

**PRESBYTERY OF WEST VIRGINIA
Presbyterian Church (U.S.A.)
Synod of the Trinity**

Fayetteville Presbyterian Church

Fayetteville, WV

August 17, 2023

ONE HUNDRED FIFTY SIXTH STATED MEETING

CALL TO ORDER

The meeting was called to order with prayer at 10:00 a.m. by Moderator David Lee. Welcome and greetings were given by host Pastor John Holland.

WELCOME OF NEW MINISTERS

The moderator called on Transitional General Presbytery/Stated Clerk, Maureen Wright. She introduced new ministers, Rev. Steve Elderbrock (Pastor Bridgeport Presbyterian Church), Julie Olt (Pastor, Old Stone Presbyterian Church), and Will Myers (Campus pastor WVU.) Steve, Will, and Julie were invited to speak briefly and to sign the Book of Obligations.

SEATING OF CORRESPONDING MEMBERS

Maureen moved that Schuyler “Sky” Olt, Member of Transylvania Presbytery, be seated as corresponding member. The motion was seconded and passed.

RECOGNITION OF FIRST TIME RULING ELDERS COMMISSIONERS

The moderator recognized and welcomed the ruling elders who were attending Presbytery for the first time.

QUORUM

TGP/Stated Clerk Wright stated an official quorum with Commissioners from 23 churches and 25 teaching elders present. (Attendance record in Appendix A, pages 162-166)

DOCKET

TGP/Stated Clerk Wright moved the docket be approved as distributed. The motion was seconded and approved. Appendix B, pages 167-168.

CONSENT AGENDA

TGP/Stated Clerk Wright presented the Consent Agenda and moved it be approved. The motion was seconded and approved.

RECOMMENDATIONS:

From the Stated Clerk

1. That the requests for Excused Absences be approved.

From the Leadership Team

That the offering taken up at the August 17, 2023 meeting be donated to the Westminster Foundation

APPOINTMENT OF TEMPORARY CLERKS

Moderator Lee appointed the following to serve as temporary clerks:

- Se Hwan Isaiah Kim (minister, First Hinton)
- Bill Kimmons (ruling elder, First South Charleston)
- Charla Waters Koerner (minister, parish associate, First Clarksburg)
- Nancy Smallenberger (ruling elder, Old Stone)

APPOINTMENT OF COMMITTEE ON BILLS AND OVERTURES

Moderator Lee appointed the Leadership Team members present as the Committee on Bills and Overtures.

EDUCATIONAL FOCUS

The moderator called on Randy Fife, chair of the Leadership Team to give background and introduce Emily Swanson of Holy Cow! Consultants. Swanson then led the educational focus on how these consultants will be working with our Presbytery through the transition and discernment process.

ANNOUNCEMENTS

The moderator recognized John Koerner, chair of the Presbytery Relations Committee. John gave an announcement about the Cluster Fund Grants that are available to churches working together.

The moderator recognized Todd Wright to give an announcement from the Vocations Committee. Todd talked a little about Presby Prep classes and the process for becoming a Commissioned Pastor. The classes are open to all whether they want to become a CRE or not.

The moderator recognized Claire Butler-Bass, chair of the Nurture Committee. Claire announced the Resource Center and items that are available at the meeting today. She also called attention to items in the Nurture Committee Report under information.

MORNING WORSHIP

Morning worship was led by:

Liturgists: Susan Perry, Ruling Elder, First Presbyterian Church, Logan
Preacher: Rev. Julie Olt, Minister of Word & Sacrament, Old Stone Presbyterian Church
Celebrants: Rev. Rich Cardot, Minister of Word & Sacrament, Valley Parish, and Rev. Monte Mitchell, Minister of Word & Sacrament, Beckley Presbyterian Church

Resources Used in worship:

- Call to Worship: written by Joanna Harader, and posted on Spacious Faith. <http://spaciousfaith.com/2011/10/19/wednesday-worship-piece-calls-to-worship/>
- Call to Confession: 1993 PCUSA Book of Common Worship
- Prayer of Confession: Written by Joseph W. Daniels, Jr., The African Worship Book Year A (Nashville: Discipleship Resources, 2006), 145-146. Adapted from UMC Worship Resources.
- Assurance of Pardon: PCUSA Book of Common Worship 2018

- Prayer of Dedication: United Reformed Church_ <https://urc.org.uk/wpcontent/uploads/2023/04/WN-18-June-2023.pdf>
- Hymns from PCUSA Glory to God Hymnbook
- Communion liturgy sources: Amy Wallace Parker and adapted liturgies from Rev. Thom Shuman at Lectionary Liturgies (for 6-18-23) and The Book of Common Worship, 2018.

RECESS FOR LUNCH

At 12:30 the moderator called on John Holland to give the prayer over lunch and declared that after the prayer the meeting would be adjourned until 1:30 p.m.

RECONVENED

The moderator reconvened the meeting at 1:30 p.m. with afternoon prayer. Moderator Lee also announced that the offering taken today for the Westminster Foundation was \$853.00.

BUSINESS OF THE PRESBYTERY

COMMISSIONING OF TRANSITIONAL GENERAL PRESBYTER

The moderator and Andy Rice, chair of the Transitional General Presbyter Search Committee led the Presbytery in the commissioning of Maureen Wright as the Transitional General Presbyter for the Presbytery of West Virginia.

REPORT OF THE STATED CLERK

PROCEDURAL MATTERS

The Stated Clerk presented Procedural Matters and moved the adoption of Item C3, limiting debate to 30 minutes per main motion, with each individual limited to 3 minutes per speech. After receiving a second, Presbytery **adopted** the motion by a two-thirds vote. (Appendix C pages 169-171)

OFFICE OF THE STATED CLERK

August 17, 2023

Correspondence (received 5/9/23 through 7/30/23)

1. 5/26/2023 A letter from Michael Wilson, Stated Clerk of the Synod of the Trinity, regarding boundary descriptions and issues based on a mapping project through the Office of the General Assembly.

ACTION: Referred to the Trustees of the Presbytery.

2. 7/5/2023 A letter from Nancy J. Taylor, Executive Director of the Presbyterian Historical Society (PHS), thanking the Presbytery for its recent donation. The donation supports the core archival services of PHS. PHS is the primary repository of the history of the Presbytery's churches.

ACTION: Shared with the Presbytery in this report.

3. 7/16/2023 A letter from a 14-year-old summer 2023 Bluestone camper, thanking the Presbytery for Bluestone and detailing the “life-changing experience.”

ACTION: Referred to the Bluestone Committee and Bluestone staff. Shared with the Presbytery in this report.

4. 7/30/2023 The minutes of the Administrative Commission to install Julia Olt as pastor of the Old Stone Presbyterian Church, Lewisburg.

ACTION: Referred to be included in the minutes of this Presbytery Meeting

Recommendation #1 was approved in the consent agenda. Stated Clerk Wright moved recommendation #2. After it was seconded, she explained that the church had contacted her and asked to be dissolved. The motion was approved.

RECOMMENDATIONS:

1. (CA) That the requests for Excused Absences be approved.
2. That Presbytery direct the moderator appoint an administrative commission for the purpose of dissolving the **St. Marys Presbyterian Church, St. Marys** at its request. This commission is empowered pursuant to Presbytery policy, to do the following:
 - a Assist the Session to wind up the affairs of the church, provide pastoral care during the dissolution process, transfer members as directed, and plan a final service of worship;
 - b Receive Session records, retain records to wind up the affairs and deposit the records with the Stated Clerk, who will forward them to the Presbyterian Historical Society;
 - c Grant letters of dismissal to members of the church within one year of the effective date of dissolution;
 - d With the aid of the Presbytery Trustees, arrange for the sale of the property or take possession of all real and personal property, inventories of equipment or other property and consult with legal counsel to arrange for the transfer of title to a new buyer or execute the terms of the original deed, transferring title of the property to the Presbytery if necessary;
 - e Take possession of appropriate financial records, arrange for transfer to the Presbytery of all accounts, consult with the remaining members regarding the financial legacy of the congregation and, make recommendations to Presbytery regarding the financial legacy of the church;
 - f Consult with the Session regarding requests of the congregation with regard to the disposition of the property and arrange for the disposition of the property or arrange for its retention and storage with the Presbytery Trustees;

- g Assert claim of the Presbytery to any property of the church not known at this time or property which may come to the church as the beneficiary of a will or trust.

This church shall be dissolved effective the date on which the Presbytery receives and approves the commission's final report.

INFORMATION:

1. Statement on the balance or numerical parity of ministers of the Word and Sacrament and Ruling Elders in the presbytery. The Book of Order in G-3.0301 requires that a presbytery address any imbalance that may exist between the number of voting ministers of the Word and Sacrament and the number of voting Ruling Elders. No significant imbalance exists in the Presbytery of West Virginia at this time. As of July 27, 2023, there are 118 congregations entitled to send 119 Ruling Elders to meetings of the presbytery. There are 102 ministers of the Word and Sacrament members of presbytery.

REPORT OF THE TRANSITIONAL GENERAL PRESBYTER

The Moderator recognized Maureen Wright, Transitional General Presbyter, who thanked the Fayetteville Presbyterian Church for hosting the Presbytery. Maureen reminded us on behalf of the General Assembly of the Native American Peoples on whose land we live and also of the gifts that they gave us.

She spoke briefly of the transition period before us and her plans to come alongside us during this time. Maureen recognized and thanked the presbytery staff and encouraged prayers for our church leaders on every level.

John Bolt made a motion that Maureen's statement on land ownership be incorporated word for word in the minutes of the meeting. The motion was seconded and approved. That quote is below:

"The land on which we meet, the land which surrounds us is part of who we are; the Presbytery of West Virginia stretches from the coal fields of the south to Huntington and Kenova in the west. It encompasses Lewisburg and White Sulphur Springs in the east and Morgantown, Greenbank, and Marlinton in the north. Native Peoples called this land home, the Shawnee, the Cherokee, the Saponi, the Delaware, the Mingo, the Seneca, and the Mohawk well before white settlers arrived. These people gifted us with names of places throughout the state – the Seneca tribe gifted us the word Ohio meaning great river, the Delaware tribe gifted us the word Kanawha meaning water way, the Seneca also gifted us the word Monongahela meaning river with sliding rocks. "Native nations negotiated government to government, preserving their sovereign land, rights, and privileges through treaties. When land wasn't ceded through good faith efforts, it was often stolen from our Indigenous relatives...Despite centuries of colonial theft and violence, this is still Indigenous land. It will always be Indigenous land. Indigenous people are not relics of the past." (Native Governance Center website.) The Appalachian American Indian Association estimates that 11,000 Native American descendants live in West Virginia. They are to be celebrated. "Land acknowledgment is only one small part of supporting Indigenous communities. We hope our

land acknowledgment statement will inspire others to stand with us in solidarity with Native nations.” (Ibid.)”

LEADERSHIP TEAM

The Moderator recognized Randy Fife, Chair of the Leadership Team. Recommendation #1 was approved in the consent agenda. Randy called attention to the items listed under information.

RECOMMENDATION:

1. **(CA)** That the offering taken up at the August 17, 2023, meeting be donated to the Westminster Foundation.

INFORMATION:

1. The Leadership Team met on June 19, 2023. The following is a summary of its work.
 - a. Reviewed the status of the work undertaken as part of the Season of Discernment, hearing from the subgroup tasked with working with consultant Emily Swanson of Holy Cow! Consulting towards constructing a survey to be distributed to the Presbytery.
 - b. Planned the education piece of the August Presbytery meeting to include a presentation by Emily Swanson as to Holy Cow! Consulting’s plan for assisting the Presbytery in discerning what God is calling the Presbytery to be and do in the coming years.
 - c. Authorized the donation of \$1,000 to the Presbyterian Historical Society in recognition of, and appreciation for, its work in keeping the denomination’s records and acting as an important resource for our Presbytery, particularly during the period when our Presbytery was moving out of its office building.
 - d. Received a report from the Transitional General Presbyter Search Committee as to the progress of the search.
 - e. Considered appointment of a representative to West Virginia’s Voluntary Organizations Active in Disaster (VOAD) to replace staff member Barbara Chalfant following her acceptance of a position with the Presbytery of the James.
2. The Leadership Team met for a called meeting on July 13, 2023. The following is a summary of its work.
 - a. Joyfully received a report from the Transitional General Presbyter Search Committee that the committee was prepared to nominate a candidate to fill the position. The team also reviewed the terms of compensation presented by the search committee.
 - b. Called a meeting of the Presbytery for July 31, 2023 in order to receive and act on the report of the Transitional General Presbyter Search Committee.
3. The Leadership Team met on July 27, 2023. The following is a summary of its work.
 - a. Reviewed a draft of the docket for the August 17, 2023 meeting of Presbytery.
 - b. Decided to recommend that the offering from the August 17 Presbytery meeting be dedicated to the Westminster Foundation for campus ministry.
 - c. Considered how, assuming the Transitional General Presbyter Search Committee’s nominee

were to be elected by the Presbytery on July 31, that person's role and work may be celebrated at the August 17 Presbytery meeting.

- d. Reviewed the plan for Emily Swanson of Holy Cow! Consulting to make a presentation to the August 17 meeting of Presbytery as the educational focus for the meeting.
- e. Discussed the ways to communicate to the Presbytery the process and general timeline for the Season of Discernment and the work of Holy Cow! Consulting beginning with the survey.
- f. Received an update on the Bluestone Working Group's work with the newly retained consultant from Run River (<http://runriver.net/about/consultants/>).
- g. Notified by the Stated Clerk that the Presbyter received a letter from the Presbyterian Historical Society for the Presbytery's donation of \$1,000.
- h. Reviewed the preliminary reports from several of the Presbytery's committees.
- i. Heard from the Chair of the Stewardship Committee and the Presbytery's Treasurer about the proposed 2024 budget to be presented at the August 17 meeting.
- j. Considered possibilities for the educational aspects of the Presbytery's November and February meetings.
- k. Reviewed the plan being developed to draft or update certain policies in compliance with recent changes to the Book of Order approved by the presbyteries.
- l. Considered the means by which the new Transitional General Presbyter (TGP) could also serve as the Stated Clerk, while maintaining a high level of service and efficiency for the Presbytery. Planned additional steps to be taken towards that end should the nominee be elected at the Presbytery meeting on July 31.

