

**PRESBYTERY OF WEST VIRGINIA**

Presbyterian Church (U.S.A.)

Synod of the Trinity

Zoom Meeting

February 17, 2024

**ONE HUNDRED FIFTY EIGHTH STATED MEETING**

**CALL TO ORDER**

The meeting was called to order with prayer at 9:30 a.m. by Moderator Dawn Adamy.

**INTRODUCTIONS**

Moderator Adamy welcomed the ruling elders who were attending a meeting of Presbytery for the first time.

**STATEMENT OF QUORUM**

The Moderator called on Stated Clerk Maureen Wright. She stated an official quorum with Commissioners from 17 churches and 25 ministers of Word and Sacrament present. (Attendance record in Appendix A, pages 21-26.)

**DOCKET**

The Stated Clerk moved that the docket be approved. The motion was seconded, and the docket was approved. (Appendix B, pages 27-28.)

**CONSENT AGENDA**

The Moderator called on Stated Clerk Wright who moved the approval of the Consent Agenda. The motion was seconded and approved.

**RECOMMENDATIONS:**

From the Stated Clerk

1. That the requests for Excused Absences be approved.

From the Nurture Committee

1. That the Presbytery of West Virginia approve the Rev. Joseph Jumper, Minister Member of Charlotte Presbytery, who will be serving as the keynote speaker to preside at the communion table at the April 2024 Spring Youth Retreat in Jackson's Mill.

From the Vocations Committee

1. That the Presbytery approve the following person for authorization to preside at communion in their church of membership: Marissa Fox (Glenville).

From the Mission Committee

1. That the offering received at the February 17, 2024, Presbytery meeting be sent to Appalachian Service Project.

### **MODERATORIAL APPOINTMENTS**

Adamy appointed the following to serve as temporary clerks: Annie McMillan, minister of Word and Sacrament, First Presbyterian Church, Parkersburg, and John Nelson, ruling elder and Commissioned Pastor, Highlawn Presbyterian Church, St. Albans.

The Leadership Team members present were appointed to serve as the Committee on Bills and Overtures.

### **EDUCATIONAL FOCUS**

Moderator Adamy introduced Annalee Posey, Assistant Director of the Appalachian Service Project who presented the work of the Appalachian Service Project, the home repairs they do, the opportunities for individuals and churches to join their work, and the ways that churches may serve as volunteer host sites.

### **REPORT OF THE STATED CLERK**

The Moderator recognized the Stated Clerk who presented her report. She drew attention to the members of the Permanent Judicial Commission whose terms have expired in the past six years.

Correspondence (received 10/29/23 through 2/7/2024)

1. 11/17/2023 A letter from Lynne Forman, Ministry Engagement Advisor, Office of Ministry Engagement and Support, Presbyterian Church (U.S.A.) regarding the Christmas Joy Offering.

ACTION: Shared with Financial Administrator/Treasurer Chris Alfred and the Stewardship Committee.

2. 11/19/23 The minutes of the Administrative Commission to ordain and install Marietta Macy as associate pastor of the First Presbyterian Church, Charleston.

ACTION: Referred to be included in the minutes of this Presbytery Meeting.

### **RECOMMENDATION:**

1. (CA) That the requests for Excused Absences be approved.

### **INFORMATION:**

1. As required by the Book of Order (D-5.0206), the roster of members of the Permanent Judicial Commission whose terms have expired within the past six years follows.  
Class of 2019: Terry Cunningham, John Nesius, Marie Newcomb-Lewis,  
Robert Vital  
Class of 2021: William Dunfee, Richard McGuire, Charla Waters Koerner  
Class of 2023: Cinda Harkless, Doug Jenkins, Sharon Rowe
3. The following churches have now completed the review of 2023 session records: Belle Presbyterian Church, Church of the Covenant, Community Presbyterian Church, Elk Hills Presbyterian Church, First Presbyterian Church Charleston, First Presbyterian Church Dunbar, First Presbyterian Church Hinton, First Presbyterian Church Parkersburg, Highlawn Presbyterian Church St. Albans, Rome Presbyterian Church, Smithers Presbyterian Church, Valley Bend Presbyterian Church, Waverly-Bethel Presbyterian Church, and Winfield Presbyterian Church.
4. The deadline for Clerks of Session to enter their 2023 Statistical Report has closed. Corrections and last-minute entries may be sent to the Stated Clerk no later than February 29.

## **WORSHIP**

Morning worship was led by liturgist Lynn Proudfoot (ruling elder, Davis Memorial Presbyterian Church, Elkins) and preacher Kathryn Willoughby Weed (retired minister of Word and Sacrament). The communion celebrant was Doug Pendleton (minister of Word and Sacrament, Parish Associate, First Presbyterian Church, Huntington). Music was provided Cinda Harkless (minister of the Word and Sacrament, Kuhn Memorial Presbyterian Church) and Ed Harkless (organist, First Presbyterian Church, Huntington). The necrology was led by the Moderator and Stated Clerk.

## **PROCEDURAL MATTERS**

The Stated Clerk drew Presbytery's attention to Procedural Matters. In addition, Stated Clerk Wright moved the adoption of Item C3 from the Presbytery's ordinary Procedural Matters, limiting debate to 30 minutes per main motion, with each individual limited to three minutes per speech. After a second, Presbytery adopted the motion by a two-thirds vote. (Appendix C, page 29.)

## **REPORT OF THE TRANSITIONAL GENERAL PRESBYTER**

The Moderator recognized Maureen Wright, Transitional General Presbyter who acknowledged that the land upon which our churches now stand belonged to Native American peoples. She shared prayer concerns. She thanked the members of the Leadership Team, the committee chairs and those serving on our committees, Zoom Czar Amy Parker (minister of Word and Sacrament, Village Chapel), and the staff of the Presbytery. She spoke about the process of transition that we are currently going through and encouraged us all to participate in the process.

## **LEADERSHIP TEAM**

The Moderator recognized the Chair of the Leadership Team, Randy Fife (ruling elder, Bream

Memorial Presbyterian Church). He moved recommendations one, two, and three. There were no nominations from the floor. The moderator closed nominations and those named were elected. Ruling Elder Fife placed recommendation four before the body as a first reading. It was received for information. He moved recommendations five through seven and they were approved. He then moved the motions eight through ten dealing with concurrence with the amendments from Lake Erie Presbytery to the General Assembly. The motions were seconded and approved. (Appendix D, pages 30-33.) Ruling Elder Fife drew the Presbytery's attention to the information section of his report.

#### RECOMMENDATIONS:

1. That Susan Perry (RE, First Logan) be reelected as Chair of the Committee on Representation.
2. That Rich Cardot (MWS, Valley Parish) be elected to serve a second term of three years on the Committee on Representation.
3. That Beth Madison (RE, First Morgantown) be elected to serve a first term of three years on the Committee on Representation.
4. That the Presbytery approve the following revision of the Presbytery Manual, replacing lines 91-95 with the following:

The Presbytery of West Virginia shall include the Presbyterian Churches (U.S.A.) in these counties within the State of West Virginia: Barbour, Boone, Braxton, Cabell, Calhoun, Clay, Doddridge, Fayette, Gilmer, Greenbrier, Harrison, Jackson, Kanawha, Lewis, Lincoln, Logan, Marion, Mason, McDowell, Mercer, Mingo, Monongalia, Monroe, Nicholas, Pleasants, Pocahontas, Preston, Putnam, Raleigh, Randolph, Ritchie, Roane, Summers, Taylor, Tucker, Upshur, Wayne, Webster, Wirt, Wood, and Wyoming. It shall also include the township of Rome in Lawrence County, Ohio in which lies the Rome Presbyterian Church.

This recommendation is submitted for a first reading. Please email comments or questions regarding this revision to the committee chair, Randy Fife, at [randy.fife1@yahoo.com](mailto:randy.fife1@yahoo.com) and the Stated Clerk at [statedclerk@wvpresbytery.org](mailto:statedclerk@wvpresbytery.org).

5. That the balance of the Synod's Small Church Grant funds be used to fund the purchase of hymn accompaniment for 10 hymns for each of up to 75 small churches in the Presbytery of West Virginia. The hymns will be purchased through the Presbytery of the Peaks and Plains' Public Domain Hymn Project.

Note: The Public Domain Hymn Project is seeking to bring all of the Public Domain hymns in our denominational hymnal, *Glory to God*, to our congregations for a small donation. The need for the assistance to the Presbytery of West Virginia's small churches was identified as part of *A Season of Discernment*.

6. That the Presbytery authorize the use of the annual grant received from National Church Residences (NCR) (\$40,000) to contract for pastoral services in 2024 for eleven low income/senior housing complexes in West Virginia.

Note: This grant is part of a long-term agreement with NCR and the Presbyterian Homes Board. The annual grant paid for part of the Associate for Mission position vacated in 2022.

7. That \$10,000 of monies already budgeted for 2024 for the Bluestone Camp Program Director be reallocated to support the Bluestone budget to augment the compensation for Bluestone 2024 summer staff.
8. That the Presbytery concur with the overture from Lake Erie Presbytery, On Amending G-2.0504 to Include Shared Ministry in the Definition of Pastoral Relationships, to the General Assembly for its consideration.
9. That the Presbytery concur with the overture from Lake Erie Presbytery, On Amending G-2.0804 to Include Shared Ministry in Terms of Call, to the General Assembly for its consideration.
10. That the Presbytery concur with the overture from Lake Erie Presbytery, On Amending G-2.0805 to Include Installations in Multiple Congregations in Shared Ministry, to the General Assembly for its consideration.

#### INFORMATION:

1. The Team met for its annual retreat on January 15 and 16.
2. As part of *A Season of Discernment*, Holy Cow! Consultant, Emily Swanson, worked with the Team on January 15 to further its efforts to discern God's will for what the Presbytery is to do and be next. The Team reviewed the results of the Landscape Survey and Listening Sessions conducted and worked to determine the Presbytery's core values and vision for the future. Synod Executive Director, Forrest Claassen attended the meeting. The work will continue at another meeting with Swanson scheduled for February 19.
3. Additionally, the Team:
  - a. Scheduled its meetings for 2024 on February 19, April 17, July 11, and October 24. Dates may be added or changed as needed to meet the needs of the process of discernment or other business.
  - b. Reviewed a draft docket for the February 17 meeting of Presbytery.
  - c. Reviewed the available reports from Presbytery Committees.
  - d. Appointed a group to consider potential educational pieces for future Presbytery meetings and offered various alternatives for discussion.

- e. Heard from Synod Executive Director Forrest Claassen about a Synod program of grants to presbyteries for new mission initiatives or structural change initiatives.
- f. Reviewed feedback from the body as to the November Presbytery meeting.
- g. Reviewed the progress of the ad hoc group drafting/revising policies of the Presbytery in accordance with the requirements of the General Assembly.
- h. Heard from the Bluestone Working Group on the status of its work towards exploring new paths for Bluestone Camp in anticipation of providing a final report in the near future.
- i. Reallocated \$10,000 of monies already budgeted for 2024 for the Bluestone Program Director to create a temporary staff position, 2024 Summer Camp Director, which will be filled by Mark Miller, Bluestone Facilities Director. The additional monies will provide compensation for the extra work that he will need to do for this summer's camp program at Bluestone as a result of the departure of Bluestone's Program Director.
- j. Appointed Andy Rice (MWS, Oak Grove), member of the Leadership Team, as Convener of the New Life Congregational Grant Committee.

### **REPORT OF THE BLUESTONE COMMITTEE**

The moderator recognized David Kaufman, Committee Chair, to give the report. Ruling Elder Kaufman moved recommendation one and it was approved. He then drew the body's attention to the items listed under information.

#### **RECOMMENDATION:**

1. That Presbytery approve the 2024 Bluestone budget, which immediately follows this report. (Appendix E, page, 34.)

#### **INFORMATION:**

The Bluestone Committee conducted its monthly meeting on January 18, 2024, via Zoom video conference. We began plans for upcoming spring retreats and summer camping activities and approved Bluestone's budget for 2024.

#### **2023 Financial Summary**

##### **1. Income**

- Bluestone took in revenue above projection in 2023, most notably with non-presbytery retreats and weddings.
- Bluestone also received employee retention credits from the Federal Government in 2023 based on the payroll we maintained through the pandemic years. Net amount = \$17,724.
- \$20,000 was drawn on our line of credit with PWV (Mission Development Fund) to cover Water Storage Tank maintenance project completed in 2023.



- Friends of Bluestone was prepared to contribute \$60,000 in 2023 but only \$30,000 was drawn down because (a) the Swimming Pool maintenance project was postponed until 2024, and (b) enough additional income was on Bluestone's books.
- Though 2023 was better than projected, it must be noted that Bluestone's earned revenue has not yet returned to pre-pandemic levels. This is primarily because summer camp enrollment has not returned to pre-pandemic levels.

## 2. Expenses

Overall, expense accounts tracked relatively even with their respective budget projections. Exceptions were Utility, Food Service, and staff-related expenses. They were understandably higher because we had additional retreat groups and more people using our facilities.

Total Income = \$11,418 over projection

Total Expense = \$9,440 under projection

Net Income for the year = approx. \$21,000

## 2024 Projects for maintenance, repair, and renewal

### 1. Swimming Pool Filter Room Wall Maintenance

Originally planned for December 2023 but Eastern Tank and Utility were unable to mobilize. The current timetable is March-April 2024.

### 2. Main Lodge Maintenance and Cabin 4 Roof Repairs

- Repair a leak in the Lodge roof, and repair/replace the roof on Cabin 4. FPC Huntington has raised about \$5,000 to fund the Cabin 4 project.
- Received \$1,000 designated gift in 2023 to convert Main Lodge lighting to LED.

