**Required to be completed by the pastoral leader for covenant renewals:**

What continuing education events did you attend in 2023? (Please include event/workshop names, dates and the name of the sponsoring institution.)

How much vacation time did you use in 2023?

This covenant is agreed upon by the church Session, the stated supply pastor, and the Committee on Ministry of the Presbytery of WV.

Signed by Clerk of Session \_\_\_\_\_

Date \_\_\_\_\_

Signed by Stated Supply Pastor \_\_\_\_\_

Date \_\_\_\_\_

(A single signed copy is to be submitted to the Presbytery Office, attention Stated Clerk.)

**ADDENDUM TO COVENANT FOR SERVICES  
OF STATED SUPPLY PASTOR**

When the presbytery, in consultation with the session or other responsible committee, determines that its strategy for mission in a local church requires it, and after additional instruction deemed necessary by the presbytery [see Policy on Temporary Membership] has been provided, the presbytery may authorize a Stated Supply Pastor to perform any or all of the following functions described below. (G-2.1001) **Non-**

**Presbyterian clergy must become temporary members of Presbytery according to Presbytery policy in order to moderate the session or celebrate sacraments.**

The session of the \_\_\_\_\_ requests that the Presbytery of West Virginia authorize \_\_\_\_\_ to perform the following functions marked below.

- \_\_\_\_\_ Administer the Lord's Supper.
- \_\_\_\_\_ Administer the Sacrament of Baptism.
- \_\_\_\_\_ Moderate the session and meetings of the congregation to which he or she is commissioned.
- \_\_\_\_\_ Officiate at marriages where permitted by state law.

\*\*\*\*\* Below is for Committee on Ministry use only \*\*\*\*\*

The Committee on Ministry recommends that the presbytery grant Temporary Membership and authorize \_\_\_\_\_ to perform the following functions *after any additional instruction or certification deemed necessary*:

- \_\_\_\_\_ Administer the Lord's Supper.
- \_\_\_\_\_ Administer the Sacrament of Baptism.
- \_\_\_\_\_ Moderate the session and meetings of the congregation.
- \_\_\_\_\_ Officiate at marriages where permitted by state law.
- \_\_\_\_\_ Have a voice in meetings of presbytery.

The Committee on Ministry appoints the following as moderator of the session:

\_\_\_\_\_.

APPROVED BY THE COMMITTEE ON MINISTRY ON \_\_\_\_\_  
(Date)

Please return by **January 8, 2024** to:

**Presbytery of West Virginia  
Committee on Ministry  
P.O. Box 11720  
Charleston, WV 25339  
Email: [statedclerk@wvpresbytery.org](mailto:statedclerk@wvpresbytery.org)**