REPORT OF THE STEWARDSHIP COMMITTEE

The moderator called on Jack Dilley to give the report of the Stewardship Committee. Jack moved recommendation #1 below. He noted that there is no change in the per capita amount. Financial Administrator/Treasurer Chris Alfred went through the changes in the budget. The budget was approved. The budget is included in Appendix D pg. 172-174. Chris then presented the financial pages of the report. These second quarter reports are included in Appendix E, pg. 175-189.

RECOMMENDATIONS:

1. That Presbytery approve the 2024 Budget as presented.

INFORMATION:

1. The Stewardship Committee has now received the report of the 2022 financial review by Suttle and Stalnaker, Certified Public Accountants. In their report, the accountants concluded that they were "not aware of any material modifications that should be made to the accompanying consolidated financial statements in order for them to be in accordance with the modified cash basis of accounting." The committee will review the report at its next meeting and share the results with the Presbytery at its November stated meeting.

2. The committee met in person on June 27, 2023 to review the financial reports as of May 31, 2023 and to draft the 2024 budget.
3. The 2023 second quarter financial reports follow this report and will be presented by Financial Administrator/Treasurer Chris Alfred.

REPORT OF THE COMMITTEE ON REPRESENTATION

The moderator called on Susan Perry to give the report of the Committee on representation. Susan placed the names listed in recommendation #1 and #2 in nomination to be the chairs of the committees listed for 2024. The moderator called for nominations from the floor. There being no nominations from the floor, the moderator called for the vote and all were elected.

RECOMMENDATIONS:

1. For Presbytery 2024 Committee Chairs

- a. **Administration Committee** – Monte Mitchell (minister, Beckley)
- b. **Committee on Ministry** – George Lilley (ruling elder, First Morgantown)
- c. **Mission Committee** – Sharon Bell (minister, Highlawn Huntington)
- d. **Relations Committee** – Margaret Bolt (ruling elder, First Morgantown)
- e. **Stewardship Committee** – Mark Boyd (minister, First St. Albans)
- f. **Trustees** – Bonnie Boyce (minister, Honorably Retired)
- g. **Vocations Committee** – Todd Wright (minister, Village Chapel, Charleston)

SUPPLEMENTAL REPORT OF THE COMMITTEE ON REPRESENTATION

RECOMMENDATIONS:

2. For Presbytery 2024 Committee Chairs

- h. **Bluestone Committee** – David Kaufman (ruling elder, First Parkersburg)
- i. **Nurture Committee** – Claire Butler-Bass

Susan placed the names listed in recommendation #3 below in nomination for the offices listed. The moderator called for nominations from the floor. There being no nominations from the floor, the moderator called for the vote and all were elected.

3. For Presbytery Committees:

- a. **Leadership Team – Class of 2024**
David Lee (minister, Marlinton)

- b. Leadership Team – Class of 2026**
 Randy Fife (ruling elder, Bream Memorial, Charleston)
 Amy Kesterson, RE, Old Stone
 Jane Lothes, RE, Riverlawn
 Andy Rice, (Minister, Marlinton)
- c. Administration Committee – Class of 2026**
 Agnes Brady (minister, Honorably Retired)
 Kate Fife (ruling elder, Bream Memorial, Charleston)
- d. Bluestone Committee – Class of 2026**
 Mi Young Chung (laity, First Hinton)
 David Kaufman (ruling elder, First Parkersburg)
- e. Committee on Ministry – Class of 2024**
 Connie Musgrave (ruling elder, Highlawn Huntington)
- f. Committee on Ministry – Class of 2026**
 Bob Hansen (ruling elder, Highlawn Huntington)
 George Lilley (ruling elder, First Morgantown)
 Annie McMillan (minister, First Parkersburg)
 Rachel Varner (ruling elder, Davis Memorial, Elkins)
 Julie Olt (minister, Old Stone)
 Jim Wilson (ruling elder, First Clarksburg)
- e. Mission Committee – Class of 2026**
 Bill Kimmons (ruling elder, First South Charleston)
- f. Permanent Judicial Commission – Class of 2029**
 Mavis Grant-Lilley (ruling elder, First Morgantown)
 James Robinson (minister, Honorably Retired)
- g. Relations Committee – Class of 2026**
 Peter Vial (minister, Honorably Retired)
- h. Stewardship Committee – Class of 2026**
 Mark Boyd (minister, First St. Albans)
 Sharon King (ruling elder, Village Chapel)
- i. Trustees – Class of 2026**
 Steve Elderbrock (minister, Bridgeport)
- j. Vocations Committee – Class of 2026**
 Todd Wright (minister, Village Chapel)

REPORT OF THE ADMINISTRATIVE COMMISSION TO DISSOLVE RUFFNER MEMORIAL PRESBYTERIAN CHURCH

The moderator called on Jim Robinson to give the report of the Administrative Commission. Jim moved the four recommendations below. The first three were approved. The fourth was postponed until the sale of the property is complete. The history of the Ruffner Memorial Presbyterian Church

is included in Appendix F, p. 190-192.

RECOMMENDATIONS

1. That the Ruffner Memorial Presbyterian Church be dissolved effective upon completion of the sale of building or when it is turned over to the Trustees to sell.
2. That Presbytery approve the financial legacy recipients of The Friends of Bluestone, The Westminster Foundation, and Daymark.
3. The Commission hereby asserts the claim of the Presbytery to any property of the church not known at this time, or property which may come to the church as the beneficiary of a will or trust.
4. That the Administrative Commission be dismissed with thanks.

RATIONALE AND BACKGROUND

At its meeting on January 12, 2023, the Leadership Team approved the creation of an administrative commission for the purpose of dissolving the Ruffner Memorial Presbyterian Church. The Moderator appointed the following members to the commission:

- Andy Ceperley (Ruling Elder, First Charleston)
- Roberta Fowlkes (Ruling Elder, Kanawha United)
- Pat Posey Maine (Ruling Elder, Ruffner Memorial)
- Amy Wallace Parker (Minister, Village Chapel)
- Jim Robinson (Minister, Honorably Retired)

The appointment of the administrative commission was warranted due to the pending sale of the building, and there were an insufficient number of elders to act as the session. The duties of the administrative commission were as follows:

- a. Assume the full powers and jurisdiction of the Session
- b. Assist the Session to wind up the affairs of the church, provide pastoral care as needed, transfer members as directed, and plan a final worship
- c. Receive Session records, retain records to wind up the affairs and deposit the records with the Stated Clerk, who will forward them to the Presbyterian Historical Society
- d. Grant letters of dismissal to members of the church within one year
- e. With the aid of the Trustees, arrange for the sale of the property, consulting with legal counsel to arrange for the transfer of title to a new buyer or execute the terms of the original deed, transferring title to the property to the presbytery if necessary
- f. Take possession of appropriate financial records, arrange to transfer to the Presbytery of all accounts, consult with the remaining members regarding the financial legacy of the congregation and make recommendations to Presbytery regarding the financial legacy of the church
- g. Consult with the Session regarding requests of the congregation with regard to the disposition of the property and arrange for the disposition of the property or arrange for its retention and storage with the Presbytery Trustees.

The Administrative Commission began its work on February 3, the first of several meetings held. We held two congregational meetings, the first meeting was held to talk about the idea of closing the church, the second was to plan for the closing worship service and to finalize the members desires for the use of the residual funds from the sale of the building.

The Administrative Commission voted to accept the higher of the two bids offered for the property. Thinking that the sale was imminent, the final worship service was planned for May 7, 2023. It was a well-attended event, with some 75 people attending. The reception that followed included cookies prepared by various bakers from the surrounding churches.

The Session records were transferred to the Stated Clerk on June 19. The financial records are pending the final accounting after the sale of the property to the second buyer. The Administrative Commission voted to disperse the legacy funds to: The Friends of Bluestone, The Westminster Foundation, and Daymark, all of which minister to young people, which has been important to the members of Ruffner Presbyterian Church through the years. Daymark is a nonprofit based in Charleston working to help meet the individual needs of youth living in crisis through safe shelter, guidance, and education. The final accounting will include a disbursement to the Presbytery to cover the per capita amount that was not paid for several years.

The first offer for the building was made in October 2022, and the Administrative Commission felt that it should be quick to closing. This was not to be the case, and we had to give the proposed buyer a deadline to close on the property. They failed to do so, and the property was offered to the second party that made the original offer. The property purchase is supposed to close by August 14, 2023.

GOOD NEWS FROM THE PEWS

The moderator invited Ruling Elder Commissioners to share briefly about the good things that are going on in their churches.

REPORT OF THE BLUESTONE CAMP & RETREAT

The moderator recognized Sarah Specht to give the report. She gave us an update on the summer camping season. They had 20 more campers than last year! They are working on proactive ways to get people to camp. She also shared parts of a letter from a camper that thanked them for a life changing experience and commended the camp councilors.

REPORT OF THE NURTURE COMMITTEE

This report was given by Claire Butler-Bass during the announcements.

INFORMATION:

1. **Presbytery Resource Center Report:** The Resource Center continues to be open at Bream Memorial Presbyterian Church. Visitors may gain access by contacting Karen Sprouse, the Bream Office Administrator, Monday-Friday 9 a.m.-2 p.m. by phone at 304-346-0426, ext.2.

If you would like to check out a resource but cannot come in person, Resource Center volunteers would be happy to check out the items for you and mail them to you. More information on how to request resources can be found on the Resource Center website at <https://wvpresbytery.org/resource-center/>.

2. **Presbytery of West Virginia Youth Council:** The committee approved four new members to Youth Council, one adult and three youth. They are Georgia Faith Mathews, Megan McCrory (adult), Abby McCrory, and Aiden Shipley; all are from Bridgeport Presbyterian Church.
3. **2024 Budget:** The committee completed its budget request for 2024.
4. **2025 High School Summer Youth Trip:** It was suggested that the High School Summer Youth Trip be with WV Ministry of Advocacy and Workcamps. It was noted that the next Presbyterian Youth Triennium will be held in July 2025.
5. **Riner Loan:** The committee approved one Riner loan in the amount of \$1,000 to the single applicant. There were not sufficient funds to award any scholarships this year.
6. **Upcoming Events Sponsored by the Nurture Committee:** Registration information can be found at www.wvpresbytery.org and in the flyer section of this packet.
 - **Expanding Your Ministry Toolbox Course:** "Loss, Grief, and Nostalgia in Congregational Life" is the focus of the final 2023 Expanding Your Ministry Toolbox Course to be held on Saturday, October 28, from 9:30 a.m. to 4:30 p.m. on Zoom. You will find a flyer for this event at the back of the packet. There will be four Toolbox courses offered in 2024; these will take place in January, March, April, and October; three of these will be on Zoom, and one will be a hybrid course.
 - **Fall Youth Retreat:** A retreat for youth in grades 6-12 and their adult advisors will be held Friday, November 10 through Sunday, November 12 at Bluestone Camp and Retreat Center. Rev. Anne Russ will be the keynote presenter. You will find a flyer for this event at the back of the packet.

COMMITTEE ON MINISTRY

The moderator recognized George Lilley for the COM report. George moved recommendation #1 below. It was approved. George also called the Presbytery's attention to the items listed under information.

RECOMMENDATION:

1. Approve a 2% increase in **minimum compensation** for Ministers of the Word and Sacrament and Certified Christian Educators for 2024 to:

Cash salary	\$36,435
Housing	\$11,011
Utilities	\$ 3,672
	<hr/>
	\$51,118

The Committee on Ministry strongly encourages all churches to consider a 2% salary increase

for all pastoral leaders currently working above the minimum compensation level.

INFORMATION:

1. Heard and responded to pastoral care concerns.
2. Honored minister members of Presbytery and supported pastoral leaders in the Presbytery with memorial gifts given in recognition of deaths of loved ones.
 - William Andrew “Bill” Campbell, father of Elizabeth Campbell-Maleke
 - Joyce Culbertson, mother of Jean Sutton
 - Jim Leitch, Honorably Retired member of Presbytery
 - Gay Mothershed, former Executive Presbyter in Presbytery of West Virginia
3. Lifted up the work of those ministers serving in **Validated Ministry** for 2023 and approved the following: **Chris Bailey**, Campus Pastor, Marshall (Westminster Foundation); **Noha Khoury Bailey**, Chaplain, St. Mary’s Medical Center; **Robin Blakeman**, Director, Energy Efficient WV; **Emily Harden**, Chaplain, Amedisys Hospice Care; **Doug Pendleton**, Chaplain, St. Mary’s Hospital; **Ed Thompson**, General Presbyter.
4. Appointed mentors for those new to the Presbytery.
 - **Marietta Macy** – Dawn Adamy, mentor
 - **Steve Elderbrock** – Evan Walker, mentor
 - **William E. “Will” Myers** – Chris Bailey, mentor
 - **Julie Olt** – Stephen Baldwin, mentor
5. The Congregational Development team continues its work with small churches.
6. Approved the renewal of the Commissioned Pastor covenant between **Pineville Presbyterian Church** and **Jeff Barton** through January 31, 2024.
7. Approved the renewal of the Commissioned Pastor covenant between **First Presbyterian Church, Dunbar**, and **Kari Pressler** through January 31, 2024. Terms: 30 hours/week; salary: \$2,348.83/month; auto reimbursement \$500; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays), \$1,500. Responsibilities: worship on Sunday and special services; elder training, attend committee meetings, Bible studies, attend Presbytery meetings; moderate the session; administer the Lord’s Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
8. Assigned exit interviews as needed.
9. Approved the match between **Bridgeport Presbyterian Church** and **Stephen Elderbrock**.
10. The committee examined and approved for membership in the Presbytery of West Virginia **Stephen Elderbrock**.
11. Approved the terms of call between **Bridgeport Presbyterian Church** and **Stephen**

Elderbrock. Terms: cash salary \$36,000 of this amount \$13,218 is designated as manse allowance; fee for use of Manse \$500; utilities allowance \$7,560; SECA \$4,743; auto reimbursement at the IRS rate estimated at \$2,500; continuing education \$2,500; Board of Pensions estimated at \$22,602; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). The church will pay moving expenses.