### 3. Cabin 12 – Purchase and Install New Windows

### 4. Staff Cabin Improvements

### 5. Water Treatment Equipment

## Summer Camp 2023 and 2024

1. 2023 saw a 15% increase in enrollment over 2022 for regular summer camp. Family camp enrollment stayed essentially the same. The numbers, however, were still well below pre-pandemic enrollments. With 120 campers over four weeks in 2023, we are projecting income based on 100 campers with the reduction to three program weeks in 2024.
2. Our registration fees prior to 2020 were \$340 per full week "regular" camper. We had reduced our fees to \$300 coming out of the pandemic and then raised them to \$325 in 2023. We are raising our fees again by \$25 for 2024 to align us with pre-pandemic rates.
3. Summer Camp begins the week of June 16 and runs for three consecutive weeks. Registration is live at <http://www.bluestonecamp.org>. Applications for Resident Counselors, Counselors in

Training (CITs), and Kitchen and Lifeguard support staff are available online at the website noted above. Printed brochures will be available in March.

4. Please find our promotional flyers in the meeting packet. Emails from Bluestone will be sent to churches regularly over the next few weeks to continue our promotional efforts. We ask that the flyers we make available be posted in high visibility areas at your church, and that our info be distributed to church membership.

#### Upcoming Retreats

1. Guys' Weekend – April 26-28. Now in our 15<sup>th</sup> year, this event brings together men of all ages to fellowship and invest sweat equity on legacy and maintenance projects throughout Bluestone. Members of the Presbytery and friends are encouraged to get involved with this ministry opportunity.
2. Spring Getaway Retreat – May 3-5. This fun and relaxing event provides time and space for singles, families, and friends to hike the trails, craft or read at one's leisure, and participate in games, devotions, and campfires.

### **REPORT OF THE COMMITTEE ON REPRESENTATION**

Moderator Adamy recognized Susan Perry, Committee Chair, to give the report. She nominated Elizabeth Campbell-Maleke (minister of Word and Sacrament, First Presbyterian Church, Williamstown and Waverly-Bethel Presbyterian Church) to serve as commissioner to the Synod of the Trinity, class of 2026. There were no nominations from the floor. The moderator closed the nominations and called for the vote. Rev. Campbell-Maleke was elected.

### **REPORT OF THE ADMINISTRATIVE COMMISSION TO DISSOLVE THE ST. MARYS PRESBYTERIAN CHURCH, ST. MARYS, WEST VIRGINIA**

The moderator recognized Rick Johnson (retired minister of the Word and Sacrament), Administrative Commission Chair, to give the report. Rev. Johnson moved recommendations one through four below. The recommendations were approved as written. (*History of the St. Marys Church*, Appendix F, page 35.) The moderator then led the body in a prayer of thanksgiving for the ministry of the St. Marys Presbyterian Church.

#### RECOMMENDATIONS:

1. That the St. Marys Presbyterian Church be dissolved effective February 17, 2024.
2. That Presbytery approve the financial legacy recipients of funding a scholarship at the Pleasants Community Foundation, the general scholarship fund at Davis & Elkins College, and to the following local charities the church had supported: Pleasants Christian Outreach Center, Pleasants Co. Humane Society, Wetzel County Center for Children & Families, Pleasants Co.



Neighbor Network, Boys and Girls Club of Pleasants Co., and St. Marys Elks Club Christmas Basket Program.

3. The Commission hereby asserts the claim of the Presbytery to any property of the church not known at this time, or property which may come to the church as the beneficiary of a will or trust.
4. That the Administrative Commission be dismissed with thanks.

#### RATIONALE AND BACKGROUND:

At its meeting on January 12, 2023, the Leadership Team approved the creation of an administrative commission for the purpose of dissolving the St. Marys Presbyterian Church. The Moderator appointed the following members to the commission:

- Rick Johnson (Minister, Honorably Retired)
- Annie McMillan (Minister, First Parkersburg)
- Bari Brake (Ruling Elder, St. Marys)
- Rockland Poole (Ruling Elder, First Williamstown)

The appointment of the administrative commission was warranted due to the pending sale of the building, and there were an insufficient number of elders to act as the session. The duties of the administrative commission were as follows:

- a. Assume the full powers and jurisdiction of the Session
- b. Assist the Session to wind up the affairs of the church, provide pastoral care as needed, transfer members as directed, and plan a final worship
- c. Receive Session records, retain records to wind up the affairs and deposit the records with the Stated Clerk, who will forward them to the Presbyterian Historical Society
- d. Grant letters of dismissal to members of the church within one year
- e. Take possession of appropriate financial records, arrange to transfer to the Presbytery all accounts, consult with the remaining members regarding the financial legacy of the congregation, and make recommendations to Presbytery regarding the financial legacy of the church

The congregational meeting to discuss the closing of the church and sale of the building was held after worship on Sunday, November 19.

The administrative commission (AC) began its work on November 20, the first of several meetings held. The first meeting was held to discuss the scheduled closing of the property sale (scheduled for November 21), planning a closing worship service, and preliminary discussions about the distribution of remaining church funds.

The Session records were transferred to the Stated Clerk at the meeting on November 20. Also, financial records were given to Mr. Poole for review and then to be transferred to the presbytery

workspace for safekeeping.

On November 22, the Stated Clerk and Mr. Poole both received a phone call from a member of the church who expressed concerns that members had not been given a proper opportunity to give input on the distribution of the legacy funds. Mr. Poole related to the member that he would confer with the other members of the AC about scheduling a meeting with interested members.

The AC held a meeting, via conference call, on November 28 to discuss the request for a meeting with members about the distribution of legacy funds. The AC decided Mr. Poole would check on the availability of meeting space at FPC Williamstown and then contact the member to finalize a meeting time and day. After discussions with the member, the meeting was set for December 5 at 2 p.m. at FPC Williamstown.

The final worship service was planned for December 3. It was attended by approximately 25 people: current members, former members, and members of the local community. Becky DeBolt, daughter of the late Reverend R. Daniel Simmons, a former minister at the church, participated in the worship service. There was a reception and time of fellowship that followed worship with light refreshments served. A pastoral letter to the church was enclosed in the bulletin for the service.

The church members in attendance that had concerns about the distribution of legacy funds insisted on having a discussion about that issue during the reception. The members of the AC present and the Stated Clerk had a discussion with these members in an office space off the fellowship hall. The Stated Clerk took notes and Mr. Poole used these notes to generate a summary that was sent to church members, the AC, and the Stated Clerk for review.

The AC met on January 4. Mr. Poole reported on his review of the financial records. He reported the church has only one checking account and the January to November 2023 bank statements were available for his review. Everything appeared in order, and he saw no unusual transactions. Mr. Poole and Mrs. Brake will meet when the December statement is received and go over any remaining bills and/or payments still owed by the church. The AC approved giving the communion service set to the Hughes River Presbyterian Church. The AC approved the recommendations for distribution of legacy funds as noted above.

### **REPORT OF THE NURTURE COMMITTEE**

Moderator Adamy recognized Ginna Taylor (ruling elder, Commissioned Pastor, First Presbyterian Church, South Charleston) to give the report of the Nurture Committee. The recommendation was approved with the consent agenda. Ruling Elder Taylor drew the Presbytery's attention to the items under information.

### **RECOMMENDATION:**

1. (CA) That the Presbytery of West Virginia approve the Rev. Joseph Jumper, minister member of Charlotte Presbytery, who will be serving as the keynote speaker, to preside at communion at the April 2024 Spring Youth Retreat in Jackson's Mill.

## INFORMATION:

1. Upcoming Events Sponsored by the Nurture Committee – Registration information can be found at [www.wvpresbytery.org](http://www.wvpresbytery.org) and in the flyers section of this packet.
  - Educator, Clergy, CP, ALP Retreat: February 19-20 at John XXIII in Charleston; registration deadline, February 9.
  - "Preaching Pentecost and the Long Road After": March 2 at Village Chapel Presbyterian Church in Charleston and on Zoom; registration deadline, February 26. An Expanding Your Ministry Toolbox course with Richard Voelz of Union Presbyterian Seminary.
  - 2024 Festival of Faith: "All the Light We Can See": April 6 at First Presbyterian Church, Charleston; early registration and lunch deadline, March 15. Featuring keynote presenter Shannon Craigo-Snell of Louisville Presbyterian Theological Seminary.
  - Spring Youth Retreat: April 12-14 at Jackson's Mill in Weston; registration deadline, March 25.
  - "Being Vital Today": May 4 on Zoom; registration deadline, April 29. An Expanding Your Ministry Toolbox course with Brian Coulter, consultant with the Presbyterian Mission Agency's Office of Theology, Formation, and Evangelism.
  - Youth Work Camp with West Virginia Ministry of Advocacy and Workcamps: July 14-20 in Colcord; registration deadline, April 30.
2. Upcoming Dates to Take Note Of
  - April 30 – Application Deadline for Post-Secondary Grants and Loans
  - May 1 – Youth Council Application Deadline

## GOOD NEWS FROM THE PEWS

Following a brief break for lunch the Presbytery reconvened at 12:55 p.m.

The Presbytery was divided into separate rooms to answer the question, "What is something in your church life that has softened your heart in such a way that brought you joy?"

## FINANCIAL REPORTS

The Moderator recognized the Presbytery's Financial Administrator /Treasurer, Chris Alfred to give the financial reports. (Appendix G, pages 36-50.)

## REPORT OF THE VOCATIONS COMMITTEE

The Moderator recognized Todd Wright (minister of Word and Sacrament, Village Chapel Presbyterian Church), Committee Chair, to give the report. Recommendation one was approved in the consent agenda. Dr. Wright moved recommendation two and it was approved. He moved that

the Presbytery approve the following ruling elders as ALPs and that they be given permission to preside at communion: Randy Fife (Bream Memorial Presbyterian Church), Brandi Hicks (Bream Memorial Presbyterian Church), Erica Layton (Marsh Fork United Presbyterian Church), Kathryn Maddy (First Presbyterian Church, St. Albans), Sherry Marcum (Riverlawn Presbyterian Church), Susan Perry (First Presbyterian Church, Logan), and Andrew Tilley (Second Presbyterian Church, Huntington). He called attention to items listed under information.

#### **RECOMMENDATIONS:**

1. (CA) That the Presbytery approve the following person for authorization to preside at communion in their church of membership: Marissa Fox (Glenville).
2. That the Policy on Authorized Lay Preachers (ALPs) serving churches in the Presbytery of West Virginia be amended to include a provision for ALPs serving communion at a church where they have been invited to preach by the session. (Appendix H, page 51.)

#### **INFORMATION:**

1. The committee celebrated that the following candidates finished their Level 2 educational requirements and became Authorized Lay Preachers (ALPs): Randy Fife, Brandi Hicks, Erica Layton, Kathryn Maddy, Sherry Marcum, Susan Perry, and Andrew Tilley. Each was assigned a mentor.
2. The committee reviewed a proposal to train ruling elders as Commissioned Moderators to serve churches other than their own and assigned Susan Sharp Campbell and Todd Wright to develop appropriate training.
3. The committee approved scholarships of \$2,500 to Ken Tolley and Austyn Long out of the Bush fund.
4. A new year of Presby Prep classes began in January with 16 in attendance!
5. The committee recommended adding a third purpose for the McClintic Fund – to fund the ALP/CP preparation program as a way “to prepare ruling elders for pastoral leadership in the churches of the Presbytery as Commissioned Pastors or Authorized Lay Preachers.” Subsequently, on the advice of the Leadership Team and Stewardship Committee, Vocations requested that this recommendation be reviewed by counsel. We are awaiting a response.
6. During 2024 the committee will participate in a Committee on Preparation for Ministry training resource from the denomination, which will include seven sections of 30-90 minutes, including activities.
7. The next preparation course for elders seeking to preside at communion in their congregation of membership will be Sunday, April 28, from 3-5 PM on Zoom.

8. Through regular check-ins with Inquirers and Candidates via their liaisons, the committee offers continuing support to those preparing for ministry under care of our presbytery. In February, March, and April we will be holding annual consultations with them.

## **THE REPORT OF THE COMMITTEE ON MINISTRY**

The Moderator recognized George Lilley to give the report of the Committee on Ministry. The Moderator and George Lilley led the Presbytery in a short service celebrating the ministry of John and Charla Waters Koerner upon their retirement. They were invited to conclude this time of celebration with a charge and benediction. Ruling Elder Lilley drew the assembly's attention to the items under information.

