

**Presbytery of West Virginia**  
Presbyterian Church (U.S.A.)  
Synod of the Trinity

Zoom Meeting  
**July 31, 2023**

**CALLED MEETING**

**CALL TO ORDER**

The meeting was called to order with prayer at 1:00 p.m. by Moderator David Lee.

The purpose of the meeting was to vote on the recommendations of the Transitional General Presbyter Search Committee and any business related to the election of a Transitional General Presbyter.

**SEATING OF A CORRESPONDING MEMBER**

The moderator called on the Stated Clerk, Maureen Wright, who made a motion to seat the Rev. Forrest Claasen, Executive of the Synod of the Trinity as a corresponding member. Rev. Claassen is a member of Pittsburgh Presbytery. The motion was seconded and approved.

**INTRODUCTION OF FIRST TIME RULING ELDER COMMISSIONERS**

The moderator recognized and welcomed ruling elders who were attending Presbytery for the first time.

**QUORUM, PROCEDURAL MATTERS AND MODERATORIAL APPOINTMENTS**

The Moderator recognized the Stated Clerk who stated that there was a quorum present with 24 ministers of the Word and Sacrament and commissioners from 23 churches. (Attendance record in Appendix A, pages 130-136.)

Stated Clerk Wright stated that the business was to be limited to the stated purpose and no other business could be introduced. She moved the docket be approved as amended with the insertion of a report from the leadership team before the report of the Transitional General Presbyter Search Committee. The motion was seconded and approved. (Appendix B, page 137.)

The Moderator appointed Rich Cardot, minister of Word and Sacrament, Valley Parish, and Annie McMillan, minister of Word and Sacrament, First Presbyterian Church, Parkersburg, as Temporary Clerks.

Moderator Lee appointed the members of the Leadership Team who were present to be the Committee on Bills and Overtures.

Stated Clerk Wright presented the Procedural Matters for Zoom Meetings. (Appendix C, pages 138-139.)

### **REPORT OF THE LEADERSHIP TEAM**

The Moderator called on Randy Fife to make the report of the Leadership Team. Randy moved that the Rev. Forrest Claasen be appointed Parliamentarian Pro-Tem for the remainder of the meeting. The motion was approved.

### **REPORT OF THE TRANSITIONAL GENERAL PRESBYTER SEARCH COMMITTEE**

The moderator called on Andy Rice (minister of Word and Sacrament, Oak Grove) to make the report of the Transitional General Presbyter Search Committee. On behalf of the committee, Rev. Rice moved recommendation one below. After giving time for discussion, recommendation one was approved, and Ruling Elder Maureen Homing Wright was elected as the Transitional General Presbyter. The job and person descriptions are included in Appendix D, pages 140-142. Ruling Elder Wright's statement of faith and biographical statement are included in Appendix E., pages 143-144.

The newly elected Transitional General Presbyter Wright was then invited to say a few words to the Presbytery. She shared her vision of the five top things she wants to accomplish in the coming months.

Rev. Rice then moved recommendations two and three. The recommendations were approved.

### **RECOMMENDATIONS:**

1. The Presbytery elect Ruling Elder Maureen Horning Wright, M.A., CCE, to the position of Transitional General Presbyter for the Presbytery of West Virginia under the terms of the compensation package proposed with a start date of August 1, 2023. (See Appendix F, page 145.)
2. The Presbytery of West Virginia acknowledge and celebrate this election, if approved, at the next in-person stated meeting of the Presbytery.
3. The Presbytery dismiss the Transitional General Presbyter Search Committee with thanks.

### **RATIONALE:**

The Transitional General Presbyter Search Committee (TGPSC) was charged by the Presbytery to conduct a search that was both comprehensive and expeditious. Upon election, the committee worked quickly to establish a Ministry Information Form that could be widely distributed across appropriate channels, including the Church Leadership Connection (CLC) system. Starting in mid-April, through the CLC and other means, the TGPSC received a Spirit-provided bounty of referrals from candidates throughout the nation. Given the temporary and challenging nature of the position, the committee was thrilled by the quality and number of the referrals received.

The TGPSC began quickly scheduling interviews with the most compelling candidates. I must commend the members of the committee for making themselves available so frequently and so committedly during the interview process. Synod of the Trinity Executive, the Rev. Forrest Claassen, was instrumental in the process as staff support, and deserves our heartfelt gratitude. Though conflicting schedules at times proved challenging, the committee felt that the work was Spirit-led and Christ-inspired. The committee met multiple times with multiple candidates. It was a daunting task, and one that we sought to complete not just quickly, but also fully. In conversation with the various candidates, and in prayerful consideration thereof, the members of the committee learned how the Presbytery might be best led through a challenging time of transition, uncertainty, and opportunity.