12. Approved the match between **Clifton Presbyterian Church** and **Stephen Baldwin**.
13. Approved the Stated Supply covenant between **Clifton Presbyterian Church** and **Stephen Baldwin** effective September 1, 2023, through September 1, 2024. Terms: cash salary \$2,334 per month; auto reimbursement \$500 per quarter; Board of Pensions \$15,000 per year; vacation 4 weeks (including Sundays).
14. Approved the Parish Associate covenant between **Clifton Presbyterian Church** and **Ron Miller**.
15. Appointed the following ministers to serve as Moderator of churches without a pastor:
 - **Alderson Presbyterian Church – Susan Sharp Campbell**
 - **First Presbyterian Church, White Sulphur Springs – Susan Sharp Campbell**
 - **First Presbyterian Church, Huntington – James Robinson** for August meeting
16. Appointed the following liaisons to work with a church in pastoral transition.
 - **Davis & Elkins College, Chaplain – George Lilley**
 - **Gilbert Presbyterian Church and First Presbyterian Church, Logan – Agnes Brady**
 - **First Presbyterian Church, Nitro – Chris Kilbert**
 - **St. Andrew Presbyterian Church – Patterson Lyles**
17. Evaluated six-month ministry reviews for the pastor, **Kristi Shay Moore**, and the session of **Edgewood Presbyterian Church**.
18. Approved the transfer of the following ministers.
 - **Jeff Binder** to **Shenandoah Presbytery**
 - **Parrish Bridges** to **Presbytery of Mississippi**
 - **Danna Sutton** to **Western Carolina Presbytery**
19. Recommended a 2024 committee budget to the Stewardship Committee as requested.
20. Assigned **Parrish Bridges** and **Cherrie Sizemore** to Leadership Development Team.
21. Approved the **Ministry Information Forms** for the following churches.
 - **First Presbyterian Church, Bluefield**
 - **Gilbert Presbyterian Church and First Presbyterian Church, Logan**
 - **Davis and Elkins College, Chaplain position**
 - **Davis Memorial Presbyterian Church, Elkins**

22. The **2023 Small Church Conference** will be October 7 at Elk Hills Presbyterian Church, Charleston.
23. Scheduled **Healthy Boundary Training** for September 15, 2023.
24. Approved the request for a waiver of rotation of officers (G-2.0404) from **Mount Hope Presbyterian Church**.
25. Approved the concept of a change in pastoral role between **Joan Stewart** and **Summerville Presbyterian Church** as she retires from work with West Virginia Ministry of Advocacy and Workcamps.
26. Celebrated the new pastoral relationship between Westminster Foundation, WVU campus pastor, and **William E. “Will” Myers**.
27. The committee examined and approved for membership in the Presbytery of West Virginia **William E. “Will” Myers**.
28. Reviewed a first draft of a revision of the Presbytery’s **Paid Family and Medical Leave Policy** in order to comply with the recent changes to the Book of Order.

SUPPLEMENTAL REPORT OF THE COMMITTEE ON MINISTRY

INFORMATION:

1. At the Stated Meeting of Presbytery on May 20, the committee reported the examination and approval of **Julie Olt** for membership in the Presbytery of West Virginia. She serves as pastor of Old Stone Presbyterian Church; Julie’s autobiographical statement and Statement of Faith see Appendix G pg. 193-194.
2. Examined and approved **Stephen Elderbrock** for membership in the Presbytery of West Virginia. Steve’s autobiographical statement and Statement of Faith see Appendix H pg. 195-196.
3. Examined and approved **William E. “Will” Myers** for membership in the Presbytery of West Virginia. Will’s autobiographical statement and Statement of Faith see Appendix I pg. 197-198.

NEW BUSINESS

There was no new business.

The Moderator encouraged everyone to review the information in the packet for events coming up and to complete the feedback forms. He also called our attention to the committee reports Printed for Information Only: Administration Committee, Vocations Committee and the Trustees. See Appendix J, pg. 199-200.

The next meeting will be on November 18, 2023 at First Presbyterian Church in Charleston.

ADJOURNMENT

Presbytery was adjourned with a benediction at 3:00 p.m. by the Moderator.

John F. Koerner, Recording Clerk
Maureen Wright, Stated Clerk/TGP
David Lee, Moderator

APPENDIX A

ATTENDANCE

OFFICERS OF PRESBYTERY: David Lee (also listed as minister member below), Moderator; Maureen Wright, Stated Clerk; Chris Alfred, Treasurer; John F. Koerner (also listed as minister member below), Recording Clerk.

CHAIR OF LEADERSHIP TEAM: Randy Fife.

COMMISSIONED PASTORS: Jim Musgrave; John Nelson, Kari Preslar

MEMBERS OF LEADERSHIP TEAM (who are not Ministers or Elder Commissioners): Amy Kesterson

CHAIRS OF PRESBYTERY COMMITTEES: George Lilley, Susan Perry

CORRESPONDING MEMBER: Schuyler Olt, Emily Swanson (Holy Cow! Consulting)

AUTHORIZED LAY PREACHERS (who are not Ministers or Elder Commissioners): Jean Summerfield

STAFF: Susan Sharp Campbell (minister member below), Mark Miller, Amy Robinson, Sarah Specht

VISITORS (who registered): Rick Accord, Barbara Lounsbury, Jennifer Mitchell, Karen Robinson, Nancy Smallenberger, Roger Sockman, Tina Vial

ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	2/16/23	5/20/23	7/31/23	8/17/23
Accord, Barbara A.	P	AE	E	P
Adamy, Dawn M.	P	P	A	A
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	A	P	A	A
Baldwin, Stephen	A	P	A	A
Bell, Sharon	P	P	P	P
Binder, Jeffrey Alan	P	A	A	A
Blakeman, Robin	A	P	A	A
Bondurant, Robert K.	AE	AE	AE	AE
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	AE	AE	P	AE
Boyd, Mark Allen	P	E	A	A
Brady, Agnes L.	P	P	P	P
Brekke-Wagoner, Laura	A	A	A	A
Bridges, Parrish	P	A	A	A
Buckalew, Ronald W.	AE	AE	AE	AE
Butler-Bass, Claire	A	P	P	P
Calebaugh, Kenneth B.	AE	AE	AE	AE
Campbell-Maleke, Elizabeth	P	A	P	P
Campbell, Susan Sharp	P	A	P	P
Cardot, Guy Richard	P	A	P	P
Carey, Garland Dale	A	A	A	A
Carroll, R. Leon, Jr.	AE	E	AE	AE
Carter, Robert	AE	AE	AE	AE
Case, Walter A.	AE	AE	AE	AE
Cort, Stephen Carter	P	P	AE	AE
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE

Name of Minister	2/16/23	5/20/23	7/31/23	8/17/23
Dodson, E. Denison	E	E	A	E
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Elderbrock, Steve	-	-	-	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harden, Emily	A	A	A	A
Harkless, Cinda	P	P	A	A
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hitsman, Julie	P	P	A	P
Holland, John	P	P	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Howe, Lanny	AE	AE	AE	AE
Jenkins, Doug	A	P	P	P
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	A	P	A	E
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Key, Kyle	E	A	P	A
Khoury Bailey, Noha	A	P	A	A
Kilbert, Chris	P	E	P	P
Kim, Se Hwan Isaiah	P	P	P	P
Koerner, Charla Waters	P	P	P	P
Koerner, John F.	P	P	P	P
Lamb, Richard C.	AE	AE	AE	AE
Lee, David A.	P	P	P	P
Leitch, James O.	E	AE	AE	AE
Lewis, Elizabeth	P	P	E	P
Lyles, W. Patterson	A	E	P	A
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	AE	AE	AE	AE
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	AE	AE	AE	AE
McMillan, Annie Elizabeth	P	P	P	P
McMorran, William G., Jr.	AE	AE	AE	AE
Minnerly, Douglas A.	AE	AE	AE	AE
Mitchell, Monte Dean	P	P	P	P
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Moore, Kristi Shay	A	A	A	A
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	P	P	E	A
Morton, Zachary M.	P	A	A	A
Myers, William C.	A	P	A	P
Olt, Julie	-	-	P	P
Parker, Amy S.W.	P	E	A	A
Pendleton, P. Douglas, Jr.	A	P	A	A
Perkins, Chris	AE	AE	AE	AE
Purcell, Boyd C.	E	E	A	A
Rice, Andrew "Andy"	P	P	P	A

Name of Minister	2/16/23	5/20/23	7/31/23	8/17/23
Richards, David P.	AE	AE	AE	AE
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	P	P
Seely, Mike	AE	AE	AE	AE
Seibel, Frank L. "Skip"	AE	AE	AE	AE
Shaffer, David	P	AE	AE	AE
Shogren, Donna Lee	AE	AE	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	AE
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	AE	AE	AE
Stewart, Joan W.	A	P	P	A
Stone, Greg	A	A	A	A
Sutton, Dana W.	A	A	A	A
Sutton, Jean C.	A	A	A	A
Taylor, J. Dexter	AE	AE	AE	AE
Thompson, Edward J.	P	P	E	A
Vial, Peter	A	P	P	P
Walker, Gary C.	AE	AE	AE	AE
Walker, William Evan	P	E	A	P
Walther, James A., Jr.	AE	AE	AE	AE
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	AE	AE	AE	AE
Wilson, Richard B.	AE	AE	AE	AE
Woodard, Sara G. (Sally)	P	AE	AE	AE
Wright, Todd	P	P	P	P
Youngblood, Lucy	A	A	A	A

ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	2/16/23	5/20/23	7/31/23	8/17/23
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	E	E	N	N
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	N	N	N	N
Baxter, Dunmore	N	N	N	N
Beckley	E	Mary Calvert	N	N
Beechwood, Parkersburg	N	E	N	N
Belington	N	E	N	E
Belle	E	E	N	E
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	N	N
Beverly	Linda Peterson	E	N	Sherri Elliott
Bradley	N	N	N	Suzette Smith
Bramwell	N	N	N	N
Bream Memorial, Charleston	N	Melody Simpson	N	N
Bridgeport	Penny Ranson	Penny Ranson	N	E
Canyon Community, Morgantown	N	N	N	N
Centerville, Greenville	N	E		N
Church of our Saviour, Clarksburg	N	N	N	N

Name of Church	2/16/23	5/20/23	7/31/23	8/17/23
Church of the Covenant, Grafton	Sandy Kennedy	E	Sandy Kennedy	Sandy Kennedy
Clear Creek	N	N	N	N
Clifton, Maxwellton	Ann Davis	N	Suzy Meadows	N
Clothier	N	N	N	N
Comfort	N	Ann Davis	N	N
Community, Arthurdale	N	E	N	E
Davis Memorial, Elkins	Lynn Proudfoot	Lynn Proudfoot	Lynn Proudfoot	Lynn Proudfoot
Davis Memorial, Gassaway	N	N	N	N
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	N	E	John Arbuckle	E
Eleanor	N	E	Debra Shutts	N
Elk Hills, Charleston	N	N	N	N
Enslow Park, Huntington,	Jan Gossett	N	Marilyn Lilly	N
Falls View, Charlton Heights	N	N	N	N
Fayetteville	N	N	N	Mike Burton
First, Bluefield	Rebecca Allen	Greg Testerman	N	E
First, Buckhannon	Steve Hornbeck	Steve Hornbeck	N	N
First, Charleston	Dina Mohler	Dina Mohler, John Nesius	Dina Mohler, Candace Strader	Alice Abernathy, Beth Vorhees
First, Clarksburg	Harriet Northey	Ginger Delawder	Ginger Delawder	Jenna Bennett
First, Colcord	N	N	N	N
First, Dunbar	N	David White	Terri McDougal	David White
First, Fairmont	Roger Kritzer	Roger Kritzer	N	N
First, Hinton	N	E	N	N
First, Huntington	N	N	N	N
First, Kenova	N	N	N	N
First, Kingwood	N	N	N	N
First, Logan	Susan Perry	Roger Perry	Mary Randan	Roger Perry
First, Mannington	N	N	N	N
First, Morgantown	John Bolt	John Bolt	John Bolt	John Bolt
First, Nitro	Ed Hamilton	N	Lynne Kibler	N
First, Oak Hill	N	N	N	N
First, Parkersburg	N	Roy Schleicher	N	N
First, Ravenswood	N	N	N	N
First, Ripley	N	N	N	N
First, St. Albans	N	N	N	N
First, South Charleston	N	N	N	Bill Kimmons
First, Thomas	Anne Felty	Anne Felty	N	E
First, Weston	N	N	N	N
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	N	N	N	N
First, Williamstown	N	N	John Esenwine	Caroline Butler
Fleming Memorial, Fairmont	N	Rhonda Bradshaw	N	N
Frankford	Sharon Vance	Sharon Vance	N	Sharon Vance
Gilbert	N	Jessica Houck	N	N
Glenville	Susan Lilly	Debbie Martzall	Susan Lilly	Susan Lilly
Grace Covenant, Charleston	N	N	N	N
Green Bank, Liberty	N	N	N	N
Harman	N	N	N	Tammie Swecker
Highlawn, Huntington,	N	Pam Curtis	Anne Myers	N
Highlawn, St. Albans	Donna Smith	Beverly Nelson	N	E