### **INFORMATION:**

1. Heard and responded to pastoral care concerns.
2. Sent a memorial gift in honor of minister member David Bower's mother, Francis Bower.
3. The Church Professional Care team is exploring the needs of retired minister members of Presbytery.
4. Reviewed the annual Commissioned Pastor report from: Cherrie Sizemore.
5. The Congregational Development team continues its work with small churches.
6. Approved the renewal of the Commissioned Pastor covenant between Eleanor and Deborah Penn from January 1, 2024, through January 31, 2025. Terms: 12–14 hours/week; salary: \$150 week; \$400 designated as housing allowance, auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); \$500 for continuing education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; pastoral care, shut-in communion, visitation, premarital counseling, Presbytery meetings, prepare worship bulletins, moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Todd Wright.
7. Approved the renewal of the Commissioned Pastor covenant between First Dunbar and Kari Preslar from February 1, 2024, through January 31, 2025. Terms: 30 hours/week; salary: \$28,738/year; \$10,200 housing allowance, auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); \$2,000 for continuing education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; elder training, attend committee meetings, Bible studies, Presbytery meetings, moderate Smithers session; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Todd Wright.
8. Approved the renewal of the Commissioned Pastor covenant between eFirst Logan/Gilbert and Jim Musgrave from February 1, 2024, through January 31, 2025. Terms: 20 hours/week; salary:



- \$3,000 month; \$2,000 housing allowance, \$2,981/yr SECA Allowance, auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); \$1,000 for continuing education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; visitation, hospital/nursing home/emergency pastoral calls, install officers, train elders, assist session to develop strategies for outreach and growth; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Cinda Harkless.
9. Approved the renewal of the Commissioned Pastor covenant between Highlawn St. Albans and John Nelson from January 31, 2024, through January 31, 2025. Terms: 19 hours/week; salary: \$19,000 year; \$12,000 housing allowance, auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); \$500 for continuing education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; prepare bulletins, hospital visits, pastoral care, aid in leadership planning/decision making, help share Presbytery information, attend Presbytery meetings and actively serve in Presbytery, moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Chris Kilbert.
  10. Approved the renewal of the Commissioned Pastor covenant between Elk Hills and Cherrie L. Sizemore from January 1, 2024, through January 31, 2025. Terms: 30 hours/week; salary: \$4,116.67 month; \$14,000/year housing allowance, \$5,000 utilities, \$4,000 SECA allowance, \$50 auto allowance, reimbursement at the IRS rate; vacation 4 weeks (including Sundays); \$150 for continuing education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; Bible study, hospital/shut-in visitation, attend church functions, participate in LERMA Food Pantry Board meetings, maintain office hours, follow up with visitors, keep membership book current; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Elizabeth Campbell-Maleke.
  11. Approved the renewal of the Commissioned Pastor covenant between Falls View and Robert C. Bane II from October 1, 2023 through January 31, 2025. Terms: flexible hours; salary: \$815 month; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); \$200 for continuing education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; visit in hospitals, nursing homes, homes; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: David Lee.
  12. Approved the renewal of the Commissioned Pastor covenant between First South Charleston and Virginia Ann Taylor from January 31, 2024, through January 31, 2025. Terms: 2 hours/week; salary: \$1,878.76 month; \$236 housing allowance, \$232.96 SECA allowance \$1' per funeral, auto reimbursement at the IRS rate; vacation 4 weeks (including Sunday continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday special services; three days in office, pastoral care, administration, paperwork, correspondence moderate the session; administer the Lord's Supper; administer the Sacrament of Bar

officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Claire Butler-Bass.

13. Approved the renewal of the Commissioned Pastor covenant between Union and Nancy H. Bulla from January 1, 2024, through January 31, 2025. Terms: 40 hours/month; salary: \$908.34 month; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; pastoral care, hospital/nursing home visitation, lead outreach for the session and church, attend Presbytery meetings; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: Cameron Harkness.
14. Approved the renewal of the Commissioned Pastor covenant between Upper Glade and Emmet Rogers from January 31, 2024, through January 31, 2025. Terms: 20 hours/week; salary: \$2,400 month; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; pastoral care, Sunday Morning Message, Bible study; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery. Mentor: David Lee.
15. Approved the renewal of the Stated Supply covenant between Rock Lake and Patricia Jarvis from January 31, 2024, through January 31, 2025. Terms: 8 flexible hours/week; salary: \$220 week; \$125 for each worship service and special services, conduct worship three Sundays per month and Christmas Eve and Ash Wednesday, auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); \$500 for continuing education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; visitations, Bible study, counseling, ecumenical relations, assist in determining the direction for the congregation; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
16. Approved the renewal of the Stated Supply covenant between Church of Our Saviour and Bruce Andrew Macbeth from February 1, 2024, through January 31, 2025. Terms: 9 hours/week; salary: \$200 week; \$4,000 housing allowance, auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; member visitation, hospital visitation, nursing home visitation, counseling, assist elders with their responsibilities, instruct and receive new members, moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
17. Approved the renewal of the Stated Supply covenant between Fayetteville and John Holland from January 30, 2024, through January 31, 2025. Terms: 30 hours/week; salary: \$2,277 month; \$1,200 housing allowance, \$3,174 SECA Allowance, medical coverage, auto reimbursement at the IRS rate (\$2,456), Utilities \$2,754; vacation 4 weeks (including Sundays); \$1,500 continuing

education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; office hours, oversee secretary, conduct confirmation, visit members, Sunday School classes, resource committees, administrative guidance, Bible Study, children's sermons, interfaith and ecumenical activities. Moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.

18. Approved the renewal of the Stated Supply covenant between First Ripley and Boyd Purcell from December 1, 2023, through December 31, 2024. Terms: 10 hours/week; salary: \$175 week; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; Head of Staff, visitation, weekly bulletin, administrative leadership, pray for church, moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
19. Approved the renewal of the Stated Supply covenant between First Weston and Bruce Macbeth from February 1, 2024, through January 31, 2025. Terms: 9 hours/week; salary: \$200 week; \$4,000 Housing allowance, auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; member visitation, hospital visitation, nursing home visitation, counseling, assist elders with their responsibilities, moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
20. Approved the renewal of the Stated Supply covenant between Fleming Memorial and James Morley from January 1, 2024, through January 31, 2025. Terms: 40 hours/week; salary: \$3,036.25 month; \$350 housing allowance, \$17,200 Board of Pensions, \$3,291 Social Security Offset, \$1,000 for auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); \$1,500 for continuing education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; visitation, help with planning events, Christian Education, Bible Study Group; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
21. Approved the renewal of the Stated Supply covenant between Frankford and Susan Sharp Campbell from January 1, 2024, through January 31, 2025. Terms: 10 hours/week; salary: \$12,780 year; \$7,668 Housing allowance, \$1,058 SECA, auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); \$1,500 for continuing education, 2 weeks (including Sundays); \$453.72/month Workers Compensation. Responsibilities: worship on Sunday and special services; visit homebound, attend fellowship events, provide officer training; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.

22. Approved the renewal of the Stated Supply covenant between Spencer and Julie Hitsman from February 1, 2024, through January 31, 2025. Terms: 10 hours/week; salary: \$1,264 month; \$816 Housing allowance, auto reimbursement at the IRS rate; vacation 5 weeks (including Sundays); \$1,000 for continuing education, 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; visit members unable to attend, pray for church, help members grow spiritually, be in service to our community, moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
23. Approved the renewal of the Stated Supply covenant between Spring Creek and Stephen Cort from January 1, 2024, through January 31, 2025. Terms: 20 hours/week; salary: \$1,680 month; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; hospital and home visits, attend meetings, moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
24. Approved the renewal of the Stated Supply covenant between Union and Cameron Harkness from January 1, 2024, through January 31, 2025. Terms: 40 hours/month; salary: \$908.34 month; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on two Sundays per month and special services; pastoral care, other duties as they arise to help take care of congregation, work with session on future of church, lead the congregation, moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
25. Approved the renewal of the Stated Supply covenant between Winfield and David Bush from January 1, 2024, through January 31, 2025. Terms: 10 hours/week; salary: \$600 month; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; visit sick in hospital, conduct funerals, offer training on Book of Order and Confessions; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
26. Approved the renewal of the Stated Supply covenant between Rome and Peter Barclay from January 31, 2024, through January 31, 2025. Terms: 15 hours/week; salary: \$190 week; \$130 housing Allowance, auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; share duties of visitation, keep the church a vital part of the Lord's work; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.
27. Approved the renewal of the Stated Supply covenant between Philippi and Danny Franke from January 1, 2024, through January 31, 2025. Terms: 10 hours/week; salary: \$135 month; auto

reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; work with organist on hymns, advise Clerk of Session on church and community information and members, make suggestions to improve congregation, facilities and community service; moderate the session; administer the Lord's Supper; administer the Sacrament of Baptism; officiate at marriages where permitted by state law; have a voice and vote in meetings of the presbytery.

28. Approved the renewal of the Lay Supply covenant between Colcord and Gerald Pauley from January 1, 2024, through January 31, 2025. Terms: salary: \$100 week; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; visitation as time permits.
29. Approved the renewal of the Lay Supply covenant between Hughes River and Gail Rymer from January 31, 2024, through January 31, 2025. Terms: salary: \$155 week; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; pastoral care, inform session of scheduling changes.
30. Approved the renewal of the Lay Supply covenant between Mingo and Paul Brady III from January 1, 2024, through January 31, 2025. Terms: 20 hours/week; salary: \$150 week; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; maintain church building and support the congregation. Mentor: David Bower.
31. Approved the renewal of the Lay Supply covenant between Kesler Memorial and James M. Dempsey from January 1, 2024, through January 31, 2025. Terms: 15 hours/week; salary: \$225 week; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; visitations, phone calls, communion, keep session and congregations up to date on events of Presbytery and General Assembly. Mentor: Joan Stewart.
32. Approved the renewal of the Lay Supply covenant between Smithers and James M. Dempsey from January 1, 2024, through January 31, 2025. Terms: 15 hours/week; salary: \$200 week; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and special services; visitations, phone calls, communion, keep session and congregations up to date on events of Presbytery and General Assembly. Mentor: Joan Stewart.
33. Approved the renewal of the Lay Supply covenant between Valley Bend and Charolette Ann Fretwell from January 1, 2024, through January 31, 2025. Terms: 20–30 hours/week; salary: \$220 week; auto reimbursement at the IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: worship on Sunday and



special services; provide spiritual guidance for session, visitation in homes, hospital, shut-ins.  
Mentor: David Bower.

34. Reviewed and approved 2024, Pastor Compensation Reports for: Edgewood and Kristi Moore; First Hinton and I. Kim; First Parkersburg and Annie McMillan; First Williamson and Dale Cary; Glenville and Elizabeth Lewis; and Teays Valley and Kyle Key.
35. Assigned exit interviews as needed.
36. Reviewed the following exit interviews: First Presbyterian Church Huntington session and Parrish Bridges; Davis Memorial, Elkins session and Peter Vial.
37. Approved the match between Oak Hill First Presbyterian Church and Schuyler Olt; First Clarksburg and James A. Harris; and Davis Memorial, Elkins and Thomas Wesley (T. Wes) Moore IV.
38. Approved the Stated Supply Covenant between Oak Hill First Presbyterian Church and Schuyler Olt from January 1, 2024, through January 31, 2025. Terms: 13 hours per week; salary \$1,333.34/month; auto expense reimbursement at IRS rate; vacation 4 weeks (including 4 Sundays); study leave 2 weeks (including Sundays). Responsibilities: weekly worship and special services; officiate at baptisms, weddings, funerals, Communion; assist Session by moderating meetings, congregational meetings, and give Children's Moment when children are present. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
39. Approved the terms of call between First Clarksburg and James A. Harris. Terms: cash salary \$2,500 of this amount \$1,250 is designated as manse allowance; auto reimbursement at the IRS rate; vacation and study leave 4 weeks (including Sundays).
40. Approved the terms of call between Davis Memorial, Elkins and Thomas Wesley Moore IV. Terms: cash salary \$52,000 of this amount \$20,000 is designated as manse allowance; utilities \$4,800; SECA \$5,697; professional expense allowance \$5,000; communications allowance \$1,200; auto reimbursement at the IRS rate; continuing education \$1,500; tax deferred equity fund \$500; Board of Pensions; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays).
41. Approved Thomas Wesley Moore IV, member of Coastal Carolina Presbytery, to labor inside the bounds of the Presbytery of West Virginia for the duration of the relationship with Davis Memorial, Elkins.
42. Appointed the following ministers to serve as Moderator of a church without a pastor: Milton Presbyterian Church & David Richards; First Presbyterian Church Clarksburg & Evan Walker; Sugar Grove & Will Myers.
43. Appointed the following liaisons to work with a church in pastoral transition: Clarksburg First and George Lilley.

44. Reviewed at each meeting those churches experiencing pastoral leadership transitions.
45. Approved the Retirement of John Koerner and Charla Koerner, effective January 31, 2024.
46. Met in retreat January 23 for orientation and to discuss nature of the Committee and its work in 2024.

Todd Wright moved that the words of the charge and benediction by the John and Charla Koerner be included in the minutes. The motion was seconded and approved.

*Because the world is poor and starving, go with bread.  
Because the world is filled with fear, go with courage.  
Because the world is in despair, go with hope.  
Because the world is living lies, go with truth.  
Because the world is sick with sorrow, go with joy.  
Because the world is weary of wars, go with peace.  
Because the world is seldom fair, go with justice.  
Because the world is under judgment, go with mercy.  
And because the world will die without it, go with Christ's love.*

(Paraphrase of charge to Louisville Seminary class of 1995 written by the faculty.)

### **NEW BUSINESS**

There was no new business.

The Moderator reminded the Presbytery to review the report of the Administration, Mission, and Relations Committees, and the Necrology Report. (Appendix I, pages 52-55).

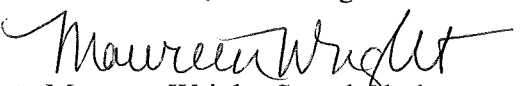
The Moderator encouraged everyone to review the information in the packet for events coming up and to complete the feedback forms.

The next meeting will be on May 16 at Clifton Presbyterian Church with co-host Ronceverte Presbyterian Church.

### **ADJOURNMENT**

Presbytery was adjourned with prayer and a benediction at 1:35 p.m. by the Moderator.

John F. Koerner, Recording Clerk

  
Maureen Wright, Stated Clerk

Dawn Adamy, Moderator

## APPENDIX A – ATTENDANCE

**OFFICERS OF PRESBYTERY:** Dawn Adamy (also listed as minister member below), Moderator; Maureen Wright, Stated Clerk; Chris Alfred, Treasurer; John F. Koerner (also listed as minister member below), Recording Clerk.

**CHAIR OF LEADERSHIP TEAM:** Randy Fife.

**COMMISSIONED PASTORS:** Nancy Bulla, Bill Dunfee, Rick McLaughlin, Jim Musgrave, John Nelson, Debbie Penn, Kari Preslar, Emmet Rogers, Cherrie Sizemore, Ginna Taylor.