The committee was thus especially intrigued when the PWV's own Stated Clerk and Associate Presbyter for Congregational Support, Maureen Wright, asked to be considered for the position. In characteristic professionalism, Maureen sought no undue favor or consideration beyond that which was extended to any of the other candidates. While some members of the committee were familiar with Maureen, at no point did that familiarity impede the frank and pointed inquiry that these interviews required. Indeed, because of Maureen's familiarity with members of the committee and with the Presbytery of West Virginia, the conversations were likely more detailed and the expectations more rigorous than would have been possible with a candidate previously unknown to us.

Throughout a series of interviews, Maureen met and exceeded the expectations of the TGPSC. We were inspired by the way she wielded her unique perspective as a Christian Educator and her long experience in serving the church to craft a hopeful vision of the future for the PWV. Maureen, more than any other candidate, demonstrated an ability to provide calm leadership and inspired vision during an impending period of change and disruption. She has demonstrated an ability throughout her career to adapt to changing circumstances, acting as a source of vitality and stability. Her unique capacity and skill set will allow Maureen to lead the Presbytery in a new way. Maureen has a bevy of ideas for ways in which the Presbytery can better serve its churches, pastors, and members to live out our calling as a baptized, covenant people who reflect Christ's love through mission, ministry, and relationships.

Still, the TGPSC makes its recommendation not merely based on Maureen's excellent credentials, her deep experience, or her peerless expertise. The committee recommends Maureen for this position because of the love she demonstrates for this Presbytery and its ministry. No other person this committee could have encountered or imagined will better mediate the love of God to our Presbytery and all who are touched by it. Our constitution asks all who are being ordained or installed if they will serve the people with energy, intelligence, imagination, and love (W-4.0404). Given that Maureen will not be installed to this position, she may not be asked that question. Still, the committee is sure of her answer.

## **ADJOURNMENT**

Having concluded the business for which it was called, Moderator Lee adjourned the meeting with a benediction.

John F. Koerner, Recording Clerk

Maureen Wright, Stated Clerk

David Lee, Moderator

## APPENDIX A

### ATTENDANCE

**OFFICERS OF PRESBYTERY:** David Lee (also listed as minister member below), Moderator; Maureen Wright, Stated Clerk; Chris Alfred, Treasurer; John F. Koerner (also listed as minister member below), Recording Clerk.

**CHAIR OF LEADERSHIP TEAM:** Randy Fife.

**COMMISSIONED PASTORS:** Jennifer Anderson, Jim Musgrave; John Nelson, Debbie Penn, Kari Preslar, John Yeager.

**MEMBERS OF LEADERSHIP TEAM (who are not Ministers or Elder Commissioners):** Amy Kesterson

**CHAIRS OF PRESBYTERY COMMITTEES:** George Lilley

**CORRESPONDING MEMBER:** David Bush, Forrest Classen (Synod of the Trinity)

**AUTHORIZED LAY PREACHERS (who are not Ministers or Elder Commissioners):** Sallie Daugherty, Susan Perry, Jean Summerfield

**STAFF:** Susan Sharp Campbell (minister member below), Mark Miller, Amy Robinson, Sarah Specht

**VISITORS (who registered):** Nelle Howard, Nancy Martin, Frankie McCain, Charles McNeel, Nancy Smallenberger, Tina Vial

### ATTENDANCE OF MINISTERS

P=Present E=Excused A=Absent AE=Automatically Excused (Honorably Retired)

Name of Minister	1/26/23	2/16/23	5/20/23	7/31/23
Accord, Barbara A.	E	P	AE	E
Adamy, Dawn M.	P	P	P	A
Alford, Ralph Judson, II	AE	AE	AE	AE
Atkins, Ken	AE	AE	AE	AE
Bailey, Christopher	A	A	P	A
Baldwin, Stephen	P	A	P	A
Bell, Sharon	A	P	P	P
Binder, Jeffrey Alan	P	P	A	A
Blakeman, Robin	A	A	P	A
Bondurant, Robert K.	AE	AE	AE	AE
Bower, David	AE	AE	AE	AE
Boyce, Bonnie	P	AE	AE	P
Boyd, Mark Allen	P	P	E	A
Brady, Agnes L.	AE	P	P	P
Brekke-Wagoner, Laura	A	A	A	A
Bridges, Parrish	P	P	A	A
Buckalew, Ronald W.	AE	AE	AE	AE
Butler, Claire	E	A	P	P
Calebaugh, Kenneth B.	AE	AE	AE	AE