Name of Church	2/16/23	5/20/23	7/31/23	8/17/23
Hughes River, Cairo	N	N	N	N
Kanawha United, Charleston	N	N	N	N
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	Robin McComas Jack Dilley	N	Jack Dilley	Jack Dilley
Marlinton	E	E	N	E
Marsh Fork, Dry Creek	N	N	N	N
Mill Creek	N	N	N	N
Milton	N	N	N	N
Mingo	N	N	N	N
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	Sue Hollandsworth	N	N	Sue Hollandsworth
Old Stone, Lewisburg	Renee Ahern	Amy Meadows	Jennifer Runyon	N
Parsons	N	N	N	N
Philippi	N	Suzann Murphy	N	Sue Murphy
Pineville	N	N	N	N
Point Pleasant	Elaine Matheny	Mary Jane Getty	Elaine Matheny	N
Riverlawn, St. Albans	Kathy Barnes	Kathy Barnes	N	Joe Lothes
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	Mary Wagoner	John Solberg	Ken Schmidt	E
Rome, Proctorville	N	N	N	N
Ronceverte	Allan Clower	Allan Clower	N	N
Ruffner Memorial, Charleston	N	N	N	N
St. Andrew, Pinch	N	N	N	N
St. Marys	N	N	N	N
Salem, Ronceverte	N	N	N	N
Second, Huntington	N	E	N	N
Slatyfork, Big Spring	N	N	N	N
Smithers	Jim Dempsey	E	N	E
South Park, Charleston	Jim Sothen	Jim Sothen	Jim Sothen	Jim Sothen
Spencer	Mary Quick	E	N	Mary Quick
Spring Creek, Renick	Genelle Flippin	N	N	N
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	N
Summersville	Lauren Jarroll	E	N	N
Teays Valley, Scott Depot	N	N	Ben Cobb	N
Trinity, Shady Spring	N	E	N	E
Tygarts Valley, Huttonsville	N	N	N	N
Union	N	N	N	N
Upperglade	N	N	Jim Gamble	Jim Gamble
Valley Bend, Beverly	N	N	N	N
Village Chapel, Charleston	Sharon Richardson	Roger Sockman	Patti Salisbury	Patti Salisbury
Waverly – Bethel, Waverly	Dawn Hammat	Barry Calebaugh	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	Sue Littlejohn	Nancy Baldwin	N	N
Zion, Helvetia	N	N	N	N

DOCKET

Synod of the Trinity – Presbyterian Church (U.S.A.)

Fayetteville Presbyterian Church
Fayetteville, West Virginia
August 17, 2023

What is our mission? The Presbytery of West Virginia strengthens, supports, and serves our worshipping communities as they share God's love through mission, ministry, and relationships.

*Indicates "Order of the Day" (To be taken up precisely at the time indicated)

Announcements: Relations Committee & Vocations Committee

*11:30	Morning Worship	
*12:30	Recess for Lunch	
*1:30	Afternoon Prayer	Moderator
	Commissioning of the Transitional General Presbyter	
	Report of the Stated Clerk	Stated Clerk
	- Presentation of Procedural Matters	
	Report of the Transitional General Presbyter	Maureen Wright
	Report of the Leadership Team	Randy Fife
	Report of the Stewardship Committee	Jack Dilley
	- Presentation of 2024 Budget	
	- Financial Reports	Chris Alfred
	Report of the Committee on Representation	Susan Shelton Perry
	Report of the Administrative Commission to dissolve Ruffner Memorial Presbyterian Church	Jim Robinson
	“Good News from the Pews”	Moderator
	This is a time of sharing good news from churches throughout the presbytery by Ruling Elder Commissioners only.	
	Report of the Bluestone Committee	Sarah Specht
	Report of the Nurture Committee	Claire Butler-Bass
	Report of the Committee on Ministry	George Lilley
	New Business	
	Completion of Feedback Forms	
4:00	Anticipated Time of Adjournment with Charge and Benediction by the Moderator	
	Printed Reports for Information Only: Administration Committee, Vocations Committee and the Trustees.	

2023 Stated Meetings:

November 18 – First Presbyterian Church, Charleston

APPENDIX C

PROCEDURAL MATTERS

A. Principles of Parliamentary Law

- Courtesy to all
- Majority rule
- Justice for all
- One Item at a time
- Respect the rights of the minority
- Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

MOTION BASICS

Steps of the Motion

1. Commissioner rises and addresses the Moderator.
2. Moderator recognizes commissioner and grants the floor.
3. Commissioner makes motion. (Commissioner may not debate before the motion is seconded.)
4. Another commissioner seconds the motion without recognition from the moderator.
5. Moderator states the motion.
6. Moderator calls for debate. (Maker of the motion has the privilege of first debate.) All speakers must address the moderator and be recognized by the moderator.
7. Moderator states the motion.
8. Moderator takes the vote and announces the vote and the results of the vote.
9. Moderator states the next order of business.

Seven Useful Motions

1. Amend. There are only three forms of simple amendment.
 - a. To delete or strike out
 - b. To add or insert
 - c. To strike out and insert

The words proposed for deletion or addition must be consecutive words. When the amendment does not involve consecutive words or is longer than a paragraph, the motions “to substitute” (a form of amendment) is used. This is a difficult motion and should never be used when the simple form of amendment can be used.

2. Commit or Refer. To commit or refer back to committee for further study and amendment allows the consultative process to be used in greater depth. When this motion is made, it needs to state clearly what committee; appointment of the committee, if necessary; the task of the committee; and report time.
3. Postpone to a Particular Time. This motion takes precedence over the preceding two and has the power to grant additional time to a particular member or committee or do further study or consultation. It should always be used in preference to “table” because it permits debate on the propriety of postponement.
4. Limits on Debate. The assembly always has the power and the moderator the right of suggestion, to limit debate to a particular hour, or extend or shorten speeches according to the necessity of the moment. Limits on the length of speeches are advisable in instances where the issue before the assembly is highly divisive and many members wish to speak.
5. Previous Question. The maker of the motion “to move the previous question” (close debate and immediately take the vote) must be recognized by the moderator and the motion must receive a second. It is never in order when called from the floor. This motion should never be considered when it is used to prevent legitimate debate.

6. Lay on the Table. This motion is seldom necessary. The motion “to postpone” is always preferable because of its lower rank and its “debatability”. Misuse of the subsidiary motion can be a strategy that seriously abridges the rights of the assembly because of its high rank and its adoption by majority vote.

APPENDIX D

PROPOSED BUDGET FOR THE PRESBYTERY OF WEST VIRGINIA FOR 2024

Presbytery of West Virginia 2024 Budget

2023 Budget			2024 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<u>ADMINISTRATION COMMITTEE</u>					
OFFICE EXPENSES	47,500	35,500 12,000	47,500	35,000	Mission Development Fund 12,000 Funds of PWV
SALARY & PERSONNEL EXPENSE					
All Salaries (including housing & utilities)	354,500		300,303		
Pension Expense	33,400		25,319		
Medical Insurance Expense	129,800		99,056		* Stewardship is suggesting this budget without the Associate for Mission and suggest revising when it is determined what to do with this position
Payroll Taxes	18,600		20,527		
Workers' Compensation	1,500		1,750		
Continuing Education & Professional Expense	14,600		14,900		
Travel & Program Expense	24,500		26,500		
TOTAL SALARY & PERSONNEL EXPENSE	576,900	143,900	488,355	92,000	\$46K Small Church, \$26,563 MDF \$26.5K Funds of PWV
COMMITTEE EXPENSES					
Staff Development	1,000	1,000	1,000	1,000	Mission Development Fund
Committee Meetings	500		500		
	\$ 625,900		\$ 537,355		
<u>BLUESTONE COMMITTEE</u>					
CIT Support	4,500	4,500	4,500	4,500	Rachel McClintic Fund
Committee Meetings	1,000		1,000		
	\$ 5,500		\$ 5,500		
<u>LEADERSHIP TEAM</u>					
GOVERNING BODY EXPENSE					
Presbytery Meetings	2,500		2,500		
Moderator Expenses	1,000		1,000		
General Assembly	0	0	6,000	6,000	Mission Development Fund
Consulting Group-Presbytery			10,000	10,000	Building Sale Proceeds
Legal Consultation	5,000	5,000	5,000	5,000	Funds of PWV
Leadership Team	2,500		2,500		
	\$ 11,000		\$ 27,000		
<u>MINISTRY COMMITTEE</u>					
1,001 New Worshipping Comm.	500	500	500	500	Small Church Fund
Small Church Conf.	500	500	500	500	Small Church Fund
	1,000		1,000		
CRE Training (Con. Ed.)	500	500	500	500	Small Church Fund
Ministry Training	500	500	500	500	PEPS
Kanawha Pastoral Counseling Center	1,500		1,500		
Professional Development	3,000	3,000	3,000	3,000	Small Church Fund
Church Professional Orientation	1,000		1,000		
COM Resources	500		500		
Congregational Care Travel	500		500		
Memorials	500	500	500	500	Funds of PWV-COM Discretionary
Miscellaneous	500		0		
Emergency Church Assistance	1,500	1,500	1,500	1,500	Small Church Fund
Committee Meetings	5,000		5,000		
	\$ 16,000		\$ 15,500		

**Presbytery of West Virginia
2024 Budget**

	2023 Budget		2024 Budget		
<u>MISSIONS COMMITTEE</u>	Budget	R/F Amount	Budget	R/F Amount	Restricted Funds
INSTITUTIONAL PARTNERSHIPS					
Davis & Elkins	1,250		1,250		
Davis-Stuart	1,250		1,250		
Westminster Foundation	1,250		1,250		
Covenant House	1,250		1,250		
CEPAD	1,000		0		
MISSIONS PARTNERSHIPS					
Kenya Partnership	1,500	1,500	1,500	1,500	Kenya Partnership Fund
The Shack NH Support	15,000	15,000	15,000	15,000	Mission Development Fund
Tyrand Coop. Ministry Support	2,500	2,500	2,500	2,500	Midland Memorial Fund
WV Min. of Advocacy & Workcamps	15,000	15,000	15,000	15,000	Mission Development Fund
MISSIONS GRANTS	11,000		11,000		
Older Adult Ministry	1,000		1,000		
Children on the Spectrum			1,000		
Peacemaker Support	1,000	1,000	1,000	1,000	Mission Development Fund
Committee Meetings	500		500		
	\$ 53,500		\$ 53,500		
<u>NURTURE COMMITTEE</u>					
Resource Center Acquisitions	1,800		1,000		
Resource Ctr. - Supplies/Equip.	400		400		
Resource Ctr. - Subscriptions	120		0		
Resource Ctr. - Catalog Program	800		800		
Video license	300		300		
Festival of Faith	2,000		1,500		
Church Educators Support	400		400		
ECCA Retreat	1,300		1,300		
Spring Youth Retreat	1,200	1,200	7,000	3,200	Rachel McClintic Fund
Fall Youth Retreat	3,000	3,000	4,000	3,000	Rachel McClintic Fund
HS Youth Conference/Mission Trip	7,000	7,000	5,000	5,000	Rachel McClintic Fund
Youth Council	400	400	400	400	Rachel McClintic Fund
Adult Spiritual Development	1,000	1,000	1,000	1,000	Mission Development Fund
Scholarships	1,000	1,000	1,000	1,000	PEPS
Presbytery Worship	300		300		
Miscellaneous	200		200		
APCE Membership	200		200		
Leadership Development Program	5,000	5,000	5,000	5,000	Small Church Fund
Committee Meetings	400		400		
	\$ 26,820		\$ 30,200		
<u>PJC</u>					
Permanent Judicial Commission	\$ 200		\$ 200		
<u>PRESBYTERIAN WOMEN</u>					
Presbyterian Women Support	\$ -		\$ -		
<u>RELATIONS COMMITTEE</u>					
Cluster Support	2,000	2,000	2,000	2,000	Small Church Fund
Relations Committee Expenses	250		250		
	\$ 2,250		\$ 2,250		

**Presbytery of West Virginia
2024 Budget**

	2023 Budget		2024 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<u>REPRESENTATION COMMITTEE</u>					
Committee on Representation	\$ 200		\$ 200		
<u>STEWARDSHIP COMMITTEE</u>					
Outside CPA Costs	9,000		14,000		
Committee Meetings	250		250		
	\$ 9,250		\$ 14,250		
<u>TRUSTEES</u>					
Trustees	\$ 400		\$ 400		
<u>VOCATIONS COMMITTEE</u>					
PREPARATION FOR MINISTRY					
Care of Candidates	2,000		1,000		
Career Counseling	3,000		3,000		
Scholarships	5,000	5,000	5,000		5,000 Bush Fund
Conferences	500		500		
ALP/CP Preparation Program	10,000	10,000	8,000		8,000 Small Church Fund
Support of ALP	3,000	3,000	3,000		3,000 \$2K Slaughter, \$1K Funds of PWV
Committee Meetings	1,000		500		
	\$ 24,500		\$ 21,000		
TOTAL	\$ 775,520		\$ 707,355		
REVENUE IN SUPPORT of BUDGET	2023 Budget		2024 Budget		
Shared Mission (net of GA & Synod support)	303,750		310,501		PWV/GA/Synod = 81/14/5
Per Capita (net of GA & Synod portions)	115,636		112,057		Per capita rate \$30.30 = \$112,057
Previous Year Shared Mission & Per Capita	11,184		11,184		
Outside Funding (Presb. Housing & PHP)*	46,300		6,300		<i>*Reduced do to no Associate for Mission, 40,000 comes from Presb. Housing for that position.</i>
Interest & Gifts	16,150		16,150		
Building Sale Proceeds	0		10,000		
Restricted Fund Support (see below)	282,500		241,163		
	\$ 775,520		\$ 707,355		
Midland Memorial	2,500		2,500		
Rachel McClinticFund	16,100		16,100		
MDF	104,000		100,563		
Small Church Fund	102,300		67,000		
Funds of PWV	47,600		45,000		
Bush Fund	5,000		5,000		
SlaughterFund	2,000		2,000		
PEPS	1,500		1,500		
Kenya Partnership	1,500		1,500		
	\$ 282,500		\$ 241,163		