**MEMBERS OF LEADERSHIP TEAM (who are not Ministers or Elder Commissioners):** Amy Kesterson, Jane Lothes

**CHAIRS OF PRESBYTERY COMMITTEES:** David Kaufman, George Lilley, Susan Perry

**CORRESPONDING MEMBERS:** David Bush, Bruce MacBeth

**AUTHORIZED LAY PREACHERS (who are not Ministers or Elder Commissioners):** Erica Layton, Kathryn Maddy, Sherry Marcum

**STAFF:** Susan Sharp Campbell (minister member below), Mark Miller, Amy Robinson

**VISITORS (who registered):** Lisa Druge, Nellie Howard, Elaine Matheny, Nancy Smallenberger, Tina Vial

### ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	7/31/23	8/17/23	11/18/23	2/17/24
Accord, Barbara A.	E	P	AE	AE
Adamy, Dawn M.	A	A	P	P
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	A	A	E	A
Baldwin, Stephen	A	A	A	A
Bell, Sharon	P	P	A	P
Binder, Jeffrey Alan	A	A	A	A
Blakeman, Robin	A	A	A	P
Bondurant, Robert K.	AE	AE	AE	AE
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	P	AE	AE	AE
Boyd, Mark Allen	A	A	P	P
Brady, Agnes L.	P	P	P	P
Brekke-Wagoner, Laura	A	A	A	A
Bridges, Parrish	A	A	A	A
Buckalew, Ronald W.	AE	AE	AE	AE
Butler-Bass, Claire	P	P	P	E
Calebaugh, Kenneth B.	AE	AE	AE	E
Campbell-Maleke, Elizabeth	P	P	P	E
Campbell, Susan Sharp	P	P	P	A
Cardot, Guy Richard	P	P	A	A
Carey, Garland Dale	A	A	A	A
Carroll, R. Leon, Jr.	AE	AE	AE	E
Carter, Robert	AE	AE	AE	AE
Case, Walter A.	AE	AE	AE	AE
Cort, Stephen Carter	AE	AE	P	P
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE

<b>Name of Minister</b>	<b>7/31/23</b>	<b>8/17/23</b>	<b>11/18/23</b>	<b>2/17/24</b>
Dodson, E. Denison	A	E	P	P
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Elderbrock, Steve	-	P	P	P
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harden, Emily	A	A	A	P
Harkless, Cinda	A	A	E	A
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hitsman, Julie	A	P	P	A
Holland, John	P	P	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Howe, Lanny	AE	AE	AE	AE
Jenkins, Doug	P	P	P	P
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	A	E	A	P
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Key, Kyle	P	A	E	P
Khoury Bailey, Noha	A	A	E	A
Kilbert, Chris	P	P	P	P
Kim, Se Hwan Isaiah	P	P	P	P
Koerner, Charla Waters	P	P	P	P
Koerner, John F.	P	P	P	P
Lamb, Richard C.	AE	AE	AE	AE
Lee, David A.	P	P	P	P
Leitch, James O.	AE	AE	AE	AE
Lewis, Elizabeth	E	P	E	P
Lyles, W. Patterson	P	A	E	P
MacBeth, Bruce	-	-	P	A
Macy, Marietta	-	P	P	A
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	AE	AE	AE	AE
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	AE	AE	AE	AE
McMillan, Annie Elizabeth	P	P	P	P
McMorran, William G., Jr.	AE	AE	AE	AE
Minnerly, Douglas A.	AE	AE	AE	AE
Mitchell, Monte Dean	P	P	P	P
Mohrman, James A.	AE	AE	AE	AE
Moore, Kristi Shay	A	A	A	A
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	E	A	P	P
Morton, Zachary M.	A	A	P	A
Myers, Will (WVU Chaplain)	-	-	P	A
Myers, William C.	A	P	P	A
Olt, Julie	P	P	P	P
Olt, Schuyler	-	P	P	P
Parker, Amy S.W.	A	A	P	A
Pendleton, P. Douglas, Jr.	A	A	P	A

Name of Minister	7/31/23	8/17/23	11/18/23	2/17/24
Perkins, Chris	AE	AE	AE	AE
Purcell, Boyd C.	A	A	P	P
Rice, Andrew "Andy"	P	A	A	A
Richards, David P.	AE	AE	AE	AE
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	P	P	P	P
Seely, Mike	AE	AE	AE	AE
Seibel, Frank L. "Skip"	AE	AE	AE	AE
Shaffer, David	AE	AE	AE	AE
Shogren, Donna Lee	AE	AE	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	AE
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	AE	AE	AE
Stewart, Joan W.	P	A	E	E
Stone, Greg	A	A	A	A
Sutton, Dana W.	A	A	A	A
Sutton, Jean C.	A	A	A	A
Taylor, J. Dexter	AE	AE	AE	AE
Thompson, Edward J.	E	A	A	A
Vial, Peter	P	P	A	P
Walker, Gary C.	AE	AE	AE	AE
Walker, William Evan	A	P	A	P
Walther, James A., Jr.	AE	AE	AE	AE
Washburn, Francis T.	AE	AE	AE	AE
Willoughby Weed, Kathryn A.	AE	AE	AE	AE
Wilson, Richard B.	AE	AE	AE	AE
Woodard, Sara G. (Sally)	AE	AE	P	P
Wright, Todd	P	P	P	P
Youngblood, Lucy	A	A	A	A

#### ATTENDANCE OF CHURCHES

E=Excused N=No Representation, did not request excuse

Name of Church	7/31/23	8/17/23	11/18/23	2/17/24
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	N	N	E	E
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	N	N	Vic Herbster	Kim Burcham
Baxter, Dunmore	N	N	N	N
Beckley	N	N	Mary Calvert	N
Beechwood, Parkersburg	N	N	Cragin Blevins	N
Belington	N	E	N	N
Belle	N	E	E	N
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	N	N
Beverly	N	Sherri Elliott	N	N
Bradley	N	Suzette Smith	N	N
Bramwell	N	N	N	N
Bream Memorial, Charleston	N	N	Ken McCrory	N
Bridgeport	N	E	N	N
Canyon Community, Morgantown	N	N	N	N



<b>Name of Church</b>	<b>7/31/23</b>	<b>8/17/23</b>	<b>11/18/23</b>	<b>2/17/24</b>
Centerville, Greenville		N	N	N
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	Sandy Kennedy	Sandy Kennedy	Sally Kennedy	N
Clear Creek	N	N	N	N
Clifton, Maxwelton	Suzy Meadows	N	Ann Davis	N
Clothier	N	N	N	N
Comfort	N	N	N	N
Community, Arthurdale	N	E	E	E
Davis Memorial, Elkins	Lynn Proudfoot	Lynn Proudfoot	Lynn Proudfoot	N
Davis Memorial, Gassaway	N	N	N	N
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	John Arbuckle	E	Larry Napier	Mary Campbell
Eleanor	Debra Shutts	N	N	N
Elk Hills, Charleston	N	N	Jean Naylor	Nadeane Freguson
Enslow Park, Huntington,	Marilyn Lilly	N	E	N
Falls View, Charlton Heights	N	N	N	N
Fayetteville	N	Mike Burton	Mike Burton	N
First, Bluefield	N	E	Sharon Perkinson	N
First, Buckhannon	N	N	Steve Hornbeck	N
First, Charleston	Dina Mohler, Candace Strader	Alice Abernathy, Beth Vorhees	N	David Thomas
First, Clarksburg	Ginger Delawder	Jenna Bennett	Ginger Delawder	Byron Delawder
First, Colcord	N	N	N	N
First, Dunbar	Terri McDougal	David White	Terri McDougal	N
First, Fairmont	N	N	N	N
First, Hinton	N	N	N	Ann Wells
First, Huntington	N	N	N	N
First, Kenova	N	N	N	N
First, Kingwood	N	N	N	N
First, Logan	Mary Randan	Roger Perry	Lisa Haddox-Heston	N
First, Mannington	N	N	N	N
First, Morgantown	John Bolt	John Bolt	George Lilley	N
First, Nitro	Lynne Kibler	N	Beverly Kibler	N
First, Oak Hill	N	N	N	N
First, Parkersburg	N	N	Roy Schleicher	Mike Beckett
First, Ravenswood	N	N	N	N
First, Ripley	N	N	N	N
First, St. Albans	N	N	Adam Greathouse	N
First, South Charleston	N	Bill Kimmons	N	N
First, Thomas	N	E	E	Anne Felty
First, Weston	N	N	N	N
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	N	N	N	Mike Baldwin
First, Williamstown	John Esenwine	Caroline Butler	N	N
Fleming Memorial, Fairmont	N	N	Steve Sinclair	N
Frankford	N	Sharon Vance	E	Kenneth Vance
Gilbert	N	N	Jessica Houck	N
Glenville	Susan Lilly	Susan Lilly	Susan Lilly	N

Name of Church	7/31/23	8/17/23	11/18/23	2/17/24
Grace Covenant, Charleston	N	N	N	N
Green Bank, Liberty	N	N	N	N
Harman	N	Tammie Swecker	E	N
Highlawn, Huntington,	Anne Myers	N	N	Terri Effingham
Highlawn, St. Albans	N	E	E	N
Hughes River, Cairo	N	N	N	N
Kanawha United, Charleston	N	N	N	N
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N
Kuhn Memorial, Barboursville	Jack Dilley	Jack Dilley	E	N
Marlinton	N	E	E	E
Marsh Fork, Dry Creek	N	N	Erica Layton	N
Mill Creek	N	N	N	N
Milton	N	N	N	N
Mingo	N	N	N	N
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	N	Sue Hollandsworth	N	N
Old Stone, Lewisburg	Jennifer Runyon	N	Nancy Smallenberger	Anne Walker
Parsons	N	N	N	N
Philippi	N	Sue Murphy	Sue Murphy	N
Pineville	N	N	N	N
Point Pleasant	Elaine Matheny	N	E	N
Riverlawn, St. Albans	N	Joe Lothes	Sharon Herndon	N
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	Ken Schmidt	E	Mary Wagner	Mary Wagner
Rome, Proctorville	N	N	N	N
Ronceverte	N	N	N	N
Ruffner Memorial, Charleston	N	N	N	N
St. Andrew, Pinch	N	N	N	N
St. Marys	N	N	N	N
Salem, Ronceverte	N	N	N	N
Second, Huntington	N	N	Andrew Tilley	Andrew Tilley
Slatyfork, Big Spring	N	N	N	N
Smithers	N	E	E	N
South Park, Charleston	Jim Sothen	Jim Sothen	Jim Sothen	Jim Sothen
Spencer	N	Mary Quick	Norma Randall-Myers	N
Spring Creek, Renick	N	N	Robin Cort	Robin Cort
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	N
Summersville	N	N	Lauren Jarroll	N
Teays Valley, Scott Depot	Ben Cobb	N	N	N
Trinity, Shady Spring	N	E	N	N
Tygarts Valley, Huttonsville	N	N	N	N
Union	N	N	N	N
Upperglade	Jim Gamble	Jim Gamble	N	N
Valley Bend, Beverly	N	N	N	N
Village Chapel, Charleston	Patti Salisbury	Patti Salisbury	Sharon King	Teresa Lawlor
Waverly – Bethel, Waverly	N	N	N	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N

<b>Name of Church</b>	<b>7/31/23</b>	<b>8/17/23</b>	<b>11/18/23</b>	<b>2/17/24</b>
Winfield	N	N	Sue Littlejohn	N
Zion, Helvetia	N	N	N	N

## APPENDIX B – DOCKET

\*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

\*9:30                      Call to Order    Dawn Adamy, Moderator

### Business of the Presbytery

- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum    Maureen Wright, Stated Clerk
- Seating of Corresponding Members
- Approval of Docket
- Consent Agenda    Moderator
  - o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
  - o Committee on Bills and Overtures
    - Leadership Team members present

\*9:45                      Educational Focus      *Appalachian Service Project*

10:30                      Announcements

\*10:35                      Worship

### 11:30 Business of the Presbytery

Report of the Stated Clerk    Stated Clerk

- Presentation of Procedural Matters

Report of the Transitional General Presbyter    Maureen Wright

Report of the Leadership Team    Randy Fife

Report of the Bluestone Committee    David Kaufman

12:45                      Break

1:15                      Report of the Committee on Representation    Susan Shelton Perry

Report of the Administrative Commission to dissolve  
St. Marys Presbyterian Church    Rick Johnson

Report of the Nurture Committee    Claire Butler-Bass

“Good News from the Pews”

Report of the Stewardship Committee  
- Financial Reports

Chris Alfred

Report of the Vocations Committee

Todd Wright

Report of the Committee on Ministry

George Lilley

New Business

Completion of Feedback Forms

2:30

Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Report for Information Only: Administration, Mission, and Relations  
Committees, Necrology Report

**Additional 2024 Stated Meetings:**

**May 16 – Clifton Presbyterian Church with co-host Ronceverte Presbyterian  
Church**

**August 17 – Highlawn Presbyterian Church, Huntington**

**November 21 – First Presbyterian Church, Fairmont**

## APPENDIX C – PROCEDURAL MATTERS

### A. Principles of Parliamentary Law

- Courtesy to all
  - Majority rule
  - Justice for all
  - One Item at a time
  - Respect the rights of the minority
  - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

### B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators\*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

### C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).

1. Persons wishing to speak to the Presbytery – giving a report, debating a motion, raising questions – will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate – 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

## APPENDIX D – OVERTURES FOR CONCURRENCE

### On Amending G-2.0504 to Include Shared Ministry in the Definition of Pastoral Relationships

The Presbytery of West Virginia overtures the 226<sup>th</sup> General Assembly (2024) to approve and send the following amendment to the presbyteries for their affirmative or negative votes:

1. Shall G-2.0504 be amended as follows?

(Text to be added is in **bold** and *italics*.)