<b>Name of Minister</b>	<b>1/26/23</b>	<b>2/16/23</b>	<b>5/20/23</b>	<b>7/31/23</b>
Campbell-Maleke, Elizabeth	P	P	A	P
Campbell, Susan Sharp	P	P	A	P
Cardot, Guy Richard	P	P	A	P
Carey, Garland Dale	A	A	A	A
Carroll, R. Leon, Jr.	E	AE	E	AE
Carter, Robert	AE	AE	AE	AE
Case, Walter A.	AE	AE	AE	AE
Cort, Stephen Carter	AE	P	P	AE
Deaderick, David S.	AE	AE	AE	AE
Debnam, Robert W.	AE	AE	AE	AE
Dodson, E. Denison	A	E	E	A
Dreyer, Charles B.	AE	AE	AE	AE
Ducheneau, Mike	A	A	A	A
Glaser, Robert H.	AE	AE	AE	AE
Goehner, Paul E.	AE	AE	AE	AE
Graham, Leonard E.	AE	AE	AE	AE
Gurley, Ben E.	AE	AE	AE	AE
Haig, Kristine	AE	AE	AE	AE
Harden, Emily	A	A	A	A
Harkless, Cinda	P	P	P	A
Harkness, Cameron	AE	AE	AE	AE
Harrah, Jerry D.	AE	AE	AE	AE
Heidt, Paul Douglas	AE	AE	AE	AE
Hitsman, Julie	A	P	P	A
Holland, John	P	P	P	P
Hollis, Virginia Kay	AE	AE	AE	AE
Howe, Lanny	AE	AE	AE	AE
Jenkins, Doug	P	A	P	P
Jenkins, Janet	AE	AE	AE	AE
Johnson, Rick	A	A	P	A
Johnston, Thomas M., Jr.	AE	AE	AE	AE
Key, Kyle	A	E	A	P
Khoury Bailey, Noha	A	A	P	A
Kilbert, Chris	A	P	E	P
Kim, Se Hwan Isaiah	A	P	P	P
Koerner, Charla Waters	P	P	P	P
Koerner, John F.	P	P	P	P
Lamb, Richard C.	AE	AE	AE	AE
Lee, David A.	P	P	P	P
Leitch, James O.	AE	E	AE	AE
Lewis, Elizabeth	P	P	P	E
Lyles, W. Patterson	P	A	E	P
McChesney, Charles S.	AE	AE	AE	AE
McCoy, William	AE	AE	AE	AE

<b>Name of Minister</b>	<b>1/26/23</b>	<b>2/16/23</b>	<b>5/20/23</b>	<b>7/31/23</b>
McGrew, Gary S.	AE	AE	AE	AE
McGuire, Richard W.	AE	AE	AE	AE
McMillan, Annie Elizabeth	P	P	P	P
McMorran, William G., Jr.	AE	AE	AE	AE
Minnerly, Douglas A.	AE	AE	AE	AE
Mitchell, Monte Dean	P	P	P	P
Mobayed, Richard S.	AE	AE	AE	AE
Mohrman, James A.	AE	AE	AE	AE
Moore, Kristi Shay	A	A	A	A
Morgan, Norman K.	AE	AE	AE	AE
Morley, James E.	A	P	P	E
Morton, Zachary M.	P	P	A	A
Myers, William C.	A	A	P	A
Olt, Julie	-	-	-	P
Parker, Amy S.W.	P	P	E	A
Pendleton, P. Douglas, Jr.	A	A	P	A
Perkins, Chris	AE	AE	AE	AE
Purcell, Boyd C.	P	E	E	A
Rice, Andrew “Andy”	A	P	P	P
Richards, David P.	AE	AE	AE	AE
Riley, John A.	AE	AE	AE	AE
Ringe, Charles	AE	AE	AE	AE
Robertson, M. Bruce	AE	AE	AE	AE
Robinson, James E.	AE	P	P	P
Seely, Mike	AE	AE	AE	AE
Seibel, Frank L. “Skip”	AE	AE	AE	AE
Shaffer, David	AE	P	AE	AE
Shogren, Donna Lee	AE	AE	AE	AE
Snyder, Richard J. Daly	AE	AE	AE	AE
Sonnenday, John	AE	AE	AE	AE
Spencer, Donald L.	AE	AE	AE	AE
Spring, Charles M.	AE	AE	AE	AE
Stevens, Bruce	AE	AE	AE	AE
Stewart, Joan W.	P	A	P	P
Stone, Greg	A	A	A	A
Sutton, Dana W.	A	A	A	A
Sutton, Jean C.	A	A	A	A
Taylor, J. Dexter	AE	AE	AE	AE
Thompson, Edward J.	P	P	P	E
Vial, Peter	P	A	P	P
Walker, Gary C.	AE	AE	AE	AE
Walker, William Evan	P	P	E	A
Walther, James A., Jr.	AE	AE	AE	AE
Washburn, Francis T.	AE	AE	AE	AE