APPENDIX E

SECOND QUARTER FINANCIAL REPORTS

PRESBYTERY of WEST VIRGINIA

Budget vs. Actual

YTD June 2023

COMPOSITE BY COMMITTEE

Committee	YTD 06/30/2023	Budget	%	Restricted Fund Support
ADMINISTRATION	279,890.45	625,900	44.7%	192,400
BLUESTONE	0.00	5,500	0.0%	4,500
LEADERSHIP	3,640.84	11,000	33.1%	5,000
MINISTRY	2,652.84	16,000	16.6%	7,000
MISSIONS	20,250.00	53,500	37.9%	35,000
NURTURE	2,259.32	26,820	8.4%	18,600
PJC	0.00	200	0.0%	
PRESBYTERIAN WOMEN	0.00	0	0.0%	
RELATIONS	0.00	2,250	0.0%	2,000
REPRESENTATION	0.00	200	0.0%	
STEWARDSHIP	4,500.00	9,250	48.6%	
TRUSTEES	0.00	400	0.0%	
VOCATIONS	4,776.32	24,500	19.5%	18,000
TOTAL	\$ 317,969.77	775,520	41.0%	\$ 282,500
SHARED MISSION (net)	141,274.28	303,750	46.5%	
PER CAPITA (net)	49,355.71	115,636	42.7%	
PREV. YR BENEV./PER CAPITA	7,752.42	11,184	69.3%	
OUTSIDE FUNDING	20,000.00	46,300	43.2%	
INTEREST & GIFTS	6,273.46	16,150	38.8%	
RESTRICTED FUND SUPPORT	93,313.90	282,500	33.0%	
TOTAL	\$ 317,969.77	\$ 775,520	41.0%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD June 2023

	YTD 06/30/23	Budget	%	Restricted Fund Support
<u>ADMINISTRATION</u>				
OFFICE EXPENSES				
Postage	816.25			35,500 Mission Dev. Fund
Supplies	1,122.63			12,000 Funds of PWV
Publications & Subscriptions	1,252.92			
Presbytery Directory	463.00			
Telephone	1,292.34			
Rent	1,050.00			
Cleaning/Bldg Maintenance	123.00			
Equipment	106.99			
Equipment Maintenance	2,400.00			
Staff Expenses	4,324.41			
Insurance - Property	14,048.25			
Web Site Maintenance	212.50			
Internet Service	944.65			
Bank service fees	393.07			
Background Check Fees	(108.00)			
Miscellaneous	1,000.00			
TOTAL OFFICE EXPENSE	29,442.01	47,500	62.0%	
SALARY & PERSONNEL EXPENSE				
All Salaries (including housing & utilities)	158,454.05	354,500	44.7%	
Pension Expense	13,399.81	33,400	40.1%	
Medical Insurance Expense	55,723.29	129,800	42.9%	
Payroll Taxes	7,010.87	18,600	37.7%	
Workers' Compensation	523.00	1,500	34.9%	
Continuing Education & Professional Expense	3,436.15	14,600	23.5%	
Travel Expense	11,889.27	24,500	48.5%	
TOTAL SALARY & PERSONNEL EXPENSE	250,436.44	576,900	43.4%	143,900 \$79.3K Small Church, \$35.5K MDF
COMMITTEE EXPENSE				\$29.1K Funds of PWV
Consultant Fees	0.00	0	0.0%	
Staff Development	0.00	1,000	0.0%	1,000 Mission Development Fund
Committee Meetings	12.00	500	2.4%	
TOTAL COMMITTEE EXPENSE	12.00	1,500	0.8%	
	\$ 279,890.45	\$ 625,900	44.7%	
<u>BLUESTONE</u>				
CIT Support	0.00	4,500	0.0%	4,500 Rachel McClintic Fund
Committee Meetings	0.00	1,000	0.0%	
	\$ -	\$ 5,500	0.0%	
<u>LEADERSHIP TEAM</u>				
GOVERNING BODY EXPENSE				
Presbytery Meetings	1,708.36	2,500	68.3%	
Moderator Expenses	0.00	1,000	0.0%	
General Assembly	0.00	0	0.0%	0 Mission Development Fund
Denomination Resources	(361.00)			
COMMITTEE EXPENSE				
Legal Consultation	2,200.00	5,000	44.0%	5,000 Funds of PWV
Leadership Team	93.48	2,500	3.7%	
	\$ 3,640.84	\$ 11,000	33.1%	

PRESBYTERY of WEST VIRGINIA

Budget vs. Actual

YTD June 2023

	YTD 06/30/23	Budget	%	Restricted Fund Support
<u>MINISTRY</u>				
CONGREGATIONAL DEVELOPMENT	0.00			
1,001 New Worshipping Comm.		500	0.0%	500 Small Church Fund
Small Church Conf.	750.00	500	150.0%	500 Small Church Fund
COMMITTEE ON MINISTRY				
CRE Training (Cont. Ed.)	0.00	500	0.0%	500 Small Church Fund
Ministry Training	0.00	500	0.0%	500 PEPS
Kanawha Pastoral Care Center	1,500.00	1,500	100.0%	
Professional Development	0.00	3,000	0.0%	3,000 Small Church Fund
Church Professional Orientation	0.00	1,000	0.0%	
COM Resources	0.00	500	0.0%	
Congregational Care Travel	52.84	500	10.6%	
Memorials	350.00	500	70.0%	500 Funds of PWV - COM Disc.
Miscellaneous	0.00	500	0.0%	
Emergency Church Assistance	0.00	500	0.0%	1,500 Small Church Fund
Committee Meetings	0.00	6,000	0.0%	
	\$ 2,652.84	\$ 16,000	16.6%	
<u>MISSIONS</u>				
INSTITUTIONAL PARTNERSHIPS				
Davis & Elkins College	625.00	1,250	50.0%	
Davis-Stuart	625.00	1,250	50.0%	
Covenant House, Inc	625.00	1,250	50.0%	
Westminster Foundation	625.00	1,250	50.0%	
CEPAD	0.00	1,000	0.0%	
MISSION PARTNERSHIPS				
Kenya Partnership	1,500.00	1,500	100.0%	1,500 Kenya Partnership
The Shack NH Support	7,500.00	15,000	50.0%	15,000 Mission Dev. Fund
Tyrand Coop. Ministry Support	1,250.00	2,500	50.0%	2,500 Midland Memorial
WVMAW	7,500.00	15,000	50.0%	15,000 Mission Dev. Fund
MISSION GRANTS				
		11,000		
Older Adult Ministry	0.00	1,000	0.0%	
Peacemaker Support	0.00	1,000	0.0%	1,000 Mission Dev. Fund
Committee Meetings	0.00	500	0.0%	
	\$ 20,250.00	\$ 53,500	37.9%	
<u>NURTURE</u>				
CHRISTIAN NURTURE & WORSHIP				
Resource Ctr Acquisitions	59.47	1,800	3.3%	
Resource Ctr. - Supplies/Equip.	0.00	400	0.0%	
Resource Ctr. - Subscriptions	0.00	120	0.0%	
Resource Ctr. - Catalog Program	0.00	800	0.0%	
Video License	0.00	300	0.0%	
Festival of Faith	131.71	2,000	6.6%	
Church Educators Support	172.33	400	43.1%	
Educator/Clergy/ALP/CP Retreat	139.13	1,300	10.7%	
Spring Youth Retreat	1,767.64	1,200	147.3%	1,200 Rachel McClintic Fund
Fall Youth Retreat	0.00	3,000	0.0%	3,000 Rachel McClintic Fund
HS Youth Conf. Mission Trip	0.00	7,000	0.0%	7,000 Rachel McClintic Fund
Youth Council	135.50	400	33.9%	400 Rachel McClintic Fund
Adult Spiritual Development	0.00	1,000	0.0%	1,000 Mission Dev. Fund
Scholarships	0.00	1,000	0.0%	1,000 PEPS
Presbytery Worship	0.00	300	0.0%	
Miscellaneous	0.00	200	0.0%	
APCE Membership	0.00	200	0.0%	

PRESBYTERY of WEST VIRGINIA
Budget vs. Actual
YTD June 2023

	YTD 06/30/23	Budget	%	Restricted Fund Support
Leadership Development Program	(146.46)	5,000	-2.9%	5,000 Small Church Fund
Committee Meetings	0.00	400	0.0%	
	\$ 2,259.32	\$ 26,820	8.4%	
<u>PJC</u>				
Permanent Judicial Commission	0.00	200	0.0%	
<u>PRESBYTERIAN WOMEN</u>				
Presbyterian Women Support	0.00	0	0.0%	
<u>RELATIONS</u>				
Cluster Support	0.00	2,000	0.0%	2,000 Small Church Fund
Relations Committee Expenses	0.00	250	0.0%	
	\$ -	\$ 2,250	0.0%	
<u>REPRESENTATION</u>				
Committee on Representation	0.00	200	0.0%	
<u>STEWARDSHIP</u>				
FINANCE & DEVELOPMENT				
Outside CPA Costs	4,500.00	9,000	50.0%	
Committee Meetings	0.00	250	0.0%	
	\$ 4,500.00	\$ 9,250	48.6%	
<u>TRUSTEES</u>				
Trustees	0.00	400	0.0%	
<u>VOCATIONS</u>				
PREPARATION FOR MINISTRY				
Care of Candidates	0.00	2,000	0.0%	
Career Counseling	0.00	3,000	0.0%	
Scholarships	0.00	5,000	0.0%	5,000 Bush Fund
Conferences	0.00	500	0.0%	
ALP/CP Preparation Program	5,056.25	10,000	50.6%	10,000 Small Church Fund
Support of ALP/CP	(500.00)	3,000	-16.7%	3,000 2K Slaughterterm 1K Funds of PWV
Committee Meetings	220.07	1,000	22.0%	
	\$ 4,776.32	\$ 24,500	19.5%	
TOTAL	\$ 317,969.77	\$775,520	41.0%	

REVENUE IN SUPPORT of BUDGET	YTD 6/30/2023	Budget
Shared Mission (net of GA & Synod support)	141,274	303,750
Per Capita (net of GA & Synod support)	49,356	115,636
Previous Year Shared Mission & Per Capita	7,752	11,184
Outside Funding (Presby. Housing & PHP)	20,000	46,300
Interest & Gifts	6,273	16,150
Restricted Fund Support	93,314	282,500
TOTAL	\$ 317,970	\$775,520

PWV/GA/Synod = 81/14/5
Per capita rate \$30.30 = \$115,636

Presbytery of West Virginia
Statement of Financial Position
As of June 30, 2023

	<u>06/03/23</u>	<u>06/30/22</u>
ASSETS		
Current Assets		
CHECKING/SAVINGS		
Petty Cash	250.00	250.00
Payroll - WesBanco Bank	4,570.20	84.75
Cash - United Bank Checking	143,427.86	112,726.84
WV Federal Credit Union	234,056.19	233,326.02
New Life Fund - WesBanco Bank	301,535.48	392,493.37
Building Sale proceeds - WesBanco Bank	464,573.00	0.00
Total Cash/Checking	1,148,412.73	738,880.98
Wells Fargo - MDF		
Equities -- Index Fund	1,181,528.34	1,045,671.67
Fixed Income	476,114.85	512,311.12
Total Wells Fargo - MDF	1,657,643.19	1,557,982.79
Wells Fargo Money Market		
Wells Fargo MM - PWV	61,244.01	62,379.23
Kay Long Memorial Fund	9,099.53	8,857.84
Molly Gant Scholarship Fund	14,682.87	14,292.87
Kenya Partnership	4,956.52	4,128.64
Presbyterian Hunger Program	26,488.86	23,424.75
Pack Endowment Fund	220,553.51	219,851.24
Total Wells Fargo Money Market	337,025.30	332,934.57
INVESTMENTS		
New Covenant Funds of PWV	265,284.64	295,748.24
New Covenant New Ch. Devel	203,199.93	183,346.57
New Covenant PEPS	3,778.91	3,927.40
New Covenant Slaughter	2,015.84	1,904.68
New Covenant Riner	80,722.87	74,747.58
New Covenant Scholarship	9,642.47	10,486.05
New Covenant Seminary Student	44,137.16	39,824.73
New Covenant Dickinson	66,726.66	60,207.29
New Covenant Bush Fund	254,075.17	234,030.12
New Covenant Midland Mem.	97,738.91	90,578.89
New Covenant Small Church	1,193,004.61	1,158,436.34
T Rowe Price - Rachel McClintic	1,399,950.85	1,262,387.36
Total INVESTMENTS	3,620,278.02	3,415,625.25
TOTAL CHECKING/SAVINGS	6,763,359.24	6,045,423.59

Presbytery of West Virginia
Statement of Financial Position
As of June 30, 2023

	<u>06/03/23</u>	<u>06/30/22</u>
Accounts Receivable	0.00	0.00
Total Accounts Receivable	0.00	0.00
 Other Current Assets		
Notes Receivable MDF	36,586.09	39,522.24
Notes Receivable Riner	18,707.04	31,400.00
Notes Receivable R. McClintic	115,921.93	116,721.93
Workers Comp Deposit	247.09	247.09
Total Other Current Assets	<u>171,462.15</u>	<u>187,891.26</u>
Total Current Assets	6,934,821.39	6,233,314.85
Fixed Assets		
Land	0.00	58,000.00
Building & Grounds	0.00	311,766.00
Furniture & Fixtures	0.00	18,024.20
Capital Equipment	16,456.11	30,415.11
Software	669.51	10,022.51
Accumulated Depreciation	-16,542.05	-322,793.05
Total Fixed Assets	<u>583.57</u>	<u>105,434.77</u>
TOTAL ASSETS	<u><u>6,935,404.96</u></u>	<u><u>6,338,749.62</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Benevolence Receipts Payable	-43,121.87	-43,121.87
Payroll Liabilities	14,484.98	11,631.21
Total Other Current Liabilities	<u>-28,636.89</u>	<u>-31,490.66</u>
Deferred Revenue	<u>296.50</u>	<u>0.00</u>
Total Liabilities	<u>-28,340.39</u>	<u>-31,490.66</u>