#### G-2.0504 Pastoral Relationships

When ministers of the Word and Sacrament are called as pastor, co-pastor, or associate pastor of a congregation, ***or multiple congregations in a shared ministry***, they are to be responsible for a quality of life and relationships that commends the gospel to all persons and that communicates its joy and justice. They are responsible for studying, teaching, and preaching the Word, for celebrating Baptism and the Lord's Supper, and for praying with and for the congregation. With the ruling elders, they are to encourage people in the worship and service of God; to equip and enable them for their tasks within the church and their mission in the world; to exercise pastoral care, devoting special attention to the poor, the sick, the troubled, and the dying; to participate in governing responsibilities, including leadership of the congregation in implementing the principles of participation and inclusiveness in the decision-making life of the congregation, and its task of reaching out in concern and service to the life of the human community as a whole. With the deacons they are to share in the ministries of compassion, witness, and service. In addition to these pastoral duties, they are responsible for sharing in the ministry of the church in councils higher than the session and in ecumenical relationships.

#### a. Installed Pastoral Relationships

The installed pastoral relationships are pastor, co-pastor, and associate pastor. A minister of the Word and Sacrament may be installed in a pastoral relationship for an indefinite period or for a designated term determined by the presbytery in consultation with the congregation ***or congregations in the case of shared ministry***, and specified in the call. When a congregation determines that its strategy for mission under the Word so requires, the congregation may call additional pastors. Such additional pastors shall be called co-pastors or associate pastors, and the duties of each pastor and the relationship between the pastors of the congregation shall be determined by the session with the approval of the presbytery. When a congregation has two

pastors serving as co-pastors, and the relationship of one of them is dissolved, the other remains as pastor. The relationship of an associate pastor to a congregation is not dependent upon that of a pastor. An associate pastor is ordinarily not eligible to be the next installed pastor of that congregation. *When the pastoral relationship with a congregation in shared ministry is dissolved, the minister of Word and Sacrament remains the pastor of the other congregation(s).*

#### **Rationale:**

As congregations have continued to decline in average membership, many smaller congregations find that they are no longer able to call a pastor for full-time ministry. This leaves both the congregation and the potential pastor in a diminished position. The pastor must find alternative work to support themselves. Often this means that the pastor is not installed in the traditional format because temporary contracts and other arrangements create more financial flexibility for the congregation. A solution that has been demonstrated to be effective is shared ministry, one minister installed (or called by contract) as pastor in one or more congregations. The “Shared Ministries Dues Incentive Pilot”, administered by the Board of Pensions, and used in Pittsburgh Presbytery over the last three years has shown this to be a viable form of sustainable ministry. This allows the minister to work full-time in ministry, obtain benefits from the Board of Pensions, and thereby bring their best gifts to God and their congregations. Congregations remain independent (not yoked) and have an installed pastor who can fulfill those duties specified in the Book of Order. This overture recognizes demographic trends in the denomination and the financial challenges small churches face in calling sustainable pastoral leadership.

#### **On Amending G-2.0804 to Include Shared Ministry in Terms of Call**

The Presbytery of West Virginia overtures the 226<sup>th</sup> General Assembly (2024) to approve and send the following amendment to the presbyteries for their affirmative or negative votes:

Shall G-2.0804 be amended as follows?

(Text to be added is in **bold** and *italics*.)

##### G-2.0804 Terms of Call

The terms of call shall always meet or exceed any minimum requirement of the presbytery in effect when the call is made, ***or in the case of shared ministry the aggregate of multiple terms of call.*** The session shall review annually the minister’s terms of call and shall propose for congregational action (G-1.0501) such changes as the session deems appropriate, provided that they meet the presbytery’s minimum requirements. The call shall include



participation in the benefits plan of the Presbyterian Church (U.S.A.), including both pension and medical coverage, or any successor plan approved by the General Assembly. ***In the case of shared ministry, participation in the benefits plan shall be as reflected in the shared ministry covenant.***

**Rationale:**

As congregations have continued to decline in average membership, many smaller congregations find that they are no longer able to call a pastor for full-time ministry. This leaves both the congregation and the potential pastor in a diminished position. The pastor must find alternative work to support themselves. Often this means that the pastor is not installed in the traditional format because temporary contracts and other arrangements create more financial flexibility for the congregation. A solution that has been demonstrated to be effective is shared ministry, one minister installed (or called by contract) as pastor in one or more congregations. The “Shared Ministries Dues Incentive Pilot”, administered by the Board of Pensions, and used in Pittsburgh Presbytery over the last three years has shown this to be a viable form of sustainable ministry. This allows the minister to work full-time in ministry, obtain benefits from the Board of Pensions, and thereby bring their best gifts to God and their congregations. Congregations remain independent (not yoked) and have an installed pastor who can fulfill those duties specified in the Book of Order. This overture recognizes demographic trends in the denomination and the financial challenges small churches face in calling sustainable pastoral leadership. These changes to G-2.0804 align the text with submitted overtures regarding shared ministries, i.e., *Amending G-2.0805 to Include Installations in Multiple Congregations in Shared Ministry and Amending G-2.0504 to Include Shared Ministry in the Definition of Pastoral Relationships*.

**On Amending G-2.0805 to Include Installations in Multiple Congregations in Shared Ministry**

The Presbytery of West Virginia overtures the 226<sup>th</sup> General Assembly (2024) to approve and send the following amendment to the presbyteries for their affirmative or negative votes:

Shall G-2.0805 be amended as follows?

(Text to be added is in **bold** and *italics*.)

**G-2.0805 Installation Service**

When the congregation(s), the presbytery, and the minister of the Word and Sacrament (or candidate) have all concurred in a call to a permanent or designated pastoral position, the presbytery shall complete the call process by organizing and conducting a service of installation. Installation is an act of the presbytery establishing the pastoral relationship. A

service of installation occurs in the context of worship. The order for that service of worship in the Directory for Worship (W-4.04) shall be followed.

**Rationale:**

As congregations have continued to decline in average membership, many smaller congregations find that they are no longer able to call a pastor for full-time ministry. This leaves both the congregation and the potential pastor in a diminished position. The pastor must find alternative work to support themselves. Often this means that the pastor is not installed in the traditional format because temporary contracts and other arrangements create more financial flexibility for the congregation. A solution that has been demonstrated to be effective is shared ministry, one minister installed as pastor in one or more congregations. This allows the minister to work full-time in ministry, obtain benefits from the Board of Pensions, and thereby bring their best gifts to God and their congregations thus providing sustainable, longer term pastoral leadership. Congregations remain independent (not yoked) and have an installed pastor who can fulfill those duties specified in the Book of Order. The change to G-2.0805 align the text with submitted overtures regarding shared ministries, i.e., *Amending G-2.0504 to Include Shared Ministry in the Definition of Pastoral Relationships and Amending G-2.0804 to Include Shared Ministry in Terms of Call*.

## APPENDIX E – 2024 BLUESTONE BUDGET

### BLUESTONE CONFERENCE CENTER, INC 2024 Proposed Budget

INCOME	2023 Budget	2023 Actual	2024 Budget
Grant Subsidy - McClintic Fund		\$ -	
Retreats - Bluestone Events	6,000	7,251.60	6,500
Retreats - Presbyterian	6,000	6,063.80	5,000
Retreats - Non - Presbyterian	55,000	75,431.54	60,000
Summer Camp Registrations	31,500	37,976.00	40,500
RV/Tent Camping	1,500	1,344.92	2,000
Donations	9,500	25,625.00	15,000
Friends of Bluestone	60,000	30,000.00	60,000
MDF-Line of credit	35,000	20,000.00	0
Hinton Account	2,500	0.00	2,000
Reserves	3,000	0.00	19,000
Interest	-	1.63	-
Miscellaneous	-	17,724.45	-
<b>TOTAL INCOME</b>	<b>\$ 210,000</b>	<b>\$ 221,418.94</b>	<b>\$ 210,000</b>

EXPENSES	2023 Budget	2023 Actual	2024 Budget
Salaries & Personnel	\$ 44,443	\$ 44,433.84	\$ 46,100
Office & Administration	17,328	14,746.34	17,058
Plant & Operation	62,259	68,915.36	67,259
Special Expenses	2,000	8,299.05	6,624
Special Projects	58,000	34,773.02	37,000
Planned Expenses	7,000	7,415.02	15,000
Summer Camp Registration Exp	2,400	2,082.67	2,289
Summer Staff & Salary	13,070	12,857.83	13,120
Summer Program	1,300	2,199.23	1,550
Summer Camp Trips	2,200	4,642.69	4,000
<b>TOTAL EXPENSE</b>	<b>\$ 210,000</b>	<b>\$ 200,365.05</b>	<b>\$ 210,000</b>

### NET GAIN/(LOSS)

*NOTE* - Presbytery Budget Support	2023	2024
Facilities Director comp \$	70,179	\$ 71,597
Program Director comp	39,089	40,872
Property Insurance	14,048	15,172
Committee expense	1,000	1,000
Banking fees	160	50
	<b>\$ 124,477</b>	<b>130,715</b>

## APPENDIX F

### A BRIEF HISTORY OF THE ST. MARYS PRESBYTERIAN CHURCH

The St. Marys Presbyterian Church was organized on April 28, 1904, in the Protestant Episcopal Church building of St. Marys, West Virginia, by a committee appointed by the Presbytery of Parkersburg, West Virginia.

In 1907, Mr. Richard Wanless of Cairo, West Virginia, gave a fund to the Presbytery of Parkersburg for the St. Marys Church. From this fund, money was provided for the purchase of a building lot on February 12, 1908.

In 1912, the cornerstone for the first church building was laid. The building was completed in July 1913 and dedicated in a service conducted by the Reverend G.I. Wilson in September 1913. In 1927, the adjoining lot was purchased and an annex built upon it under the leadership of Mr. J. B. Northrop. In 1945, the house and lot next to the annex were purchased for a manse.

The manse was removed from the lot early in 1973. A new highway was completed through St. Marys late in 1973. Due to the new highway, the Pike Street intersection was closed, and a portion of this street was deeded to the church early in 1974, which gave the church access to the new highway. On this property, a groundbreaking ceremony for the new church was held on November 1, 1976. The first regular Sunday church services were held in the sanctuary on June 12, 1977.

The new church cost, including furnishings, was approximately \$200,000, and payment was completed in September 1985. The old church was dismantled in October 1985. The new annex was proposed in 1987 and completed in 1988.

The church served the community of St. Marys from this location. The church hosted the Boy Scouts and for years, had an active youth program. The church was very active in local mission and ministry, supporting local food insecurity programs, the Humane Society, and a neighborhood outreach program for families in need. The long-time minister of the church, the Reverend R. Daniel Simmons (HR, 12/31/91), served as a mentor to other Presbyterian ministers in the area.

## APPENDIX G – FINANCIAL REPORTS

### PRESBYTERY of WEST VIRGINIA

#### Budget vs. Actual

YTD Sept 2023

#### COMPOSITE BY COMMITTEE

Committee	YTD 12/31/2023	Budget	%	Restricted Fund Support
ADMINISTRATION	509,003.57	625,900	81.3%	192,400
BLUESTONE	0.00	5,500	0.0%	4,500
LEADERSHIP	8,838.69	11,000	80.4%	5,000
MINISTRY	3,797.84	16,000	23.7%	7,000
MISSIONS	43,849.88	53,500	82.0%	35,000
NURTURE	10,918.54	26,820	40.7%	18,600
PJC	0.00	200	0.0%	
PRESBYTERIAN WOMEN	0.00	0	0.0%	
RELATIONS	0.00	2,250	0.0%	2,000
REPRESENTATION	0.00	200	0.0%	
STEWARDSHIP	14,703.99	9,250	159.0%	
TRUSTEES	0.00	400	0.0%	
VOCATIONS	15,647.61	24,500	63.9%	18,000
<b>TOTAL</b>	<b>\$ 606,760.12</b>	<b>775,520</b>	<b>78.2%</b>	<b>\$ 282,500</b>
SHARED MISSION (net)	256,043.40	303,750	84.3%	
PER CAPITA (net)	110,328.80	115,636	95.4%	
PREV. YR BENEV./PER CAPITA	9,774.42	11,184	87.4%	
OUTSIDE FUNDING	0.00	46,300	0.0%	
INTEREST & GIFTS	8,173.27	16,150	50.6%	
RESTRICTED FUND SUPPORT	222,440.23	282,500	78.7%	
<b>TOTAL</b>	<b>\$ 606,760.12</b>	<b>\$ 775,520</b>	<b>78.2%</b>	