<b>Name of Minister</b>	<b>1/26/23</b>	<b>2/16/23</b>	<b>5/20/23</b>	<b>7/31/23</b>
Willoughby Weed, Kathryn A.	AE	AE	AE	AE
Wilson, Richard B.	AE	AE	AE	AE
Woodard, Sara G. (Sally)	AE	P	AE	AE
Wright, Todd	P	P	P	P
Youngblood, Lucy	A	A	A	A

#### **ATTENDANCE OF CHURCHES**

E=Excused N=No Representation, did not request excuse

<b>Name of Church</b>	<b>1/26/23</b>	<b>2/16/23</b>	<b>5/20/23</b>	<b>7/31/23</b>
Alderson	N	N	N	N
Alexander Memorial, Stony Bottom	N	E	E	N
Anderson Memorial, Welch	N	N	N	N
Bates Memorial, Huntington	N	N	N	N
Baxter, Dunmore	N	N	N	N
Beckley	Bill Mullins	E	Mary Calvert	N
Beechwood, Parkersburg	N	N	E	N
Belington	N	N	E	N
Belle	N	E	E	N
Bethlehem, Shinnston,	N	N	N	N
Beulah Humble, Elizabeth	N	N	N	N
Beverly	N	Linda Peterson	E	N
Bradley	N	N	N	N
Bramwell	N	N	N	N
Bream Memorial, Charleston	Melody Simpson	N	Melody Simpson	N
Bridgeport	Penny Ranson	Penny Ranson	Penny Ranson	N
Canyon Community, Morgantown	N	N	N	N
Centerville, Greenville	N	N	E	
Church of our Saviour, Clarksburg	N	N	N	N
Church of the Covenant, Grafton	E	Sandy Kennedy	E	Sandy Kennedy
Clear Creek	N	N	N	N
Clifton, Maxwelton	Suzanna Meadows	Ann Davis	N	Suzy Meadows
Clothier	N	N	N	N
Comfort	N	N	Ann Davis	N
Community, Arthurdale	N	N	E	N
Davis Memorial, Elkins	Lynn Proudfoot	Lynn Proudfoot	Lynn Proudfoot	Lynn Proudfoot
Davis Memorial, Gassaway	N	N	N	N
Dupont City, Belle	N	N	N	N
Edgewood, Lewisburg	N	N	E	John Arbuckle
Eleanor	N	N	E	Debra Shutts
Elk Hills, Charleston	N	N	N	N
Enslow Park, Huntington,	N	Jan Gossett	N	Marilyn Lilly
Falls View, Charlton Heights	N	N	N	N



<b>Name of Church</b>	<b>1/26/23</b>	<b>2/16/23</b>	<b>5/20/23</b>	<b>7/31/23</b>
Fayetteville	N	N	N	N
First, Bluefield	N	Rebecca Allen	Greg Testerman	N
First, Buckhannon	N	Steve Hornbeck	Steve Hornbeck	N
First, Charleston	N	Dina Mohler	Dina Mohler, John Nesius	Dina Mohler, Candace Strader
First, Clarksburg	Harriet Northey	Harriet Northey	Ginger Delawder	Ginger Delawder
First, Colcord	N	N	N	N
First, Dunbar	Tim Tarr	N	David White	Terri McDougal
First, Fairmont	N	Roger Kritzer	Roger Kritzer	N
First, Hinton	N	N	E	N
First, Huntington	N	N	N	N
First, Kenova	N	N	N	N
First, Kingwood	N	N	N	N
First, Logan	N	Susan Perry	Roger Perry	Mary Randan
First, Mannington	N	N	N	N
First, Morgantown	N	John Bolt	John Bolt	John Bolt
First, Nitro	N	Ed Hamilton	N	Lynne Kibler
First, Oak Hill	N	N	N	N
First, Parkersburg	N	N	Roy Schleicher	N
First, Ravenswood	N	N	N	N
First, Ripley	N	N	N	N
First, St. Albans	N	N	N	N
First, South Charleston	N	N	N	N
First, Thomas	Anne Felty	Anne Felty	Anne Felty	N
First, Weston	N	N	N	N
First, White Sulphur Springs	N	N	N	N
First, Whitesville	N	N	N	N
First, Williamson	Diane Shafer	N	N	N
First, Williamstown	N	N	N	John Esenwine
Fleming Memorial, Fairmont	N	N	Rhonda Bradshaw	N
Frankford	N	Sharon Vance	Sharon Vance	N
Gilbert	N	N	Jessica Houck	N
Glenville	Jim Meads	Susan Lilly	Debbie Martzall	Susan Lilly
Grace Covenant, Charleston	N	N	N	N
Green Bank, Liberty	N	N	N	N
Harman	N	N	N	N
Highlawn, Huntington,	N	N	Pam Curtis	Anne Myers
Highlawn, St. Albans	N	Donna Smith	Beverly Nelson	N
Hughes River, Cairo	N	N	N	N
Kanawha United, Charleston	N	N	N	N
Keller, Pence Springs	N	N	N	N
Kesler Memorial, Hico	N	N	N	N