Presbytery of West Virginia
Statement of Financial Position
As of June 30, 2023

	<u>06/03/23</u>	<u>06/30/22</u>
Equity		
Fund Balance Funds of PWV	1,490,131.99	1,149,670.81
Fund Balance - MDF	1,520,744.27	1,877,071.56
Fund Balance New Ch. Devel	184,604.99	218,612.94
Fund Balance Hunger Prog	19,287.29	20,326.53
Fund Balance PEPS	3,433.06	4,147.79
Fund Balance Slaughter	1,892.07	2,187.06
Fund Balance Riner	92,835.12	116,925.13
Fund Balance Scholarship	9,050.41	10,640.66
Fund Balance Seminary Student	40,097.71	47,484.98
Fund Balance Dickinson	60,619.84	71,788.08
Fund Balance Bush Fund	225,822.10	274,045.32
Fund Balance Midland Mem.	86,293.77	105,501.51
Fund Balance Small Church	1,030,282.28	1,249,446.79
Fund Balance Kenya Partnership	2,751.95	6,385.55
Fund Balance Rachel McClintic	1,363,483.00	1,631,744.71
Fund Balance Kay Long Memorial	8,906.84	8,851.27
Fund Balance Molly Gant Fund	14,731.94	13,082.28
Fund Balance Pack Endowment	200,290.01	220,606.08
Fund Balance New Life	348,218.99	422,927.54
Net Income	416,790.10	-997,568.15
Total Equity	<u>7,120,267.73</u>	<u>6,453,878.44</u>
TOTAL LIABILITIES & EQUITY	<u>7,091,927.34</u>	<u>6,422,387.78</u>

2023 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2023 Pledge	2023 Giving at 06/30/23	12/31/21 Membership	2023 Per Capita (\$30.30/mbr)
Alderson			7	212.10
Alexander Memorial	290	290	7	212.10
Anderson Memorial			22	666.60
Arthurdale - Community	1,160	580	28	848.40
Bates Memorial	0		86	2,605.80
Baxter			12	363.60
Beckley	21,000	8,500	201	6,090.30
Beechwood			40	1,212.00
Belington	720	360	24	727.20
Belle	1,555	778	6	181.80
Bethlehem		100	18	545.40
Beulah Humble			13	393.90
Beverly			18	545.40
Big Spring		620	10	303.00
Bluefield-First		3,375	82	2,484.60
Bradley	0		17	515.10
Bramwell	485		16	484.80
Bream Memorial		750	115	3,484.50
Bridgeport (all PWV)		1,250	119	3,605.70
Buckhannon-First		2,500	9	272.70
Canyon Community		500	6	181.80
Centerville	5,105	5,105	28	848.40
Ch. of the Covenant-Grafton	2,389	1,194	27	818.10
Charleston-First (all PWV)	36,750	18,375	716	21,694.80
Church of Our Saviour	800	800	7	212.10
Clarksburg-First		3,250	135	4,090.50
Clear Creek			18	545.40
Clifton	3,000	1,500	63	1,908.90
Clothier			9	272.70
Colcord-First			26	787.80
Comfort	550	546	15	454.50
Davis Mem. - Elkins	12,700	6,350	168	5,090.40
Davis Mem. - Gassaway	1,010	240	14	424.20
Dunbar-First		400	70	2,121.00
DuPont City			10	303.00
Edgewood	3,360	1,680	49	1,484.70
Eleanor			12	363.60
Elk Hills	1,500	750	42	1,272.60
Enslow Park			97	2,939.10
Fairmont-First		2,810	100	3,030.00

2023 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2023	2023 Giving at	12/31/21	2023 Per Capita
Falls View	1,855	464	9	272.70
Fayetteville	8,685	4,344	83	2,514.90
Fleming Memorial	2,500	12,500	29	878.70
Frankford	2,815	2,815	20	606.00
Gilbert			48	1,454.40
Glennville	4,520	2,260	19	575.70
Grace Covenant			15	454.50
Harman			21	636.30
Highlawn Huntington	15,000	6,250	136	4,120.80
Highlawn St. Albans	4,000	2,350	50	1,515.00
Hinton-First	2,100	525	23	696.90
Hughes River - Cairo			10	303.00
Huntington-First			266	8,059.80
Huntington Second			16	484.80
Kanawha United	14,500	7,250	148	4,484.40
Kenova-First			29	878.70
Kesler Memorial	500		27	818.10
Kingwood-First	5,400	3,150	30	909.00
Kuhn Memorial	1,500	875	83	2,514.90
Liberty			17	515.10
Logan-First	9,325	4,672	76	2,302.80
Mannington-First			20	606.00
Marlinton	1,331	665	65	1,969.50
Marsh Fork	500	500	13	393.90
Mill Creek		2,548	19	575.70
Milton			22	666.60
Mingo			25	757.50
Morgantown-First		8,300	234	7,090.20
Mount Hope			8	242.40
Nitro-First			78	2,363.40
Oak Grove			65	1,969.50
Oak Hill-First			39	1,181.70
Old Stone	6,030		199	6,029.70
Parkersburg-First			113	3,423.90
Parsons			16	484.80
Philippi			7	212.10
Pineville			35	1,060.50
Pt. Pleasant	9,850	4,104	77	2,333.10
Ravenswood-First	3,865	3,865	18	545.40
Ripley-First	1,160	628	19	575.70
Riverlawn	3,000	1,000	84	2,545.20

2023 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2023	2023 Giving at	12/31/21	2023 Per Capita
Rock Forge	100	100	14	424.20
Rock Lake		5,775	92	2,787.60
Rome	180	75	4	121.20
Ronceverte	3,100	1,550	73	2,211.90
Ruffner Memorial			15	454.50
Salem	1,000	500	13	393.90
Smithers	1,000	700	18	545.40
South Charleston-First	0		123	3,726.90
South Park	2,190	1,095	25	757.50
Spencer	1,070	535	8	242.40
Spring Creek	1,250	1,250	34	1,030.20
Spring Valley			54	1,636.20
St. Albans-First			115	3,484.50
St. Andrew		2,425	56	1,696.80
St. Marys	100		9	272.70
Sugar Grove	2,265	2,265	10	303.00
Summerlee	200	100	12	363.60
Summersville	1,545	1,426	51	1,545.30
Teays Valley	0		107	3,242.10
Thomas-First	424	264	16	484.80
Trinity		38	10	303.00
Tygarts Valley		1,000	29	878.70
Union	2,415	700	26	787.80
Upper Glade	3,000	1,500	50	1,515.00
Valley Bend	2,285	1,143	30	909.00
Village Chapel	15,000	7,500	216	6,544.80
Waverly-Bethel	1,550		11	333.30
Westminster-Vienna	5,630	3,285	92	2,787.60
Weston-First	1,335	1,335	10	303.00
White Sulphur Springs-First	1,000	425	33	999.90
Whitesville-First	0		10	303.00
Whittico Memorial			7	212.10
Williamson-First			65	1,969.50
Williamstown-First	6,350		79	2,393.70
Winfield	525	263	11	333.30
Zion			34	1,030.20
TOTALS	\$244,323	\$166,914	6,335	\$191,951

2023 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2023 Pledge	2023 Request	2022 Pledge	12/31/21 Membership	2023 Per Capita (\$30.30/mbr)	12/31/20 Membership	2022 Per Capita (\$30.05/mbr)
Alderson		210		7	212.10	7	210.35
Alexander Memorial	290	305	290	7	212.10	7	210.35
Anderson Memorial		665		22	666.60	22	661.10
Arthurdale - Community	1,160	1,160	1,105	28	848.40	29	871.45
Bates Memorial	0	2,605	250	86	2,605.80	89	2,674.45
Baxter		500		12	363.60	12	360.60
Beckley	21,000	22,050	21,000	201	6,090.30	207	6,220.35
Beechwood		1,210	0	40	1,212.00	46	1,382.30
Belington	720	755	720	24	727.20	24	721.20
Belle	1,555	1,555	1,480	6	181.80	6	180.30
Bethlehem		545		18	545.40	18	540.90
Beulah Humble		395		13	393.90	13	390.65
Beverly		545		18	545.40	20	601.00
Big Spring		650	(620	10	303.00	10	300.50
Bluefield-First		8,505	(8,100	82	2,484.60	82	2,464.10
Bradley	0	515	0	17	515.10	17	510.85
Bramwell	485	485		16	484.80	16	480.80
Bream Memorial		3,485	1,500	115	3,484.50	120	3,606.00
Bridgeport (all PWV)		3,605	3,000	119	3,605.70	114	3,425.70
Buckhannon-First		2,625	2,500	9	272.70	20	601.00
Canyon Community		525	(500	6	181.80	7	210.35
Centerville	5,105	5,105	4,860	28	848.40	28	841.40
Ch. of the Covenant-Grafton	2,389	2,485	2,365	27	818.10	27	811.35
Charleston-First (all PWV)	36,750	36,750	35,000	716	21,694.80	814	24,460.70
Church of Our Saviour	800	1,050	1,000	7	212.10	8	240.40
Clarksburg-First		6,510	6,200	135	4,090.50	140	4,207.00
Clear Creek		545		18	545.40	18	540.90
Clifton	3,000	2,655	2,530	63	1,908.90	68	2,043.40
Clothier		275		9	272.70	9	270.45
Colcord-First		790		26	787.80	26	781.30
Comfort	550	580	(550	15	454.50	15	450.75
Davis Mem. - Elkins	12,700	13,230	12,600	168	5,090.40	175	5,258.75
Davis Mem. - Gassaway	1,010	1,010	960	14	424.20	16	480.80
Dunbar-First		2,120	800	70	2,121.00	70	2,103.50
DuPont City		305		10	303.00	10	300.50
Edgewood	3,360	3,530	3,360	49	1,484.70	61	1,833.05
Eleanor		365		12	363.60	20	601.00
Elk Hills	1,500	3,150	3,000	42	1,272.60	51	1,532.55
Enslow Park		2,940		97	2,939.10	99	2,974.95
Fairmont-First		5,620	5,350	100	3,030.00	144	4,327.20
Falls View	1,855	1,950	1,855	9	272.70	9	270.45

2023 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2023 Pledge	2023 Request	2022 Pledge	12/31/21 Membership	2023 Per Capita (\$30.30/mbr)	12/31/20 Membership	2022 Per Capita (\$30.05/mbr)
Fayetteville	8,685	8,685	8,270	83	2,514.90	83	2,494.15
Fleming Memorial	2,500	2,625	2,500	29	878.70	32	961.60
Frankford	2,815	2,815	2,680	20	606.00	19	570.95
Gilbert		1,455		48	1,454.40	48	1,442.40
Glennville	4,520	4,745	4,520	19	575.70	19	570.95
Grace Covenant		1,000	(950)	15	454.50	15	450.75
Harman		635		21	636.30	23	691.15
Highlawn Huntington	15,000	15,750	(15,000)	136	4,120.80	138	4,146.90
Highlawn St. Albans	4,000	4,200	4,000	50	1,515.00	52	1,562.60
Hinton-First	2,100	2,205	2,100	23	696.90	22	661.10
Hughes River - Cairo		2,100	(2,000)	10	303.00	14	420.70
Huntington-First		8,060		266	8,059.80	262	7,873.10
Huntington Second		485	0	16	484.80	26	781.30
Kanawha United	14,500	14,930	14,220	148	4,484.40	158	4,747.90
Kenova-First		880		29	878.70	26	781.30
Kesler Memorial	500	820		27	818.10	27	811.35
Kingwood-First	5,400	5,040	4,800	30	909.00	33	991.65
Kuhn Memorial	1,500	2,515	1,500	83	2,514.90	82	2,464.10
Liberty		620	(590)	17	515.10	17	510.85
Logan-First	9,325	9,325	8,880	76	2,302.80	77	2,313.85
Mannington-First		605		20	606.00	20	601.00
Marlinton	1,331	1,970	1,047	65	1,969.50	65	1,953.25
Marsh Fork	500	525	500	13	393.90	10	300.50
Mill Creek		5,095	4,850	19	575.70	19	570.95
Milton		800	(760)	22	666.60	22	661.10
Mingo		760	(720)	25	757.50	25	751.25
Morgantown-First		17,300	16,475	234	7,090.20	235	7,061.75
Mount Hope		240		8	242.40	8	240.40
Nitro-First		2,365	1,000	78	2,363.40	78	2,343.90
Oak Grove		1,970	1,200	65	1,969.50	56	1,682.80
Oak Hill-First		1,180		39	1,181.70	39	1,171.95
Old Stone	6,030	6,030	5,000	199	6,029.70	251	7,542.55
Parkersburg-First		3,425		113	3,423.90	120	3,606.00
Parsons		485		16	484.80	16	480.80
Philippi		210		7	212.10	8	240.40
Pineville		1,060		35	1,060.50	35	1,051.75
Pt. Pleasant	9,850	9,850	9,380	77	2,333.10	81	2,434.05
Ravenswood-First	3,865	3,865	3,680	18	545.40	19	570.95
Ripley-First	1,160	1,160	(1,105)	19	575.70	19	570.95
Riverlawn	3,000	2,545	2,000	84	2,545.20	90	2,704.50
Rock Forge	100	425	100	14	424.20	15	450.75