**PRESBYTERY of WEST VIRGINIA**  
**Budget vs. Actual**  
YTD June 2023

	YTD 12/31/23	Budget	%	Restricted Fund Support
<b>ADMINISTRATION</b>				
<b>OFFICE EXPENSES</b>				
Postage	1,398.89			35,500 Mission Dev. Fund
Supplies	2,461.92			12,000 Funds of PWV
Publications & Subscriptions	3,404.60			
Presbytery Directory	463.00			
Telephone	2,609.71			
Rent	2,100.00			
Cleaning/Bldg Maintenance	0.00			
Equipment	106.99			
Equipment Maintenance	4,919.75			
Staff Expenses	10,528.06			
Insurance - Property	18,731.00			
Web Site Maintenance	362.50			
Internet Service	1,754.35			
Bank service fees	753.69			
Background Check Fees	202.00			
Miscellaneous	3,000.00			
<b>TOTAL OFFICE EXPENSE</b>	<b>52,796.46</b>	<b>47,500</b>	<b>111.2%</b>	
<b>SALARY &amp; PERSONNEL EXPENSE</b>				
All Salaries (including housing & utilities)	284,450.13	354,500	80.2%	
Pension Expense	24,229.71	33,400	72.5%	
Medical Insurance Expense	102,227.78	129,800	78.8%	
Payroll Taxes	14,464.24	18,600	77.8%	
Workers' Compensation	893.00	1,500	59.5%	
Continuing Education & Professional Expense	5,864.23	14,600	40.2%	
Travel Expense	23,114.78	24,500	94.3%	
<b>TOTAL SALARY &amp; PERSONNEL EXPENSE</b>	<b>455,243.87</b>	<b>576,900</b>	<b>78.9%</b>	143,900 \$79.3K Small Church, \$35.5K MDF \$29.1K Funds of PWV
<b>COMMITTEE EXPENSE</b>				
Consultant Fees	0.00	0	0.0%	
Staff Development	898.00	1,000	89.8%	1,000 Mission Development Fund
Committee Meetings	65.24	500	13.0%	
<b>TOTAL COMMITTEE EXPENSE</b>	<b>963.24</b>	<b>1,500</b>	<b>64.2%</b>	
	<b>\$ 509,003.57</b>	<b>\$ 625,900</b>	<b>81.3%</b>	
<b>BLUESTONE</b>				
CIT Support	0.00	4,500	0.0%	4,500 Rachel McClintie Fund
Committee Meetings	0.00	1,000	0.0%	
	<b>\$ -</b>	<b>\$ 5,500</b>	<b>0.0%</b>	
<b>LEADERSHIP TEAM</b>				
<b>GOVERNING BODY EXPENSE</b>				
Presbytery Meetings	3,466.68	2,500	138.7%	
Moderator Expenses	529.09	1,000	52.9%	
General Assembly	0.00	0	0.0%	0 Mission Development Fund
Denomination Resources	(408.36)			
<b>COMMITTEE EXPENSE</b>				
Legal Consultation	4,050.00	5,000	81.0%	5,000 Funds of PWV
Leadership Team	1,201.28	2,500	48.1%	
	<b>\$ 8,838.69</b>	<b>\$ 11,000</b>	<b>80.4%</b>	

**PRESBYTERY of WEST VIRGINIA**  
**Budget vs. Actual**  
YTD June 2023

	YTD 12/31/23	Budget	%	Restricted Fund Support
<b>MINISTRY</b>				
CONGREGATIONAL DEVELOPMENT				
1,001 New Worshipping Comm.		500	0.0%	500 Small Church Fund
Small Church Conf.	500.00	500	100.0%	500 Small Church Fund
COMMITTEE ON MINISTRY				
CRE Training (Cont. Ed.)	0.00	500	0.0%	500 Small Church Fund
Ministry Training	520.00	500	104.0%	500 PEPS
Kanawha Pastoral Care Center	1,500.00	1,500	100.0%	
Professional Development	675.00	3,000	22.5%	3,000 Small Church Fund
Church Professional Orientation	0.00	1,000	0.0%	
COM Resources	0.00	500	0.0%	
Congregational Care Travel	52.84	500	10.6%	
Memorials	550.00	500	110.0%	500 Funds of PWV - COM Disc.
Miscellaneous	0.00	500	0.0%	
Emergency Church Assistance	0.00	500	0.0%	1,500 Small Church Fund
Committee Meetings	0.00	6,000	0.0%	
	<b>\$ 3,797.84</b>	<b>\$ 16,000</b>	<b>23.7%</b>	
<b>MISSIONS</b>				
INSTITUTIONAL PARTNERSHIPS				
Davis & Elkins College	1,250.00	1,250	100.0%	
Davis-Stuart	1,250.00	1,250	100.0%	
Covenant House, Inc	1,250.00	1,250	100.0%	
Westminster Foundation	1,250.00	1,250	100.0%	
CEPAD	1,000.00	1,000	100.0%	
MISSION PARTNERSHIPS				
Kenya Partnership	1,500.00	1,500	100.0%	1,500 Kenya Partnership
The Shack NH Support	15,000.00	15,000	100.0%	15,000 Mission Dev. Fund
Tyrand Coop. Ministry Support	2,500.00	2,500	100.0%	2,500 Midland Memorial
WVMAW	15,000.00	15,000	100.0%	15,000 Mission Dev. Fund
MISSION GRANTS				
	3,799.36	11,000	34.5%	
Older Adult Ministry	0.00	1,000	0.0%	
Peacemaker Support	0.00	1,000	0.0%	1,000 Mission Dev. Fund
Committee Meetings	50.52	500	10.1%	
	<b>\$ 43,849.88</b>	<b>\$ 53,500</b>	<b>82.0%</b>	
<b>NURTURE</b>				
CHRISTIAN NURTURE & WORSHIP				
Resource Ctr Acquisitions	212.35	1,800	11.8%	
Resource Ctr. - Supplies/Equip.	0.00	400	0.0%	
Resource Ctr. - Subscriptions	0.00	120	0.0%	
Resource Ctr. - Catalog Program	795.00	800	99.4%	
Video License	287.65	300	95.9%	
Festival of Faith	726.71	2,000	36.3%	
Church Educators Support	293.06	400	73.3%	
Educator/Clergy/ALP/CP Retreat	1,299.13	1,300	99.9%	
Spring Youth Retreat	1,819.38	1,200	151.6%	1,200 Rachel McClintic Fund
Fall Youth Retreat	2,010.19	3,000	67.0%	3,000 Rachel McClintic Fund
HS Youth Conf. Mission Trip	500.00	7,000	7.1%	7,000 Rachel McClintic Fund
Youth Council	239.39	400	59.8%	400 Rachel McClintic Fund
Adult Spiritual Development	0.00	1,000	0.0%	1,000 Mission Dev. Fund
Scholarships	0.00	1,000	0.0%	1,000 PEPS
Presbytery Worship	0.00	300	0.0%	
Miscellaneous	0.00	200	0.0%	
APCE Membership	200.00	200	100.0%	
Leadership Development Program	2,535.68	5,000	50.7%	5,000 Small Church Fund

**PRESBYTERY of WEST VIRGINIA**  
**Budget vs. Actual**  
YTD June 2023

	YTD 12/31/23	Budget	%	Restricted Fund Support
Committee Meetings	0.00	400	0.0%	
	<b>\$ 10,918.54</b>	<b>\$ 26,820</b>	<b>40.7%</b>	
<b><u>PJC</u></b>				
Permanent Judicial Commission	0.00	200	0.0%	
<b><u>PRESBYTERIAN WOMEN</u></b>				
Presbyterian Women Support	0.00	0	0.0%	
<b><u>RELATIONS</u></b>				
Cluster Support	0.00	2,000	0.0%	2,000 Small Church Fund
Relations Committee Expenses	0.00	250	0.0%	
	<b>\$ -</b>	<b>\$ 2,250</b>	<b>0.0%</b>	
<b><u>REPRESENTATION</u></b>				
Committee on Representation	0.00	200	0.0%	
<b><u>STEWARDSHIP</u></b>				
<b>FINANCE &amp; DEVELOPMENT</b>				
Outside CPA Costs	14,703.99	9,000	163.4%	
Committee Meetings	0.00	250	0.0%	
	<b>\$ 14,703.99</b>	<b>\$ 9,250</b>	<b>159.0%</b>	
<b><u>TRUSTEES</u></b>				
Trustees	0.00	400	0.0%	
<b><u>VOCATIONS</u></b>				
<b>PREPARATION FOR MINISTRY</b>				
Care of Candidates	0.00	2,000	0.0%	
Career Counseling	0.00	3,000	0.0%	
Scholarships	5,000.00	5,000	100.0%	5,000 Bush Fund
Conferences	0.00	500	0.0%	
ALP/CP Preparation Program	9,988.46	10,000	99.7%	10,000 Small Church Fund
Support of ALP/CP	359.08	3,000	12.0%	3,000 2K Slaughterterm 1K Funds of PWV
Committee Meetings	320.07	1,000	32.0%	
	<b>\$ 15,647.61</b>	<b>\$ 24,500</b>	<b>63.9%</b>	
<b>TOTAL</b>	<b>\$ 606,760.12</b>	<b>\$ 775,520</b>	<b>78.2%</b>	

REVENUE IN SUPPORT of BUDGET	YTD 12/31/2023	Budget
Shared Mission (net of GA & Synod support)	256,043.40	303,750
Per Capita (net of GA & Synod support)	110,328.80	115,636
Previous Year Shared Mission & Per Capita	9,774.42	11,184
Outside Funding (Presby. Housing & PHP)	0.00	46,300
Interest & Gifts	8,173.27	16,160
Restricted Fund Support	222,440.23	282,500
<b>TOTAL</b>	<b>606,760.12</b>	<b>\$ 775,520</b>



**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of December 31, 2023

	<u>12/31/23</u>	<u>12/31/22</u>
<b>ASSETS</b>		
Current Assets		
<b>CHECKING/SAVINGS</b>		
Petty Cash	250.00	250.00
Payroll - WesBanco Bank	1,221.72	81.79
Cash - United Bank Checking	215,172.92	175,145.69
WV Federal Credit Union	235,943.69	233,579.12
New Life Fund - WesBanco Bank	269,900.58	348,218.99
Building Sale proceeds - WesBanco Bank	464,573.00	464,573.00
<b>Total Cash/Checking</b>	<b>1,187,061.91</b>	<b>1,221,848.59</b>
<b>Wells Fargo - MDF</b>		
Equities -- Index Fund	1,265,474.76	1,078,432.60
Fixed Income	449,347.85	494,878.36
<b>Total Wells Fargo - MDF</b>	<b>1,714,822.61</b>	<b>1,573,310.96</b>
<b>Wells Fargo Money Market</b>		
Wells Fargo MM - PWV	63,458.25	70,912.34
Kay Long Memorial Fund	9,845.73	8,906.84
Molly Gant Scholarship Fund	15,886.87	14,371.94
Kenya Partnership	3,862.89	4,251.95
Presbyterian Hunger Program	35,681.01	19,287.29
Pack Endowment Fund	220,974.40	220,290.01
<b>Total Wells Fargo Money Market</b>	<b>349,709.15</b>	<b>338,020.37</b>
<b>INVESTMENTS</b>		
New Covenant Funds of PWV	231,186.24	241,005.69
New Covenant New Ch. Devel	214,341.33	184,602.99
New Covenant PEPS	3,986.00	3,433.06
New Covenant Slaughter	2,091.69	1,892.07
New Covenant Riner	85,559.55	73,335.12
New Covenant Scholarship	10,005.14	9,050.41
New Covenant Seminary Student	46,557.29	40,097.71
New Covenant Dickinson	70,385.39	60,619.84
New Covenant Bush Fund	262,600.27	230,822.10
New Covenant Midland Mem.	100,395.03	88,793.77
New Covenant Small Church	1,203,180.55	1,083,820.31
T Rowe Price - Rachel McClintic	1,341,750.47	1,262,064.15
<b>Total INVESTMENTS</b>	<b>3,572,038.95</b>	<b>3,279,537.22</b>
<b>TOTAL CHECKING/SAVINGS</b>	<b>6,823,632.62</b>	<b>6,412,717.14</b>
<b>Accounts Receivable</b>	<b>0.00</b>	<b>0.00</b>

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of December 31, 2023

	<u>12/31/23</u>	<u>12/31/22</u>
Total Accounts Receivable	0.00	0.00
Other Current Assets		
Notes Receivable MDF	54,667.60	38,073.54
Notes Receivable Riner	3,615.04	30,991.76
Notes Receivable R. McClintic	114,021.93	116,421.93
Workers Comp Deposit	247.09	247.09
Total Other Current Assets	<u>172,551.66</u>	<u>185,734.32</u>
Total Current Assets	6,996,184.28	6,598,451.46
Fixed Assets		
Land	0.00	0.00
Building & Grounds	0.00	0.00
Furniture & Fixtures	0.20	18,024.20
Capital Equipment	16,456.11	30,415.11
Software	669.51	10,022.51
Accumulated Depreciation	<u>-16,542.05</u>	<u>-58,461.82</u>
Total Fixed Assets	<u>583.77</u>	<u>0.00</u>
TOTAL ASSETS	<u><u>6,996,768.05</u></u>	<u><u>6,598,451.46</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Benevolence Receipts Payable	20,351.84	69,780.17
Payroll Liabilities	<u>11,177.68</u>	<u>11,978.79</u>
Total Other Current Liabilities	<u>31,529.52</u>	<u>81,758.96</u>
Deferred Revenue	<u>41,114.15</u>	<u>2,480.01</u>
Total Liabilities	<u>72,643.67</u>	<u>84,238.97</u>
Equity		
Fund Balance Funds of PWV	1,490,131.99	1,149,670.81
Fund Balance - MDF	1,520,744.27	1,877,071.56
Fund Balance New Ch. Devel	184,604.99	218,612.94

**Presbytery of West Virginia**  
**Statement of Financial Position**  
As of December 31, 2023

	<u>12/31/23</u>	<u>12/31/22</u>
Fund Balance Hunger Prog	19,287.29	20,326.53
Fund Balance PEPS	3,433.06	4,147.79
Fund Balance Slaughter	1,892.07	2,187.06
Fund Balance Riner	92,835.12	116,925.13
Fund Balance Scholarship	9,050.41	10,640.66
Fund Balance Seminary Student	40,097.71	47,484.98
Fund Balance Dickinson	60,619.84	71,788.08
Fund Balance Bush Fund	225,822.10	274,045.32
Fund Balance Midland Mem.	86,293.77	105,501.51
Fund Balance Small Church	1,030,282.28	1,249,446.79
Fund Balance Kenya Partnership	2,751.95	6,385.55
Fund Balance Rachel McClintic	1,363,483.00	1,631,744.71
Fund Balance Kay Long Memorial	8,906.84	8,851.27
Fund Balance Molly Gant Fund	14,731.94	13,082.28
Fund Balance Pack Endowment	200,290.01	220,606.08
Fund Balance New Life	348,218.99	422,927.54
Net Income	<u>377,169.19</u>	<u>-937,234.10</u>
Total Equity	<u>7,080,646.82</u>	<u>6,514,212.49</u>
TOTAL LIABILITIES & EQUITY	<u><u>7,153,290.49</u></u>	<u><u>6,598,451.46</u></u>