<b>Name of Church</b>	<b>1/26/23</b>	<b>2/16/23</b>	<b>5/20/23</b>	<b>7/31/23</b>
Kuhn Memorial, Barboursville	Jack Dilley	Robin McComas Jack Dilley	N	Jack Dilley
Marlinton	N	E	E	N
Marsh Fork, Dry Creek	N	N	N	N
Mill Creek	N	N	N	N
Milton	N	N	N	N
Mingo	N	N	N	N
Mount Hope	N	N	N	N
Oak Grove, Hillsboro	N	Sue Hollandsworth	N	N
Old Stone, Lewisburg	Nancy Smallenberger	Renee Ahern	Amy Meadows	Jennifer Runyon
Parsons	N	N	N	N
Philippi	N	N	Suzann Murphy	N
Pineville	N	N	N	N
Point Pleasant	N	Elaine Matheny	Mary Jane Getty	Elaine Matheny
Riverlawn, St. Albans	N	Kathy Barnes	Kathy Barnes	N
Rock Forge, Morgantown	N	N	N	N
Rock Lake, South Charleston	Kenneth Schmidt	Mary Wagoner	John Solberg	Ken Schmidt
Rome, Proctorville	N	N	N	N
Ronceverte	Allan Clower	Allan Clower	Allan Clower	N
Ruffner Memorial, Charleston	N	N	N	N
St. Andrew, Pinch	N	N	N	N
St. Marys	N	N	N	N
Salem, Ronceverte	N	N	N	N
Second, Huntington	N	N	E	N
Slatyfork, Big Spring	N	N	N	N
Smithers	Jim Dempsey	Jim Dempsey	E	N
South Park, Charleston	Jim Sothen	Jim Sothen	Jim Sothen	Jim Sothen
Spencer	N	Mary Quick	E	N
Spring Creek, Renick	N	Genelle Flippin	N	N
Spring Valley, Huntington	N	N	N	N
Sugar Grove, Morgantown	N	N	N	N
Summerlee	N	N	N	N
Summersville	Lauren Jarroll	Lauren Jarroll	E	N
Teays Valley, Scott Depot	N	N	N	Ben Cobb
Trinity, Shady Spring	N	N	E	N
Tygarts Valley, Huttonsville	N	N	N	N
Union	N	N	N	N
Upperglade	Jim Kenne	N	N	Jim Gamble
Valley Bend, Beverly	N	N	N	N

<b>Name of Church</b>	<b>1/26/23</b>	<b>2/16/23</b>	<b>5/20/23</b>	<b>7/31/23</b>
Village Chapel, Charleston	Jim Smith	Sharon Richardson	Roger Sockman	Patti Salisbury
Waverly – Bethel, Waverly	N	Dawn Hammat	Barry Calebaugh	N
Westminster, Vienna	N	N	N	N
Whittico Memorial, Keystone	N	N	N	N
Winfield	N	Sue Littlejohn	Nancy Baldwin	N
Zion, Helvetia	N	N	N	N

## APPENDIX B

### DOCKET

\*Indicates “Order of the Day” (To be taken up precisely at the time indicated)

12:45 – 1:00 PM      Registration

\*1:00 PM              Call to Order

David Lee, Moderator

Morning Prayer

Business of the Presbytery

- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum
- Approval of Docket
- Appointment of Temporary Clerks
- Appointment of Standing Committees
  - Committee on Bills and Overtures
    - Leadership Team members present