2023 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2023 Pledge	2023 Request	2022 Pledge	12/31/21 Membership	2023 Per Capita (\$30.30/mbr)	12/31/20 Membership	2022 Per Capita (\$30.05/mbr)
Rock Lake		11,550	11,000	92	2,787.60	100	3,005.00
Rome	180	180	170	4	121.20	5	150.25
Ronceverte	3,100	3,255	3,100	73	2,211.90	74	2,223.70
Ruffner Memorial		455		15	454.50	15	450.75
Salem	1,000	4,435	(4,225	13	393.90	13	390.65
Smithers	1,000	1,105	1,050	18	545.40	18	540.90
South Charleston-First	0	3,725	0	123	3,726.90	137	4,116.85
South Park	2,190	2,190	2,084	25	757.50	33	991.65
Spencer	1,070	1,070	1,020	8	242.40	8	240.40
Spring Creek	1,250	1,250	1,190	34	1,030.20	34	1,021.70
Spring Valley		1,635		54	1,636.20	54	1,622.70
St. Albans-First		7,215	6,870	115	3,484.50	122	3,666.10
St. Andrew		2,425	2,310	56	1,696.80	64	1,923.20
St. Marys	100	275	100	9	272.70	9	270.45
Sugar Grove	2,265	2,265	2,155	10	303.00	9	270.45
Summerlee	200	365	200	12	363.60	12	360.60
Summersville	1,545	2,445	2,330	51	1,545.30	51	1,532.55
Teays Valley	0	3,240		107	3,242.10	108	3,245.40
Thomas-First	424	485	450	16	484.80	15	450.75
Trinity		305		10	303.00	10	300.50
Tygarts Valley		880		29	878.70	28	841.40
Union	2,415	2,415	2,300	26	787.80	28	841.40
Upper Glade	3,000	3,150	3,000	50	1,515.00	50	1,502.50
Valley Bend	2,285	2,285	2,175	30	909.00	23	691.15
Village Chapel	15,000	15,750	15,000	216	6,544.80	221	6,641.05
Waverly-Bethel	1,550	1,550	1,475	11	333.30	12	360.60
Westminster-Vienna	5,630	5,630	(5,360	92	2,787.60	92	2,764.60
Weston-First	1,335	1,335	1,280	10	303.00	10	300.50
White Sulphur Springs-First	1,000	1,000	720	33	999.90	33	991.65
Whitesville-First	0	305	0	10	303.00	10	300.50
Whittico Memorial		210		7	212.10	7	210.35
Williamson-First		1,970		65	1,969.50	66	1,983.30
Williamstown-First	6,350	6,330	6,030	79	2,393.70	88	2,644.40
Winfield	525	525	500	11	333.30	12	360.60
Zion		1,030		34	1,030.20	34	1,021.70
TOTALS	\$244,323	\$388,850	\$317,416	6,335	\$191,951	6,703	\$201,425

64 churches pledged

2023 BENEVOLENCE PLEDGE

<u>PLEDGE AMOUNT</u> CHURCH	2023 Pledge	2023 Request	2022 Pledge	12/31/21 Membership
Charleston-First (all PWV)	36,750	36,750	35,000	716
Beckley	21,000	22,050	21,000	201
Highlawn Huntington	15,000	(15,750)	(15,000)	136
Village Chapel	15,000	15,750	15,000	216
Kanawha United	14,500	14,931	14,220	148
Davis Mem. - Elkins	12,700	13,230	12,600	168
Pt. Pleasant	9,850	9,849	9,380	77
Logan-First	9,325	9,324	8,880	76
Fayetteville	8,685	8,684	8,270	83
Williamstown-First	6,350	6,332	6,030	79
Old Stone	6,030	5,250	5,000	199
Westminster-Vienna	5,630	(5,628)	(5,360)	92
Kingwood-First	5,400	5,040	4,800	30
Centerville	5,105	5,103	4,860	28
Glenville	4,520	4,746	4,520	19
Highlawn St. Albans	4,000	4,200	4,000	50
Ravenswood-First	3,865	3,864	3,680	18
Edgewood	3,360	3,528	3,360	49
Ronceverte	3,100	3,255	3,100	73
Clifton	3,000	2,657	2,530	63

<u>PLEDGE PER MEMBER</u> CHURCH	2023 Pledge	2023 Request	2022 Pledge	12/31/21 Membership
Belle	1,555	259	1,480	6
Glenville	4,520	238	4,520	19
Sugar Grove	2,265	227	2,155	10
Ravenswood-First	3,865	215	3,680	18
Falls View	1,855	206	1,855	9
Centerville	5,105	182	4,860	28
Kingwood-First	5,400	180	4,800	30
Waverly-Bethel	1,550	141	1,475	11
Frankford	2,815	141	2,680	20
Spencer	1,070	134	1,020	8
Weston-First	1,335	134	1,280	10
Pt. Pleasant	9,850	128	9,380	77
Logan-First	9,325	123	8,880	76
Church of Our Saviour	800	114	1,000	7
Highlawn Huntington	15,000	110	(15,000)	136
Fayetteville	8,685	105	8,270	83
Beckley	21,000	104	21,000	201
Kanawha United	14,500	98	14,220	148
Union	2,415	93	2,300	26
Hinton-First	2,100	91	2,100	23

BLUESTONE CONFERENCE CENTER, INC

FINANCIAL REPORT as of June 30,2023

INCOME STATEMENT

INCOME	06/30/23	Budget	%
Grant Subsidy - McClintic Fund	\$ -	\$ 4,500	0.0%
Retreats - Bluestone Events	2,313.00	6,000	38.6%
Retreats - Presbyterian	3,722.80	6,000	62.0%
Retreats - Non - Presbyterian	7,483.00	55,000	13.6%
Summer Camp Registrations	28,925.47	31,500	91.8%
RV/Tent Camping	369.00	1,500	
Donations	4,891.00	9,500	51.5%
Friends of Bluestone	30,000.00	60,000	50.0%
MDF-Line of credit	0.00	35,000	0.0%
Hinton Account	0.00	2,500	0.0%
Reserves	0.00	3,000	0.0%
Interest	0.56	-	-
Miscellaneous	44.91	-	-
TOTAL INCOME	\$ 77,749.74	\$ 214,500	36.2%

EXPENSES

Salaries & Personnel	\$ 17,418.33	\$ 44,443	39.2%
Office & Administration	5,305.19	17,328	30.6%
Plant & Operation	37,372.95	129,259	28.9%
Summer Staff & Salary	0.00	13,470	0.0%
Summer Program	0.00	3,300	0.0%
Summer Camp Trips	0.00	2,200	0.0%
TOTAL EXPENSE	\$ 60,096.47	\$ 210,000	28.6%
NET GAIN/(LOSS)	\$ 17,653.27	(excl. store acct. & depr. exp.)	

NOTE - 2023 Presbytery Support

Facilities Director comp	\$ 75,439
Program Director comp	44,343
Property Insurance	13,325
Committee expense	1,000
Banking fees	160
Misc. office expense	50
\$ 134,317	

BALANCE SHEET

	06/30/23	06/30/22
ASSETS		
Current Assets	\$ 22,850.83	\$ 22,202
Property & Equip. (net of depr.)	174,302.87	174,303
TOTAL ASSETS	\$ 197,153.70	\$ 196,505
LIABILITIES		
Current Liabilities	\$ 1,613.40	\$ 1,057
Long Term Debt	65,571.97	71,075
TOTAL LIABILITIES	\$ 67,185.37	\$ 72,132
EQUITY	\$ 129,968.33	\$ 124,372
TOTAL LIABILITIES & EQUITY	\$ 197,153.70	\$ 196,505

APPENDIX F

Ruffner Memorial Presbyterian Church. Responding to God's Call

Established in 1919, Ruffner Memorial Presbyterian Church has a rich and fruitful ministry serving the people of Charleston, West Virginia. Ruffner was established by people of vision, members of the First Presbyterian Church, who saw the need to do ministry in the east end of the city. Throughout its history, the people of Ruffner have seen needs and accomplished ministry in Charleston's East End.

"The beginning of Ruffner Memorial Church may be traced to work done over a period of years by a number of people and at least two locations. For a number of years, Mr. J.C. Kuykendall, an elder of First Presbyterian Church of Charleston, and Miss Katie Bell Abney, and others conducted a mission Sunday School up Ruffner Hollow in a little schoolhouse. Later, the work was moved to the southwest corner of Piedmont Road and Greenbrier Street where Sunday School and services were held in an old vacant church which was rented for this purpose. The work continued here until a bad state of repairs in the building made it necessary to move."

"A lot at the corner of Quarrier and Greenbrier Streets was given by Mrs. Meredith Ruffner to Dr. Ernest Thompson, pastor of First Presbyterian Church, to be used to erect a church building when needed. Through the generosity of Mr. C. C. Lewis and his sister, Mrs. Sallie Dickinson, a CHAPEL was erected on this lot and active work began on the present location of Ruffner Memorial Church. Dr. J. Blair Morton, mission pastor of First Presbyterian Church, devoted part of his time to this work and a number of students of Union Theological Seminary supplied the CHAPEL during the summer months. Among these were Frack C. Brown and Ernest Trice Thompson. Elder R. H. Martin of the First Church served as superintendent of the Sunday School for a period of five years. Later, J. G. Kuykendall served as superintendent of this school and was largely responsible for the organization of the present church in 1919. The CHAPEL was used for services until a new building was erected in 1920 when the CHAPEL was moved to the rear of that building facing Greenbrier Street."

"On the 15th day of October, 1919, a petition was prepared, signed by forty-eight persons and presented to the Presbytery of Kanawha asking for the organization of a church to be known as Ruffner Memorial Presbyterian Church. The Presbytery thereupon approved the petition and appointed a commission consisting of three ministers and two elders. The commission, duly appointed, met in the Ruffner Chapel on the date set, the 26th day of October 1919 for the purpose of organizing the church. All members were present."

"The organization having been completed... the church then took steps to secure a pastor. The Reverend L.E. McEldowney was unanimously called to the pastorate..." *taken from History of Kanawha Presbytery, 1895-1956, Pp 619-620.*

In the early years, Ruffner sponsored outpost Sunday Schools at Blackhawk, Hugheston, Sunset, Pine Top, Meadowbrook, and Riverside. Three of these eventually became Presbyterian chapels, and one, finally, a church. These outpost Sunday Schools spread the gospel and met the very human needs of their people.

In the 1950s, when Ruffner was still a neighborhood church surrounded by homes and families on all sides, the congregation initiated a kindergarten, which served members and neighbors. In the ten years it operated, the kindergarten prepared children to enter grade school and shaped their lives by

sharing the good news.

The congregation swelled to over 800 worshipers in the 1960s.

Responding to the need for safe and affordable childcare, Ruffner established a Day Care Child Center in 1972. From its inception, the Day Care Center nurtured hundreds of children and provided peace of mind for their parents. Through the years, the staff and concerned church members supported the center and helped it grow and gain an excellent reputation for quality childcare.

In the early 1980s, Ruffner became aware of the problem of homeless and abused women and children with nowhere to go in Charleston. In cooperation with the Charleston YWCA, Ruffner opened its doors and its heart and began the Sojourners Shelter. Many Ruffner members donated time and money to make the shelter a reality. Although the Shelter soon moved to its own quarters, Ruffner has continued its prayerful support.

A survey of the neighborhood in the late 1980s showed the church surrounded by many retired folks who were looking for a place to gather, so Ruffner created the “Fun Side of Fifty,” a weekly program for seniors. The “Fun Side” featured games, guest speakers, movies, Bible study, and fellowship. Supported by a devoted group of Ruffner members, the “Fun Side” was a bright spot for many seniors.

The rising problems of drugs and crime among neighborhood youth caught the attention of Ruffner in the early 1990s and a vision of a program to serve these youth developed. Under the auspices of the Friends of the East End, a community group made up of local residents and Ruffner members, the “East End Youth Night Out” was begun. EEYNO offered tutoring and recreation for children in grades 6 through 8. Ruffner members provided tutoring and supervised recreation every week. The program was selected as a recipient of a grant from the Bicentennial Fund of the Presbyterian Church (USA) and won recognition from community leaders.

In the next 50 years, the number of congregants dwindled to about 40 in 2015, leaving a vast church building in its wake. Having much more space than it needed, the Session at Ruffner Memorial began discussing what it should do with all of its unneeded room. And they prayed.

In 2010, a bishop from Lexington, Kentucky’s St. Michael Independent Catholic Church asked about the possibility of having a new congregation in Charleston set up its worship in Ruffner Memorial’s building. With plenty of space to share, the Session quickly agreed to the idea.

Three years later, in 2013, Kanawha Valley Church, which is affiliated with the International Church of Christ, became the second start-up congregation to want to share Ruffner Memorial’s space. Again, Ruffner Memorial’s Session was quick to allow another congregation to call its building home.

The next congregation that came was the Keystone Apostolic Church, which had its own building destroyed by a landslide in March 2015. With Keystone needing a place to bring its congregation that numbered about 130 on Sunday mornings, Ruffner Memorial approached Keystone about worshipping there. Keystone happily agreed to the offer.

A short time later, The Redeemed Christian Church of God approached First Presbyterian Church of Charleston about sharing space and it was referred to Ruffner Memorial, which felt it still had some room in its building to accommodate yet another congregation.

During the past 40 years, other creative uses of the unused space were utilized. The Kanawha Valley Senior Services held “classes” in the education wing for disabled senior citizens. The West Virginia Legislature held its annual basketball and bragging right tournament in the gymnasium for many years.

Throughout the years of Ruffner’s existence, emphasis has been placed on Christian education, Bible study and prayer groups, youth and women’s work, group fellowship, social concerns, and mission work both at home and abroad.

Some of the Pastors who served the congregation in recent times are: Sharon Youngs, David Deadrick, Bob Osborne, Amy Wallace Parker, and Bill Brown.

Today, with only four active members in the congregation, Ruffner Memorial Presbyterian Church must close its doors, bringing to an end more than 100 years of active service to the East End Community of Charleston, West Virginia. The Administrative Commission with strong guidance from the congregation will continue service to the community by donating proceeds from the sale of the building and the remaining financials to Daymark, Inc; The Friends of Bluestone, Inc; and the Westminster Foundation, Inc.

ALL TO THE GLORY OF OUR GOD.

APPENDIX G

Autobiographical Statement and Statement of Faith Julie Olt

Autobiographical - Julie Olt

I was a surprise. My parents did not know that I existed until the day I was born. Back before ultrasounds, you could be pregnant with twins and not know it, which is what happened to my parents. They knew my mother was pregnant but did not know it was twins until my brother was born. That's when I was discovered and saying that I was a surprise is putting it mildly. My older sister now had to deal with two younger siblings.