# 2023 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2023 Pledge	2023 Giving at 12/31/2023	12/31/21 Membership	2023 Per Capita (\$30.30/mbr)
Alderson		212	7	212.10
Alexander Memorial	290	290	7	212.10
Anderson Memorial			22	666.60
Bates Memorial	0		86	2,605.80
Baxter		300	12	363.60
Beckley	21,000	17,500	201	6,090.30
Beechwood			40	1,212.00
Belington	720	720	24	727.20
Belle	1,555	1,555	6	181.80
Bethlehem		100	18	545.40
Beulah Humble			13	393.90
Beverly			18	545.40
Big Spring		620	10	303.00
Bluefield-First		7,425	82	2,484.60
Bradley	0		17	515.10
Bramwell	485		16	484.80
Bream Memorial		1,500	115	3,484.50
Bridgeport (all PWV)		2,500	119	3,605.70
Buckhannon-First		2,500	9	272.70
Canyon Community		500	6	181.80
Centerville	5,105	5,105	28	848.40
Charleston-First (all PWV)	36,750	36,750	716	21,694.80
Ch. of the Covenant-Grafton	2,389	2,190	27	818.10
Church of Our Saviour	800	800	7	212.10
Clarksburg-First		6,500	135	4,090.50
Clear Creek			18	545.40
Clifton	3,000	3,000	63	1,908.90
Clothier			9	272.70
Colcord-First			26	787.80
Comfort	550	546	15	454.50
Arthurdale - Community	1,160	1,160	28	848.40
Davis Mem. - Elkins	12,700	12,700	168	5,090.40
Davis Mem. - Gassaway	1,010	720	14	424.20
Dunbar-First		800	70	2,121.00
DuPont City			10	303.00
Edgewood	3,360	3,360	49	1,484.70
Eleanor			12	363.60
Elk Hills	1,500	1,625	42	1,272.60
Enslow Park			97	2,939.10
Fairmont-First		4,684	100	3,030.00

**2023 BENEVOLENCE PLEDGING & PER CAPITA REPORT**

	2023	2023 Giving at	12/31/21	2023 Per Capita
Falls View	1,855	1,391	9	272.70
Fayetteville	8,685	8,685	83	2,514.90
Fleming Memorial	2,500	2,500	29	878.70
Frankford	2,815	2,940	20	606.00
Gilbert			48	1,454.40
Glennville	4,520	4,520	19	575.70
Grace Covenant			15	454.50
Harman			21	636.30
Highlawn Huntington	15,000	15,000	136	4,120.80
Highlawn St. Albans	4,000	4,000	50	1,515.00
Hinton-First	2,100	1,575	23	696.90
Hughes River - Cairo		2,000	10	303.00
Huntington-First		8,060	266	8,059.80
Huntington Second			16	484.80
Kanawha United	14,500	14,500	148	4,484.40
Kenova-First			29	878.70
Kesler Memorial	500		27	818.10
Kingwood-First	5,400	5,400	30	909.00
Kuhn Memorial	1,500	1,500	83	2,514.90
Liberty		500	17	515.10
Logan-First	9,325	7,781	76	2,302.80
Mannington-First			20	606.00
Marlinton	1,331	1,048	65	1,969.50
Marsh Fork	500	500	13	393.90
Mill Creek		3,821	19	575.70
Milton			22	666.60
Mingo			25	757.50
Morgantown-First		16,475	234	7,090.20
Mount Hope			8	242.40
Nitro-First		1,000	78	2,363.40
Oak Grove		1,200	65	1,969.50
Oak Hill-First			39	1,181.70
Old Stone	6,030		199	6,029.70
Parkersburg-First			113	3,423.90
Parsons			16	484.80
Philippi			7	212.10
Pineville			35	1,060.50
Pt. Pleasant	9,850	9,490	77	2,333.10
Ravenswood-First	3,865	3,865	18	545.40
Ripley-First	1,160	1,160	19	575.70

# 2023 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2023	2023 Giving at	12/31/21	2023 Per Capita
Riverlawn	3,000	2,000	84	2,545.20
Rock Forge	100	100	14	424.20
Rock Lake		11,550	92	2,787.60
Rome	180	180	4	121.20
Ronceverte	3,100	3,100	73	2,211.90
Ruffner Memorial			15	454.50
Salem	1,000	1,000	13	393.90
Smithers	1,000	1,000	18	545.40
South Charleston-First	0		123	3,726.90
South Park	2,190	2,190	25	757.50
Spencer	1,070	1,070	8	242.40
Spring Creek	1,250	1,250	34	1,030.20
Spring Valley			54	1,636.20
St. Albans-First			115	3,484.50
St. Andrew		2,425	56	1,696.80
St. Marys	100	100	9	272.70
Sugar Grove	2,265	2,265	10	303.00
Summerlee	200	200	12	363.60
Summersville	1,545	2,445	51	1,545.30
Teays Valley	0		107	3,242.10
Thomas-First	424	528	16	484.80
Trinity		113	10	303.00
Tygarts Valley		1,000	29	878.70
Union	2,415	1,400	26	787.80
Upper Glade	3,000	3,000	50	1,515.00
Valley Bend	2,285	2,285	30	909.00
Village Chapel	15,000	15,000	216	6,544.80
Waverly-Bethel	1,550	1,550	11	333.30
Westminster-Vienna	5,630	5,630	92	2,787.60
Weston-First	1,335	1,335	10	303.00
White Sulphur Springs-First	1,000	765	33	999.90
Whitesville-First	0		10	303.00
Whittico Memorial			7	212.10
Williamson-First			65	1,969.50
Williamstown-First	6,350		79	2,393.70
Winfield	525	525	11	333.30
Zion		730	34	1,030.20
TOTALS	\$244,323	\$299,306	6,335	\$191,951

# 2024 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2024 Pledge	2024 Request	2023 Pledge	12/31/22 Membership	2024 Per Capita (\$30.30/mbr)	12/31/21 Membership	2023 Per Capita (\$30.30/mbr)
Alderson		212		7	212.10	7	212.10
Alexander Memorial	290	305	290	7	212.10	7	212.10
Anderson Memorial		667		22	666.60	22	666.60
Bates Memorial		2515	0	83	2,514.90	86	2,605.80
Baxter		303		10	303.00	12	363.60
Beckley	12000	22050	21,000	196	5,938.80	201	6,090.30
Beechwood	319	1061		35	1,060.50	40	1,212.00
Belington		756	720	19	575.70	24	727.20
Belle	1633	1633	1,555	6	181.80	6	181.80
Bethlehem		545		18	545.40	18	545.40
Beulah Humble		394		13	393.90	13	393.90
Beverly		515		17	515.10	18	545.40
Big Spring		303		10	303.00	10	303.00
Bluefield-First		2424		80	2,424.00	82	2,484.60
Bradley	0	515	0	17	515.10	17	515.10
Bramwell		509	485	16	484.80	16	484.80
Bream Memorial		3485		115	3,484.50	115	3,484.50
Bridgeport (all PWV)	3000	3424		113	3,423.90	119	3,605.70
Buckhannon-First	273	273		9	272.70	9	272.70
Canyon Community		182		6	181.80	6	181.80
Centerville	5360	5360	5,105	26	787.80	28	848.40
Charleston-First (all PWV)		38588	36,750	712	21,573.60	716	21,694.80
Church of Our Saviour	800	840	800	7	212.10	7	212.10
Ch. of the Covenant-Grafton	2388.55	2508	2,389	26	787.80	27	818.10
Clarksburg-First	6500	4030		133	4,029.90	135	4,090.50
Clear Creek		545		18	545.40	18	545.40
Clifton	3000	3150	3,000	62	1,878.60	63	1,908.90
Clothier		273		9	272.70	9	272.70
Comfort		578	550	15	454.50	15	454.50
Arthurdale - Community	1300	1218	1,160	26	787.80	28	848.40
Davis Mem. - Elkins	11000	13335	12,700	152	4,605.60	168	5,090.40
Davis Mem. - Gassaway	1061	1061	1,010	11	333.30	14	424.20
Dunbar-First	2121	2121		70	2,121.00	70	2,121.00
Edgewood	3528	3528	3,360	42	1,272.60	49	1,484.70
Eleanor		364		12	363.60	12	363.60
Elk Hills	1000	1575	1,500	42	1,272.60	42	1,272.60
Enslow Park		2909		96	2,908.80	97	2,939.10
Fairmont-First		3030		100	3,030.00	100	3,030.00
Falls View	1855	1948	1,855	8	242.40	9	272.70
Fayetteville	9119	9119	8,685	83	2,514.90	83	2,514.90

# 2024 BENEVOLENCE PLEDGING & PER CAPITA REPORT

	2024 Pledge	2024 Request	2023 Pledge	12/31/22 Membership	2024 Per Capita (\$30.30/mbr)	12/31/21 Membership	2023 Per Capita (\$30.30/mbr)
Colcord-First		756		25	757.50	26	787.80
Kingwood-First	6000	5670	5,400	30	909.00	30	909.00
Nitro-First	1000	2394		79	2,393.70	78	2,363.40
Fleming Memorial	2700	2625	2,500	28	848.40	29	878.70
Frankford		2956	2,815	20	606.00	20	606.00
Gilbert		1454		48	1,454.40	48	1,454.40
Glenville	4520	4746	4,520	20	606.00	19	575.70
Grace Covenant		455		15	454.50	15	454.50
Harman		485		16	484.80	21	636.30
Highlawn Huntington		15750	15,000	146	4,423.80	136	4,120.80
Highlawn St. Albans	4000	4200	4,000	45	1,363.50	50	1,515.00
Hinton-First	2100	2205	2,100	25	757.50	23	696.90
Hughes River - Cairo		242		8	242.40	10	303.00
Huntington-First		7817		258	7,817.40	266	8,059.80
Kanawha United	15225	15225	14,500	157	4,757.10	148	4,484.40
Kenova-First		879		29	878.70	29	878.70
Kesler Memorial		525	500	27	818.10	27	818.10
Kuhn Memorial		1575	1,500	81	2,454.30	83	2,514.90
Liberty		515		17	515.10	17	515.10
Logan-First	9791	9791	9,325	74	2,242.20	76	2,302.80
Mannington-First		606		20	606.00	20	606.00
Marlinton	2260.8	1397	1,331	64	1,939.20	65	1,969.50
Marsh Fork		525	500	13	393.90	13	393.90
Mill Creek		576		19	575.70	19	575.70
Milton		606		20	606.00	22	666.60
Mingo		576		19	575.70	25	757.50
Morgantown-First		7211		238	7,211.40	234	7,090.20
Mount Hope		242		8	242.40	8	242.40
Oak Grove	1200	1879		62	1,878.60	65	1,969.50
Oak Hill-First		1182		39	1,181.70	39	1,181.70
Old Stone		6332	6,030	200	6,060.00	199	6,029.70
Parkersburg-First		3272		108	3,272.40	113	3,423.90
Parsons		485		16	484.80	16	484.80
Philippi	0	242		8	242.40	7	212.10
Pineville		1061		35	1,060.50	35	1,060.50
Pt. Pleasant		10343	9,850	70	2,121.00	77	2,333.10
Ravenswood-First		4058	3,865	18	545.40	18	545.40
Ripley-First		1218	1,160	16	484.80	19	575.70
Riverlawn		3150	3,000	71	2,151.30	84	2,545.20
Rock Forge		105	100	14	424.20	14	424.20



**2024 BENEVOLENCE PLEDGING & PER CAPITA REPORT**

	2024 Pledge	2024 Request	2023 Pledge	12/31/22 Membership	2024 Per Capita (\$30.30/mbr)	12/31/21 Membership	2023 Per Capita (\$30.30/mbr)
Rock Lake	2636	2636		87	2,636.10	92	2,787.60
Rome	189	189	180	4	121.20	4	121.20
Ronceverte		3255	3,100	73	2,211.90	73	2,211.90
Salem	1000	1050	1,000	13	393.90	13	393.90
Huntington Second		455		15	454.50	16	484.80
Smithers	1000	1050	1,000	18	545.40	18	545.40
South Charleston-First		3757	0	124	3,757.20	123	3,726.90
South Park	2300	909	2,190	30	909.00	25	757.50
Spencer	1124	1124	1,070	7	212.10	8	242.40
Spring Creek	1313	1313	1,250	34	1,030.20	34	1,030.20
Spring Valley		1636		54	1,636.20	54	1,636.20
St. Albans-First		3515		116	3,514.80	115	3,484.50
St. Andrew	1697	1697		56	1,696.80	56	1,696.80
Sugar Grove		2378	2,265	12	363.60	10	303.00
Summerlee	210	210	200	9	272.70	12	363.60
Summersville	3138	1623	1,545	50	1,515.00	51	1,545.30
Teays Valley	0	3727	0	108	3,272.40	107	3,242.10
Thomas-First		445	424	14	424.20	16	484.80
Trinity		303		10	303.00	10	303.00
Tygarts Valley		879		29	878.70	29	878.70
Union		2536	2,415	21	636.30	26	787.80
Upper Glade	1000	3150	3,000	41	1,242.30	50	1,515.00
Valley Bend	2399	2399	2,285	30	909.00	30	909.00
Village Chapel	15000	15750	15,000	193	5,847.90	216	6,544.80
Waverly-Bethel	1628	1628	1,550	11	333.30	11	333.30
Westminster-Vienna	5630	5912	5,630	92	2,787.60	92	2,787.60
Weston-First	1400	1402	1,335	10	303.00	10	303.00
White Sulphur Springs-First		1050	1,000	33	999.90	33	999.90
Whitesville-First	0	272	0	9	272.70	10	303.00
Williamson-First	0	1909		63	1,908.90	65	1,969.50
Williamstown-First		6668	6,350	73	2,211.90	79	2,393.70
Winfield	575	551	525	12	363.60	11	333.30
Zion		1030		34	1,030.20	34	1,030.20
TOTALS	157583.4	339890	\$244,223	6,140	\$186,042	6,294	\$190,708