Report of the Transitional General Presbyter Search Committee

- Election of a Transitional General Presbyter

2:15 PM              Anticipated Time of Adjournment with Charge and Benediction by the Moderator

**NEXT Stated Meeting: August 17, 2023 – Fayetteville Presbyterian Church**

## APPENDIX C

### PROCEDURAL MATTERS

#### Principles of Parliamentary Law

- Courtesy to all
  - Majority rule
  - Justice for all
  - One Item at a time
  - Respect the rights of the minority
  - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

#### B. Relevant Provisions of Presbytery's Manual (Section III of Manual)

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the docket shall be presented in written form."
2. "...each elder elected an officer, General Presbyter, or a member of Leadership Team shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her session."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees and to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. "The privilege of the floor without vote shall be granted to certified church educators serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified church educators who are ruling elders and serving churches of Presbytery shall have voice and vote privileges. (G-2.1103b)"

NOTE: The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder commissioners, Certified Christian Educators\*, Commissioned Ruling Elders, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Members of Leadership Team and Presbytery Committee chairs.

#### C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt#3).

1. Persons wishing to speak to the Presbytery - giving a report, debating a motion, raising questions - will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).

3. Limitation of Debate - 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

### **Special Procedural Matters Regarding Electronic Meetings & Suspension of Any Manual Rules That Interfere with Them**

When meeting electronically by ZOOM, these will be the special procedural matters, and any manual rules that interfere with them are suspended:

1. Participants in the PWV ZOOM Stated Meeting will be minister of the Word and Sacrament members (M), Ruling Elder Commissioners (RE), Commissioned Pastors (CP), Ruling Elders serving on the Leadership Team (LT), Presbytery Committee Members (PCM), Corresponding Members (CM), and any visitors present (V).
2. Only registered participants will be enrolled and permitted into the ZOOM meeting.
3. All registrants are strongly encouraged to participate in one of the live orientation sessions prior to the PWV ZOOM Stated Meeting.
4. All participants will be required to pre-register no later than three days before the meeting.
5. Participant access to the PWV ZOOM Stated Meeting will begin at 9 AM, thirty minutes prior to the start of the meeting. If a participant has been "in" the meeting and gets disconnected, every effort will be made to readmit them into the meeting.
6. The PWV Stated Clerk and Temporary Clerks shall establish the presence of a quorum, upon reviewing the participants' list in ZOOM, then informing the Moderator, who will then make a declaration of a quorum present.
7. Participants may seek recognition by the Moderator using the chat feature or by using the electronic raised hand feature. The Stated Clerk and the Temporary Clerks will monitor these features. The Stated Clerk will advise the Moderator of participants seeking recognition.
8. New business must be submitted to the Stated Clerk via email prior to the start of the General Presbyter Report.
9. While every effort will be made to provide stable access to ZOOM, each participant is responsible for their audio and internet connections; no action shall be invalidated on the grounds that the loss of, or poor quality of, a participant's individual connection prevented participation in the meeting.

## **APPENDIX D**

### **POSITION AND PERSON DESCRIPTION FOR TRANSITIONAL GENERAL PRESBYTER OF THE PRESBYTERY OF WEST VIRGINIA**

#### **TRANSITIONAL GENERAL PRESBYTERY POSITION DESCRIPTION      Full-time**

**PURPOSE:** The Transitional General Presbyter shall be the administrator of the Presbytery and will facilitate and coordinate ministry, mission, and relationship building, as these are the core values of the Presbytery of West Virginia.

**ACCOUNTABILITY:** The Transitional General Presbyter shall be accountable to the Presbytery through its Leadership Team.

**TERM OF SERVICE:** One year, renewable annually.

**NOTE:** The Presbytery is entering into a “Season of Discernment” by which it is seeking to discern what God is calling the Presbytery to be and do in the next three to five years. In doing so, the Presbytery’s staffing model may change. With the aid of a consultant, the discernment process is expected to last at least 12 months. The Transitional General Presbyter will be eligible to apply for a permanent position.