My father was a Presbyterian minister and my mother an English teacher. We moved several times while I was young, which gave me the ability to adapt to new situations and to make new friends in a variety of places. We "settled" in Ashland, Kentucky when I was in 5th grade and stayed there through the rest of my school years. It was during these years that I first felt the presence of God and knew that I wanted to dedicate my life to serving God and helping others.

I attended Centre College and graduated with a degree in English. My twin brother also attended Centre and wanted to go directly to seminary from college. I was jealous but I didn't think I was smart enough to make it through seminary. And, I was ready to get married and raise a family.

While the rest of my family moved away from Ashland, I stayed home with my children until they were in school. I then went to work for Ashland Area Presbyterian Ministries where I coordinated the mission for the five Presbyterian churches in the area. I kept feeling like there was more I was supposed to be doing, but seminary was just not a possibility. I went on to become the Executive Director of Ashland Community Kitchen and to serve God through serving others. During this time, I was active in my home church and participated in multiple committees of the presbytery.

When my marriage ended, the doors became wide open for me to attend seminary. I moved to Louisville and attended seminary full-time while working part-time for our denomination at the national headquarters in the Office of Evangelism and Church Growth. It was a challenging, grueling, exciting, educational, and wonderful three years!

After graduation, I took a part-time call in Indiana, which ended in great disappointment a year later. I had continued working for the Presbyterian Church (USA) part-time, so I moved to full-time work with them when my call ended. I wasn't sure I ever wanted to serve in a church again. I did weekly pulpit supply and was invited to Cynthiana Presbyterian Church to fill the pulpit after their minister had left. I supplied for them a couple of times and then was asked if I would be their interim pastor. I agreed.

In an unusual turn of events, the presbytery allowed me to be considered for the installed pastor position in Cynthiana a year later. I was installed six months after that. I have served in Cynthiana for over eight years, and they have nurtured me and loved me back into pastoral ministry. We have had an extremely successful ministry together and it will be hard to leave these people whom I love dearly. However, I feel that God is calling me to serve a new congregation and I am answering that call full of excitement for what God has in store next!

Statement of Faith - Julie Olt

I believe in a creator and creating God who is at work in and through all things. God is the architect of all that is seen and unseen, the giver of life, eternal and ever present. God has been, and continues to be, revealed to us through Scripture, as does Jesus Christ, the Word of God. The world came into being at God's behest and God has been active in the creation throughout time and continues to be active in the world today. God loves humankind with a love that will never let us go and this love is seen in the covenant relationship God has had with humanity throughout Scripture. God acts first, and we respond.

Humankind became separated from God through sin, and it is through Jesus Christ the Redeemer that our sins are forgiven and we are restored to right relationship with God. Jesus came to earth as God in human form and was both fully human and fully divine. Jesus lived a sinless life, and died on the cross as an atoning sacrifice for our sins. Jesus rose from the dead and reigns with God, giving us the assurance of eternal life with God. It is through the grace of God that we are saved and we are justified by our faith, both gifts from God.

We are assured of God's presence with us in all times, places, and situations through the indwelling of the Holy Spirit; we are never alone. The Holy Spirit guides us and also empowers us to do the work of ministry in the world.

It is through, "the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit" that we are able to live faithful lives in accordance with the will of God. In grateful response to the love shown to us in Christ, we give thanks and praise to God and go forth as the Church to love and serve the Lord.

APPENDIX H

Autobiographical Statement and Statement of Faith Steve Elderbrock

Autobiographical Statement - Steve Elderbrock

I don't recall the day I was born almost 56 years ago, which is probably just as well because it was traumatic for everyone involved. I was the first born of a set of identical twins whose existence was only realized by my mother and who arrived seven weeks ahead of schedule; although I was smaller than my twin brother, because I was born first and my brother's existence was not discovered until too late, he only lived one day and I survived. Thus by the end of the first day of my life, I had already begun learning gratitude and sorrow, a sense that life is miraculous, and that it also brings responsibility.

As I grew older, I began to wonder about things...about the world, about myself, about God and the meaning of life. The questions began and have continued to this day. I started to learn about things beyond my house and family.

We went to church every Sunday. A large Presbyterian church which did not seem that large to me but instead like a big family, albeit one who expected me to dress up and sit quietly on uncomfortable pews while trying to stave off boredom once a week. I began to learn Bible stories in Sunday School – about Moses as a baby in a basket and an adult in the wilderness, about the apostles (Simon Peter was already my favorite), and my favorite story of all: Jacob and Esau, the “twin thing” again. I slowly began to appreciate the sermons and the worship, both the intellectual side of faith as well as the dramatic and emotional side of worship, and I even began to participate in worship in various ways with no thought whatsoever of ever leading worship myself.

I discovered history, and “big ideas” concerning history. Then philosophy in college, an outlet for asking and exploring the “BIG” questions like the meaning of life and the existence of God. Yet I gradually came to realize that I wouldn't make a good professional philosopher since I enjoyed pondering the questions a whole lot more than being forced to come up with answers. The world of ideas kept expanding for me along with a “something” which seemed to bind it all together and which I came to understand was “God” – not just a Heavenly Unifier but a God of love and grace and mercy and a God who was Three-in-One, Binding All Together as a Paradoxical Community of Three Persons. God was there, with me. But I wandered trying to find my career path and my spiritual path and the path of my life.

Then one day the pastor of the church where I grew up, a man not known for frivolity or frivolous suggestions, suggested I consider going to seminary and becoming a pastor. It seemed the craziest, wildest, most ridiculous thing I had ever heard but I couldn't shake it that easily. I sat with it. I prayed about it. I turned to Saint Augustine and his Confessions for help, and determined that if a sinner like Augustine could become a bishop perhaps, I might aspire to being a pastor and perhaps God DOES work in mysterious, even crazy, ways. And so it happened that I eventually found myself in the sanctuary of my home church, the only church I had ever belonged to, in the very spot where I had been both baptized and confirmed being ordained and blessed and charged as a Presbyterian pastor.

My journey has continued serving three (soon to be four) different congregations in four different states. What remains constant is my trust in God and the daily realization of how much more I still have to learn about God and myself and the Church and the world. I continue to hold onto

gratitude and sorrow; a sense of the miraculous and a sense of responsibility and purpose. Above all, I continue to wrestle with love – how to love others, how to love myself, how to love God and how to accept the fact that God loves me, despite myself or even more amazingly, BECAUSE of who I am.

Statement of Faith -Steve Elderbrock

God's love is the lodestar of my faith. My faith begins with and centers on God, who becomes all the more awesome and mysterious to me with each passing day. God defies adequate human description; God dwells at the center of all creation and yet also dwells in and through and among all of creation and is reflected in all of creation as well. God works actively in our world in ways big and small, seen and unseen. God is Creator and Redeemer and Sustainer of all creation, as well as Father and Mother and Parent of all humanity. God is gentle and powerful, just and merciful, and above all else loving. God is love.

God's love is embodied in the person of Jesus Christ, the second person of the Trinity, the Word of God made flesh who reveals to us who God is and what God desires of us. Jesus lived with human beings, ministered to human beings, preached to human beings, ate and drank with human beings, wept and suffered with human beings, and ultimately wept and suffered and died for human beings, for each and every human being who has ever or will ever live. That is love.

God's love is experienced in the person of the Holy Spirit, the third person of the Trinity, who was made manifest to us after Jesus ascended into heaven after promising never to leave us alone. God's Spirit is the Spirit of love, who guides us in our daily journey of faith and helps us understand Scripture and assists us in our relationship with God and with each other. I can also attest to the way the Spirit assists me as a preacher, not just in helping me craft the words to say but in helping those words find receptive ears and open hearts. God's Spirit has transformed many inadequate words of mine into just the right words someone else needed to hear at that particular moment. That, too, is love.

God's love is revealed in the Scriptures we call the Old and New Testaments, all of which remind us of how God has loved human beings in the past. God continues to love us, as we are reminded by the celebration of baptism and the Lord's Supper. Yet God's love is not just something we receive, we are to be bearers and sharers of that love to our world and every creature in it, letting God's love flow through us. We have been given the awesome responsibility and opportunity to share God's love and even to be God's love, by loving others as ourselves. Loving others the way God loves us requires humility and practice and persistence and patience, among other things.

God's love is best received and shared in community. Even God is a community of three persons, united in love. So we gather in community as the body of Christ, united in love to support and encourage and challenge and inspire each other to share God's love as best we can.

APPENDIX I

Autobiographical Statement and Statement of Faith – William E. Myers

Autobiographical Statement - William E. Myers

I graduated from high school in the Midwest before attending the University of Denver my first year of college. I then transferred to Wartburg College in Waverly, IA, graduating with a BA in Peace and Justice Studies, after which I attended Princeton Theological Seminary graduating in 2020. In the midst of the Pandemic, I was married to my wife, Nimmi, who is an exposure science researcher.

Ever since high school I've enjoyed:

- Playing Football & Basketball
- 5x Videogames & Magic the Gathering
- Hiking
- Watching Movies & Nature Documentaries
- Trying to learn different languages

After seminary, I began my ministry at Frenchtown Presbyterian in Frenchtown, New Jersey, as a solo pastor. I spent a year and a half there, before moving with Nimmi to Morgantown. A few months after arriving in West Virginia, we welcomed our first child, Billy.

In college and seminary, I began to engage in:

- Community organizing
- Refugee resettlement work
- Immigrant detainment visitations
- Itinerant preaching
- Free community dinners

Since seminary I've developed more personal interests, including:

- Cooking & Baking
- Gardening
- Reading & Writing

Statement of Faith - William E. Myers

Ours is a God of relationship, demonstrated through the Triune nature of the divine, and first revealed in the act of creation when, out of nothing, the One filled the void with a multitude of life co-dependent and intertwined with one another. Upon making humanity, our Creator was attentive to our needs, walking alongside us and providing for us. Even when we fell from the goodness with which we were created, our Lord did not forsake us.

The Holy Scriptures tell of God's commitment to humanity and the covenant relationship to which our Creator has called us. This relationship has lasted throughout the ages, continuing today

and culminating with the messianic covenant given to us through the incarnation of God in Christ Jesus. Christ, as fully human and fully divine, shared our life and lived among us. He ministers with us, revealing how God created us to be in relationship with our Lord and with one another. He was killed, and then after three days was raised from the dead, thereby freeing us from the bondage of Sin, reconciling us to God, and opening the way to salvation.

Before his death Christ shared with his disciples bread and wine, setting the meal as a sacrament for them to continue. In the Lord's Supper we are brought into communion with the believers of every age and the assurance of salvation is affirmed. Our relationship with Christ is also renewed as we are nourished by his body and blood through the Spirit.

Before his ascension, Jesus charged his followers to go out, and baptize in his name. Through Baptism we recognize the claim of the Holy Spirit on a person's life and its continual work in their life. In Baptism and the Lord's Supper, the truth is revealed that all believers justified before God, thereby adopted through the Spirit and grafted into the body of Christ.

In recognition of the gifts of God and Christ's sacrifice we are called by the Holy Spirit to pursue a deeper relationship with the Triune God by developing a greater love and adoration for the Creator. This same Spirit calls us to follow the commands of Christ by entering into relationship with one another and loving each other even above ourselves. By our love of God and neighbor we are compelled to look forward to the day when hatred and death will be no more, when violence ceases and when peace reigns, for that is the day when Christ comes again. Until then we wait patiently, striving to fulfill our call to love God and each other.

APPENDIX J

REPORTS OF THE ADMINISTRATION, VOCATIONS COMMITTEES, AND THE REPORT OF THE TRUSTEES

REPORT OF THE ADMINISTRATION COMMITTEE

Monte Mitchell, Committee Chair

August 17, 2023

INFORMATION:

1. The Administration Committee and two members of the Leadership Team met with General Presbyter Ed Thompson for an exit interview before his July 31 retirement. Among his top accomplishments here, Ed cited selling the Presbytery office building and shepherding the Presbytery through the 2020 Covid pandemic, things he has discussed in newsletter columns. The full report from the interview will be put in his personnel file.
2. The closing of the office created a need to obtain a new lockable filing cabinet for personnel records to be housed in the Presbytery's storage space, and the committee is in the process of doing so.
3. Committee member Bob Hansen has been serving as a liaison with staff during this first year since the office building was sold, asking about how things are going and seeing if there are necessary changes or adjustments during this transition.
4. The Committee will soon begin a review and update of the Presbytery's Personnel Handbook. This was last done in 2019.

REPORT OF THE VOCATIONS COMMITTEE

Todd Wright, Committee Chair

August 17, 2023

INFORMATION:

1. On June 5, the committee prepared a 2024 budget request with the new total being \$21,000. In a related action, the committee voted to increase the portion the committee pays for the Inquirer's career testing from one third to one half to help ease the financial burden on Inquirers and their churches.
2. The committee made some minor editorial changes to the McClintic Loan repayment plan.
3. The committee will help fund a CP/ALP (Commissioned Pastor/Authorized Lay Pastor) retreat August 4-5 at Jackson's Mill.
4. The committee will offer another round of Presby Prep classes starting in January of 2024, if there is sufficient interest.

Through regular check-ins with Inquirers and Candidates via their liaisons, the committee offers continuing support to those preparing for ministry under care of our presbytery

REPORT OF THE TRUSTEES

Bonnie Boyce, Chair of Trustees

August 17, 2023

INFORMATION:

1. As allowed by the Presbytery's Manual of Operations, lines 198-203, on July 12, 2023, Bonnie Boyce met with Moderator David Lee, Leadership Team chair Randy Fife, General Presbyter Ed Thompson, and Stated Clerk Maureen Wright to present the recommendation of the Trustees to approve the sale of the Point Pleasant Presbyterian Church's manse for \$190,000. The sale was approved unanimously.
2. Following a request from the Davis Memorial Presbyterian Church, Gassaway, the Trustees appointed Trustee Roger Perry (ruling elder, First Logan) to consult with the church regarding the process and issues in seeking designation on the National List of Historic Places.