**2024 BENEVOLENCE PLEDGE**

<u>PLEDGE AMOUNT</u> CHURCH	2024 Pledge	2024 Request	2023 Pledge	12/31/22 Membership
Kanawha United	15225	15,225	14,500	157
Village Chapel	15000	15,750	15,000	193
Beckley	12000	22,050	21,000	196
Davis Mem. - Elkins	11000	13,335	12,700	152
Logan-First	9791	9,791	9,325	74
Fayetteville	9119	9,119	8,685	83
Clarksburg-First	6500	0		133
Kingwood-First	6000	5,670	5,400	30
Westminster-Vienna	5630	5,912	5,630	92
Centerville	5360	5,360	5,105	26
Glenville	4520	4,746	4,520	20
Highlawn St. Albans	4000	4,200	4,000	45
Edgewood	3528	3,528	3,360	42
Summersville	3138	1,623	1,545	50
Bridgeport (all PWV)	3000	0		113
Clifton	3000	3,150	3,000	62
Fleming Memorial	2700	2,625	2,500	28
Rock Lake	2636	0		87
Valley Bend	2399	2,399	2,285	30
Ch. of the Covenant-Grafton	2388.55	2,508	2,389	26

<u>PLEDGE PER MEMBER</u> CHURCH	2024 Pledge	2024 Request	2024 Pledge	12/31/22 Membership
Belle	1633	1,633	1,555	6
Falls View	1855	1,948	1,855	8
Glenville	4520	4,746	4,520	20
Centerville	5360	5,360	5,105	26
Kingwood-First	6000	5,670	5,400	30
Spencer	1124	1,124	1,070	7
Waverly-Bethel	1628	1,628	1,550	11
Weston-First	1400	1,402	1,335	10
Logan-First	9791	9,791	9,325	74
Church of Our Saviour	800	840	800	7
Fayetteville	9119	9,119	8,685	83
Kanawha United	15225	15,225	14,500	157
Davis Mem. - Gassaway	1061	1,061	1,010	11
Fleming Memorial	2700	2,625	2,500	28
Ch. of the Covenant-Grafton	2388.55	2,508	2,389	26
Highlawn St. Albans	4000	4,200	4,000	45
Edgewood	3528	3,528	3,360	42
Hinton-First	2100	2,205	2,100	25
Valley Bend	2399	2,399	2,285	30
Village Chapel	15000	15,750	15,000	193

as of 2/1/24

# **BLUESTONE CONFERENCE CENTER, INC**

FINANCIAL REPORT as of December 2023

## **INCOME STATEMENT**

INCOME	12/31/23	Budget	%
Grant Subsidy - McClintic Fund	\$ -	\$ 4,500	0.0%
Retreats - Bluestone Events	7,251.60	6,000	120.9%
Retreats - Presbyterian	6,063.80	6,000	101.1%
Retreats - Non - Presbyterian	75,431.54	55,000	137.1%
Summer Camp Registrations	37,976.00	31,500	120.6%
RV/Tent Camping	1,344.92	1,500	
Donations	26,040.00	9,500	274.1%
Friends of Bluestone	30,000.00	60,000	50.0%
MDF-Line of credit	20,000.00	35,000	57.1%
Hinton Account	0.00	2,500	0.0%
Reserves	0.00	3,000	0.0%
Interest	1.90	-	-
Miscellaneous	17,724.45	-	-
<b>TOTAL INCOME</b>	<b>\$ 221,834.21</b>	<b>\$ 214,500</b>	<b>103.4%</b>

## **EXPENSES**

Salaries & Personnel	\$ 44,433.84	\$ 44,443	100.0%
Office & Administration	14,746.34	17,328	85.1%
Plant & Operation	68,915.36	62,259	110.7%
Special Expenses	8,299.05	2,000	415.0%
Special Projects	34,773.02	58,000	60.0%
Planned Expenses	7,415.02	7,000	105.9%
Summer Camp Registration	2,082.67	2,400	86.8%
Summer Staff & Salary	12,857.83	13,070	98.4%
Summer Program	2,199.23	1,300	169.2%
Summer Camp Trips	4,642.69	2,200	211.0%
<b>TOTAL EXPENSE</b>	<b>\$ 200,365.05</b>	<b>\$ 210,000</b>	<b>95.4%</b>
<b>NET GAIN/(LOSS)</b>	<b>\$ 21,469.16</b>	(excl. store acct. & depr. exp.)	

## **\*NOTE\* - 2023 Presbytery Support**

Facilities Director comp	\$ 70,179
Program Director comp	39,089
Property Insurance	14,048
Committee expense	1,000
Banking fees	160
<b>\$ 124,477</b>	

## **BALANCE SHEET**

	12.31.23	12.31.22
<b>ASSETS</b>		
Current Assets	\$ 28,210.38	\$ 9,462
Property & Equip. (net of depr.)	174,280.11	174,303
<b>TOTAL ASSETS</b>	<b>\$ 202,490.49</b>	<b>\$ 183,765</b>
<b>LIABILITIES</b>		
Current Liabilities	\$ 439.99	\$ 2,029
Long Term Debt	81,727.26	67,994
<b>TOTAL LIABILITIES</b>	<b>\$ 82,167.25</b>	<b>\$ 70,022</b>
<b>EQUITY</b>	<b>\$ 120,323.24</b>	<b>\$ 113,742</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 202,490.49</b>	<b>\$ 183,765</b>

## APPENDIX H

### **Policy on Authorized Lay Preachers (ALPs) Serving Churches in the Presbytery of West Virginia**

**Purpose:** To articulate the policy and rationale for where and under what circumstances ALPs serve churches in the Presbytery.

**Policy:** Authorized Lay Preachers are those who have received Presbytery preparation to serve as occasional pulpit supply preachers. They have completed either the Authorized Lay Preacher or the Commissioned Ruling Elder preparation program but are not currently commissioned to serve a particular church. ALPs may preach on an occasional basis in churches within the Presbytery when invited by the Session. **On those Sundays, they may preside at communion when invited by the Session.** ALPs are expected to be active in the life of their church of membership and permitted to preach in their church of membership. An ALP may not supply any congregation more than two (2) Sundays a month without special permission from the Committee on Ministry.

**Rationale:** The role and responsibility of the ALP is only to preside over the worship service on an occasional basis. The ALP assumes no congregational leadership responsibility and has no authority beyond the worship service.

**Exceptions:** - Exceptions to the above Policy may be considered on a case-by-case basis. Both the church and the prospective ALP must make application to the Committee on Ministry for an exception. The Ministry Committee may confer with the Vocations Committee and others in making its decision. The decision by the Ministry Committee should be made in a timely fashion. The decision may be appealed to the Presbytery.

## **APENDIX I**

### **REPORTS OF THE ADMINISTRATION, MISSION, AND RELATIONS COMMITTEES, AND THE NECROLOGY REPORT**

#### **REPORT OF THE ADMINISTRATION COMMITTEE**

Monte Mitchell, Committee Chair

##### **INFORMATION:**

1. The Committee had a holiday lunch with the staff and thanked them for their work.
2. Agnes Brady and Monte Mitchell worked with the Transitional General Presbyter and the Office Administrator/Communications Director to update the Office Administrator/ Communications Director position description. The sale of the office building changed the duties required. The updated position description was unanimously approved by the committee.
3. Monte Mitchell was appointed to an ad hoc committee with two Bluestone Committee members, David Kaufman (chairman) and Debbie Taylor, concerning summer camp for 2024 in light of the Dec. 31, 2023, resignation of the camp program director. The ad hoc committee made a recommendation to the Leadership Team, which will be presented by the Leadership Team at today's meeting.
4. Stephen Baldwin was appointed to work with Transitional General Presbyter/Stated Clerk Maureen Wright to help hire a part-time (10 hours a week) contract worker to provide administrative help for clerk duties. A position description is being developed and would include potential tasks identified by the clerk, such as minute keeping for Presbytery meetings and oversight of statistical reports. The committee is mindful that the Presbytery is in the midst of a discernment process that could change the staffing structure and approved this as a temporary position expected to last about a year.

#### **REPORT OF THE MISSION COMMITTEE**

Sharon Bell, Committee Chair

##### **RECOMMENDATION:**

1. **(CA)** That the offering received at the February 17, 2024, Presbytery meeting be sent to Appalachian Service Project.

##### **INFORMATION:**

1. The committee is seeking to clarify the requirements for the Mission Grant and the Hunger Grant. We are seeking to make these requirements clearer to Presbytery so that more churches would be encouraged to apply for these grants.
2. The committee voted to increase the amount of the Hunger Grant from \$2,000 to \$3,000.



REPORT OF THE RELATIONS COMMITTEE  
Margaret Bolt, Committee Chair

INFORMATION:

- 1. The committee is responsible for fostering good communication and ever-deepening relationships throughout the Presbytery. In prior years, in lieu of triennial visits, the committee has attempted to contact every church in the presbytery that is not otherwise engaged with the Committee on Ministry. These phone calls and emails have been well received and have provided a one-on-one connection to the churches. This year, the committee plans to try a hybrid model of contacting these churches. We will call or email, attend quarterly Session Records Reviews to have face-to-face contact with clerks of session, and poll churches to see if they would like to have a traditional triennial visit.
- 2. In addition, we will continue our practice of contacting all of the new pastors in the presbytery, and we will provide an introductory article for the PWV News.
- 3. The committee has **Relations Committee Cluster Support Grants** available for collaboration between churches in our Presbytery, which have been underutilized in the past few years. Here is a link to the grant application:  
<https://wvpresbytery.org/wp-content/uploads/2024/01/Cluster-Support-Fund-application.pdf>

NECROLOGY REPORT

SAINTS WHO HAVE JOINED THE CHURCH TRIUMPHANT  
Elders deceased between January 1 and December 31, 2023

Ruling Elders	Church	Date of Death	Years Served
George Carlon Pritchard	Baxter, Dunmore	October 13	40+
Roger Hindle	Belle	May 9	5
Virginia Breedlove	Bream Memorial, Charleston	April 27	50+
Jeannette O'Brien	Bream Memorial, Charleston	October 30	50+
Karen Mitchell	Centerville, Greenville	July 19	
Roberta Allison	Charleston First	September 27	37
Dick Golden	Charleston First	January 3	52
Joy Elaine Ellington	Church of the Covenant, Grafton	November 15	4
Bonita Sue Coleman	Clarksburg First	December 12	3
Mark Armentrout	Davis Memorial, Elkins	April 6	32
Roberta Dye	Davis Memorial, Elkins	December 28	38

53  
February 17, 2024

Sandra Godwin	Davis Memorial, Elkins	December 30	35
Margaret “Peg” Rector	Davis Memorial, Elkins	January 3	19
Welton Wood Rosenberger	Davis Memorial, Elkins	October 2	26
Roy L. Holstein	Elk Hills, Charleston	March 8	39
Gertrude Gillilan Miller	Frankford	November 17	
Debra Phipps Burgess	Gilbert	September 16	25+
Linda Reynolds	Highlawn, Huntington	March 6	20+
Riley Stone	Highlawn, Huntington	July 11	30+
Nancy Weider	Highlawn, Huntington	April 15	30+
Charles Woolcock	Highlawn, Huntington	November 3	30+
Edith I. Howell-Clarke	Kingwood First	September 27	85
Clara Lynn Adkins	Kuhn Memorial, Barboursville	May 31	2
Karen Keys Gold	Kuhn Memorial, Barboursville	July 5	40
Clifford Sutherland	Nitro First	November 8	19
Thomas VanReenen	Oak Grove, Hillsboro	September 21	28
Carol Hayes Cales	Old Stone, Lewisburg	November 22	21
Joseph P. Fragale	Parkersburg First	January 29	10
Sylvia Hall Markley	Philippi	December 16	31
Ben Argento	Rock Lake, South Charleston	August 9	49
Carol Thomas Buck	St. Albans First	July 5	17
Esther Marie Gothard	Upper Glade	August 14	12
Peggy Clements	White Sulphur Springs First	December 24	
Rebecca Fay Adkins	Williamson First	June 1	22
Robert Leigh Gilliam Sr.	Williamson First	July 29	65
Eleanor Anne Hensley	Williamson First	May 26	24
Selma Anderson	Williamstown First	January 23	33

#### **Ministers of Word & Sacrament**

		<b>Date of Death</b>	<b>Ordained</b>
Walter Allan Case	Honorably Retired	January 7	June 1, 1953
Richard Charles Lamb	Honorably Retired	October 13	July 26, 1959
Reuel “Lanny” Lanphier Howe, Jr.	Alderson	January 19	March 21, 1982

James Ormond Leitch  
Richard S. Mobayed

Honorably Retired  
Honorably Retired

April 9  
August 20

May 15, 1953  
June 26, 1960