#### **RESPONSIBILITIES:**

1. To help the Presbytery relate, listen to, and understand each other, and to help foster experiences of unity in Christ which make our diversity creative.
2. To manage the day-to-day activities of the Presbytery. The Presbytery’s work with a consultant will be running on a parallel track to the Transitional General Presbyter’s work. The role of the Transitional General Presbyter will be to manage the Presbytery, while the consultant will lead the discernment process.
3. To affirm and support the creative ministry of pastors and sessions and promote the ministry of the people of God in the world. To communicate to pastors and sessions, as well as to committees, elected leadership and staff, the validity and value of their ministry, and to express the caring of the Presbytery for its servants.
4. To be the administrator of the Presbytery. To be head of staff; to develop, supervise, motivate, and coordinate the staff team to provide the needed ministries to carry out the mission of the Presbytery.
5. To be a resource and to provide for the effective functioning of the Leadership Team,

Administration Committee, Representation Committee, Committee on Ministry and Relations Committee and other committees of Presbytery as appropriate.

6. To interpret the needs of the Presbytery to the Synod and General Assembly and the needs of the Synod and the General Assembly to the Presbytery.
7. To advocate, interpret, and help implement best practices from across the Presbyterian Church (U.S.A.).
8. To participate in the life and/or worship of congregations throughout the Presbytery on a regular basis.

COMPENSATION: Defined in contract, reviewable annually by Leadership Team.

EVALUATION: An annual performance review by the Administration Committee in concert with the Leadership Team.

TERMINATION: By mutual consent of Transitional General Presbyter and Presbytery or by action of Presbytery, upon the written recommendation of the Leadership Team. Fair and adequate notification shall be given the Transitional General Presbyter.

## **PERSON DESCRIPTION**

### **TRANSITIONAL GENERAL PRESBYTER -- PRESBYTERY OF WEST VIRGINIA**

The Transitional General Presbyter, insofar as is possible, should have these qualifications, characteristics, and abilities:

#### **GENERAL AND PERSONAL**

1. A personal commitment to and relationship with God.
2. An ordained elder or minister of the Word and Sacrament of the Presbyterian Church (U.S.A.).
3. Significant experience in the Presbyterian Church (U.S.A.).
4. A leadership style characterized by servanthood, yet dynamic and creative. This is an exciting time of change in a Presbytery which is striving to be relevant to church and community, and the leadership style of the Transitional General Presbyter will help pull things together on many levels.



5. A calling to help get the best out of people.
6. A demonstrated ability to organize his/her time and to exercise discipline in personal lifestyle to the end that time for family and for personal Christian growth is protected.

## PROFESSIONAL AND PASTORAL SKILLS

1. Skills in church development and redevelopment, including a special awareness of the opportunities for ministry existing in the small church. Our Presbytery has larger churches with installed, full-time ministers and many smaller churches with part-time pastors or those wholly on pulpit supply. Maintaining a sense of connection with churches that do not have a full-time pastor is a desired pastoral skill for the Transitional General Presbyter.
2. Listening and a spirit of cooperation will be especially important during this time of transition.
3. An articulate, theologically informed leader who can communicate with others and who wants to help others do their best work.
4. The ability to assist with change and pull diverse voices together.
5. A pastoral, sensitive nature, with ability to affirm, appreciate, mediate and reconcile. Grief counseling skills are needed. Conflict management skills and maintaining appropriate confidentiality are essential. A shepherd who can guide us through a period of change.
6. A skillful administrator who can plan and organize, who can direct and motivate staff, and who can recognize and utilize talents of volunteers, both lay and clergy.
7. The ability to understand and appreciate the way theological, sociological, economic and psychological factors affect the life of the Church.
8. An ability to relate to persons of diverse points of view, of different ages, genders and backgrounds.
9. Flexibility, cooperation, and a spirit of responsiveness and adventure will help the Presbytery during this time of change.

## APPENDIX E

### STATEMENT OF FAITH AND BIOGRAPHY OF ELDER MAUREEN WRIGHT

#### Statement of Faith – Maureen Horning Wright

I believe in the triune God, this deep mystery allows the people of God to experience God as Creator, Redeemer, and Sustainer. In the Creator, humans know God as parent – one who loves us when we are unlovable, one who calls us back into right relationship with the love of a parent. In the Redeemer, humans know God as Jesus Christ – the one who saves. In the Sustainer, humans know God as Holy Spirit – the one who intercedes on our behalf and guides us as wind and fire.

I believe in God creator of heaven and earth. God is all knowing, all powerful, and all loving. The mystery of God is awesome. In love, God created humankind entering into relationship with the people of God. God calls people to thrive in this joy-filled intimacy and join in the work of God's kingdom.

I believe in Jesus Christ, Son of God, who entered the world to interrupt sin. The people of God rejected the gifts of God, breaking relationship with God. Jesus Christ walked among us, fully human and fully divine, calling humans back to right relationship. Humans rejected this call of Jesus, instead condemning him to death on a cross. The Good News is Jesus rose from the dead, redeeming all who believe.

I believe in the Holy Spirit, loosed into the world at Pentecost. The Spirit works in the world guiding and sustaining humankind. The Spirit leads the children of God in discernment, leading us to the will of God. Through the Holy Spirit, those who believe are drawn into closer relationship with God, made to more fully reflect Jesus Christ. The Spirit engages us in scripture, allowing us to understand and act.

The story of God is told in scripture. The Bible is the testimony of God's relationship with the people of God. This authoritative word of God guides, instructs, challenges, and calls believers to a life of discipleship. We are called to deeper faith and to act in the world.

God continues to call and sustain believers through the sacraments. In baptism, God reaches out, grafting humans to God and the community of faith. In communion, the community of faith remembers the life, death, and resurrection of Christ. The people of God are fed and sustained for the work of the kingdom.

The church is called to be the community of faith, the body of Christ. The church shelters believers and calls them out to work in the world. The church is to witness and reflect God. The church is to seek the will of God and to be the witness of God.

God continues relationship with the people of God, calling us to work in the world for God's kingdom. The children of God are to witness to the world the love of God; this love extends to all people. We are to work for God's justice for all. In ministry, mission, and relationship the people of God are to confront evil in the world and speak for those without a voice. Believers are

to confront evil in all its forms. We are to be present in the lives of all God's children, working with them to bring to completion God's kingdom. God sustains us in this work.

## **Biographical Statement – Maureen Horning Wright**

I was baptized, raised, and confirmed in the Presbyterian Church where my mother, aunt, and two sisters were baptized, raised, and confirmed. I was surrounded by people with a love for God and a commitment to engage in mission. Before I entered kindergarten, I had accompanied the youth of our church on mission trips to inner city Chicago and Whitesville, West Virginia. I was introduced to the breadth of the Presbyterian Church through the Presbytery of Cincinnati as youth delegate to the Synod of the Covenant and General Assembly.

I graduated with a Bachelor of Arts from Westminster College, New Wilmington, Pennsylvania, and a Master of Arts in Christian Education from the Presbyterian School of Christian Education (PSCE). My love and respect for the process and polity of the Presbyterian Church (U.S.A.), which began during my service as a Synod and General Assembly youth delegate, was fed and watered through an independent study with Estelle McCarthy at PSCE.

I have served as a Christian Educator at churches in North Carolina including First Presbyterian Church, Kinston, and First Presbyterian Church, Mt. Holly. I earned my certification from the PC (USA) as a Christian Educator in 2004 while working within the bounds of Western North Carolina Presbytery.

I was ordained a ruling elder by Village Chapel Presbyterian Church in Charleston.

I began my work for the Presbytery of West Virginia in July 2010 as Assistant to the Stated Clerk. I was elected as Stated Clerk in 2013. While the exact title has changed, I began work as an Associate Presbyter in 2016.

I continue as a member of the Village Chapel Presbyterian Church in Charleston where I sing in the choir and serve on the Education Team. I have been married for almost 32 years to minister Todd Wright, who is the pastor of Village Chapel. We have two young adult children. In times of re-creation, I enjoy cooking, reading, gardening, and hiking.

## APPENDIX F

### Proposed Compensation Package Transitional General Presbyter Maureen Wright

	<b>Transitional General Presbyter</b>	
	<b>Aug - Dec</b>	<b>Annual</b>
<b>Salary</b>	<b>\$ 31,125</b>	<b>\$ 74,700</b>
<b>Home Office Allowance</b>	<b>200</b>	<b>480</b>
	<b>\$ 31,325</b>	<b>\$ 75,180</b>
Medical Dues*	1,109	13,308
Pension Dues*	2,663	6,390
Death/Disability*	313	752
FICA	2,396	5,751
Professional Expenses	1,500	1,500
Cont Ed	1,500	1,500
Coaching Allowance	1,800	1,800
<b>TOTAL COST</b>	<b>\$ 42,606</b>	<b>\$ 106,181</b>

#### **Additional Benefits**

Vacation- 4 Weeks

Continuing Education- 2 Weeks

Auto Reimbursement at current IRS rate

#### **Severance Package \***

At the conclusion of the contract should she not be selected to continue on in the position

<b>Salary</b>	<b>\$ 12,450</b>
<b>Home Office Allowance</b>	<b>80</b>
	<b>\$ 12,530</b>
Medical Dues*	1,109
Pension Dues*	1,065
Death/Disability*	125
FICA	959
<b>Total Cost</b>	<b>\$ 15,788</b>